



STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

TUESDAY, FEBRUARY 3RD, 2015 10:00 A.M.

DISTRICT COURTROOM
26 SOUTH B STREET, VIRGINIA CITY, NEVADA

MINUTES

MARSHALL MCBRIDE
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

LANCE GILMAN
VICE-CHAIRMAN

JACK MCGUFFEY
COMMISSIONER

VANESSA STEPHENS
CLERK-TREASURER

Roll Call: Chairman McBride, Commissioner McGuffey, County Manager Pat Whitten, District Attorney Anne Langer, Clerk & Treasurer Vanessa Stephens, Sheriff Gerald Antinoro, Administrative Officer/Senior Planner Austin Osborne, Community Services Director Cherie Nevin, Tourism Director Deny Dotson and Special Council Bob Morris.

Absent: Vice-Chairman Gilman

1. **CALL TO ORDER AT 10:00 A.M.**

The meeting was called to order by the Chair at 10:00 AM

2. **PLEDGE OF ALLEGIANCE**

The Chair led those present in the Pledge of Allegiance

3. **DISCUSSION/POSSIBLE ACTION:** Approval of Agenda for February 3, 2015

County Manager Pat Whitten requested continuance of items 4, 15, 16, and 18.

Motion: Approve Agenda with continuation of items 4, 15, 16 and 18, **Action:** Approve **Moved by** Commissioner McGuffey **Seconded by** Chairman McBride **Vote:** Motion carried by unanimous vote (**summary:** Yes=2)

4. **DISCUSSION/POSSIBLE ACTION:** Approval of Minutes for January 5, 2015 - **Continued to February 17, 2015**

CONSENT AGENDA

5. For possible action approval of Payroll Checks date 01/15/15 \$110,536.56 and \$50,338.51, date 01/16/15 \$321,152.81. Accounts payable checks date 01/23/15 for \$1,616,350.36 and \$6,169.28.
6. Restated 2014 Storey County Audit Report
7. For possible action approval of Business License First Readings -
 - a. **LOW-TEMP INSULATIONS, INC.** - Contractor / 22631 N. 18th Avenue ~ Phoenix (insulated panels)
 - b. **CC COMMUNICATIONS** - Contractor / PO Box 1390 ~ Fallon (telecommunications)
 - c. **BI-STATE ELECTRIC CO** - Contractor / 1617 Freeport Blvd. ~ Sparks (electrical contractor)
 - d. **NEVADA FOOD TRUCKS, LLC** - General / 5526 Marin Circle ~ Sun Valley (food catering)
 - e. **BATTERY SYSTEMS, INC.** - General / 3410 Peru Drive (**battery distribution**) **TRI**
 - f. **STORMO INVESTMENTS, LLC** - General / 14885 La Briana Avenue ~ Reno
 - g. **SHAMBAUGH & SON, LP** - Contractor / 7614 Opportunity Drive ~ Ft. Wayne, IN (fire sprinkler cont.)
 - h. **NEVADA STAINED GLASS-FIRE HORSE STUDIOS** - Home Business / 132 N. C St (art) VC
 - i. **TECTONICS DESIGN GROUP** - Contractor / 10451 Double R Blvd ~ Reno (architects)
 - j. **INTEGRITY PEST MANAGEMENT** - Contractor / 4240 Reno Highway ~ Fallon (pest control)

END OF CONSENT AGENDA

Motion: Approve Consent Agenda, **Action:** Approve **Moved by** Commissioner McGuffey
 Seconded by Chairman McBride **Vote:** Motion carried by unanimous vote (**summary:** Yes=2)

8. **DISCUSSION ONLY (No Action - No Public Comment):** Committee/Staff Reports including Quarterly Financial Updates for fiscal year 2014/2015

Chair McBride stated the Quarterly Financial Updates for fiscal year 2014/2015 would not be heard today.

Tourism Director Deny Dotson:

- The Virginia City Tourism 2015 Event Calendar is available. The calendar contains contact information for parades and events.
- An agreement has been reached to work on Gold Hill Depot to make it available for events. The Depot should be available by June 1st.
- Discussions will be held in the future to review potential ideas and uses for the Black & Hall building.

