



STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

1/2/2018 10:00 A.M.

26 SOUTH B STREET, VIRGINIA CITY, NEVADA

AGENDA

MARSHALL MCBRIDE
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

JACK MCGUFFEY
VICE-CHAIRMAN

LANCE GILMAN
COMMISSIONER

VANESSA STEPHENS
CLERK-TREASURER

Members of the Board of County Commissioners also serve as the Board of Fire Commissioners for the Storey County Fire Protection District, Storey County Brothel License Board, Storey County Water and Sewer System Board and the Storey County Liquor and Gaming Board and during this meeting may convene as any of those boards as indicated on this or a separately posted agenda.

All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, and without an extensive hearing. Pursuant to NRS 241.020 (2)(d)(6) Items on the agenda may be taken out of order, the public body may combine two or more agenda items for consideration, and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting. The Commission Chair reserves the right to limit the time allotted for each individual to speak.

All items include discussion and possible action to approve, modify, deny, or continue unless marked otherwise.

1. **CALL TO ORDER REGULAR MEETING AT 10:00 A.M.**
2. **PLEDGE OF ALLEGIANCE**
3. **ELECTION OF CHAIRMAN TO THE STOREY COUNTY BOARD OF
COMMISSIONERS FOR THE TERM OF ONE YEAR Pursuant to Storey County Code
2.04.008**

4. **ELECTION OF VICE CHAIRMAN TO THE STOREY COUNTY BOARD OF COMMISSIONERS FOR THE TERM OF ONE YEAR Pursuant to Storey County Code 2.04.008**

5. **DISCUSSION/POSSIBLE ACTION:**

Approval of the Agenda for January 2, 2018.

6. **CONSENT AGENDA**

- I Consideration of re-appointment of Dr. James C. McLennan to serve as County Health Officer per NRS 439.310.
- II For possible action, update to Storey County Administrative Policies and Procedures including 100 Personnel Policies and Acknowledgments, 101 Administrative Directive, 102 Computing Time for Notice, 103 Employee changes of Address, 104 Personnel Files Contents, 105 Personnel Files Confidential Information, 106 Disposal of Personnel Records, 501 Worktime and Workweek, 502 Pay Periods, 503 Overtime, 504 Rate of Pay, 505 Longevity Pay, 506 Acting and FTO pay, 507 Step Advancement, 601 Holidays, 602 Annual Leave, 603 Sick Leave, 604 Catastrophic Leave, 606 Leave Without Pay, 608 Bereavement Leave, 610 Emergency Conditions, 611 Leave for Parents, 612 Leave for Nursing Mothers, 701 Health Insurance Coverage, 702 Life Insurance Coverage, 703 Retirees, 704 Retiree Health Benefits, 705 Workers' Compensation and Transitional Duty, 706 Education Assistance, 901 Performance Management, and Policy 1002 Definitions.
- III For possible action, Approval of payroll claims in the amount of \$1,084,574.77 and accounts payable claims in the amount of \$3,637,520.11.
- IV For possible action, approval of Business Licenses Frist Readings:
 - A. AIR GUYS LLC - General / 1211 Avian Dr. ~ Sparks, NV
 - B. NEW ELECTRIC STERLING HEIGHTS LLC- General / 6475 19 ½ Mi. ~ Sterling Hghts, MI
 - C. URTON LTD - Contractor / 1512 Hwy 395 N ~ Gardnerville, NV
 - D. SUGINO CORP - General / 1380 Hamilton Pkwy ~ Itasca, IL
 - E. LIBERTY INDUSTRIAL GROUP INC - Contractor / 1132 S 500 W ~ Salt Lake City, UT
 - F. AQ&B, LLC - General / 5470 Sidehill Dr ~ Sun Valley, NV
 - G. KYYBA, INC - General / 28230 Orchard Lk ~ Farmington Hills, MI
 - H. YBD TECH MOVING, LLC - General / 1 East First St ~ Reno, NV
 - I. SHRED IT USA - General / 28161 N. Keith Dr - Lake Forest, IL
 - J. COMSTOCK COPYWRITING - General / 21335 Saddleback ~ VC Highlands, NV
 - K. GO SOLAR GROUP, LLC - Contractor / 4892 S Commerce Dr ~ Murray, UT
 - L. TANAMERA CONSTRUCTION, LLC - Contractor / 5560 Longley Ln ~ Reno, NV
 - M. GULF COAST PROTECTIVE WRAP, LLC - General / 5301 Longley Ln ~ Reno, NV

