



STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

8/15/2017 9:30 A.M.

26 SOUTH B STREET, VIRGINIA CITY, NEVADA

AGENDA

MARSHALL MCBRIDE
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

JACK MCGUFFEY
VICE-CHAIRMAN

LANCE GILMAN
COMMISSIONER

VANESSA STEPHENS
CLERK-TREASURER

Members of the Board of County Commissioners also serve as the Board of Fire Commissioners for the Storey County Fire Protection District, Storey County Brothel License Board, Storey County Water and Sewer System Board and the Storey County Liquor and Gaming Board and during this meeting may convene as any of those boards as indicated on this or a separately posted agenda.

All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, and without an extensive hearing. Pursuant to NRS 241.020 (2)(d)(6) Items on the agenda may be taken out of order, the public body may combine two or more agenda items for consideration, and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting. The Commission Chair reserves the right to limit the time allotted for each individual to speak.

All items include discussion and possible action to approve, modify, deny, or continue unless marked otherwise.

1. **CLOSED SESSION**

Call to Order Closed Session meeting pursuant to NRS 288.220 for the purpose of conferring with county management and legal counsel regarding labor negotiations with the Storey County Firefighters Association IAFF Local 4227 and Storey County Sheriff's Office Employees Association NAPSO Local 9110. The meeting will commence at 9:30 a.m. before the regular board meeting.

2. **CALL TO ORDER REGULAR MEETING AT 10:00 A.M.**

3. **PLEDGE OF ALLEGIANCE**

4. **DISCUSSION/POSSIBLE ACTION:**

Approval of the Agenda for August 15, 2017.

5. **DISCUSSION/POSSIBLE ACTION:**

Approval of the Minutes for July 18, 2017.

6. **CONSENT AGENDA**

I For possible action, approval of Resolution Consenting to Relinquishment and Land Transfer Agreement between Storey County and the State of Nevada Department of Transportation by which the maintenance easement encompassing a portion of Waltham Way where it intersects the USA Parkway will be transferred to Storey County.

II For possible action, approval of the Treasurer's Report for July 2017.

III For possible action: Approval of payroll claims in the amount of \$389,197.29 and accounts payable claims in the amount of \$1,056,241.04.

IV For possible action, approval of Assessor's Recommended Corrections to 2017-18 Secured Tax Roll for Factual Error.

V For possible action, approval of Assessor's Recommended Corrections to 2017-18 Secured Tax Roll for Exemptions.

VI For possible action approval of Business Licenses First Readings:

A. ALL SOURCE ENERGY CORP 1275 KLEPPE LANE 4, SPARKS, NV
CONTRACTOR

B. ARCADIS U.S., INC 575 DBL EAGLE COURT 200, RENO, NV PROFESSIONAL

C. BITE ME TRUCK, LLC 1800 BRAEMORE DR, RENO, NV GENERAL

D. DIAMOND G. CONSTRUCTION, INC 975 TERMINAL WAY, RENO, NV
CONTRACTOR

E. ENGEL MACHINERY, INC 3740 BOARD RD, YORK, PA CONTRACTOR

F. ENTEGEE, INC. 10151 DEERWOOD PARK BLVD 200, JACKSONVILLE, FL
CONTRACTOR

G. FASTENAL COMPANY 1 ELECTRIC AVE, MCCARAN, NV GENERAL

H. FERNDOLL COFFEE ROASTERS 1451 N RICE AVE C, OXNARD, CA GENERAL

I. GRASHUIS ENTERPRISES, INC 975 TERMINAL WAY, RENO, NV
CONTRACTOR

J. HAND CRAFT COFFEE COMPANY 14235 GHOST RIDER DR, RENO, NV
GENERAL

K. HAWK AND SON ENTERPRISES, INC. 5585 MERLARKKEY WAY,RENO NV
 CONTRACTOR
 L. HAYWARD BAKER, INC 6115 BOULDER HWY, LAS VEGAS NV
 CONTRACTOR
 M. HELLFIRE SALOON 3372 S MCCARRAN, RENO NV GENERAL
 N. HORIZON AIR MEASUREMENT SVC, INC 310 CORTEZ
 CIRCLE,,CAMARILLO, CA GENERAL
 O. INTEGRATED CONTROLS INFORMATION, LLC 1092 JOHNNIE DODDS
 BLVD 114, MT PLEASANT, SC GENERAL
 P. JB FIRE SYSTEMS,INC 217 ENDEAVOR LANE, FERNELY NV CONTRACTOR
 Q. LABOR FINDERS OF KENTUCKY, INC 601 HERITAGE DR 106,JUPITER, FL
 GENERAL
 R. LIQUID AUTOMATION INC. 5160 S STATE ROAD, GOODRICH MI OUT-OF-
 COUNTY
 S. MASTER SERVICE PLUMBING, INC. 325 SUNSHINE LN, RENO NV
 CONTRACTOR
 T. MOBILE POWER WASH 10338 SHORE PINE RD, TRUCKEE CA GENERAL
 U. PAISAN'S 4826 LONGELY LN, RENO NV GENERAL
 V. PLANET FORWARD, LLC 800 HILLGROVE AVE 105,IL GENERAL
 W. PYRAMID MECHANICAL SERVICES, LLC 1410 GREG ST 419, SPARKS NV
 CONTRACTOR
 X. RELIANCE ONE, INC 1 ELECTRIC AVE, MCCAREN NV GENERAL
 Y. STILL ROLLIN, LLC 28905 VASSAR UNIT 17B,RENO NV GENERAL
 Z. SUPER SWIRL 500 GOULD ST, RENO NV GENERAL
 AA. THE BURNT ORANGE 1630 ELK RUN TRL, RENO NV GENERAL
 BB. TOYO HITEC CO., LTD 320 KITA-OSAKA BLDG, OSAKA JP PROFESSIONAL
 CC. VENTURE RESEARCH, INC 3001 SUMMIT AVE, PLANO TX CONTRACTOR
 DD. WATERLOGIC WEST, INC 185 MASON CIRCLE B, CONCORD CA
 GENERAL
 EE. WN MECHANICAL SYSTEMS, LLC 9748 S VIRGINIA ST E, RENO NV
 GENERAL
 FF. COBB MANSION BED & BREAKFAST 18 S A ST, VC NV GENERAL
 GG. COGNEX CORPORATION ONE VISION DR, NATICLE MA GENERAL
 HH. COMPUTYPE, INC 2285 COUNTRY RD C W, ST PAUL MN GENERAL
 II. CONTI CORPORATION 6417 CENTER DR, STERLING HGTS,MI
 CONTRACTOR
 JJ. CRYSTAL EMPLOYMENT SERVICES 645 EXECUTIVE DR, TROY MI
 CONTRACTOR
 KK. CURRENT TEK, LLC 18108 NE 138TH PL, REDMOND WA CONTRACTOR
 LL. CYCLADDEX INC 1319 N NEW YORK AVE,WTR PRK,FL GENERAL
 MM. 3D INFOTECH 7 HUBBLE, IRVINE CA CONTRACTOR

7. **DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports**
8. **BOARD COMMENT (No Action - No Public Comment)**

9. **DISCUSSION ONLY (No Action):**

Presentation from Julie Hunter, Planning Official Development Officer, and Frederick Steinmann, Chapter Secretary, regarding the Nevada Chapter of the American Planning Association, receipt of the Nevada Chapter of the American Planning Association's 2017 Nevada Planning Guide, and an overview of the Nevada Leadership Program at the University Center for Economic Development at the University of Nevada, Reno.

10. **DISCUSSION/POSSIBLE ACTION:**

Resolution 17-469 honoring Shaun Griffin for his years of service to Storey County and the State of Nevada.

11. **DISCUSSION/POSSIBLE ACTION:**

For possible action approval of Resolution 17-470 honoring Rob DuFresne, Storey County Fire Protection District Battalion Chief for 25 years of service.

12. **DISCUSSION/POSSIBLE ACTION:**

Receive an update to the Economic Development Financing Proposal application and consider directing the County Manager to complete and submit the application to the Governor's Office of Economic Development pursuant to Senate Bill 1 of the 2015 Nevada Legislative Special Session. The financing proposal would utilize state bonds to fund up to \$35 million in construction, development and bond issuance costs for an effluent pipeline designed to transfer approximately 4,000 acre feet of treated effluent from the Truckee Meadows Water Reclamation Facility in Sparks, Nevada to the TRI General Improvement District for distribution within the Tahoe Reno Industrial Center in Storey County, Nevada. State bonds would be repaid from a portion of the incremental (new) state and local tax revenues, generated after fiscal year 2017, within a Tahoe Reno Industrial Center tax increment area created by Storey County. To the extent necessary and appropriate, Commission approval for the County Manager to complete and submit the Economic Development Financing Proposal may be conditioned upon the completion of certain application requirements set forth by the Governor's Office of Economic Development as well as the completion of various project documents necessary to promote the economic and fiscal best interests of Storey County.

13. **DISCUSSION ONLY (No Action):**

Discussion only, no action. Workshop on revising the County Manager's job description and discussion on possible alternatives including approving an ordinances, enacting county policies, or using a contract.

14. **DISCUSSION/POSSIBLE ACTION:**

Consideration and possible action to approve contract with Nevada Dept. of Health and Human Services, Division of Health Care Financing and Policy (DHCFF) and with the Nevada Department of Health and Human Services, Division of Welfare and Supportive Services (DWSS) regarding the administration of services determining the eligibility of applicants and the eligibility of medical services provided eligible applicants for Medicaid payments and addressing the County's portion of those payments.

15. **DISCUSSION/POSSIBLE ACTION:**

Consideration and possible action to approve Resolution No. 17-467 restricting the discharge of firearms in wildland areas when Fire Chief determines that the danger of wildland fires is high.

16. **RECESS TO ADJOURN AS THE STOREY COUNTY FIRE PROTECTION DISTRICT BOARD**

17. **DISCUSSION/POSSIBLE ACTION:**

Approval of modification and extension of Collective Bargaining Agreement between the Storey County Fire Protection District (Employer) and Storey County Firefighters Association IAFF Local 4227 (Union).

18. **ADJOURN TO RECONVENE AS THE STOREY COUNTY BOARD OF COMMISSIONERS**

19. **DISCUSSION/POSSIBLE ACTION:**

Approval of modification and extension of Collective Bargaining Agreement between Storey County (Employer) and Storey County Sheriff's Office Employee's Association NAFPO Local 9110 (Union).

20. **DISCUSSION/POSSIBLE ACTION:**

Consideration of letters of interest and appointment of a planning commissioner to fill the vacancy and serve the remainder of the term representing Precinct 5 Highlands on the Storey County Planning Commission.

21. **DISCUSSION/POSSIBLE ACTION:**

Approval of Business Licenses Second Readings:

A. A-1 ELECTRIC, INC. 10 GREG ST STE #164, SPARKS NV CONTRACTOR

B. ADL CONSTRUCTION INC 5301 LONGLEY LANE H-116, RENO, NV
CONTRACTOR

C. ATSI ROBOTICS NEVADA LLC 4625 W NENSO DR 2&3, LASVEGAS, NV
PROFESSIONAL

D. B'S ANTIQUES 145 S C ST A, VC, NV GENERAL

E. BARON GROUPE 969 RUE LOUIS BREGUET, CALAIS, FR PROFESSIONAL
F. DYNAMIC CONCRETE CUTTING, LLC 9685 MEADOW STAR DR, RENO, NV CONTRACTOR
G. ECS GROUP, LLC 6710 CINNAMON DR, SPARKS NV GENERAL
H. FOREVER CHRISTMAS, INC. 88 N C ST, VC, NV GENERAL
I. GROVES CONSTRUCTION, INC. 636 EUREKA AVE, RENO, NV CONTRACTOR
J. GURRS ROOFING HEATING & SHEET METAL 575 S 16TH ST, SPARKS, NV CONTRACTOR
K. HEXAGON METROLOGY, INC. 250 CIRCUIT DR NORTH KINSTOWN, RI CONTRACTOR
L. INNOVATIVE LIGHTWEIGHT 8850 TERABYTE CT D, RENO, NV CONTRACTOR
M. J.B. HUNT TRANSPORT, INC ELECTRIC AVE, SPARKS, NV CONTRACTOR
N. JIMBOY'S TACO (DBA) 4825 IDLEWILD DR, MCCARAN, NV GENERAL
O. KUMA ENGINEERING CO. LTD 2-28-12 KOUDA, HIRAKATASHI, JP OUT-OF-COUNTY
P. LABOR WORKS INC 1196 S ROCK BLVD A, RENO, NV OUT-OF-COUNTY
Q. LEONI ENGINEERING PRODUCTS & SERVICE 100 KAY INDUSTRIAL DR, LAKE ORION, MI PROFESSIONAL
R. MACKAY MANSION MUSEUM 291 S D STREET, VC, NV GENERAL
S. MILES ARCHITECTURAL GROUP 10800 SAND HOLLOW CRT, RENO, NV PROFESSIONAL
T. MIME USA, LLC 56 MEADOW LARK LANE, BELLA MEAD, NJ GENERAL
U. MOTOR CITY PROGRAMMING 21272 DANBURY, CLINTON TOWNSHIP, MI CONTRACTOR
V. ONE SOURCE WATER, LLC 8 TWO MILE ROAD, FARMINGTON, CT GENERAL
W. PEAK TECHNICAL SERVICES 583 EPSILON DR, PITTSBURGH, PA GENERAL
X. S & S TOOL & SUPPLY, INC 2700 MAXWELL WAY, FAIRFIELD, CA GENERAL
Y. SILVER PEAK CONSTRUCTION SERVICES 748 S, MEADOWS PKWY A9292, RENO, NV CONTRACTOR
Z. SINGLE-PLY SYSTEMS INC 909 APOLLO RD, EAGAN, MN CONTRACTOR
AA. SPIROFLOW AUTOMATION SOLUTIONS, INC 1609 AIRPORT RD, MONROE, NC PROFESSIONAL
BB. SPRINGER INDUSTRIAL EQUIPMENT, INC 3164 N COLORADO ST, MESA, AZ OUT-OF-COUNTY
CC. THERMA-TRON- X, INC. 1155 S NEENAH AVE, STRUGEON BAY, WI CONTRACTOR
DD. VIS-TECH, LLC 833 MAPLE AVE, HOLLAND, MI PROFESSIONAL
EE. ZION ROBOTICS & CONTROLS, LLC 924 N BLACKS CORNER RD, IMLAY CITY, MI CONTRACTOR
FF. CACHE VALLEY ELECTRIC 875 N 1000 WEST, LOGAN, UT CONTRACTOR
GG. CHART LIFECYCLE INC 8665 NEW TRAILS DR 100, THE WOODS, TX OUT-OF-COUNTY
HH. CHOLLAR MINE 1859, LLC 615 F ST, VC, NV GENERAL
II. CNA ENGINEERING, INC. 2575 VALLEY RD, SACRAMENTO, CA PROFESSIONAL
JJ. COMAU, LLC 21000 TELEGRAPH RD, SOUTHFIELD, MI CONTRACTOR

KK. CUSTOM PAINTING & DECORATING, INC. 254 E GLENDALE AVE, SPARKS,
NV CONTRACTOR

22. **PUBLIC COMMENT (No Action)**

23. **ADJOURNMENT**

NOTICE:

- Anyone interested may request personal notice of the meetings.
- Agenda items must be received in writing by 12:00 noon on the Monday of the week preceding the regular meeting. For information call (775) 847-0969.
- Items may not necessarily be heard in the order that they appear.
- Public Comment will be allowed at the end of each meeting (this comment should be limited to matters not on the agenda). Public Comment will also be allowed during each item upon which action will be taken on the agenda (this comment should be limited to the item on the agenda). Time limits on Public Comment will be at the discretion of the Chairman of the Board. Please limit your comments to three minutes.
- Storey County recognizes the needs and civil rights of all persons regardless of race, color, religion, gender, disability, family status, or nation origin.
- In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners' Office in writing at PO Box 176, Virginia City, Nevada 89440.

CERTIFICATION OF POSTING

I, Vanessa Stephens , Clerk to the Board of Commissioners, do hereby certify that I posted, or caused to be posted, a copy of this agenda at the following locations on or before 8/9/2017; Virginia City Post Office at 132 S C St, Virginia City, NV, the Storey County Courthouse located at 26 S B St, Virginia City, NV, the Virginia City Fire Department located at 145 N C St, Virginia City, NV, the Virginia City Highlands Fire Department located at 2610 Cartwright Rd, VC Highlands, NV and Lockwood Fire Department located at 431 Canyon Way, Lockwood, NV.

By Vanessa Stephens
Vanessa Stephens Clerk-Treasurer



Storey County Board of County Commissioners

Agenda Action Report

Meeting date: 08/15/17

Estimate of time required: 30 min.

Agenda: Consent ☐ Regular agenda ☐ Public hearing required ☐ (x Closed Session)

1. **Title:** Call to Order Closed Session meeting pursuant to NRS 288.220 for the purpose of conferring with county management and legal counsel regarding labor negotiations with the Storey County Firefighters Association IAFF Local 4227 and Storey County Sheriff's Office Employees Association NAFPO Local 9110. **The meeting will commence at 9:30 a.m.** before the regular board meeting.

2. **Recommended motion.** No action

3. **Prepared by:** Austin Osborne

Department: Human Resources

Telephone: 775.847.0968

4. **Staff summary:** Pursuant to NRS 288 and the existing 2014-2017 bargaining agreements between the Storey County Firefighters Association and the Storey County Board of Fire Commissioners, and the Storey County Sheriff's Office Employees Association and the Storey County Board of County Commissioners, the bargaining agreements are proposed to be modified separately as tentatively agreed between the parties.

5. **Supporting materials:** Provided at meeting.

6. **Fiscal impact:**

Funds Available: n/a Fund: _____ Comptroller

7. **Legal review required:**

_____ District Attorney

8. **Reviewed by:**

___@___ Department Head

Department Name: Commissioner's Office

___ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved

☐ Approved with Modifications

☐ Denied

☐ Continued

Agenda Item No.



Storey County Board of County Commissioners Agenda Action Report

Meeting date: August 15, 2017
Agenda Item Type: Regular Agenda

Estimate of Time Required: 0-5 min.

1. **Title:** Approval of Minutes for July 18, 2017.
2. **Recommended motion:** Approve minutes as submitted.
3. **Prepared by:** Vanessa

Department: Clerk

Contact Number: 775.847.0969

4. **Staff Summary:** Minutes of the July 18, 2017 Board of County Commissioners Meeting.
5. **Supporting Materials:** See attached
6. **Fiscal Impact:** 0
7. **Legal review required:** No
8. **Reviewed by:**

VS Department Head

Department Name: Clerk

_____ County Manager

Other Agency Review: _____

9. **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

TUESDAY, JULY 18, 2017 10:00 A.M.

DISTRICT COURTROOM
26 SOUTH B STREET, VIRGINIA CITY, NEVADA

MINUTES

MARSHALL MCBRIDE
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

LANCE GILMAN
VICE-CHAIRMAN

JACK MCGUFFEY
COMMISSIONER

VANESSA STEPHENS
CLERK-TREASURER

ROLL CALL: Chairman McBride, Vice-Chairman McGuffey, County Manager Pat Whitten, Comptroller Hugh Gallagher, Deputy District Attorney Keith Loomis, Administrative Officer/Planning Director Austin Osborne, Sheriff Gerald Antinoro, Community Relations Director Cherie Nevin, Communications Director Dave Ballard, IT Director James Deane, Fire Chief Jeff Nevin, Assessor Jana Seddon, Recorder Jen Chapman, Director of Security Melanie Keener, Community Chest Director Shaun Griffin,
Absent: Commissioner Gilman

1. CALL TO ORDER REGULAR MEETING AT 10:00 A.M.

Meeting was called to order by Chairman McBride at 10:05 A.M.

2. PLEDGE OF ALLEGIANCE

Chairman McBride led those present in the Pledge of Allegiance.

3. DISCUSSION/POSSIBLE ACTION: Approval of Agenda for July 18, 2017

Public Comment:
None.

Motion: Approve Agenda for July 18, 2017, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary: Yes=2)**

4. DISCUSSION/POSSIBLE ACTION: Approval of Minutes for June 6, 2017

Public Comment:
None

Motion: Approve Minutes for June 6, 2017, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=2)

5. CONSENT AGENDA

- I For possible action, approval of the Virginia Township Justice Court Quarterly Report.
- II For possible action, approval of property tax refund to Nancy Kruschke.
- III For possible action, approval of the Treasurer Report for June 2017.
- IV For possible action: Approval of payroll claims in the amount of \$406,196.40 and accounts payable claims in the amount of \$1,765,796.11.
- V For possible action, approval of Business Licenses First Readings:
 - A. ALUMAG AUTOMOTIVE - Contractor / 5421 Kietzke Lane ~ Reno, NV(Installation)
 - B. DESALITECH, INC - Contractor / 1 Gateway Center ~ Newton, MA(Water Treatment System)
 - C. LYNX CONTROL SYSTEMS - Contractor / PO Box 138 ~ Israel (Control Systems)
 - D. ENCORE AUTOMATION, LLC -Contractor /50Corporate Dr. Auburn Hills, MI (Installation)
 - E. ROE PAINTING, INC - Contractor /~ PO Box 7351 Boise, ID (Painting Contractor)
 - F. DAN MILLS CONSTRUCTION NEVADA, INC -Contractor / Po Box 19760~Reno, NV (Framing Sub-Contractor)
 - G. HESCO SERVICES, INC. - Contractor / 862 West Fine Drive ~ Salt lake City, UT (Contractor)
 - H. CHAMPION EMPLOYMENT GROUP - General / 10358 Gratiot Ave, Columbus MI (Staffing)
 - I. VERUS ASSOCIATES NEVADA, LLC -Professional/ 9210 Prototype Dr. #101 Reno, NV(Engineering)
 - J. M & L ELECTRICAL, INC - Contractor / 6060 Scottsville Rd, Bowling Green KY (Electrical Contractor)
 - K. SLE ELECTRONIC GMBH - Contractor /5421 Kietzke Lane ~ Reno, NV(Design)
 - L. HIRATA ENGINEERING INCORPORATED - Professional /5421 Kietzke Lane ~ Reno, NV (Design)
 - M. GIROUX GLASS, INC -Contractor / 850 W. Washington Blvd. #200, Los Angeles, CA (Safety Evaluation)
 - N. BELAY ENGINEERING CO. - Professional / 2328 Walsh Ave # L, Santa Clara, CA(Contractor)
 - O. XION TECHNOLOGY, LLC - Contractor / 4650 Wedekind Rd #2 , Sparks NV (Installation)

P. AMADA MACHINE TOOLS AMERICA, INC. – Contractor / 2324 Palmer Dr., Schaumburg, IL (Installation)

Q. NORBLAST, LLC – Contractor / 4650 Wedekind Rd #2 , Sparks NV (Installation)

R. CTH INDUSTRIAL SERVICES, LLC – Professional/ 7550 Bluewater Hwy, Saranac, MI (Engineering)

S. PRECISION CONTROL SYSTEMS GROUP, LLC – Professional / 29355 W 9 Mile Rd, Farmington, MI (Computer Programming)

T. J & R TADROS, INC. – Professional / 130950 Trail Dust Ave, San Diego, CA (Consultant)

U. SEYI-AMERICA, INC. – Professional/ 17534 Von Karman Ave, Irvine, CA (Metal Stamping)

V. CDWDIRECT, LLC – Professional / 200 N. Milwaukee Ave, Vernon Hills IL (Direct Marketer)

W. BETS SERVICIOS PROFESIONALES – Professional / 5421 Kietzke Lane ~ Reno, NV (Engineering)

X. BECK FACILITY SERVICES, LLC – Contractor / 147 Jackson St., Newnan, GA (Janitorial)

Y. ACCLAIMED INSPECTION SERVICES, INC – Professional- 598 Damonte Ranch Prkwy # B112, Reno, NV (Inspector)

Z. TOOLING SYSTEMS GROUP – Contractor / 4315 3 Mile Rd, Grand Rapids, MI (Manufacturing)

AA. R.E LEWIS REFRIGERATION, INC. – Contractor / PO BOX 92 ~ Creston, IA (Refrigeration Contractor)

BB. PINNACLE HEATING & AIR CONDITIONING – Contractor / 5301 Longley Lane Bldg. #201, Reno, NV (HVAC)

CC. EMPLOYBRIDGE – General / 5580 Mill St., Reno, NV (Staffing)

DD. SUMMIT FIRE PROTECTION OF MN CO. – Contractor / 575 Minnehaha Ave W, St. Paul, MI (Design)

EE. STEYER ASSOCIATES, INC General/ 115 Hall Brothers Loop #104, Bainbridge Island, WA (Staffing)

FF. 3R AUTOMATION, INCOPORATED– Contractor/5421 Kietzke Lane ~ Reno, NV (Automation)

GG. COMPLETE ROBOTICS, INC – Professional – 3509 Elizabeth lake Rd~ Waterford , MI (Computer Programing)

HH. CBR ENTERPRISES, LLC – Professional / 5421 Kietzke Lane ~ Reno, NV (Project Management)

II. TECNOEFFE, LLC – Contractor / 4650 Wedekind Rd. # 2, Sparks, NV (Installation)

JJ. CENTRAL STRIPING SERVICE, INC – Contractor / 3489 Luyung Dr., Rancho Cordova, CA (Roadway Stripping)

KK. BLACK & VEATCH CORPORATION – Pro / 425 Apollo Dr. ~ Lino Lakes MN (sales)

LL. HOMEGROWN GASTROPUB – General / 719 D. Virginia St., Reno, NV (Mobile Food Truck)

MM. AUTOMATION ELECTRIC, INC. – Professional / 3983 S McCarran Blvd., #491 , Reno, NV (Troubleshooting)

NN. ALPHA ASSEMBLY SOLUTIONS - Contractor / 39 Main Street ~ Scottsville NY (Manufacturer)

OO. NORTH AMERICAN MILLWORK, INC. - Contractor / 105 Catron Dr., Reno, NV (Contractor)

PP. ARMAC CONSTRUCTION, LLC - Contractor / 343 Fairview Dr. #103 , Carson City, NV (Excavation)

QQ. CONCEPT SYSTEMS, INC. - Professional /1957 Fescue St. SE, Albany, OR (Field Service Tech.)

RR. RENO TAHOE ADVENTURES, LLC - Transpiration/ 18224 Fontana Ct.,~ Reno, NV (Tour Operations)

SS. US GRANITE- NEVADA, INC - Contractor / 5350 Capital Ct., #100, Reno, NV (Fabrication)

TT. COAST MACHINERY MOVERS OF NV, INC. -Transpiration/2431 Chico Ave, So El Monte,CA (Machinery Moving)

UU. R & E AUTOMATED SYSTEMS- Professional /17500 23 Mile Rd . Macomb MI(Engineering)

VV. ABC EMPLOYMENT HOLDINGS, LLC General/ 6610 N Shadeland Ave., Indianapolis, IN (Staffing)

WW. MILLWRIGHTS 4 HIRE, LLC - General/ 237 Lexington St. Lancaster, KY (Staffing)

XX. QUALITY COMMUNICATIONS, INC Contractor/ 212 Murray Street ~ Garden City, ID (Cabling Contractor)

YY. RKI INSTRUMENTS, INC Professional/ 33248 Central Ave, Union City, CA (Training)

ZZ. HUMAN RESOURCES UNLTD, INC. General - 3451 Dunckel Rd #200 Lansing, MI (Staffing)

AAA. LEVEL ONE ROBOTICS & CONTROLS, INC - Pro- 401 Ryland St. #200A, Reno, NV (Software)

BBB. J.E. SIMAS FLOORS,INC. - Contractor/ 9400 S Virginia St. Reno, NV (Floor Covering - Sales, Install)

CCC. ENTEGEE, INC. - Professional/10151 Deerwood Park Blvd # 200 , Jacksonville, Fl (Robot Programing)

DDD. TOX -PRESSOTECHNIK L.L.C - Contractor - 4250 Weaver Prkwy, Warrenville, IL (Manufacturing)

EEE. YOUNG FAIRBANKS ENTERPRISES, LLC- dba - Kim's Kool Treats- General - 2725 E 9th St., Silver Springs, NV (Mobile Food Truck)

FFF. COMPRESSOR-PUMP & SERVICE, INC. - Professional- 3333 W. 2400 South., Salt Lake City, UT (Sales)

Motion: Approve Consent Agenda for July 18, 2017, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=2)

6. DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports
Community Chest Director, Shaun Griffin:

- Update on the construction of the new Community Center/Library - forms are in today, the slab will be poured Thursday, with the metal structure to be started within a few weeks.

- The children's summer program is going great with a large attendance.

Community Outreach Director Cherie Nevin:

- Work continues with FEMA on the disaster recovery process for damages caused during the winter weather events.
- Additional grant funds have been received to repair damage to the stucco and bricks on the outside of the Courthouse building. Funds have also been received to place anchors on the roof of the 4th Ward School.
- Bid openings will be held this Friday for the second round of bids for the sewer project.
- The RSVP Rural Elder Law Program will present two sessions, one August 10th at the Virginia City Senior Center from 11am to 2pm. The second session will be held August 11th at the Lockwood Senior Center from 11am to 2pm.
- We Care National Night Out will take place on August 1st, 5pm, at Louise Peri Park in Lockwood.

Fire Chief Jeff Nevin:

- Fire season started off with a bang. Since June 27, Storey County Fire has assisted in 12 fires.
- Engines and dozers have been sent out for both local and fires out of state.
- A lot of fires have been caused by target shooting.
- The Fire Department is looking at resolutions regarding target shooting. The Forest Service has a target shooting ban in Forest Service areas.
- Accolades for the great fireworks display on July 4th. There were no issues with the exception of a very small incident that was taken care of immediately.

7. BOARD COMMENT (No Action – No Public Comment)

Vice Chairman McGuffey:

- The Comstock Car Club car show last weekend was big success with a large number of cars and a lot of people attending.

Chairman McBride:

- A huge crowd was in town for the annual 4th of July parade, concert, and fireworks. Participation by children was very high and the event took place without a hitch.
- The Sheriff's Department did a phenomenal job on traffic control.

8. DISCUSSION ONLY (No Action): Update from Mike Kazmierski, President and CEO of Economic Development Authority of Western Nevada (EDAWN)

Mike Kazmierski discussed issues of importance to Storey County including a plan to get more water to the industrial park and addressing traffic conditions on I-80. Mr. Kazmierski talked about growth in the region with focus on new schools, workforce, downtown Reno re-vitalization, and the housing crisis as well as other workforce and economic development issues.

9. DISCUSSION ONLY (No Action): Storey County Federal Government Affairs partner and U.S. Congressman (NV-Ret) Honorable Jon Porter providing updates on federal matters of interest including in general and specific to Storey County including H.R. 756 (Postal Reform), H.R. 2193 (Remote Transaction Parity) and Public Lands conveyance in the Virginia City, Gold Hill and Mark Twain areas.

Storey County Federal Government Affairs partner and U.S. Congressman (NV-Ret) Honorable Jon Porter, along with General Robert T. Herbert and Dan Mauer members of the Porter Group team, presented an update on federal matters of general interest and those pertaining specifically to Storey County, including the zip code and public lands bill issues. The Porter Group is optimistic that the zip code issue (HR-756 Postal Reform) will pass this session of Congress, providing a uniform zip code for Storey County.

The Chair called for a recess at 11:10 AM
Meeting reconvened at 11:18 AM

10. DISCUSSION/POSSIBLE ACTION: Authorize the Storey County Manager to approve a contract with the United States Geological Survey (USGS) up to \$11,000 for the USGS to acquire high-resolution digital elevation data developed from airborne Lidar in the Mark Twain Estates, Six Mile Canyon, Virginia City, and Gold Hill areas in Storey County, Nevada. The Lidar data will be used to evaluate area topography for the purpose of planning and developing stormwater flood mitigation in the subject areas.

Senior Planner Austin Osborne presented this item. The County is working on preparing flood mitigation studies particularly for the area of Mark Twain, as well as Six Mile Canyon and areas of Virginia City and Gold Hill. As part of the project, USGS will be doing fly-over, Lidar imagery – providing high-resolution pictography of the region. USGS has offered to provide an even higher resolution pictography if the County is willing to pay for it. Lyon County is also doing this. Storey County is working with Lyon County and the Carson Water Subconservancy to create a flood management plan for the areas mentioned.

County Manager Pat Whitten: The Mark Twain area has previously suffered from flash floods. This is a huge step for a long-term, proactive solution.

Vice Chairman McGuffey: Will this information be accessible to the public?

Mr. Osborne: Absolutely. The data behind (the information) may be proprietary to the County – this will be looked into.

Public Comment:
None

Motion: Based on the recommendation by staff, I, Commissioner Jack McGuffey, authorize Storey County Manager to approve a contract with the United States Geological Survey (USGS), up to \$11,000, for USGS to acquire high-resolution, digital elevation data developed from airborne Lidar in the Mark Twain Estates, Six Mile Canyon, Virginia City, and Gold Hill areas in Storey County, Nevada, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, (**Summary:** Yes=2)

11. DISCUSSION/POSSIBLE ACTION: Approval of Resolution No. 17-465 clarifying the economic benefits of improved rail service to and from Storey County and the Tahoe-Reno Industrial Center, and the northern Nevada region by means of rail-oriented land ferry system, and recommending to

the Nevada Department of Transportation that the benefits of a land ferry system are studied in further detail and that it applies for and accept federal, state, and other funding opportunities to develop and carry out a state plan for land ferry rail service.

Steve Merrill, NDOT Chief Location Engineer, gave a power point presentation regarding a possible rail- oriented land ferry system to and from Tahoe-Reno Industrial Center.

Land ferry system is a system where truckers, cars, any mode of transportation, can quickly get on the land ferry system. Mr. Merrill reviewed how the system works and the beneficial elements of the system. The University of Nevada has reviewed the study of the land ferry system.

Mr. Merrill said that with a complex research project such as this, everyone needs to be involved. The first phase of the project shows a benefit to the State of Nevada of over \$7 billion. To create the whole system would be approximately \$4 billion. NDOT would like to refine those costs and put forward a real plan to the County Commissioners and to the State.

Mr. Merrill continued with his presentation reviewing safety benefits of the land ferry system.

Mr. Merrill introduced Stan Handel of the Electric Vehicle Association – a big proponent of this concept.

Mr. Merrill is asking for the County's support of this project.

County Manager Whitten: The County will make this video available to the public by contacting the County Manager's office. Items of interest regarding this system, would be the speed – 80 to 100 mph, and the cost estimate that travel on land-ferry would be about half as costly as over the road transit.

Alexander Paz, Professor of Civil Engineering and Director of Transportation Research Center at UNLV discussed cost savings and benefits of using a land-ferry system versus trucks as well as safety, economic, and congestion issues. NDOT has sponsored the first phase of the project. It is important to develop a business plan for whoever will be the owner of the system which will be part of phase two.

Robinson Foster, Development Director and Stakeholder Outreach Coordinator for the Steel Interstate Coalition – a non-profit organization, working with UNLV to educate and inform about Steel Interstate and the land ferry on a local level. Land ferry requires Steel Interstate improvements in order to operate congestion free, highway reliability. This is a possible solution to congestion issues on highway I-80. Support letters can be found on the UNLV website under "land ferry".

Public Comment:

Sam Toll, Gold Hill Resident: Excited to learn about new technologies. Is there consideration to look at "fast speed rail" technology? The concern is with the estimates in bringing this to fruition.

Mr. Foster: This is what the study is for. Steel Interstate and the land ferry technology are "off the shelf" proven and seen to be serving airports, off-street parking garages, high-speed rail stations, and such. Phase two addresses Mr. Toll's concern.

Nicole Barde, Storey County Resident: What is the problem that is trying to be resolved? Who has asked that this be done?

Steve Merrill: While driving out I-80, seeing all of the trucks, it was noted that these trucks need to be taken off the highway and over onto the rail. The problem is – how? The trucks are beating up the highway with a lot of cost to taxpayers. This concept showed that safety, economic development and a host of other things could be improved on. This came out of the UNLV report and a report from Wyoming came from, because of the “pounding” on the highway.

Ms. Barde: Will this be on existing rail? Or will a new rail be necessary? This can’t be done without Federal funding. To the extent that it will be taxpayer money that funds this.

Mr. Merrill: Ultimately this will have to be a public, private partnership. If there is a large enough business model, private investment would be made to operate this. When thinking of train, the model is what is currently seen. This (system) is on more of a transit-type schedule – more reliable.

Austin Osborne: A modified Resolution has been prepared as an addendum to this item. Applicant has requested the Resolution cite a website. This is normally not recommended, however it is included as an exhibit.

Mr. Whitten: Staff recommends approval.

Motion: In accordance with the recommendation by staff, I Commissioner Jack McGuffey, motion to approve Resolution No. 17-465 clarifying the economic benefits of improved rail service to and from Storey County and the Tahoe-Reno Industrial Center, and the northern Nevada region by means of land ferry system, and recommending to the Nevada Department of Transportation that the benefits of a land ferry system are studied in further detail and that it apply for and accepts federal, state, and other funding opportunities to develop and carry out a state plan for land ferry rail service, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary: Yes=2)**

12. DISCUSSION/POSSIBLE ACTION: DEVNET \$230,413.70 5 year contract for CAMA software to replace current ADS being phased out.

Jana Seddon, Storey County Assessor, presented this item. This contract is for a new software package for tax collection, Assessor, and building permits, precipitated by the closing of the current software company (ADS) in December 2019. Ms. Seddon, along with other County Assessors, have done site visits where this system is in use. Eight other counties have signed contracts at this time, with more expected to sign shortly. The contract has been reviewed by the Assistant District Attorney.

Chairman McBride: What was the annual cost for (ADS)? Is the County buying or leasing the new software?

Mr. Whitten: There is an annual maintenance contract, with additional fees for changes (when needed) to the various modules. These costs are amortized between the various government entities

using the system – this is the most cost effective approach. Fees for changes are charged to the department using the module that is changed. The County has used ADS for 34 years, so this change is a big deal.

Ms. Seddon: The County is purchasing the software.

Chairman McBride: This is \$46,000 per year – does it include the service contract?

Ms. Seddon: Yes. It does not include hardware, a separate issue. This (system) is more costly than ADS. The ADS version is a “dying breed”. The CAMA system has much more information readily available than what the County has now. This is an integrated system, which ADS is not. DEVNET has agreed to take this project – which will take 2 ½ years to implement – and split it up over five years with payment plans to make it affordable for all counties. It will take the 2 ½ years to phase in the system. Nevada has a very complex tax system and the software has to be written as there is no Assessor software. This contract also covers the collection side in the Treasurer’s department, and building and planning permits.

Mr. Gallagher: This (tax system) is the most complex and convoluted system. There are no other avenues out there other than this new CAMA system – a very dynamic system. The intention is to have the accounting and reporting system up before the Assessor’s system. The “back office” systems have been out for years. The capabilities will go up about 1,000%, but will have to be paid for.

Mr. Whitten: December 2019 is when ADS “turns off the lights”. The County does not intend to wait until that date. Most of the change will be tied to the tax year with a short-term target date of July 2018, and a fall-back target date of July 2019.

Vice Chair McGuffey: Is there an estimate for the service fees after the 5 –year contract? Will the County’s current server accept this system or is a new server needed?

Ms. Seddon: Not at this time. There are fees that go up each year, which DEVNET has tried to figure in.

IT Director James Deane: A new server would be needed. Phasing it in it would start about \$35,000, with an overall County-wide solution about \$100,000 for five years.

Mr. Whitten: There is a provision for this in capital projects.

Public Comment:

Sam Toll, Gold Hill resident: You’re taking a software package, adding new hardware, but basically still working with AS400 computer backbone?

Mr. Deane: We’re moving from an antiquated IBM main frame custom-programmed for the AS400 and utilized by 15 of the 17 counties – to a windows based system. The data on the AS400 will port into a new sequel server. This is un-chartered territory for the State – this has not been done on this scale. The County is ready for this to happen today. This would be at a cost of \$35,000 to \$100,000 over a 5-year period and then look at replacement after that for another 5-year period. Five years is a

long-time in the computer world. Moving to the windows based system, will allow all the “bells and whistles” that could not be done before, providing new efficiencies and some cost savings.

Motion: I make a motion to approve the contract with DEVNET for \$230,413.70 entering a five year contract for CAMA software to replace current ADS being phased out, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=2)

13. DISCUSSION/POSSIBLE ACTION: Setting a date for a workshop to discuss possible Ad Valorem rate reduction.

County Manager Pat Whitten suggested this may be set as a monthly item to make sure what is done does not hurt the County in the long run. Lowering the tax rate is easy – raising it back up, should that be necessary, is almost impossible. Analysis is being done. Financial experts and advisors, working with the County regarding this, at the State’s cost, the developers’ cost, and others such as Switch and Tesla, indicate it is possible that rebates could come into play. More time is needed to make the determination.

Mr. Whitten recommends that at least the month of August is needed to determine the viability and interest in the regional water importation from Reno-Sparks to TRI. By then there should be information to pass through the District Attorney’s office regarding the viability of rebates. Mr. Whitten further recommends that September 19th be set as a date for the workshop.

Chairman McBride: Agrees. The tax levy rate does not need to be set until February next year before submission of the final budget. There is concern with the idea of rebate – the State did this with DMV and lost money.

Mr. Whitten: Either the tax levy rate or a rebate. The focus the next 60 days will be looking at the regional projects, looking at rebates, working with Keith Loomis on the foundations.

Public Comment:

Kris Thompson, TRI Project Manager: TRI gives full support for the immediate, most rapid possible implementation of a rebate or reduction program of some sort that goes through the mid-term of the 0-10 years out. There is a lot of data talking about revenue streams for the next 10 years. A 10-year structure, reviewed each year, should be workable. The County needs to be cognizant of the fact that there is still catching up to do on infrastructure. TRI, the County, the unions of the County are prospering. The efforts of the Commission on this issue are appreciated.

Mr. Whitten: Does not disagree with Mr. Thompson. However the County must be careful and precise on what the structure is.

Mr. Gallagher: Feels more comfortable doing something now than he felt in 2015.

Mr. Whitten: Requests the clerk agendize this matter as an informational item for the August 15th meeting.

Vice Chairman McGuffey: This started years ago and is seen as being do-able. The County needs to watch what is done though without taking an arbitrary number and needs to look ahead at items such as the AS400 replacement and body cameras for the Sheriff's office. There needs to be a cushion but Commissioner McGuffey knows this can be done.

Nicole Barde, Storey County Resident: Previously has asked the Commission about a study done by TRI looking at revenues over the next ten years to determine if a tax rebate or cut would be possible. No one on staff or the Commission said they had. As of now, has this report been seen? Can it be made public?

Mr. Whitten, Vice Chair McGuffey: Have not seen it.

Mr. Thompson: The report was done by a consultant of (TRI's) lawyers. The actual details have not been sent to Storey County yet. The concept proposed was generally described and may be discussed at the workshop. It is one of many alternatives available to the County. Mr. Thompson has to work with and get permission from the outside counsel prior to disclosing counsel's own internal consultant's report.

Mr. Whitten: The County is at the stage where it is starving for numbers. Mr. Whitten will be going to an independent analyst/consultant to make sure the numbers being seen are valid. If TRI's numbers are available, Mr. Whitten will contact TRI's counsel for the information.

Sam Toll, Gold Hill resident: Applauds everyone to move forward on this. There are outstanding bills to be considered including between \$20-30 million out at TRI and the USDA loan for the water treatment plant. It would be prudent to look at ways to use the money.

Mr. Whitten: Does not disagree with Mr. Toll. However, a major portion of that debt bears no interest whatsoever. This gets very complicated and there is a lot of research to do.

