



# STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

TUESDAY, APRIL 1<sup>ST</sup>, 2014 8:00 A.M.

DISTRICT COURTROOM

26 SOUTH B STREET, VIRGINIA CITY, NEVADA

## MINUTES

MARSHALL MCBRIDE  
CHAIRMAN

BILL MADDOX  
DISTRICT ATTORNEY

LANCE GILMAN  
VICE-CHAIRMAN

BILL SJOVANGEN  
COMMISSIONER

VANESSA STEPHENS  
CLERK-TREASURER

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**Roll Call:** Chairman McBride, Vice-Chairman Gilman, Commissioner Sjovangen, District Attorney Maddox, Clerk & Treasurer Vanessa Stephens, County Manager Pat Whitten, Administrative Officer & Senior Planner Austin Osborne, Comptroller Hugh Gallagher, Deputy District Attorney Anne Langer, Fire Chief Gary Hames, IT Director James Deane, Sheriff Gerald Antinoro, Community Services Cherie Nevin, Recorder Jen Chapman, Justice of the Peace Eileen Herrington, Assessor Jana Seddon, Emergency Management Director Joe Curtis, Communications Director Dave Ballard, Public Works Director Mike Nevin, Management Analyst Jessie Fain, Community Development Dean Haymore and Deputy District Attorney Bob Morris.

1. **CALL TO ORDER A CLOSED SESSION AS THE STOREY COUNTY FIRE DISTRICT BOARD OF FIRE COMMISSIONERS AT 8:00 A.M.** (Closed meeting pursuant to NRS 288.220(4) for the purpose of conferring with the County's management regarding labor negotiations.)

The closed was called to order at 8:01 a.m. and adjourned at 8:46 a.m.

2. **CALL TO ORDER AT 9:00 A.M.**

The Chair called the meeting to order at 8:59 a.m.

3. **PLEDGE OF ALLEGIANCE**

The Chair led those present in the Pledge of Allegiance

4. **DISCUSSION/POSSIBLE ACTION:** Approval of Agenda for April 1, 2014

**Motion:** Approve the agenda for April 1, 2014, **Action:** Approve **Moved by** Commissioner Sjovangen **Seconded by** Vice-Chairman Gilman **Vote:** Motion carried by unanimous vote (**summary:** Yes=3)

5. **DISCUSSION/POSSIBLE ACTION:** Approval of Minutes for February 18, 2014

Dale Beach, Mark Twain, stated that perhaps inadvertently Vice-Chairman Gilman voted on the Steakhouse in town. In the past he has excused himself from such votes. He wanted to bring this to the Board's attention.

**Motion:** Approve the minutes for February 18, 2014, **Action:** Approve **Moved by** Commissioner Sjovangen **Seconded by** Vice-Chairman Gilman **Vote:** Motion carried by unanimous vote (**summary:** Yes=3)

6. **DISCUSSION/POSSIBLE ACTION:** Approval of Minutes for March 18, 2014

**Motion:** Approve the minutes for March 18, 2014, **Action:** Approve **Moved by** Commissioner Sjovangen **Seconded by** Vice-Chairman Gilman **Vote:** Motion carried by unanimous vote (**summary:** Yes=3)

**CONSENT AGENDA**

7. For possible action approval of Payroll Check date 03/14/2014 for \$465,649.96 and date 3/19/2014 for \$596.14. Accounts Payable date for 3/21/14 for \$525,671.04 and \$10,811.74.

8. For possible action approval of Licensing Board First Reading:

- a. Philly's NV - General/420 USA Parkway (Restaurant) TRI
- b. Burnham Painting & Drywall - Contractor /668 Middlegate Road, Henerdson, NV
- c. Diebold, Inc. - General/5995 Mayfair Road, North Canton, OH (financial equipment leaser)
- d. Mark Twain Community Center - Non-Profit/500 Sam Clemens Street, MT
- e. Preferred Networks, Inc. - Home Business/355 Mill Street (internet provider) VC
- f. Dogz - Home Business/358 North A Street (dog trainer) VC
- g. Sage Hunting Products - Home Business/1524 Bonanza Road (hunting accessories) VCH

**END OF CONSENT AGENDA**

**Motion:** Approve the consent agenda, **Action:** Approve **Moved by** Commissioner Sjovangen **Seconded by** Vice-Chairman Gilman **Vote:** Motion carried by unanimous vote (**summary:** Yes=3)

9. **ADJOURN TO CONVENE AS THE 474 FIRE PROTECTION DISTRICT BOARD**

The Chair recessed to convene as the 474 Fire Protection District Board at 9:03 a.m.