N. MASKINE LLC - General / 704 Mill Rd ~ Webster, IN
 O. THE JAMO TRUCK, LLC - General / 1416 Canyon Creek ~ Reno, NV
 P. AMAZON.COM.KYDC, LLC - General / 410 Terry Ave N ~ Seattle, WA
 Q. COSCO FIRE PROTECTION INC - Contractor / 3620 W. Reno ~ Las Vegas, NV
 R. COMSTOCK CRITTER TAXIDERMY - Home Business / 2247 S. Main St ~
 Virginia City, NV
 S. THERMAL RESOURCE SALES, INC - General / 750 Yellow Pine Rd ~ Reno, NV
 T. ACCO ENGINEERED SYSTEMS, INC - Contractor / 6265 San Fernando ~
 Glendale, CA
 U. TESLA, INC - General / 3550 Deer Cr Rd ~ Palo Alto, CA
 V. APPLIED MANUFACTURING TECHNOLOGIES LLC - 219 Kay Industrial Dr ~
 Orion, MI
 W. CALIFORNIA-NEVADA ILLUMINATION, INC - General / 4000 Executive
 Pkwy ~ San Ramon, CA
 X. QUALITY TELECOM CONSULTANTS, INC - Contractor / 3740 Cincinnati Ave
 ~ Rocklin, CA
 Y. EAGLE NEST PARTNERS - General / 2255 Green Vista ~ Sparks, NV
 Z. ELWEMA AUTOMOTICE GMBH - General / 21 Schneider-Strasse 21 ~
 Ellwanger Wagst, Germany
 AA. SPARKS ELECTRIC MOTOR REPAIR, LLC - General / 845 Marietta Way ~
 Sparks, NV
 BB. INMAN'S JEWELRY - Home Business / 204 Wagon Wheel ~ Dayton, NV
 CC. BOURQUE ENTERPRISES - General / 5017 S 36th St ~ Phoenix, AZ

7. DISCUSSION/POSSIBLE ACTION:

Resolution 18-480, honoring In memoriam Susanne (Sue) Ayres Graves of Virginia City.

8. DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports

9. BOARD COMMENT (No Action - No Public Comment)

10. DISCUSSION/POSSIBLE ACTION:

Review and possible approval of Storey County Audited Financial Statements for the year ended June 30, 2017.

11. DISCUSSION/POSSIBLE ACTION:

2018 Appointments to serve on State, County and Regional Boards:

1. Safety Committee - Vanessa Stephens - Chair (No Change)
2. Legislative Representative - Marshall McBride with all others, including staff as needed (No Change)
3. Historic Fourth Ward School and Museum Board - Jack McGuffey (No Change)
4. NACO - Jack McGuffey with Austin Osborne as alternate (No Change)
5. Nevada Works - Lance Gilman with Austin Osborne as alternate (No Change)

6. Virginia City Senior Center – Cherie Nevin (No Change)
7. Lockwood Senior Center – Lance Gilman and Cherie Nevin (No Change)
8. St. Mary’s Art Center – Jack McGuffey with Cherie Nevin as alternate (No Change)
9. Western Nevada Development District – Austin Osborne (No Change)
10. Carson Water Subconservancy District – Austin Osborne with Kathy Canfield as alternate (No Change)
11. State Land Use Planning Advisory Council – Austin Osborne with Kathy Canfield as alternate (No Change)
12. Natural Resources Conservation District (USDA) – Kathy Canfield with Austin Osborne as alternate (Was Dean Haymore)
13. Truckee River Flood Management Authority (Technical Advisory Committee) – Lance Gilman with Austin Osborne and Kathy Canfield as alternates (No Change)
14. Comstock Historic District – Marshall McBride (No Change)
15. Nevada Commission for the Reconstruction of the V& T Railway – Jack McGuffey (No Change)
16. Virginia City Tourism Commission – Lance Gilman as Commissioner designate (No Change)
17. Oversight of Fire and Public Works – Marshall McBride (No Change)
18. Economic Development
 - a. EDAWN – Pat Whitten (No Change)
 - b. NNDA – Lance Gilman and Austin Osborne as alternate (No Change)
19. Storey County Wildlife Advisory Board – Confirming continued appointments of Greg Hess Sr., Greg “Bum” Hess, Jim Clark Rob Dufresne and Rich Bacus (No Change)
20. Washoe-Storey Conservation District – Kathy Canfield with Austin Osborne as alternate (No Change)

12. DISCUSSION/POSSIBLE ACTION:

Consideration of letters of interest for reappointment of a planning commissioner or appointment of new planning commissioner to serve a term representing Precinct 2 Virginia City/Gold Hill position on the Storey County Planning Commission.

13. DISCUSSION/POSSIBLE ACTION:

Approval and acceptance of a National Park Service Historic Preservation Grant (HPF) award for \$80,000.00 to assist the St. Mary's Art Center with a building and Site Assessment Project and the Comstock Cemetery Foundation with the Visitor Center Porch Rehabilitation Project.

