



STOREY COUNTY COMMISSION MEETING

MONDAY, JANUARY 7th, 2013 2:00 P.M.

DISTRICT COURTROOM

26 SOUTH B STREET, VIRGINIA CITY, NEVADA

MINUTES

BILL SJOVANGEN
COMMISSIONER

BILL MADDOX
DISTRICT ATTORNEY

MARSHALL MCBRIDE
COMMISSIONER

LANCE GILMAN
COMMISSIONER

VANESSA DU FRESNE
CLERK-TREASURER

Roll Call: Commissioner Sjovangen, Commissioner McBride, Commissioner Gilman, District Attorney Bill Maddox, Clerk/Treasurer Vanessa DuFresne, County Manager Pat Whitten, Senior Planner Austin Osborne, Community Services and Tourism Director Deny Dotson, Public Works Director Mike Nevin, Emergency Management Assistant Director Cherie Nevin, Comptroller Hugh Gallagher, Emergency Management Director Joe Curtis, Recorder Jen Chapman, Fire Chief Gary Hames, Sheriff Gerald Antinoro, Administrative Office Holli Kiechler and Assessor Jana Seddon.

1. CALL TO ORDER AT 2:00 P.M.

The meeting was called to order by the Commissioner Sjovangen at 2:00 P.M.

2. PLEDGE OF ALLEGIANCE

Commissioner Sjovangen led those present in the Pledge of Allegiance

3. PUBLIC COMMENT (No Action)

Merilee Miller congratulated the newly elected commissioners. She invited the Board to hold a meeting in the River District area. Mrs. Miller thanked the Board for their time.

Commissioner Sjovangen commented that we will have to look into holding meetings away from the county seat; he believes they are required to be held in Virginia City.

Mark Joseph Phillips, Virginia City resident, stated that only one meeting a month was required to be held at the county seat. Mr. Phillips addressed an issue he believes to be an open meeting law violation. At a recent meeting in Mark Twain there was a quorum of commissioners present. Commissioner Sjovangen questioned if any decisions were made at the meeting. Mr. Phillips stated that there is a recording of the meeting. He added that financial disclosure statements are due January 15, 2013, he hopes for honesty and clarity. Mr. Phillips further requested that

additional names be added to the Justice of the Peace pro-tem list, currently there is only one person listed.

4. DISCUSSION/POSSIBLE ACTION: Approval of Agenda for January 7, 2013

Chairman Sjovangen stated that item 7 will be continued, item 17 removed and item 18 continued.

Mr. Whitten clarified that item 16 is pertaining to a work card for the saloon and not the brothel.

Mr. Phillips asked that item 5 be corrected to read election rather than appointment, pursuant to NRS 244.070. He added that the term of the election should be included as well.

District Attorney Maddox agreed with Mr. Phillips, the NRS does say election and a term is needed.

Mr. Whitten asked that three boards be added to item 6; Oversight of Fire and Public Works, Economic Development and EDAWN.

Motion: Approve agenda for January 7, 2013 with changes, **Action:** Approve **Moved by** Commissioner Gilman **Seconded by** Commissioner McBride

Vote: Motion carried by unanimous vote (**summary:** Yes=3)

5. APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN TO THE STOREY COUNTY BOARD OF COMMISSIONERS.

Motion: Elect Commissioner Sjovangen as Chairman for a term of one year, **Action:** Approve **Moved by** Commissioner McBride **Seconded by** Commissioner Gilman

Vote: Motion carried by vote (**summary:** Yes=2)

Motion: Elect Commissioner McBride as Vice-Chairman for a term of one year, **Action:** Approve **Moved by** Commissioner Gilman **Seconded by** Chairman Sjovangen

Vote: Motion carried by vote (**summary:** Yes=2)

6. APPOINTMENTS TO SERVE ON STATE, COUNTY AND REGIONAL BOARDS

1. County Board of Equalization – *Vice-Chairman McBride 4 year term as Chairman of Board*
2. Safety Committee – *Chairman Shannon Gardner and Vice-Chairman Vanessa DuFresne*
3. Legislative Committee – *Chairman Sjovangen*
4. Historic Fourth Ward School and Museum Board - *Chairman Sjovangen*
5. NACO - *Chairman Sjovangen, Austin Osborne as secondary*
6. Nevada Works – *Commissioner Gilman, Austin Osborne as secondary*
7. Virginia City Senior Center – *Deny Dotson*
8. Lockwood Senior Center – *Maggie Lowther and Lance Gilman*
9. Saint Mary’s Art Center – *Chairman Sjovangen*
10. Western Nevada Development District – *Dean Haymore*