10. **DISCUSSION/POSSIBLE ACTION:** Approval of modification and extension of the Collective Bargaining Agreement between Storey County Fire Protection District (Employer) and Storey County Firefighters' Association IAFF Local 4227 (Union).

Senior Planner/ Administrative Officer Austin Osborne:

Mr. Osborne thanked the Union President, Victor Yohey as well as Bryce Montoya and Roy Thompson and members of the employer's team for their work on this.

- This contract is pertaining to the IAFF Storey County Fire Union and the Storey County Board of Fire Commissioners as the employer.
- It is a three year contract 2014-2017.
- The salary schedule has changed from three to seven steps. It will add a couple steps for those already capped out. New employees will have to go through a seven year process to reach the same amount of money as opposed to a three year process.
- Regarding health benefits, the county is finally getting away from dependent care coverage. Employees hired from this year forward will be able to be on our plan, but not their dependents or spouses. They will have to pay for that coverage.
- Non-salary benefits such as vacation leave, buy-outs, incentive pay, shift differentials and instructor pay were also addressed and adjusted so that the employee actually has to work for these incentives. For example, in the past if an employee was certified to be an instructor he/she was paid for that. Now they actually have to put in 15 hours of instruction time per year to qualify to be paid for that.
- This new contract has a 5% re-opener clause. If the district anticipates a 5% budget shortfall, this contract and the fiscal related items in it may be re-opened for negotiation.
- Cleanup has also been done to language in the contract to make it more administrable, but if ever an item went to fact-finding or arbitration the contract is very clear on what terms mean and there is no ambiguity.

Vice-Chairman Gilman, Chairman McBride, and Commissioner Sjovangen all commended the team effort that went into crafting this document.

Mr. Beach wanted to know if there has been consideration of lobbying the State to exempt small counties from paying these wages through collective bargaining.

**Motion:** Approve modification and extension of the Collective Bargaining Agreement between Storey County Fire Protection District (Employer) and Storey County Firefighters' Association IAFF Local 4227 (Union)., **Action:** Approve **Moved by** Commissioner Sjovangen **Seconded by** Vice-Chairman Gilman **Vote:** Motion carried by unanimous vote (**summary:** Yes=3)

#### 11. ADJOURN (RECESS) TO RECONVENE AS STOREY COUNTY BOARD OF COMMISSIONERS

The Chair recessed the 474 Fire Protection District Board to convene as the Storey County Board of Commissioners at 9:16 a.m.

#### 12. DISCUSSION (No Action - No Public Comment): Committee/Staff Reports

##### **Emergency Management Director Joe Curtis:**

- Reminder of May 17 evacuation exercise in the Highlands.

##### **Community Services Director Cherie Nevin:**

- The Mark Twain health fair on March 22 was a great success. We had about 50 people attend.

- The Virginia City Senior Center was awarded a Community Development Block Grant last week in the amount of \$25,000. That will be used to upgrade their kitchen facilities with a new refrigerator, a couple of new stoves, and a new countertop which are severely needed.
- The Canyon GID project was not successful in receiving funding. I was on the advisory committee this year and we had a tough job. We had twice the requests as we had funding.
- The free dump event will be held in Virginia City on May 2<sup>nd</sup> and 3<sup>rd</sup> from 8am-4pm at the transfer station located at R and Washington. Lockwood's will be April 3-5, 10-12, and 17-19 from 8am-4:30pm.