14. DISCUSSION/POSSIBLE ACTION:

Approval of rights-of-way license agreement for power line transmission granted to Switch Business Solutions, LLC.

15. DISCUSSION/POSSIBLE ACTION:

USA Parkway Tower Project Inter-Local Agreement.

16. **DISCUSSION/POSSIBLE ACTION:**

Virginia City Tourism Commission Appointments:

- a. Appointment of Corrado DeGasperi, with the Gold Hill Hotel, to the vacant "Hotel" seat on the Virginia City Tourism Commission effective January 2, 2018.
- b. Reappointment of Ron Gallagher (at-large position) and Angelo Petrini (business district representative)

17. **RECESS TO CONVENE AS THE STOREY COUNTY BROTHEL LICENSE BOARD**

18. **DISCUSSION/POSSIBLE ACTION:**

Work card appeal for Justine Hadera.

19. **DISCUSSION/POSSIBLE ACTION:**

Work card appeal for Jason Pillmore.

20. **DISCUSSION/POSSIBLE ACTION:**

Work card appeal for Mikala Enriquez.

21. **DISCUSSION/POSSIBLE ACTION:**

Discussion of a potential change to the County Code and a proposed process for consultation with County Staff regarding such a change. Requested by Donny Gilman and Joey Gilbert.

22. **ADJOURN TO RECONVENE AS THE STOREY COUNTY BOARD OF COMMISSIONERS**

23. **DISCUSSION/POSSIBLE ACTION:**

Second reading for General Business License. Applicant is Jonathan Deitrich, owner of a home based business, The Supply SGT, at 450 S E St., Virginia City, NV.

24. **DISCUSSION/POSSIBLE ACTION:**

First Reading of Ordinance No. 18-279 amending Storey County Code Title 16 Subdivisions to adopt new codes for land subdivisions, parcel maps, division of land into large parcels, surety requirements, land readjustments, boundary line adjustments, and reversions to acreage/lot consolidations. In addition to provisions of the NRS, any person may complete and return to the Board or Planning Commission a statement supporting or opposing the proposed amendments to the county code. Additional information may be obtained from the Planning Department at 775-847-

1144 or planning@storeycounty.org. This item will be continued to the January 16, 2018 Commission meeting to be convened at 10:00am in the Storey County District Courtroom in Virginia City, NV.

25. DISCUSSION/POSSIBLE ACTION:

First Reading of Ordinance No. 18-278 amending Storey County Code Title 17 Zoning, including Chapter 17.56 Planned Unit Developments to revise the procedure for approval and standards of planned unit developments. In addition to provisions of the NRS, any person may complete and return to the Board or Planning Commission a statement supporting or opposing the proposed amendments to the county code and zoning ordinance. Additional information may be obtained from the Planning Department at 775-847-1144 or planning@storeycounty.org. This item will be continued to the January 16, 2018 Commission meeting to be convened at 10:00am in the Storey County District Courtroom in Virginia City, NV.

26. DISCUSSION/POSSIBLE ACTION:

First Reading of Ordinance No. 18-280 amending Storey County Code Title 17 Zoning including chapters 17.03 Administrative Provisions, 17.10 Definitions, 17.12 General Provisions, 17.15 Public Zone, 17.24 Agriculture Zone, 17.28 Commercial Zone, 17.30 Commercial-Residential Zone, 17.32 Forestry Zone, 17.34 Light Industrial Zone, 17.35 Heavy Industrial Zone, 17.40 Estate Zone, 17.44 Special Planning Review Zone; and 17.84 Signs and Billboards. In addition to provisions of the NRS, any person may complete and return to the Board or Planning Commission a statement supporting or opposing the proposed amendments to the county code and zoning ordinance. Additional information may be obtained from the Planning Department at 775-847-1144 or planning@storeycounty.org. This item will be continued to the January 16, 2018 Commission meeting to be convened at 10:00am in the Storey County District Courtroom in Virginia City, NV.

27. DISCUSSION/POSSIBLE ACTION:

First Reading of Ordinance No. 18-281 amending Storey County Code Title 17 Zoning including Chapter 17.06 Nonconforming Uses pertaining to legally nonconforming uses and adding language pertaining to substandard development. In addition to provisions of the NRS, any person may complete and return to the Board or Planning Commission a statement supporting or opposing the proposed amendments to the county code and zoning ordinance. Additional information may be obtained from the Planning Department at 775-847-1144 or planning@storeycounty.org. This item will be continued to the January 16, 2018 Commission meeting to be convened at 10:00am in the Storey County District Courtroom in Virginia City, NV.