Community Services Director Cherie Nevin:

- Free radon test kits are available at the library through February 28th.
- The Health Center is up and running. The Community Health Nurse is there on Wednesdays. The Open House was well attended.
- Planning is underway for free dump days in to be held in Virginia City during May, and weekends at the Lockwood landfill.

Senior Center, April Enloe:

- The Senior Center is working on a Valentine's Day fundraiser. Homemade candy is being made and will be sold for \$15 a box. Call the Senior Center at 847-0957 to place an order. Proceeds have been used to set up an emergency fund for seniors.
- New menus at the Senior Center include fresh produce. The new kitchen is great and functioning beautifully. Thank you to the Silver Barons Motorcycle Club for helping with moving in the new appliances.

Administrative Director/Senior Planner Austin Osborne:

- The County is in the middle of its benefits enrollment program for employee's health insurance. The County is conducting an online survey of employees regarding the current plan and what they would like to see changed. The information from the surveys will be presented to the insurance carriers during negotiations.
- The next Master Plan workshop is Thursday, February 5th, at the Tourism Center. The public is welcome at this less formal setting. Housing and transportation will be discussed as well as potential zoning updates.
- A current draft of the Master Plan is available on the County's website. August, maybe September, is the target date for completion of the draft.
- As part of the Master Plan and per NRS, we are looking at establishing utility corridors throughout the County. These are areas in the County where NV Energy could install high voltage utility transmission lines and not require a Special Use Permit.
- Three proposals have been submitted for the Courthouse parking lot and the options are being reviewed.

Commissioner McGuffey asked if the issue of Painted Rock being re-zoned was going to be addressed.

Mr. Osborne explained the Planning Commission and the Board had previously approved a subdivision in Painted Rock. The developer never acted on the project and the approval expired. The current Master Plan does designate that area for potential development. The issue of development will be addressed in the new Master Plan process making the area potentially the housing center that would serve TRI Center. This area would be mixed-use development with components of residential, commercial and industrial uses.

Mr. Osborne described the recent New Planned Unit Development Zone as any type of large-scale, subdivision which requires light industrial and commercial components, not just housing.

Mr. Osborne said it is important with the Master Plan to understand what the current plan, as well as people in the County along with the Board, do not want - which would be to allow housing to occur in any place in the County without being tied to objectives and goals in the industrial park. Specific impacts to the region as well as the County need to be included. The housing will need to pay for itself and be fiscally responsible for the County. The current moratorium is in place to stop any residential development until the Master Plan is complete.

Mr. Osborne has been attending meetings in adjacent communities. There have been comments from these neighboring areas that Tesla will cause un-due impacts to the Counties. Mr. Osborne said the County's message to these organizations is the County is open to understanding impacts and wants

to be responsible in the region. The County is working with many of its regional partners and many are working with us. Some of these areas are failing to assess existing housing inventory. It is important that the region's needs are being assessed appropriately.

A draft of the Master Plan is on the website. The draft addresses the Painted Rock community including the challenges.

Community Chest, Pam Abercrombie:

- Community Chest is presenting A Night to Imagine on April 10th. Suzy Boccus will be performing.
- Community Chest has also launched a "family centered strength-based home visiting" program for the over-burdened, focusing on pre-natal and families of newborns.
- Progress is being made on the 5 year plan for library. Once in place, the library will be eligible for grants.
- Thanks to the Commissioners, staff and public for attending the Open house for the Health Services Hub. It was a great success.

Sheriff Gerald Antinoro:

- An agreement between the Dept. of Agriculture and the horse advocacy groups is close to being reached. This agreement will provide more responsiveness to horse incidents. It is the hope that issues will be minimized with the use of birth control and diversionary feeding. Issues requiring immediate attention will be handled by the Sheriff's Office. The agreement specifically applies to the horses of the Virginia Range.
- The Sheriff's Office has published its first newsletter - available on the County website. Contact the Sheriff's Office to join the newsletter mailing list. The newsletter will be prepared monthly.

County Manager Pat Whitten:

- Agrees with Mr. Osborne's statements regarding housing and impact on the region due to the "Tesla affect". Mr. Whitten discussed the increase in employment due to businesses coming into the area, not just to TRI.
- The County is looking into different designs for the parking lot.
- A recent jail inspection passed with flying colors. This inspection assesses everything including training and conditions. There is need for better documentation of training and an updated ventilation system.
- Senate Bill 1 negotiations continue.
- Stop by the County's location at TRI. Space has been given to Tesla and the new company, Switch, while their plants are being built.
- The County's new website is up and running and is much easier to navigate. The intent is to upload as many public documents as available. At the current time, access may be better through Chrome rather than Explorer.