**Mark Twain Community Center Chairman Adam Robello:**

- Reiterated that the health fair was a success.
- 15-20 community members marched in the St. Patrick's Day parade.
- We are getting increased attendance at our meetings.
- The library is up and running. It's open every Thursday alternating 9am-1pm and 1-7pm.
- Our bank account is growing and is up to about \$600 from donations.
- Our application process for business license is in the works and we are still waiting on the 501c3.
- Mike is ready to do some repairs on the building necessary for approval of our license.
- The website was shut down, but the Facebook page is running and we are working on another website.

**Public Works Director Mike Nevin:**

- Regarding TRI, we've completed about 99% of the crack sealing down there on county-owned asphalt. The culvert cleaning on Porto Fino is about 98% completed. We've also contracted with Wood Rogers Engineering for \$4750 to complete a comprehensive road maintenance analysis survey to include development of a prioritization list on future pavement maintenance. If we like the product, we may ask them to also do other areas of the county for which we do pavement maintenance.
- We received an email from the insurance adjuster on the sweeper loss. We will be getting about \$2,500 more than the original appraisal. We should be receiving a check for almost \$131,000. The remaining funds will hopefully come from the NV. Department of Environmental Protection through an air quality program. It looks like our request for \$116,000 will be approved.
- Bid opening for the Sewer Treatment Plant will be next Thursday at Far West Engineering. We will present a recommendation to the board at the April 15<sup>th</sup> meeting. We're anticipating construction to begin sometime late July.
- Tomorrow I'll be meeting with representatives of Comstock Mining on the Five Mile Reservoir rehabilitation project. We did receive the design and engineering documents from Far West Engineering so I'll be meeting with them to discuss the cost share between the Storey County Water Department and CMI.
- The flooring for the Lockwood Senior Center has been purchased and we hope to have it installed by month's end.
- The rewiring project at the Gold Hill Depot is underway and substantial progress has been made.

**Fire Chief Gary Hames:**

- Regarding the fuels projects, there have been discussions on the blogs out there that we've been on private property. I wanted to clarify that we've been clearing along Lousetown Road which is a county-owned easement that is 90' wide. The road is approximately 40' and we've been clearing 15' on either side which makes for 70' and we've been leaving a small buffer.
- The Geiger Grade project is slated to start this Thursday and we're hopeful it should be completed in about five days.
- Our water tenders are being refurbished and we should have the first one back next week and the second back in a couple weeks.

**Administrative Officer & Senior Planner Austin Osborne:**

- We are in the middle of open enrollment for health benefits insurance this year. We put together a benefits committee and are working with our new insurance broker. We are emphasizing health savings account which offers significant savings and better coverage.

**Community Chest Pam Abercrombie:**

- Our annual fundraiser with Rambling Jack Elliot last weekend was a success.
- May 3<sup>rd</sup> will be another fundraiser with Storey County Fire and Police vs. Lockwood Fire and Police basketball tournament.
- Community Yard Sale will also be May 3<sup>rd</sup>.
- The library is almost completely organized and once that is complete hours will be extended.

**District Attorney Bill Maddox:**

- I've received complaints about political signs going up. We have an ordinance and the state has a statute prohibiting signs from going up until after April 11<sup>th</sup> (60 days before the primary). This does not apply to magnetic signs on cars.

**Deputy District Attorney Anne Langer:**

- Complimented the success of the health fair in Mark Twain.
- The Wednesday before the health fair the District Attorney's office, the Sheriff's office, and We Care presented the wills and powers of attorney for health care decisions. We handed out about fifty packets and talked to about 75 people within a week. This was very helpful to Storey County seniors.
- Law Day is May 1<sup>st</sup>. The Nevada Supreme Court holds an event where high school seniors present an argument in front of the NSC. Thirty-six high school government students have been working on a case from 1874 regarding a woman's right to vote. We will be holding an event here at this courthouse on either April 28<sup>th</sup> or 29<sup>th</sup> for the students to present their mock argument in period costume and the community is invited.

**Sheriff Gerald Antinoro:**

- Regarding the home invasion in the Highlands last week, we are still running down leads and have nothing new to report.
- About ten months ago we started a citizen emergency response team. The Northern team was called out this weekend on an overdue party. It wound up just being a broken down

vehicle. This is the third time this team has been out in the last eight months and they're doing a great job.