11. Carson Water Subconservancy District – *Austin Osborne*
12. State Land Use Planning Advisory Council – *Austin Osborne, Dean Haymore as secondary*
13. Washoe-Storey Conservation District – *Austin Osborne*
14. Natural Resources Conservation Service (USDA) – *Dean Haymore*
15. Truckee River Flood Project Coordinating Committee – *Commissioner Gilman and Austin Osborne*
16. Comstock Historic District – *Vice-Chairman McBride*
17. Nevada Commission for the Reconstruction of the V&T Railway – *Chairman Sjovangen*
18. Virginia City Convention and Tourism Authority – *Chairman Sjovangen*
19. Oversight of Fire and Public Works - *Vice-Chairman McBride*
20. Economic Development - *Commissioner Gilman*
21. EDAWN - *Commissioner Gilman*

Mr. Whitten provided a brief description of each board and Staff's recommendation for appointment. (Appointed members are listed next to the individual board.)

Motion: Approve committee appointments as presented, **Action:** Approve **Moved by** Vice-Chairman McBride **Seconded by** Commissioner Gilman

Vote: Motion carried by unanimous vote (**summary:** Yes=3)

Ms. Houts asked if only employees can serve on the boards or may members of the public apply. Mr. Whitten responded that many of the boards require or prefer that the member is a Commissioner or employee of the county. This does not apply to all of the boards however.

CONSENT AGENDA

(All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting. The Commission Chair reserves the right to limit the time allotted for each individual to speak.)

7. Claims

For possible action approval of Payroll Check date 11/29/2012 for \$4,489.84, 12/05/2012 for \$2515.41, 12/21/12 for \$327,574.33, 12/28/12 for \$11,131.19 and Accounts Payable date 11/30/2012 for \$141,349.84, 12/14/2012 for \$546,231.01

8. For possible action approval of the November 2012 Treasurer Report – Heard on the regular agenda

9. For possible action approval of Licensing Board First Readings:

- A. R Nelson Builders – Contractor/316 California Avenue #403, Reno
- B. Terra Contracting, Inc. – Contractor/5980 W. Cougar Ave, Las Vegas
- C. Silver State Fence and Stain – Contractor/920 Lepori Way, Sparks

END OF CONSENT AGENDA

Motion: Approve consent agenda with removal of item 8 to the regular agenda, **Action:** Approve **Moved by** Vice-Chairman McBride **Seconded by** Commissioner Gilman

Vote: Motion carried by unanimous vote (**summary:** Yes=3)

For possible action approval of the November 2012 Treasurer Report removed from Consent Agenda

Ms. Houts questioned a balance of \$628.79 listed on Journal Vouchers on the Monthly Balancing Sheet. She stated that any entry of this type should have a balance of zero. Ms. Houts added that she has been totaling the claims and they do not match.

Mr. Whitten responded that he is confident Mr. Gallagher and Ms. DuFresne will find the error, he add that \$628 is inconsequential when dealing with \$18 million plus balance.

Motion: Approve Treasurer Report for November 2012 with the pretense that clarification will be provided, **Action:** Approve **Moved by** Vice-Chairman McBride **Seconded by** Commissioner Gilman

Vote: Motion carried by unanimous vote (**summary:** Yes=3)

District Attorney Maddox commented that the procedure just followed by the Board is how the consent agenda should be handled.

10. **DISCUSSION (No Action):** Committee/Staff Reports

Sheriff Gerald Antinoro:

1. Reported the substation in Lockwood has moved to the new location. Working through some electrical issues.

Public works Director Mike Nevin:

1. Stated the entire crew has been very busy with snow removal. There are only five of them to cover the entire county. The complaints regarding Lousetown Road have been addressed. Assisted NDOT in getting C Street cleaned up.
2. There have been several reports of broken pipes, important to educate the public on heat.
3. He is working with Farr West and Comstock Mining on some possible upgrades to the water line and relocating a meter. All of the work would be paid for by Comstock Mining. He will provide Mr. Whitten with a full report.
4. Reported that Steve Fate is retiring after five and half years with the County. He is working with Pat and Holli to get the position filled.