9. BOARD COMMENT (No Action - No Public Comment)

Commissioner McGuffey:

- The Comstock Classics Car Club has been invited by Hot August Nights to participate in their event. The Hot August Nights group would like to send 300-600 cars to be in the Virginia City event held one week before Hot August Nights.

- Commissioner McGuffey will attend a NACO conference in Washington DC at the end of the month. Mr. McGuffey should be able to meet with the heads of the Department of Agriculture regarding wild horse issues and will pass along any questions residents have.

Chairman McBride:

- In response to concerns expressed by other counties, surrounding counties have benefitted for years from the payroll of Storey County residents and have nothing to complain about.

10. **DISCUSSION ONLY (No Action - No Public Comment):** Discussion and direction to staff regarding legislation or legislative issues proposed by legislators or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues as may be deemed by the Chairman or the Board to be of critical significance to Storey County.

Pat Whitten explained this is language used by Washoe County and it has been recommended by the County's lobbyist. This provides the opportunity to discuss bills if we know in advance of specific bills that we will be asking for a firm vote of the board. During this Legislative session, focus will be on items such as NACO's bill to increase home rule from a functional standpoint only.

Mr. Whitten continued that at this time there are no bills to bring to the Board's attention. Deadline for BDR's has passed.

Commissioner McGuffey said the Legislature is in the preliminary stage at this point.

11. **DISCUSSION/POSSIBLE ACTION:** Approve the second reading of Ordinance 14-261, an ordinance amending Storey County Code chapter 5.16 Prostitution to change the name to Brothels, amending the procedure for revoking a license, and changing requirements on work cards, and providing for other properly related matters.

Bob Morris requested this item, along with item 13, be continued. Mr. Morris reported that progress is being made and a comprehensive re-write of the Ordinance has been received. There are a couple of issues to be resolved.

Painted Rock Resident, Les Cater: Mr. Cater thinks the brothels are fine and doesn't see why anyone wants to mess with it.

Motion: Continue to March 3, 2015 at 10:00am in the District Courtroom, **Action:** Approve **Moved by** Commissioner McGuffey **Seconded by** Chairman McBride **Vote:** Motion carried by unanimous vote (**summary:** Yes=2)

12. **DISCUSSION/POSSIBLE ACTION:** Approve the Resolution 15-418 setting the fees for applications for a brothel license, the licensing of brothels, and setting penalty fees.

Motion: Continue to March 3, 2015 at 10:00am in the District Courtroom, **Action:** Approve **Moved by** Commissioner McGuffey **Seconded by** Chairman McBride **Vote:** Motion carried by unanimous vote (**summary:** Yes=2)

13. DISCUSSION/POSSIBLE ACTION: Approval of Second Reading of William Hill Race & Sports Book, Business/Gaming License application

Sheriff Antinoro said the applicant has passed all back-ground investigation. There are no concerns and the Sheriff recommends approval of the license.

Storey County Resident, Mark Joseph Phillips: Requested that the record reflect the physical address, or addresses, for this license.

Sheriff Antinoro said the applicant will have a kiosk located in the Delta Saloon.

Chair McBride explained that applicant is a sports book operator and in smaller locations a kiosk the size of a slot-machine is used.

County Manager Whitten indicated the address for the Delta Saloon is 18 So. C Street, Virginia City.

Motion: Approve second reading of William Hill Race & Sports Book, Business/Gaming License application, **Action:** Approve **Moved by** Commissioner McGuffey **Seconded by** Chairman McBride
Vote: Motion carried by unanimous vote (**summary:** Yes=2)

14. DISCUSSION/POSSIBLE ACTION: Appointment of Board of Equalization member

County Manager Pat Whitten stated due to a term ending, there is a vacancy on the County Board of Equalization. It is recommended to appoint Bill Lewis, a Certified Residential Appraiser and resident of Virginia City Highlands.

Storey County Resident, Mark Joseph Phillips: Mr. Phillips said there is no resume in the packet and asked who is being replaced on the Board.