- On Saturday we were up at Tahoe for a fundraising event for Nevada Special Olympics. The Sheriff's department raised about \$800.

**County Manager Pat Whitten:**

- The Highlands evacuation drill coming up will be primarily focused on the Sheriff's department on evacuation and shelter. Also, animal evacuations will factor into this and micro chipping will be made available.
- Stressed the importance of completing and submitting the natural gas surveys that have been distributed to residents and businesses.
- Friday from 5-7pm there will be a rededication at the Yellow Jacket which is a fundraiser for a number of organizations.
- We are now imminent on closing escrow on the four houses directly to the south of us. We have parties interested in the houses which must stay on the Comstock. The cemetery foundation is interested in using one of them for a small visitors' center.

**13. BOARD COMMENT (No Action - No Public Comment)**

**Commissioner Sjovangen**

- Stated he would like to get staff working on the Sunny Hills project to start formulating a ballot question.
- Went to a marijuana class last week on the legalization and listened to feedback from all the counties and how they have managed it. He found it very informative.
- Karlyn McPartlin is putting together a meeting in the Highlands on April 22<sup>nd</sup> to put together a list of needs and wants.

**Chairman McBride**

- Concerning the home invasion in the Highlands, he feels that we need to keep an eye out for our neighbors in a rural community.

The Chair called for a recess at 9:51 a.m.; the meeting was called to order at 10:05 a.m.

**14. DISCUSSION/POSSIBLE ACTION: Tentative Budget Hearings for FY 2014/15**

Comptroller Hugh Gallagher discussed the budgeting process and thanked the department heads and board for their efforts. He explained that even when this tentative budget is approved; there will be another round of talks. He acknowledged Jessie Fain for her professionalism, attitude, devotion, and her family's sacrifice in her dedication of long hours.

- **GENERAL FUND REVENUES:** Revenues show an increase not due to increased taxes, but due to the addition of the Jail Fund revenues. We have effectively lost about 15% of our tax base on real property loss on net taxable value and are now at a rate probably equal to around 2004 or 2005. Most of it is attributable to TRI, but also to other areas such as the Highlands' Ten Acres.
- **CLERK & TREASURER:** Increase of about \$11,000 over last year largely due to step increases and longevity for our Clerk & Treasurer.

- DISTRICT COURT: Decrease of about \$4,000
- RECORDER: Increase of about \$3,000. Records management reduced by \$9,000 because it is being transferred to restoration.
- TECHNOLOGY FUND: By statute, the Recorder, Clerk-Treasurer, and Assessor may charge additional document fees of which the expenditure must benefit technology.
- BUILDINGS AND GROUNDS: Decrease of about \$77,000. \$51,000 redirected to community service.
- POOLS AND PARKS: Slight increase of about \$4,500 due to the addition of two groundskeepers which will serve all the parks in Storey County and some appropriations for new patio furniture and an ADA lift for the pool.
- SERVICE DEPARTMENT: This department saves us a lot of money vs. outsourcing maintenance and repairs on all our vehicles. Increase of about \$15,000 is mainly due to staff reclassifications and the purchase of a mobile lube trailer for service requirements in remote locations.
- SPECIAL REVENUE FUND/ROADS: Increase in revenue is due mainly to a \$100,000 infusion from the General Fund for road repair. This will help with the FEMA 6 Mile drainage project which has an approximate cost of \$1.5 million.
  - Mike Nevin explained that they have been working on the 6 Mile drainage grant for many years. In order to be the recipient, we had to agree to a 25% match in labor and cash. We have three years to set the cash aside and this is the first portion. It's more of a reserve fund than something to be spent.
  - Difficulty in purchasing asphalt has caused difficulties in making road repairs.

#### **15. RECESS TO CONVENE AS STOREY COUNTY WATER AND SEWER BOARD**

The Chair convened the Storey County Water and Sewer Board at 10:25 a.m.

#### **16. DISCUSSION/POSSIBLE ACTION:** Tentative Budget Hearings for FYE 2014/15 for the Water and Sewer services in Virginia City, Gold Hill and Silver City.