Chairman Sjovangen stated the snow removal was more than satisfactory. A person with a properly equipped four wheel drive should have no problem getting around. Mr. Nevin clarified that Cartwright and Lousetown are the only roads in the Highlands that are the County's responsibility. He will be meeting with Wal-Mart to discuss snow removal in TRI. Commissioner Gilman offered to attend the meeting with him.

Senior Planner Austin Osborne:

1. The process of updating the master plan has been kicked off. Will take approximately 18 months. He will be giving a presentation to Planning Commission regarding population. Commissioner Gilman asked if zoning was typically done prior to master plan revisions. Mr. Osborne responded that either can be done first. It was critical that the zoning ordinance was done. Mr. Whitten added that he zoning is probably 90% done, there will need to be additions in the future. Mr. Osborne stated that the master plan and zoning ordinance are both living documents.

Assessor Jana Seddon:

1. Reported the tax roll is complete and has been mailed out. The process far surpassed her hopes, the reaction has been positive.

Recorder Jen Chapman:

1. The office is down a staff member, working through it.
2. Her office was awarded a grant for digital imaging. She will have a more complete report next meeting.

Administrative Officer Holli Kiechler:

1. Informed the Board of her resignation. She has been with the county for four years. Mrs. Kiechler stated that she is grateful for everything.
2. There will be an increase in PERS for the 2014 year. Health insurance is expected to increase as well 10-12%. She will have projections this Friday.
3. Cherie Nevin will continue to work on grants. Commissioner Gilman thanked her for her service.

Emergency Management Cherie Nevin:

1. Income surveys have been mailed out, she reminded everyone of the import role they will play in grant eligibility for Storey County. Commissioner Gilman stated that more public awareness is needed; he has received several concerns regarding the release of private information and questioning the purpose. Ms. Nevin stated that all the information is private and collected by a third party. She has not received any complaints.

Emergency Management Director Joe Curtis:

1. Provided an overview of the functions of his position. Commented on the outstanding job that Cherie Nevin does.
2. The focus of the next LEPC meeting will be approving emergency response plans. Commissioner Gilman asked if the county was prepared for a rail spill. Mr. Curtis replied that we certainly are, among other emergency situations.

Comptroller Hugh Gallagher:

1. In preparing for the upcoming new fiscal year he will be working with the Department of Taxation on projected revenue numbers on property taxes. Final numbers will not be available from the Department of Taxation until shortly before the final budget is to be submitted. He is working on getting numbers now.

2. Department of Taxation is not pleased that we moved the VCTC inside the county. He believes it was the right thing to do with plenty of notice provided. He will be meeting with them sometime this week to discuss the options. He is hopeful they will say that what we are currently doing is ok.
3. Will be distributing a six month ended financial report to each of our departments. He will be reviewing them with the department heads.

Mr. Whitten reminded the Board they are Commissioners for the NRS 473 and NRS 474 Board, when particular items require action we will call to order the appropriate Board.

Fire Chief Gary Hames:

1. At the next meeting the Board will be presented the Quad County Hazardous Materials Inter-local Agreement for approval. He reviewed various other inter-local agreements the Fire Department is involved with. Pretty well secured and prepared. He added that in addition to the train the natural gas line and jet fuel line are areas of concern in the north portion of the county. We do have pre-plans and shut off areas.
2. Recently rewritten the controlled substance policies and adopting standardized EMS protocols, consistent with North and Central Lyon County, with whom we have a very close working relationship. Now have a new medical director, Wayne Hardwick. Trying to regionalize as much as we can.
3. The FCC narrow banding mandate has been complied with by working with regional partners, now have a mountain top repeater on Mt. Como.
4. Working on dispatch issues with Central Lyon County on the possibility of them contracting services with Storey County. Will be presented to the Board in the near future. This would eliminate some of the cumbersome aspects of the current system, allowing a quicker and more efficient response to emergency.
5. Have 5 new volunteer firefighters, working with Lyon County to put on Firefighter 1 classes.
6. January 18th will be the start of the Reserve Academy. The reserve program is utilized to fill staff vacancies due to training.

Commissioner Gilman asked if the report Chief Hames presented was available in a printed form. He responded that the annual report will be available at the first meeting in February.