28. DISCUSSION/POSSIBLE ACTION:

First Reading of Ordinance No. 18-282 amending Storey County Code Title 17 Zoning including Chapter 17.03 Administrative Provisions to revise the procedure for the

expiration of development permits. In addition to provisions of the NRS, any person may complete and return to the Board or Planning Commission a statement supporting or opposing the proposed amendments to the county code and zoning ordinance. Additional information may be obtained from the Planning Department at 775-847-1144 or planning@storeycounty.org. This item will be continued to the January 16, 2018 Commission meeting to be convened at 10:00am in the Storey County District Courtroom in Virginia City, NV.

29. DISCUSSION/POSSIBLE ACTION:

First Reading of Ordinance No. 18-276 amending Storey County Code Title 17 Zoning to provide for design criteria and improvement standards for certain types of development and a design review process with review by the planning director with appeal to the planning commission and board. In addition to provisions of the NRS, any person may complete and return to the Board or Planning Commission a statement supporting or opposing the proposed amendments to the county code and zoning ordinance. Additional information may be obtained from the Planning Department at 775-847-1144 or planning@storeycounty.org. This item will be continued to the January 16, 2018 Commission meeting to be convened at 10:00am in the Storey County District Courtroom in Virginia City, NV.

30. DISCUSSION/POSSIBLE ACTION:

Approval of Resolution No. 18-481 determining and consolidating all planning fees, including removing certain fees from code and placing them into resolution. This item will be continued to the January 16, 2018 Commission meeting to be convened at 10:00am in the Storey County District Courtroom in Virginia City, NV.

31. DISCUSSION/POSSIBLE ACTION:

Approval of Resolution No. 18-474 to the Board of County Commissioners with recommendation by the Planning Commission adopting a design criteria and improvement manual setting forth certain development and design standards and guidelines for residential and non-residential planned unit developments, multi-family residential complexes, and other uses. This item will be continued to the January 16, 2018 Commission meeting to be convened at 10:00am in the Storey County District Courtroom in Virginia City, NV.

32. DISCUSSION/POSSIBLE ACTION:

Division of Large Parcels Map 2017-055 by Tahoe Reno Industrial Center. The applicant is requesting a Division of Land into Large Parcels, File 2017-055. One existing large parcel over 40 acres will be divided into a total of three large parcels over 40 acres. The subject property extends west from USA Parkway, having Assessor's Parcel Number 004-171-16, Storey County, Nevada. The project is a division of Parcel 2016-25 as shown on Record of Survey Map No. 125044, and as

described in Document Number 125418, within portions of Sections 28, 31, 32, 33 & 34, T19N, R23E, M.D.M.

33. DISCUSSION/POSSIBLE ACTION:

Division of Large Parcels Map 2017-054 by Tahoe Reno Industrial Center. The applicant is requesting a Division of Land into Large Parcels, File 2017-054. One existing large parcel over 40 acres will be divided into a total of three large parcels over 40 acres. The project is a division of parcel 2016-24 as shown on Record of Survey Map No. 125044, and as described in Document Number 125418, within portions of Sec. 1, 2, 3, 10, 11, 12, 13, 14, 15, 22, 23, 27 & 28, T19N, R24E, M.D.M. The subject property is located along USA Parkway at the Storey/Lyon County line and extends northeast along the county boundary, having Assessor's Parcel Number 004-171-14, Storey County, Nevada.

34. DISCUSSION/POSSIBLE ACTION:

Business Licenses Second Readings:

- A. TACTICAL CONTROLS - General / 943 W. Overland Rd ~ Meridian, ID
- B. VERTECH INDUSTRIAL SYSTEMS, LLC - General / 4409 E. Baseline Rd ~ Phoenix, AZ
- C. ZERO CHAOS - General / 420 S. Orange Ave ~ Orlando, FL
- D. EXPRESS JANITORIAL - General / 418 S. Rock Blvd ~ Sparks, NV
- E. DELTA MOLD - General / 9415 Stockport Pl. ~ Charlotte, NC
- F. HDR - General / 6805 Double R Blvd ~ Reno, NV
- G. APEX - General / 4400 Cox Rd ~ Glen Allen, VA
- H. CONCRETE VALUE CORP OF NEVADA - General / 695 Edison Way ~ Reno, NV
- I. JOHN GHILIERI - Contractor / 3455 Thornhill Ct ~ Reno, NV
- J. MY FRIENDS - General / 2995 Scottsdale Rd ~ Reno, NV
- K. MOORE THAN LOCKS - General / 7565 Halifax Dr. ~ Reno, NV
- L. SILVER SAGE WATER CO, LLC - General / 129 Ashley Way ~ Reno, NV
- M. KNA SOLUTIONS LLC - General / 2035 Sunset Lade Rd ~ Newark, DE
- N. FIRE EXTINGUISHER SERVICE CENTER - Contractor / 260 Freeport Blvd ~ Sparks, NV
- O. EDDIE CAN DO - Handyman / 44 "G" St. ~ Virginia City, NV
- P. ELRINGKLINGER SILICON VALLEY, INC - General / 2 Max-Eym-Strasse ~ Dettingen Erms, Germany
- Q. NORTHSTAR ELEMENTS, LLC - General / 1215 Alexandria ~ McCarran, NV
- R. PEARLY CAKES MERCANTILE - General / 465 S "C" St ~ Virginia City, NV
- S. PAC VAN INC. - General / 9155 Harrison Park Ct. ~ Indianapolis, IN
- T. SAN-EI TECH LTD. - General / 7-1-15 Kashiwa ~ Chiba, Japan
- U. RAPID CONSTRUCTION INC - Contractor / 3072 Research Way ~ Carson City, NV
- V. PRECIOUSE HOLDING, DBA: BAM!DOG HOT DOGS - General/1795 Laurel Ridge ~ Reno, NV