Motion: I make a motion to set a date for September 19, 2017 for a workshop to discuss possible Ad Valorem rate reduction and or possible rebate, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=2)

14. DISCUSSION/POSSIBLE ACTION: Business Licenses Second Readings:

- A. DORNER MFG. CORP - Contractor / 975 Cottonwood Ave ~ Hartland, WI(Installation)
- B. ABEINSA ABENER TEYMA GENERAL PARTNERSHIP - Contractor /3030 N Central Ave Ste 808 ~ Phoenix, AZ (Engineering)
- C. PIGLER AUTOMATION, LLC - Contractor / 724 Main Street Ste F ~ Longmont, Co (Programming Service)
- D. ADVANCED MACHINES & TOOL CORPORATION -Contractor /5421 Kietzke Lane Ste100~Reno,NV (Engineering)
- E. SPECIALTY WELDING SUPPLY (dba)- Contractor /~ PO Box 504 Sparks, NV (Sales & Distribution)

F. SMALL MINE DEVELOPMENT, LLC. -Contractor / 967 E Park Center Blvd PMB 396 ~ Boise , ID (Contracting Service)

G. PROGRESSIVE PEST MANAGEMENT - Pro / PO Box 50117 ~ Reno, NV (Pest & weed control)

H. COATING UNLIMITED, INC - Contractor / 4325 Bridgeton Industrial Dr. Bridgeton MO (Painting Contractor)

I. WESTERN ENVIROMENTAL TESTING LABORATORY -Contractor/ 475 E Greg Street #119 Sparks, NV(Testing Service)

J. SMC CORPORATION OF AMERICA. - Contractor / 10100 SMC Blvd ~ Noblesville, IN (Distribution)

K. APPLIED INNOVATION GROUP, INC. - Contractor / 2365 Paragon Dr. Ste C ~ San Jose, CA (Installation)

L. INTEGRATED SAFETY CONCEPTS, INC. - Pro / 2200 N D'Andrea Parkway Ste1726 ~ Sparks, NV (Safety Consulting)

M. COMPOINTE CORPORATION -Pro / 1128 Keene Land Ct ~ Indianapolis ,IN (Software)

N. HARELSON MECHANICAL, INC. - Contractor / 3899 Security Park Dr. ~ Rancho Cordova, CA(Contractor)

O. APPLIED ENERGY SYSTEMS - Contractor / 180 Quaker Lane ~ MalVern, PA (Manufacturer)

P. LASER DEPTH DYNAMICS, INC - Contractor / 176 Railway Street ~ Kingston ON , Canada (Monitoring Instruments)

Q. HUMANUS SOLUTIONS, LLC - Contractor / 9835 N Desert Rose Dr. ~ Fountain Hills AZ(Consultant)

R. OCEANEERING INTERNATIONAL, INC - Contractor / 11911 FM 529 Houston, TX (Engineering)

S. NORTHERN NEVADA FIRE PROTECTION, INC - Contractor / PO Box 1921 ~ Fernley, NV(Fire Protection)

T. NEWARK CORPORATION - Pro/ 481 Renaissance Dr ~ St. Joseph, MI (Distribution)

U. R.S. HUGHES COMPANY, INC - General / 1162 Sonora Ct. Sunnyvale, CA (Wholesaler)

V. AVNET, INC - Pro / 2211 S 47th Street ~ Phoenix, AZ(Wholesaler)

W. KISTLER INSTRUMENT CORP - Pro / 75 John Glenn Dr., Amherst, , NY (Distributor)

X. S&A SOLUTIONS, INC - General / 38600 Van Dyke Ave Ste 350 ~ Sterling Heights, MI (Staffing)

Y. VALKYRIE METAL WORKS, LLC - GeneralPO Box 1040 Virginia City, NV~VC Blacksmith reenactment & Sales)

Z. PHANTOM TECHNICAL SERVICES, INC - Contractor / 5421 Kietzke Lane Ste100 ~ Reno, NV (Software Installation)

AA. IBG PRUFCCOMPUTER GMBH - Contractor / 5421 Kietzke Lane Ste100 ~ Reno, NV(Manufacturer)

BB. CHEMETALL US, INC - Contractor / 675 Central Ave ~ New Providence NJ (Sales & Manufacture)

CC. MOTION CONTROLS ROBOTICS, INC - Contractor / 1500 Walter Ave ~ Fremont, OH (Robotic Service)

DD. MICHIGAN CUSTOM MACHINES - Contractor / 22750 Heslip Dr. Novi, MI (Machine Construction)

EE. PSARA TECHNOLOGIES, INC - Pro/ 10925 Reed Hartman hwy Ste220 Cincinnati OH (Consulting)

FF. PHOENIX CONSULTING, LLC- Contractor/ 3201 Stellhorn Road ~ Ft Wayne, IN (Programming Support)

GG. AUTOMATION & MODULAR COMPONENTS, INC. - Contractor / 10301 Enterprise Dr. ~ Davisburg, MI (Installation)

HH. PARTNER PERSONNEL, INC. - General / 2222 Franklin Rd~ Bloomfield Hills, MI (Staffing)

II. INTERROLL CORPORATION - Contractor / 3000 Corporate Dr ~ Wilmington, NC (Manufacturer)

JJ. LANCE JOHNSON, INC. - Contractor / 2152 Reno hwy #E ~ Fallon , NV (Earthwork)

KK. NOL-TEC SYSTEMS, INC - Pro / 425 Apollo Dr. ~ Lino Lakes MN (sales)

LL. AVERNA - Contractor / 3500 Hasselt ~ Belgium , Poland (Engineering Consulting)

MM. CALVARY DESIGN TEAM, INC - Pro / 855 Publishers Parkway, Webster, NY (Installation)

NN. AMBRELL CORPORATION - Contractor / 39 Main Street ~ Scottsville NY (Manufacturer)

OO. IBG NDT SYSTEMS CORPORATION - Contractor / 5421 Kietzke Lane ~ Reno NV (Designer)

PP. EXACT LASER MEASUREMENTS USA - Contractor /

QQ. FULLER ENGINEERING CO., LLC - Contractor /43334 Seven Mile Rd ~Northville, MI (Automotive & Aerospace)

RR. WISE CONSULTING & TRAINING, INC. - Contractor / 500 Ryland Street Ste250 ~ Reno, NV (Consulting)

SS. NEVADA TAP MASTER - Contractor / 1647 Willow Pass Road #131, Concord CA (Industrial Plumbing)

TT. AIR WAY AUTOMATION - Contractor / PO Box 563, Grayling MI (Tool Designer)

UU. LOGOMAT AUTOMATION SYSTEMS, INC- Contractor/2595 Arbor Tech Dr. Hebron KY (Installation)

VV. A.J'S STOVES- Contractor/ 1267 A Hwy 395 N Gardnerville NV (Chimney Cleaning)

WW. AITA CONSULTING SERVICE- Pro/ 6-80 Towne Center Dr. North Brunswick NJ (Professional service)

XX. COPPER STATE BOLT & NUT CO., INC.-Contractor/ 3622 N 34th Ave~ Phoenix AZ (Distributor)

YY. ABICOR BINZEL US- Contractor/ 650 Medimmune Ct. #110 Fredrick MD

ZZ. STSTRUCTURES, INC.- Contractor/5224 US Hwy 50 East ~ Carson City, NV (Steel Fabrication)

AAA. DWFRITZ AUTOMATION, INC.- Contractor/ 27200 SW Parkway Ave~ Wilsonville OR (Installation)

BBB. DIVERSE AUTOMATION, INC. - Contractor/ 3271 Brushy Creek Road~ Greer SC (Automation)

CCC. GUEDEL INC. - Contractor/ 4881 Runway Blvd ~ Ann Arbor MI (linear Automation)
DDD. ROBOT SUPPORT, INC. - Contractor/ 20506 Hall Rd. Clinton Township, MI (Software service)
EEE. CARSON MFG., INC- General /5001 Grumman Dr.~ Carson City, NV (Manufacturing)
FFF. ASIAN UNION CHEMICALS RENO - General/ 1400 Waltham Way ~ McCarran , NV (Office Use Only)

County Manager Whitten, on behalf of Community Development, requested approval of all items A. through FFF.

Public Comment:
None

Motion: I move to approve items A through FFF, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=2)

15. PUBLIC COMMENT (No Action)

Sam Toll, Gold Hill Resident: Again, suggests the Public Comment section be moved to the beginning of the agenda.

16. ADJOURNMENT

The meeting was adjourned by the Chair at 12:58 PM

17. CLOSED SESSION: Call to Order Closed Session meeting pursuant to NRS 288.220 for the purpose of conferring with county management and legal counsel regarding labor negotiations with the Storey County Firefighters Association IAFF Local 4227 and Storey County Sheriff's Office Employees Association NAFPO Local 9110. The meeting will commence immediately following the regular board of commissioners meeting.

Respectfully submitted,

By: Vanessa Stephens
Vanessa Stephens Clerk-Treasurer



Storey County Board of County Commissioners Agenda Action Report

Meeting date: August 15, 2017

Estimate of time required: 10 min

Agenda: Consent ☒ Regular agenda ☒ Public hearing required ☐

1. **Title:** For possible action approval of Resolution Consenting to Relinquishment and Land Transfer Agreement between Storey County and the State of Nevada Department of Transportation

2. **Recommended motion** Approve the Resolution Consenting to Relinquishment and Land Transfer Agreement between Storey County and the State of Nevada Department of Transportation

3. **Prepared by:** Jessie Fain for Pat Whitten

Department: Commissioners

Telephone: 847-0968

4. **Staff summary:** Correction to Document 121152, a deed filed in Storey County that inadvertently relinquished a portion of Waltham Way to the State of Nevada, Department of Transportation.

5. **Supporting materials:** Resolution Consenting to Relinquishment and Land Transfer Agreement including a Sketch Map – Exhibit A.

6. **Fiscal impact:** none

Funds Available: n/a

Fund:

____ Comptroller

7. **Legal review required:** complete

____ District Attorney

8. **Reviewed by:**

 Department Head

Department Name: Commissioners

____ County Manager

Other agency review:

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No



STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION
1263 S. Stewart Street
Carson City, Nevada 89712

BRIAN SANDOVAL
Governor

July 24, 2017

RUDY Malfabon, P.E., Director

In Reply, Refer to:

PAT WHITTEN
STOREY COUNTY MANAGER
26 SOUTH B STREET
PO BOX 176
VIRGINIA CITY NV 89440

Description: Portion of Waltham Way
Project No.: SPSR-0439(001)
E.A.: 73708
Surplus Parcel No.: S-439-ST-019.771 XS1
Surplus No.: SUR 15-09

Dear Mr. Whitten:

Enclosed please find two duplicate originals of the State's document entitled "Resolution Consenting to Relinquishment and Land Transfer Agreement" with the appropriate sketch map labeled Exhibit "A" attached.

This consent is for the acceptance by Storey County for the portion of land adjacent to Waltham Way in Storey County.

Please present this resolution at your next scheduled City Council meeting for review, approval and signatures. Upon your board approval please return the signed documents to me at the following address:

Nevada Dept. of Transportation
Attn: D. Callahan, RW Division
1263 S. Stewart St.
Carson City, NV 89712

Upon receipt of the signed document I will prepare the board package for presentation and approval at our next Transportation Board of Directors meeting tentatively scheduled for September 11, 2017.

Thank you for your cooperation in this matter. If you have any questions or need any additional information, please do not hesitate to contact me at (775) 888-7195 or e-mail me at dcallahan@dot.state.nv.us.

Sincerely,

A handwritten signature in blue ink that reads "D. Callahan".

Diana Callahan
Right-of-Way Staff Specialist

dtc/tl
Enclosures



302
(county)

Ptn. of Assr's Book 05, Pages 04 & 05
Control Section: ST-08
E.A.: 73708
Project: SPSR-0439(001)
Ptn. of Parcel 3
Route: SR-439 (USA Parkway)
Surplus No.: SUR 15-09
Surplus Parcel: S-439-ST-019.771 XS1

**RESOLUTION CONSENTING TO RELINQUISHMENT
AND LAND TRANSFER AGREEMENT**

WHEREAS, the State of Nevada, Department of Transportation, hereinafter called the Department, desires to relinquish a portion of Waltham Way that was inadvertently deeded from the County of Storey to the Department through Document No. 121152, filed for record on October 28, 2014, in the Official Records of Storey County, Nevada, extending from the westerly right-of-way line of SR-439 (USA Parkway) to the west section line of Section 35, T. 20 N., R. 22 E., M.D.M., a distance of approximately 0.13 of a mile, said right-of-way is delineated and identified as Parcel S-439-ST-019.771 XS1 on EXHIBIT "A" attached hereto and made a part hereof; and

WHEREAS, the Board of County Commissioners of the County of Storey, State of Nevada, desires that the aforesaid portion of Waltham Way be relinquished back to the County of Storey; and

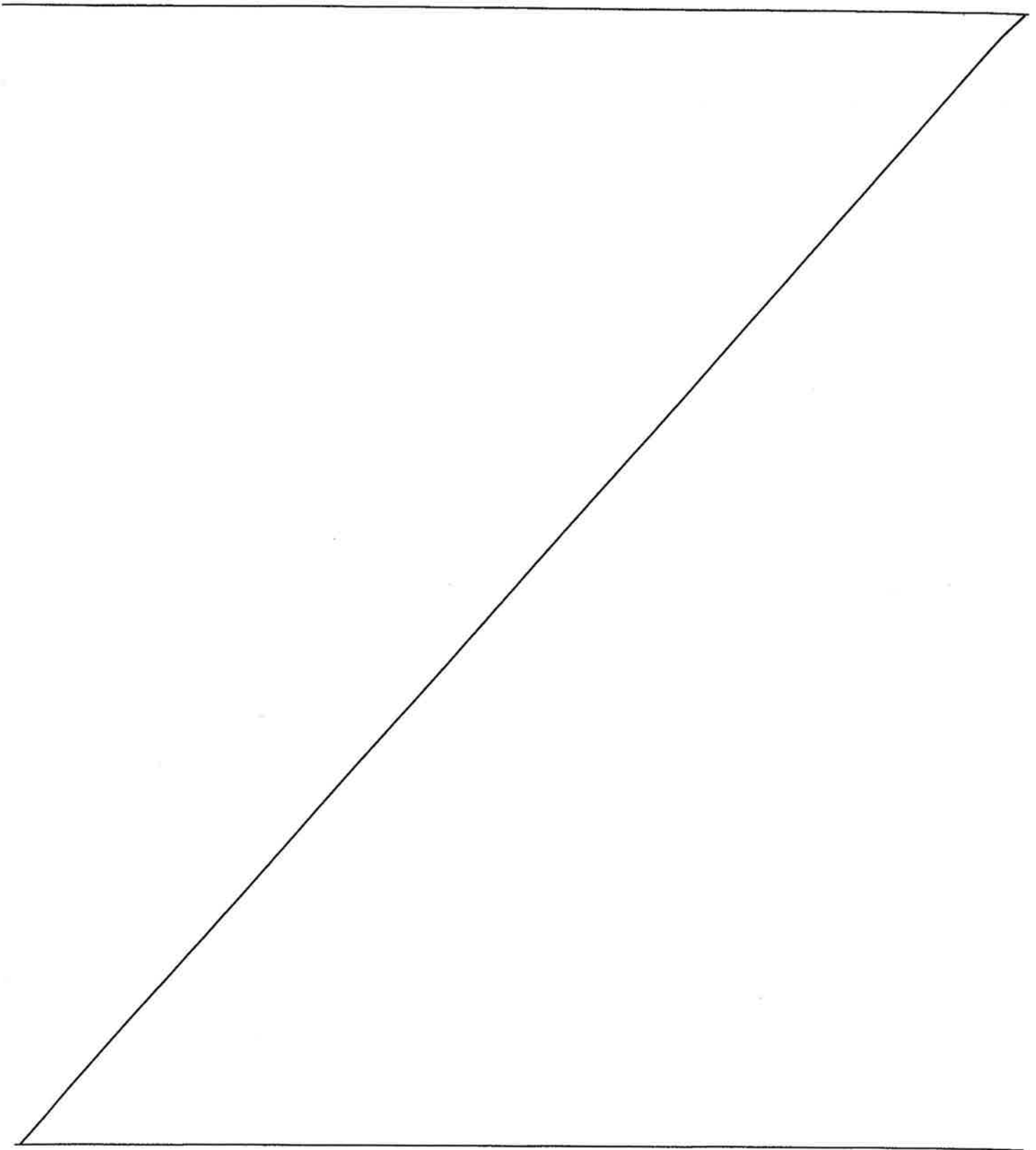
WHEREAS, the County of Storey has requested the relinquishment of aforesaid portion of highway for the purpose of going back into their roadway system; and

WHEREAS, the County of Storey has agreed to accept the relinquishment of said right-of-way for the aforesaid portion of Waltham Way.

NOW THEREFORE be it resolved that the Board of County Commissioners of the County of Storey, does in consideration of the actions of the Department as set forth herein, hereby consent to the State of Nevada, Department of Transportation, Board of Directors, relinquishing to the County of Storey, that portion of Waltham Way that was inadvertently deeded to the Department through Document No. 121152, filed for record on October 28, 2014, in the Official Records of Storey County, Nevada, extending from the westerly right-of-way line of SR-439 (USA Parkway) to the west section line of Section 35, T. 20 N., R. 22 E., M.D.M., a distance of approximately 0.13 of a mile, said right-of-way is delineated and identified as Parcel

S-439-ST-019.771 XS1 on EXHIBIT "A" attached hereto and made a part hereof.

The parties acknowledge that no relinquishment can occur until the Department of Transportation, Board of Directors approves of this relinquishment.



IN WITNESS WHEREOF the parties hereto have executed this agreement dated this _____ day of _____, 20____.

ATTEST:

BOARD OF COUNTY COMMISSIONERS

Clerk

Chairman

Vice Chairman

Commissioner

Commissioner

Commissioner

REVIEWED AND RECOMMENDED BY:

APPROVED FOR LEGALITY AND FORM:

Chief Right-of-Way Agent

Deputy Attorney General

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STATE OF NEVADA acting by and through its
Department of Transportation

Director

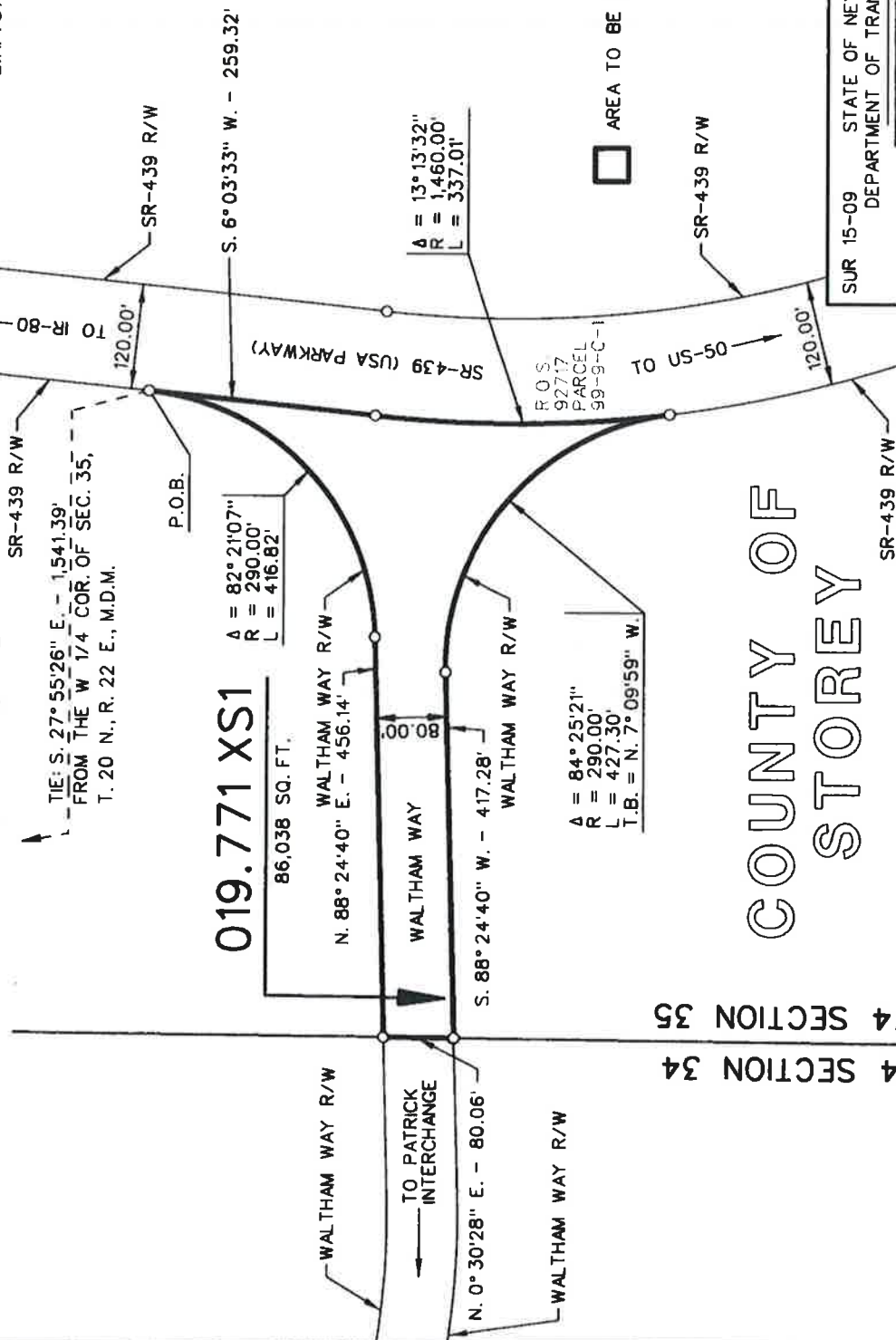
STATE OF NEVADA
CARSON CITY

On this _____ day of _____, 20____, personally appeared before me, the undersigned, a Notary Public in and for Carson City, State of Nevada, _____ personally known (or proved) to me to be the _____ Director of the Department of Transportation of the State of Nevada who subscribed to the above instrument for the Nevada Department of Transportation under authorization of Nevada Revised Statutes, Chapter 408.205; that he/she affirms that the seal affixed to said instrument is the seal of said Department; and that said instrument was executed for the Nevada Department of Transportation freely and voluntarily and for the uses and purposes therein mentioned.

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IN WITNESS WHEREOF I have hereunto
set my hand and affixed my official seal the day
and year in this certificate first above written.

PROJECT NO. SPSR-0439(001)
E.A. 73708



SE 1/4 SECTION 34	SW 1/4 SECTION 35
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COUNTY OF STOREY

EXHIBIT "A"

SUR 15-09 STATE OF NEVADA ST-08
DEPARTMENT OF TRANSPORTATION

DATE: JULY 19, 2017

SKETCH MAP

MAP ID NO. 56307

MAP ID NO. 56307
 \037_RightOfWay\SURPLUS\SUR 15-09\Waltham Way.dgn

NEVADA DOT	TRACED	KRD
	CHECKED	JAC
	DATE OF LAST REVISION:	

APPROVED:

MANAGER II, R/W SURVEY SERVICES
SCALE 1" = 200'
SHEET 1 OF 1

SHEET 1 OF 1



Storey County Board of County Commissioners Agenda Action Report

Meeting date: August 15, 2017
Agenda Item Type: Consent Agenda

Estimate of Time Required: 0-5 min.

1. **Title:** For possible action, approval of the Treasurer's Report for July 2017.
2. **Recommended motion:** Approve as part of the Consent Agenda.
3. **Prepared by:** Vanessa

Department: Treasurer **Contact Number:** 775.847.0969
4. **Staff Summary:** Monthly report prepared by the Storey County Treasurer.
5. **Supporting Materials:** See attached
6. **Fiscal Impact:** 0
7. **Legal review required:** No
8. **Reviewed by:**

_____ Department Head

Department Name: Treasurer

_____ County Manager

Other Agency Review: _____

9. **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

STOREY COUNTY TREASURER
TREASURER'S ACCOUNTING
MONTHLY BALANCING SHEET
FOR 07/2017

ACT	DESCRIPTION	BAL. FORWARD	RECEIPTS	DISBURSEMENTS	PAYROLLS	JOURN VOUCHERS	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCE
193	WELLS FARGO USDA CASH	.00	.00	.00	.00	.00	.00	.00	.00
194	DISTRICT COURT HOLDING	8,945.63	.00	.00	.00	.00	.00	.00	8,945.63
195	CASH IN BANK	5,123.70	.00	.00	.00	.00	.00	.00	5,123.70
197	BUSINESS BANK CARDS	.00	.00	.00	.00	.00	.00	.00	.00
198	B OF A PROPERTY SALES	.00	.00	.00	.00	.00	.00	.00	.00
199	WELLS FARGO CC ACCOUNT	31,584,309.72	5,253,383.68	1,678,208.70	650,861.20	35.00	.00	.00	34,508,588.50
191	WELLS FARGO MONEY MARKET	7,159,202.50	.00	.00	.00	.00	.00	.00	7,159,202.50
199	STATE LGIP ACCOUNT	8,178,894.70	.00	.00	.00	.00	.00	.00	8,178,894.70
901	OLD COINS	439.30	.00	.00	.00	.00	.00	.00	439.30
903	PETTY CASH	1,100.00	.00	.00	.00	.00	.00	.00	1,100.00
904	PETTY CASH SHERIFF	2,000.00	.00	.00	.00	.00	.00	.00	2,000.00
905	PETTY CASH ASSESSOR	200.00	.00	.00	.00	.00	.00	.00	200.00
001	GENERAL	25,844,129.10	4,195,857.68	527,253.39	384,022.22	132,900.00	.00	.00	28,995,810.57
010	INDIGENT MEDICAL	484,870.51	1,484.18	9,987.67	.00	.00	.00	.00	476,367.02
015	INDIGENT ASSISTANCE -TAX	.00	.00	.00	.00	.00	.00	.00	.00
020	ROADS	841,628.21	46,276.03	192,617.65	8,892.91	6,687.50	.00	.00	679,706.18
024	RESTITUTION	143.05	.00	.00	.00	.00	.00	.00	143.05
030	FIRE	99,649.54	.00	.00	.00	.00	.00	.00	99,649.54
035	FIRE EMERGENCY	.00	.00	.00	.00	.00	.00	.00	.00
040	FIRE DISTRICT	84,876.27	.00	.00	.00	.00	.00	.00	84,876.27
045	MUTUAL AID	40,870.37	.00	2,040.00	.00	.00	.00	.00	42,910.37
050	SERVICE	.00	.00	.00	.00	.00	.00	.00	.00
060	EQUIPMENT ACQUISITION	448,854.05	7,206.96	.00	.00	38,910.00	.00	.00	417,151.01
070	CAPITAL PROJECTS	1,870,652.23	.00	75,643.21	.00	.00	.00	.00	1,795,009.02
080	INFRASTRUCTURE FUND	1,743,912.86	24,954.58	.00	.00	.00	.00	.00	1,768,867.44
090	WATER SYSTEM	1,676,167.05	58,285.69	24,295.94	10,532.14	.00	.00	.00	1,699,524.66
100	STABILIZATION	1,000,000.00	.00	.00	.00	.00	.00	.00	1,000,000.00
110	TOWN OF GOLD HILL	660.00	.00	.00	.00	.00	.00	.00	660.00
120	TOWN OF VIRGINIA CITY	.00	.00	.00	.00	.00	.00	.00	.00
130	VIRGINIA DIVIDE SEWER	411,240.95	31,939.83	5,775.02	5,676.36	62,750.00	.00	.00	368,979.40
135	USDA BOND WELLS FARGO	3,082,561.64	61,966.41	118,530.59	.00	98,410.00	.00	.00	3,124,407.46
140	DRUG COURT	50.00	30.00	20.00	.00	.00	.00	.00	60.00
150	SCHOOL	11,526.79	110,348.90	8,154.36	.00	.00	.00	.00	90,667.75
160	SCHOOL DEBT	2,223.32	20,745.37	1,571.15	.00	.00	.00	.00	16,950.90
165	TECHNOLOGY FUND	111,709.40	783.80	.00	.00	.00	.00	.00	112,493.20
170	STATE	703,675.17	84,826.59	221,399.30	.00	.00	.00	.00	567,102.46
180	DISTRICT COURT	47,262.66	673.12	204.00	.00	.00	.00	.00	47,731.78
185	INDIGENT ACCIDENT	11,278.40	2,190.24	6,084.26	.00	.00	.00	.00	7,384.38
187	JUSTICE COURT FUND	37,623.78	2,416.24	1,151.00	.00	.00	.00	.00	38,889.02
189	TRI NET	.00	.00	.00	.00	.00	.00	.00	.00
190	PARK FUND	120,046.45	1,750.00	.00	.00	.00	.00	.00	121,796.45
200	TRI PAYBACK	3,006,111.27	.00	.00	.00	187,750.00	.00	.00	3,193,861.27
206	FEDERAL GRANTS	57,524.81	36,868.71	1,621.58	.00	.00	.00	.00	92,771.94
210	SHERIFF'S JAIL BLDG FUND	318.03	.00	.00	.00	.00	.00	.00	318.03
220	VC RAIL PROJECT	835,829.51	10,859.18	.00	.00	.00	.00	.00	846,688.69
230	WC TOURISM COMMISSION	72,188.65	154,209.78	209,654.15	16,354.01	35.00	.00	.00	355,277.00
250	FIRE DISTRICT	2,834,393.69	359,613.25	262,065.73	190,434.71	44,912.50	.00	.00	2,696,594.00
260	FIRE EMERGENCY	207,140.83	.00	.00	.00	.00	.00	.00	207,140.83
270	MUTUAL AID	557,712.10	40,097.14	10,139.10	34,948.85	.00	.00	.00	552,721.29
280	CAPITAL PROJECT FIRE	1,000,000.00	.00	.00	.00	.00	.00	.00	1,000,000.00
800	UNSECURED TAXES HOLDING	.00	.00	.00	.00	.00	.00	.00	.00
900	SECURED TAXES HOLDING	.00	.00	.00	.00	.00	.00	.00	.00
TOTAL ALL FUNDS		.00	.00	.00	.00	.00	.00	.00	.00

July 2017

TREASURER	001 GENERAL	001-500 INDUST GID	150 SCH OP	160 SCH DB	060 CAP AQU	170 STATE	010 IND MED	185 IND ACC	001 YOUTH	250 FIRE/EMER	001 PENALTIES	001-34104 A/R 6%	001-36506 OVRPMT	165 A/R 2%	TOTAL
2006/2007															\$ -
2007/2008															\$ -
2008/2009															\$ -
2009/2010	\$ 174.80	\$	\$ 74.62	\$ 14.43	\$ 4.98	\$ 16.97	\$ 3.00	\$ 1.50	\$ 0.45	\$ 54.35	\$ 919.57				\$ 1,264.67
2010/2011	\$ 96.72	\$	\$ 40.95	\$ 7.91	\$ 2.74	\$ 9.31	\$ 0.56	\$ 0.81	\$ 0.22	\$ 29.71	\$ 10.04				\$ 198.97
2011/2012															\$ -
2012/2013															\$ -
2013/2014															\$ -
2014/2015															\$ -
Special Assess															\$ -
Total 2014/2015	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
2015/2016	\$ 302.19	\$	\$ 128.33	\$ 24.75	\$ 8.57	\$ 29.46	\$ 1.70	\$ 2.59	\$ 0.42	\$ 93.20	\$ 186.52				\$ -
Special Assess	\$ 22.76	\$	\$ 9.64	\$ 1.86	\$ 0.64	\$ 2.18	\$ 0.13	\$ 0.19	\$ 0.06	\$ 7.00					\$ -
Total 2015/2016	\$ 324.95	\$	\$ 137.97	\$ 26.61	\$ 9.21	\$ 31.64	\$ 1.83	\$ 2.78	\$ 0.48	\$ 100.20	\$ 186.52				\$ 822.19
Subtotal	\$ 596.47	\$	\$ 253.54	\$ 48.95	\$ 16.93	\$ 57.92	\$ 5.39	\$ 5.09	\$ 1.15	\$ 184.26	\$ 1,116.13				\$ 2,285.83
2016/2017	\$ 1,765.25	\$ 3,582.53	\$ 2,264.10	\$ 436.83	\$ 150.86	\$ 512.56	\$ 29.69	\$ 45.23	\$ 13.04	\$ 1,643.81	\$ 1,763.03				\$ -
Special Assess	\$ 101.13	\$	\$ 42.81	\$ 8.26	\$ 2.85	\$ 9.70	\$ 0.57	\$ 0.86	\$ 0.26	\$ 31.08					\$ -
Total 2016/2017	\$ 1,866.38	\$ 3,582.53	\$ 2,306.91	\$ 445.09	\$ 153.71	\$ 522.26	\$ 30.26	\$ 46.09	\$ 13.30	\$ 1,674.89	\$ 1,763.03	\$ -	\$ -	\$ -	\$ 12,404.45
TOTAL PRIOR	\$ 2,462.85	\$ 3,582.53	\$ 2,560.45	\$ 494.04	\$ 170.64	\$ 580.18	\$ 35.65	\$ 51.18	\$ 14.45	\$ 1,859.15	\$ 2,879.16	\$ -	\$ -	\$ -	\$ 14,690.28
2017/2018	\$ 154,308.31	\$ 86,804.70	\$ 102,106.54	\$ 19,728.23	\$ 6,855.61	\$ 23,197.62	\$ 1,412.41	\$ 2,084.86	\$ 642.11	\$ 74,141.19					\$ 471,281.58
Special Assess															\$ -
TOTAL 17/18	\$ 154,308.31	\$ 86,804.70	\$ 102,106.54	\$ 19,728.23	\$ 6,855.61	\$ 23,197.62	\$ 1,412.41	\$ 2,084.86	\$ 642.11	\$ 74,141.19	\$ -	\$ -	\$ -	\$ -	\$ 471,281.58
TOTAL SECURED	\$ 156,771.16	\$ 90,387.23	\$ 104,666.99	\$ 20,222.27	\$ 7,026.25	\$ 23,777.80	\$ 1,448.06	\$ 2,136.04	\$ 656.56	\$ 76,000.34	\$ 2,879.16	\$ -	\$ 52.48	\$ -	\$ 486,024.34
Refund Secured															\$ -
REPORT TOTALS	\$ 156,771.16	\$ 90,387.23	\$ 104,666.99	\$ 20,222.27	\$ 7,026.25	\$ 23,777.80	\$ 1,448.06	\$ 2,136.04	\$ 656.56	\$ 76,000.34	\$ 2,879.16	\$ -	\$ 52.48	\$ -	\$ 486,024.34
ASSESSOR															
2007/2008															\$ -
2008/2009															\$ -
2009/2010															\$ -
2010/2011															\$ -
2011/2012															\$ -
2012/2013															\$ -
2013/2014	\$ 351.60	\$ 1,459.81	\$ 767.17	\$ 148.01	\$ 51.14	\$ 173.89	\$ 10.21	\$ 15.32	\$ 4.59	\$ 557.06	\$ 761.57	\$ 230.83		\$ 76.94	\$ -
2014/2015															\$ -
2015/2016															\$ -
Subtotal	\$ 351.60	\$ 1,459.81	\$ 767.17	\$ 148.01	\$ 51.14	\$ 173.89	\$ 10.21	\$ 15.32	\$ 4.59	\$ 557.06	\$ 761.57	\$ 230.83		\$ 76.94	\$ 4,608.14
2016/2017	\$ 368.48	\$ 758.79	\$ 476.83	\$ 92.05	\$ 31.81	\$ 108.17	\$ 6.37	\$ 9.55	\$ 2.87	\$ 346.49	\$ 254.34	\$ 143.55		\$ 47.86	\$ 2,647.16
TOTAL PRIOR	\$ 720.08	\$ 2,218.60	\$ 1,244.00	\$ 240.06	\$ 82.95	\$ 282.06	\$ 16.58	\$ 24.87	\$ 7.46	\$ 903.55	\$ 1,015.91	\$ 374.38		\$ 124.80	\$ 7,255.30
2017/2018	\$ 965.97	\$ 588.32	\$ 658.36	\$ 126.85	\$ 43.79	\$ 148.99	\$ 8.75	\$ 13.14	\$ 4.10	\$ 477.27		\$ 197.96	\$ 0.69	\$ 66.00	\$ 3,299.50
Overpayment															\$ -
TOTAL UNSEC	\$ 1,686.05	\$ 2,806.92	\$ 1,902.36	\$ 366.91	\$ 126.74	\$ 431.05	\$ 25.33	\$ 38.01	\$ 11.56	\$ 1,380.82	\$ 1,015.91	\$ 572.34	\$ 0.69	\$ 190.80	\$ 10,555.49
MISC															
PX,PC DIST															\$ -
MX DIST	\$ 1,912.58	\$	\$ 809.55	\$ 156.19	\$ 53.97	\$	\$ 10.79	\$ 16.19	\$ 4.86	\$ 587.84	\$	\$	\$	\$	\$ 3,551.97
PX DIST															\$ -
PC DIST															\$ -
GRAND TOTAL	\$ 160,369.79	\$ 93,194.15	\$ 107,378.90	\$ 20,745.37	\$ 7,206.96	\$ 24,208.85	\$ 1,484.18	\$ 2,190.24	\$ 672.98	\$ 77,969.00	\$ 3,895.07	\$ 572.34	\$ 53.17	\$ 190.80	\$ 500,131.80

Tp	Check #	Bank Seq	Person #	Vendor/Employee Name	From	Check Date	Amount
CK	81922	199 00	403959	BENDER, DEBORAH		4/17/15	60.00
CK	81937	199 00	404621	EVANS, CHAD		4/17/15	16.91
CK	81973	199 00	404619	SEAY, JOHN		4/17/15	39.75
CK	82404	199 00	403382	DUFRESNE, JOHN		6/12/15	90.00
CK	82475	199 00	404670	PIPER, LINDA & BARRY		6/12/15	86.05
CK	82591	199 00	404676	JEFFCOAT, HUGH		6/26/15	90.18
CK	82917	199 00	403938	THREE GGG INC		7/24/15	78.00
CK	83250	199 00	404736	HOBSON, TARIATHA		9/04/15	75.00
CK	83390	199 00	404697	MURRAY, ANN MARIE ARAGON		9/18/15	14.08
CK	84999	199 00	403677	CORELOGIC INC		3/18/16	801.00
CK	85761	199 00	404873	LYNCH, TERRIE		6/10/16	25.34
CK	86021	199 00	404895	HARLOW, TONYA		7/08/16	100.00
CK	86073	199 00	101256	NEVADA, GRAZING BOARD		7/08/16	15.19
CK	86195	199 00	404908	HAWKINS, JASON		7/22/16	19.93
CK	86449	199 00	404936	BUIST, BOBBIE JO		8/19/16	29.62
CK	86611	199 00	103340	INNOVATIVE IMPRESSIONS		9/02/16	8.43
CK	86624	199 00	404953	LEIGHTON, GLENN & CELESTE		9/02/16	46.00
CK	86676	199 00	403892	SUN PEAK ENTERPRISES		9/02/16	2,344.00
CK	86738	199 00	100877	HAYMORE, DEAN		9/16/16	14.00
CK	86743	199 00	103340	INNOVATIVE IMPRESSIONS		9/16/16	46.00
CK	86967	199 00	404663	MADISON, SCOTT & LISA		10/14/16	2,348.47
CK	87145	199 00	403892	SUN PEAK ENTERPRISES		10/27/16	1,768.00
CK	87439	199 00	103247	COSTCO WHOLESALE MEMBERSH		12/09/16	624.69
CK	87534	199 00	404818	TEST NOTICE LLC		12/09/16	25.00
CK	87935	199 00	403629	MIGAN, TAMARA		2/03/17	27.45
CK	88119	199 00	100654	CINDERLITE TRUCKING CORP		3/03/17	1,824.08
CK	89058	199 00	403892	SUN PEAK ENTERPRISES		6/09/17	2,106.50
CK	89121	199 00	405100	FIELD, MELISSA		6/23/17	36.75
CK	89144	199 00	102992	LAKE TAHOE REGIONAL FIRE		6/23/17	100.00
CK	89147	199 00	405048	LINDSEY, DAVID		6/23/17	179.71
CK	89175	199 00	404969	RADCLIFFE PAINTING		6/23/17	1,500.00
CK	89200	199 00	403892	SUN PEAK ENTERPRISES		6/23/17	3,293.50
CK	89239	199 00	100430	BOARD OF REGENTS (COMPT)		7/07/17	6,250.00
CK	89247	199 00	99708	COLLINS CONSTRUCTION		7/07/17	1,000.00
CK	89253	199 00	403887	COMSTOCK GOLD MILL LLC		7/07/17	443.00
CK	89267	199 00	405101	FORT CHURCHILL LIVING HIS		7/07/17	100.00
CK	89282	199 00	405105	HOUTS, ANTHONY AND LEE LE		7/07/17	62.06
CK	89329	199 00	405111	SCHMOKER, JOHN		7/07/17	250.00
CK	89354	199 00	403901	THE TOMBSTONE COWBOYS		7/07/17	2,424.00
CK	89357	199 00	405112	TYLER TECHNOLOGIES, INC		7/07/17	38,958.00
CK	89377	199 00	99690	APEX GRADING & PAVING		7/20/17	4,646.00
CK	89379	199 00	403959	BENDER, DEBORAH		7/20/17	60.00
CK	89380	199 00	405118	BERNARD, SHARON		7/20/17	43.84
CK	89381	199 00	404634	BRANDON, RUSSELL D		7/20/17	60.00
CK	89395	199 00	403887	COMSTOCK GOLD MILL LLC		7/20/17	298.00
CK	89396	199 00	100020	COSTCO HRS COMERCIAL CARD		7/20/17	928.45
CK	89419	199 00	100826	HISTORIC FOURTH WARD SCHO		7/20/17	595.50
CK	89428	199 00	405115	LEDIAARD, MAT OR CANDI		7/20/17	100.00
CK	89431	199 00	404102	LIQUID BLUE EVENTS LLC		7/20/17	2,125.00
CK	89438	199 00	103303	NACCA		7/20/17	50.00
CK	89440	199 00	101226	NEV COMPTROLLER		7/20/17	5,078.33
CK	89445	199 00	103075	NEV SECRETARY OF STATE		7/20/17	100.00
CK	89458	199 00	403895	PETRINI, ANGELO D		7/20/17	220.00
CK	89459	199 00	405117	POTTS, JENNIFER		7/20/17	6.45

TP	Check #	Bank Seq	Person #	Vendor/Employee Name	From Check#	From Check Date	Amount
CK	89473	199 00	200395	SAINT MARYS ARTCENTER INC	7/20/17		9.00
CK	89476	199 00	405073	SESMA, RAY	7/20/17		399.00
CK	89491	199 00	404818	TEST NOTICE LLC	7/20/17		15.00
CK	89492	199 00	403901	THE TOMBSTONE COWBOYS	7/20/17		3,409.00
				Type Total:			85,465.26
PR	34231	199 00	900615	SHERIFF FEE COLLECTION/GA	8/15/14		10.71
PR	34705	199 00	900201	COLONIAL LIFE INS. 125	8/14/15		50.73
PR	34774	199 00	900107	MEDICAL/EMPLOYEE BUYUP	10/09/15		1,143.53
PR	35013	199 00	900113	LIFE INSURANCE	4/08/16		736.93
PR	35671	199 00	112	HESS, GREG J	6/16/17		899.88
PR	35714	199 00	112	HESS, GREG J	7/14/17		899.88
PR	35716	199 00	1223	HOBSON-HAGEN, TABITHA	7/14/17		441.07
PR	35717	199 00	900117	MEDICAL/EMPLOYEE BUYUP(HH	7/28/17		4,792.41
PR	35718	199 00	900122	VISION INSUR EE ADD'L(VSP	7/28/17		33.83
PR	35719	199 00	900125	DENTAL INS EE ADDL'L (UNI	7/28/17		247.61
PR	35720	199 00	900126	MEDICAL/EE BUYUP(HHP) POST	7/28/17		23.55
PR	35721	199 00	900127	VISION/EE BUYUP(VSP) POST	7/28/17		7.81
PR	35722	199 00	900129	DENTAL/EE BUYUP(UNITED) PO	7/28/17		43.35
PR	35723	199 00	900200	COLONIAL ACCIDENT	7/28/17		8.31
PR	35724	199 00	900201	COLONIAL LIFE INS. 125	7/28/17		50.73
PR	35725	199 00	900299	DEFERRED COMP (AFTER-TAX)	7/28/17		675.00
PR	35726	199 00	900300	DEFERRED COMP	7/28/17		5,019.00
PR	35727	199 00	900301	EMP DED/AFLAC 125 PLAN	7/28/17		869.11
PR	35728	199 00	900302	EMP DED/AFLAC AFTER TAX	7/28/17		274.28
PR	35729	199 00	900303	PACIFIC LIFE INS CO	7/28/17		50.00
PR	35730	199 00	900307	EMPDDED/WASH INS AFTER TAX	7/28/17		556.56
PR	35731	199 00	900399	PET INSURANCE	7/28/17		97.62
PR	35732	199 00	900402	AFSCME/UNION DUES	7/28/17		524.08
PR	35733	199 00	900501	FIRE FIGHTER ASSOC #4227	7/28/17		1,410.00
PR	35734	199 00	900600	STOREY COUNTY PAYBACK	7/28/17		63.00
PR	35735	199 00	112	HESS, GREG J	7/28/17		899.88
PR	35736	199 00	1219	HESS, COLT	7/28/17		244.32
PR	35737	199 00	1223	HOBSON-HAGEN, TABITHA	7/28/17		409.36
PR	35738	199 00	1258	STOVEKEN, MICHELE	7/28/17		782.56
PR	35743	199 00	900117	MEDICAL/EMPLOYEE BUYUP(HH	7/28/17		191.05
PR	35744	199 00	900122	VISION INSUR EE ADD'L(VSP	7/28/17		3.03
PR	35745	199 00	900125	DENTAL INS EE ADDL'L (UNI	7/28/17		24.37
PR	35746	199 00	900300	DEFERRED COMP	7/28/17		30.00
				Type Total:			21,513.55
				Bank Total:			106,978.81
				Total:			106,978.81



Storey County Board of County Commissioners Agenda Action Report

Meeting date: August 15, 2017
Agenda Item Type: Consent Agenda

Estimate of Time Required: 0 min

1. **Title:** For possible action: Approval of payroll claims in the amount of \$389,197.29 and accounts payable claims in the amount of \$1,056,241.04.

2. **Recommended motion:** Approve as part of the Consent Agenda.

3. **Prepared by:** Vanessa

Department: Treasurer

Contact Number: 775.847.0969

4. **Staff Summary:** Attached.