Mr. Gallagher: Water revenues will increase approximately \$33,000 mainly due to an increase of \$4.11 on the residential rate and \$5.90 on commercial. Salary and benefits actually went down by about \$7,000 even with the addition of a treatment plant operator, which will prevent overtime usage. Operation expenses increased \$10,000 primarily due to operational supplies, however overall expenditures are down \$14,000. The Virginia Divide Sewer revenue increase of approximately \$100 is due primarily to a \$10.71 rate increase on residential and \$14.24 on commercial. These increases will help pay the debt service on the \$3,200,000 of intermediate loans we will get from Wells Fargo.

Mr. Mike Nevin explained that the USACE (US Army Corps of Engineers) grant funding (\$33,000) was provided initially for the design and engineering of the entire wastewater infrastructure within Virginia City and Gold Hill including the treatment plant. They also paid for the environmental assessment costs, the sensitivity analysis, and soils analysis. That fund closes out within this next fiscal year so we didn't have to provide any additional funding for that. One item on the tentative is a sewer camera to assist with the aging infrastructure so we don't have to put that cost off to the owner or contract out for the service. He also explained the need for a vactor truck and he would like to start saving to obtain one in the next few years.

Mark Joseph Phillips, Virginia City Resident: He claims that last year he started a public records request to get a copy of the original signed contract between Storey County and Comstock Mining, Inc. Mike Nevin and the Clerk-Treasurer both told him that there are copies of that contract available in each of their offices that he is welcome to. He also thought that this was the fifth and final year of water rate increases, but there is reference here that this is the fourth year. Mr. Nevin said that it very well may be the final as they are now setting aside enough and that expenses are coming down.

Janet Houts: She wanted to know about the sewer loan from Wells Fargo. Mr. Whitten explained that we have a bridge/swing loan from Wells Fargo that the USDA will take out on the \$3 million dollars that facilitates the construction portion and the USDA runs the long term portion. All interest on the bridge loan with Wells Fargo and the USDA loan will be paid by water and sewer subscribers. Ms. Houts asked if it would be in the Sewer budget. Mr. Gallagher explained that those meetings have not happened yet and so those amounts are not in the budget yet.

**Motion:** Approve Tentative Budget Hearings for FYE 2014/15 for the Water and Sewer services in Virginia City, Gold Hill and Silver City, **Action:** Approve **Moved by** Commissioner Sjovangen **Seconded by** Vice-Chairman Gilman **Vote:** Motion carried by unanimous vote (**summary:** Yes=3)

#### 17. ADJOURN TO RECONVENE AS THE STOREY COUNTY BOARD OF COMMISSIONERS

The Chair adjourned the Storey County Water and Sewer Board and reconvened the Storey County Board of Commissioners at 10:37 a.m.

#### 18. DISCUSSION/POSSIBLE ACTION: Tentative Budget Hearings for FYE 2014/15

Mr. Gallagher:

- New special revenue fund called USDA has been designed for the waste water treatment plant for all expenditures and revenues.
- ASSESSOR: Increase of about \$71,000 mainly due to staffing increases and benefits, but it may decrease by close to \$40,000. They need a part-time intermittent mainly due to the DMV. We will be getting rid of a full time position and replacing it with half-time or less than half time equivalent.
- COMMUNITY DEVELOPMENT: Salaries and benefits have increased by about \$53,000 which represents reclassifications and the addition of a part time building inspector and a part time administrative clerk. There is also a capital expenditure for a new vehicle for Dean Haymore.
- DISTRICT ATTORNEY: Increase is to cover Deputy DA position once District Attorney, Bill Maddox leaves and Ann Langer takes over that position.
- JUSICE COURT: Very much the same as last year.
- COMMUNICATIONS: Commended Dave Ballard on efforts to decrease salaries and benefits.
- IT: Increases are due to staff reclassifications and insurance reclassifications. They have taken over a lot of things that were previously outsourced.
- COMPTROLLER: Increase of approximately \$8,000 due to insurance reclassification on new employee and specialty audits.