W. SOFTWARE SPECIALISTS INC – General/ 401 Smith Dr ~ Cranberry Township, PA

X. PRISM SYSTEMS SOFTWAREM, INC – General / 200 Virginia St ~ Mobile, AL

Y. ESC, Inc. - General / 1922 N. Broadway Ave ~ Springfield, MO

Z. CALLE TACOS – General / 2880 Kieztke Ln ~ Reno, NV

35. **PUBLIC COMMENT (No Action)**

36. **ADJOURNMENT**

37. **New Agenda Section**

NOTICE:

- Anyone interested may request personal notice of the meetings.
- Agenda items must be received in writing by 12:00 noon on the Monday of the week preceding the regular meeting. For information call (775) 847-0969.
- Items may not necessarily be heard in the order that they appear.
- Public Comment will be allowed at the end of each meeting (this comment should be limited to matters not on the agenda). Public Comment will also be allowed during each item upon which action will be taken on the agenda (this comment should be limited to the item on the agenda). Time limits on Public Comment will be at the discretion of the Chairman of the Board. Please limit your comments to three minutes.
- Storey County recognizes the needs and civil rights of all persons regardless of race, color, religion, gender, disability, family status, or nation origin.
- In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners' Office in writing at PO Box 176, Virginia City, Nevada 89440.

CERTIFICATION OF POSTING

I, Vanessa Stephens , Clerk to the Board of Commissioners, do hereby certify that I posted, or caused to be posted, a copy of this agenda at the following locations on or before 12/26/2017; Virginia City Post Office at 132 S C St, Virginia City, NV, the Storey County Courthouse located at 26 S B St, Virginia City, NV, the Virginia City Fire Department located at 145 N C St, Virginia City, NV, the Virginia City Highlands Fire Department located a 2610 Cartwright Rd, VC Highlands, NV and Lockwood Fire Department located at 431 Canyon Way, Lockwood, NV.

By 
Vanessa Stephens Clerk-Treasurer



Storey County Board of County Commissioners Agenda Action Report

Meeting date: January 2, 2018

Estimate of time required: 10-15 minutes

Agenda: Consent ☒ Regular agenda ☐ Public hearing required ☐

1. **Title:** Consideration of re-appointment of Dr. James C. McLennan to serve as County Health Officer per NRS 439.310.
2. **Recommended motion:** Move to approve the re-appointment of Dr. James C. McLennan to serve as the replacement County Health Officer per NRS 439.310
3. **Prepared by:** Cherie Nevin

Department: Community Services

Telephone: 847-0986

4. **Staff summary:** NRS requires each County to establish a County Board of Health consisting of County Commissioners, the Sheriff and the County Health Officer. Historically, the role of our County Health Officer and Board has been mostly limited to compliance with NRS 439.550 which mandates addressing the immunization of children in our public schools and childcare facilities. We are requesting the re-appointment of Dr. James C McLennan to serve as the Health Officer for Storey County. Upon hopeful confirmation of your appointment, Dr. McLennan will review the Storey County School District's Immunization Schedule as recommend by the School Nurse. Dr. McLennan will be compensated at a rate of \$500.00 per month for his services for a total cost of \$6,000.00 annually.
5. **Supporting materials:** Contract for Services of Independent Contractor
6. **Fiscal impact:**

Funds Available: **YES**

Fund: **001-116-57012** AK Comptroller

7. **Legal review required:**

LL District Attorney

8. **Reviewed by:**

CMV Department Head

Department Name: Commissioner's Office

AK County Manager

Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. **6I**

CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR

A CONTRACT BETWEEN

STOREY COUNTY
FOR AND ON BEHALF OF STOREY COUNTY
(COUNTY)

AND

DR. JAMES C MCLENNAN, MD
(CONTRACTOR)

WHEREAS, Storey County (hereinafter County), a political subdivision of the State of Nevada, from time to time requires the services of independent contractors; and