Community Services and Tourism Director Deny Dotson:

1. Over the past several years a collective group of businesses here in town have gotten together and helped to offset some of the hard costs associated with our signature events. This is no longer happening, leaving the tourism commission to pick of the costs. On November 1st a workshop was held looking for ideas on how to bridge the gap. The over whelming consensus was to review business licenses fees. Hopes to have a recommendation for this Board shortly.
2. The event/calendar cards will be available at the beginning of next week.
3. He will be meeting with Cotton Rosso on the possibility of putting on bull riding or rodeo type event in Virginia City.
4. By the first of March will be launching the mobile app for Virginia City and unveil the billboard ant the north end of town.

Community Development Dean Haymore:

1. Been working with a gold processing company out of South Carolina, as of today they have signed a lease. Still working on final approval for a couple of new businesses and inspections.
2. Goal for the next year is to double what is currently in TRI and the prosperity of Virginia City. Doing homework on the new laws in California and how they are going to affect the businesses, all roads show companies moving to Nevada. An additional goal is completing USA Parkway through to Highway 50. He continues to work on this project with NDOT. Waiting to get on the Stip for NDOT. The majority of the project is in Lyon County, funding is the current issue. He will continue to work with appropriate people to move the project forward and illustrate the importance of its completion.
3. He provided an overview of the Western Nevada Development Authority. Their main goal is to create jobs.
4. A business in TRI is looking at adding an additional level in there building, hoping to have the contract signed shortly.
5. Receiving complaints from Castaway over the franchise agreement with Waste Management. He continues to explain to the businesses why the agreement is in place. He asked that anyone please forward any questions to him or Pat.
6. Mr. Haymore commented on the Zoning Ordinance tying directly to the master plan. We are probably 10 years overdue on revising the master plan. It is important the plan includes what you and the people want Storey County to look like in the future.

District Attorney Bill Maddox:

1. Reported, pursuant to NRS 361.281, he is not aware of an un-assessed real or personal property in Storey County.
2. He is hoping the coming year is going to be less active; he had a complete staff turnover. Introduced his new extern Renee Hemmasi. He will be paying Tim through June to act as a Deputy District Attorney.
3. He provided a recap of civil issues handled by his office over the past year. The completion of the Title 17 Ordinance was a phenomenal accomplishment. He added that Detective Keener does a great job.
4. Mr. Maddox discussed the future goals of his office. Will be looking at the possibility of hiring a Deputy District Attorney in the future.

County Manager Pat Whitten:

1. Justice of the Peace Herrington intends to use both the pro-tem list and senior judges.
2. Next Tuesday will be our regular meeting on the 15th. Reminded the Board that Financial Disclosure Statements are due to the State on January 15th.
3. Commented on his recent experience in Denver, CO and the lack of plowing services provided to the city. Storey County is fortunate in the snow removal service we receive.
4. Addressed two important topics; the Nevada Legislature that will go into session next month and budget time, more particular revenue sources. We have learned over the years every penny counts. In sticking with that he revisited our lobbying structure. The current structure is comprised of three levels, Maggie Lowther, Walker & Associates and Yvonne Murphy. Ms. Murphy was representing both the County and School District, she has now moved on to other opportunities. Mr. Whitten advertised internally for a low salary Director

of Government Affairs, he received one applicant, Bum Hess. This is not a full time staff job and in doing so we were actually able to save \$12,000 between the school district and county.

5. He is very proud of Commissioner Gilman and Vice-Chairman McBride for the amount of work they have put in preparing for their terms.

Commissioner Gilman stated that the assignment Mr. Whitten gave Bum Hess is the finest assignment he could have chosen. He gave an overview of his history with Mr. Hess and his qualifications for the position. He doesn't believe you could hire a better representative for Storey County.

11. **DISCUSSION (No Action):** Presentation from Nevada State Health Division- Environmental Health Division

Mary Wherry, Deputy with Nevada State Health Division, was present to provide an update on Senate Bill 471. Prior to adoption of this bill the state was covering the cost of certain services out of the state general fund, she and two deputies are here to discuss the portion the county is now responsible for related to environmental health. She added there is a great website, "County Health Rankings," for people writing grants.