5. **Supporting Materials:** See attached

6. **Fiscal Impact:** Attached

7. **Legal review required:** No

8. **Reviewed by:**

____ Department Head

Department Name: Treasurer

____ County Manager

Other Agency Review: _____

9. **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

STOREY COUNTY PAYROLL SYSTEM
Check Register

Rept: PR0510A
Run: 07/27/17 15:06:03

Payroll Type: Special
Payroll Groups: 1
Check Date: 07/28/17
Period-end Date: 07/23/17

Check/	DD #	Emp #/ Ded #	Payee	Amount
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Total User Transfer for EFTPS:				129.83
Total Deductor Checks:				.00
Total Employee Checks:				782.56
Total Employee Direct Deposit:				.00
Total Employee Deds Xferd on Dir Dep File:				.00
Total User Transfer to Deductor:				39.23
Total Disbursed:				951.62

Approved by the Storey County Board of Commissioners: _____

CHAIRMAN	COMMISSIONER	COMMISSIONER
COMPTROLLER		
TREASURER		

Payroll Type: Special
Payroll Groups: 1

Check Date: 07/28/17
Period-end Date: 07/23/17

Check/ DD #	Emp #/ Ded #	Payee	Amount
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Total User Transfer for EFTPS:			76.92
Total Deductor Checks:			248.45
Total Employee Checks:			1,273.56
Total Employee Direct Deposit:			.00
Total Employee Deds Xferd on Dir Dep File:			50.00
Total User Transfer to Deductor:			68.89
Total Disbursed:			1,717.82

Approved by the Storey County Board of Commissioners: _____

CHAIRMAN	COMMISSIONER	COMMISSIONER
_____	_____	_____
COMPTROLLER	_____	_____
TREASURER	_____	_____

Payroll Type: Regular

Check Date: 07/28/17

Period-end Date: 07/23/17

Payroll Groups: 1 2 3 4 5 6 7 8 9

Check/ DD #	Emp #/ Ded #	Payee	Amount
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Total User Transfer for EFTPS:	61,599.98
Total Deductor Checks:	14,746.25
Total Employee Checks:	1,553.56
Total Employee Direct Deposit:	279,369.84
Total Employee Deds Xferd on Dir Dep File:	14,580.16
Total User Transfer to Deductor:	11,993.02
Total Disbursed:	383,842.81

Approved by the Storey County Board of Commissioners: _____

CHAIRMAN	COMMISSIONER	COMMISSIONER
COMPTROLLER		
TREASURER		

Check/ DD #	Emp #/ Ded #	Payee	Amount
Total User Transfer for EFTPS:			
			18.82
Total Deductor Checks:			
			777.35
Total Employee Checks:			
			609.38
Total Employee Direct Deposit:			
			.00
Total Employee Deds Xferd on Dir Dep File:			
			50.00
Total User Transfer to Deductor:			
			.00
Total Disbursed:			
			1,455.55

Approved by the Storey County Board of Commissioners: _____

CHAIRMAN	COMMISSIONER	COMMISSIONER
_____	_____	_____
COMPTROLLER		

TREASURER		

Payroll Type: Special Check Date: 08/05/17 Period-end Date: 08/03/17
Payroll Groups: 1

Check/ DD #	Emp #/ Ded #	Payee	Amount
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Total User Transfer for EFTPS:			49.66
Total Deductor Checks:			.00
Total Employee Checks:			1,092.87
Total Employee Direct Deposit:			.00
Total Employee Deds Xferd on Dir Dep File:			.00
Total User Transfer to Deductor:			86.96
Total Disbursed:			1,229.49

Approved by the Storey County Board of Commissioners: _____

CHAIRMAN	COMMISSIONER	COMMISSIONER
_____	_____	_____
COMPTROLLER		

TREASURER		

NUMBER	VENDOR	FUND-DEPT INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT
MM SAMMY HAGAR, IV			NACO - JM, MM	8/04/17	1152	39.51
MM SCHMIDTS SAUSAGE			NACO - JM, MM	8/04/17	1152	69.35
MM TED'S MONTANA GRL			NACO - JM, MM	8/04/17	1152	80.00
NEVIN DMV			NEW CHIEF RIG REGISTRA	8/04/17	1153	7.00
OFFICE DEPOT			CHAIR MAT & MISC OFF S	8/04/17	1142	109.31
PRESTIGE CAR WASH			JEOP MASS BUG REMOVAL	8/04/17	1142	24.95
RENAUD			SW TRAVEL TO EXAM	8/04/17	1515	472.97
REVELLE DENNY			BOOKS	8/04/17	1515	199.00
REVELLE PILOT			MISSOURI FIRE MEAL	8/04/17	1149	33.44
REVELLE RODEWAY INN			MISSOURI FIRE FUEL	8/04/17	1149	88.27
REVELLE WALMART			MISSOURI FIRE LODGING	8/04/17	1149	163.07
REVELLE YELLOW PINE			MISSOURI FIRE FUEL	8/04/17	1149	100.00
RUSSELL ALL SEASONS			MISSOURI FIRE MEAL	8/04/17	1149	37.00
RUSSELL ERICS MOBILE			NEW BC RIG WINDOW TINT	8/04/17	1149	160.00
RUSSELL MOTOROLA			R75 WINDOW REPLACEMENT	8/04/17	1149	103.81
RUSSELL USPS 072017			RADIOS/PARTS	8/04/17	1149	3,367.36
RUSSELL USPS 072717			POSTAGE	8/04/17	1149	4.26
SMITH ALL SEASONS			POSTAGE	8/04/17	1149	5.66
SNYDER JACKSONS			NEW CHIEF RIG WINDOW T	8/04/17	1149	160.00
SNYDER NAPA AUTO			DOZER FUEL	8/04/17	1149	240.12
SNYDER WASHOE TRAVEL			HEAVY EQUIP MAINT	8/04/17	1149	229.96
SPELTZ LOWES			PREACHER FIRE FUEL	8/04/17	1149	100.00
THOMSEN HOME DEPOT			EXHAUST SYSTEM	8/04/17	1154	12.41
THOMSEN UPS STORE			BUILDING MAINTENANCE	8/04/17	1149	44.68
TILLISCH BRISTLESCONE			POSTAGE	8/04/17	1149	24.01
TRENT- CMC TIRE			BRIANHEAD LODGING REFU	8/04/17	1149	77.63
TRENT- CMC TIRE			PW25254- TIRES	8/04/17	1515	603.84
TRENT- HARBOR FREIGH			FR62238	8/04/17	1515	47.50
TRENT- HOME DEPOT			TOOLS FOR TRUCK	8/04/17	1515	248.82
TRENT-DMV			TRUCK TOOLS	8/04/17	1515	124.43
TRENT-SUMMIT			EX69927 REG	8/04/17	1515	7.00
000126			SHOP SHELVING	8/04/17	1515	639.76
006164			C-701- LOAD LIFTER	8/04/17	1515	561.96
016985			IT STORAGE CARSON CITY	8/04/17	1150	129.95
019740			IT HEADSETS TRAINING	8/04/17	1150	94.98
020708			OFFICE SUPPLIES NEW AD	8/04/17	1150	219.90
086385			TRI OFFICE SETUP APC X	8/04/17	1150	999.92
099063			LABEL TAPE IT	8/04/17	1150	185.43
5JB7MYW9V02PW3J			IT STOCK REPLACEMENT A	8/04/17	1150	309.97
5JD7MYW9X048VLN			IT STOCK REPLACEMENT A	8/04/17	1150	239.96
5JG7MYW9Z02CQK6			VCCC DSL LINE	8/04/17	1150	85.76
5JK7MYW9CO3X0RR			DSL SHERIFFS OFFICE	8/04/17	1150	90.00
5J77MYW9S03RGY2			ST74 DSL	8/04/17	1150	85.00
7/13/17 FUEL CHAPMAN			LOCKWOOD DSL	8/04/17	1150	96.88
			COM DEV DSL LINE	8/04/17	1150	95.76
			HISTORICAL DOC RETRIEV	8/04/17	1147	25.99

23,494.97

Card Total

23,494.97

ACKNOWLEDGEMENT OF REVIEW AND AUTHORIZATION DATE

STOREY COUNTY
PURCHASE CARD REGISTER

CARD
TOTAL

AMOUNT

TRANS#

DATE

DESCRIPTION

COMPTROLLER

TREASURER

CHAIRMAN

COMMISSIONER

COMMISSIONER

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
89511	ALADTEC, INC	STAFFING SOFTWARE		8/04/17	81554	2,095.00	2,095.00
89512	ALLISON, MACKENZIE, LTD	IAFF NEGOTIATIONS		8/04/17	81602	625.00	625.00
89513	ALSCO INC	ST 71 LAUNDRY		8/04/17	81552	13.80	
		ST 72 LAUNDRY		8/04/17	81552	8.77	
		ST 75 LAUNDRY		8/04/17	81552	18.58	
		ST 74 LAUNDRY		8/04/17	81552	10.52	
		SHOP		8/04/17	81470	71.24	
		SHOP		8/04/17	81470	81.44	
		CH		8/04/17	81470	41.25	245.60
89514	AMERIGAS PROPANE LP	201039552		8/04/17	81525	11.99	11.99
89515	ARC HEALTH AND WELLNESS	J SIMONS PHYSICAL		8/04/17	81501	263.74	
		RANSON - PHYSICAL		8/04/17	81501	162.86	
		LAZZARINO - PHYSICAL		8/04/17	81501	162.86	
		WHITE - PHYSICAL		8/04/17	81501	187.86	
		LEPORE - PHYSICAL		8/04/17	81501	308.74	
		PARKER - PREHIRE PHYSICAL		8/04/17	81501	275.00	1,361.06
89516	ARCADIA PUBLISHING INC	GIFT SHOP BOOKS		8/04/17	81526	235.08	235.08
89517	AT&T MOBILITY II LLC	PHONE		8/04/17	81612	110.84	110.84
89518	AT&T TELECONFERENCE SERVI	TLECONFERENCE SERVICE		8/04/17	81604	30.58	30.58
89519	AXON ENTERPRISE, INC	TASER CARTRIDGES		8/04/17	81500	305.96	305.96
89520	BATTLE BORN CONSULTING SE	COMM DEVELOP OVERSIGHT		8/04/17	81593	11,354.00	11,354.00
89521	BENDER, DEBORAH	JULY 13-26, 2017		8/04/17	81527	270.00	270.00
89522	BLACKPOINT LLC	FRE-B172		8/04/17	81471	372.00	372.00
89523	BURRELL, SCOTT LEWIS	JULY 13-26, 2017		8/04/17	81528	135.00	
89524	BUSINESS & PROFESSIONAL	GARNISHMENT DISBURSED		8/04/17	81528	592.50	727.50
89525	CAPITAL CITY AUTO PARTS	FR51844- EXHAUST ELBOW		8/04/17	81496	86.50	86.50
		FR58397 GUAGE		8/04/17	81472	31.19	
		VCSC- STOP LIGHT SWITCH		8/04/17	81472	26.59	
		FR58397 TACH, GEAR OIL		8/04/17	81472	3.28	
		PW BACK HOE, AIR FILTER		8/04/17	81472	59.37	
		SEAL, PLUGS, COIL		8/04/17	81472	30.39	
		BACKHOE- FILTERS		8/04/17	81472	62.00-	
		SHOP- ADAPTER		8/04/17	81472	48.78	
		PW66984 CHUCK, GUAGE		8/04/17	81472	14.90	
		FOURTH OF JULY SERVICE		8/04/17	81472	41.47	193.97
89526	CAPITAL SANITATION CO	LYLE 15133CR		8/04/17	81583	340.82	340.82
89527	CAPITOL REPORTERS	FR58397 MOLDING		8/04/17	81609	87.00	87.00
89528	CARSON DODGE CHRYSLER INC			8/04/17	81473	152.00	

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
89529	CELLCO PARTNERSHIP	FR 58397- POWER WINDOW R-72 BUMPER		8/04/17 8/04/17	81473 81473	174.08 563.20	889.28
89530	CFOA	INV #9788746166 WIFI 7/06 ACCT942057617-00001		8/04/17 8/04/17	81469 81555	40.01- 1,272.42	1,232.41
89531	CHARM-TEX	MARNEY MARTINEZ MARNEY MARTINEZ		8/04/17 8/04/17	81550 81550	60.00 150.00	210.00
89532	CINTAS CORPORATION NO. 2	IBUPROFEN		8/04/17	81505	61.08	61.08
89533	CITY OF CARSON TREASURER	EYE FLUSH SCREEN PADS		8/04/17 8/04/17	81494 81494	59.47 38.78	98.25
89534	COMBS, GRANT L	STOREY CO DRUG COURT FEES		8/04/17	81599	30.00	30.00
89535	COMMUNITY CHEST INC	T75-FIELD SERVICE KIT		8/04/17	81520	250.80	250.80
89536	COMPLETE DOCUM MNGMNT SOL	AUGUST2017PROGRAM SUPPORT		8/04/17	81484	14,749.99	14,749.99
89537	COMSTOCK GOLD MILL LLC	IMG-FIM RED/UR 125832-008 JULY 13-26, 2017		8/04/17 8/04/17	81551 81529	232.44 160.00	232.44 160.00
89538	COSTCO HRS COMERCIAL CARD	POOL CONCESSIONS		8/04/17	81474	302.87	302.87
89539	DAIOHS USA INC	ST 72 WATER ST 71 WATER ST 74 WATER ST 75 WATER		8/04/17 8/04/17 8/04/17 8/04/17	81556 81556 81556 81556	73.95 30.95 36.95 30.95	
		AUG RENTAL RENT ON H2O LOCKWOOD WATER FILTER OFF & JAIL WATER FILTER		8/04/17 8/04/17 8/04/17 8/04/17	81475 81610 81503 81503	51.90 25.95 30.95 51.90	359.45
89540	DEUCE NINE LLC	BC RIG		8/04/17	81564	1,188.55	1,188.55
89541	KRAVITX, SCHNITZER & JOHN	GARNISHMENT DISBURSED GARNISHMENT DISBURSED		8/04/17 8/04/17	81497 81497	291.79 382.67	674.46
89542	ELLIOTT AUTO SUPPLY INC	COMSVC HALOGENS CALIPER SO56306 WIRE ASY P71- BRAKE SHOP-LRG DIAM REFILLS R75 AIR FILTER SO58905-RADIATR, ANTIFRZ COMSVC- BEAM SO56312 HEADLIGHTS PW25254 BALL JOINTS CALIPER CREDIT VCSC SWITCH SO58905- BLADES PW25254- BLADES SO56168 BRAKES		8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17	81476 81476 81476 81476 81476 81476 81476 81476 81476 81476 81476 81476 81476 81476	10.88 55.00 39.08 290.41 549.08- 39.96 156.17 12.31 684.00 337.76 55.00- 10.43 21.35 21.35 701.72	

VENDOR

INVOICE DESCRIPTION

P/O #

DATE

TRANS#

AMOUNT

CHECK
TOTAL

89543	FARR WEST ENGINEERING	SO56181 BRAKE CLEAN	8/04/17	81476	28.80	
		BRAKE CLEAN	8/04/17	81476	28.80	
89544	FERGUSON ENTERPRISES INC	PW25254 BRAKE CLEAN\	8/04/17	81476	28.80	
89545	FLEET HEATING & AIR INCOR	SHOP GREASE	8/04/17	81476	47.40	
89546	GOLDEN GATE/SET PETROLEUM	IT54235 AIR FILTER	8/04/17	81476	5.89	
		SO56312 SCREEN ASY	8/04/17	81476	45.30	
		BACKHOE-FUEL FILTER	8/04/17	81476	14.29	
		BACKHOE- FILTERS	8/04/17	81476	15.34	
		IT28155- MISC PARTS	8/04/17	81476	454.28	
		VCSC- STEER STABILIZER	8/04/17	81476	46.60	
		FR66029 FUEL H2O SEPARAT	8/04/17	81476	131.64	
		R75- AIR FILTER	8/04/17	81476	19.98	
		IT28155- ALTERNATOR	8/04/17	81476	127.24	
		FR51844 ELEMENT	8/04/17	81476	102.20	
		COMSVC- LO BEAM	8/04/17	81476	12.31	
		PW25254 HUB ASSY	8/04/17	81476	696.96	
		SO56168 GAS PEDAL	8/04/17	81476	170.33	
		SC54234SENSOR	8/04/17	81476	34.08	
		IT54235 AIR FILTER	8/04/17	81476	5.89	
		PW61990- GEAR OIL	8/04/17	81476	52.56	
		SO56312- DIP STICK	8/04/17	81476	29.16	
		BACKHOE- LUBE FILTER	8/04/17	81476	16.30	3,890.49
		TASK 1 PROJECT MANAGEMENT	8/04/17	81584	10,454.65	10,460.90
		TASK 3 EMERGENCY MNGMNT	8/04/17	81584	6.25	
		STOCK FITTINGS	8/04/17	81477	1,901.50	1,901.50
		COURTROOM-AC CIRCUIT BRD	8/04/17	81478	469.00	469.00
		LW- UNL 200 / DSL 181	8/04/17	81506	735.33	
		TRI-UNL 60 / DSL 177	8/04/17	81506	435.59	
		LW- UNL 127 / DSL 126	8/04/17	81506	491.79	
		TRI- UNL 175 / DSL 216	8/04/17	81506	754.60	2,417.31
89547	GRAINGER	FR32906- BULB	8/04/17	81508	118.52	118.52
89548	GRANDBERY, TOM	3.50X45	8/04/17	81518	157.50	157.50
89549	GREAT BASIN TERMITE & PES	MTCC- QUARTERLY SERVICE	8/04/17	81509	65.00	
		PEST KILL	8/04/17	81613	35.00	
		CH	8/04/17	81509	100.00	
		VCCC	8/04/17	81509	35.00	
		372 C- QUARTERLY	8/04/17	81509	35.00	
		100 TOLL	8/04/17	81509	35.00	
		WATER PLANT	8/04/17	81509	35.00	340.00
89550	GTP INVESTMENTS LLC	POND PEAK QUAD COUNTY	8/04/17	81577	584.93	584.93
89551	HARRY'S BUSINESS MACHINES	FILE STAMP SERVICE	8/04/17	81480	148.50	148.50
89552	HAT, LTD	ROADS	8/04/17	81510	2,036.16	2,036.16
89553	HIGHLANDS WIRELESS INC		8/04/17	81574	100.00	100.00
89554	HISTORIC FOURTH WARD SCHO	JULY 13-26, 2017	8/04/17	81530	18.00	18.00

Report No: PB1315
Run Date : 08/02/17

STOREY COUNTY
CHECK REGISTER 8/04/17

Page 4

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
89555	HOME DEPOT CREDIT SERVICE			8/04/17	81530	10.00	
				8/04/17	81530	324.00	352.00
89556	HOMETOWN HEALTH	DISPATCH TOILET		8/04/17	81511	26.45	
89557	HOSE & FITTINGS ETC	GH SEPTIC FENCING		8/04/17	81511	203.24	229.69
89558	IT1 SOURCE LLC	16009041-00053		8/04/17	81594	13,799.82	13,799.82
		BACKHOE- BLOW GUN		8/04/17	81512	140.84	140.84
		CISCO WAP X2		8/04/17	81580	1,080.36	
		CISCO WAP X2		8/04/17	81580	1,027.86	
		SMARTNET WIFI		8/04/17	81580	52.50	
		OFFICE 2016 TAMI		8/04/17	81580	381.68	
		DYMO PRINTER		8/04/17	81580	74.70	
		OFFICE 2016 SUSAN		8/04/17	81580	381.68	
		VERITAS BACKUP SW SERVER		8/04/17	81580	449.09	
		SCANNER STATION COM DEV		8/04/17	81580	495.13	3,943.00
89559	JAMES C MCLENNAN MDPC	AUGUST2017 HEALTH OFFICER		8/04/17	81485	500.00	500.00
89560	JONES WEST FORD	SO56306 ELECT REPAIRS		8/04/17	81517	295.14	295.14
89561	KIECHLER, CHRISTIAN A	JULY 13-26, 2017		8/04/17	81531	1,818.00	
				8/04/17	81531	46.00	1,864.00
89562	KIMBALL MIDWEST	MISCE HRDWR		8/04/17	81515	113.64	113.64
89563	KLASSIC KRUISERS CAR CLUB	PARK DEPOSIT REFUND		8/04/17	81514	100.00	100.00
89564	KRUSCHKE, NANCY	TAX REFUND PER BOCC		8/04/17	81487	181.41	181.41
89565	LIFE-ASSIST INC	EMS SUPPLIES		8/04/17	81557	839.88	
		EMS SUPPLIES		8/04/17	81557	52.75	
		EMS SUPPLIES		8/04/17	81557	52.75	
		EMS SUPPLIES		8/04/17	81557	23.80	969.18
89566	LINCOLN NATIONAL LIFE	RETIREE LIFE		8/04/17	81616	16.43	16.43
89567	LIQUID BLUE EVENTS LLC			8/04/17	81532	8,000.00	8,000.00
89568	LIQUID BLUE EVENTS LLC			8/04/17	81533	2,285.00	2,285.00
89569	LYON CO COMPTROLLER	SO/FD/QUAD PAID 6/30/18		8/04/17	81467	4,500.00	4,500.00
89570	MA LABORATORIES INC	NEW PC TAMI JUSTICE COURT		8/04/17	81579	1,931.42	
		NEW PC SUSAN PW		8/04/17	81579	1,345.77	3,277.19
89571	MACKAY MANSION	JULY 13-26, 2017		8/04/17	81534	38.50	
				8/04/17	81534	451.00	489.50
89572	MARK TWAIN COMMUNITY CTR	AUGUST2017 PROGRAM SUPPOR		8/04/17	81486	1,666.67	1,666.67
89573	MERRITT COMMUNICATIONS IN	AMPLIFIER REPLACEMENT		8/04/17	81490	159.98	159.98
89574	METRO OFFICE SOLUTIONS IN	OFFICE SUPPLIES		8/04/17	81558	77.00	

Report No: PB1315
Run Date : 08/02/17
CHECK
NUMBER

STOREY COUNTY
CHECK REGISTER 8/04/17

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VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
89575 MIGAN, TAWARA	PAPER, FOLDERS		8/04/17	81592	76.58	
	OFFICE SUPPLIES		8/04/17	81482	43.75	
	CD'S WHITEOUT TAPE NOTES		8/04/17	81492	164.09	
	PENS, NOTES, CALC RIBBON		8/04/17	81479	58.13	
	DIVIDERS		8/04/17	81589	43.21	
			8/04/17	81592	85.36	
			8/04/17	81589	38.26	586.38
			8/04/17	81605	13.68	
			8/04/17	81605	78.79	92.47
89576 MORRIS, ROBERT T						
89577 NATIONAL JUDICIAL COLLEGE	JULY 2017		8/04/17	81607	3,200.00	3,200.00
89578 NEV COMPTROLLER	ENCE		8/04/17	81588	1,368.00	1,368.00
89579 NEV DEPT OF PUBLIC SAFETY	DIST COURT ADMIN ASSESS		8/04/17	81606	574.48	574.48
89580 NEV DEPT TAXATION	REMAINDER OF 2017 BAL.		8/04/17	81483	7.02	7.02
89581 NEV DIV ENVIRONMENT PROTE	WW CERT- DUFRESNE		8/04/17	81535	61.69	61.69
89582 NEV DIV OF HEALTH BUREAU	STOREY WATER		8/04/17	81516	50.00	50.00
89583 NEV PUBLIC DEFENDER			8/04/17	81521	84.00	84.00
89584 NEVADA BLUE LTD (RNO)	FY 17/18 NRS 180.110		8/04/17	81481	76,932.00	76,932.00
	PORTAL MAINT		8/04/17	81565	50.00	
	PLAN REVIEW		8/04/17	81611	185.40	235.40
	FEES COLLECTED		8/04/17	81601	64.00	64.00
	CONF REG ANTINORO & DOSEN		8/04/17	81507	500.00	500.00
	DOSEN - CVSA RECERT		8/04/17	81488	395.00	395.00
	LW-ROAD CLOSED		8/04/17	81567	81.08	
	LW- ROAD CLOSED RENTAL		8/04/17	81567	53.55	
	GH SEPTIC-SIGNS		8/04/17	81567	127.00	261.63
	FLASH DRIVES		8/04/17	81553	27.44	27.44
	APPARATUS NUMBER PLATES		8/04/17	81559	32.00	
	BANNER		8/04/17	81491	40.00	72.00
	CUST 735660 3.75 EACH		8/04/17	81590	266.25	266.25
	ELEVATOR TESTING		8/04/17	81596	2,369.00	2,369.00
	RETAINAGE		8/04/17	81585	58,694.95	58,694.95
	JULY 13-26, 2017		8/04/17	81536	208.00	208.00
	TRI,RB BEND, & OUTSIDE		8/04/17	81468	33,354.00	33,354.00
	GIFT SHOP MERCHANDISE		8/04/17	81537	250.00	

Report No: PB1315
Run Date : 08/02/17

STOREY COUNTY
CHECK REGISTER 8/04/17

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
89597	PROTECTION DEVICES INC	ST 75 FIRE MONITORING		8/04/17	81489	75.00	250.00
89598	RAD STRATEGIES INC	MARKETING MONITORING, SOCIAL REPORT SOCIAL MARKETING		8/04/17 8/04/17 8/04/17	81587 81587 81587	500.00 375.00 2,000.00	75.00
89599	RAY MORGAN CO INC (CA)	TRI OUTREACH, STRATEGY 1ST INSTALLMENT 1 OF 2		8/04/17 8/04/17	81587 81582	2,000.00 2,500.00	7,375.00
89600	REPORTING SYSTEMS, INC	ASSESSOR PLOTTER		8/04/17	81578	165.91	165.91
89601	ROCKY MOUNTAIN INFORMATIO	FIRE/EMS REPORTING SYSTEM INSPECTOR		8/04/17 8/04/17	81560 81615	644.00 160.00	
89602	RONS REFRIGERATION, INC	TRAINING		8/04/17	81615	4,000.00	4,804.00
89603	SAINT MARYS ARTCENTER INC	RWIN MEMBERSHIP		8/04/17	81498	100.00	100.00
89604	SHERMARK DISTRIBUTORS INC	POOL REFRIG		8/04/17	81522	148.50	148.50
89605	SHOAF, BRIAN ALLEN	JULY 13-26, 2017		8/04/17	81538	20.00	20.00
89606	SIERRA CHEMICAL COMPANY	INMATE MILK INMATE MILK		8/04/17 8/04/17	81493 81493	53.20 53.20	106.40
89607	SIERRA FIRE PROTECTION LL	JULY 13-26, 2017		8/04/17	81539	67.50	67.50
89608	SIERRA PACIFIC POWER CO	DEP REFUND CHL, 2 DEP CHL, 2 DEP CHL, 4 DEPOSIT CHLOR 2 DEP HCL, HYPCHL 3 DEP		8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17	81523 81523 81523 81523 81523 81523	210.00- 372.99 376.17 719.85 343.67 363.29	1,965.97
		EXTINGUISHER MAINTENANCE		8/04/17	81561	1,218.00	1,218.00
		VIRGINIA CITY ST LIGHTS SC COMMISSIONERS ST LIGHT 2610 CARTWRIGHT PUMPHSE 431 CANYON WAY ST 4 2612 CARTWRIGHT RD RES 145 N C ST UNIT 381 N C ST RESTSTOP 130 TOLL RD BLDG 110 TOLL RD BLDG 100 TOLL RD SHOP 1/2 201 S C ST DA 203 S C ST SO 205 S C ST SO 911 US HWY 341 JAIL 490 SAM CLEMENS PARK 100W SOUTH ST WTR PLNT 21 S C ST GASLMO 500 SPANIAL RAVINE RD "V" 205 N E ST VC PARK SUTTON ST 104 S B ST GARAGE		8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17 8/04/17	81566 81566	849.77 106.09 52.43 241.87 173.57 117.39 46.11 46.57 152.96 201.19 104.56 100.44 219.62 892.14 19.03 1,026.41 132.59 37.57 33.93 30.85 32.32	

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STOREY COUNTY
CHECK REGISTER 8/04/17

NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CREDIT	TOTAL
89609	SIERRA PEST CONTROL INC	S C ST UNIT VC/372 C ST		8/04/17	81566	45.30		
		S C ST OUTDOOR/PAL LIGHT		8/04/17	81566	37.46		
		S C ST UNIT VC		8/04/17	81566	182.46		
		CARSON ST BALLPARK		8/04/17	81566	45.51		
		N C ST FIREHS		8/04/17	81566	330.57		
		141 N C ST (TRAINING)		8/04/17	81566	356.98		
		MAIN ST UNIT GH DEPOT		8/04/17	81566	37.94		
		2220 SIX MILE CANYON		8/04/17	81566	969.98		
		26 S B ST COURTHOUSE		8/04/17	81566	582.69		
		176 N C ST LIGHTS		8/04/17	81566	61.92		
		342 S C ST LIGHTS		8/04/17	81566	85.24		
		531 S C ST LIGHTS		8/04/17	81566	94.63		
		800 PERI RANCH RD		8/04/17	81566	207.44		
		1705 PERU DR		8/04/17	81566	1,489.42		
		185 N C ST		8/04/17	81566	55.14		
		420 CANYON WAY UNIT B		8/04/17	81566	141.46		
		420 CANYON WY UNIT A		8/04/17	81566	243.26		
		2141 EMPIRE RD VCH PARK		8/04/17	81566	32.32		
		1000 PERI RANCH RD PARK		8/04/17	81566	33.02		
		160 UNION ST/ B OF A		8/04/17	81566	62.22		
		TOWN OF GH STR LIGHTS		8/04/17	81566	95.31		
		100 TOLL RD PED(FOUNTAIN)		8/04/17	81566	542.42		
		2610 CARTWRIGHT FIREHSE		8/04/17	81566	206.26		10,556.36
89610	SLICK INDUSTRIES LLC DBA	BIZ OFFICE PEST CONTROL		8/04/17	81540	55.00		205.00
		S. GRIFFIN AWARD		8/04/17	81502	150.00		
89611	SOUTHERN GLAZERS WINE & S	GIFT SHOP MERCHANDISE		8/04/17	81524	25.00		25.00
89612	SPALLONE, DOMINIC J III	FLOOR CLEANER & TP		8/04/17	81541	756.60		756.60
89613	ST CO SCHOOL DISTRICT	JULY 13-26, 2017		8/04/17	81504	110.00		110.00
89614	ST CO SCHOOL DISTRICT	PROPERTY TAX RECEIVED		8/04/17	81542	20.00		20.00
89615	ST CO TREASURER	TRIC PROPERTY TAXES 17/18		8/04/17	81591	131,094.27		131,094.27
89616	ST CO TREASURER	TRIC PROPERTY TAXES		8/04/17	81519	554,930.15		554,930.15
89617	ST CO WATER SYSTEM	TRIC PROPERTY TAXES		8/04/17	81576	15.82		15.82
				8/04/17	81568	128.59		
				8/04/17	81543	182.95		
				8/04/17	81568	188.99		
				8/04/17	81568	146.71		
				8/04/17	81568	128.59		
				8/04/17	81568	140.67		
				8/04/17	81568	70.72		
				8/04/17	81568	181.86		
				8/04/17	81568	207.11		
				8/04/17	81568	939.79		
				8/04/17	81568	128.59		
				8/04/17	81568	113.62		
				8/04/17	81568	441.22		
				8/04/17	81568	117.52		
				8/04/17	81568	364.15		

VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
89618 STEM LLC	372 C ST		8/04/17	81568	128.59	
			8/04/17	81568	66.82	
			8/04/17	81568	34.96	
			8/04/17	81543	78.20	3,789.65
89619 STREYKER MEDICAL			8/04/17	81581	534.83	
			8/04/17	81581	339.12	873.95
89620 SUN PEAK ENTERPRISES	GURNEY LIFT REPAIRS		8/04/17	81562	398.00	398.00
	JULY 13-26, 2017		8/04/17	81544	35.00	
			8/04/17	81544	630.00	
			8/04/17	81544	378.00	
			8/04/17	81544	3,199.00	4,242.00
89621 SUNBELT PUBLICATIONS, INC	GIFT SHOP MERCHANDISE		8/04/17	81545	332.37	332.37
89622 SUPERIOR POOL PRODUCTS	DPD AGENT		8/04/17	81573	5.76	5.76
89623 TAX MANAGEMENT ASSC INC	FOR ASSESSOR		8/04/17	81603	2,100.00	2,100.00
89624 TEST NOTICE LLC			8/04/17	81586	15.00	15.00
89625 THE ROASTING HOUSE	GROUP CATERING		8/04/17	81546	152.00	152.00
89626 THE TOMBSTONE COWBOYS	JULY 13-26, 2017		8/04/17	81547	616.00	
			8/04/17	81547	2,490.00	3,106.00
89627 THOMAS PETROLEUM LLC	PW- REG 585 / DSL 200		8/04/17	81569	1,575.09	
	OIL		8/04/17	81569	1,890.68	
	PW- REG 495 / DSL 454		8/04/17	81569	1,930.27	5,396.04
89628 TILLISCH, CHRIS	TRAINING REIMBURSEMENT		8/04/17	81563	100.00	
	EDUCATION REIMBURSEMENT		8/04/17	81563	630.00	730.00
89629 UNDERGROUND SERVICE ALERT	MEMBERSHIP		8/04/17	81572	155.60	155.60
89630 UNIFORMITY OF NEVADA LLC	PARKER NAME BADGE		8/04/17	81499	13.50	13.50
89631 UNITED FINANCE INDUSTRIAL	GARNISHMENT DISBURSED		8/04/17	81495	544.45	544.45
89632 UNITEDHEALTHCARE INS CO	RETIREE DENTAL		8/04/17	81598	1,106.69	1,106.69
89633 VIRGINIA & TRUCKEE RR CO	JULY 13-26, 2017		8/04/17	81548	522.00	
			8/04/17	81548	2,365.00	
			8/04/17	81548	4,455.00	
			8/04/17	81548	285.00	7,627.00
89634 VIRGINIA CITY TOURS INC			8/04/17	81549	150.00	
			8/04/17	81549	360.00	
			8/04/17	81549	206.00	
			8/04/17	81549	20.00	
	JULY 13-26, 2017		8/04/17	81549	2,260.00	2,996.00
89635 VISION SERVICE PLAN, INC	803993093 RETIREE		8/04/17	81595	241.26	241.26
89636 WASHOE COUNTY, NEVADA						

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VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
89637 WEDCO INC	DNA TESTING NRS 176.0915		8/04/17	81597	315.00	315.00
89638 WESTERN NEVADA SUPPLY CO	ST72-OFFICE MOVE		8/04/17	81570	28.10	28.10
89639 WHITTEN, PAT	SENSUS PIGTAILS		8/04/17	81571	747.50	747.50
	OFFICE DEPOT		8/04/17	81600	16.23	16.23
				CHECKS TOTAL	1,032,746.07	

ACKNOWLEDGEMENT OF REVIEW AND AUTHORIZATION

CHECKS TOTAL 1,032,746.07 CHECK DATE 8/04/17

COMPTROLLER

TREASURER

CHAIRMAN

COMMISSIONER

COMMISSIONER



Storey County Board of County Commissioners Agenda Action Report

Meeting date: August 7, 2017

Estimate of time required: 0-5 mins

Agenda: Consent ☒ Regular agenda ☐ Public hearing required ☐

1. **Title:** For Possible Action – Approval – Assessor’s Recommended Corrections to 2017-18 Secured Tax Roll for Factual Error

2. **Recommended motion:** Approval

3. **Prepared by:** Tobi Whitten

Department: Assessor’s Office

Telephone: 847-0961

4. **Staff summary:** A factual error on parcel number 003-312-08 on the 2017-18 Secured Tax Roll. The improvements value entered was incorrect, as some improvements had been removed prior to the close of the Tax Roll. The tax bill was generated based on the incorrect value, and requires adjustment.

5. **Supporting materials:** Please see attached letter with adjusted assessed value.

6. **Fiscal impact:** Unknown

Funds Available:

Fund:

____ Comptroller

7. **Legal review required:**

____ District Attorney

8. **Reviewed by:**

☒ Department Head

Department Name: Assessor’s Office

____ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved

☐ Approved with Modifications

☐ Denied

☐ Continued

Agenda Item No.

Jana Seddon

STOREY COUNTY ASSESSOR

STOREY COUNTY COURTHOUSE

26 South B Street

P.O. Box 494

Virginia City, NV 89440

(775) 847-0961 Phone

(775) 847-0904 Fax

Assessor@storeycounty.org

August 7, 2017

Memo to: Storey County Commissioners

Re: 003-312-08

The above referenced parcel was billed with errors for the 2017-18 tax year. A factual error occurred, and the assessed value of Improvements requires correction. Some improvements were removed before the close of the secured tax roll. In accordance with NRS 361.768, I am requesting the following changes be made:

	Assessed Land Value	Assessed Improvements Value	Exemption	Net Assessed	Prior Year GAV Override
2017-18 Billed	6,623	5,954	-	12,577	-
2017-18 Corrected	6,623	4,712	-	11,335	-

Please approve this correction, and advise the County Treasurer to make the changes and issue a corrected tax bill and/or refund to the taxpayer, if necessary.

Thank You,



Jana Seddon
Storey County Assessor

CURRENTLY IN ASSESSOR'S MASTER FILE Last Updated: 9/12/16 By JKA
 re-appraisal Year: 2015 re-appraisal Group: 05 Current Improvements: 5.954 New Improvements:
 INFORMATION IN APPRAISAL FILE Last Updated: 9/06/16 10:10:00 By JVS Improvement Data Only

GROUP: 1

#	Description	Year Built	Dimensions	Count/Size	Found-ation	Wall Type	Stories	Roof Type	Roof Cover	Interior	# of Fixtures	Rough -its
001	W/S/E	1984		1								
002	SHED	1985	16.0 x	320								
003	WOOD DECK (ENCL)	1985	6.0 x	84								
004	WOOD DECK (ENCL)	1985	8.0 x	160								
005	ENCLOSED SOLID PORCH WALLS encl'd porches 8*20 & 6*14	1985		62								
006	LOW WIRE FENCE	1985		675								
007	SHED	1991	10.0 x	120								
008	STACKED BLOCK RET WALL	1985	3.0 x	78								

560SE
17/18

#	Description	Recost Year	Category or Table-Class-Exten	Unit Cost	Add'l Unit Cost	Multiplr	Add'l Lump Sum	Total Cost	% Good	RCNLD	x 35%	Appraisal Date	Int	New % or Amount
001	W/S/E	2017	UTMSEL	14,921.00		1.0000		14,921	50.50	7.535	2.637	09/06/16	JS	
002	SHED	2017	SHEDAF	15.94		1.0000		5.101	52.00	2.653	929	09/06/16	JS	
003	WOOD DECK (ENCL)	2017	WDDECK	21.59		1.0000		1.814	52.00	943	330	09/06/16	JS	
004	WOOD DECK (ENCL)	2017	WDDECK	16.75		1.0000		2.680	52.00	1.394	488	09/06/16	JS	
005	ENCLOSED SOLID PORCH WAL	2017	ENPCHSLD	37.56		1.0000		2.329	52.00	1.211	424	09/06/16	JS	
006	LOW WIRE FENCE	2017	WIRE-1	3.21		1.0000		2.167	52.00	1.127	394	09/06/16	JS	
007	SHED	2017	SHEDAF	24.44		1.0000		2.933	61.00	1.789	626	09/06/16	JS	
008	STACKED BLOCK RET WALL	2017	RWSTKBL	8.87		1.0000		692	52.00	360	126	09/06/16	JS	
Totals								32,637		17,012	5,954			
								New This Year:						

4,712
-1242
Adj. 2017-18 Ass'd.



Storey County Board of County Commissioners Agenda Action Report

Meeting date: August 15, 2017

Estimate of time required: 0-5 mins

Agenda: Consent ☒ Regular agenda ☐ Public hearing required ☐

1. **Title:** For Possible Action – Approval – Assessor’s Recommended Corrections to 2017-18 Secured Tax Roll for Exemptions

2. **Recommended motion:** Approval

3. **Prepared by:** Tobi Whitten

Department: Assessor’s Office

Telephone: 847-0961

4. **Staff summary:** NRS 361 provides for property tax exemptions to individuals who meet certain criteria. Exemption applications and renewals are typically due to our office on or before June 15th of each fiscal year, but circumstances beyond a taxpayer’s control may cause a delay and, as a result, an exemption not being applied to the tax bill. In cases where the Assessor’s Office feels that the taxpayer could not have reasonably filed their exemption application or renewal by the deadline, or if there is an unforeseeable error causing the exemption to not be applied correctly, the tax bill may be amended by the Clerk-Treasurer at the direction of the Board and a new tax bill or a refund be mailed to the affected taxpayer.

5. **Supporting materials:** Please see attached letter(s) with adjusted assessed values.

6. **Fiscal impact:** Unknown

Funds Available:

Fund:

____ Comptroller

7. **Legal review required:**

____ District Attorney

8. **Reviewed by:**

☒ Department Head

Department Name: Assessor’s Office

____ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved

☐ Approved with Modifications

☐ Denied

☐ Continued

Agenda Item No.



STOREY COUNTY ASSESSOR

STOREY COUNTY COURTHOUSE
26 South B Street
P.O. Box 494
Virginia City, NV 89440

(775) 847-0961 Phone
(775) 847-0904 Fax
Assessor@storeycounty.org

August 7, 2017

Memo to: Storey County Commissioners

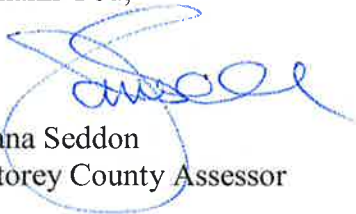
Re: Corrections for Exemptions

The owners of the properties listed below should have had a personal exemption applied to their property for the **2017-18 tax year**. For various reasons, the taxpayer was either unaware of their eligibility for the exemption, an unforeseen situation prevented them from timely filing, a clerical error occurred, or the exemption renewals or percentage changes were not received and processed by our office before the close of the 2017-18 re-opened secured roll. Therefore, we were unable to apply or adjust the exemptions prior to the printing of their tax bill. The adjusted net assessed values and the **net assessed value overrides** should be:

<u>APN</u>	<u>Current Net Assessed</u>	<u>Exemption Amount</u>	<u>Adjusted Net Assessed</u>	<u>Current Year Net Assessed Value Override</u>
003-522-10	32,447	2,640	29,807	20,060
003-547-10	48,140	26,400	21,740	763
003-381-17	97,390	26,400	70,990	60,667
003-551-11	27,574	2,640	24,934	15,805

Please approve these corrections, and advise the Treasurer to make the changes and send a new tax bill or refund as necessary.

Thank You,



Jana Seddon
Storey County Assessor



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 8-15-17

Estimate of time required: 0 - 5

Agenda: Consent ☒ Regular agenda ☐ Public hearing required ☐

1. **Title:** Business License First Readings -- Approval
2. **Recommended motion:** None required (if approved as part of the Consent Agenda) I move to approve all first readings (if removed from consent agenda by request).

3. **Prepared by:** Melissa Field

Department: Community Development

Telephone: 847-0966

4. **Staff summary:** First readings of submitted business license applications are normally approved on the consent agenda. The applications are then submitted at the next Commissioners' meeting for approval.

5. **Supporting materials:** See attached Agenda Letter

6. **Fiscal impact:**

Funds Available:

Fund:

____ Comptroller

7. **Legal review required:**

____ District Attorney

8. **Reviewed by:**

☒ Department Head

*Department Name:

____ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved

☐ Approved with Modifications

☐ Denied

☐ Continued

Agenda Item No.

Storey County Community Development

Business Licensing



P O Box 526 • Virginia City NV 89440 • (775) 847-0966 • Fax (775) 847-0935 • buslic@storeycounty.org

To: Vanessa Stephens, Clerk's Office
Pat Whitten, County Manager

August 7, 2017
Via email

Fr: Melissa Field

Please add the following item(s) to the **August 15, 2017**, COMMISSIONERS Consent Agenda:

LICENSING BOARD FIRST READINGS:

A.	ALL SOURCE ENERGY CORP	1275 KLEPPE LANE 4, SPARKS, NV	CONTRACTOR	
B.	ARCADIS U.S., INC	575 DBL EAGLE COURT 200, RENO, NV	PROFESSIONAL	
C.	BITE ME TRUCK, LLC	1800 BRAEMORE DR, RENO, NV	GENERAL	
D.	DIAMOND G. CONSTRUCTION, INC	975 TERMINAL WAY, RENO, NV	CONTRACTOR	
E.	ENGEL MACHINERY, INC	3740 BOARD RD, YORK, PA	CONTRACTOR	
F.	ENTECEE, INC.	10151 DEERWOOD PARK BLVD 200, JACKSONVILLE, FL	CONTRACTOR	
G.	FASTENAL COMPANY	1 ELECTRIC AVE, MCCARRAN, NV	GENERAL	
H.	FERNDILL COFFEE ROASTERS	1451 N RICE AVE C, OXNARD, CA	GENERAL	
I.	GRASHUIS ENTERPRISES, INC	975 TERMINAL WAY, RENO, NV	CONTRACTOR	
J.	HAND CRAFT COFFEE COMPANY	14235 GHOST RIDER DR, RENO, NV	GENERAL	
K.	HAWK AND SON ENTERPRISES, INC.	5585 MERLARKKEY WAY, RENO NV	CONTRACTOR	
L.	HAYWARD BAKER, INC	6115 BOULDER HWY, LAS VEGAS NV	CONTRACTOR	
M.	HELLFIRE SALOON	3372 S MCCARRAN, RENO NV	GENERAL	
N.	HORIZON AIR MEASUREMENT SVC, INC	310 CORTEZ CIRCLE, CAMARILLO, CA	GENERAL	
O.	INTEGRATED CONTROLS INFORMATION, LLC	1092 JOHNNIE DODDS BLVD 114, MT PLEASANT, SC	GENERAL	GENERAL
P.	JB FIRE SYSTEMS, INC	217 ENDEAVOR LANE, FERNLEY NV	CONTRACTOR	
Q.	LABOR FINDERS OF KENTUCKY, INC	601 HERITAGE DR 106, JUPITER, FL	GENERAL	
R.	LIQUID AUTOMATION INC.	5160 S STATE ROAD, GOODRICH MI	OUT-OF-COUNTY	
S.	MASTER SERVICE PLUMBING, INC.	325 SUNSHINE LN, RENO NV	CONTRACTOR	
T.	MOBILE POWER WASH	10338 SHORE PINE RD, TRUCKEE CA	GENERAL	
U.	PAISAN'S	4826 LONGELY LN, RENO NV	GENERAL	
V.	PLANET FORWARD, LLC	800 HILLGROVE AVE 105, IL	GENERAL	
W.	PYRAMID MECHANICAL SERVICES, LLC	1410 GREG ST 419, SPARKS NV	CONTRACTOR	
X.	RELIANCE ONE, INC	1 ELECTRIC AVE, MCCAREN NV	GENERAL	
Y.	STILL ROLLIN, LLC	28905 VASSAR UNIT 17B, RENO NV	GENERAL	
Z.	SUPER SWIRL	500 GOULD ST, RENO NV	GENERAL	
AA.	THE BURNT ORANGE	1630 ELK RUN TRL, RENO NV	GENERAL	
BB.	TOYO HITEC CO., LTD	320 KITA-OSAKA BLDG, OSAKA JP	PROFESSIONAL	
CC.	VENTURE RESEARCH, INC	3001 SUMMIT AVE, PLANO TX	CONTRACTOR	
DD.	WATERLOGIC WEST, INC	185 MASON CIRCLE B, CONCORD CA	GENERAL	

Storey County Community Development

Business Licensing



P O Box 526 • Virginia City NV 89440 • (775) 847-0966 • Fax (775) 847-0935 • buslic@storeycounty.org

EE.	WN MECHANICAL SYSTEMS, LLC	9748 S VIRGINIA ST E, RENO NV	GENERAL
FF.	COBB MANSION BED & BREAKFAST	18 S A ST, VC NV	GENERAL
GG.	COGNEX CORPORATION	ONE VISION DR, NATICLE MA	GENERAL
HH.	COMPUTYPE, INC	2285 COUNTRY RD C W, ST PAUL MN	GENERAL
II.	CONTI CORPORATION	6417 CENTER DR, STERLING HGTS, MI	CONTRACTOR
JJ.	CRYSTAL EMPLOYMENT SERVICES	645 EXECUTIVE DR, TROY MI	CONTRACTOR
KK.	CURRENT TEK, LLC	18108 NE 138TH PL, REDMOND WA	CONTRACTOR
LL.	CYCLADEX INC	1319 N NEW YORK AVE, WTR PRK, FL	GENERAL
MM.	3D INFOTECH	7 HUBBLE, IRVINE CA	CONTRACTOR

ec: Community Development
Assessor's Office
Tourism Office

Planning Department
Fire Department
Comptroller's Office

Sheriff's Office
Commissioners' Office
Dispatch



Storey County Board of County Commissioners Agenda Action Report

Meeting date: August 15, 2017

Estimate of time required: 10 min.

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☒

1. **Title:** **Discussion/No Possible Action:** Presentation from Julie Hunter, Planning Official Development Officer, and Frederick Steinmann, Chapter Secretary, regarding the Nevada Chapter of the American Planning Association, receipt of the Nevada Chapter of the American Planning Association's 2017 Nevada Planning Guide, and an overview of the Nevada Leadership Program at the University Center for Economic Development at the University of Nevada, Reno.

3. **Prepared by:** Austin Osborne

4. **Department:** Planning

Telephone: 775.847.1144

5. **Staff summary:** None

6. **Supporting materials:** Supporting materials will be provided at meeting.

7. **Fiscal impact:** None on local government.

Funds Available:

Fund:

____ Comptroller

8. **Legal review required:** ____ District Attorney

9. **Reviewed by:**

____ Department Head

Department Name: Planning

____ County Manager

Other agency review: _____

10. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No.



Storey County Board of County Commissioners Agenda Action Report

Meeting date: August 15, 2017

Estimate of time required: 20 minutes

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☐

1. **Title:** Discussion/Possible Action: Resolution #17-469 honoring Shaun Griffin for his years of service to Storey County and the State of Nevada.

2. **Recommended motion:** I move to approve Resolution #17-469 honoring Shaun Griffin for his years of service to Storey County and the State of Nevada.

3. **Prepared by:** Cherie Nevin

Department: Community Relations

Telephone: 847-0986

4. **Staff summary:** After 26 year plus of dedicated service to Storey County and the State of Nevada, Shaun Griffin, Executive Director of Community Chest Inc. will be transitioning to the next chapter of his life and retiring from the position of Executive Director. His contributions to Storey County and the State of Nevada over these years has been incredible and we wish to honor him for his service.

5. **Supporting materials:** Resolution #

6. **Fiscal impact:** NONE

Funds Available:

Fund:

____ Comptroller

7. **Legal review required:**

KL District Attorney

8. **Reviewed by:**

CM Department Head

Department Name: Commissioner's Office

____ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No.

RESOLUTION #17-469

A RESOLUTION HONORING SHAUN GRIFFIN

WHEREAS, SHAUN GRIFFIN has faithfully served Storey County for 26 years from 1991-2017; and

WHEREAS, SHAUN GRIFFIN has exhibited outstanding initiative, inspiration, leadership and organizational skills directly benefiting Storey County, the State of Nevada and its citizens; and

WHEREAS, SHAUN GRIFFIN has served with distinction, earning the respect of all he works with both locally and statewide; and

WHEREAS, SHAUN GRIFFIN has consistently demonstrated excellence in professional and community leadership; while making significant contributions to the welfare of the community through involvement and participation.