- EMG MANAGEMENT: Decrease due to reclassification of many services to community services.
- COMMUNITY SERVICE: Increase due to transfer of responsibility and expense allocations from Emergency Management.
- PARK FUND: Will have an infusion of funding from the General Fund as a result of a business license audit. When the audit is complete all represented parks will have a chance to review and sign off on it.
- SHERIFF/JAIL: Jail fund will be dissolved effective July 1<sup>st</sup>. Staffing and expenditures will be addressed within the new parameters.

#### 19. ADJOURN TO CONVENE AS THE 474 FIRE PROTECTION DISTRICT BOARD

The Chair recessed the Storey County Board of County Commissioners and reconvened the 474 Fire District Board at 10:57 a.m.

#### 20. DISCUSSION/POSSIBLE ACTION: Tentative Budget Hearings for FYE 2014/15 for the NRS 474 Fire Protection District.

Mr. Gallagher: We are consolidating Fire District 473 and Fire Department 030 in to Fire District 474. This will be a work in progress until the final budget. Mr. Whitten stressed that it is of critical importance that this is shown on the books as a separate local government. With that, the Department of Taxation requires and two month \$80,000 contingency which is not meant to be used, but is there as part of the budget but will be a carryover moving forward.

Mr. Gallagher: The Fire Emergency Fund is for emergencies and not for operational expenses. The Mutual Aid fund is for incidents outside our county which includes revenue from billing for those services.

Ms. Houts asked about mention that a special fund would be transferred to the General fund and was corrected. She then asked why equipment acquisition was coming out of the general fund instead of the 474. Mr. Whitten explained that equipment acquisition may be used by any of the county departments.

**Motion:** Approve Tentative Budget Hearings for FYE 2014/15 for the NRS 474 Fire Protection District, **Action:** Approve **Moved by** Commissioner Sjovangen **Seconded by** Vice-Chairman Gilman **Vote:** Motion carried by unanimous vote (**summary:** Yes=3)

#### 21. ADJOURN TO RECONVENE AS STOREY COUNTY BOARD OF COMMISSIONERS

The Chair adjourned the 474 Fire Protection District Board and reconvened the Storey County Board of Commissioners at 11:06 a.m.

#### 22. DISCUSSION/POSSIBLE ACTION: Tentative Budget Hearings for FYE 2014/15

Mr. Gallagher:

- EQUIPMENT ACQUISITION ACCOUNT is a special revenue fund that is primarily used for purchase obligations within the Roads and 474 districts although it has been used for various other funds. Continued use of this fund by the 474 Fire District will go to pay off

the USDA obligation of about \$2 million for two structure vehicles and two ambulances. (Pat Whitten corrected to 3 structure vehicles and 3 ambulances)

- COMMISSIONERS: Increase of about \$30,000 with salaries and benefits increasing approximately \$10,000 due to reclassifications and step increases, the rest is from potential travel commitments and economic development procreations.
- ADMINISTRATIVE: Increased about \$2,277,000 over last year's budget. \$2.5 million of that accounts for transfer to capital projects. We've had a long list of items that we were going to use when we were looking at the infrastructure. We've got now about \$7 million of items that we are going to try to use infrastructure for, but it's not going to take it because at this rate it would be about 48 years before we ever completed the project and some of these projects are critical. So we are going to now transfer from the general budget (a decrease to the general fund budget ending fund revenue of about \$2.5 million) and we're going to put that against capital fund projects hopefully within the next year or whenever the plan designates. In addition, salaries and benefits will increase \$81,000 which is attributed to staff reclassifications and a new exempt position. Operational expenses decreased by \$27,000 of which \$15,000 may be attributed to transfer of technology outsourcing to our IT department.
- HEALTH AND HUMAN RESOURCES: This department was created within the general fund to assist with indigent assistance programs, consumer health, and rural child protection. It is an expense only of the general fund and has no revenue.
- PLANNING: Decreased about \$60,000 due to the retirement of an outstanding county employee.
- INDIGENT MEDICAL: This was created under resolution 97.26 on September 2, 1997 under the direction of NRS 428. Revenue is received through a .01% tax rate of ad valorem and centrally assessed.
- INDIGENT ACCIDENT: This is a special revenue fund which is a directive of NRS 244.160 which quotes, "The board of county commissioners shall have power and jurisdiction in their representative counties to take care of and provide for the indigent sick of the county in such a manner only as or may be provided by law."
- CAPITAL PROJECTS: This account will have an infusion. When it was decided to look at county projects through either infrastructure or capital outlay, a list of possible projects was assembled. It has been suggested that those items that fall outside the infrastructure list would be picked up by allocating general fund revenues to capital projects.
- INFRASTRUCTURE: This fund's revenue is provided for by a .25% sales tax for which expenditures are allowed by NRS 377. This plan should be finalized by the final budget.
- STABILIZATION: This revenue was created under resolution 06-218 dated March 24, 2006 and is derived through transfers from general fund. Expenditures follow NRS 354.6155 guidelines and the balance of the fund must not exceed 10% of the expenditures from the general fund for the previous year.
- Dissolving of two funds, THE TOWN OF GOLD HILL, and THE TOWN OF VIRGINIA CITY.
- TRI PAYBACK FUND: Created by resolution 09-279 on May 17, 2009 for the purpose of dedicating funds collected from the park to pay back our public/private partnership. As of this date there is a balance owed of approximately \$46,850,562.00. Because of the establishment of this fund, we will never have to dip into anywhere else in order to do that because the a certain percentage of the revenues that are derived from the park itself