WHEREAS, it is deemed that the services of JAMES C MCLENNAN, MD (hereinafter Contractor) herein specified are both necessary and desirable and in the best interests of County; and

WHEREAS, Contractor represents that it is duly qualified, equipped, staffed, ready, willing and able to perform and render the services as the Storey County Health Officer hereinafter described;

NOW, THEREFORE, in consideration of the agreements herein made, the parties mutually agree as follows:

1. EFFECTIVE DATE OF CONTRACT. This contract shall be effective January 1, 2018 through December 31, 2020.

2. INDEPENDENT CONTRACTOR STATUS. The parties agree that Contractor, his associates and employees shall have the status of an independent contractor. As an independent contractor, Contractor is not a Storey County employee and that there shall be no:

- (1) Withholding of income taxes by the County;
- (2) Industrial insurance coverage provided by the County;
- (3) Participation in group insurance plans which may be available to employees of the County;
- (4) Participation or contributions by either the independent contractor or the County to the public employees' retirement system;
- (5) Accumulation of vacation leave or sick leave;
- (6) Unemployment compensation coverage provided by the County if the requirements of NRS 612.085 for independent contractors are met.

3. RIGHTS. Contractor and County agree to the following rights consistent with an independent contractor relationship:

- a. Contractor has the right to perform services for others during the term of this Agreement.
- b. Contractor has the sole right to control and direct the means, manner and method

by which the services required by this Agreement will be performed.

c. Contractor shall not be assigned a work location on County premises.

d. Contractor, at Contractor's sole expense, will furnish all equipment and materials used to provide the services required by this Agreement.

e. Contractor, at Contractor's sole expense, has the right to hire assistants as subcontractors, or to use Contractor's employees to provide the services required by this Agreement.

f. Contractor or Contractor's employees or contract personnel shall perform the services required by this Agreement, and Contractor agrees to the faithful performance and delivery of described services in accordance with the time frames contained herein; County shall not hire, supervise or pay any assistants to help Contractor.

g. Neither Contractor nor contractor's employees or contract personnel shall receive any training from County in the skills necessary to perform the services required by this Agreement.

h. County shall not require Contractor or Contractor's employees or contract personnel to devote full time to performing the services required by this Agreement.

Contractor further certifies the following:

i. Contractor is licensed by the State of Nevada or other political subdivision to provide similar services to other clients/customers.

j. Contractor's federal tax identification number is 20-2744902

k. Contractor understands that it is solely responsible to pay any federal and state taxes and/or any social security or related payments applicable to money received for services provided under the terms of this contract. Contractor understands that an IRS Form 1099 will be filed by County for all payments County makes to Contractor.

4. INDUSTRIAL INSURANCE. Contractor shall, as a precondition to the performance of any work under this contract and as a precondition to any obligation of the County to make any payment under this contract, provide the County with a work certificate and/or a certificate issued by a qualified insurer in accordance with NRS 616B.627. Contractor also shall, prior to commencing any work under the contract, complete and provide the following written request to a qualified insurer:

James C McLennan, MD has entered into a contract with Storey County to perform work from January 1, 2018 to December 31, 2020 and requests that the insurer provide to Storey County 1) a certificate of coverage issued pursuant to NRS 616B.627 and 2) notice of any lapse in coverage or nonpayment of coverage that the contractor is required to maintain. The certificate and notice should be mailed to:

Storey County Manager
Post Office Box 176
Virginia City, Nevada 89440

Contractor agrees to maintain required workers compensation coverage throughout the entire term of the contract. If contractor does not maintain coverage throughout the entire term of the contract, contractor agrees that County may, at any time the coverage is not maintained by contractor, order the contractor to stop work, suspend the contract, or terminate the contract. For each six month period this contract is in effect, contractor agrees, prior to the expiration of the six month period, to provide another written request to a qualified insurer for the provision of a certificate and notice of lapse in or nonpayment of coverage. If contractor does not make the request or does not provide the certificate before the expiration of the six month period, contractor agrees that County may order the contractor to stop work, suspend the contract, or terminate the contract.

Contractor agrees to maintain required workers compensation coverage throughout the entire term of the contract. If Contractor does not maintain coverage throughout the entire term of the contract, Contractor agrees that Storey County may, at any time the Contractor does not maintain coverage, order the Contractor to stop work, suspend the contract, or terminate the contract. For each six-month period this contract is in effect, Contractor agrees, prior to the expiration of the six-month period, to provide another written request to a qualified insurer for the provision of a certificate and notice of lapse in or nonpayment of coverage. If Contractor does not make the request or does not provide the certificate before the expiration of the six-month period, Contractor agrees that Storey County may order the Contractor to stop work, suspend the contract, or terminate the contract.