THEREFORE LET IT BE KNOWN to all present that the Board of County Commissioners of Storey County do hereby resolve to commend and honor SHAUN GRIFFIN for exemplary service to the people of Storey County, Nevada this 15th day of August 2017.

PASSED and ADOPTED the 15th day of August 2017, by the following:

AYES: McBride, McGuffey and Gilman

NAYS: None

And Signed: _____
Marshall McBride, Chairman

Jack McGuffey, Vice-Chairman

Lance Gilman, Commissioner

Attested: _____
Vanessa A. Stephens, Clerk-Treasurer



Storey County Board of County Commissioners

Agenda Action Report

Meeting date: August 15, 2017

Estimate of time required: 5 min

Agenda: Consent [] Regular agenda [X] Public hearing required []

1. **Title:** For possible action approval of Resolution 17-470 honoring Rob DuFresne, Storey County Fire Protection District Battalion Chief for 25 years of service.

2. **Recommended motion** Approve the Resolution 17-470 honoring Rob DuFresne, Storey County Fire Protection District Battalion Chief for 25 years of service.

3. **Prepared by:** Jessie Fain for Pat Whitten

Department: Commissioners

Telephone: 847-0968

4. **Staff summary:** Resolution 17-470 honors Rob DuFresne, Storey County Fire Protection District Battalion Chief for 25 years of service plus prior years as a volunteer. Congratulations and happy retirement!

5. **Supporting materials:** Resolution 17-470 and plaque

6. **Fiscal impact:** none

Funds Available: n/a

Fund: _____ Comptroller

7. **Legal review required:** n/a

_____ District Attorney

8. **Reviewed by:**

_____ Department Head

Department Name: Commissioners

 _____ County Manager

Other agency review:

9. **Board action:**

[] Approved
[] Denied

[] Approved with Modifications
[] Continued

Agenda Item No

RESOLUTION #17-470

A RESOLUTION HONORING ROB DUFRESNE

WHEREAS, ROB DUFRESNE has faithfully served Storey County for 25 years from 1992-2017; and

WHEREAS, ROB DUFRESNE is dedicated to his job and the citizens of Storey County; and

WHEREAS, ROB DUFRESNE has served with distinction, earning the respect of all he works with both locally and statewide; and

WHEREAS, ROB DUFRESNE's professional skills in several capacities have served to make Storey County a better place to live, work and play.

THEREFORE LET IT BE KNOWN to all present that the Board of County Commissioners of Storey County do hereby resolve to commend and honor ROB DUFRESNE for exemplary service to the people of Storey County, Nevada this 15th day of August 2017.

PASSED and ADOPTED the 15th day of August 2017, by the following:

AYES: McBride, McGuffey and Gilman

NAYS: None

And Signed: _____
Marshall McBride, Chairman

Jack McGuffey, Vice-Chairman

Lance Gilman, Commissioner

Attested: _____
Vanessa A. Stephens, Clerk-Treasurer



Storey County Board of County Commissioners Agenda Action Report

Meeting date: August 15, 2017

Estimate of time required: 30 min

Agenda: Consent [] Regular agenda [x] Public hearing required []

1. **Title: FOR POSSIBLE ACTION:** Receive an update to the *Economic Development Financing Proposal application* and consider directing the County Manager to complete and submit the application to the Governor's Office of Economic Development pursuant to Senate Bill 1 of the 2015 Nevada Legislative Special Session. The financing proposal would utilize state bonds to fund up to \$35 million in construction, development and bond issuance costs for an effluent pipeline designed to transfer approximately 4,000 acre feet of treated effluent from the Truckee Meadows Water Reclamation Facility in Sparks, Nevada to the *TRI General Improvement District for distribution within the Tahoe Reno Industrial Center* in Storey County, Nevada. State bonds would be repaid from a portion of the incremental (new) state and local tax revenues, generated after fiscal year 2017, within a Tahoe Reno Industrial Center tax increment area created by Storey County. To the extent necessary and appropriate, Commission approval for the County Manager to complete and submit the Economic Development Financing Proposal may be conditioned upon the completion of certain application requirements set forth by the Governor's Office of Economic Development as well as the completion of various project documents necessary to promote the economic and fiscal best interests of Storey County.

2. **Recommended motion:** None provided at this time.

3. **Prepared by:** Clerk

Department: Manager

Telephone:

4. **Staff summary:** Please see information provided at the August 1, 2017 Commission meeting.

5. **Supporting materials:**

6. **Fiscal impact:**

Funds Available:

Fund:

_____ Comptroller

7. **Legal review required:**

_____ District Attorney

8. **Reviewed by:**

_____ Department Head

Department Name: Commissioner's Office

_____ County Manager

Other agency review: _____

9. Board action:

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No.



Storey County Board of County Commissioners Agenda Action Report

Meeting date: August 15, 2017

Estimate of time required: 20 min.

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☐

1. **Title:** Discussion only, no action. Workshop on revising the County Manager's job description and discussion on possible alternatives including approving an ordinances, enacting county policies, or using a contract.

2. **Recommended motion:** No motion required.

3. **Prepared by:** Prepared for Marshall McBride, Chair, by Robert Morris, outside counsel.

Department: County Commissioners

Tel: 847-0968

4. **Staff summary:** At the request of the board chair, legal staff has been working on revisions to the county manager's job description. NRS 244.135 states, "The county manager shall perform such administrative functions of the county government as may be required by the board of county commissioners." There is no specific requirement in the law about how the county manager's job is described and counties in Nevada have used different methods such as putting the job requirements in an ordinance, setting out the job by policy, or using a contract to set out the county manager's duties. Storey County currently has a job description for the county manager position. This item will allow discussion by the board on how it may want to make changes to way the board sets out the county manager's duties. The board will not consider the current county manager's job performance in connection with this agenda item.

5. **Supporting materials:** Existing and revised county manager job descriptions.

6. **Fiscal impact:** None

7. **Legal review required:** No _____ District Attorney

8. **Reviewed by:**

_____ Department Head

Department Name: Commissioner's Office

_____ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved

☐ Approved with Modifications

☐ Denied

☐ Continued

Agenda Item No. _____

Storey County Job Description

County Manager

Class Title: County Manager
Reports to: Board of Storey County Commissioners
FLSA Status: Exempt
Represented Status: Non-Represented
Created: March 2007
Last Revised Draft 07/27/2017

1. JOB SUMMARY

The county manager is the county's chief administrative officer and reports to the Storey County Board of County Commissioners (board). The board considers and sets policy and the county manager is tasked with implementing these policies. Without limiting the specific duties and responsibilities that the county manager may be assigned by the board, the broad activity areas for measured achievement are:

- A. Executive leadership
- B. Managerial and organizational effectiveness
- C. Financial planning
- D. Human resource development
- E. Public service and communication
- F. Economic development in the county
- G. Emergency management

DEFINITION: Plans, directs, manages, and oversees the activities and operations of the County. Performs high-level administrative, technical, and professional work in directing and supervising the administration of County government. Receives broad policy guidance from the Board of County Commissioners.

2. DISTINGUISHING CHARACTERISTICS: The county manager is responsible for the leadership, supervision, and management of county staff, and management of county resources consistent with the administrative and policy direction of the board. This position is responsible for the overall management of the County and for the supervision of management staff and management of County resources consistent with the administrative and policy direction of the Board of County Commissioners. An employee in this position is unclassified and "at-will," serving at the pleasure of the Storey County County Commissioners. The county manager will be given a yearly evaluation and a consideration of an increase in salary and possible performance based bonus.

3. EXAMPLES OF DUTIES: The county manager's duties are authorized by action by the board. The duties listed below are examples of the work typically performed by an employee in this position that are authorized by the board. The board may take action to include or

eliminate other duties for the county manager. An employee may not be assigned all duties listed and may be assigned duties which are not listed below. *Marginal duties* (shown in *italics*) are those which are ~~least~~ likely to be essential functions for this position.

A. Assists the board in the development of overall goals of the county; provides leadership and direction in the development of short- and long-range plans for achieving overall goals; works with the board and others to develop community and economic development plans.

~~1. Develops, evaluates, and implements administrative policies and procedures to meet Board goals and objectives; supervises the performance of County departments; directs the establishment of standards, goals, and objectives and evaluates the performance of departments; coordinates the activities of the various County departments to ensure timely, efficient, and effective delivery of programs and services.~~

B. Develops, evaluates, and implements administrative policies based on federal and state law and regulations and the organizational goals and objectives of the board. Recommends policy changes where appropriate to the board for approval. Informs the board of operational problems. ~~2. Selects, directs, develops, and evaluates management personnel and other staff; instructs and trains staff and provides training programs to enhance the capabilities of staff and improve the delivery of services; listens, responds to, and resolves employee problems, concerns, complaints, and grievances; administers discipline for inadequate performance and/or improper behavior.~~

C. Facilitates team management approach for decision making; promotes opportunities for employee involvement in collaborative and participatory problem solving; selects, directs, develops, and evaluates management personnel and other staff; administers discipline for inadequate performance or improper behavior. ~~3. Negotiates and/or supervises the negotiation of all County contractual agreements subject to the limitations of law and Board direction; administers and enforces agreements.~~

D. Subject to the limitations of law and board direction; negotiates and supervises county contractual agreements, and after approval of the contract by the board, administers the agreements and if authorized by the board, enforces agreements.

E. 4. Oversees the development of the annual County budget for approval by the Board; monitors expenditures to ensure compliance with budgets; accounts for variances between projected and actual expenditures, initiates remedial action, and reports significant variances to the Board. ~~5. Analyzes proposals regarding policies, programs, and services and develops recommendations to the Board of County Commissioners; analyzes information pertaining to County services and operations including policies, programs, methods, budgets, staffing, organization, and capital needs; writes reports and correspondence for government agencies, members of the community, and the Board of County Commissioners.~~

~~F. 6. Administers the preparation of Board meeting agendas; attends Board meetings; makes oral and written presentations to the Board of County Commissioners and to other public and private groups; provides information to the news media and the public regarding County operations; represents the County with other government agencies and in meetings with the public.~~

~~G. 7. Analyzes proposed legislation and administrative regulations for their impact on County operations; reviews and makes recommendations to the Board regarding legislative activities; participates in the lobbying process by presenting oral and written testimony to appropriate bodies.~~

~~H. 8. Provides direction and support to staff including advice and consultation to the~~

members of the Board of County Commissioners; rReceives, investigates, and resolves complaints and concerns regarding County programs, services, employees, and facilities; acts as liaison with cities, counties, regional, state, and federal agencies on a broad range of matters.

I. Engages with the county economic development team: transfers knowledge to attracting and enhancing private enterprise and building public-private relationships. 9. Assists the Board of County Commissioners in the development of overall goals of the County; provides leadership and direction in the development of short and long-range plans for achieving overall goals; works with the Board of County Commissioners and others to develop community and economic development plans.

J. May respond to call out in emergencies, other than during normal working hours, as needed. For example, may respond to and actively participate in all hazard Incident Command Systems.

10. Administers the County's personnel system including classification, compensation, benefits, recruitment and selection, and personnel policies.

11. Informs the Board of operational problems and seeks advice and counsel on possible solutions

12. Performs related duties and responsibilities as required.

QUALIFICATIONS FOR EMPLOYMENT:

Knowledge and Ability:

The county manager must have knowledge of: public administration and public finance principles and methods; organizational principles and relationships, principles of strategic planning; Nevada public finance laws, regulations and practices; conflict resolution techniques; principles and practices of supervision and employee development.

Knowledge of

- principles and practices of management and supervision;
- principles of public budget preparation and administration;
- principles of public personnel administration and employee relations; and
- laws and regulations which pertain to County operations, services, and programs.

The county manager must have the ability to: synthesize large volumes of data, interpret and evaluate; exercise initiative, ingenuity, independent analysis and judgment in solving difficult and complex administrative, managerial and technical problems; understand and interpret complex regulations, laws and policies; demonstrate executive leadership and management skills; supervise effectively; establish and maintain effective community relations; make effective oral and written presentations; advocate effectively for the benefit of the county's interest; gain and maintain the confidence and cooperation of elected and appointed officials and the public.

Ability to

- develop policies and goals consistent with Board directives;
- effectively administer projects and operations consistent with County policies and goals;

- plan, direct, and evaluate the work of staff;
- develop, motivate, and supervise management staff and other direct reports;
- work effectively under the pressure of deadlines, conflicting demands, and emergencies;
- establish and maintain effective working relationships with all levels of County staff, elective and appointive bodies, and members of the general public;
- gain cooperation through discussion and persuasion;
- collect, interpret, and evaluate narrative and statistical data pertaining to policy, fiscal, and operational matters;
- analyze policies, regulations, projects, activities, and methods;
- select alternatives;
- project the consequences of proposed actions;
- implement administrative policies and work programs consistent with regulations and with County policies and goals;
- understand, interpret, and apply laws and regulations;
- present findings, recommendations, and policies to individuals and groups in an understandable and persuasive manner; and
- communicate effectively in writing on matters related to department policies, funding, and operations.

5. LICENSING, EDUCATION & OTHER REQUIREMENTS

A county manager must have:

- Any combination of training, education, and experience that would provide the required knowledge and abilities. A typical way to gain the required knowledge and ability is:
 - Bachelor's Degree or equivalent from an accredited college or university with coursework in public or business administration, management, accounting, economics, or a similar field. Other education may be considered based on other qualifications and experience.
 - Master's Degree or higher with such major or significant coursework may be preferred.
 - At least 5 years of increasingly responsible professional experience in management, human resources, or administrative capacity that includes experience in supervision and/or personnel management in an open political environment.
 - Professional certification(s), such as ICMA Credentialed Manager, applicable to the position may be preferred.
- Must possess a valid Nevada Class C Driver License.
- Ability to pass a criminal background investigation.

Special Requirements: Possession of a driver's license or alternate means of travel.

Experience and Training: Any combination of training, education, and experience that would provide the required knowledge and abilities. A typical way to gain the required knowledge and ability is:

Bachelor's Degree in business or public administration or at least five years of county or other public agency administrative experience including responsibility for management of staff and programs.

6. PHYSICAL DEMANDS

The requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

- **Physical Requirements.** *Strength, dexterity, coordination, and vision to use keyboard and video display terminal for prolonged periods. Strength and stamina to bend, stoop, sit, and stand for long periods of time. Dexterity and coordination to handle files and single pieces of paper; occasional lifting of files, stacks of paper or reports, references, and other materials. Some reaching for items above and below desk level. Some reaching, bending, squatting, and stooping to access files and records is necessary. The manual dexterity and cognitive ability to operate a personal computer using word processing and databases. The ability to communicate via telephone. Light lifting (up to 50 pounds) is occasionally required. In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodations with the employer.*
- **Working Environment.** *Work is typically performed indoors in an office environment where a portion of work is performed at a desk and on a computer. Work is typically performed independently with reporting directly to the board of county commissioners as appropriate. Position may occasionally be required to travel by motor vehicle to on- and off-site locations. Environment is generally clean with limited exposure to conditions such as dust, fumes, noise, or odors. Frequent interruptions to planned work activity by telephone calls, office visitors, and response to unplanned events.*

PHYSICAL REQUIREMENTS: The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

Strength and stamina to sit at a desk; vision to read reports, financial data, and maps; hearing and speech to communicate in person or over the telephone; strength and stamina to drive long distances and to perform occasional light lifting, reaching, bending, and standing for long periods.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodations with the employer.

WORKING CONDITIONS: Work is performed under the following conditions:

Generally clean work environment with limited exposure to conditions such as dust, fumes, odors, or noise; periodic contact with angry and upset individuals; frequent interruptions of planned work activities by telephone calls, office visitors, and response to unplanned events.

JOB RISK FACTORS: Job risks that have been identified through a job analysis of this position:

FLSA Status: Exempt

March 2007

Effective this _____ day of _____, 2017.

Marshall McBride
Commission Chairman

Jack McGuffey
Commission Vice-Chairman

Lance Gilman
Commissioner

Austin Osborne
Human Resources Director

County Manager

DEFINITION: Plans, directs, manages, and oversees the activities and operations of the County. Performs high-level administrative, technical, and professional work in directing and supervising the administration of County government. Receives broad policy guidance from the Board of County Commissioners.

DISTINGUISHING CHARACTERISTICS: This position is responsible for the overall management of the County and for the supervision of management staff and management of County resources consistent with the administrative and policy direction of the Board of County Commissioners. An employee in this position is unclassified and "at-will," serving at the pleasure of the Storey County Commissioners. The County Manager will be given a yearly evaluation and a consideration of an increase in salary and possible performance based bonus.

EXAMPLES OF DUTIES: The duties listed below are examples of the work typically performed by an employee in this position. An employee may not be assigned all duties listed and may be assigned duties which are not listed below. *Marginal duties* (shown in *italics*) are those which are **least** likely to be essential functions for this position.

1. Develops, evaluates, and implements administrative policies and procedures to meet Board goals and objectives; supervises the performance of County departments; directs the establishment of standards, goals, and objectives and evaluates the performance of departments; coordinates the activities of the various County departments to ensure timely, efficient, and effective delivery of programs and services.
2. Selects, directs, develops, and evaluates management personnel and other staff; instructs and trains staff and provides training programs to enhance the capabilities of staff and improve the delivery of services; listens, responds to, and resolves employee problems, concerns, complaints, and grievances; administers discipline for inadequate performance and/or improper behavior.
3. Negotiates and/or supervises the negotiation of all County contractual agreements subject to the limitations of law and Board direction; administers and enforces agreements.
4. Oversees the development of the annual County budget for approval by the Board; monitors expenditures to ensure compliance with budgets; accounts for variances between projected and actual expenditures, initiates remedial action, and reports significant variances to the Board.

5. Analyzes proposals regarding policies, programs, and services and develops recommendations to the Board of County Commissioners; analyzes information pertaining to County services and operations including policies, programs, methods, budgets, staffing, organization, and capital needs; writes reports and correspondence for government agencies, members of the community, and the Board of County Commissioners.
6. Administers the preparation of Board meeting agendas; attends Board meetings; makes oral and written presentations to the Board of County Commissioners and to other public and private groups; provides information to the news media and the public regarding County operations; represents the County with other government agencies and in meetings with the public.
7. Analyzes proposed legislation and administrative regulations for their impact on County operations; reviews and makes recommendations to the Board regarding legislative activities; participates in the lobbying process by presenting oral and written testimony to appropriate bodies.
8. Provides direction and support to staff including advice and consultation to the members of the Board of County Commissioners; receives, investigates, and resolves complaints and concerns regarding County programs, services, and facilities; acts as liaison with cities, counties, regional, state, and federal agencies on a broad range of matters.
9. Assists the Board of County Commissioners in the development of overall goals of the County; provides leadership and direction in the development of short- and long-range plans for achieving overall goals; works with the Board of County Commissioners and others to develop community and economic development plans.
10. Administers the County's personnel system including classification, compensation, benefits, recruitment and selection, and personnel policies.
11. Informs the Board of operational problems and seeks advice and counsel on possible solutions.
12. Performs related duties and responsibilities as required.

QUALIFICATIONS FOR EMPLOYMENT:

Knowledge and Ability:

Knowledge of

- principles and practices of management and supervision;
- principles of public budget preparation and administration;
- principles of public personnel administration and employee relations; and
- laws and regulations which pertain to County operations, services, and programs.

Ability to

- develop policies and goals consistent with Board directives;
- effectively administer projects and operations consistent with County policies and goals;
- plan, direct, and evaluate the work of staff;
- develop, motivate, and supervise management staff and other direct reports;
- work effectively under the pressure of deadlines, conflicting demands, and emergencies;
- establish and maintain effective working relationships with all levels of County staff, elective and appointive bodies, and members of the general public;
- gain cooperation through discussion and persuasion;
- collect, interpret, and evaluate narrative and statistical data pertaining to policy, fiscal, and operational matters;
- analyze policies, regulations, projects, activities, and methods;
- select alternatives;
- project the consequences of proposed actions;
- implement administrative policies and work programs consistent with regulations and with County policies and goals;
- understand, interpret, and apply laws and regulations;
- present findings, recommendations, and policies to individuals and groups in an understandable and persuasive manner; and
- communicate effectively in writing on matters related to department policies, funding, and operations.

Special Requirements: Possession of a driver's license or alternate means of travel.

Experience and Training: Any combination of training, education, and experience that would provide the required knowledge and abilities. A typical way to gain the required knowledge and ability is:

Bachelor's Degree in business or public administration or at least five years of county or other public agency administrative experience including responsibility for management of staff and programs.

PHYSICAL REQUIREMENTS: The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

Strength and stamina to sit at a desk; vision to read reports, financial data, and maps; hearing and speech to communicate in person or over the telephone; strength and stamina to drive long distances and to perform occasional light lifting, reaching, bending, and standing for long periods.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodations with the employer.

WORKING CONDITIONS: Work is performed under the following conditions.

Generally clean work environment with limited exposure to conditions such as dust, fumes, odors, or noise; periodic contact with angry and upset individuals; frequent interruptions of planned work activities by telephone calls, office visitors, and response to unplanned events.

JOB RISK FACTORS: Job risks that have been identified through a job analysis of this position.

FLSA Status: Exempt

March 2007

Storey County Job Description

County Manager

Class Title: County Manager
Reports to: Board of Storey County Commissioners
FLSA Status: Exempt
Represented Status: Non-Represented
Created: 02/03/09
Last Revised 07/01/17

1. JOB SUMMARY

The county manager is the county's chief administrative officer and reports to the Storey County Board of County Commissioners (board). The board considers and sets policy and the county manager is tasked with implementing these policies. Without limiting the specific duties and responsibilities that the county manager may be assigned by the board, the broad activity areas for measured achievement are:

- A. Executive leadership
- B. Managerial and organizational effectiveness
- C. Financial planning
- D. Human resource development
- E. Public service and communication
- F. Economic development in the county
- G. Emergency management

2. DISTINGUISHING CHARACTERISTICS

The county manager is responsible for the leadership, supervision, and management of county staff, and management of county resources consistent with the administrative and policy direction of the board. An employee in this position is unclassified and "at-will" serving at the pleasure of the board.

3. EXAMPLES OF DUTIES

The duties listed below are examples of the work typically performed by this position. A county manager may not be assigned all duties listed and may be assigned duties which are not listed below. The duties listed are considered essential functions of the job.

A. Assists the board in the development of overall goals of the county; provides leadership and direction in the development of short- and long-range plans for achieving overall goals; works with the board and others to develop community and economic development plans.

B. Develops evaluates, and implements administrative policies based on federal and state law and regulations and the organizational goals and objectives of the board. Recommends policy changes where appropriate to the board for approval. Informs the board of operational problems.

C. Facilitates team management approach for decision making; promotes opportunities for employee involvement in collaborative and participatory problem solving; selects, directs, develops, and evaluates management personnel and other staff; administers discipline and/or corrective action for inadequate performance or improper behavior.

D. Subject to the limitations of law and board direction, negotiates and supervises all county contractual agreements, and after approval of the contract by the board, administers and enforces agreements.

E. Oversees the development of the annual county budget for approval by the board; monitors expenditures to ensure compliance with budgets; accounts for variances between projected and actual expenditures, initiates remedial action, and reports significant variances to the board.

F. Administers the preparation of board meeting agendas; attends board meetings; makes oral and written presentations to the board and to other public and private groups; provides information to the news media and the public regarding county operations; represents the county with other government agencies and in meetings with the public.

G. Analyzes proposed legislation and administrative regulations for their impact on county operations; reviews and makes recommendations to the board regarding legislative activities; participates in the lobbying process by presenting oral and written testimony to appropriate bodies.

H. Receives, investigates, and resolves complaints and concerns regarding county programs, services, employees, and facilities; acts as liaison with cities, counties, regional, state, and federal agencies on a broad range of matters.

I. Engages with the county economic development team; transfers knowledge to attracting and enhancing private enterprise and to building public-private relationships.

J. Represents the county on a variety of regional boards and commissions.

K. Represents the county in the court of law and testifies on matters pertaining to county operational matters as necessary.

L. May respond to call-out in emergencies, other than during normal working hours, as needed. For example, may respond to and actively participate in all-hazard Incident Command Systems (ICS).

4. QUALIFICATIONS

~~The county manager must have knowledge of:~~ public administration and public finance principles and methods; organizational principles and relationships, principles of strategic planning; Nevada public finance laws, regulations and practices; conflict resolution techniques; principles and practices of supervision and employee development.

~~The county manager must have the ability to:~~ synthesize large volumes of data, interpret and evaluate; exercise initiative, ingenuity, independent analysis and judgment in solving difficult and complex administrative, managerial and technical problems; understand and interpret complex regulations, laws and policies; demonstrate executive leadership and management skills; supervise effectively; establish and maintain effective community relations; make effective oral and written presentations; advocate effectively for the benefit of the county's interest; gain and maintain the confidence and cooperation of elected and appointed officials and the public.

Knowledge of

- Principles and practices of public sector administrative management, including cost accounting, budgeting, purchasing, contract management, research methods and report writing, data-based decision making; customer service, and employee supervision.
- Correct English usage including grammar, punctuation, and vocabulary.
- Techniques for efficient and cost-effective management of resources.
- Legal, ethical, and professional rules of conduct for public sector employees.
- Principles of recruiting, training, performance management, and organizational development.
- Principles and practices of employee compensation and benefits structure development; research and analysis methods; benefits program management; employee and labor relations; employee investigations; and collective bargaining.
- Techniques and methods for long-range strategic and financial planning.

Ability to

- Define problems, collect data, establish facts, draw valid conclusions, and provide recommendations based on findings of fact; interpret, apply, and explain complex federal, state, and local regulations, and organizational policies; administer projects and operations consistent with county policies, goals, and objectives.
- Administer projects and operations consistent with county policies, goals, and objectives; work effectively under the pressure of deadlines, conflicting demands, and emergencies; work effectively with county staff, members of elected and appointed officials and bodies, and members of the public; establish and maintain effective working relationships with all levels of county employees; gain cooperation through discussion and persuasion.
- Develop, administer, and evaluate policies, regulations, programs, and activities based on valid data and in conformance with existing regulations and organizational policies, goals, and objectives; gather and analyze a variety of quantitative and qualitative data and prepare appropriate reports; communicate orally and in writing.
- Independently carry out an assortment of special and ongoing projects; supervise the work of staff; analyze problems, identify alternative solutions, and forecast consequences; recommend or approve best options and ensure that staff follows approved solutions.
- Gain and maintain the confidence and cooperation of elected and appointed officials and the public.
- Distinguish political sensitivities and inter-relationships in the local community and adjust operations accordingly; respond to difficult and sensitive public inquiries; facilitate discussions and mediate conflicts; understand and carry out oral and written directions; communicate clearly and concisely, both orally and in writing; and establish and maintain effective working relationships with those contacted in the course of work.
- Operate basic modern office equipment including, but not limited to, telephones, fax machines, and copiers; personal computer programs such as Microsoft Windows and Office; and other applicable programs and software; type at a rate sufficient to perform assigned duties

- Work independently and follow through with minimal direction; maintain objectivity, ethics, and fairness.
- As allowable by law, maintain and handle all information as highly confidential.
- Consistently demonstrate positive attitude and progressive actions through the display of professionalism, courtesy, tact, and discretion in all interactions with coworkers, supervisors, and the public.
- Continue education and training and remain current on latest policies and practices and required certifications.
- Supervise and lead subordinates and co-workers in a supportive and positive manner.

5. LICENSING, EDUCATION & OTHER REQUIREMENTS

A county manager must have:

- Any combination of training, education, and experience that would provide the required knowledge and abilities. A typical way to gain the required knowledge and ability is:
 - Bachelor's Degree or equivalent from an accredited college or university with coursework in public or business administration, management, accounting, economics, or a similar field. Other education may be considered based on other qualifications and experience.
 - Master's Degree or higher with such major or significant coursework may be preferred.
 - At least 5 years of increasingly responsible professional experience in management, human resources, or administrative capacity that includes experience in supervision and/or personnel management in an open political environment.
 - Professional certification(s), such as ICMA Credentialed Manager, applicable to the position may be preferred.
- Must possess a valid Nevada Class C Driver License.
- Ability to pass a criminal background investigation.

6. PHYSICAL DEMANDS

The requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

- **Physical Requirements.** Strength, dexterity, coordination, and vision to use keyboard and video display terminal for prolonged periods. Strength and stamina to bend, stoop, sit, and stand for long periods of time. Dexterity and coordination to handle files and single pieces of paper; occasional lifting of files, stacks of paper or reports, references, and other materials. Some reaching for items above and below desk level. Some reaching, bending, squatting, and stooping to access files and records is necessary. The manual dexterity and cognitive ability to operate a personal computer using word

processing and databases. The ability to communicate via telephone. Light lifting (up to 25 pounds) is occasionally required. *In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodations with the employer.*

- **Working Environment.** Work is typically performed indoors in an office environment where a portion of work is performed at a desk and on a computer. Work is typically performed independently with reporting directly to the board of county commissioners as appropriate. Position may require travel by motor vehicle to on- and off-site locations. Environment is generally clean with limited exposure to conditions such as dust, fumes, noise, or odors. Frequent interruptions to planned work activity by telephone calls, office visitors, and response to unplanned events.

This class specification lists the major duties and requirements of the job and is not all-inclusive. A county manager may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.

Effective the ____ day of _____, _____.

Marshall McBride
Commission Chairman

Jack McGuffey
Commission Vice-Chairman

Lance Gilman
Commissioner

Austin Osborne
Human Resources Director



Storey County Board of County Commissioners Agenda Action Report

Meeting date: August 15, 2017
minutes

Estimate of time required: 15

Agenda: Consent [] Regular agenda [X] Public hearing required []

-
1. **Title:** Consideration and possible action to approve contract with Nevada Dept. of Health and Human Services, Division of Health Care Financing and Policy (DHCFP) and with the Nevada Department of Health and Human Services, Division of Welfare and Supportive Services (DWSS) regarding the administration of services determining the eligibility of applicants and the eligibility of medical services provided eligible applicants for Medicaid payments and addressing the County's portion of those payments.
 2. **Recommended motion:** I move to approve the contract with the Nevada Division of Health Care Financing and Policy and with the Nevada Division of Welfare and Supportive Services to provide Medicaid match services and authorize the chairman to sign.

3. **Prepared by:** Keith Loomis

Department: District Attorney's Office

Telephone: 847-0964

4. **Staff summary:** See attached Staff Summary

5. **Supporting materials:** Proposed Contract; staff summary

6. **Fiscal impact:**

Funds Available:

Fund:

_____ Comptroller

7. **Legal review required:**

___X___ District Attorney

8. **Reviewed by:**

___ Department Head
___ County Manager

Department Name: _____
Other agency review: _____

9. **Board action:**

[] Approved
[] Denied

[] Approved with Modifications
[] Continued

Agenda Item No.

STAFF SUMMARY

Medicaid is a combined federal/state program providing funding for medical expenditures incurred by qualifying low-income persons. It is a voluntary program in which the State of Nevada has chosen to participate. Nevada has also chosen to participate in the Medicaid expansion authorized by the Affordable Care Act. Medicaid programs are administered by the States. Funds for payment of Medicaid expenditures are obtained by ad valorem taxes imposed by the counties and by matching funds provided by the federal government.

Under the proposed agreement with the State, state administrative entities i.e., the Division of Welfare Services (DWSS) and Division of Health Care Financing and Policy (DHCFP) will provide administrative services required by Medicaid. DWSS will determine the eligibility of Storey County residents applying for Medicaid benefits and provide a hearing and appeal process for those disputing an eligibility determination. DHCFP will; (a) process claims for medical services, (b) reimburse medical providers for eligible claims, (c) bill the County for its share of Medicaid authorized expenditures, (d) provide monthly reports to the County of eligible County residents and the expenditures made on their behalf, (e) determine the amount owed by the County for the non-federal share of Medicaid costs and, (f) determine the cash reserve to be paid by the County, in advance, for the non-federal share of Medicaid costs. The County agrees to accept DWSS eligibility criteria, to accept DHCFP determinations of medically necessary services, to pay the bills sent by DHCFP on a monthly basis and to pay in advance the reserve balance determined by DHCFP.

County payments are capped by the amount of revenue raised by imposing the ad valorem tax at the rate of .08 per \$100.00 as required by NRS 428.285. Currently, the County is imposing the tax at the rate of .01 per \$100.00 for deposit in the fund for medical assistance to indigent persons. This has historically been sufficient to meet the County's financial obligations under the contract.

INTRASTATE INTERLOCAL CONTRACT BETWEEN PUBLIC AGENCIES

A Contract Between the State of Nevada
Acting By and Through Its

DEPARTMENT OF HEALTH AND HUMAN SERVICES
Division of Health Care Financing and Policy (DHCFP)
1100 East William Street
Carson City, Nevada 89701
(775) 684-3636

And

DEPARTMENT OF HEALTH AND HUMAN SERVICES
Division of Welfare and Supportive Services (DWSS)
1470 College Parkway
Carson City, Nevada 89706
(775) 684-0650

And

STOREY COUNTY
PO Box 176
Virginia City, Nevada 89440
(775) 847-0968

WHEREAS, NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform; and

WHEREAS, it is deemed that the services of Storey County (the County), and the Division of Welfare and Supportive Services (DWSS) hereinafter set forth are both necessary to the Division of Health Care Financing and Policy (DHCFP) and in the best interests of the State of Nevada;

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. **REQUIRED APPROVAL.** This Contract shall not become effective until and unless approved by appropriate official action of the governing body of each party.
2. **DEFINITIONS.** "State" means the State of Nevada and any state agency identified herein, its officers, employees and immune contractors as defined in NRS 41.0307.
3. **CONTRACT TERM.** This Contract shall be effective retroactively from July 1, 2017 to June 30, 2019, unless sooner terminated by either party as set forth in this Contract.
4. **TERMINATION.** This Contract may be terminated by either party prior to the date set forth in paragraph (3), provided that a termination shall not be effective until 90 days after a party has served written notice upon the other party. This Contract may be terminated by mutual consent of both parties or unilaterally by

either party without cause. The parties expressly agree that this Contract shall be terminated immediately if for any reason federal and/or State Legislature funding ability to satisfy this Contract is withdrawn, limited, or impaired.

5. NOTICE. All notices or other communications required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by telephonic facsimile with simultaneous regular mail, or mailed certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address set forth above.

6. INCORPORATED DOCUMENTS. The parties agree that the services to be performed shall be specifically described; this Contract incorporates the following attachments in descending order of constructive precedence:

ATTACHMENT A: SCOPE OF WORK

7. CONSIDERATION. The County agrees to pay the DHCFP for the services set forth in paragraph (6) at a cost not to exceed eight (8) cents on each \$100 of assessed valuation of all taxable property as established by NRS 428.285 each year for the contract term. Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the results of legislative appropriation may require.

8. ASSENT. The parties agree that the terms and conditions listed on incorporated attachments of this Contract are also specifically a part of this Contract and are limited only by their respective order of precedence and any limitations expressly provided.

9. INSPECTION & AUDIT.

a. Books and Records. Each party agrees to keep and maintain under general accepted accounting principles full, true and complete records, agreements, books, and documents as are necessary to fully disclose to the State or United States Government, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with all state and federal regulations and statutes.

b. Inspection & Audit. Each party agrees that the relevant books, records (written, electronic, computer related or otherwise), including but not limited to relevant accounting procedures and practices of the party, financial statements and supporting documentation, and documentation related to the work product shall be subject, at any reasonable time, to inspection, examination, review, audit, and copying at any office or location where such records may be found, with or without notice by the State Auditor, Employment Security, the Department of Administration, Budget Division, the Nevada State Attorney General's Office or its Fraud Control Units, the State Legislative Auditor, the County and with regard to any federal funding, the relevant federal agency, the Comptroller General, the General Accounting Office, the Office of the Inspector General, or any of their authorized representatives.

c. Period of Retention. All books, records, reports, and statements relevant to this Contract must be retained a minimum three years and for five years if any federal funds are used in this Contract. The retention period runs from the date of termination of this Contract. Retention time shall be extended when an audit is scheduled or in progress for a period reasonably necessary to complete an audit and/or to complete any administrative and judicial litigation which may ensue.

10. BREACH; REMEDIES. Failure of either party to perform any obligation of this Contract shall be deemed a breach. Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but

not limited to actual damages, and to a prevailing party reasonable attorneys' fees and costs. It is specifically agreed that reasonable attorneys' fees shall include without limitation \$125 per hour for attorneys.

11. LIMITED LIABILITY. The parties will not waive and intend to assert available NRS chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages.

12. FORCE MAJEURE. Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases.

13. INDEMNIFICATION. Neither party waives any right or defense to indemnification that may exist in law or equity.

14. INDEPENDENT PUBLIC AGENCIES. The parties are associated with each other only for the purposes and to the extent set forth in this Contract, and in respect to performance of services pursuant to this Contract, each party is and shall be a public agency separate and distinct from the other party and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract. Nothing contained in this Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.

15. WAIVER OF BREACH. Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

16. SEVERABILITY. If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the nonenforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

17. ASSIGNMENT. Neither party shall assign, transfer or delegate any rights, obligations or duties under this Contract without the prior written consent of the other party.

18. OWNERSHIP OF PROPRIETARY INFORMATION. Unless otherwise provided by law any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which is intended to be consideration under this Contract), or any other documents or drawings, prepared or in the course of preparation by either party in performance of its obligations under this Contract shall be the joint property of both parties.

19. PUBLIC RECORDS. Pursuant to NRS 239.010, information or documents may be open to public inspection and copying. The parties will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

STOREY COUNTY

Marshall McBride Date Commission Chair, Storey County
Title

DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF WELFARE AND SUPPORTIVE SERVICES

Steve H. Fisher Date Administrator, DWSS
Title

DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF HEALTH CARE FINANCING AND POLICY

Karen Salm Date Chief Financial Officer, DHCFP
Title

Marta Jensen Date Acting Administrator, DHCFP
Title

Richard Whitley Date Director, DHHS
Title

Signature - Nevada State Board of Examiners APPROVED BY BOARD OF EXAMINERS

Approved as to form by: On _____
(Date)

Deputy Attorney General for Attorney General, State of Nevada On _____
(Date)

ATTACHMENT A

COUNTY MATCH

SCOPE OF WORK

A. PURPOSE AND OBJECTIVES:

The Department of Health and Human Services is the designated "single State agency" responsible for medical assistance provided in Nevada under authority of Title XIX of the Social Security Act. The Division of Welfare and Supportive Services (DWSS) and the Division of Health Care Financing and Policy (DHCFP) are responsible for implementing the State Plan under Title XIX, pursuant to Title 42, Chapter IV, Subchapter C of the Code of Federal Regulations, and Chapter 422 of Nevada Revised Statutes (NRS).

This Interlocal Agreement authorizes the Division of Welfare and Supportive Services and the Division of Health Care Financing and Policy to provide the administrative services necessary to implement the program of medical assistance to individuals who meet financial and medical eligibility criteria as defined below and the County to provide the non-federal share to DHCFP for medical, administrative and transactions costs incurred as a result of this medical assistance program.

B. THE DIVISION OF WELFARE AND SUPPORTIVE SERVICES (DWSS) AGREES:

1. To determine Medicaid eligibility based on criteria established and set forth in the Division's Title XIX State Plan and related policies and procedures. The criteria DWSS uses to determine eligibility includes a percentage of the Supplemental Security Income Federal Benefit Rate (SSI/FBR) prescribed annually by the Director. Eligible Medicaid recipients covered by this contract meet institutional level of care criteria and are provided with either institutional or community -based waiver services.
2. To determine county of residence in accordance with NRS 428.020. Disputes concerning county of residence will be referred by the disputing county to the Nevada Association of Counties (NACO), which, it is specifically agreed has authority to issue a final decision;
3. To provide a copy of newly approved applications, either by paper or an electronic PDF document, or provide electronic access to the necessary eligibility information the County may need.
4. To provide the Division of Welfare and Supportive Services' hearing process to those individuals or their guardians/authorized representatives who disagree with the eligibility determination.

C. THE DIVISION OF HEALTH CARE FINANCING AND POLICY (DHCFP) AGREES;

1. To process claims for medical services through the Medicaid fiscal agent;
2. To reimburse qualified providers for services covered in the Medicaid State Plan at the same rate as for all Medicaid patients;
3. To resolve provider inquiries and complaints regarding reimbursement;
4. To process patient liability for hospital and/or nursing home costs as determined by DWSS and to apply cost avoidance claims processing procedures when third party liability has been established;

5. To invoice the County retrospectively, on a monthly basis for the non federal share of Medicaid costs, based on actual expenditures as determined by the criteria established and set forth in the Division's Title XIX State Plan and related policies and procedures.
6. To send monthly itemized reports to the County that include the names of eligible county patients, dates of service, dates of payment, and total dollar amount of all payments made to Medicaid. The monthly reports will reflect all credits or debits as a result of claim adjustments by the fiscal agent and medical services credits including Medicaid Estate Recovery (MER) and Medicaid QIT Recoveries, which will be calculated and applied against the amount owed for the month.
7. To determine the amount owed by each county for the non-federal share of Medicaid costs, including medical claims payments, Medicare Part B premiums, Medicare Part D payments, and administrative costs. Administrative costs include, but are not limited to, the cost for staffing, processing claims, institutional audits, and mainframe computer use. Administrative costs will be re-determined each fiscal year based on negotiation with the fiscal agent and Division of Welfare and Supportive Services studies. The DHCFP will notify the County of the administrative cost per case at the beginning of each fiscal year and provide the County with the methodology used to determine the Administrative costs;

To determine the amount of cash reserve to be paid in advance by the County for the non federal share of Medicaid costs. This reserve will be determined by projecting the monthly average expenditures based on the previous fiscal years actual expenditures. The cash reserve will be applied to the June actual expenditures. If a shortfall in the June expenditures exists, DHCFP will bill the County to receive the additional funds prior to the end of the fiscal year. If a surplus exists, it will be applied to the following fiscal year, unless otherwise requested.

D. THE COUNTY AGREES:

1. To accept DWSS's criteria for Medicaid eligibility;
2. To allow eligibility disputes to be appealed through DWSS's hearing process by the applicant or authorized representative/guardian;
3. To refer disputes concerning county of residence to NACO whose decision will be final. The disputing county originally billed is responsible for payment of claims until the dispute is resolved at which time NACO will issue a written determination to notify the counties involved in the dispute and to notify DHCFP to make adjusting entries;
4. To accept and abide by DHCFP's determination of medically necessary services;
5. That eligible recipients, pursuant to this Agreement, will be entitled to receive the full range of medical services contained in the Nevada Medicaid Program State Plan;
6. No state appropriation is available to fund this program. From the time of billing, county funds must be paid within thirty (30) calendar days to be used as the non-federal share of costs;
7. Payments made by the County shall be derived from general county tax revenues or other general revenues of the County, per 42 C.F.R. 433.51 and in accordance with NRS Chapter 428.
8. To pay, up front a reserve balance to the DHCFP which will be determined by the DHCFP based on a monthly average of the previous state fiscal year. The County will pay an amount determined by DHCFP within thirty (30) working days of receipt of the notice.

E. ALL PARTIES AGREE:

1. It is specifically understood this Agreement is designed to expand Medicaid income eligibility criteria to include those individuals whose net countable income is specified above in B.1, including Medicaid receiving institutional and community-based (waiver) services. It is further specifically understood that the non-federal share of Medicaid expenditures for those qualifying individuals will be paid by the County;
2. It is specifically understood by all parties that Medicaid eligibility can only be determined to be effective no earlier than three (3) months before the month of application;
3. This Agreement will automatically terminate in the event federal funding is not available.
4. For those Counties with a population above 100,000, the billable amount for the "New Population" as determined by 2011 SB485 will be capped at the legislatively approved budget amount. The "Original Population" will be invoiced based on actual expenditures.
5. For all Counties with a population below 100,000, the billable amount for the "New Population" as determined by 2011 SB485 will be capped at the legislatively approved budget amount. The total billable amount for both populations will not exceed the eight (8) cent cap as established by NRS 428.285.



Storey County Board of County Commissioners Agenda Action Report

Meeting date: August 15, 2017
minutes

Estimate of time required: 15

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☐

1. **Title:** Consideration and possible action to approve Resolution No. 17-467 restricting the discharge of firearms in wildland areas when Fire Chief determines that the danger of wildland fires is high.
2. **Recommended motion:** I move to approve Resolution 17-467 restricting target shooting in the wildland areas when the Fire Chief determines that the danger of wildland fires is high and authorize the chairman to sign.
3. **Prepared by:** Keith Loomis

Department: District Attorney's Office

Telephone: 847-0964

4. **Staff summary:** NRS 244.364(3) authorizes the Boards of County Commissioners to prohibit by ordinance or regulation the unsafe discharge of firearms. The discharge of firearms in wildland areas during times of high fire danger has lead to numerous wildland fires. The resolution would prohibit the discharge of firearms in wildland areas whenever the Fire Chief of the Storey County Fire Protection District determines that due to fire conditions the discharge of firearms in wildland areas should not be allowed.

5. **Supporting materials:** Resolution No. 17-467

6. **Fiscal impact:**

Funds Available:

Fund:

_____ Comptroller

7. **Legal review required:**

☒ District Attorney

8. **Reviewed by:**

_____ Department Head
_____ County Manager

Department Name: _____
Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No.



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 08/15/17

Estimate of time required: 30 min.

Agenda: Consent [] Regular agenda [x] Public hearing required [x]

1. **Title:** Discussion/Possible Action: Approval of modification and extension of Collective Bargaining Agreement between the Storey County Fire Protection District (Employer) and Storey County Firefighters Association IAFF Local 4227 (Union).
2. **Recommended motion.** Based on the recommendation by staff and the tentative agreement between the Employer and Union, I [commissioner] approve modifying and extending the Collective Bargaining Agreement between the Storey County Fire Protection District and the Storey County Firefighters Association IAFF Local 4227.
3. **Prepared by:** Austin Osborne

Department: Human Resources

Telephone: 775.847.0968

4. **Staff summary:** Pursuant to NRS 288 and the 2014-2017 bargaining agreements between the Storey County Fire Protection District and the Storey County Firefighters Association IAFF Local 4227, the bargaining agreement is proposed to be modified as tentatively agreed between the parties.
5. **Supporting materials:** Enclosures: Tentative agreement bargaining contract and fiscal notes.
6. **Fiscal impact:**

Funds Available: Yes Fund: _____ Comptroller

7. **Legal review required:** _____ District Attorney

8. **Reviewed by:**
____@____ Department Head Department Name: Commissioner's Office
____ County Manager Other agency review: _____

9. **Board action:**
☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

Agenda Item No.

STOREY COUNTY
OFFICE OF THE COMPTROLLER
POST OFFICE BOX 432
VIRGINIA CITY, NEVADA 89440

August 8, 2017

Commissioners

Based upon the information provided by the Human Recourses Department, this is my fiscal analysis of the Storey County Fire Fighters' Association IAFF Local 4227 dated July 1, 2017 through June 30, 2019. It is my estimation that the first year of the contract will cost approximately \$ 3,848,746 which is \$158,100 over the budgeted amount for the fiscal year ended June 30, 2018. Additionally, the Second year cost of the contract is estimated at \$ 3,981,570.85 which is approximately \$ 132,800 over the amount budgeted for this year.