is taken to pay the offsetting debt which we have on a yearly basis based upon an audit from the auditor and that representative amount is recalculated every year so that we are consistent in its application and there are no surprises. If the industrial part takes off in the next four or five years and we have a tremendous amount of revenue coming through, parts of that will fall back into this fund so that we may pay this public/private partnership debt on a year to year basis.

- THE VC RAIL PROJECT: This was currently under resolution 11.322 dated April 5, 2011. There has been much debate as to the disposition of this fund. There is a meeting scheduled for this week and there will be more information by the final budget deadline.

Nicole Barde, Highlands resident, asked what the difference is operationally between the administrative and commission budget. Mr. Whitten explained that typically there is a constantly moving assessment as to how much time and service is devoted to the governing body as a whole which would be the commission budget. Support of other offices and more general things such as the county's insurance policy would be administration. Ms. Barde then asked about the new position of Fire Prevention Life Safety Officer. Mr. Whitten explained that that position has been filled by David Silva from the Highlands. Ms. Barde then asked what funding is going toward the Tourism Director. Mr. Whitten explained that under former budgets, that was an 80/20 formula. This year it is being reversed to 10/90 with 10 from the county and 90 from the tourism department.

Ms. Houts: Under community services there are a lot of repairs for Fourth Ward and St. Mary's. She asked if these expenses are paid by the county or if there are grants involved. Mr. Whitten explained that historically the county has tried to support tenants of our properties. He agreed that terming it as a grant was correct. Ms. Houts asked if those 501c3's report back to the county. Mr. Whitten said that yes, they do report through their respective boards. Ms. Houts asked if it was a formal written grant report. Mr. Whitten explained that it is done through our liaisons who sit on the boards of those organizations. Ms. Houts then asked if it is legal for the Jail Fund to be moved into the general fund as the property tax assessments mention the Jail Fund in the computations, or should it be reported to the Secretary of State. Mr. Maddox explained that a portion of an already existing tax was set aside to pay back a debt to build the jail. There was never a bond issue. There was never a tax increase. He went on to explain that all they are doing is eliminating the fund and putting it back where it was to begin with. He assured her that what they are doing is legal and they will be passing the resolution at the next meeting on April 15<sup>th</sup>. Ms. Houts asked if she could obtain documentation of the original agreement to create the jail fund. Mr. Maddox isn't certain it exists. He said that some research has been done and it's been confirmed that it is not a bond issue. He doesn't think there was ever a resolution and that they've looked for it, but never found anything. Presently, it isn't enough money to actually operate the jail so it doesn't make sense to keep it around. They are going to do away with the separate item on the tax bill and the operation of the jail will be a subcategory on the sheriff's budget.