Pat Whitten said Doug Walling is being replaced.

Motion: Approve appointment of Bill Lewis to the Storey County Board of Equalization for a term of 4 years, **Action:** Approve **Moved by** Commissioner McGuffey **Seconded by** Chairman McBride
Vote: Motion carried by unanimous vote (**summary:** Yes=2)

COMMUNITY DEVELOPMENT AND PLANNING

15. DISCUSSION/POSSIBLE ACTION: Application No. 2014-020 (Continued from 12/02/14) by the Tahoe-Reno Industrial Center, LLC to amend the text of Storey County Code Title 17 (Zoning Ordinance) by adding Chapter 17.39 I-C Industrial-Commercial Zone. The intent of the proposed I-C Zone is to provide for certain mixed-use industrial and commercial uses where found appropriate by the board with recommendation by the planning commission. Additional information including, but not limited to, reports and the draft zone text may be obtained from the Planning Department at 775.847.1144 or planning@storeycounty.org. **Continued to March 3, 2015**

16. DISCUSSION/POSSIBLE ACTION: Application No. 2014-021 (Continued from 12/02/14 meeting) by the Tahoe-Reno Industrial Center, LLC., and Storey County on behalf of The Nature

Conservancy, LLC and the Union Pacific Railroad Company to amend the Official Storey County Zoning Map. The amendments will apply regulatory zones to approximately 600 acres of land located in McCarran, Nevada (river District near the Tahoe-Reno Industrial Center) which was in July of 2014 transferred from Washoe County to Storey County by mean of boundary line adjustment. The subject area is described approximately as portions of Section 31 and 32, Township 20 North, Range 22 East; Section 6, Township 19 North, Range 22 East; Section 36, Township 20 North, Range 21 East; Sections 2 and 11, Township 19 North, Range 21 East; and Section 1, Township 19 North, Range 21 East, all in the Mount Diablo Baseline and Meridian (MDB&M). The specific zones and subject properties will be as follows: (a) F Forestry zoning will be applied to land located as Assessor's Parcel Numbers (APN) 004.161.98, 004.161.99, 004.162.01, and 004.162.02; (b) N-R Natural-Resources zoning will be applied to land located at APNs 004.161.85, 004.161.86, 004.161.88, and 004.161.96; (c) I-C Industrial-Commercial zoning will be applied to land located at APNs 005.121.01, 005.121.02, 005.121.03, 005.121.04, and 005.121.05; and (d) P Public will be applied to land located at 004.161.87, 004.161.89, 004.161.90, 004.161.91, 004.161.92, 004.161.93, 004.161.94, 004161.95, and 004.161.97, all within the approximate subject area described above. The purpose of the zone map amendment is to apply zoning to newly acquired land in Storey County that is consistent with surrounding uses and the Storey County Master Plan. Prior to their transfer into Storey County, the properties were zoned in Washoe County as Agriculture, Medium Density Rural, Industrial, and Public Infrastructure. Additional information including, but not limited to, reports and maps may be obtained from the Planning Department at 775.847.1144 or planning@storeycounty.org. **Continued to March 3, 2015**

17. **DISCUSSION/POSSIBLE ACTION:** Variance 2014-023. By Karen James for a reduced rear-yard setback of five feet from the required 20 feet rear-yard setback for the placement of a proposed attached garage for a property located at 355 East Mill Street, Virginia City, Storey County, Nevada (APN: 001-266-04).

Senior Planner Austin Osborne presented the item. Resident Karen James has requested a variance in order to build a garage, attached to the house, on her property at 355 East Mill Street. Staff has reviewed the site to determine if there is any impact to neighbors. On this property, the house is set with the back of the house to the side yard which has a required eight foot setback. To meet the purpose of the code, staff is recommending an eight foot set-back – applicant is requesting a five foot setback. One public comment was received. The Planning Commission has vetted this item. A propane tank on the property will be moved or protected in some way from any potential impact from a vehicle. How this is handled will be determined by the Planning Department.

Commissioner McGuffey asked if this request would affect the neighbor who complained. Mr. Osborne said the new garage most likely will not be seen from that neighbor's house. Notices were sent to neighbors within the prescribed 300' distance.