The reflected salary and benefits amounts for the fiscal year end FYE 2016 and 2017 amount to \$ 4,316,910 and \$ 4,719,556 respectively which is a 10% increase from 2016 to 2017. The difference between the budgeted numbers for FYE 2018 and actual numbers FYE 2016 and FYE 2017 reflect Salaries and Benefits outside of the 474 fire district which are reimbursed.

I can only discuss the information that was forwarded to me, and cannot attest to any actual numbers which may arise from additional staffing or new fire companies within Storey County.

Respectfully yours,


Hugh J. Gallagher

Comptroller

AGREEMENT

BETWEEN

STOREY COUNTY FIRE PROTECTION
DISTRICT, NEVADA

AND

STOREY COUNTY FIRE FIGHTERS' ASSOCIATION IAFF LOCAL 4227

JULY 1, 2017 – JUNE 30, 2019

PREAMBLE

This Agreement is made and entered into at Virginia City, Nevada, pursuant to the provisions of the Nevada Revised Statutes, by and between the Storey County Fire Protection District, a Political Subdivision of the State of Nevada, hereinafter referred to as the Employer, and the Storey County Fire Fighters' Association, IAFF Local 4227, hereinafter referred to as the Union.

It is the purpose of this Agreement to achieve and maintain harmonious relations between the Employer and the Union, to provide for equitable and peaceful adjustments of differences which may arise, and to provide proper standards of wages, hours, and other conditions of employment.

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DEFINITIONS

Anniversary Date: The date on which the employee starts work as indicated in-writing in an offer of employment, is reclassified or promoted to a new job classification, or a less than part-time or regular part-time employee becomes a full-time employee. The date on which an employee is demoted to a lower pay range, reassigned, or transferred to alternative positions where their talents or skills maybe best utilized to their own or the organization's benefit, or where they are better able to perform the job in accordance with required standards, is not an Anniversary Date.

Base Rate of Pay: The hourly rate of pay the employee is designated to receive within the pay range for the employee's classification, excluding incentive, shift differential, and other extra pay.

Days: Shall mean Storey County Fire Protection District working days - Monday through Friday, excluding holidays - unless otherwise stated.

Employee: An Employee in the bargaining unit who has successfully completed his/her probationary period or any extended probationary period and has been retained in the employ of Storey County Fire Protection District

Employee's Medical File: A separate confidential file which is maintained in the Human Resources Department and which contains only health-related matters, i.e., Workers' Compensation information, physical examination results, etc. Access to and the procedure for accessing this file is the same as for the Employee's personnel file.

Major Fraction: Fifteen (15) minute intervals of time.

Probationary Employee: An Employee who is undergoing a working test period during which the Employee is required to demonstrate his/her ability to carry out the duties for the position to which appointed, transferred, or promoted.

Regular Rate of Pay: The Employee's base rate of pay plus other additional pay for which the Employee's specific assignment may entitle him/her.

ARTICLE 1: RECOGNITION

1. The Employer hereby recognizes the Union as the exclusive collective bargaining unit for all Employees in the Supervisory and Non-Supervisory bargaining unit engaged in fire prevention and suppression in the Storey County Fire Protection District (District). The bargaining unit, Storey County Fire Fighters' Association IAFF Local 4227, represents both the Supervisory and the Non-Supervisory bargaining units. This Agreement complies with NRS 288 by separating supervisory and non-supervisory employees into separate units as follows:
 - a. Bargaining Unit A (Non-Supervisory): Pursuant to the provisions of the Local Government Employee Management Relations Act, Statutes of Nevada, the District recognizes the Union as the exclusive bargaining agent for all non-supervisory District employees listed in Section 2 of this Article.
 - b. Bargaining Unit B (Supervisory): Pursuant to the provisions of the Local Government Employee Management Relations Act, Statutes of Nevada, the District recognizes the union as the exclusive bargaining agent for supervisory District employees listed in Section 2 this Article.
2. The following job class(es) shall be covered by this Agreement:
 - a. Senior Firefighter/AEMT – Non Supervisory Unit
 - b. Senior Firefighter/Paramedic – Non-Supervisory Unit
 - c. Fire Captain – Supervisory
3. In the event the Employer creates a new job classification that will be placed in either bargaining unit or amends the job requirements of an existing job classification within either bargaining unit, the Employer will notify the Union as to their intended action and allow Union input prior to adoption. Where the proposed changes or change impacts matters within the scope of mandatory bargaining as specified in NRS 288 and this Agreement, upon request from the bargaining agent, the Employer will enter into negotiations to the extent required by law or this Agreement.

ARTICLE 2: MANAGEMENT RIGHTS

1. Those subject matters which are not within the scope of mandatory bargaining and which are reserved to the local government employer without negotiation include:
 - a. The right to hire, direct, assign, or transfer an Employee, but excluding the right to assign or transfer as a form of discipline.
 - b. The right to reduce in force or lay off any Employee because of lack of work or lack of funds, subject to Paragraph (v) of Subsection 2 of NRS 288.150.

- c. The right to determine;
 - i. Appropriate staffing levels and work performance standards, except for safety considerations;
 - ii. The content of the work day, including without limitation workload factors, except for safety considerations;
 - iii. The quality and quantity of services to be offered to the public; and
 - iv. The means and methods of offering those services.
- 2. Notwithstanding the provisions of any collective bargaining agreement negotiated pursuant to this chapter, a local government employer is entitled to take whatever actions may be necessary to carry out its responsibilities in situations of emergency such as riot, military action, natural disaster or civil disorder. Such actions may include the suspension of any collective bargaining agreement for the duration of the emergency. Any action taken under the provisions of this subsection shall not be construed as a failure to negotiate in good faith.
- 3. The Employer shall have the ultimate right and responsibility of the local government employer to manage its operation in the most efficient manner consistent with the best interests of all its citizens, its taxpayers and its Employees.
- 4. The Employer may, but is not expected to, negotiate matters which are outside the scope of mandatory bargaining, but it is not required to negotiate such matters.

ARTICLE 3: WAGES

- 2. Biweekly Wages. All Employees will be paid on each biweekly Friday, with wages computed through the preceding Sunday.
- 3. It is mutually agreed that the parties will re-open and negotiate any PERS increases during the terms of this Agreement if either party submits in-writing a request to do so in accordance with NRS 288.
- 4. Line firefighters will be paid the regular rate of pay for each hour of work performed. The union and district agree that the work period for the term of this agreement will be 14 days. Line firefighters will work and be paid as follows:
 - Period 1:
 - Employee will perform 96 hours of work.
 - Employee will be paid his/her regular hourly rate for 96 hours.
 - Employee will be paid 1.5 his/her regular hourly rate for 14 additional hours. This additional pay advances the employee 14 hours of FLSA overtime pay to which s/he will be entitled over the subsequent two pay periods. The 14 hours of

advanced pay is divided in half over the next two periods; thus, there will be 7 hours credited in each of those periods.

Period 2:

Employee will perform 120 hours of work.

Employee will be paid his/her regular hourly rate for 106 hours.

Employee will be paid FLSA overtime at 1.5 his/her regular hourly rate for 7 hours of work performed during Period 2. Note: In addition to this pay, the employee was advanced from Period 1, 7 hours of FLSA overtime at 1.5 his/her regular hourly rate.

Period 3:

Employee will perform 120 hours of work.

Employee will be paid his/her regular hourly rate for 106 hours.

Employee will be paid FLSA overtime at 1.5 his/her regular hourly rate for 7 hours of work performed during Period 3. Note: In addition to this pay, the employee was advanced from Period 1, 7 hours of FLSA overtime at 1.5 his/her regular hourly rate.

Note: An example of overtime paid to an employee is: \$10.00/hr. being the employee's regular hourly rate of pay (includes base, incentive, differential, etc.), plus \$5.00 for FLSA overtime pay at 1.5, the total being \$15.00/hr. during FLSA overtime hours worked.

The foregoing is outlined in the following table:

Category	Pay Period 1	Pay Period 2	Pay Period 3	Notes
Worked	96 hours	120 hours	120 hours	336 total
Regular Wages Paid	96 hours	106 hours	106 hours	308 total
1.5 Overtime Paid for Current Period	14 hours (advance pay)	7 hours	7 hours	28 total
1.5 Overtime Advanced from Period 1	n/a	7 hours	7 hours	28 total
Total Paid Hours	96 hours	120 hours	120 hours	336 total

5. In accordance with FLSA pay equalization plan, when the employer pays an employee in advance, tracking of pre-payments must be done. It is agreed that the employee will be responsible to pay back overtime if s/he is separated from employment for any reason. It is mutually agreed that if this occurs, the employer has the right to retain such hours from the employee's final check. This shall be tracked as follows:

- a. If the employee separates from the employer for any reason during Pay Period 1, the employer shall pay actual hours worked and there shall be no pre-payment as described in this article.
- b. If the employee separates from the employer for any reason during Pay Period 2, the employer shall retain 16 hour of time and one-half pay from the employee's final check for the 16 hours that s/he was prepaid from Pay Period 1.
- c. If the employee separates from the employer for any reason during Pay Period 3, the employer shall retain 8 hour of time and one-half pay from the employee's final check for the 8 of the 16 hours that were prepaid from Pay Period 1.

6. Wages Grade and Step

The following tables show a full year of wages earned based on the foregoing in this chapter. Firefighters, Paramedics, and Captains shall be paid each year of this contract in accordance with the three respective charts below.

Note: Divide the annual amounts shown by 2,669.42 (regular hours worked per year) to determine hourly rate.

Calculation:

- A. The number of regular hours worked annually is determined using the following calculation.

- a. $(96 + 106 + 106) / 3 = 102.67$ Average hours worked per pay period
- b. $102.67 \times 26 \text{ pay periods} = 2,669.42$ Regular hours worked per year
- c. $2,669.42 / 52 \text{ weeks} = 51.34$ Average of regular hours worked per week

- B. Example using Firefighter/EMT step 1 (year 1)

- a. \$47,312 Total annual wages from Article 3 chart
- b. 2,669.42 Total hours worked during the year
- c. $\$47,312 / 2,669.42 = \17.72 per hour
- d. $\$17.72 \times 51.34 \text{ hours} = \$909.93 \text{ wages per average week}$
- e. $\$909.93 \times 52 \text{ weeks} = \$47,312 \text{ total annual wages}$

July 1, 2017 through June 30, 2018 Wages Schedule							
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
FF-EMT	47,768	49,798	51,829	54,454	57,078	59,667	62,258
FF-P-Medic	52,545	55,067	57,589	60,828	64,065	67,135	70,205
Captain-EMT	64,535	66,213	67,891	70,145	72,493	74,734	76,974
Note: Divide the annual amounts shown by 2,669.42 to determine hourly rate.							

July 1, 2018 through June 30, 2019 Wages Schedule							
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
FF-EMT	49,679	51,790	53,902	56,632	59,361	62,054	64,748
FF-P-Medic	54,647	57,270	59,893	63,261	66,628	69,820	73,013
Captain-EMT	67,116	68,862	70,607	72,951	75,393	77,723	80,053
Note: Divide the annual amounts shown by 2,669.42 to determine hourly rate.							

ARTICLE 4: HOURS OF WORK

1. The regular workday and workweek for eight-hour Employees shall consist of, respectively, an eight (8) hour workday, and on an annual average, a forty (40) hour workweek. Any change in the number of hours in the workday or regular workweek shall be subject to negotiation, although an eight-hour Employee may be subject to working shift work as necessary, at the discretion of the Fire Chief.
2. The regular workday and workweek for line firefighters shall consist of, respectively, an average 24 hour day and 51.34 hour workweek. The hourly wages are determined by dividing the annual wages in Article 3 by 2,669.42.
3. The work schedule for Line Employees shall consist of forty-eight (48) hours on duty followed by ninety-six (96) hours off duty. Any changes in the work schedule shall be negotiated with the Union prior to implementing the changes.
4. The normal workday schedule for Line Employees is 0800 hours -1200 hours and 1300 hours - 1700 hours. Between the hours of 1700 through 0800, Employees shall respond to calls, conduct night drills on an as needed basis, complete incident reports, conduct training for volunteers on an as needed basis, ensure equipment is in a state of readiness, perform physical conditioning on an elective basis, and ensure facilities are clean and in operational order for the next shift and perform related tasks.

ARTICLE 5: OVERTIME COMPENSATION

1. Employees may be required to remain on duty beyond their regular shift or to work hours in addition to regularly scheduled hours.
 - a. Line Employees will be compensated for overtime work at the rate of one and one-half (1-1/2) times the regular rate of pay for each hour or portion thereof worked in excess of regularly scheduled hours.
 - b. Eight-hour Employees will be compensated for overtime work at the rate of one and one-half (1-1/2) times the regular rate of pay for each hour or portion thereof worked in excess of regularly scheduled hours.
 - c. Overtime will be earned in increments of one-quarter (1/4) hours.
2. Except as provided for in the equal pay plan in Article 3 Wages, overtime will be added to the payroll for the period during which the overtime is performed. If time is lost during the regular work week for unexcused absence, then overtime pay shall not prevail until the overtime hours worked exceed the unexcused absence hours. It is understood that nothing in this Article shall require payment for overtime hours not worked. All overtime must have previous authorization of the Supervisor or Fire Chief if compensation therefore is to be affected.
3. Line Employees required to remain on duty beyond their regular shift for emergencies such as an aircraft incident, multiple alarms, natural disaster, civil disorder, and the like shall be compensated at a rate of one and one-half (1-1/2) times the Employee's regular rate of pay for such overtime hours worked; and eight-hour Employees shall be compensated at a rate of one and one-half (1-1/2) times the Employee's regular rate of pay for such overtime hours worked.
4. Line Employees who are required to perform work outside Storey County for emergencies such as an aircraft incident, multiple alarms, natural disaster, civil disorder, and the like shall be compensated at the rate of two and one-tenth (2-1/10) times the regular rate of pay for each hour or portion thereof worked in excess of regularly scheduled hours. Overtime shall be paid to any Employees who are required or requested by the Supervisor or Fire Chief to attend training sessions, seminars, conferences, etc. Overtime shall be paid for all travel time, including any early arrival time required at airports, train stations, bus depots, etc. Overtime shall be paid for all time spent attending the actual training session, seminar, conference, etc. Employees shall be covered for any compensable injury/illness covered by Workers' Compensation for the entire time the Employee is away from home, regardless of activity. Employees shall not be required to pay any out of pocket expenses for training sessions, seminars, conferences, etc.

5. Overtime shall be filled by Bargaining Unit members. For the purposes of overtime to fill vacancies, an overtime/call-back staffing software system shall be agreed upon by the Union and the Fire Chief.
 - a. The staffing software shall include all bargaining unit members who desire to work overtime/call-back to fill vacancies in staffing. A rotation procedure will be utilized within the staffing software. The eligibility list will be established with the Employee with the most full time continuous service with the Employer and will reset the same way each January 1st.
 - b. Members shall sign up for vacancies through the staffing software program. Members shall fill overtime in a rotation procedure agreed to by the parties using the staffing software. Mandatory overtime may be required in the event Employees who are off duty are not available to fill vacancies.

ARTICLE 6: CALL BACK

1. Any Employee who is called back by his/her supervisor or the Fire Chief to work during hours outside his/her regularly scheduled straight time hours, which hours will not abut his/her regularly scheduled shift hours, will receive a minimum of two (2) hours' pay at the applicable hourly rate regardless of the amount of time worked.
2. Call back for eligible line Employees will be compensated for at the rate of one and one-half (1-1/2) times the regular rate of pay for each hour or portion thereof worked in excess of regularly scheduled hours. Call back for eligible eight-hour Employees will be compensated at the rate of one and one-half (1-1/2) times the regular rate of pay for each hour or portion thereof worked in excess of regularly scheduled hours. Ineligible employees will receive overtime pay for these hours if applicable. Eligibility for callback pay and contributions to the Public Employees' Retirement System (PERS) on call back pay will be in accordance to NRS 286 and policies adopted by the Nevada PERS Board (as amended).
3. Line Employees who are called back for emergencies such as multiple alarms, natural disasters, civil disorders, and the like shall be compensated at a rate of two and one-tenth (2-1/10) times the Employee's regular rate of pay for such call back hours worked (Example: if the employee is called back during these types of incidents, to cover a station, and not go to the incident, then they receive 1.5 call back rate. If the employee goes to the incident then they shall receive 2 1/10 call back pay); and eight-hour Employees shall be compensated at a rate of one and one-half (1-1/2) times the Employee's regular rate of pay for such call back hours worked. Call-back shall be filled by Bargaining Unit members. For the purposes of call-back to fill vacancies, an overtime/call-back staffing software program list shall be utilized and agreed upon by the Union & the Fire Chief.
 - a. The staffing software shall include all bargaining unit members who desire to work overtime/call-back to fill vacancies in staffing. A rotation procedure will be incorporated as stated in Article 5 Overtime. The initial eligibility list will be

established with the Employee with the most full time continuous service with the Employer and reset the same way each January 1st.

- b. All notifications for call back will be made through the staffing software program.
4. The on-duty battalion chief or his/her designee will be responsible for making notification for call back using the staffing software. If no bargaining unit member comes back to fill vacant shifts, the fire chief or his/her designee shall utilize Article 2 Management Rights to ensure that there are adequate staffing levels to meet the needs of the community.

ARTICLE 7: VACATION

1. 24 hour Employees will be granted vacation benefits as shown in the following table.

Years of Continuous Service	Vacation Earning Rate Bi-weekly Pay Period
Less than 5 years	7.39 hours (8/24 Hr. Shifts)
5 years but less than 10 years	8.31 hours (9/24 Hr. Shifts)
10 years but less than 15 years	9.23 hours (10/24 Hr. Shifts)
15 years but less than 20 years	10.16 hours (11/24 Hr. Shifts)
20 years or more	11.08 hours (12/24 Hr. Shifts)

Vacation credits shall be accrued for each pay period the Employee is in full pay status a major portion of his regularly scheduled biweekly hours. The following provides an example of the manner in which vacation is accrued for an employee on 24-hour shifts.

Example:

There are 26 pay periods in a fiscal year (July 1 through June 30). Accordingly, the employee accrues vacation leave as follows:

Years of Service	Vacation Earning Rate and Result	
(<5 years)	7.39 hrs. x 26 =	192.14
(5 years)	8.31 hrs. x 26 =	216.06
(10 years)	9.23 hrs. x 26 =	239.98
(15 years)	10.16 hrs. x 26 =	264.16
(20 years)	11.08 hrs. x 26 =	288.08

2. Eight-hour Employees will be granted vacation benefits as follows:

Years of Continuous Service	Vacation Earning Rate Bi-weekly Pay Period
Less than 5 years	5 hours
5 years but less than 10 years	6.15 hours
10 years but less than 15 years	7.0 hours
15 years but less than 20 years	8.0 hours
20 years or more	9.0 hours

Vacation credits shall be accrued for each pay period the Employee is in full pay status a major portion of his regularly scheduled biweekly hours. The following provides an example of the manner in which vacation is accrued for an employee on 8-hour shifts.

Example:

There are 26 pay periods in a fiscal year (July 1 through June 30). Accordingly, the employee accrues vacation leave as follows:

Years of Service Vacation Earning Rate and Result

(<5 years)	5.00 hrs. x 26 =	130.00
(5 years)	6.15 hrs. x 26 =	159.90
(10 years)	7.00 hrs. x 26 =	182.00
(15 years)	8.00 hrs. x 26 =	208.00
(20 years)	9.00 hrs. x 26 =	234.00

- Hours of vacation may be accumulated, provided that no Employee may accumulate earned vacation in excess of the number of vacation hours allowed for twenty-four (24) months in the service of the Employer and not more than this number of vacation hours may be taken within any calendar year, subject to staffing requirements. The annual accrual cap shall be based on calendar year and leave shall cease to accrue on January 1 of each year. An Employee shall be paid at his/her regular hourly rate for each hour of vacation time taken. Vacation taken during a biweekly period shall be charged before vacation earned during that pay period is credited. Holidays, as enumerated in this Agreement, occurring within the vacation period will not be counted against vacation hours.
- Employees voluntarily separated from the Employer shall lose all rights for computing prior service upon reemployment by the Employer.
- Upon termination of employment, other than for cause and following no less than five (5) consecutive years of regular full-time employment, each Employee shall be compensated at his/her regular hourly rate for his/her total vacation hours accrued, subject to the limitations in Section 3 of this Article.

6. The Fire Chief shall establish a list showing seniority within the Fire District to be used for vacation scheduling. The list shall be brought up to date annually and sent out to all employees by district email, employees will submit their requests through the staffing software as well as submitting leave request forms. There will be no more than one (1) Employee granted vacation time on the same shift without approval of the Fire Chief.
7. Vacation preferences shall be granted in order of seniority. For purposes of this Article, seniority shall be based on total full-time service with the District.
8. Employees shall request vacation leave by providing a minimum of fourteen (14) calendar days' notice. An exception to this fourteen (14) calendar day requirement may be granted by the Fire Chief or his/her designee after considering the circumstances that warrant such exception and the convenience and conventionality of the District.
9. For purposes of this Article, seniority shall be based on time in District service.
10. Bi-Annual Vacation Leave will not be granted on the following holidays.
 - a. Thanksgiving.
 - b. Christmas Day.
 - c. Christmas Eve.
 - d. New Years' Day.
 - e. Fourth of July.

ARTICLE 8: SICK LEAVE

1. Sick leave hours shall accrue for each pay period the Employee is in full pay status for a majority of the Employee's regularly scheduled biweekly hours. Line Employees covered by this Agreement shall earn seven (7) hours of sick leave per biweekly pay period. Eight-hour Employees covered by this Agreement shall earn four and sixty-two hundredths (4.62) hours of sick leave per biweekly pay period.
2. Sick leave shall be granted when the Employee is incapacitated due to illness, injury, pregnancy, or childbirth. Sick leave shall be granted when the Employee is quarantined, receiving required medical or dental services or examinations, or upon injury or illness of the Employee's spouse, children, parents, or any other legal dependent, or in the event of the death of the Employee's spouse, children, parents, siblings, grandparents, grandchildren, parents-in-law, siblings-in-law, or other legal dependents, and the Employee must notify the immediate supervisor prior to taking such leave. If an Employee does not have adequate accrued sick leave time, the Employee may be granted the use of other accrued leave time, if any, in lieu thereof. In no case, however, will sick leave time be used or granted as vacation time.
 - a. In all cases, the Employer's Family and Medical Leave Act (FMLA) provisions shall apply as a minimum.

3. Employees may donate sick leave time to those Employees that do not have adequate accrued sick leave time as provided in subsection 7 of this Article.
4. Sick leave shall be charged on the basis of actual time used to the nearest quarter (1/4) hour. Sick leave taken during a biweekly period shall be charged before sick leave earned that pay period is credited.
5. An Employee requesting sick leave lasting longer than may be required to provide the Fire Chief with evidence acceptable to the Fire Chief to substantiate the request if required. If a physician's visit is required as a result of this request, it shall be on District time.
6. Upon termination of employment, other than for cause and each Employee shall be compensated for his/her total sick leave hours accrued up to a maximum of one thousand three hundred thirty-three (1,333) hours for Line Employees and nine hundred fifty-two (952) hours for Eight-hour Employees at the following rates.

Sick Leave Buy Out	
Years of Continuous Service	Rate of Pay
5 years but less than 10 years	20.0¢ on the Dollar
10 years but less than 20 years	35.0¢ on the Dollar
20 years or more	50.0¢ on the Dollar

7. Catastrophic Leave

a. Request for Catastrophic Leave

- i. An Employee who is himself/herself affected by a catastrophe as defined in paragraph (a) may request, in-writing, that a specified number of hours of catastrophic leave be granted.
- ii. The request must include:
 1. The Employee's name, title, and classification, and
 2. A statement from a medical doctor certifying the limitations which prevent the Employee from being available for work and the expected duration of the limitations.

- iii. An Employee may not receive any leave from the catastrophic leave account until s/he has used all his/her accrued annual, sick, and other paid leave. If an Employee has requested leave from the catastrophic leave account within the previous three (3) years, the Employee may not receive any leave from the catastrophic leave account until s/he has been off work for forty (40) consecutive hours and has used all his/her accrued sick, annual, and other paid leave.
 - iv. An Employee who receives leave from the account for catastrophic leave is entitled to payment for that leave at a rate no greater than his/her own rate of pay.
- b. Establishing the Catastrophic Leave Account
- i. The Fire Chief may establish an account for catastrophic leave at the request of a Fire District Employee. All Employees of the Fire District who are listed as part of this contract bargaining unit and who are eligible to use sick leave may use catastrophic leave and/or donate to catastrophic leave. Donations to and withdrawals from this account are restricted to Employees of the Fire District who are listed as part of this contract bargaining unit.
 - ii. An employee may only receive leave from the catastrophic leave account if s/he independently contributes at least 8 hours per calendar year to the account.
 - iii. A donating Employee may request, in writing, that a specified number of hours of his/her accrued annual or sick leave be transferred from his/her account to the catastrophic leave account.
 - iv. The minimum number of hours that may be transferred is eight (8) hours. An Employee may not transfer sick leave to the account for catastrophic leave if the balance of his/her account after the transfer is less than three hundred thirty-six (336) hours. Leave will be placed in a pool; however, the Employee may transfer hours to the catastrophic leave account for use by a particular Employee who has been determined to be eligible to receive the leave.
 - v. Any hours of annual or sick leave that are transferred from any Employee's account to the catastrophic leave account may not be returned or restored to that Employee. This subsection does not prevent the Employee from receiving leave pursuant to section 7 (b) of this Article.

- c. Review of Status of Catastrophe; Termination of Leave; Disposition of Hours Not Used
 - i. The Fire Chief or his/her designee shall review the status of the limitations of the Employee and determine when the limitations no longer exist, based on appropriate medical review.
 - ii. The Fire Chief or his/her designee shall not grant any hours of leave from the catastrophic leave account after:
 - 1. The limitations cease to exist; or
 - 2. The Employee who is receiving the leave resigns or his/her employment with the District is terminated.
 - iii. Any leave which is received from the catastrophic leave account which was not used at the time the limitations cease to exist or upon the resignation or termination of the employment of the Employee must be returned to the catastrophic leave account.
- d. Maintenance of Records on Catastrophic Leave -- The District shall maintain the records and report to the Union any information concealing the use of catastrophic leave account.
- e. Substantiation of Limitations - The Fire Chief or his/her designee may require written substantiation of the limitations and expected duration by a physician of his/her choosing. Said physician shall be of equal or greater qualification as the treating physician. The cost of such written substantiation shall be borne by the District. Visits to said physician shall be on District time.

ARTICLE 9: HOLIDAYS

1. Regular paid holidays are:

- New Year's Day (January 1)
- Martin Luther King's Birthday (Third Monday in January)
- Washington's Birthday (Third Monday in February)
- Memorial Day (Last Monday in May)
- Independence Day (July 4)
- Labor Day (First Monday in September)
- Nevada Day (Last Friday in October)
- Veteran's Day (November 11)
- Thanksgiving Day (Fourth Thursday in November)
- Day after Thanksgiving (Friday following the fourth Thursday in November)
- Christmas Day (December 25)
- One Floating Holiday

One floating holiday per calendar year and any other day observed as a holiday by the Employer and declared a holiday by the governor of the State of Nevada and/or the President of the United States.

2. The Employer agrees to pay each Employee required to work twenty-four (24) hour shifts, five and one half (5.5) hours of his/her base hourly rate. Compensation for holiday pay shall be based on a 51.35 hours wage.
3. The Employer agrees to pay each Employee required to work eight (8) hour shifts, three point seven (3.7) hours of his/her base hourly rate. Compensation for holiday pay shall be based on a 40-hour wage.
4. Designated Holidays - Eligibility Requirements:
 - a. Holiday pay benefits apply to all regular Employees.
 - b. An Employee who is on paid leave of absence will be eligible for holiday pay for a designated holiday observed during the leave of absence.
 - c. An Employee scheduled to work on a designated holiday who does not report and is not excused will forfeit the holiday pay premiums.
 - d. In order to receive holiday pay, an Employee must be in pay status their scheduled work day immediately before and their scheduled work day immediately after the holiday.
5. Should a line Employee be required to work Overtime on a Holiday, s/he shall receive one and one-half (1.5) times his/her regular rate of pay for each hour worked, in addition to the twelve (12) hours received as Holiday pay. There shall be no compounding of the applicable Overtime pay.
6. Should any eight-hour Employee be required by order of his/her supervisor or the Fire Chief to work on any of the above-named Holidays, in addition to this Holiday pay, s/he shall receive Overtime at the rate of one and one-half (1.5) times each hour, or major fraction thereof, worked.

ARTICLE 10: ESTABLISHMENT OF NEW CLASSIFICATION

The Employer reserves the right to establish new classifications which may fall within the scope of this Agreement, including requirements and wage rates. Wage rates for new classifications will become subjects of bargaining upon expiration of this Agreement. The Employer shall notify the Union President of all changes to the job classifications covered by this Agreement.

ARTICLE 11: SENIORITY

1. The Fire Chief shall establish a list showing seniority based on full-time continuous service with the District and full-time continuous service in his/her current position within the District, and it shall be brought up to date annually and will be emailed to all District employees via District email.
2. Seniority shall be based on total full-time continuous service within the District, except as otherwise provided in this Agreement.
3. A break in service of less than ninety (90) days or a break in service due to a personnel reduction shall not be considered as a break in continuous full-time service, but shall not count toward full-time service.

ARTICLE 12: NON DISCRIMINATION

Employer and Union mutually agree to comply with NRS 288.140: Right of employee to join or refrain from joining employee organization; exceptions; discrimination by employer prohibited; limitations on nonmember acting on own behalf; membership of law enforcement officer; and NRS 613.330: Unlawful employment practices: Discrimination on basis of race, color, religion, sex, sexual orientation, gender identity or expression, age, disability or national origin; interference with aid or appliance for disability; refusal to permit service animal at place of employment. This Article is not subject to the grievance procedure.

ARTICLE 13: SAFETY AND HEALTH

1. A joint Safety Committee composed of two (2) representatives of the Union and two (2) representatives of management shall be established within thirty (30) work days of signing of this Agreement. Each party shall also designate one (1) alternate.
2. The Committee will meet in a timely manner whenever a member notifies the chairman of the existence of a safety hazard.
3. There will be a first meeting of the Committee to establish the rotation procedure for the chairman.
4. If a majority of the Committee certifies the existence of a safety or health hazard and a majority certifies that adequate action has not been instituted and the Fire Chief fails to take corrective action, a report of the hazard may thereafter be made to OSHA or any other appropriate state or federal agency.
5. The Employer shall pay for a complete physical examination, including but not limited to, the physical examination set forth by NFPA, ANSI, and NRS 617. All Employees must have these physical examinations.

6. A copy of the results of all physical examinations will be placed in the Employee's health file located in the Human Resources Department. Progress regarding any conditions the examining physician reports needing to be resolved shall be monitored by the District with subsequent physical examinations as reasonably necessary. Such subsequent necessary physical examinations, but not treatment, must be paid for by the Employer.
7. The Employer shall provide adequate physical fitness equipment as resources permit per the recommendations of the Safety Committee.
8. The Employer and represented Employees shall comply with all laws, including Nevada OSHA, regulations, and ordinances relating to the Fire District.
9. Recognizing issues of safety related to the Fire District, all personnel working on the line shall meet the same standards, including but not limited to NFPA, ANSI, NRS and NAC.

ARTICLE 14: BULLETIN BOARDS

1. The Union may post notices involving Union business in the location and manner such notices are presently posted. All items to be posted on the bulletin boards must be signed by the Union President.
2. If the Union wishes a separate bulletin board, it may furnish and install a reasonably sized bulletin board (not to exceed four [4] square feet) in a location having reasonable access and visibility at all career fire stations.

ARTICLE 15: WORK RULES

1. The Employer may adopt rules and regulations consistent with the Nevada Revised Statutes and this Agreement. In addition to any other legal requirements (including NRS 288), no rule, regulation, or amendment or cancellation thereof shall become effective until discussed with the Union President to receive input prior to implementation. Where a change impacts matters within the scope of mandatory bargaining as specified in NRS 288 and this Agreement, upon request of the bargaining agent, the Employer will enter into negotiations to the extent required by law or this Agreement.
2. The parties agree that all directives, bulletins, policy procedures, operational notices, and other materials relating to the Fire District's operational policies and procedures shall be issued in a manner of proper index, consecutive number and date of issue and located in an area designated for such material. Said information shall be updated on a regular, recurring basis, as needed, but no less than annually.

ARTICLE 16: UNION BUSINESS

Union business will comply with NRS 288. Representatives of the Union and its affiliates will be permitted to transact Union business on District property, provided that this shall not disrupt normal work. The Employer may require union business to be conducted only during non-paid time, such as before work and after work, during breaks, and/or at lunchtime. Union business may only be conducted in common areas and/or designated Employee break areas. Designated representatives of the Union shall be allowed to receive telephone calls or other communications concerning Union business at any time during working hours. The Union shall have the right to use the interoffice mail for Union business. District email may be used internally to conduct Union business, but it shall be limited to all parties to this Agreement and subject to established District policies. The Union may post notices involving Union business in the location(s) and manner(s) as mutually agreed upon.

The Union may use the District's buildings for meetings if such use does not interfere with the operations of the District. The permission of the Fire Chief or his/her designee must be obtained before any meeting, but such permission may not be unreasonably withheld.

The Union acknowledges and agrees that the Union shall be solely responsible for the opening, closing, and securing of District buildings used by the Union for Union meetings. The Union acknowledges and agrees that the Union shall indemnify, defend, and hold the Employer harmless for any damages incurred and against any claims made or actions initiated against the Employer as a result of the Union's use of District buildings for Union meetings.

ARTICLE 17: UNIFORM ALLOWANCE

1. The Employer shall provide two (2) sets of structural firefighting pants, turnout coats, boots, gloves, hood(s), and gear bags, one (1) helmet, one (1) flashlight, and whatever standard safety equipment needed by the Employee and agreed to by the Safety Committee. The employer shall provide 2 sets of wildland pants, wildland shirt, and wildland gloves. In addition, the Employer will replace turnouts and safety equipment on an as needed basis when the Employer determines they are worn out, are no longer serviceable, or have been grossly contaminated.
2. The uniforms, turnouts and safety equipment will conform to all current safety standards such as, but not limited to, NFPA, OSHA, NIOSH and FEMA, etc.
3. The Employer shall provide each Employee a uniform allowance of one thousand dollars (\$1,000) for each year of this Agreement. Each yearly allowance shall be paid in two (2) equal lump sum payments, one on the first pay period in June of each year and the second on the first pay period of December of each year.
4. The Employer shall provide two (2) washers and one (1) dryer at each career staffed station. One washer shall be designated for non-contaminated items, and one washer shall be designated for contaminated items.

5. The Employer shall be responsible for the cleaning of all uniforms contaminated by any materials requiring decontamination that are not replaced as provided in Section I of this Article.
6. The Employer shall reimburse the Employee for the cost of repairing or replacing personal property which is lost, damaged, or destroyed at fires or related emergencies in the performance of his/her duties. The reimbursement shall be made within thirty (30) days from approval of the claim. The list of personal property shall include and be limited to prescription eyeglasses, including non-disposable contact lenses, watches, and multi-purpose tools (e.g., Leatherman, Gerber).
7. Any claims will be submitted to the Safety Committee for review and approval or denial. Reimbursement amounts shall be limited to one hundred twenty-five dollars (\$125.00) per claim for prescription eyewear; fifty dollars (\$50.00) per claim for watches and multi-purpose tools; and two hundred fifty dollars (\$250) in aggregate within the contract year.

ARTICLE 18: LEAVE FOR CIVIC DUTIES

Temporary Leave at full wages will be provided to the employee for jury duty, court appearances, and administrative proceedings arising out of the employee's employment with the District and for selective service examinations. An employee who is subpoenaed or otherwise required to appear in court or at administrative proceedings arising out of his/her employment with the District, and which appearances occur outside his/her regularly scheduled shift, shall be paid one and one-half (1.5) his/her regular rate of pay for the time spent at such appearances.

In accordance with NRS 6.190, a person summoned to appear for jury duty, the employer and employee, agent or officer of the employer shall not, as a consequence of the person's service as a juror or prospective juror:

1. Require the person to use sick or annual leave; or
2. Require the person to work:
 - a. Within 8 hours before the time at which the person is to appear to jury duty; or
 - b. If the person's service has lasted for 4 hours or more on the day of his/her appearance in a jury duty, including the person's travel time to and from the place where court is held, between 5:00 p.m. on the day of his/her appearance for jury duty and 3:00 a.m. the following day.

The employee shall claim any jury, witness, or other fee to which s/he may be entitled by reason of the appearances described above and pay such fees, except travel mileage and expense reimbursement that was not covered by the employer, to the Storey County Treasurer within 5 working days of receipt, to be deposited by the applicable fund of the District.

Annual leave may be taken by the employee for court appearances or administrative proceedings, not related to employment with the District and not related to jury duty, in which the employee is a party or a witness.

An employee shall not receive pay from the employer for missed work time associated with court appearances in matters to which the employee is a party or is to serve as a witness for a party who has filed an action against an employer. The employee may, however, choose to use his/her annual leave.

ARTICLE 19: SERVICES CONNECTED DISABILITY

All eligible members shall be covered by a workers compensation program of the district's choice that conforms with the provisions of the Nevada Industrial Insurance Act (NRS 616) and the Nevada Occupational Disease Act (NRS 617) and that provides for payment of industrial accident benefits and compensation for partial and total disability arising from industrial injuries and occupational diseases.

1. In the event an Employee is absent from work due to a service-connected disability, approved pursuant to NRS 616 or 617, a supplemental amount from the District will be provided which would cause the total amount received by the Employee from the service-connected disability and the District to equal his/her salary at the time of his/her disability. The supplemental compensation will start from the first day of absence or illness, but shall not exceed 60 calendar days for the same incident. During this period, the Employee shall not forfeit any accrued sick leave. Successful completion of the probationary period is required in order to qualify for the supplemental compensation from the District.
2. During the period when supplemental compensation is provided, the Employee will accrue sick and annual leave benefits as if s/he were in full-pay status. Further, during such period, the District will continue its full contribution toward the Employee's group medical insurance coverage, including his/her spouse and/or family as provided for otherwise in this Agreement.
3. It is the intent of the District to pay on-the-job injured employees (as outlined in this section) the difference between full biweekly wages and that provided pursuant to NRS 616 and 617 covering the period enumerated in Section 1 of this Article. No supplemental benefits shall be paid until after the employee's lost-time benefit check has been deposited with the Storey County Treasurer.
4. If an Employee who is entitled to disability compensation has not completed his/her probationary period, or if an Employee who has received supplemental compensation for the maximum 60 calendar days is unable to return to work, s/he may elect to utilize accrued sick leave, during which period the Employee shall receive compensation from the District as provided by NRS 281.390. If the Employee is receiving no compensation for time missed from work through the workers' compensation program, the Employee must use leave benefits to fully account for any absence.
5. When accrued sick leave has expired, if the Employee is still unable to work and the Employee is receiving compensation for time missed from work through the workers' compensation program, s/he will be permitted to use his/her accrued annual leave as sick leave. Subsequent to the expiration of both the Employee's sick and annual leave, provided that the Employee has so elected to use his/her annual leave as sick leave, the Employee's compensation will be limited to that provided by NRS 616 or 617 and the Employee will be placed in a leave without pay status. However, through written

justification to the Personnel Director, exceptions to this Article may be approved by the Fire Chief in-writing with written notice provided to the County Manager and Personnel Director.

6. As a result of a licensed physician's evaluation and prognosis, it appears that the Employee will not return to his/her regular county job within a 12-month period, the District may require a medical separation. Medical separation appeals of Employees covered by this Agreement shall be handled in accordance with the procedures set forth in Article 25 Grievance Procedures.

ARTICLE 20. MILITARY LEAVE

Any Employee who is a member of the organized U.S. Army, Navy, Air Force, Coast Guard, Nevada National Guard, or Marine Reserves shall continue to receive paid military leave as prescribed by NRS 281.145, and any benefits as provided by the Uniform Services Employment and Reemployment Rights Act (USERRA) of 1994.

Employees may choose to use accrued annual leave before taking leave without pay. The Employer cannot require that annual leave or other personal leave be used. Employees returning from Military Leave are entitled to any benefits determined by seniority that they had when their Leave began and to any benefits which would have accrued had they remained continuously employed. This includes, for example, merit step and seniority. The Employer shall count the years of Military Leave as if they were years of actual work to determine the accrual rate of Annual and Sick Leave and to determine the rate of pay if the rates are based on seniority. Employees do not accrue Annual and Sick Leave while on Military Leave unless other Employees, including those outside of the bargaining unit, are allowed to do so.

This Article recognizes that the USERRA and NRS 281.145 governing paid military leave provide hours to the Employee equivalent to 15 working days of paid military leave in a 12-month period beginning January 1 and ending December 31 of each year (i.e., the calendar year). This Article recognizes that 15 days means 15 regularly scheduled shifts regardless of the number of hours in a regular shift. The Employer recognizes that the applicable regulations intend to provide "hours" equivalent to 15 "workdays" and, therefore, fractions of days taken are deducted in hour increments.

For example, Employees working regular 24-hour shifts are entitled to an equivalent of 15 working days of paid military leave, and this equates to 360 hours of leave within a 12-month period. Employees working regular 8-hour shifts are also entitled to an equivalent of 15 working days of paid military leave, and this equates to 120 hours of leave in the same period.

The employee must provide the Fire Chief call-to-duty orders documentation within one shift of receipt of the order, unless the order calls the employee to duty in less than that time.

Bargaining unit members may donate accrued annual leave to any military member who is at the time on active duty and who has exhausted his/her allotted military time under the USERRA and NRS 281.145.

ARTICLE 21: POLITICAL ACTIVITY

1. Employees may engage in political activity that is not prohibited by state laws.
2. Employees will not engage in political activity while on duty or in uniform Political activity, for the purposes of this section of Article 21, is activity to elect or defeat any candidate, political party or ballot issue.
3. Applicable state and federal laws shall be followed when allowing Employees to vote in the electoral process.

ARTICLE 22: RETIREMENT

The Employer will pay all retirement contributions for Employees covered under this Agreement as required by NRS 286. No provision of this Article shall be deemed to waive any provision of Chapter 286 of NRS in respect to "Early Retirement."

It is mutually agreed upon that any increases to PERS during the terms of this agreement will be cause to re-open and negotiated such increases.

ARTICLE 23: PROGRESSIVE AND CORRECTIVE DISCIPLINARY ACTION

Progressive and corrective disciplinary action is designed to provide a fair and structured way for Employees to improve their job performance and/or behavior which do not meet the standards or demands of their position and to provide a system for fair and equitable treatment of those Employees who will not or cannot bring their performance up to expected standards without such structure.

1. It is the policy of the Employer, through a progressive and corrective discipline system, to give Employees an opportunity to improve their job performance and/or behavior which does not meet the standards or demands of their position. An Employee may be summarily dismissed (i.e., instant dismissal without notice) only in the event of gross misconduct or as circumstances warrant. The goal of the progressive and corrective discipline system is to correct or improve unsatisfactory performance/behavior, and the measures utilized will be commensurate with the deficiency to be corrected.
2. Progressive and corrective disciplinary action may begin at any of the steps defined in this section, depending on the seriousness of the offense committed, the frequency of occurrence, or the cumulative effect of multiple minor infractions.
 - a. Documented Verbal Warning/Reprimand - A verbal warning or reprimand is given to the Employee for the first occurrence of a minor offense. The warning is administered by the Employee's immediate supervisor or the Fire Chief.

- b. Written Warning/Reprimand - A written or formal warning is given to the Employee in the first instance of more serious offenses or after repeated instances of minor offenses. The warning is administered by the Employee's immediate supervisor or the Fire Chief. It states the nature of the offense and specifies any future disciplinary action which will be taken against the Employee if the offense is repeated within a specified time frame. A copy of the Written Warning/Reprimand and corresponding documentation are placed in the Employee's master personnel file. The Written Warning/Reprimand and corresponding documentation shall remain in the Employee's master personnel file for no less than fifteen (15) months, after which the records may be removed from the Employee's personnel file upon written request of the Employee directly to the Fire Chief, and validation of the Human Resources Director. The Employee is required to read and sign the formal warning and has the right to appeal if the Employee thinks the warning is unjustified.
- c. Suspension Without Pay:
 - i. If the seriousness of the offense warrants or despite previous warnings an Employee still fails to reach the required standards in the specified time frame, the Employee may be suspended without pay. During Suspension, the Employee is barred from working for a predetermined period of time and his/her salary is docked accordingly. Suspension without pay actions may range from one (1) to ten (10) shifts for line personnel and one (1) to twenty (20) days for eight (8) hour personnel.
 - ii. An Employee may also be placed on Suspension without pay pending discharge. A decision to suspend pending discharge is made based on the reasons for the Discharge and is generally utilized when the Employee is suspected of gross misconduct or when his/her continued presence during the investigation period would be a disruption to normal Fire District business. If the Employee is found to have been Suspended inappropriately, pay and benefits for the period of Suspension will be reinstated (except that, if insurance has lapsed, coverage for time passed cannot be reinstated).
- 3. Dismissal - An Employee who fails to correct unsatisfactory performance/behavior during previous steps in the progressive discipline procedure will be terminated. In the case of a serious infraction (gross misconduct), an Employee may be summarily Dismissed (i.e., instant dismissal without notice) only in the event of gross misconduct, defined as acts which are intentional, wanton, willful, deliberate, and reckless, or in deliberate indifference to the Employer's interest, and only while on duty or specifically acting as an agent of the Employer without benefit of the progressive and corrective discipline's sequence of lesser actions.
- 4. Notice of Suspension or Dismissal --All notices of Suspension, Involuntary Demotion, or Dismissal shall be given to the Employee in-writing, specifying the action to be taken and the grounds upon which the action is based. The specification of charges shall include a

statement of the job performance and/or behavior which does not meet the standards or demands of their position. The notice shall include a statement that the Employee has five (5) working days to meet with the Fire Chief or his/her designee to discuss the proposed action. The specification of charges shall be signed by the Fire Chief or his/her designee. The Fire Chief or his/her designee shall not Suspend, Involuntarily Demote, or Dismiss an Employee without giving ten (10) working days' notice prior to the action being taken.

The Fire Chief may serve notice upon an Employee by mail or personal service. If mailed, notice shall be mailed to the Employee at his/her last known address by USPS Certified Mail, Return Receipt Requested. Receipt shall be deemed the date of first attempt of delivery as indicated on the return receipt. Should notice be returned-to-sender, receipt shall be deemed to be on the third day after the date of mailing of the notice.

The Employee may be accompanied by a Union representative should the Employee decide to meet with the Fire Chief to review the charges. The Employee shall be given an opportunity to state his/her position as to whether there are true and reasonable grounds for the proposed action.

The discipline may be postponed to allow for the consideration of evidence the Employee produced and/or for further investigation of the Employee's response.

5. Appeals of Disciplinary Actions -Within ten (10) days of the date that disciplinary action of Suspension Without Pay or Dismissal is implemented by the Fire Chief, the Union may appeal said disciplinary action to Arbitration as provided in Article 25 Grievance Procedure 3. Formal Levels, (c) Level 3.
6. Failure of the District or its designee to follow the steps or procedures outlined in this Article may be cause to file a grievance pursuant to Article 25 of this Agreement.