Mr. Phillips wanted to know if he may assume that Deny Dotson is no longer the Community Services Director. Mr. Whitten confirmed that yes; the job title and classification have been changed to Tourism Director. Mr. Phillips asked about the line item for Jeep Posse under community services, and Mr. Whitten assured him that it is on topic for the next meeting for discussion. It has been discussed amongst the team that worked on the budget. This is only a

tentative budget and depending upon the outcome of the April 15<sup>th</sup> meeting there may be changes. Mr. Phillips commended the people that assist in providing public records through the internet.

Mr. Beach is glad to see the jail fund gone. He recommends Toyotas for any county fleet purchases.

**Motion:** Approve Tentative Budget Hearings for FYE 2014/15, **Action:** Approve **Moved by** Commissioner Sjovangen **Seconded by** Vice-Chairman Gilman **Vote:** Motion carried by unanimous vote (**summary:** Yes=3)

23. **DISCUSSION/POSSIBLE ACTION:** Approval of Business/Liquor license second readings:
- a. Mustang Ranch Retailer DBA: Mustang Ranch Steak House/Hunting Lounge - Restaurant and Lounge

Vice-Chairman Gilman abstained from the vote as he is the proprietor of the business.

**Motion:** Approve Business/Liquor license second readings: Mustang Ranch Retailer DBA: Mustang Ranch Steak House/Hunting Lounge - Restaurant and Lounge, **Action:** Approve **Moved by** Commissioner Sjovangen **Seconded by** Chairman McBride **Vote:** Motion carried by unanimous vote (**summary:** Yes=2)

## COMMUNITY DEVELOPMENT AND PLANNING

### 24. FOR POSSIBLE ACTION, LICENSING BOARD SECOND READINGS:

- a. Performance Electric Co. - Contractor/1605 Greg, Sparks (electrical contractor)
- b. Thunder Eagle Native Art - General/160 S C Street, Virginia City
- c. Belvac Production - Contractor/237 Graves Mill Rd, Lynchburg, VA (Ardagh Supplier)
- d. Applied Vision Corp - Contractor/ 2020 Vision Ln., Cuyahoga Falls, OH (Ardagh Supplier)
- e. Vasko Electric- Contractor/4300 Astoria, Sacramento, CA (Neptune Supplier)
- f. Pure Water Solutions of MS - Contractor/207A Park Ct., Ridgeland, MS (Ardagh Supplier)
- g. Ryan Built Construction - Home Business/2071 Empire Road, VC Highlands (Contractor)
- h. Olcese Construction Co. - Contractor/920 Incline Way, Incline Village (Contractor)
- i. Marquise Consulting Grp. - Home Business/4970 Dry Gulch Road, VC Highlands (Consulting)
- j. Randa Accessories - General/700 USA Parkway, TRI
- k. Mustang Ranch Mercantile - General/62 N C Street (Retail) VC

Community Development Director Dean Haymore requested that items a through i be approved and items j and k be continued.

**Motion:** Approve items a through i, **Action:** Approve **Moved by** Commissioner Sjovangen **Seconded by** Vice-Chairman Gilman **Vote:** Motion carried by unanimous vote (**summary:** Yes=3)

Dean Haymore recommended continuance of items j. and k.

Vice-Chairman Gilman abstained from the vote as he has a proprietary interest in item k.

**Motion:** Continue items j and k, **Action:** Approve **Moved by** Commissioner Sjovangen **Seconded by** Chairman McBride **Vote:** Motion carried by unanimous vote (**summary:** Yes=2)

The Chair called for a recess at 11:39 a.m.; the meeting was called to order at 11:48 a.m.

**25. PUBLIC COMMENT (No Action)**

Mr. Beach is having difficulty getting documents from the committee in Mark Twain and being notified when meetings are. He would like another committee to watch over everything. He would like the ballot to have more questions regarding what is going on in the community. He would like a ballot question on having five county commissioners.

**26. ADJOURNMENT**

The Chair adjourned the meeting at 11:54 a.m.

Respectfully submitted,

By \_\_\_\_\_  
Vanessa Stephens, Clerk-Treasurer