Contractor may, in lieu of furnishing a certificate of an insurer, provide an affidavit indicating that he is a sole proprietor and that:

- A. In accordance with the provisions of NRS 616B.659, has not elected to be included within the terms, conditions and provisions of chapters 616A to 616D, inclusive, of NRS; and
- B. Is otherwise in compliance with those terms, conditions and provisions

5. MEDICAL LICENSE. Contractor agrees to maintain their medical license(s) in active status and good standing for the State of Nevada during the term of this Contract. Failure to maintain these licenses will result in immediate termination of this contract. Any complaints filed against Contractor arising out of their duties as a medical provider must be reported to the County within ten days of being filed with an appropriate medical licensing board. Copies the medical licenses must be sent to the Storey County Manager and the Storey County Social Services.

6. GENERAL LIABILITY INSURANCE. Storey County's liability coverage will extend to the Storey County Health Officer as an officer of Storey County while acting within the course and scope of his/her duties as such. Storey County Health Officer's coverage by virtue of this written contract includes coverage such as is included in Storey County's liability coverage including general or automobile liability and wrongful acts as defined in the policy form, but only with respect to operations by or on behalf of Storey County as Storey County Health Officer. Coverage does not apply to any liability arising in any private capacity as a physician out of the rendering of or failure to render professional services (including furnishing of food or beverages in connection therewith) including medical, surgical, dental x-ray or nursing service or treatment and furnishing or dispensing of drugs or medical, dental or surgical supplies.

7. MEDICAL MALPRACTICE INSURANCE. Contractor agrees to acquire and maintain medical malpractice insurance in the minimum amount of \$1,000,000 during the term of this contract. Proof of medical malpractice insurance must be sent to the Storey County Manager and the Storey County Social Services. Such proof of medical malpractice insurance must be provided at least annually throughout the term of this contract and Storey County must be notified at least 30 days in advance of any cancellation or nonrenewal of such insurance.

8. SERVICES TO BE PERFORMED. The parties agree that the services to be performed are as follows: the Contractor will serve as the Storey County Health Officer pursuant to Storey County Code 2.14 and NRS 439.280-360 as specified in Attachment A.

9. PAYMENT FOR SERVICES. Contractor agrees to provide the services set forth in Attachment A at a cost not to exceed \$500 per month and a total cost of \$6,000 annually. Contractor shall be responsible for all other expenses incurred while performing services under this Agreement, including without limitation licenses fees, memberships and dues; automobile and other travel expenses; insurance premiums; and all salary, expenses and other compensation paid to Contractor's employees or contract personnel Contractor hires to perform the services described by this Agreement.

10. TERMINATION OF CONTRACT. This contract may be revoked without cause by either party prior to the date set forth in paragraph (2), provided that a revocation shall not be effective until 30 days after a party has served written notice upon the other party. The Contractor shall submit invoices for work performed to the date notice was given.

11. CONSTRUCTION OF CONTRACT. This contract shall be construed and interpreted according to the laws of the State of Nevada. Any dispute regarding this Contract shall be resolved by binding arbitration, with an arbiter selected from a list maintained by the Nevada Supreme Court of senior/retired judges, with both parties to pay their own attorney fees. If the parties cannot agree on an arbiter, then the party defending the controversy shall make the ultimate decision on the arbiter. There shall be no presumption for or against the drafter in interpreting or enforcing this Contract.

12. COMPLIANCE WITH APPLICABLE LAWS. Contractor shall fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of this contract, including, but not limited to, all federal, state, and local accounting procedures and requirements and all immigration and naturalization laws

13. ASSIGNMENT. Contractor shall neither assign, transfer nor delegate any rights, obligations or duties under this contract without the prior written consent of the County.

14. COUNTY INSPECTION. The books, records, documents and accounting procedures and practices of Contractor related to this contract shall be subject to inspection, examination and audit by the County.

15. DISPOSITION OF CONTRACT MATERIALS. Any books, reports, studies, photographs, negatives or other documents, data, or other materials prepared by or supplied to Contractor in the performance of its obligations under this contract shall be the exclusive property of the County and all such materials shall be remitted and delivered, at Contractor's expense, by Contractor to the County upon completion of the project, or termination or cancellation of this contract.

16. PUBLIC RECORDS LAW. Contractor expressly agrees that all documents ever submitted, filed, or deposited with the County by Contractor, unless designated as confidential by a specific statute of the State of Nevada, shall be treated as public records pursuant to NRS Ch. 239 and shall be available for inspection and copying by any person, as defined in NRS § 0.039, or any governmental entity.

17. INDEMNIFICATION. Contractor agrees to indemnify and save and hold the County, its agents and employees harmless from any and all claims, causes of action or liability arising from the performance of this contract by Contractor or Contractor's agents or employees.