ARTICLE 24: PERSONNEL FILES

1. The Employer will maintain a personnel, training, and medical file on each Employee. The Employer shall maintain only one (1) set of these files on each Employee; said files shall be maintained by the Human Resources Department. Training files shall be maintained by the Fire District. Individual health-related information for the Hazardous Materials (Haz-Mat) response units shall be maintained on those units, provided the Employee agrees, in-writing.
2. Any Employee has the right to review his/her personnel file and/or health file upon request in the Human Resources Department. Reasonable advance notice will be provided. This right is limited to the individual Employee to review his/her own personnel file and/or health file. However, an Employee may, with a notarized release form, permit his/her personnel file and/or health file to be reviewed by a party so authorized, upon written request to the Human Resources Department.

3. Employees are encouraged to request placement in their files of any educational or other accomplishments that serve to recognize an achievement bearing on both the Employee and the Employer. A denial of such request and reason for the denial shall be provided to the Employee in-writing.
4. Except as provided in Section 2 of this Article, only those people working in the Human Resources Department, the Fire Chief, and those people in the immediate chain of command of the Employee, as authorized by the Fire Chief, shall have access to an Employee's files. In addition, the Employer's authorized attorney/attorneys shall have the right to access an Employee's files for legitimate personnel purposes related to discipline, complaints, grievances, arbitrations, and lawsuits involving the Employee.
5. Any person accessing an Employee's files shall sign a file entry roster unless the access is the normal day-to-day access made by employees working in the Human Resources Department.
6. Any derogatory information shall be signed by the Employee. Such signature shall serve as acknowledgement of receipt only. An Employee's refusal to sign should be witnessed by a third party.
7. Any Employee under this policy, upon reviewing his/her personnel file and/or health file, who finds inaccurate or misleading material, may prepare and present to the Fire Chief a clarifying statement pertaining to the document in question requesting removal of said document from his/her personnel file and/or health file. Consultation with and approval from the Fire Chief is required prior to any action to remove material, that is not health-related, from a personnel file.
8. If requested by the Employee, the Union shall be notified, within three (3) working days, of any disciplinary materials placed in an Employee's files.

ARTICLE 25: GRIEVANCE PROCEDURE

1. Definitions:

- a. **Grievance:** A Grievance is a claimed violation, misapplication, or misinterpretation of this Agreement or rules, regulations, and policies of the Employer governing matters within the scope of mandatory bargaining pursuant to NRS 288. Informal discussions and attempts to resolve the matter prior to filing a formal grievance are excluded.
- b. **Grievant:** A Grievant is an Employee or a group of employees who are covered by the provisions of this Agreement and who believe that they have been adversely affected by an act or formal decision of the Employer occasioning the Grievance, and who file a Grievance. The Union may be the Grievant if an act or formal decision of the Employer which is alleged

to be a Grievance directly relates to a Union activity provided for in this Agreement.

- c. Day: Shall mean a weekday, Monday through Friday, excluding holidays.
2. Grievance Levels: The following formal Grievance Levels shall apply if informal discussions and attempts to resolve the matter between the Employee or Union and the immediate Supervisor are not successful. Disciplinary actions described in Article 23 Section 5 are not subject to Grievance Levels 1 and 2 of this Article, but shall immediately proceed to Level 3 of this Article.
- a. **Level 1.** Within ten (10) days of the event giving rise to a Grievance or from the date the Employee(s) could have reasonably been expected to have had knowledge of such event, the Employee(s) or Union may file a written Grievance with the directly involved supervisor. The statement shall contain a statement describing the Grievance, the specific section(s) of this Agreement allegedly violated, and the remedy requested. The immediate Supervisor may have a meeting with the Grievant and, within ten (10) days of receiving the Grievance, give a written answer to the Grievant and forward the Grievance and the answer to the Fire Chief.
 - b. **Level 2.** If the Grievant is not satisfied with the written answer at Level 1, the Grievant or the Union may, within ten (10) days from the receipt of such answer, file a written appeal to the Fire Chief. Within fifteen (15) days of receipt of the written appeal, the Fire Chief or his/her designee, shall investigate the Grievance, which may include a meeting with the concerned parties, and give a written answer to the Grievant.
 - c. **Level 3.** Should the Grievant or Union wish to appeal the Fire Chief's decision, a written notification requesting Arbitration must be served upon the District within ten (10) days of the Fire Chief's decision.
 - d. With the consent of the parties, expedited Arbitration may be used.
 - e. The parties agree to solicit a list of seven (7) professional neutrals with public sector experience from the American Arbitration Association (AAA) and alternatively strike names from such list until one name remains. That remaining person so selected shall serve as the Arbitrator. For the first Arbitration, the party to strike first shall be determined by lot. Thereafter, the party to strike first shall alternate between the parties. Arbitrations shall be conducted in accordance with AAA rules.
3. Arbitration Costs. The costs of arbitration shall be borne as follows:
- a. The expenses, wages, and other compensation of any witness called before the Arbitrator shall be bore by the party calling such witness. Other expenses incurred such as professional services, consultations, preparation

of briefs and data to be presented to the Arbitrator shall be borne separately by the respective parties.

- b. The Arbitrator's fees and expenses, and the cost of any hearing room, shall be borne by the losing party to the Arbitration. The Arbitrator will be required to specify the payor of costs.
 - c. If a court reporter is requested by either party, the requesting party shall pay the costs of the reporter. If the record is transcribed, the requesting party will pay the transcription costs unless mutually agreed to share the cost. Any other party desiring a copy will pay for the copy. If the Arbitrator requires a reporter and transcript, the parties will share the cost equally.
4. Arbitrator Decision. The Arbitrator's decision shall be final and binding upon both parties. The arbitrator shall not have the power to modify, amend, or alter any terms or conditions of this Agreement.
5. General Provisions.
- a. If a Grievant fails to carry his/her Grievance forward to the next Level within the prescribed time period, the Grievance shall be considered settled based upon the decision rendered at the most recent step utilized.
 - b. If the District fails to respond with an answer within the given time period, the Grievant shall have the right to appeal to the next higher step.
 - c. Time limits and formal levels may be waived by mutual written consent of the parties.
 - d. Nothing contained herein shall preclude an Employee, with or without representation, from bringing a problem not covered herein through the chain of command to the Fire Chief.

ARTICLE 26: BENEFITS INSURANCE

- 1. Employee eligibility for health insurance benefits shall commence 60 days after hire, and to the first day of the next month.
- 2. The Employer agrees to pay one hundred percent (100%) of the monthly premiums for health insurance (to include hospitalization, major medical, dental, and vision) for Regular Full-Time Employees. The Employer agrees to pay a prorated percentage of monthly premiums for health insurance based on actual hours scheduled to be worked for Regular Part-Time Employees working at least twenty-one (21) hours but less than thirty (30) hours* per workweek. Employees working 30 hours or more are eligible for benefits equaling that provided to regular full-time employees. Employer agrees to pay \$40,000 in Life and

Accidental Death and Dismemberment (AD&D) for the employee for the term of this Agreement.

3. For Employees hired before July 1, 2014, the Employer agrees to pay one hundred percent (100%) of the monthly premiums for health insurance base plan for the Employee's dependents (up to age 26) and one-hundred percent (100%) for the Employee's spouse who is not eligible for government-sponsored (e.g., Medicare, Medicaid, Veterans Administration) or employer-sponsored health insurance coverage. Effective May 1, 2012, if the Employee's spouse is eligible for any other government-sponsored or employer-sponsored health insurance coverage, the Employee may choose to cover his/her spouse on Employer's plan for a charge equal to fifty (50%) percent of the cost of the spouse's coverage.
 - a. Each Employee shall provide on a County-provided affidavit to the Personnel office annual certification stating whether his/her spouse is eligible for any other government-sponsored or employer-sponsored health insurance coverage.
 - b. In the event that the AFSCME Comstock Chapter General Employees' Association or the Storey County Sheriff's Office Employees' Association NAPS, and/or any other collective bargaining unit recognized by the Employer negotiates a higher level of spousal and/or dependent coverage than is provided in this Article, or that said level of coverage is offered to any employees excluded from coverage by collective bargaining agreement (with exception of those subject to statutory requirements), the Union under this Agreement may negotiate this Article.
4. For newly hired Employees hired on or after July 1, 2014, spouses and dependents are not eligible for Employer contributions toward health insurance coverage.
 - a. For the purposes of this Article, "newly hired" Employees shall not include: any Employee continuously employed by the District or County in any position (including but not limited to any elected, part-time, intermittent, or seasonal positions), whose position becomes, or who moves to a position that is or becomes, eligible for health insurance benefits; any Employee who has had a break in service of no more than 18 months for any reason.

**The federal Affordable Care Act (ACA) requires that employees working an average of 30 or more hours per week be eligible for health benefits coverage.*

- b. In the event that the AFSCME Comstock Chapter General Employees' Association or the Storey County Sheriff's Office Employees' Association NAFSA, and/or any other collective bargaining unit recognized by the Employer negotiates a higher level of spousal and/or dependent coverage than is provided in this Article, or that said level of coverage is offered to any employees excluded from coverage by collective bargaining agreement (with exception of those subject to statutory requirements), the Union under this Agreement may negotiate this Article.
5. Employee may opt out of Employer-paid health insurance coverage and accordingly may receive fifty percent (50%) of the premium that the Employer would have paid for Employee only base plan coverage. Employee must sign a County provided affidavit stating that Employee and their expected tax family members will maintain minimum essential health coverage, other than individual coverage, to receive payment from Employer for opting out of the County sponsored health insurance. No payment will be made if the Employer has reason to know that Employee or any other member of his/her expected tax family does not have, or will not have, the required alternative coverage. The Employee must also acknowledge that, in the event s/he no longer meet the criteria set forth above, s/he will no longer be eligible for payment from Employer and will immediately notify a Human Resources office.
6. The Employer shall offer Retirees, as defined under NRS Chapter 286, the option to continue coverage as required under NRS Chapter 287. Payment shall be made by the Employer regardless of the insurance provider elected by the Retiree to provide coverage; however, the Employer's responsibility for payment shall be capped at the amount the Employer would be required to pay if the Retiree elected coverage with the insurance provider designated under the Public Employees' Benefits Program (PEBP). Retirees not electing coverage with the insurance provider designated under PEBP shall be responsible for the payment of any excess difference in cost for the coverage elected. Employer contributions to retiree coverage will stop at age 65 or when the Retiree becomes eligible for Medicare Part A and Part B.
7. Legal Liability - NRS Chapter 41 shall apply to represented employees, as appropriate.

ARTICLE 27: PAYROLL DEDUCTIONS

1. The Employer agrees to deduct biweekly dues in the amount certified to be current by the Treasurer of the Union from the pay of those who individually request in writing that such deductions be made. The Employer will not honor any blanket request by the Union for payroll deductions.
2. The total amount of deductions shall be remitted by the Employer to the Treasurer of the Union by the deposit of said deductions to the bank account of the Union, the bank to be designated by the Treasurer of the Union, as soon as reasonably possible after the end of the pay period in question.
3. This authorization for payroll deduction of dues shall remain in full force and effect during the term of this Agreement, provided, however, individual Employees may rescind

a request that dues be deducted at any time, and such written revision will be honored by the Employer.

4. The Union will indemnify, defend, and hold the Employer harmless against any claims made and against any suits instituted against the Employer on account of any action taken or not taken by the Employer in good faith under the provisions of this Article.
5. The Employer agrees to provide an automatic payroll check deposit program. Those Employees wishing to participate in this program will have the net amount of their pay check automatically deposited to their bank account. This automatic deposit will be submitted no later than Friday morning of the payday week. Automatic deposits can be made by the Employer to any bank or savings and loan with a bank routing number. On payday, instead of a pay check, participating Employees will receive a voucher detailing their gross pay, deductions, sick and vacation hour balances, and number of hours at the given pay rate.
6. The Employee's earnings must be regularly sufficient after other legal and required deductions are made to cover the amount of the appropriate Union dues. When a member in good standing of the Union is in non-pay status for an entire pay period, no withholding will be made to cover that pay period from future earnings. In the case of an Employee who is in non-pay status during only part of the pay period, and the wages are not sufficient to cover the full withholding, no deductions shall be made. In this connection, all other legal and required deductions have priority over Union dues.

ARTICLE 28: EDUCATION AND DEVELOPMENT

An Employee will be reimbursed for educational training courses taken subsequent to approval of the Fire Chief and in accordance with District Policy.

1. The training must be related to the required skill or education for the Employee's current position or to a logical career path with the Employer.
2. Only bargaining unit Employees will be eligible for reimbursement for course work after successful completion of the employment probationary period. Further eligibility may be determined by the Fire Chief in accordance with the District's training program.
3. No Employee will be reimbursed more than Two Thousand Dollars (\$2,000) per fiscal year. There will be no reimbursement if the cost is assumed by any other institution, scholarship, or grant-in-aid.
4. Reimbursable expenses shall be restricted to tuition and course fees. While courses shall be normally taken on the Employee's own time, exception may be granted by the Fire Chief, in which case hours from work will cause no adverse impacts to his/her duties and other Employees in the workplace, and which hours from work must be deducted from earned Vacation or be recorded as an unpaid excused absence.

5. Employees shall be allowed to use a portion of their \$2,000 Education and Development reimbursement allotment to attend a maximum of six (6) units (typically two courses) per fiscal year without prior approval. These courses must be taken from an accredited college or university and count towards a degree program consistent with their current position, or to a logical career path within the fire service. These may include, but are not limited to, English, Math, Humanities, etc. This is a reimbursement process in which Employee is responsible for providing proof that they completed the class with a minimum grade of seventy (70%) percent.
6. To obtain reimbursement, the course must be taken from a recognized and accredited college, university, or training institution. The Employee shall provide valid evidence that s/he completed the course with a minimum grade of "C" seventy percent (70%). If the course is of a nature that no grade is given (i.e., pass or fail), the Employee must provide to the Employer a certificate of completion or other valid documentation showing satisfactory passage of the courses.
7. Employees holding the certification of Paramedic shall be granted up to \$400.00 a year for paramedic refresher certification courses. These courses will be approved by the Districts EMS Coordinator prior to approval or authorization of funds from their Education and Development account approved by the Fire Chief or his/her designee. Reimbursement will be effected upon presentation of evidence to substantiate the expense and certificate of completion or evidence of passing grade of "C" seventy percent (70%) or better.
8. The employee shall receive the regular rate of pay during training and education which takes place during the employee's regular schedule shift period and otherwise as required by the federal Fair Labor Standards Act (FLSA).

ARTICLE 29: PERSONNEL REDUCTION

In the event of a personnel reduction in accordance with Article 2 of this Agreement, such reduction shall be effected as follows:

1. The Employee with the least seniority in the affected classification shall be laid-off first.
2. Any Employee being laid-off shall have the option of accepting a voluntary demotion to a lower classification within the District, provided the employee has occupied the lower class with the District.
3. If an Employee being laid-off elects to accept a voluntary demotion, then the Employee in the lower classification with the least total seniority with the Fire District shall be laid-off, and, if the demoted Employee has the least total seniority with the Employer, s/he will be the one to be laid-off. An Employee who accepts a voluntary demotion shall be placed at a step in the salary range that is closest to

his/her current salary. However, in no instance shall an Employee be paid more than the top of the salary range of the lower job class.

4. The laid-off Employee shall remain on a recall list for two (2) years following the date of lay-off, provided, however, the laid-off Employee shall be removed from the recall list if the laid-off Employee fails to report for duty within fifteen (15) working days of certified mailing of notice of recall to Fire District employment.
5. No new Employee shall be hired, subject to Section 4, until the last-laid off Employee has been given the opportunity to return to work.

ARTICLE 30: ACTING IN A HIGHER CLASSIFICATION OR DUAL-ROLE CAPACITY.

1. When a Firefighter is assigned by the Fire Chief to temporarily fill a Captain vacancy, the Firefighter shall be entitled to percent (10%) of his/her base pay for the time served in acting classification.
2. A Captain may be assigned by the Fire Chief to fill the role of Battalion Chief when a normally scheduled Battalion Chief is unavailable. In such instances, the Captain shall be entitled ten percent (10%) of his/her base pay for the time served in acting classification.

ARTICLE 31: STRIKES AND LOCKOUTS

1. Neither the Union nor any Employee covered by this Agreement will promote, sponsor, or engage in any strike against the Employer; slow down or interruption of operation; concentrated stoppage of work; absence from work upon any pretext or excuse, such as illness, which is not founded in fact; or on any other intentional interruption of the operations of the Employer regardless of the reason for so doing.
2. The Employer will not lock out any Employees during the term of this Agreement as a result of a labor dispute with the Union.

ARTICLE 32: SHIFT TRADES

1. Represented Employees may request to trade shifts in the event that it does not interfere with the operation of the Fire District. Employees who trade shifts must occupy the same job classification and otherwise be qualified to perform the duties of the job class.
2. No obligation, financial or otherwise, shall accrue to the Employer on account of such shift trades. Therefore, hours worked by an Employee working a shift as the result of a shift trade shall be excluded from any overtime calculation. However, the regularly scheduled Employee shall be compensated as if s/he had worked his/her normal schedule for the traded shift.

3. Where overtime is required as the result of an Employee's inability to fill a shift trade, the Employee failing to fill a shift shall have his/her annual leave balance reduced up to twenty-four (24) hours, or up to thirty-six (36) hours if overtime payment is required.
4. Three-way shift trades are prohibited except under emergency conditions, as determined by the Supervisor.
5. A maximum of six hundred forty-eight (648) hours of shift trades per calendar year, per Employee will be permitted. Shift trades shall not interfere with the operation, administration, or safety of the Fire District.
6. Nothing herein shall be construed to diminish the Employer's management rights under NRS 288 or the Management Rights clause hereof.
7. Probationary employees shall not be granted shift trades during the first 6 months of employment without prior approval of the Fire Chief.
8. A shift trade is only permitted upon documented approval by the Fire Chief or his/her designee.

ARTICLE 33: DEATH IN FAMILY

An Employee who must be absent from work to attend the funeral of a family member who is within the third degree of consanguinity or affinity (Appendix A), shall be granted up to three (3) shifts off with pay per occurrence without loss of any accrued time.

ARTICLE 34: POLYGRAPH EXAMINATIONS

No Employee shall be compelled to submit to a polygraph examination against his/her will. No disciplinary action or other recrimination shall be taken against a member for refusing to submit to polygraph examinations. Testimony regarding whether an Employee refused to submit to polygraph examination shall be confined to the fact that, "The Storey County Fire Protection District does not compel personnel to submit to polygraph examinations." This Article, however, does not apply to applicants in the hiring process.

ARTICLE 35: AMENDING PROCEDURE

It is agreed that no provision of this Agreement may be amended without the mutual agreement of the parties.

ARTICLE 36: PREVAILING RIGHTS

1. All previous benefits, including hours, wages and working conditions that are matters within the scope of mandatory bargaining, enjoyed by the Employees, but are too numerous to mention or write in this contract, will not be diminished without mutual consent of the parties.

2. There will be no change in any Article or subject matter covered by this Agreement without the mutual consent of the parties
3. There will be no change in any matter within the scope of mandatory bargaining without negotiations as required by NRS 288 and mutual consent of the parties during the term of this Agreement.

ARTICLE 37: COMMUNICABLE DISEASE

1. In the event an Employee covered under this Agreement or his/her supervisor suspects that, as a result of the course of duty, s/he has been exposed to or is the carrier of a serious communicable disease; the Employee may be relieved of duty without the loss of any pay or sick leave and shall be taken immediately to a local emergency hospital for diagnosis and treatment. It shall be the responsibility of the supervisor to determine if or when the Employee is permitted to leave duty for this purpose.
2. The Employee shall be provided with preventive measures designed to protect the Employee against communicable diseases. These measures shall include, but are not limited to, medical procedures such as hepatitis and other vaccines and blood tests, and Bodily Substance Isolation (BSI) such as, gloves, masks, and other products, equipment, and procedures that are intended to detect, prevent, or impede communicable disease. The use of BSI shall be required by a supervisor if it appears the nonuse of this equipment may endanger the Employee or another Employee. Participation in any medical procedures, such as vaccination and testing, shall be at the discretion of the Employee, and the Employer shall not be held responsible for any consequences to the Employee as a result of the Employee having or not having received any vaccinations or tests or his/her refusal to use BSI. This does not waive the Employee's rights under Workers' Compensation.

ARTICLE 38: TRANSFER OF FUNCTION

1. The District agrees to negotiate with the Union to the extent and under the provisions of NRS 288, the impact and effect upon represented Employees of consolidation or any other form of placement or transfer of its Fire District services prior to or upon any decision to consolidate or any other form of placement or transfer. Nothing in this Article will prevent the District from making any decisions to consolidate or any other form of placement or transfer to another entity.
2. The District will notify the Union by telephone the next work day of any decisions regarding consolidation or any other form of transfer or placement. A written notice will also be sent to the Union within five (5) days of the decision. For purposes of this Article, a day is defined as Monday through Friday, excluding Saturday, Sunday, and holidays.

3. This Agreement shall be binding upon the successors and assigns of the parties hereto, and no provisions, terms, or obligations herein contained shall be affected, modified, altered, or changed in any respect whatsoever by the consolidation, merger, annexation, transfer or assignment of either party hereto, or by any change of management responsibility, geographically or otherwise in the location or place of business of either party.

ARTICLE 39: SAVINGS CLAUSE

1. This Agreement is the entire agreement of the parties.
2. Should any provision of this Agreement be found to be in contravention of any federal or state law by a court of competent jurisdiction, such particular provision shall be null and void, but all other provisions of this Agreement shall remain in full force and effect until otherwise cancelled or amended.

ARTICLE 40: LEAVE OF ABSENCE

Leaves of Absence are available to accommodate the compelling needs of Employees when other forms of allowable absence are not available.

1. In all cases, the County's Family and Medical Leave Act (FMLA) Policy shall apply as a minimum, if applicable.
2. Leaves of absence with pay may be granted for medical purposes. Use of accrued Sick Leave (leave with pay) may be approved in cases of sickness, injury, pregnancy, childbirth or adoption. If absence is over five (5) work days' duration, it becomes a medical leave of absence and must meet criteria for leave of absence as well as criteria for general use of Sick Leave. A doctor's statement may be required when applicable. Upon exhausting accrued Sick Leave, an Employee may request a medical leave without pay.
3. Leaves of absence without pay may be granted by the Board of Fire Commissioners for medical disability when an Employee has exhausted paid Sick Leave or for personal reasons. Policies regarding each are as follows:
 - a. Medical - Medical leaves of absence without pay may be granted in cases of sickness, injury, pregnancy, childbirth or adoption. Medical/disability leaves of absence may be granted for a justifiable period of time up to ninety (90) calendar days. Extensions may be granted up to a total of 180 calendar days.
 - b. Personal - Leaves of absence without pay for purposes other than medical/disability may be granted at the discretion of the Fire Chief with approval of the Board of Fire Commissioners.

- i. An Employee who requests a leave of absence for Vacation or similar purposes is required to exhaust accrued Vacation time prior to the start of an unpaid leave of absence of more than five (5) work days. An Employee who requests a leave of absence for personal emergency or similar purposes is not required to exhaust Vacation time prior to the leave. Whether the reason for the leave of absence requires prior use of accrued Vacation shall be at the Fire Chiefs discretion. However, in all cases where a leave in excess of ninety (90) calendar days is requested, Vacation accrual must first be exhausted.
- ii. Personal leaves of absence without pay may be granted for a maximum of six (6) months.

4. Effect of Leave of Absence without Pay on Employee Benefits

- a. Time spent on an unpaid leave of absence of over thirty (30) calendar days will not be counted as time employed in determining an Employee's eligibility for benefits that accrue on the basis of length of employment.
- b. An Employee on an unpaid leave of absence of over thirty (30) calendar days will not accrue Vacation or Sick leave during the leave of absence.
- c. An Employee on an unpaid leave of absence of over thirty (30) calendar days shall not be entitled to receive District-paid group insurance premiums, but is entitled to assume the premium payments if the insurance policy allows. The Employee must agree in writing to assume the premium payment.
- d. Upon notifying the District of his/her intention to return to employment, an Employee shall be reinstated to his/her original job.
- e. Upon return from any unpaid leave of absence over thirty (30) calendar days, the Employee's anniversary date will be adjusted by the amount of time out of pay status.

5. Procedures and Responsibilities

- a. Employee - Employees seeking a leave of absence are required to:
 - i. Notify the Fire Chief as far as possible in advance of the need for a leave of absence.
 - ii. Obtain and complete an "Absence Request" form and submit it for approval to the Fire Chief (forms available from Human Resources or Supervisor).
 - iii. Provide support documentation such as a physician's written statement, military orders, adoption papers, etc. (if applicable).

- iv. If approved during the leave, maintain contact with the District regarding prognosis and/or possible return date. Notify supervisor at earliest possible date of intended date of return.
 - v. If an extension of the leave of absence becomes necessary, a written request must be submitted to the Supervisor prior to the expiration of the leave of absence.
- b. Supervisor- The Employee's Captain will review the "Absence Request" and forward it to the Fire Chief with his/her recommendation/comments.
 - i. The Fire Chief will review and act upon a request for leave of absence in consideration of the following factors:
 - 1. The purpose for which the leave is requested;
 - 2. The length of time the Employee will be away; and
 - 3. The effect the leave will have on the ability of the District to carry out its responsibilities.
 - ii. The Fire Chief may approve a leave of absence without pay of five (5) calendar days or less.
 - iii. A leave of absence without pay over five (5) calendar days must have recommendation from the Fire Chief and Human Resources Director and be approved by the Board of Fire Commissioners.
 - iv. Approved requests are forwarded to the Human Resources Department for appropriate disposition.
 - v. The Captain will ensure that a properly coded time sheet is submitted biweekly to the Finance Division during the duration of the approved leave.
 - vi. The Fire Chief may approve twenty-four (24) hours of leave to an Employee for emergency leave, without loss of any accrued time.

ARTICLE 41: INCENTIVE PAY

1. Employees will be granted incentive pay as follows:

Incentive Category	Annual Incentive Pay Rate
Category 1: Education Degree	
Applied Associates Degree in Fire Science	2.5% of <i>base rate of pay</i>
Bachelor's Degree in Fire Science, Emergency Management, Chemistry, Mathematics, Business Management, or field directly related to the duties of the employee's position	3% of base rate of pay
Category 2: Operations Certification	
Current Hazmat Technician Level Certification (Maximum of 9)	2% of base rate of pay
Technical Rescue Technician (Maximum of 9)	2.5% of base rate of pay
Paramedic-Captain	2% of base rate of pay
Category 3: Current Instructor Certification	
1. CPR and First-Aid Instructor	2.5% of base rate of pay
2. Fire Fighter Instructor	
3. EMS Instructor	
4. PALS Instructor	
5. ACLS Instructor	
6. ITLS Instructor	

2. General. Employees are eligible to receive incentive pay for all three (3) categories as described in this Article for a total of no more than ten percent (14.5%) of base rate of pay in annual incentive pay.
3. Education Degree Incentive. Employees are eligible to receive incentive pay for only one (1) Education Degree subcategory. Incentive pay for Education Degree will not be compounded for those employees having multiple degrees. Associate's Degree in Fire Science will be the only acceptable degree for incentive. Bachelor's Degree will be acceptable if the field of study is related to the fire service, public safety, management, or

other field of study directly related to the employee's position, subject to determination by the Fire Chief.

4. Operations Certification Incentive. Employees are eligible to receive incentive pay for all three sub-categories of the Operations Certification category. However, only a Captain may earn Paramedic-Captain incentive.
5. Current Instructor Certification Incentive. Employees are eligible to receive incentive pay for two (2) Current Instructor Certification subcategories. Two certifications can be compounded so long as one of the certifications is Firefighter Instructor or EMS Instructor.
 - a. Employees who receive incentive pay for Current Instructor Certification shall perform no less than fifteen (15) hours of qualified instruction each year from the pay period that the incentive pay is issued to the Employee. Current Instructor Certification incentive pay shall not be granted if the Employee fails to meet this provision. Employees receiving instructor incentive pay must submit class rosters showing that qualified instruction was delivered, and the rosters must show dates and times that the instruction was delivered and signatures of those attending.
 - b. Employees who receive incentive pay for Current CPR/First Aid Instructor Certification shall perform no less than fifteen (15) hours of qualified instruction each year from the pay period that the incentive pay is issued to the Employee. Current Instructor Certification incentive pay shall not be granted if the Employee fails to meet this provision. Employees receiving CPR/First-Aid instructor incentive pay must submit class rosters showing that qualified instruction was delivered, and the rosters must show dates and times that the instruction was delivered and signatures of those attending.
6. Incentive Certification Maintenance. The purpose of incentive pay is to encourage the maintenance of certification that is in addition to the minimum qualifications of the Employee's Job Description. Re-certification in each category and/or subcategory is the responsibility of the Employee. Employer shall allow Employees to attend recertification training while on duty as staffing permits. Employer shall pay three days maximum of overtime training, not to exceed ten (10) hours per day, for HM Technicians to attend one skills refresher and two drills per calendar year.

ARTICLE 42. PROBATION

1. Definitions

"Date of hire" is the first day actually worked in a job class.

"Date of promotion" is the first day actually worked in a job class with a higher rate of pay.

2. Probationary Period

- a. Probationary periods are considered as a continuation of the selection process and apply to all appointments. All classifications covered by this Agreement shall undergo a probationary period of twelve (12) months, notwithstanding the number of hours for 8-hour and 24-hour employees. An Employee who is promoted shall serve a twelve (12) month probationary period, notwithstanding the number of hours for 8-hour and 24-hour employees.
- b. Vacation, Sick Leave, and Holidays will count towards the Probationary period. Catastrophic Leave, leaves of absence without pay, Suspension, or other separations shall not be considered working time. Newly hired probationary employees shall not be authorized to use Vacation or Sick Leave during their first 6 months of employment without prior authorization from the Fire Chief.
- c. Prior to the completion of the probationary period, the Fire Chief shall notify the Employee that the probationary period is being extended under this section and the length of the extension. Employees whose probationary period is extended under this section must meet the minimum hours required.
- d. An Employee who is not rejected prior to completion of the probationary period shall acquire regular status automatically.

3. Rejection during Probation

- a. The Fire Chief or his/her designee may terminate (reject) a probationary Employee at any time during the probationary period without cause or right of appeal.
- b. The Fire Chief or his/her designee shall notify the Employee in writing that s/he is rejected during probation. No reasons for the action are necessary.
- c. An Employee who was promoted to a vacant position with a higher pay grade and was rejected during the probationary period must be restored to the position from which s/he was promoted provided that s/he has completed twelve (12) months of continuous service with the Fire District.

- d. An Employee who is serving a probationary period as the result of a promotion may, for a six-month period from date of promotion, voluntarily demote to the position from which s/he was promoted. Such voluntary action on the part of the Employee does not require a showing of cause by the Fire Chief or his/her designee.

ARTICLE 43: DURATION

1. This Agreement shall become effective July 1, 2017, and shall continue until June 30, 2019, except as otherwise provided below.
2. If either party desires to negotiate changes in any Article or Section of this Agreement, it shall provide the notice required by NRS 288.180.
3. The parties shall promptly commence negotiations. If the parties have not reached agreement by April 10th, either party may submit the dispute to an impartial fact finder at any time for his/her findings. The fact finder shall make recommendations of the unresolved issues.
4. If the parties have not reached an agreement within ten (10) workdays after the fact finder's report is submitted, all issues remaining in dispute shall be submitted to an arbitrator. The arbitrator shall, within ten (10) work days after the final offers are submitted, accept one of the written statements, and shall report the decision to the parties.
5. The impartial fact finder and the binding arbitrator shall be from the American Arbitration Association (AAA) and/or the Federal Mediation and Conciliation Services (FMCS). The Union and the District agree to solicit a list of seven (7) professional neutrals with public sector experience from the AAA or FMCS and alternately strike names from such list until one name remains. That remaining person so selected shall serve as arbitrator. For the first arbitration, the party to strike first shall be determined by lot. Thereafter, the party to strike first shall alternate between the parties. All hearings shall be conducted according to AAA or FMCS rules.
6. In the event that future agreements are not reached prior to July 1 of that year, all awards rendered by the final binding arbitrator shall be retroactive to July 1 of the year negotiations commence.
7. All parties agree to re-open if any PERS increases are incurred and said increases shall be negotiated.

ARTICLE 44: ADAAA/ADEA

1. It is recognized that the Employer must comply with the statutory provisions of the Americans with Disabilities Act as Amended (ADAAA) and the Age Discrimination in Employment Act (ADEA). However, in complying with the provisions of the ADAAA or ADEA, the Employer shall not violate any Federal or State statute, Local ordinance or the terms of this Agreement.
2. Should the Employer have reasonably been expected to have knowledge of or be required to change any current policy or practice in order to comply with the provisions

of the ADAAA/ADEA, the Employer will provide the Union notice as soon as possible prior to its implementation, unless otherwise ordered by a court or administrative tribunal of competent jurisdiction.

ARTICLE 45: HABITABILITY OF STATIONS

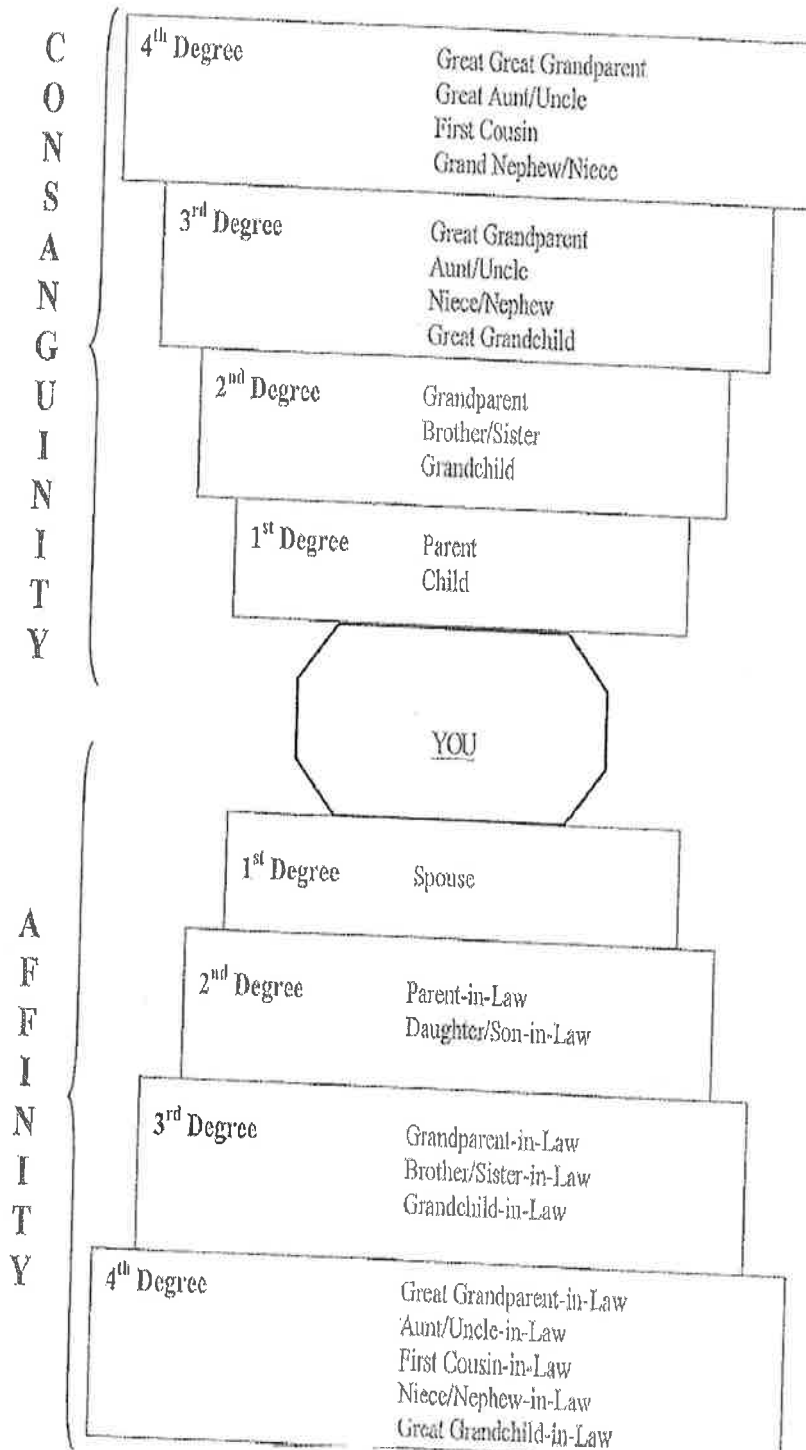
1. The Employer shall at all times maintain the stations in a habitable condition. A station is not habitable if it substantially lacks one or more of the following:
 - a. Effective waterproofing and weather protection of roof and exterior walls and doors.
 - b. Plumbing facilities which conform to applicable law when installed and which are maintained in good working order.
 - c. A water supply approved under the law and capable of producing hot and cold running water, furnished with appropriate fixtures and connected to a sewage disposal system approved under applicable law and maintained in good working order to the extent that the system can be controlled by the Employer.
 - d. Adequate heating facilities which conform to applicable law when installed and are maintained in good working order.
 - e. Electrical lighting, outlets, wiring and electrical equipment which conformed to applicable law when installed and are maintained in good working order.
 - f. Floors, walls, ceilings, stairways and railings maintained in good repair.
 - g. Ventilating, air conditioning, and other facilities and appliances maintained and in good repair.
 - h. All household/station appliances (refrigerator, range, dishwasher, microwave, and water purification system) shall be maintained in good repair and working order. Station 71 Virginia City shall be exempt from having a water purification system.
 - i. Sleeping mattresses shall be replaced on a rotational schedule at the end of their useful life or warranty period as indicated thereon, or after three years if no useful life or warranty is indicated thereon. The period of time in which a station is left dormant or is not in operation shall be credited toward the life of the sleeping mattresses in that station. Credit toward the useful life of those mattresses shall be counted in months.
 - j. Office furnishings office desks, office chairs, and shelving.
2. In the event that repairs and/or maintenance beyond that which is commonly performed by Employees become necessary, the Employer shall perform or otherwise arrange for

the performance of such repairs and/or maintenance. Employer shall perform or arrange for the performance of remodeling as needed to maintain station in good repair and in habitable condition.

3. The District shall budget no less than \$4,500.00 per fiscal year for tentative station and living improvements.
4. Prior to March 1st of every year, a District and Union representative will meet to establish a list of needed items to be purchased for the new fiscal year. All requests, in addition to the foregoing, must be signed by the union president prior to approval by the Fire Chief.

Appendix A

CONSANGUINITY / AFFINITY CHART



SIGNATORIES TO AGREEMENT

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement.

Dated this _____ day of, 2017

STOREY COUNTY FIRE
PROTECTION DISTRICT

STOREY COUNTY FIRE FIGHTERS'
ASSOCIATION, IAFF LOCAL 4227

Marshall McBride, Chairman

Matt Dixon, President

Jack McGuffey, Vice Chairman

Justin Grimm, Vice-President

Lance Gilman, Commissioner

Jeff Nevin, Fire Chief

Pat Whitten, County Manager

Austin Osborne, HR Director

APPROVED AS TO FORM:

Attest By:

Anne Langer, District Attorney

Vanessa Stephens, Storey County Clerk/Treasurer



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 08/15/17

Estimate of time required: 30 min.

Agenda: Consent [] Regular agenda [x] Public hearing required []

1. **Title:** Discussion/Possible Action: Approval of modification and extension of Collective Bargaining Agreement between Storey County (Employer) and Storey County Sheriff's Office Employees' Association NAPSO Local 9110 (Union).
2. **Recommended motion.** Based on the recommendation by staff and the tentative agreement between the Employer and Union, I [commissioner] approve modifying and extending the Collective Bargaining Agreement between Storey County and the Storey County Sheriff's Office Employees' Association NAPSO Local 9110.
3. **Prepared by:** Austin Osborne

Department: Human Resources

Telephone: 775.847.0968

4. **Staff summary:** Pursuant to NRS 288 and the 2014-2017 bargaining agreements between Storey County and the Storey County Sheriff's Office Employees' Association NAPSO Local 9110, the bargaining agreement is proposed to be modified as tentatively agreed between the parties.
5. **Supporting materials:** Enclosures: Tentative agreement bargaining contract and fiscal notes.
6. **Fiscal impact:**

Funds Available: Yes Fund: _____ Comptroller

7. **Legal review required:** _____ District Attorney

8. **Reviewed by:**

___@___ Department Head

Department Name: Commissioner's Office

___ County Manager

Other agency review: _____

9. **Board action:**

[] Approved
[] Denied

[] Approved with Modifications
[] Continued

Agenda Item No.

AGREEMENT

BETWEEN

STOREY COUNTY, NEVADA

AND

STOREY COUNTY SHERIFF'S OFFICE EMPLOYEES'
ASSOCIATION/NEVADA ASSOCIATION OF POLICE &
SHERIFF'S OFFICERS (NAPSO)

JULY 1, 2017 – JUNE 30, 2020

PREAMBLE

This Agreement is made and entered into at Virginia City, Nevada, pursuant to the provisions of the Nevada Revised Statutes, by and between the County of Storey, Nevada, a County government, hereinafter referred to as the Employer or County, and the Storey County Sheriff's Office Employees' Association/~~Operating Engineers Local No. 3~~ ***Nevada Association of Police & Sheriff's Officers (NAPSO)***, hereinafter referred to as the Union or Association.

It is the purpose of this Agreement to achieve and maintain harmonious relations between the Employer and the Union, to provide for equitable and peaceful adjustments of differences which may arise, and to provide proper standards of wages, hours, and other conditions of employment.

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DEFINITIONS

Anniversary Date: *The date on which the employee starts work as indicated in-writing in an offer of employment, is reclassified or promoted to a new job classification, or a less than part-time or regular part-time employee becomes a full-time employee. The date on which an employee is demoted to a lower pay range, reassigned, or transferred to alternative positions where their talents or skills maybe best utilized to their own or the organization's benefit, or where they are better able to perform the job in accordance with required standards, is not an Anniversary Date.*

Base Rate of Pay: The amount of pay the Employee is designated to receive within the salary range for the Employee's job classification, excluding any additional types of pay.

Days: Shall mean Storey County working days - Monday through Friday, excluding holidays, unless otherwise stated.

Employee: An Employee in the bargaining unit who has successfully completed his/her probationary period or any extended probationary period and has been retained to the employment of Storey County Sheriff's Office.

Employee's Health File: A separate confidential file which is maintained in the Human Resources Division and which contains only health-related matters, i.e., Workers' Compensation information, physical examination results, etc.

Major Fraction: Fifteen (15) minute intervals of time.

Part Time Employee: Part-time employees are defined as those who work a minimum of twenty (20) hours but less than forty (40) hours per week on a regularly recurring basis. Part-time employees are eligible for benefits on a prorated basis.

Probationary Employee: ~~An Employee who is undergoing a working test period during which the Employee is required to demonstrate his/her ability to carry out the duties for the position to which appointed, transferred, or promoted.~~ *An employee who is undergoing a working evaluation period during which s/he is required to demonstrate his/her ability to carry out the duties of the position to which hired.*

- a. The new hire probation period pursuant to this agreement is 12 months.*
- b. Newly hired probationary employees are employed "at-will" and are excluded from the coverage of this agreement. They may be laid-off or discharged from employment during this period for any reason with or without cause. After successfully completing the new hire probationary period, the employee shall be deemed to be a regular employee and subject to this agreement, and shall acquire seniority from his/her first date of hire.*
- c. A probationary employee who transfers laterally within the same classification*

(e.g., Admin. II in one department to Admin. II in another department) must serve the remainder of the new-hire probationary period assigned to him/her upon hire.

- d. A regular employee who is promoted to a position in a higher classification shall serve a "trial period" of 12 months in the new position. A probationary employee who is promoted to a position in a higher classification shall serve a "trial period" of 12 months in the new position and must concurrently complete the remainder of his/her new hire probation period. During the "trial period", the regular employee is not considered probationary; however, regular employees and probationary employees completing the remainder of their probation period must demonstrate satisfactory ability to carry out the duties of the position to which promoted. Unless the promoted employee is dismissed from employment for cause, the employee who failed the "trial period" in the new position will be restored to his/her previous classification or an equivalent classification if the previously held position is unavailable.*
- e. An employee who is demoted to a lower classification is not required to serve a "trial period" for that position.*
- f. An employee who changes from working part-time to regular full-time within the same classification shall have his/her new hire probationary period adjusted to credit actual hours worked over the past 12 months with Storey County in said classification, up to a maximum of 1,040 hours (6 months), toward completion of the new hire probation period.*

Regular Rate of Pay: The Employee's base rate of pay plus other additional pay for which the Employee's specific assignment may entitle him/her.

Regularly Scheduled Shift: *The shift created by the department that is the same schedule for at least 30 days.*

Sheriff: The Sheriff or his/her designee.

ARTICLE 1: EFFECTIVE DATE, PARTIES

1. This Agreement shall be in full-force and effect July 1, 2014, 2017 through June 30, 2017 2020. ~~This Agreement shall automatically be renewed from year to year thereafter.~~ If either party desires to make a change, the party shall notify the other party in writing of the Article and/or Section of that Article desired to be negotiated.
2. ~~Pursuant to the requirements of NRS 288, any fiscal-related provisions of this Agreement may be reopened by the Employer for additional, further, new, or supplemental negotiations during periods of fiscal emergency severe enough in their impact to cause a revenue shortfall of greater than or equal to five percent (5%) below budgeted taxation revenues has occurred within the preceding fiscal year. This section shall be subject to fact-finding and arbitration per NRS 288.~~ *Pursuant to NRS 288.150, this Agreement or any provisions herein may be automatically reopened for negotiations upon written request by the Employer during periods of fiscal emergency.*

3. Notification of desire to negotiate shall be done in accordance with NRS 288.
4. The parties shall promptly commence negotiations. If the parties cannot reach agreement either party may submit the dispute to an impartial fact finder at any time for his/her findings in accordance with NRS 288. The fact finder shall make recommendations of the unresolved issues.
5. If the parties have not reached an agreement within ten (10) workdays after the fact finder's report is submitted, all issues remaining in dispute shall be submitted to an arbitrator. The arbitrator shall, within ten (10) work days after the final offers are submitted, accept one of the written statements, and shall report the decision to the parties.
6. The impartial fact finder and the binding arbitrator shall be from the American Arbitration Association (AAA) and/or the Federal Mediation and Conciliation Services (FMCS). The Union and the County agree to solicit a list of seven (7) professional neutrals with public sector experience from the AAA or FMCS and alternately strike names from such list until one name remains. That remaining person so selected shall serve as the arbitrator. For the first arbitration, the party to strike first shall be determined by lot. Thereafter, the party to strike first shall alternate between the parties. All hearings shall be conducted according to AAA or FMCS rules.
7. In the event that future agreements are not reached prior to July 1 of that year, all awards rendered by the final binding arbitrator shall be retroactive to July 1 of the year in which negotiations commenced.