Pat Whitten asked why the recommendation was expanded from five to eight feet. Mr. Osborne answered that staff has to take a position and the eight feet meets more the purpose of the code. The Fire Department is okay with five feet. There does not appear to be any safety or substantial impacts on neighboring property by going less than eight feet.

Chair McBride does not see a problem with a five foot setback.

Mr. Osborne read the Findings:

6.1.1 That because of special circumstances applicable to the subject property, including shape, size, topography or location of surroundings, the strict application of the zoning ordinance would deprive the subject property of privileges enjoyed by other properties in the vicinity or under identical zone classification; and

6.1.2 That the granting of the Variance is necessary for the preservation and enjoyment of substantial property rights of the applicant; and

6.1.3 That the granting of the Variance will not, under the circumstances of the particular case, adversely affect to a material degree the health or safety of persons residing or working in the neighborhood of the subject property and will not be materially detrimental to the public welfare or materially injurious to property or improvements in the neighborhood of the subject property; and

6.1.4 The proposed Variance is in compliance with all Federal, Nevada State, and Storey County regulations; and

6.1.5 The proposed Variance is in compliance with Storey County Code 17.03.140 Variances; and

17.16 Residential when all Conditions of Approval are met; and

6.1.6 The proposed Variance is in compliance with and supports the goals, objectives and recommendations of the Storey County Master Plan.

Motion: In accordance with the recommendation by Staff, the Findings under Section 6.1 of the Staff Report and in compliance with all Conditions of Approval but not in conformance with the recommendation by the Planning Commission, I, Jack McGuffey, move to approve with conditions Variance Number 2014-023 for a reduced rear yard setback for up to five feet from the required 20 feet rear yard setback for the placement of a proposed attached garage for a property located at 355 East Mill Street, Virginia City, Storey County, Nevada (APN: 001-266-04) against the recommendation of the Planning Commission, **Action:** Approve **Moved by** Commissioner McGuffey **Seconded by** Chairman McBride **Vote:** Motion carried by unanimous vote (**summary:** Yes=2)

18. **DISCUSSION/POSSIBLE ACTION:** Special Use Permit (SUP) 2014-032. By Corrie Zam-Northan on behalf of the Bucket of Blood Saloon for the installation of a painted mural on the face of an existing south retaining wall and on the face of an existing west retaining wall for a location at 8 North C Street, Virginia City, Storey County, Nevada (APN: 001-084-01). **Continued to February 17, 2015**

19. **DISCUSSION/POSSIBLE ACTION:** Variance 2014-034. By David and Linda Lindsey for a reduced rear-yard setback of 10 feet from the required 20 feet rear-yard setback for the placement of a proposed attached garage as part of a proposed single-family residence for a property located at 260 North O Street, Virginia City, Storey County, Nevada (APNs: 001-206-18 & 001-206-15).

Senior Planner Austin Osborne said applicant is requesting a variance for a reduced rear-yard setback of 10 feet from the required 20 feet rear-yard setback for the building of a garage to be attached to the back of a proposed residence. Based on the location of the property backing up to a mine tailing, the chances of someone building adjacent to the property are slim. There is no safety or substantial impacts to surrounding property in the area. Staff is recommending approval.

Mr. Osborne read the Findings:

6.1.1 That because of special circumstances applicable to the subject property, including shape, size, topography or location of surroundings, the strict application of the zoning ordinance would deprive the subject property of privileges enjoyed by other properties in the vicinity or under identical zone classification; and

6.1.2 That the granting of the Variance is necessary for the preservation and enjoyment of substantial property rights of the applicant; and

6.1.3 That the granting of the Variance will not, under the circumstances of the particular case, adversely affect to a material degree the health or safety of persons residing or working in the neighborhood of the subject property and will not be materially detrimental to the public welfare or materially injurious to property or improvements in the neighborhood of the subject property; and

6.1.4 The proposed Variance is in compliance with all Federal, Nevada State, and Storey County regulations; and

6.1.5 The proposed Variance is in compliance with Storey County Code 17.03.140 Variances; and

17.16 Residential when all Conditions of Approval are met; and

6.1.6 The proposed Variance is in compliance with and supports the goals, objectives and recommendations of the Storey County Master Plan.