Joe Pollock is the Program Manager for Environmental Health Division. He introduced Paul the Storey County inspector for the Department. Mr. Pollock provided an overview of the regulatory facility types, total number of food establishments and the assessment and fee structure. He gave a breakdown of the activities within Storey County over the past 12 months and results of those inspections. We always try to get critical violations corrected prior to leaving the site. The focus of the program is education and regulatory. He is aware of a plan moving forward for the quad counties, he would be happy to meet with staff at any time to answer questions.

Mr. Whitten addressed the quad county subject and the frequent theme of regionalization. Storey County is working with the surrounding counties to work together to provide additional services in an easier format with a potential cost savings.

12. **DISCUSSION/POSSIBLE ACTION:** Reappointment of Dr. Wong as the County Health Officer per NRS 439.310

Mr. Whitten explained that the county commission is required to appoint the position. The primary function is oversight of the School District and their inoculation program. Dr. Wong is our current Health Officer. HAWC has offered to allow the use of part of their staff to fill the appointment.

Motion: Approve reappointment of Dr. Wong as the County Health Officer per NRS 439.310,
Action: Approve **Moved by** Commissioner Sjovangen **Seconded by** Vice-Chairman McBride

Vote: Motion carried by unanimous vote (**summary:** Yes=3)

13. DISCUSSION/POSSIBLE ACTION: Approval of Resolution 13-363 in support of the Consolidated Tax Bill Draft generated by the interim subcommittee to study the allocation of money distributed from the local government tax distribution account

Mr. Whitten stated this resolution was drafted by the Assembly Chair Marilyn Kirkpatrick. At the last session an interim committee was selected to review the Consolidated Tax. He added that the draft bill has now been attached to the resolution. Mr. Whitten read the resolution into the record.

This is a tool the Assemblywomen Kirkpatrick hopes to use as nonpartisan tool through the legislative process. Mr. Whitten stated that he will get this to her right away.

Commissioner Gilman stated that he has a personal policy not to sign anything that he hasn't read. He was concerned when the bill draft wasn't attached to the resolution. He thanked staff for getting the bill draft together and ready for the meeting. He is very comfortable with what he has seen and believes it is in the best interest of Storey County.

Motion: Approve resolution 13-363 in support of the Consolidated Tax Bill Draft generated by the interim subcommittee to study the allocation of money distributed from the local government tax distribution account, **Action:** Approve **Moved by** Commissioner Gilman **Seconded by** Vice-Chairman McBride

Vote: Motion carried by unanimous vote (**summary:** Yes=3)

14. DISCUSSION/POSSIBLE ACTION: Approval of resolution 13-364 declaring January 2013 as "National Radon Action Month"

Mr. Whitten stated this is a cooperative effort that we have been involved in for the last couple of years. It is extremely important to make the public aware of the dangers of radon.

Joan Skelly with Nevada Cooperative Extension gave a brief presentation on the dangers and facts associated with radon. A test kit will be available at the Community Development office and Community Chest for residents to pick up and test their homes. It is National Action Radon month across the United States.

Vice-Chairman asked if any of the homes in Storey County that were tested came in above the safe levels. Ms. Skelly responded that yes there were homes that tested outside of the 1-4 range.

Commissioner Gilman inquired about the mitigation process and costs. Ms. Skully explained the process involved for a slab foundation or home with a crawl space, the cost can range from \$1,500 to \$3,000. She added that it is the leading cause of lung cancer among non-smoker. Discussion was held regarding the potential reporting and impact in regards to real estate or resale of a home that has been identified.

Mr. Whitten read the proclamation into the record.

Mark Joseph Phillips stated that a few years back he picked up one of the kits and took to the home he resides in. The owner of the home decided she didn't want to know if there was a radon

issue. He added that the kits are expensive and he was contacted numerous times to return the test kit. If someone is going to take the kit they should use it. Commissioner Gilman is not the first to point out possible consequences.

Mr. Whitten clarified while the kits aren't cheap they are free to the public.

Commissioner Gilman addressed his concerns of underwriting the program and the potential economic consequences. He clarified that he is not opposed, but would like a little more information.

Ms. Skully addressed some of Commissioner Gilman's concerns. She is happy to work with Mr. Whitten to provide the needed information to the Board.

Vice-Chairman McBride stated that he sees it as the County making its public aware of the potential issue. Chairman Sjovangen doesn't see anything that makes the county responsible.