ARTICLE 2: RECOGNITION

1. The Union is hereby recognized as the sole and exclusive collective bargaining representative for the purpose of establishing wages, hours, and conditions of employment pursuant to the provisions of NRS 288.010 et seq., for all Employees in the bargaining unit covered by this Agreement. which include all full-time or part-time positions in the following classifications:
 - a. Deputy Sheriff
 - b. Corporal
 - c. Sergeant
2. Representatives of the Union and its affiliates will be permitted to transact Union business on County property, provided that this does not disrupt normal work functions. ~~Union business may only~~ ***In accordance with NRS 288 the Employer may require Union business to*** be conducted during non-work time, such as before work and after work, during breaks, and/or lunchtime. Union business may only be conducted in common areas and/or designated Employee break areas. Designated representatives of the Union shall be allowed to receive telephone calls or other communications concerning

Union business at any time during working hours. The Union shall have the right to use the interoffice mail for Union business. County email may be used internally to conduct Union business, but shall be limited to all parties to this Agreement and subject to established County policies.

3. The Union may post notices involving Union business in the location(s) and manner(s) as mutually agreed upon. All items to be posted on the bulletin boards are subject to review by the Sheriff.
4. *The Union acknowledges and agrees that the Union shall be solely responsible for the opening, closing, and securing of County buildings used by the Union for Union meetings. The Union acknowledges and agrees that the Union shall indemnify, defend, and hold the Employer harmless for any damages incurred and against any claims made or actions initiated against the Employer as a result of the Union's use of County buildings for Union meetings.*

ARTICLE 3: NO STRIKE CLAUSE

1. The Union agrees not to and will not promote, sponsor, or engage in, against County any strike, slowdown, interruption of operation, work stoppage, absence from work upon any pretext or excuse not founded in fact, or any intentional interruption of the business of the County, regardless of the reason for so doing, and will use all reasonable efforts to induce all Employees covered by this Agreement to comply with this pledge.

ARTICLE 4: RIGHTS OF MANAGEMENT

1. County, Sheriff, and Commissioners retain, and do not waive in any respect, all rights conferred upon them, jointly and severally, by NRS Chapter 288, any and all other provisions of the Nevada Revised Statutes, and relevant case law.

ARTICLE 5: NON-DISCRIMINATION

1. Employer and Union agree to comply with all applicable laws prohibiting discrimination in employment including Title VII of the Civil Rights Act of 1964, the Age Discrimination in Employment Act of 1967, the Equal Employment Opportunity Act of 1972, the Immigration Reform and Control Act of 1986, the Americans with Disabilities Act of 1990, as amended, the applicable Nevada Revised Statutes on Equal Employment Opportunity (NRS 613) and any other applicable federal, state, and local statutory provisions.

ARTICLE 6: EMPLOYEE REPRESENTATIVES

1. The County recognizes and agrees to deal with representatives of the Union on all matters within the scope of bargaining and pursuant to the provisions of NRS 288, so long as the subject matter does not impinge upon the County's management rights provided by NRS 288.
2. Reasonable release time for Employee representatives shall be limited to (1) attending County meetings, including negotiations, which have a direct impact on the Union, (2) investigating, processing or attending meetings in accordance with the provisions of the grievance-arbitration procedures of the Agreement, or (3) meetings called by the County for information exchange and other conditions designated by the County concerning the interpretation or application of the terms and conditions of this Agreement.
3. If such Union business or representation must be conducted during an Employee representative's regular work shift, the County shall, upon advance approval of the Sheriff or his/her designee, release the Employee to conduct Union affairs on County time.
4. The Sheriff shall not unreasonably withhold approval of requests for release time pursuant to this Article.
5. The County authorized payment as outlined above will be granted at the applicable straight time rate, provided the time spent is a part of the Employee's scheduled workday.

ARTICLE 7: COMPENSATION PRACTICES

1. **Wages:** Biweekly Salary *wages*: All Employees will be paid on each biweekly Friday, with salary *wages* computed through the preceding Sunday.
2. ~~Salary Schedules.~~ Employees hired prior to July 1, 2014, shall follow the step schedule in Appendix A and Employees hired on or after July 1, 2014, shall follow the step schedule in Appendix B.
3. ~~Cost of Living Adjustment (COLA) and Salary Adjustment:~~
 - a. On July 1, 2014, the salaries for Deputies, Corporals, and Sergeants shall be increase in the amount of 5.3% as shown in Appendix A.
 - b. On July 1, 2015, the salaries for Deputies, Corporals, and Sergeants shall be increased in the amount of 3.0% as shown in Appendix A.
 - c. On July 1, 2015, all Employees in the bargaining unit shall receive a COLA in an amount equal to 50 percent of any increase to the PERS rate for that year.

- d. ~~On July 1, 2016, all capped and post-probation non-capped Employees shall receive COLA in the amount of 2.2% of their base salary, as set forth in Appendix A and Appendix B, as applicable. The actual salary amounts in Appendix A and Appendix B will not be increased by the 2.2% COLA.~~

~~4. *Salary Schedules.*~~

- a. ~~Effective July 1, 2017, Appendix A shall be revised in accordance with the intent of the preceding contract. Employees formerly covered in Appendix B shall be placed into Appendix A, at a position of pay equal to or higher than their position in Appendix B. Afterward Appendix A shall become null and void, and all employees shall be on the 7 step merit progression as outlined in Appendix A. All cost of living increases previously earned by each employee for accumulated time employed by the Storey County Sheriff's Office, regardless of which appendix that employee was previously on, shall be restored, the calculus of which is to be provided to the Union prior to ratification of this contract.~~

5. *Wages and Wage Adjustments: Employees will receive hourly wages and yearly adjustments as shown in Appendix A and Appendix B of this Agreement. Merit increases will be provided as described in this Article.*

6. **Merit Increases:** A merit increase of one step in the salary *wage* range for the Employee's job class will be granted to an Employee upon completion of each year in which the Employee receives a satisfactory evaluation score until the Employee reaches the top of the salary *wage* range. If the Employee has not been evaluated within thirty (30) calendar days following his/her Anniversary date, merit will be granted retroactive to the Anniversary date.

7. Promotions:

- a. ~~When an Employee is promoted or *his/her position class is* reclassified to a higher ranking position covered by this Agreement, the Employee shall move to Appendix B at a step which is above his/her current step or a 5% minimum, whichever is greater, and not exceeding the top of the salary range. The Employee shall remain on the Appendix B salary schedule thenceforth. *A Deputy who is promoted to Corporal must move to the next closest step from his/her former position, but must receive no less than a 5 percent increase in base pay. A Deputy or Corporal who is promoted to Sergeant will move to the next closest step from his/her former position, but must receive no less than a 10 percent increase in base pay. Ensuring that the promoted Employee receives no less than the stated increase in base pay is accomplished by moving him/her to the next nearest step which provides the required increase.*~~
- b. All promotions within the Bargaining Unit shall be filled by candidates who meet the minimum requirements of the position that are established by the Employer.
- c. Notice of promotions *to vacant positions* within the Bargaining Unit shall be posted on bulletin boards within the Department for a period of not less than ten (10) working days prior to the last date for application or the date scheduled for testing, whichever is earlier.

Notice shall contain the following information or indicate where the information may be obtained:

- i. Title and Job Description of Position;
 - ii. All eligibility requirements including education, employment, training, and experience criteria, and whether equivalent factors will be recognized;
 - iii. If there will be competitive testing and the date, time, and place of such testing;
 - iv. The nature and scope of test subject matter;
 - v. Whether the test will consist of written, oral, and/or physical demonstration components.
8. **Shift Differential:** An Employee shall receive Shift Differential Pay, in addition to Base Pay on all hours worked ~~including Overtime hours worked in the following manner~~ *in the manner described in subsections (a) and (b) below. Shift Differential Pay will be included in the regular rate of pay for the purposes of calculating overtime.*
- a. Swing shift – One dollar fifty cents (\$1.50) per hour for all ~~regular~~ hours worked on Swing shift.
 - i. Swing Shift is a scheduled shift which includes 1900 hours.
 - b. Graveyard shift – One dollar seventy five cents (1.75) per hour for all ~~regular~~ hours worked on Graveyard shift.
 - i. Graveyard shift is a scheduled shift which includes 2400 hours (midnight hour).
9. **Acting Pay:** An Employee who is specifically assigned by the Sheriff to work in an acting capacity in a classification with a higher salary ~~wage~~ range for a period of more than five (5) consecutive days actually worked shall receive a five percent (5%) differential added to his/her hourly wage for time actually worked during the remainder of the assignment.
10. ~~Court Appearances Leave for Civic Duty:~~ *Employees who are required to appear before courts or administrative agencies on County business shall be paid their regular pay, including Overtime as appropriate. If the Employee is in off-duty status and does not receive at least twelve (12) hours of notice of cancellation of said court appearance, s/he shall be paid two (2) hours at the Employee's regular hourly rate. No Employees shall retain any witness fees for such appearances; witness fees issued to Employees shall be signed over to the County.*

Temporary Leave at full wages will be provided to the employee for jury duty, court appearances, and administrative proceedings arising out of the employee's employment with the District and for selective service examinations. An employee who is subpoenaed or

otherwise required to appear in court or at administrative proceedings arising out of his/her employment with the County, and which appearances occur outside his/her regularly scheduled shift, shall be paid one and one-half (1.5) his/her regular rate of pay for the time spent at such appearances.

In accordance with NRS 6.190, a person summoned to appear for jury duty, the employer and employee, agent or offer of the employer shall not, as a consequence of the person's service as a juror or prospective juror:

- 1. Require the person to use sick or annual leave; or*
- 2. Require the person to work:*
 - a. Within 8 hours before the time at which the person is to appear to jury duty; or*
 - b. If the employee's service has lasted for 4 hours or more on the day of his/her appearance in a jury duty, including the person's travel time to and from the place where court is held, between 5:00 p.m. on the day of his/her appearance for jury duty and 3:00 a.m. the following day.*

The employee shall claim any jury, witness, or other fee to which s/he may be entitled by reason of the appearances described above and pay such fees, except travel mileage and expense reimbursement that was not covered by the employer, to the Storey County Treasurer within 5 working days of receipt, to be deposited by the applicable fund of the County.

Annual leave may be taken by the employee for court appearances or administrative proceedings, not related to employment with the District and not related to jury duty, in which the employee is a party or a witness.

An employee shall not receive pay from the employer for missed work time associated with court appearances in matters to which the employee is a party or is to serve as a witness for a party who has filed an action against an employer. The employee may, however, choose to use his/her annual leave.

11. Standby Status:

- a. An Employee is in standby status when s/he is:
 - i. Directed to remain available for notification to work during specified hours;
 - ii. Prepared to work if the need arises; and
 - iii. Able to report to work within forty (40) minutes.
- b. An Employee is entitled to receive additional pay of \$2.00 for every hour s/he is in Standby status or \$3.00 for every hour s/he is in Standby status on a Holiday.
- c. When an Employee begins the performance of his/her regular duties after receiving notice to work, s/he ceases to be on Standby status and qualifies for straight time or Overtime pay, whichever is applicable, for the actual time worked. Upon completion of

the work, s/he returns to Standby status for the remainder of the time s/he has been directed to be available to work.

- 12. Training Officer Pay:** Any Employee who is designated by the Sheriff to perform the duties of a training officer as a Field Training Officer (FTO) shall receive an additional ~~\$1.00~~ **5 percent of his/her base pay** per hour for all hours actually spent functioning as an FTO. *The Employee is determined to be functioning as an FTO when s/he is assigned to and actively engaged in training another employee to perform specific duties applicable to the job and is recording the progress of that trainee for reporting to the Sheriff or his/her designee (e.g., completion of a daily observation report). Subject to approval of the Personnel Director, the Sheriff or his/her designee shall have the discretion to make the FTO assignment and to remove someone from such assignment.*

13. Incentive Pay:

- a. Employees will be granted incentive pay as follows:

Incentive Category (Paid Annually)	
Degrees:	
Master's Degree	– \$1,800
Bachelor's Degree	– \$1,400
Associate's Degree	– \$1,000
POST Certifications:	
Advanced POST (earned prior to October 29, 2013)	– \$1,100
Advanced POST (earned on or after October 29, 2013)	– \$500
Intermediate POST (earned prior to October 29, 2013)	– \$600
Intermediate POST (earned on or after October 29, 2013)	– \$350
Specialized Training:	
\$1,200 for either of the following sub-categories:	
1) Firearms Instructor	
2) Weaponless Defense Instructor	
3) Impact Weapon / Taser Instructor	
4) Drug Recognition Expert*	
5) Bilingual Pay**	
6) Any other specialized training approved by the Sheriff	
*Drug Recognition Expert and Bilingual Incentive pay shall be granted at the discretion of the Sheriff.	
**Fluent Spanish and American Sign Language shall be the only eligible second languages considered for specialized training incentive pay.	

- b. Employees are eligible to receive incentive pay for all three (3) categories. Employees are eligible to receive pay for only one sub-category within each category. Incentive pay shall not be compounded for those Employees having multiple degrees, POST certifications, or specialized training certifications.

- c. Incentive Pay for degrees, certifications, and specialized training will become effective the first payroll period of the fiscal year, and will be paid to the eligible Employee each year thereafter in one lump sum during the first payroll period of the fiscal year.
 - d. Employees who become eligible for Incentive Pay shall by December 30 provide written notice to the Sheriff requesting Incentive Pay for the following fiscal year. An Employee who demonstrates valid evidence that s/he will likely be eligible for Incentive Pay by July 1 of the following fiscal year may, with approval of the Sheriff, also apply for Incentive Pay.
 - e. To be eligible for Incentive Pay for earning an Associate's, Bachelor's, or Master's Degree, the Employee must have the school of earned degree send sealed Official Transcripts to the Personnel Office. The transcripts must demonstrate that the Employee earned the applicable degree with a Grade Point Average (GPA) of ~~2.5~~ **3.0** or higher at the time which the degree was granted. To be eligible for Incentive Pay, the degree must be earned from an accredited college or university.
 - f. Employees who receive Incentive Pay for Specialized Training Instructor shall perform no less than 15 hours of qualified instruction to Sheriff's Office Employees, including full-time, part-time, reserve, and/or volunteer Employees, each year from the pay period that the Incentive Pay is issued to the Employee.
14. **Specialized Training Instructor Selection.** Selection for Specialized Training Instructor incentive categories shall be selected in the following manner:
- a. Notice of Specialized Training Instructor opportunities within the Bargaining Unit shall be posted on bulletin boards within the Sheriff's Office for a period of not less than ten (10) working days prior to the last date for application or the date scheduled for training, whichever is earlier.
 - b. Notice shall contain the following information or indicate where the information may be obtained:
 - i. Title and Description of Training;
 - ii. All eligibility requirements including education, employment, training, or experience criteria, and whether equivalent factors will be recognized;
 - iii. If there will be competitive testing and the date, time, and place of such test;
 - iv. The nature and scope of test subject matter;
 - v. Whether the test will consist of written, oral, and/or physical demonstration components.

ARTICLE 8: OVERTIME

1. Overtime pay is defined as additional compensation earned by an Employee who continues working beyond his/her regularly scheduled shift or is required to return to duty at a time that is more than 12 hours after notice is given. The Employee will be compensated at time and one-half (1.5) of his/her base hourly rate of pay for those extra hours worked.
2. A regular-normal *non-alternative work schedule* shift shall consist of 8 hours per day and 5 consecutive days over a 7 day period, or 10 hours per day for 4 consecutive days in a 7 day period. ~~; or 12 hours per day for 3 consecutive days in a 7 day period.~~
3. Upon agreement between the Employer and the Union, the parties may implement an alternative work schedule. *An alternative work schedule may* ~~consisting of three (3) days of twelve (12) hour shifts per day in a seven (7) day period, followed by four (4)~~ *three (3) days consisting of three (3) twelve (12) hour shifts, followed by an eight (8) hour shift in a seven (7) day period, or visa-versa, not to exceed eighty (80) hours in a fourteen (14) day period.*
4. The assignment of the regular normal shift shall be determined by the Sheriff. Consideration will be given to the preferences of staff; however, the necessity of delivering adequate services to the community will take precedent. The Sheriff must provide at least 30 days of written notice to the Employee(s) prior to changing the normal regular shift. During temporary instances, such as during community special events, disasters and emergencies, and unusual staff shortage conditions, changes to the regular normal shift may be made by the Sheriff, effective immediately.
5. Overtime shall not count toward Public Employee Retirement System (PERS) retirement benefits as stated in Nevada Revised Statutes (NRS) 286.481.
6. Compensatory-Time ("Comp-Time"). Overtime may be compensated at the rate of one and one-half (1.5) hours of Compensatory-Time for each hour of Overtime worked. Employees may not accrue more than two hundred and forty (240) hours of Compensatory-Time per *calendar* year. Compensatory-Time balances shall be paid-out as a check payment on the first payroll period in December of each year.
7. All Overtime, including Compensatory-Time, must have previous authorization by the Sheriff except when, due to an emergency, the Sheriff's approval cannot be obtained and, accordingly, the Employee's Supervisor authorizes the necessary Overtime.
8. Overtime shall be filled by Bargaining Unit members. For the purposes of Overtime to fill vacancies, an Overtime/Call-Back list shall be developed by the Union and the Sheriff. The list shall consist of all Bargaining Unit members who desire to work Overtime/Call-Back to fill vacancies in staffing. A rotation procedure will be incorporated into the list. The initial eligibility list will be established with the Employee with the most full time continuous service with the Employer. The Sheriff shall reserve the right to mandate an Employee to work Overtime when no other Employee is available on the rotation eligibility list.

~~9. Pursuant to NRS 286, Overtime shall not count toward Public Employee Retirement System (PERS) contributions.~~

10. Paid Leave shall be considered as work-time for purposes of calculating Overtime.

ARTICLE 9: CALL-BACK PAY

1. Any Employee who is required to return to work by his/her Supervisor in accordance with NRS 286 shall receive a minimum of two (2) hours pay at 1.5 times the regular base hourly rate. Time worked in addition to the initial two (2) hours shall be compensated at 1.5 times the regular base rate of pay for all time actually worked. An Employee shall not be eligible for Call-Back pay when receiving Stand-By pay.
2. Phone calls not requiring return to work.
 - a. All off-duty calls to an Employee regarding work-related matters shall be authorized and considered authorized by the Sheriff or his/her designee. Refusals for requests to return to work shall not be subject to Call-Back pay.
 - b. When an off-duty Employee receives a phone call that is work-related, lasts longer than fifteen (15) minutes, and does not result in the Employee being required to return to active duty, the Employee shall receive a minimum of one hour of pay at a rate of 1.5 pay. The fifteen (15) minute period shall be the cumulative time of one or more phone calls within a twenty-four (24) hour period.
 - c. Phone calls subject to this section shall be documented by the Employee receiving the call, and the Sheriff or Employee making the phone call, on a form created and approved by the Personnel Director and/or Comptroller's Office (payroll). The completed form shall include, at a minimum, the involved parties, time and duration of phone call(s), and a summary of the content of the conversation. The completed form shall be submitted by both Employees to the Sheriff for review and/or approval, and to Payroll with both Employees' bi-weekly timesheets.
3. PERS contribution toward Call Back Pay shall comply with NRS 286, including NRS 286.025 for Employees who have an effective date of PERS membership before, and on or after January 1, 2010, and shall apply the definition of an "emergency" accordingly.

ARTICLE 10: HOLIDAYS

1. Holidays, for the purpose of this section, shall be as follows:
 - a. January 1 (New Year's Day)
 - b. Third Monday in January (Martin Luther King, Jr. Birthday)

- c. Third Monday in February (Washington's Birthday)
 - d. Last Monday in May (Memorial Day)
 - e. July 4 (Independence Day)
 - f. First Monday in September (Labor Day)
 - g. Last Friday in October (Nevada Day)
 - h. November 11 (Veterans Day)
 - i. Fourth Thursday in November (Thanksgiving Day)
 - j. Friday following the fourth Thursday in November (Family Day)
 - k. December 25 (Christmas Day)
 - l. Floating holiday (Any day agreed upon by Employee and supervisor)
 - m. Any day that may be appointed by the Storey County Board of Commissioners as a legal holiday and any day appointed by the Governor of the State of Nevada as a legal holiday on which State offices are to close. Reoccurring holidays under this subsection will be observed through the term of the current Agreement only.
2. Holiday Pay: Holiday pay shall be equal to the Employee's regularly scheduled shift assignment of eight (8), ten (10), or twelve (12) hours.
 3. Holidays Not Worked: Employees who are not required to work on a recognized holiday shall receive Holiday Pay for the shift they normally would have worked.
 4. Holidays Worked Regularly Scheduled Day: Employees required to work their regularly scheduled shift on the actual holiday shall receive Holiday Pay plus an additional payment computed at time and one-half (1 1/2) the straight time for the hours actually worked.
 5. Holidays worked during scheduled day off: Employees required to work on a holiday during their regularly scheduled day off shall receive Holiday Pay plus an additional payment computed at time and one-half (1.5) the straight time for the hours actually worked, and shall receive one actual day off with straight pay. The day off shall not be charged against the Employee's accrued Annual Leave, or any other accrued Leave, and shall be taken by the Employee within twelve months (1 year) of the associated holiday worked. The process for requesting the day off shall be the same as for Annual Leave pursuant to Article 11(3), but not Subsection (4).
 6. Holiday During Vacation or Sick: Should a paid holiday fall during an Employee's Vacation or Sick Leave, the Employee will receive Holiday Pay rather than have such day charged against Vacation or Sick Leave pay.
 7. Holiday Pay for Part-time Employees: Part-time Employees shall receive Holiday Pay on a prorated basis when they would normally be scheduled and available to work on the holiday in question.

ARTICLE 11: VACATION

1. **Accrual:** Eligible Employees shall earn vacation benefits at the rate of ten (10) hours of Vacation Pay for each calendar month or major fraction thereof. Employees who have completed five (5) or more years of consecutive service shall earn vacation benefits at the rate of thirteen and one-third (13.33) hours of vacation for each calendar month or major fraction thereof. Employees who have completed 10 or more years of consecutive service shall earn vacation benefits at the rate of sixteen and two thirds (16.67) hours of vacation for each calendar month or major fraction thereof. Vacation credits shall accrue for each pay period the Employee is in full pay status or major fraction thereof.
2. **Eligibility:** An Employee is entitled to take vacation time after six (6) months service with the County. Each Employee shall accrue vacation beginning upon completion of six (6) months of continuous employment as a regular or probationary Employee. Upon completion of six (6) months of County service as a regular or probationary Employee, the Employee shall receive sixty (60) hours of vacation credit.
3. **Scheduling:**
 - a. Vacation dates shall be granted and scheduled with the approval of the Sheriff or his/her designee. Where practical, in the determination of the Sheriff, vacation dates will be granted on a first-come, first-serve basis quarterly within the job classification.
 - b. An Employee becoming ill while on Annual Leave may have leave charged to Sick Leave upon request and upon presentation of proper documentation.
4. **Pay Off at Termination:** Upon termination of employment, the County shall compensate an Employee for all accrued vacation time (Up to a maximum of 240 hours).

ARTICLE 12: SICK LEAVE

1. **Accrual:** Each Employee shall earn Sick Leave with pay at the rate of ten (10) hours of Leave for each calendar month or major fraction thereof. A maximum of nine hundred sixty (960) hours of Sick Leave may be accumulated.
2. **Use of Sick Leave:** Sick leave with pay may be granted upon approval of the Sheriff in the event of a bona fide illness of an Employee or member of his/her immediate family (within the second degree of consanguinity or affinity).
 - a. If the Sheriff has reason to believe Sick Leave is being abused, the Sheriff may require the Employee taking Sick Leave to submit a physician's statement in accordance with Storey County Policy 603 – Sick Leave.

- b. After exhausting accumulated Sick Leave, an Employee may take accumulated Vacation Leave if s/he needs additional time off from work. Leave without pay may be granted by the Sheriff at his/her discretion.
3. Parental Leave: The parties agree to abide by all state and/or federal laws applicable to leave for maternity and paternity, which shall include adoption of a child of less than six (6) years.
4. Bereavement Leave: In the event of death of any person related to an Employee as described in subparagraph (2) preceding, the Employee shall be entitled to take Leave for the purpose of attending a funeral or other last rites for a period not to exceed five (5) days for each occurrence. Such Leave shall be charged to Sick Leave or to any other appropriate paid leave of absence, including leave without pay if no paid leave is accrued.
5. Payment for Sick Leave at Termination: Upon an Employee's end of service through PERS retirement or termination from service, other than involuntary termination, with a total accrued hours of three hundred sixty (360) or more, the Employee shall be paid for unused Sick Leave at the following rate:
 - a. 10 to 15 years of service shall be paid at a rate of 20% of their base rate of pay for each hour, not to exceed ~~\$2,500~~ \$3,000 cash or \$3,125 \$4,000 toward the purchase of PERS.
 - b. 15 to 20 years of service shall be paid at a rate of 40% of their base rate of pay for each hour, not to exceed ~~\$3,500~~ 4,000 cash or \$4,375 \$5,000 toward the purchase of PERS.
 - c. More than 20 years of service shall be paid at a rate of 60% of their base rate of pay for each hour, not to exceed \$5,000 cash or \$6,250 toward the purchase of PERS.

ARTICLE 13: GROUP BENEFITS INSURANCE

1. Employee eligibility for health insurance benefits shall commence 60 days after hire, and to the first day of the next month.
2. The Employer agrees to pay one hundred percent (100%) of the monthly premiums for health insurance (to include hospitalization, major medical, dental, and vision) for Regular Full-Time Employees. ~~The Employer agrees to pay one hundred percent (100%) of the monthly premiums for health insurance for all Regular Full-Time Employees hired on or before June 30, 2005. The Employer agrees to pay a prorated percentage of monthly premiums for health insurance based on actual hours scheduled to be worked for Regular Part-Time Employees working at least twenty-one (21) hours but less than forty (40) thirty (30) hours per~~ *workweek. Employees working 30 hours or more are eligible for benefits equaling that*

provided to regular full-time employees. ~~hired on or after July 1, 2005.~~ Employer agrees to pay \$40,000 in Life and *Accidental Death and Dismemberment* (AD&D) ~~of~~ for the employee for the term of this Agreement.

3. For Employees hired before July 1, 2014, the Employer agrees to pay one hundred percent (100%) of the monthly premiums for health insurance *base plan* for the Employee's dependents (up to age 26) and one-hundred percent (100%) for the Employee's spouse who is not eligible for *government-sponsored (e.g., Medicare, Medicaid, Veterans Administration) or employer-sponsored* ~~any other health insurance coverage. on the same or greater percentage basis as that provided to the Employee by Storey County.~~ Effective May 1, 2012, if the Employee's spouse is eligible for any other *government-sponsored or employer-sponsored* health insurance coverage, the Employee may choose to cover his/her spouse on Employer's plan for a charge equal to fifty (50%) percent of the cost of the spouse's coverage.
 - a. Each Employee shall provide on a County-*provided* affidavit to the Personnel office annual certification stating whether his/her spouse is eligible for any other *government-sponsored or employer-sponsored* health insurance coverage.
 - b. In the event that the AFSCME Comstock Chapter General Employees' Association or the Storey County Sheriff's Office Employees' Association-~~OE3~~-*NAPSO*, and/or any other collective bargaining unit recognized by the Employer negotiates a higher level of spousal and/or dependent coverage than is provided in this Article, or that said level of coverage is offered to any employees excluded from coverage by collective bargaining agreement (with exception of those subject to statutory requirements), the Union under this Agreement may negotiate this Article.
4. For newly hired Employees hired on or after July 1, 2014, spouses and dependents are not eligible for Employer contributions toward health insurance coverage.
 - a. For the purposes of this Article, "newly hired" Employees shall not include: any Employee continuously employed by *Storey County or the Storey County Fire Protection District* in any position (including but not limited to any elected, part-time, intermittent, or seasonal positions), whose position becomes, or who moves to a position that is or becomes, eligible for health insurance benefits; any Employee who has had a break in service of no more than 18 months for any reason.
 - b. In the event that the AFSCME Comstock Chapter General Employees' Association or the Storey County Firefighter's Association IAFF, and/or any other collective bargaining unit recognized by the Employer negotiates a higher level of spousal and/or dependent coverage than is provided in this Article, or that said level of coverage is offered to any employees excluded from coverage by collective bargaining agreement (with exception of those subject to statutory requirements), the Union under this Agreement may negotiate this Article.
5. ~~Employee may opt out of Employer-paid health insurance coverage and accordingly may receive fifty percent (50%) of the premium that the Employer would have paid for Employee~~

~~only coverage. Premium percentage will be paid to the employee via payroll once per month and may be considered taxable income. Employee opt-out may only be done once per year during the open enrollment period.~~ ***Employee may opt out of Employer-paid health insurance coverage and accordingly may receive fifty percent (50%) of the premium that the Employer would have paid for Employee only base plan coverage. Employee must sign a County provided affidavit stating that Employee and their expected tax family members will maintain minimum essential health coverage, other than individual coverage, to receive payment from Employer for opting out of the County sponsored health insurance. No payment will be made if the Employer has reason to know that Employee or any other member of his/her expected tax family does not have, or will not have, the required alternative coverage. The Employee must also acknowledge that, in the event s/he no longer meet the criteria set forth above, s/he will no longer be eligible for payment from Employer and will immediately notify a Human Resources office.***

6. The Employer shall offer Retirees, as defined under NRS Chapter 286, the option to continue coverage as required under NRS Chapter 287. Payment shall be made by the Employer regardless of the insurance provider elected by the Retiree to provide coverage; however, the Employer's responsibility for payment shall be capped at the amount the Employer would be required to pay if the Retiree elected coverage with the insurance provider designated under the Public Employees' Benefits Program (PEBP). Retirees not electing coverage with the insurance provider designated under PEBP shall be responsible for the payment of any excess difference in cost for the coverage elected. Employer contributions to retiree coverage will stop at age 65 or when the Retiree becomes eligible for Medicare Part A and Part B.
7. Legal Liability - NRS Chapter 41 shall apply to represented employees, as appropriate.

ARTICLE 14: RETIREMENT

1. Eligibility: Employees covered by this Agreement shall be included in the State of Nevada Public Employees' Retirement System (PERS) providing benefits pursuant to NRS Chapter 286.
2. Contributions: The Employer will pay retirement contributions for Employees covered under this agreement as required by NRS 286. No provision of this Article shall be deemed to waive any provision of Chapter 286 of NRS in respect to "Early Retirement".

ARTICLE 15: UNIFORMS

1. Initial Uniforms: New Employees covered by this Agreement shall be provided by the County an initial uniform complement as follows. ***If any item listed in this Article was not provided to an Employee hired before adoption of this Agreement, the item shall be provided to the Employee.***
 - a. 4 -shirts
 - b. 4 – pants

- c. 1- snowsuit, type to be determined by the Sheriff. *A snowsuit will not be issued to the Employee until after s/he submits to the Sheriff in-writing that s/he desires a snowsuit.*
- d. 1 - cold weather jacket
- e. 1 - hat
- f. 2 - badges
- g. Body armor - The County shall provide \$800 once every five years to the Employee for the cost of purchasing a ballistic body armor vest that s/he will wear while on-duty. The vest shall meet National Institute of Justice (NIJ) Level III standards.

The Sheriff shall establish and maintain a vest replacement schedule and shall notify the Employee in writing six months prior that his/her vest will expire. The Employee shall be fully responsible for purchasing of and being fitted for his/her vest. If the purchased vest becomes damaged in the line of duty, except for damage caused by negligence or misuse, the Employer will advance the Employee up to \$800 for the cost of replacing that vest with a similar type vest. Within 30 days of purchasing the vest, the Employee shall provide the Sheriff copies of receipts, and proof that the vest meets NIJ Level III standards.

The vest shall be returned to the Sheriff at the time the Employee for any reason leaves employment with the Sheriff's Office and at the time that the Employee receives his/her new replacement vest. If the Employee does not return the vest at the time of leaving employment, the full vest allowance provided to the Employee (cost of vest, and shipping and handling) shall be deducted from any amount owed to the Employee by the county. If the Employee does not return the expired or damaged vest within 30 days of receiving the replacement vest, the Employee shall have the full advanced amount deducted from his/her paycheck in fifty percent increments over the next two pay periods.

The Employee shall be required to wear the purchased vest at all times while on-duty. At no time may the Employee while on-duty wear a vest that is expired or that does not otherwise meet NIJ Level III and other standards.

- h. ~~\$300.00~~ ***\$150.00*** for the purchase of other required items.
 - i. ***\$400.00 one-time reimbursement during the term of this contract for each employee for the purchase of a duty firearm. The employee must provide the Sheriff a receipt or other valid documentation of the purchase and use the subject firearm during the line of duty for the duration of this agreement, and the receipt must show that the firearm was purchased during the term of this agreement. The type, make, and model of the firearm must meet the requirements of the Sheriff for duty officers.***
2. In the event the Sheriff should alter, modify, or change the existing initial issued items, County shall pay the cost of any such modifications or changes.

- a. The Sheriff will provide all necessary equipment for probationary Employees. A probationary Employee may use the \$300.00 and, if so, will have to pay it back if terminated before completion of the first year of employment.
3. Uniform Allowance: The County will provide a uniform allowance of \$1,100 per year payable at \$275 per quarter payable the first pay date in July, October, January, and April to Employees who have completed one (1) year of employment as a staff member with the Sheriff's Office.
4. *With the Sheriff's validation of a claim, the Employer shall reimburse an employee for the costs of repairing or replacing watches or prescription eye glasses/contact lenses which are lost or damaged while the employee is in the performance of his/her duties, provided that there is notification by the employee to the Sheriff within 7 business days. Reimbursement amounts shall be limited to the actual replacement value up to \$250.00 per claim for prescription eyewear and \$50.00 per claim for watches. An Employee may only make a claim up to \$300.00 during each fiscal year.*

ARTICLE 16: LEAVE OF ABSENCE

1. General Provisions-Unpaid Leaves: A leave of absence may be granted to an Employee in accordance with Storey County Policy and Procedure Number 606 – Leave of Absence Without Pay.
2. Investigatory Leaves: Any Employee who is required to discharge a weapon in the line of duty may forthwith be placed on administrative leave with pay pending investigation of the incident by the Sheriff. The Sheriff may assign the Employee to other duties where carrying or use of a weapon is not required until completion of the investigation. If the Sheriff determines that the weapon used was justified, the Employee shall be restored to regular duty. If the investigation indicates that the weapon used was not justified, the Employee may be placed on paid leave. If an administrative action is taken against the Employee, the Sheriff shall place the Employee on paid leave pending the pre-disciplinary hearing.
 - a. Any Employee charged with any criminal act may be placed on unpaid leave forthwith pending final disposition of the matter. If the Employee's innocence is found, the Employee shall be restored to regular duty with back pay to the date of suspension if no administrative action is pending. If administrative action is taken against the Employee, restoration of back pay will occur following the pre-disciplinary hearing on the administrative charges. Such restoration shall not include back pay for any period assessed as discipline.
3. Jury Duty: Any Employee called for jury duty shall be granted a leave of absence with pay. The Employee shall retain any travel pay ordered by the court unless the Employee's

travel has been at County expense, but shall pay any other fees received to the County. Such leave shall not be charged against the Employee's vacation credit.

4. Family and Medical Leave: Family and medical leave for Employees shall be governed by the provisions of the federal Family and Medical Leave Act (FMLA) and Storey County Policy and Procedure Number 605 – Family and Medical Leave.

5. Military Leave: ~~Employees shall be granted military leave with pay in accordance with the federal Uniformed Services Employment and Reemployment Rights Act (USERRA) and Storey County Policy and Procedures Number 609 – Military Leave.~~ *Any Employee who is a member of the organized U.S. Army, Navy, Air Force, Coast Guard, Nevada National Guard, or Marine Reserves shall continue to receive paid military leave as prescribed by NRS 281.145, and any benefits as provided by the Uniform Services Employment and Reemployment Rights Act (USERRA) of 1994.*

Employees may choose to use accrued annual leave before taking leave without pay. The Employer cannot require that annual leave or other personal leave be used. Employees returning from Military Leave are entitled to any benefits determined by seniority that they had when their Leave began and to any benefits which would have accrued had they remained continuously employed. This includes, for example, merit step and seniority. The Employer shall count the years of Military Leave as if they were years of actual work to determine the accrual rate of Annual and Sick Leave and to determine the rate of pay if the rates are based on seniority. Employees do not Annual and Sick Leave while on Military Leave unless other Employees, including those outside of the bargaining unit, are allowed to do so.

This Article recognizes that the USERRA and NRS 281.145 governing paid military leave provide hours to the Employee equivalent to 15 working days of paid military leave in a 12-month period beginning January 1 and ending December 31 of each year (i.e., the calendar year). This Article recognizes that 15 days means 15 regularly scheduled shifts regardless of the number of hours in a regular shift. The Employer recognizes that the applicable regulations intend to provide “hours” equivalent to 15 “workdays” and, therefore, fractions of days taken are deducted in hour increments.

For example, Employees working regular 10-hour shifts are entitled to an equivalent of 15 working days of paid military leave, and this equates to 150 hours of leave within a 12-month period. Employees working regular 8-hour shifts are also entitled to an equivalent of 15 working days of paid military leave, and this equates to 120 hours of leave in the same period.

ARTICLE 17: LAYOFF PROCEDURE

1. Position to be Eliminated: If the County determines the need for a reduction in its work force for lack of work or lack of funds, the Sheriff, County Manager and Personnel Director (Committee) will determine the positions to be eliminated and the Employees to be laid-off within each affected job class. Written notice of not less than thirty (30) calendar days shall be provided to regular Employees to be laid-off.
2. Order of Layoff:

- a. Initially the Committee shall consider Employees for layoff in the inverse order of seniority.
 - b. When selecting which Employee will be laid-off, the Committee will review the qualifications of the Employee with the least seniority in the affected job class. If the Committee finds an Employee with less seniority has qualifications which are needed by the Sheriff's Office and those qualifications are equal to or greater than those of an Employee with greater seniority, and the documented performance of the Employee with lesser seniority is better than that of the more senior Employee, the County may lay-off the Employee with the higher seniority.
 - c. Qualifications to be considered in determining exceptions to seniority order shall include knowledge, skill, ability, and certificates required for job functions to be assigned to the remaining staff, as well as previous experience in performing the essential functions and job performance. Job performance shall be determined on the basis of the Employee's record of job performance as documented in the Employee's personnel file at least forty-five (45) calendar days prior to the date the County determines a layoff is necessary. This shall not preclude consideration of discipline consisting of a two (2) day suspension or more occurring within this period.
 - d. After consideration of seniority within class, qualifications, and performance, any ties shall be broken by total seniority within the department. Time spent in other County departments or as a County volunteer and/or reserve is specifically excluded in computing time for purposes of determining seniority.
 - e. An Employee who was initially hired by the Sheriff into a class with a lower rank than his/her current class shall have the right to bump an Employee in such lower class if s/he has more seniority in the lower class. Such bumping rights may be exercised subject to the Sheriff's review of performance and qualifications outlined above.
3. Appeal Procedure:
- a. Notice of Appeal: In the event that an Employee who has been laid-off out of seniority order believes the decision based upon performance and/or qualification is incorrect, s/he may request that the Union appeal the Sheriff's determination. If the Union finds there is good reason to believe that the Sheriff has erred in his/her decision, it may appeal through the process set forth in this Article. Such appeal shall be filed within five (5) working days of delivery of the layoff notice to the Employee.
 - b. Appeal Review Committee: When an appeal is filed, the Union shall identify two (2) persons to serve on a review committee at the time of the appeal. The Sheriff shall then appoint two (2) persons to the committee. Each of the persons appointed to the appeal committee shall be familiar with the work of the department and with the job class from which layoff is to be made. The appeal committee shall meet within five (5) days of delivery of the notice of appeal to the County. It shall review the basis for the Sheriff's layoff decision and the reasons the Employee believes the decision is in error. The appeal

committee shall then determine whether the Sheriff's decision was reasonable and on that basis either confirm or reject the Sheriff's decision.

- c. If the appeal committee cannot reach an agreement regarding the Sheriff's decision regarding order of layoff, it shall, within three (3) days of its initial meeting, request the participation of a federal mediator. The services of the mediator will be jointly requested by the County and the Union on an urgent basis. The mediator shall seek to achieve a consensus decision among the appeal committee members. If none is reached, the mediator shall become a voting member of the appeal committee.
 - d. The determination of the appeal committee regarding the appropriate order of layoff shall be final and binding and may not be grieved or appealed.
 - e. The fees and expenses of the mediator shall be shared equally by the Union and the County. Each party however, shall bear the costs of its own presentation, including preparation and post-hearing briefs and legal fees, if any.
4. Recall Rights: Laid-off Employees will have a right to return to a vacancy in the same class and department from which they were laid-off. Recall shall be in inverse order of layoff.
- a. Recall List: Employees shall remain on the recall list for one (1) year following the date of layoff; provided, however, laid-off Employees shall be removed from the recall list if:
 - i. They decline appointment to a position in the same department and in a class at the same salary *wage* range as the position from which their layoff occurred; or
 - ii. They fail to report for duty within fifteen (15) calendar days of mailing of notice of recall to County employment.
 - b. Recall Notice: Notice of recall or available position may be made in person or by U.S. Mail, return receipt requested. It is the responsibility of each laid off Employee to notify the Sheriff of his/her current address.

ARTICLE 18: CHANGE OF ASSIGNMENT AND JOB VACANCIES

- 1. An Employee whose regular assignment is changed shall be given thirty (30) days of notice of the reassignment. Notice is not required when change is required to serve the public in an emergency.
- 2. During the first week of January and July of each year, Employees will be permitted to notify the Sheriff of their preference for work shifts. The Sheriff will consider staff preferences in order of seniority, but shall retain full authority to make shift assignments. Employees will be permitted to trade shifts or days off with the proper approval of their respective supervisor.

3. For purposes of this Article, seniority is determined by the total consecutive time spent in the current job assignment (patrol, detention, investigations). If seniority is otherwise equal, a choice must be made on the total time spent with the Sheriff's Office second by total time spent with the County, and third by lot. In computing time for purposes of determining seniority, only time spent during current continuous County service will be counted. Leave without pay over thirty (30) days is not counted. Part-time employment must be prorated to its full-time equivalent. Time spent in other County departments or as a County volunteer and/or reserve is specifically excluded in computing time for purposes of determining seniority.

ARTICLE 19. DISCIPLINARY ACTION

1. General Policy: Discipline shall be administered or imposed on a basis of progressive punishment. No discipline shall be imposed except for cause. All discipline shall be accompanied by counseling which may assist the Employee in correcting past performance deficiencies or behavior. Authorized discipline shall range from Documented Verbal Warning up to and including Termination of employment with the County. The initial form of discipline and punishment shall be appropriate to the seriousness of the initial offense or condition.
2. Forms of Discipline:
 - a. Documented Verbal Warning: Whenever Employee performance or job-related behavior falls below the acceptable level, the Employee's supervisor shall inform the Employee of the deficiencies using Storey County Policy and Procedure Form 1001F. Documented Verbal Warnings shall remain in the Employee's master personnel file for twelve (12) months, after which it shall be removed from the Employee's record upon the written request of the Employee directly to the Sheriff and approval of the Personnel Director. The Personnel Director will provide written confirmation to the Employee of the action taken.
 - b. Written Reprimand: In situations where a Documented Verbal Warning has not resulted in correction of the condition, or where more severe initial action is warranted, the Employee's supervisor shall inform the Employee of the deficiencies using Storey County Policy and Procedure Form 1001F1. A Written Reprimand shall remain in the Employee's master personnel file for eighteen (18) months, after which the Written Reprimand shall be removed from the Employee's record upon the written request of the Employee directly to the Sheriff and validation of the Personnel Director. The Personnel Director will provide written confirmation to the Employee of the action taken.
 - c. Suspension: If the Written Reprimand is not effective, or in those cases where the seriousness of the offense or condition warrants, an Employee may be Suspended without pay by the Sheriff for a period not to exceed forty-five (45) working days. Documentation supporting the Suspension shall remain in the Employee's master

personnel file for twenty-four (24) months, after which the documentation shall be removed from the Employee's record upon the written request of the Employee directly to the Sheriff and validation of the Personnel Director. The Personnel Director will provide written confirmation to the Employee of the action taken.

- d. Pay Reduction: If other forms of disciplinary or corrective action have proven ineffective, or when the seriousness of the offense or condition warrants, the Sheriff may reduce pay by no more than one Merit Step in the Employee's current pay Grade. The date that the Employee's pay reduction takes effect shall establish a new Anniversary Date. Documentation establishing the cause for the pay reduction shall remain in the Employee's master personnel file for twenty-four (24) months, after which the supporting documentation shall be removed from the Employee's record upon the written request of the Employee directly to the Sheriff and validation of the Personnel Director. The Personnel Director will provide written confirmation to the Employee of the action taken.
 - e. Involuntary Demotion: When other forms of disciplinary or corrective action have proven ineffective, or when the seriousness of the offense or condition warrants, the Sheriff may demote the Employee. Rejection on probation following promotion is not discipline. Documentation establishing the cause for the Involuntary Demotion shall remain in the Employee's master personnel file for twenty-four (24) months, after which the supporting documentation shall be removed from the Employee's record upon the written request of the Employee directly to the Sheriff and approval of the Personnel Director. The Personnel Director will provide written confirmation to the Employee of the action taken.
 - f. Termination: As a final disciplinary measure when other forms of discipline or corrective action have proven ineffective, or when the seriousness of the offense or condition warrants, the Sheriff may Terminate an Employee.
 - g. Suspensions of 1 to 3 days: Suspensions of one (1) to three (3) days may be appealed to Level I of the Grievance Procedure (Article 20). If the Grievant is not satisfied with the decision rendered by the Sheriff, the Grievant may within ten (10) working days of that decision request to the Personnel Director that the Grievance is advanced to mediation. Within ten (10) working days of the Personnel Director receiving the Grievant's request that the matter is advance to mediation, the parties shall request a mediator through the Federal Mediation and Conciliation Services (FMCS) to hear the Grievance. The parties shall attempt to hold a mediation session within twenty (20) days after contact with the FMCS. This timeline shall be extended based on the schedule of the mediator or by mutual consent of the parties. In the event a mediated decision cannot be reached, the Mediator shall, considering the evidence presented, issue a bench decision that the parties agree to implement and which shall be final and binding.
3. Notice of Suspension, Involuntary Demotion, or Dismissal: All notices of Suspension, Involuntary Demotion, or Dismissal shall be given to the Employee in-writing, specifying the action to be taken, the grounds upon which the action is based, including specification of standards, rules, regulations or policies violated, if applicable, and the date of action taken.

The specification of charges shall include a statement of facts constituting conduct for which discipline is to be imposed, together with a statement of specification of standards, specific rules, regulations, ordinances, laws, policies or performance standards, if applicable, which the Employee is alleged to have violated. The notice shall include a statement that the Employee has five (5) working days to meet with the Sheriff to discuss the proposed action. The specification of charges shall be signed by the Sheriff or his/her designee. The Sheriff shall not suspend, involuntarily demote, or dismiss an Employee without giving ten (10) working days of notice prior to the action being taken.