Motion: In accordance with the recommendation by the Planning Commission and Staff, the Findings under Section 6.1 of the Staff Report and in compliance with all Conditions of Approval, I, Jack McGuffey, move to approve with conditions Variance Number 2014-034 for a reduced rear yard setback for up to 10 feet from the required 20 feet rear yard setback for the placement of a proposed attached garage as part of a proposed residence for a property located at 260 North O Street, Virginia City, Nevada (APNs: 001-206-18 & 001-206-15), **Action:** Approve **Moved by** Commissioner McGuffey **Seconded by** Chairman McBride **Vote:** Motion carried by unanimous vote (**summary:** Yes=2)

20. FOR POSSIBLE ACTION, LICENSING BOARD SECOND READINGS:

- a. **AHERN RENTALS, INC. - General / 1777 Peru Drive (equipment rental) TRI**
- b. **NORTECH, GEOTECHNICAL/CIVIL CONSULTANTS, LTD., -- 300 Western Rd #3 ~ Reno (eng.)**
- c. **DAN'S WELDING & MACHINE, LLC - 1320 East Glendale ~ Sparks (welding contractor)**
- d. **IONIX, LLC - General / 222 East Sydney (metal fabrication) TRI**
- e. **RICH DOSS, INC. - General / 201 Wild Horse Canyon Drive (transportation) MCC**

- f. **HIGHLAND FLOORS, INC.** - 4050 S. McCarran ~ Reno (flooring contractor)
- g. **LIGHTNING PROTECTION SYSTEMS, LLC** - 90 Cutler Dr. ~ N. Salt Lake City, UT (lightning prot.)
- h. **CUSTOM LAWN & LANDSCAPE MAINT. INC.,** -- 5125 Tenaya Creek Ln ~ Reno (landscaper)
- i. **CLAYTON COATINGS, INC.** - 8742 East Via de Commercio ~ Scottsdale, AZ (contractor)
- j. **DULGAR CONSTRUCTION, LLC** - 6301 Bonita Ct ~ Sparks (carpentry contractor)
- k. **HARRIS INDUSTRIAL GASES - General / 236 East Sydney (welding equip supply)TRI**

Mr. Osborne stated the Business License Division is recommending continuance of items D, E and K

Motion: Continue items D, E and K, **Action:** Approve **Moved by** Commissioner McGuffey
Seconded by Chairman McBride **Vote:** Motion carried by unanimous vote (**summary:** Yes=2)

Senior Planner Austin Osborne said the Business License Division is recommending approval of items A, B, C, F, G, H, I, and J.

Motion: Approve A, B, C, F, G, H, I and J, **Action:** Approve **Moved by** Commissioner McGuffey
Seconded by Chairman McBride **Vote:** Motion carried by unanimous vote (**summary:** Yes=2)

21. PUBLIC COMMENT (No Action)

Virginia Highlands Resident, Kay Dean: At the January 5th Commission meeting, Ms. Dean gave a presentation on behalf of resident Dave Thomas regarding the accounting report. There were four questions. Responses to two of the questions have not been received. Ms. Dean is again requesting information on the breakdown of the June 30, 2014 Park Fund, Special Revenue Fund Balance between Virginia City, Lockwood, Mark Twain and the Highlands.

Storey County Resident, Mark Joseph Phillips: Mr. Phillips found that statutes in Nevada require the County Commissioners, by ordinance, to establish a list of certified appraisers to be used in cases of property purchases by the County, with few exemptions. Mr. Phillips submitted a document from the County Clerk stating that an ordinance referring to a list of appraisers could not be located. Mr. Phillips asked that this document be attached to the minutes.

Mr. Phillips questioned the Virginia City and Gold Hill Fund in the Department of Taxation report.

Mr. Phillips resents that a brewery is being built on C Street. This week the Planning Commission will discuss a micro-brewery ordinance. Mr. Phillips said that putting the brewery in before the ordinance is bothersome. Mr. Phillips also questioned that the Planning Commission meeting is being held on private property.

Mr. Phillips asked about the discount to seniors for sewer bills that he has requested in the past.

Painted Rock Resident, Les Cater: Mr. Cater presented receipt on the history of Nevada to Pat Whitten. This had been mentioned at a previous meeting.

Mr. Cater said he has never had a problem with the brothels.

22. ADJOURNMENT

The meeting was adjourned by the call of the Chair at 11:30am

Respectfully submitted,

By _____
Vanessa Stephens, Clerk-Treasurer