District Maddox stated that it may be required should you find radon in your home it would need to be disclosed. He doesn't see anything in the resolution that stated the Board is underwriting the program.

Commissioner Gilman restated his concerns regarding economic impact and the county underwriting such a program. Mr. Maddox suggested clarifying in the motion that this is an awareness issue not a recommendation to test. Further discussion was held regarding the adoption of the resolution and the distribution of the test kits.

Motion: Approve resolution 13-364 declaring January 2013 as "National Radon Action Month" with the caveat that Storey County is not underwriting the program, **Action:** Approve **Moved by** Commissioner Gilman **Seconded by** Vice-Chairman McBride

Vote: Motion carried by unanimous vote (**summary:** Yes=3)

15. **DISCUSSION/POSSIBLE ACTION:** Appeal of Brothel Work Card denial submitted by Wild Horse Saloon, LLC and Len Gaines as provided for under S.C.C. 5.16.220(E)

Mr. Whitten clarified this not a brothel issue this is a work card for the Wild Horse Saloon.

Commissioner Gilman stated that he will be recusing himself from the vote. He commented that Mr. Gaines is a wonderful chef.

Mr. Whitten asked that three people speak; the county code does provided that a work card may be denied under certain provisions, but also allows for the applicant to file an appeal with the Board.

Don Gilman, Wild Horse Salon, was present with Les Gaines. Mr. Gilman provided a brief history of Mr. Gaines employment history and thanked the Sheriff and County staff for supporting this application.

Chairman Sjovangen stated that it appears to him the Mr. Gaines was forthcoming with his history, he commended him for that. We do have a recommendation from the Sheriff to approve. The work card is renewed yearly.

Mr. Gaines thanked the Board for their consideration in the matter. In the future when he reapplies he asked for clarification on what to list. Mr. Whitten replied that we will work through it and staff is recommending approval.

Judy Rand met Mr. Gaines New Year's Eve. She watched him assist people get in and out of the tables. He was gracious and she witnessed the kindness in his heart.

District Attorney Maddox addressed the way the ordinance is written and the opportunity to appeal any denial. He used his own past, a DUI received the night he graduated college, as an example.

Motion: Approve reinstatement of work card for Len Gaines **Action:** Approve **Moved by** Vice-Chairman McBride **Seconded by** Chairman Sjovangen

Vote: Motion carried by vote (**summary:** Yes=2)
Commissioner Gilman abstained.

COMMUNITY DEVELOPMENT AND PLANNING

16. FOR POSSIBLE ACTION, LICENSING BOARD SECOND READINGS:

- A. Echelon Electric – Contractor/625 Margrave Drive, Reno
- B. Terminix International – General/5655 Riggins Court, Reno
- C. Catch All Eco Trailer Washouts – General/420 USA Parkway Suite 105, TRI
- D. Sun Mountain Gifts – General/54 North C Street, VC
- E. Jacobson Companies – General/725 Waltham Way, TRI
- F. Dynarex Corporation – General/725 Waltham Way, TRI
- G. PPF Industries Architectural Finishes, Inc – General/201 Ireland, TRI
- H. US Ordnance, Inc. – General/224 East Sydney Drive, Units A and B, TRI

Mr. Osborne asked that following licenses be continued; E, F and H.

Motion: Continue second reading for items E, F and H, **Action:** Approve **Moved by** Commissioner Gilman **Seconded by** Vice-Chairman McBride

Vote: Motion carried by unanimous vote (**summary:** Yes=3)

Mr. Osborne asked that following licenses be approved; A-D and G.

Motion: Approve second readings for items A-D and G, **Action:** Approve **Moved by** Commissioner Gilman **Seconded by** Vice-Chairman McBride

Vote: Motion carried by unanimous vote (**summary:** Yes=3)

BOARD COMMENT

Commissioner Gilman thanked everyone for a great day; he really enjoyed all of this. Vice-Chairman McBride addressed the passing of two "Comstockers" over the holidays. He gave a little history on Thelma Sewell and Richard Persons.

ADJOURNMENT

The meeting was adjourned by the call of the Chair at 5:15pm

Respectfully submitted,

By _____
Vanessa DuFresne, Clerk-Treasurer

The minutes as stated above are a summary of the proceeding and are not a verbatim record.