- a. The Sheriff may serve notice upon an Employee by mail or personal service. If mailed, notice shall be mailed to the Employee at his/her last known address by USPS Certified Mail Return Receipt Requested. Receipt shall be deemed the date of first attempt of delivery as indicated on the Return Receipt. Should notice be returned to sender, receipt shall be deemed to be on the third day after the date of mailing of the notice.
 - b. The Employee, who may be accompanied by a Union representative, shall be allowed to meet with the Sheriff to review the charges. The Employee shall be given an opportunity to state his/her position as to whether there are true and reasonable grounds for the proposed action. The discipline may be postponed to allow for the consideration of evidence the Employee produced and/or for further investigation of the Employee's response.
4. Administrative Leave During Disciplinary Proceeding: In cases of contemplated Discharge or Suspension concerning misconduct which presents possible harm to persons or property, or pending criminal charges which adversely and directly affect the County or substantially disrupt County operations, the Sheriff may place an Employee on Administrative Leave, with pay, pending an investigation prior to or during a disciplinary proceeding, or during the review of the Employee's response to a proposed disciplinary action. The Employee will be notified in-writing of the decision to place him/her on Administrative Leave. The notice will include a statement that the Administrative Leave is not a disciplinary action.
5. Appeals of Disciplinary Actions: Within ten (10) days of the date that disciplinary action of Suspension without pay of four (4) days or longer, Pay Reduction, Involuntary Demotion, or Dismissal are implemented by the Sheriff, the Union may Appeal said disciplinary action to Arbitration.
- a. The Appeal must be submitted in-writing to the Sheriff and Personnel Director and state the basis of the Appeal. The Union and the Sheriff shall mutually select a disinterested third-party to serve as the Arbitrator. In the event an agreement cannot be reached to select a neutral Arbitrator, the parties agree to solicit a list of seven (7) professional neutrals with public sector experience from the Federal Mediation and Conciliation Services (FMCS), and alternately strike names from such list until one (1) name remains. That remaining person so selected shall serve as the Arbitrator. The party to strike first shall be determined by lot. Both parties shall make every effort to mutually set forth the issue(s) to be arbitrated in advance of the Arbitration hearing date. The fees and expenses of the Arbitrator shall be shared equally by the Union and the County. Each party, however, shall bear the costs of its own presentation, including preparation and post-

hearing briefs, and legal fees, if any. The Arbitrator's decision shall be final and binding upon both parties.

ARTICLE 20. GRIEVANCE/ARBITRATION PROCEDURES

1. Definitions:

- a. **Grievance:** A Grievance is claimed violation, misapplication, or misinterpretation of this Agreement or rules, regulations, and policies of the Employer governing matters within the scope of mandatory bargaining pursuant to NRS 288. Informal discussions and attempts to resolve the matter prior to filing a formal grievance are excluded.
- b. **Grievant:** A grievant is an Employee or group of Employees who are covered by the provisions of this Agreement and who believe they have been adversely affected by an act or formal decision of the Employer occasioning the grievance, and who file a grievance. The Union may be the grievant if an act or formal decision of the Employer which is alleged to be a grievance directly relates to a Union activity or privilege addressed in this Agreement.
- c. **Day:** Day shall mean a weekday, Monday through Friday, excluding holidays.
- d. **Grievance Screening Committee** shall consist of any three (3) current members of the Board of Directors of the Storey County Sheriff's Office Employee Association.

2. Rights of Representation: With the consent of the aggrieved Employee(s), one (1) Union representative shall be present for any meeting, hearing, appeal, or other proceeding between the Employer and the grievant relating to a grievance that has been filed pursuant to this Article.

- a. If, in the judgment of the Union, a grievance affects a group of Employees or the Union, the Union may initiate and file such grievance with the Personnel Director and the processing of such grievance shall commence at Level II. The Union may process such a grievance through all levels of the procedure.

3. Individual Rights: Nothing contained herein shall be construed as limiting the right of any Employee having a complaint to discuss the matter with the appropriate supervisor(s), and to have the matter resolved without the intervention of the Union, as long as the Union has had, at the request of the Employee, the opportunity to be present at such discussions.

4. Informal Resolution: Within fifteen (15) working days from the event giving rise to a grievance or from the date the Employee(s) could reasonably have been expected to have had knowledge of such event, the Employee shall orally discuss the grievance with

his/her immediate supervisor. A supervisor shall have ten (10) working days to provide a decision to the Employee.

- a. The Unions Grievance Screening Committee shall convene within ten (10) working days from the date the Supervisor provides or should provide a decision to the Employee. The Grievance Screening Committee shall screen grievances to determine if there is valid cause to proceed to a Formal Level Grievance.
- b. Should the Grievance Screening Committee determine there is no valid cause to proceed to a Formal Level Grievance, the Grievant shall still have the right to proceed; however, they will not have the support of the Union.

5. Formal Levels:

- a. Level I: If a Grievant is not satisfied with the resolution proposed at the informal level, s/he may, within ten (10) working days of the receipt of such decision, file a formal written Grievance with the Sheriff, describing the Grievance, the specific section(s) of this Agreement, or County or Sheriff's Office rules, regulations, and/or policies allegedly violated, and the remedy requested. The Sheriff may have a meeting with the Grievant, and within ten (10) working days of receiving the Grievance provide a written decision to the Grievant.
 - i. If the Sheriff fails to respond within ten (10) working days of receiving the Grievance, the Grievance, if non-monetary, shall be granted in the Grievant's favor. If the Grievance contains a request for a monetary remedy; the Grievance shall automatically advance to Level II.
- b. Level II. If the Grievant is not satisfied with the resolution proposed at the informal level, s/he may, within ten (10) working days of the receipt of such decision, file a written appeal to the Personnel Director. Within ten (10) working days of receipt of the written appeal, the Personnel Director shall respond with a decision to the grievance or with a recommendation to proceed or not proceed to Level III.
- c. Level III: If the Grievant is not satisfied with the decision rendered by the Sheriff, the Grievant may within ten (10) working days of that decision request to the Personnel Director that the Grievance is advanced to mediation. Within ten (10) working of the Personnel Director receiving the Grievant's request that the matter is advanced to mediation, the parties shall request a mediator through the Federal Mediation and Conciliation Services (FMCS) to hear the Grievance. The parties shall attempt to hold the mediation session within twenty (20) days after contact with the FMCS. This timeline shall be extended based on the schedule of the mediator or by mutual consent of the parties. If the parties cannot reach a mediated resolution, either or both parties may request a recommendation from the mediator. Nothing occurring in mediation may be refereed to or introduced during Arbitration.

- d. Level IV: In the event that the parties cannot reach a mediated resolution at Level III, the Grievance may be submitted to Arbitration for resolution. The Grievant or the Union shall exercise the right to Arbitration by giving the Personnel Director written notice of intent to arbitrate within ten (10) working days from the date of receipt of the mediator's recommendation(s). If any question arises as to the ability to arbitrate the grievance, and the Grievant or the Union has decided to proceed, the following apply:
1. If the grievance is a claimed violation, misapplication, or misinterpretation of this Agreement or rules, regulations, or policies as defined in Section 1(a) of this Article not resulting in a verbal warning, written reprimand, or suspension of 1 to 3 days, such question shall first be ruled upon by the Arbitrator selected to hear the dispute.
 2. If the grievance is a claimed violation, misapplication, or misinterpretation of this Agreement or rules, regulations, or policies as defined in Section 1(a) of this Article resulting in a verbal warning, written reprimand, or suspension of 1 to 3 days, a mediator through the FMCS shall consider the evidence presented by both parties regarding the claimed violation, misapplication, or misinterpretation and make a recommendation that the parties will accept as final and binding.
 3. A decision that is final and binding for the parties to proceed or not proceed to Arbitration.
 - ii. Within ten (10) working days after the Personnel Director receives the written notice of intent to Arbitrate, The Employer and the Grievant, or the Union, will attempt to agree upon a mutually acceptable Arbitrator, and to obtain a commitment from such Arbitrator to serve. If the parties are unable to agree upon an Arbitrator, or to obtain a commitment to serve from the agreed-upon Arbitrator within the ten (10) working day period, a request for a list of seven (7) arbitrators may be made by either party to the FMCS. Within five (5) working days of receipt of the list, each party shall alternately strike names from the list, and the name remaining shall be the Arbitrator. The party to strike first shall be determined by a toss of the coin. The parties shall be bound by the rules and procedures of the American Arbitration Association in the selection of an Arbitrator.
 - iii. The Arbitrator shall thereafter confer promptly with the parties, shall set and hold hearings, and shall issue a written decision setting forth the Arbitrator's findings of fact, conclusions of law, and decision within thirty (30) working days from the date of the conclusion of all hearings on the matter arbitrated. The Arbitrator's written decision shall be consistent with the law and the terms of this Agreement and shall be final and binding upon the parties. The Arbitrator's authority shall be limited to the application and interpretation of the provisions of this

Agreement and any related rules, regulations, and policies of the Employer, and no arbitrator shall have the power to modify, amend or alter any terms or conditions of this Agreement.

6. Arbitration Costs: The fees and expenses of the Arbitrator shall be shared equally by the Employer and the Union. Each party shall bear the costs of its own presentation including, but not limited to, witness fees and expenses, preparation, pre- and post-hearing briefs, and legal fees, if any.
7. If a court reporter is requested by either party, the requesting party shall pay the costs of the reporter. If the record is transcribed, the requesting party will pay the transcription costs unless the parties mutually agree to share the cost. Any party desiring a copy of the transcription will pay the costs for the copy. If the Arbitrator requires a reporter and transcript, the parties will share the cost equally.
8. Jurisdiction of the Arbitrator: The arbitrator shall decide all substantive and procedural issues. Upon request of either party, and in the discretion of the Arbitrator, the merits of a grievance and the substantive and procedural issues arising in connection with the grievance shall be consolidated for hearing. The decision of the Arbitrator may be enforced in any court of competent jurisdiction.
9. General Provisions:
 - a. If the Grievant fails to carry his/her grievance forward to the next level within the prescribed time period, the grievance shall be considered settled based upon the decision rendered at the most recent step utilized.
 - b. The Grievant may be represented by a person of his/her choice at any level of this procedure.
 - c. Nothing contained herein shall preclude an Employee, with or without representation, from bringing a matter not addressed herein through the chain of command to the Personnel Director.
 - d. Proof of service shall be accomplished by Certified Mail or personal service evidenced by a notarized affidavit of service.
10. Exceptions to Time Limits: The time limits set forth in this Article shall be strictly observed, unless extended by written agreement of the Union and the Employer or otherwise excused for just cause.
 - a. A Grievance alleging errors in *wages* which are ongoing shall be deemed continuing and all subsequent errors shall relate back to and be incorporated within the Grievance alleging the errors in the first instance.
 - b. Notwithstanding the expiration of this Agreement, any grievance filed prior to expiration may be processed through the grievance procedure to resolution.

11. Proof of service shall be accomplished by certified mail or personal service.

ARTICLE 21: MISCELLANEOUS

1. **Safety:** The County shall make every reasonable effort to provide all safety equipment and maintain safe conditions of employment. Employees shall be alert to unsafe practices, equipment or conditions and report same to their immediate supervisor in writing. The supervisor will provide an initial response to all such reports within three (3) days of receiving the Employee's written notice. A written response will be provided within ten (10) days. The County agrees to pay for a standard testing procedure to test for HIV/AIDS for an Employee who, within the scope of the Employee's normal duties, has been exposed to HIV/AIDS and could reasonably be viewed as posing a legitimate threat. The County agrees to pay for Hepatitis B vaccinations for all Employees covered by this Agreement who consent to the vaccination and who make an affirmative request for the vaccination.
2. **Communicable Disease:** In the event an officer covered under this Agreement or his/her supervisor suspects that, as a result of the course of duty, s/he has been exposed to or is the carrier of a serious communicable disease, the deputy may be relieved of duty without the loss of any pay or sick leave and shall be taken to a local emergency hospital for diagnosis and treatment. It shall be the responsibility of the supervisor to determine if or when the deputy is permitted to leave duty for this purpose.
 - a. The deputy shall be provided with preventive measures designed to protect the deputy against communicable diseases. These measures shall include, but are not limited to, vaccines and blood tests; medical equipment such as gloves, masks, and other products; and equipment and procedures that are intended to detect, prevent, or impede communicable disease. Participation in any medical procedures, such as vaccination and testing, shall be at the discretion of the deputy. The Storey County Sheriff's office shall not be held responsible for any consequences to the officer as a result of the deputy having or not having received any vaccinations or test.
3. **Personnel Files:** The Employer will maintain a master personnel file on each Employee. The Employer shall maintain only one (1) set of files on each Employee; the Personnel Office shall maintain said files. Any Employee has the right to review his/her master personnel file upon request to the Personnel Office. Reasonable advance notice will be provided. This right is limited to the individual Employee to review his/her own personnel file. However, an Employee may, with proper release forms, permit his/her personnel file to be reviewed by a party so authorized, upon presentation of properly executed forms to the Personnel Office, which form shall be developed by the Personnel Office. Except as provided herein, only those authorized persons working in the Personnel Office, the Employee's Supervisor, and the Sheriff shall have access to an Employee's master personnel file. In addition, the Employer's authorized attorney(s) shall have the right to access an Employee's files for legitimate personnel purposes related to discipline, complaints, grievances, arbitrations, and lawsuits involving the Employee.

4. **Rights of Peace Officers:** The County expressly recognizes the provisions of NRS Chapter 289 "Rights of Peace Officers."
5. **Personal Property:** Subject to the approval of the Sheriff, the County will pay one-half (1/2) the cost of replacing an Employee's prescription eyeglasses/contact lenses damaged in the line of duty to the extent not covered by insurance.
6. **Participative Management Committee:** A Committee of the Management and the Union, not to exceed three (3) representatives each, shall meet semi-annually or more frequently when mutually agreed. The meetings will be held on mutually agreed dates and times for the purpose of:
 - a. Discussing the administration of this Agreement;
 - b. Exchanging general information of interest to the parties;
 - c. Giving the bargaining unit representatives the opportunity to share views of their members and/or make suggestions on subjects to their members;
 - d. Review and analyze replacement and new equipment for quality, safety and functionality of future equipment purchases.
7. **Education and Development:** An Employee will be reimbursed for educational training courses taken after written approval from the Sheriff.
 - a. The training must be related to the required skills or education for the Employee's current position or to a logical career path with the Employer.
 - b. Only a bargaining unit Employee will be eligible for reimbursement for course work after successful completion of the Employee's probationary period. Further eligibility may be determined by the Sheriff in accordance with the departmental training program.
 - c. No Employee will be reimbursed more than Two Thousand Dollars (\$2,000.00) per fiscal year. There will be no reimbursement if the cost is assumed by any other institution, scholarship, or grant-in-aid.
 - d. Reimbursable expenses shall be restricted to tuition and course fees. While courses shall be normally taken on the Employee's own time, exception may be granted by the Sheriff, in which case hours from work will cause no adverse impacts to his/her duties and other Employees in the workplace, and which hours from work must be deducted from earned Vacation or be recorded as an unpaid excused absence.
 - e. To obtain reimbursement, the course must be taken from a recognized and accredited college, university, or training institution. The Employee shall provide valid evidence that s/he completed the course with a minimum grade of ~~"C" seventy-five percent (75%)~~ **"B" eighty percent**. If the course is of a nature that no grade is given

(i.e., pass or fail), the Employee must provide to the Employer a certificate of completion or other valid documentation showing satisfactory passage of the courses.

- f. *The employee shall receive the regular rate of pay during training and education which takes place during the employee's regular schedule shift period and otherwise as required by the federal Fair Labor Standards Act (FLSA).*

8. **Shift Trades:** Represented Employees may request to trade shifts in the event that it does not interfere with the operation of the Sheriff's Office. Employees who trade shifts must occupy the same job assignment and otherwise be qualified to perform the duties of the job assignment.

- a. No obligation, financial or otherwise of any nature, shall accrue to the Employer on account of such shift trades. Therefore, hours worked by an Employee working a shift as the result of a shift trade shall be excluded from any overtime calculation. However, the regularly scheduled Employee shall be compensated as if s/he had worked his/her normal schedule for the traded shift.
- b. Where Overtime is required as the result of an Employee's inability to fill a shift trade, the Employee failing to fill a shift shall have his/her Annual Leave balance reduced up to twelve (12) hours or up to eighteen (18) hours if Overtime payment is required.
- c. Three-way shift trades are prohibited except under emergency conditions, as determined by a Supervisor.
- d. A maximum of one hundred twenty (120) hours of shift trades per calendar year, per Employee will be permitted. Shift trades shall not interfere with the operation, administration, or safety of the Sheriff's Office.
- e. Nothing herein shall be construed to diminish the Employer's management rights under NRS 288 or the Management Rights clause hereof.

ARTICLE 22: CATASTROPHIC LEAVE

1. Definitions: Catastrophe means the Employee is unable to perform the duties of his/her position or a modified duty assignment because of a serious illness or accident which is life threatening or which will require a lengthy convalescence. Lengthy convalescence means a period of disability that an attending physician expects to exceed ten (10) weeks.
2. Establishing the Catastrophic Leave Account: The Sheriff's Office may establish an account for Catastrophic Leave for Sheriff's Office Employees. All Employees of the Sheriff's Office who are eligible to use Sick Leave, whether or not the positions they occupy are part of the bargaining unit of this Agreement, may use the Leave from the Catastrophic Leave account and/or donate to this account. Donations to and withdrawals from this account are restricted to Employees of the Sheriff's Office.

- a. An Employee may request, in writing, that a specified number of hours of his/her accrued Annual or Sick Leave be transferred from his/her account to the Catastrophic Leave account.
 - b. Sick Leave will be transferred at the rate of one hour for one hour credit donated consistent with the provisions of NRS 245. Donated time will be converted to a dollar amount based upon the donating Employee's current base hourly rate of pay. When an Employee is given Leave, the Catastrophic Leave account will be reduced by an amount determined by multiplying the receiving Employee's current base rate of pay by the number of hours received.
 - c. The minimum number of hours which may be transferred is eight (8) hours. An Employee may not transfer Sick Leave to the Catastrophic Leave account if the balance of his/her account after the transfer is less than two hundred forty (240) hours. Leave will be placed in a pool; however, the Employee may transfer hours to the catastrophic leave account for use by a particular Employee who has been determined to be eligible to receive the Leave.
 - d. Any hours of Annual or Sick Leave which are transferred from any Employee's account to the Catastrophic Leave account may not be returned or restored to that Employee. This subsection does not prevent the Employee from receiving Leave pursuant to section 4 of this Article.
3. Request for Catastrophic Leave: An Employee who is himself/herself affected by a catastrophe as defined in paragraph (1) may request to the Sheriff, in-writing, that a specified number of hours of Leave be transferred from the Catastrophic Leave account to his/her account. Catastrophic Leave may not be used when the subject of the catastrophe is a member of the Employee's immediate family. Catastrophic leave is limited to catastrophes which befall the Employee.
- a. The request must include:
 - i. The Employee's name, title, and classification; and
 - ii. A statement of the limitations which prevent the Employee from being available for work and the expected duration of the limitations.
 - b. An Employee may not receive any Leave from the Catastrophic Leave account until s/he has used all his/her accrued Annual, Sick, and other paid Leave. If an Employee has requested leave from the Catastrophic Leave account within the previous three (3) years, the Employee may not receive any leave from the Catastrophic Leave account until s/he has been off work for forty (40) consecutive hours and has used all his/her accrued Sick, Annual, and other paid Leave.
 - c. An Employee who receives Leave from the Catastrophic Leave account is entitled to payment for that leave at a rate no greater than his/her own rate of pay.

4. Approval of Transferring the Catastrophic Leave: The Sheriff may approve the transfer of a specified number of hours of Leave from the Catastrophic Leave account to the account of any Employee who is eligible to receive such Leave.
 - a. The decision of the Sheriff concerning the approval of Leave is final and is not subject to the Grievance procedure, judicial review, or review by the Board of County Commissioners.
5. Review of Status of Catastrophe; Termination of Leave; Disposition of Hours Not Used: The Sheriff shall review the status of the limitations of the Employee and determine when the limitations no longer exist. This determination is final and not subject to the Grievance procedure, judicial review, or review by the Board of County Commissioners.
 - a. The Sheriff shall not grant any hours of Leave from the Catastrophic Leave account after:
 - i. The limitations cease to exist; or
 - ii. The Employee who is receiving the Leave resigns or his/her employment with the County is terminated.
 - b. Any Leave which is received from the Catastrophic Leave account which was not used at the time the limitations cease to exist or upon the resignation or termination of the employment of the Employee must be returned to the Catastrophic Leave account.
6. Maintenance of Records on Catastrophic Leave: The Sheriff shall maintain the records and report to the Union any information concerning the use of a Catastrophic Leave account.
7. Substantiation of Limitations: The Sheriff or his/her designee may require written substantiation of the limitations and expected duration by a physician of his/her choosing. The cost of such written substantiation shall be borne by the Sheriff's Office.

ARTICLE 23: ~~WORK-RELATED INJURIES~~ SERVICE CONNECTED DISABILITY

- ~~1. On-the-Job Injury: All Deputies shall be covered by a Workers' Compensation Program. This program will provide for payment of industrial accident benefits and compensation for partial and total disability arising from work-related injuries, illnesses, and occupational diseases in accordance with NRS and Storey County Policy and Procedure Number 704—Workers' Compensation and Temporary Modified Duty.~~
- ~~2. Temporary Transitional Duty: Temporary Transitional Duty will be provided, when possible, in accordance with NRS and Storey County Policy and Procedure Number 704—Workers' Compensation and Temporary Modified Duty.~~

All eligible members shall be covered by a workers compensation program of the county's choice that conforms with the provisions of the Nevada Industrial Insurance Act (NRS 616) and the Nevada Occupational Disease Act (NRS 617) and that provides for payment of industrial accident benefits and compensation for partial and total disability arising from industrial injuries and occupational diseases.

- 1. In the event an employee is absent from work due to a service-connected disability, approved pursuant to NRS 616 or 617, a supplemental amount from the county will be provided which would cause the total amount received by the employee from the service-connected disability and the county to equal his/her wages at the time of his/her disability. The supplemental compensation will start from the first day of absence or illness, but shall not exceed 60 calendar days for the same incident. During this period, the employee shall not forfeit any accrued sick leave. Successful completion of the probationary period is required in order to qualify for the supplemental compensation from the county.*
- 2. It is the intent of the county to pay on-the-job injured employees (as outlined in this section) the difference between full biweekly wages and that provided pursuant to NRS 616 and 617 covering the period enumerated in Section 1 of this Article. No supplemental benefits shall be paid until after the employee's lost-time benefit check has been deposited with the County Treasurer.*
- 3. If an employee who is entitled to disability compensation has not completed his/her probationary period, or if an employee who has received supplemental compensation for the maximum 60 calendar days is unable to return to work, s/he may elect to utilize accrued sick leave, during which period the employee shall receive compensation from the county as provided by NRS 281.390. If the employee is receiving no compensation for time missed from work through the workers' compensation program, the employee must use leave benefits to fully account for any absence.*
- 4. When accrued sick leave has expired, if the employee is still unable to work and the employee is receiving compensation for time missed from work through the workers' compensation program, s/he will be permitted to use his/her accrued annual leave as sick leave. Subsequent to the expiration of both the employee's sick and annual leave, provided that the employee has so elected to use his/her annual leave as sick leave, the employee's compensation will be limited to that provided by NRS 617 or 617 and the employee will be placed in a leave without pay status. However, through written justification to the Personnel Director, exceptions to this Article may be approved by the county manager.*
- 5. As a result of a licensed physician's evaluation and prognosis, it appears that the employee will not return to his/her regular county job within a 12-month period, the county may require a medical separation. Medical separation appeals of employees covered by this Agreement shall be handled in accordance with the procedures set forth in Article 45 Grievance Procedures.*

ARTICLE 24: PAYROLL DEDUCTION

1. The County shall deduct dues from the salaries of Union members and pay over to the proper officer of the Union the money so collected on a monthly basis. All payroll deductions for dues shall only be made in accordance with a voluntary deduction authorization form individually executed by the Employee for whom the deduction will be made.
2. The Union shall indemnify, defend, and hold the County harmless against any and all claims, demands, suits, and all other forms of liability, which might arise out of or by reason of action taken under the provisions of this Article.
3. The Union shall certify to the County, in writing, the current rate of membership dues. The County will be notified of any change in the rate of membership dues, in writing, thirty (30) days prior to the effective date of such change.

ARTICLE 25: PERSONNEL PRACTICES

1. Date of Hire is the first day actually worked.
2. Initial Probationary Period: Probationary periods are considered a continuation of the selection process and apply to all initial appointments. All classifications covered by this Agreement shall undergo a probationary period of one year from the date of hire.
 - a. Time which elapses between an offer of employment and the date the Employee begins working, military leave, catastrophic leave, other leaves of absence, suspension or other separations shall not be considered working time.
3. Rejection During Initial Probation: The Sheriff may terminate (reject) a probationary Employee at any time during the probationary period without the right of appeal in any manner and without recourse to the grievance procedure of this Agreement; except when the Employee alleges and substantiates in writing that the termination was due to discrimination on the basis of race, religion, color, national origin, sex, sexual orientation, age, disability or union affiliation. Grievances based on allegations of discrimination shall be processed pursuant to Article 20 of this Agreement and filed directly at Level 2 with the Sheriff within ten (10) days of the notice of termination.
4. The Sheriff shall notify the Employee in writing that s/he is rejected during probation. No reasons for the action are necessary.

ARTICLE 26: DRUG AND ALCOHOL-FREE WORKPLACE

1. Drug and Alcohol-Free Workplace & Reasonable Suspicion Drug Testing: Employees agree to abide by Storey County Policy and Procedure Number 206 – Drug and Alcohol-Free Workplace.
2. Reasonable Suspicion Drug and Alcohol Testing will be conducted in accordance with Storey County Policy and Procedure Number 206 – Drug and Alcohol-Free Workplace

and Storey County Policy and Procedure Number 206A – Vehicle Operators Drug and Alcohol Policy, as appropriate.

3. Weapons / Use of Deadly Force Incident: Each Employee who accidentally discharges a firearm while on duty or applies deadly force against a human being will be tested for drugs and alcohol as soon as possible after the incident.
 - a. An Employee who is subject to a post-accident/incident test must remain readily available for testing. An Employee who leaves the scene before the test is administered or who does not make him/herself readily available may be deemed to have refused to be tested, and such refusal shall be treated as a positive test. Further, the Employee, subject to a post-accident/incident test, must refrain from consuming alcohol for eight (8) hours following the accident/incident or until the Employee submits to an alcohol test, whichever comes first. An Employee who consumes alcohol within eight (8) hours following the accident/incident or before submitting to an alcohol test, whichever comes first, shall be subject to discipline, up to and including termination.

ARTICLE 27: SAVINGS CLAUSE

It is not the intent of either party hereto to violate any laws, rulings or regulations of any governmental authority or agency having jurisdiction of the subject matter of this Agreement. The parties agree that, in the event that any provision(s) of this Agreement are finally held or determined to be illegal or void as being in contravention of such laws, rulings or regulations, nevertheless the remainder of the Agreement shall remain in full force and effect unless the provision(s) so found to be void cannot be separated from the provision(s) of this Agreement held to be legal. Upon such finding of illegality and nullity, the parties shall promptly meet to enter into lawful negotiations concerning the substance of the provision(s) found to be illegal and void.

ARTICLE 28: ADOPTION AND AMENDMENT PROCEDURE

This Agreement shall be deemed adopted and binding upon execution by authorized representatives of the Union and the County. The provisions of this Agreement shall not be altered, amended, or added to except by the mutual written agreement of the County and the Union. Either party may request to the other to consider changes in provisions of the Agreement; such request shall be in writing.

~~STOREY COUNTY~~

~~OPERATING ENGINEERS LOCAL UNION
NO. 3 BARGAINING COMMITTEE~~

~~Marshall McBride, Chairman
Storey County Commission~~

~~Anthony Francone, President
SCSO Employees' Association~~

~~Jack McGuffey, Vice Chairman
Storey County Commission~~

~~Lance Andres, Vice President
SCSO Employees' Association~~

~~Lance Gilman, Commissioner
Storey County Commission~~

~~Jeff Bowers, Supervisor Representative and
Treasurer
SCSO Employees' Association~~

Approved as to from:

~~William Maddox, District Attorney~~

STOREY COUNTY

**STOREY COUNTY SHERIFF'S OFFICE
EMPLOYEES' ASSOCIATION**

**Marshall McBride, Chairman
Storey County Commission**

**Lance Andres, President
SCSO Employees' Association**

**Jack McGuffey, Vice-Chairman
Storey County Commission**

**Harry Schroeder, Vice-President
SCSO Employees' Association**

**Lance Gilman, Commissioner
Storey County Commission**

**Jeff Bowers, Supervisor Representative
SCSO Employees' Association**

APPENDIX A: SALARY WAGE AND STEP SCHEDULE (2017 – 2020 Collective Bargaining Agreement Between SCSOEA & Storey County)

Article 7 Compensation provides comprehensive discussion on the following chart.

This salary wage and step schedule shall be applicable to all bargaining unit members who were hired on or before June 30, 2014. An Employee who is promoted to a higher classification shall thereafter be paid pursuant to the salary and step schedule shown in Appendix B. (Note: The salary wage and step schedule does not reflect the contribution of one half of PERS increase COLA in year 2015 pursuant to Article 7, Section 3).

Appendix A Salary Wage and Step Schedule													
Class & Year	Merit Steps General											Merit steps incorporating past and future COLAs.	
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11 (2.5%)	Step 12 (2.0%)	Step 13 (2.0%)
Deputy	47,096.42 44,650	49,592.53 46,525	52,220.93 48,479	54,988.64 50,515	57,903.04 52,637	60,971.90 54,848	64,203.41 57,151	59,552	62,053	64,659	70,214	71,618	73,051
Corporal	49,451.23 46,882	52,072.15 48,851	54,831.97 50,903	57,738.06 53,041	60,798.18 55,268	64,020.48 57,590	67,413.57 60,008	62,529	65,155	67,892	73,689	75,172	76,675
Sergeant	54,396.35 51,347	57,279.36 53,504	60,315.17 55,751	63,511.86 58,092	66,877.99 60,532	70,422.52 63,074	74,154.91 65,724	68,484	71,360	74,357	81,510	83,140	84,803
Appendix B Salary and Step Schedule													
Classification & Year	Merit Steps												
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
2014-2015 Deputy	43,423.25	44,913.06	46,516.07	48,144.13	49,829.17	51,573.19	53,378.25	55,246.49	57,180.12	59,181.41			
Corporal	45,594.40	47,190.20	48,841.86	50,551.32	52,320.62	54,151.84	56,047.15	58,008.80	60,039.11	62,140.48			
Sergeant	50,153.84	51,909.22	53,726.04	55,606.45	57,552.68	59,567.02	61,651.87	63,809.69	66,043.03	68,354.53			

Appendix B: Steps, Grades, and Movements**General Provisions 2017 - 2020**

1. Steps 11, 12, and 13, and other movements described in this article, adjust and account for subject employees' past COLAs. Therefore, effective July 1, 2017, and after the described movement occurs, all employees in the bargaining unit will be paid the base amount indicated in the chart, and past COLAs will not be calculated or added to wages.
2. The anniversary date for each employee will remain unchanged by the chart movements described in this article.
3. This agreement becomes effective July 1, 2017, at 12:01 a.m. Employees who have anniversary dates on July 1 will for the 2017-2018 period advance to their next merit step at their next anniversary date period, that being in the following year. Wage chart adjustments described in this agreement become effective during the described period.
4. There is one pay chart in this agreement, and it is contained in Appendix A.
5. Movements described in this article also account for migrating employees from the 2014-2017 agreement "Appendix B" pay chart to the 2017-2020 agreement one-chart system.
6. An employee who promotes from Deputy to Corporal will receive no less than a 5 percent increase in base pay shown in the chart. An employee who promotes from any position in this agreement to Sergeant will receive no less than a 10 percent increase in base pay shown in the chart.

~~On July 1, 2018, step 1 disappears from the chart, and new hires from that point will begin employment at step 2 (see 2018-2019 period below).~~

7. The term "hired" means hired into the bargaining unit subject to this agreement.
8. Employees hired into the bargaining unit on or after January 1, 2012, may advance no further than step 10 in the chart. Step 10 in the chart is the "cap" for those employees. This system differentiates employees who received past COLAs from those who did not receive past COLAs. The following demonstrates examples, but is not exhaustive:
 - a. An employee hired on or before December 31, 2011, may advance beyond step 10 where provided for in this agreement.
 - b. An employee hired on or after January 1, 2012, is "capped" at step 10.
 - c. An employee hired as a Deputy, Corporal, or Sergeant on or after January 1, 2012, but who was employed as a Reserve Deputy, Corrections Officer, or other non-bargaining unit position prior to that period, is "capped" at step 10.
 - d. An employee who was hired as a Deputy or Corporal on or before December 31, 2011, and who promoted to Sergeant after that period may advance beyond step 10 where provided for in this article.
 - e. An employee who was hired as a Deputy or Corporal on or before December 31, 2011, and who promoted to Sergeant after that period, but then was demoted back to Deputy or Corporal for non-disciplinary reasons, may advance beyond step 10 where provided for in this article.

- f. An employee who was hired as a Deputy or Corporal on or after January 1, 2012, and who promoted to Sergeant after that period, but then was demoted back to Deputy or Corporal for non-disciplinary reasons, will remain “capped” at step 10.

2017 – 2018 Period

1. On July 1, 2017 all employees at step 7 advance to step 11 in the chart. The employees must be at step 7 on June 30, 2017, no later, to receive this advancement.
(Step 11 incorporates a 2.5 percent COLA increase for the 2017-2018 year.)
2. On July 1, 2017, employees hired or promoted to Sergeant in 2016 are placed at step 10 in the chart. These employees are “capped” at step 10.
3. On July 1, 2017, Deputies hired in 2011 advance to step 9 in the chart. These employees will advance to the next step in the chart on their anniversary date and upon successfully earning merit step. These employees are “capped” at step 10.
4. On July 1, 2017, Deputies hired to the bargaining unit between July and December of 2012 advance to step 8 in the chart. These employees will advance to the next step in the chart on their anniversary date and upon successfully earning merit step.
5. On July 1, 2017, Deputies hired to the bargaining unit between January and July of 2012 advance to step 6 in the chart on their anniversary date and upon successfully earning merit step.
6. On July 1, 2017, Deputies hired in 2014 will be placed at step 3 in the chart. These employees will advance to the next step in the chart on their anniversary date and upon successfully earning merit step.
7. On July 1, 2017, Deputies hired after 2014 will be placed at their current step in the chart. These employees will advance to the next step in the chart on their anniversary date and upon successfully earning merit step.
8. Employees will advance to the next step on the chart on their anniversary date and upon successfully earning merit step in accordance with this agreement.

2018 – 2019 Period

1. Step 11 employees (from above) advance to step 12 on their anniversary date and upon successfully earning merit step.
(Step 12 incorporates a 2.0 percent COLA increase for the 2018-2019 year.)
2. Employees hired or promoted to Sergeant in 2016 are “capped” at step 10 and may advance no further in the chart.
3. Employees hired in 2011 will advance to the next step in the chart on their anniversary date and upon successfully earning merit step. These employees are “capped” at step 10.
4. On July 1, 2018, Deputies hired between July and December of 2012 advance to step 9 in the chart. These employees will advance to the next step in the chart on their anniversary date and upon successfully earning merit step.
9. On July 1, 2017, Deputies hired to the bargaining unit between January and July of 2012 advance to step 7 in the chart on their anniversary date and upon successfully earning merit step.

5. Deputies hired in 2014 advance to the next step on their anniversary date and upon successfully earning merit step. These employees will advance to the next step in the chart on their anniversary date and upon successfully earning merit step.
6. Deputies hired after 2014 advance to the next step on their anniversary date and upon successfully earning merit step. These employees will advance to the next step in the chart on their anniversary date and upon successfully earning merit step.
- ~~7. On July 1, 2018, step 1 disappears from the chart, and new hires from that point will begin employment at step 2.~~

2019 – 2020 Period

1. Step 12 employees (from above) advance to step 13 on their anniversary date and upon successfully earning merit step.
(Step 13 incorporates a 2.0 percent COLA increase for the 2019-2020 year.)
2. Employees hired or promoted to Sergeant in 2016 are “capped” at step 10 and may advance no further in the chart.
3. Employees hired in 2011 are capped at step 10 and may advance no further in the chart. These employees will be paid an extra amount equaling 2.0 percent of their base wages during the 2019-2020 period. This is a one-year only payment that does not count and is not added to the employee’s pay after the 2019-2020 period. This pay will be counted toward establishing the employees’ regular rate and PERS contribution for the entire year.
4. On July 1, 2018, Deputies hired between July and December of 2012 are “capped” at step 10 and may advance no further in the chart.
5. On July 1, 2017, Deputies hired to the bargaining unit between January and July of 2012 advance to step 8 in the chart on their anniversary date and upon successfully earning merit step.
6. Deputies hired in 2014 advance to the next step on their anniversary date and upon successfully earning merit step. These employees will advance to the next step in the chart on their anniversary date and upon successfully earning merit step.
7. Deputies hired after 2014 advance to the next step on their anniversary date and upon successfully earning merit step. These employees will advance to the next step in the chart on their anniversary date and upon successfully earning merit step.



Storey County Board of County Commissioners

Agenda Action Report

Meeting date: 08-15-17

Estimate of time required: 15 min.

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☒

1. **Title:** Discussion/Possible Action: Consideration of letters of interest and appointment of a planning commissioner to fill the vacancy and serve the remainder of the term representing Precinct 5 Highlands on the Storey County Planning Commission.
2. **Recommended motion:** "I [commissioner] motion to appoint [qualified applicant] to fill and serve the remaining term of the vacant Precinct 5 Highlands position on the Storey County Planning Commission.
3. **Prepared by:** Austin Osborne
4. **Department:** Human Resources and Planning **Telephone:** 847-1144
5. **Staff summary:** The Precinct 5 Highlands planning commissioner was for personal reasons unable to complete the remainder of the existing term. The term for this seat ends on 12/31/20. Seven planning commissioners are appointed directly by the board to serve alternating terms. The board is hereby requested to appoint a qualified and well-fitted applicant to serve the remainder of the Precinct 5 Highlands seat term on the Storey County Planning Commission. This seat is not at-large, but rather represents said voting district. The position was posted per Storey County policy in the local newspaper, on social media, and at the Highlands web-board.
6. **Supporting materials:** Vacancy posting.
7. **Fiscal impact:** None on local government.

Funds Available: Fund: _____ Comptroller

8. **Legal review required:** _____ District Attorney

9. **Reviewed by:**
____@____ Department Head Department Name:
____ County Manager Other agency review: _____

10. **Board action:**
☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

Agenda Item No.

Enclosure A: Public vacancy posting.

STOREY COUNTY PUBLIC NOTICE **PLANNING COMMISSIONER VACANCY**

Precinct 5 (Highlands District)

Position: Storey County Planning Commissioner to represent Precinct 5 (Highlands including Virginia City Highlands, Highlands Ranches, and Virginia Ranches). All interested parties must live within this voting district. The Planning Commission is an advisory body to the Board of County Commissioners. It is responsible for directing the short- and long-range growth and development of the county through maintenance and implementation of the county master plan, zoning ordinances, and other applicable land-use policies. It is composed of seven commissioners who serve two or more times per month on the body and who are compensated pursuant to NRS 278.040. Each commissioner is appointed by the Board of County Commissioners to serve at its pleasure for a four year term with possible re-appointment following expiration of the term.

Preferred Qualifications: A Planning Commissioner's primary duty is to make land-use decisions that are consistent with the policies and plans, including the county master plan, formally adopted by the Board of County Commissioners. Therefore, the first priority of a Planning Commissioner is to have strong decision-making skills and develop knowledge of county policies and applicable Nevada Revised Statutes. It is not critical to have training in the fields of planning, architecture, law, civil engineering, geology, economics, or demography; these are skills that are available to the commissioner from staff, consultants, and applicants. The Planning Commissioner's job is to weigh input given in staff reports and other professional reports, meeting testimonies, and other correspondence. A Planning Commissioner is like a judge who renders decisions based on the testimony of experts and others who appear as witnesses in a trial. Minimum qualifications of a Planning Commissioner include: a willingness and ability to research and report on issues, programs, and policies related to local land-use matters; ability to attend afternoon and night meetings on a regular basis; ability to sustain harmonious working relationships with commission members, the Board of County Commissioners, staff, residents, applicants, and the public; ability to act within the ethical standards set forth by NRS and NAC; and willingness to expand knowledge related to land-use planning. The new-appointee must successfully pass a criminal background investigation.

Letter of Interest: All interested parties must submit a letter of interest showing qualifications and reason for applying for the appointment. An official job application is not necessary.

Closing Date: Letters of interest (originals) must be received by the Storey County Human Resources Office, Storey County Courthouse, 26 South "B" Street (P.O. Box 176), Virginia City, NV 89440 by 5:00 p.m., Wednesday, August 9, 2017. Please contact 775.847.0968 for further questions.

Tentative Appointment Date: The Board of County Commissioners may consider letters of interest at its August 15, 2015, regularly scheduled meeting. Applicants may be asked to speak and should attend.

Storey County is an Equal Opportunity Employer. Posting dates: 07/24/17 – 08/09/17



Storey County Board of County Commissioners

Agenda Action Report

Meeting date: 8-15-17

Estimate of time required: 0 - 5

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☐

1. **Title:** Business License Second Readings -- Approval

2. **Recommended motion:** Approval

3. **Prepared by:** Melissa Field

Department: Community Development

Telephone: 847-0966

4. **Staff summary:** Second readings of submitted business license applications are normally approved unless, for various reasons, requested to be continued to the next meeting. A follow-up letter noting those to be continued or approved will be submitted prior to the Commission Meeting. The business licenses are then printed and mailed to the new business license holder.

5. **Supporting materials:** See attached Agenda Letter

6. **Fiscal impact:**

Funds Available:

Fund:

_____ Comptroller

7. **Legal review required:**

_____ District Attorney

8. **Reviewed by:**

☒ Department Head

Department Name: _____

☐ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved

☐ Denied

☐

Approved with Modifications

☐

Continued

Agenda Item No.

Storey County Community Development

Business Licensing



P O Box 526 • Virginia City NV 89440 • (775) 847-0966 • Fax (775) 847-0935 • buslic@storeycounty.org

August 7, 2017

To: Vanessa Stephens, County Clerk/Treasurer
Pat Whitten, County Manager

vstephens@storeycounty.org
PWhitten@storeycounty.org

Re: Business License Inspections
Commissioner's Meeting: **August 15, 2017**

Storey County Building Department has inspected and found that the following businesses meet code requirements necessary to operate in the county:

LICENSING BOARD SECOND READINGS:

A. A-I ELECTRIC, INC.	10 GREG ST STE #164, SPARKS NV	CONTRACTOR
B. ADL CONSTRUCTION INC	5301 LONGLEY LANE H-116, RENO, NV	CONTRACTOR
C. ATSI ROBOTICS NEVADA LLC	4625 W NENSO DR 2&3, LASVEGAS, NV	PROFESSIONAL
D. B'S ANTIQUES	145 S C ST A, VC, NV	GENERAL
E. BARON GROUPE	969 RUE LOUIS BREGUET, CALAIS, FR	PROFESSIONAL
F. DYNAMIC CONCRETE CUTTING, LLC	9685 MEADOW STAR DR, RENO, NV	CONTRACTOR
G. ECS GROUP, LLC	6710 CINNAMON DR, SPARKS NV	GENERAL
H. FOREVER CHRISTMAS, INC.	88 N C ST, VC, NV	GENERAL
I. GROVES CONSTRUCTION, INC.	636 EUREKA AVE, RENO, NV	CONTRACTOR
J. GURRS ROOFING HEATING & SHEET METAL	575 S 16TH ST, SPARKS, NV	CONTRACTOR
K. HEXAGON METROLOGY, INC.	250 CIRCUIT DR NORTH KINSTOWN, RI	CONTRACTOR
L. INNOVATIVE LIGHTWEIGHT	8850 TERABYTE CT D, RENO, NV	CONTRACTOR
M. J.B. HUNT TRANSPORT, INC	ELECTRIC AVE, SPARKS, NV	CONTRACTOR
N. JIMBOY'S TACO (DBA)	4825 IDLEWILD DR, MCCARAN, NV	GENERAL
O. KUMA ENGINEERING CO. LTD	2-28-12 KOUDA, HIRAKATASHI, JP	OUT-OF-COUNTY
P. LABOR WORKS INC	1196 S ROCK BLVD A, RENO, NV	OUT-OF-COUNTY
Q. LEONI ENGINEERING PRODUCTS & SERVICE	100 KAY INDUSTRIAL DR, LAKE ORIENT, MI	PROFESSIONAL
R. MACKAY MANSION MUSEUM	291 S D STREET, VC, NV	GENERAL
S. MILES ARCHITECTURAL GROUP	10800 SAND HOLLOW CRT, RENO, NV	PROFESSIONAL
T. MIME USA, LLC	56 MEADOW LARK LANE, BELLA MEAD, NJ	GENERAL
U. MOTOR CITY PROGRAMMING	21272 DANBURY, CLINTON TOWNSHIP, MI	CONTRACTOR
V. ONE SOURCE WATER, LLC	8 TWO MILE ROAD, FARMINGTON, CT	GENERAL
W. PEAK TECHNICAL SERVICES	583 EPSILON DR, PITTSBURGH, PA	GENERAL
X. S & S TOOL & SUPPLY, INC	2700 MAXWELL WAY, FAIRFIELD, CA	GENERAL
Y. SILVER PEAK CONSTRUCTION SERVICES	748 S, MEADOWS PKWY A9292, RENO, NV	CONTRACTOR
Z. SINGLE-PLY SYSTEMS INC	909 APOLLO RD, EAGAN, MN	CONTRACTOR
AA. SPIROFLOW AUTOMATION SOLUTIONS, INC	1609 AIRPORT RD, MONROE, NC	PROFESSIONAL
BB. SPRINGER INDUSTRIAL EQUIPMENT, INC	3164 N COLORADO ST, MESA, AZ	OUT-OF-COUNTY
CC. THERMA-TRON-X, INC.	1155 S NEENAH AVE, STRUGEON BAY, WI	CONTRACTOR
DD. VIS-TECH, LLC	833 MAPLE AVE, HOLLAND, MI	PROFESSIONAL
EE. ZION ROBOTICS & CONTROLS, LLC	924 N BLACKS CORNER RD, IMLAY CITY, MI	CONTRACTOR

Storey County Community Development

Business Licensing



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FF.	CACHE VALLEY ELECTRIC	875 N 1000 WEST, LOGAN, UT	CONTRACTOR
GG.	CHART LIFECYCLE INC	8665 NEW TRAILS DR 100, THE WDLDS, TX	OUT-OF-COUNTY
HH.	CHOLLAR MINE 1859, LLC	615 F ST, VC, NV	GENERAL
II.	CNA ENGINEERING, INC.	2575 VALLEY RD, SACRAMENTO, CA	PROFESSIONAL
JJ.	COMAU, LLC	21000 TELEGRAPH RD, SOUTHFIELD, MI	CONTRACTOR
KK.	CUSTOM PAINTING & DECORATING, INC.	254 E GLENDALE AVE, SPARKS, NV	CONTRACTOR

cc: Community Development
Assessor's Office
Tourism Office

Planning Department
Fire Department
Comptroller's Office

Sheriff's Office
Commissioners' Office
Dispatch