18. MODIFICATION OF CONTRACT. This contract constitutes the entire contract between the parties and may only be modified by a written amendment signed by the parties and approved by the Board of County Commissioners.

19. NOTICES. All notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given 3 days after mailing by United States, postage prepaid, first class mail addressed to the other party at the addresses set forth below:

FOR COUNTY:

Storey County
P.O. Box 176
Virginia City, Nevada 894440
(775) 847-0968
Fax: (775) 847-0949

FOR CONTRACTOR:

James C. McLennan, MD
513 Hammill Lane
Reno, Nevada 89511
(775) 358-3522

20. INCORPORATED DOCUMENTS. The parties agree that this Agreement incorporates the Health Information Portability and Accountability Act attached as Attachment B.

22. NO APPROPRIATION OF FUNDS. All payments and services provided under this agreement are contingent upon the availability of the necessary public funding. In the event that Storey County does not receive the funding necessary to perform in accord with the terms of this Agreement, this Agreement shall automatically terminate and all fees due and owing shall be paid.

Pat Whitten, Storey County Manager	date
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6

ATTACHMENT A

STOREY COUNTY HEALTH OFFICER DUTIES

The county health officer shall be the executive officer of the county board of health.

The county health officer is empowered to inspect for conditions that pose a threat to the health, welfare and safety of the public' may cause the reasonable and immediate abatement of such condition.

As the executive officer of the county board of health, the county health officer shall:

- a) Oversee all sanitary conditions of the county in which the board is created
- b) Make such rules and regulations as may be necessary for the prevention, suppression and control of any contagious or infectious disease dangerous to the public health.
- c) To abate nuisances in accordance with law;
- d) To establish and maintain an isolation hospital or quarantine station when necessary;
- e) To restrain, quarantine and disinfect any person sick with or exposed to any contagious or infectious disease dangerous to the public health;
- f) To appoint quarantine officers when necessary to enforce quarantine; and shall provide whatever medicines, disinfectants and provisions which may be required; and shall arrange for the payment of all debts or charges so incurred from any funds available; but each patient shall, if able, pay for his food, medicine, clothes and medical attendance;
- g) Subject to the prior review and approval of the county commission, to adopt a schedule of reasonable fees to be collected for issuing or renewing any health permit or license required to be obtained from such board pursuant to state law or ordinance adopted by any political subdivision. Such fees shall be for the sole purpose of defraying the costs and expenses of the licensing and permit procedures and investigations related thereto and not for general revenue purposes

The county health officer shall fulfill all other duties or requests as directed by the Storey County Board of Commissioners.

ATTACHMENT B

HEALTH INFORMATION PORTABILITY AND ACCOUNTABILITY ACT

1. DEFINITIONS.

- 1.1 Contractor shall mean James C McLennan, MD and his associates or employees.
- 1.2 Covered Entity shall mean Storey County.
- 1.3 Individual shall have the same meaning as the term "individual" in 45 CFR § 164.501 and shall include a person who qualifies as a personal representative in accordance with 45 CFR § 164.502(g).
- 1.4 Privacy Rule shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR part 160 and part 164, subparts A and E.
- 1.5 Protected Health Information shall have the same meaning as the term "protected health information" in 45 CFR § 164.501, limited to the information created or received by Contractor from or on behalf of Covered Entity.
- 1.6 Required by Law shall have the same meaning as the term "required by law" in 45 CFR § 164.501.
- 1.7 Secretary shall mean the Secretary of the Department of Health and Human Services or his designee.
- 1.8 Service Agreement or Agreement shall mean that certain agreement between Contractor and Covered Entity.

All other capitalized terms not defined herein shall have the meanings assigned in the Privacy Rule.

2. OBLIGATIONS AND ACTIVITIES OF CONTRACTOR.

- 2.1 Contractor agrees to not use or further disclose Protected Health Information other than as permitted or required by the Agreement or as Required by Law.
- 2.2 Contractor agrees to use appropriate safeguards to prevent use or disclosure of the Protected Health Information other than as provided for by this Agreement.
- 2.3 Contractor agrees to mitigate, to the extent practicable, any harmful effect that is known to Contractor of a use or disclosure of Protected Health Information by Contractor in violation of the requirements of this Agreement.
- 2.4 Contractor agrees to report to Covered Entity any use or disclosure of the Protected Health Information not provided for by this Agreement of which it becomes aware.
- 2.5 Contractor agrees to ensure that any agent, including a subcontractor, to whom it provides Protected Health Information received from, or created or received by Contractor on behalf of Covered Entity, agrees to the same restrictions and conditions that apply through this Agreement to Contractor with respect to such information.

2.6 Contractor agrees to provide access, at the request of Covered Entity, and in the time and manner designated by Covered Entity, to Protected Health Information in a Designated Record Set, to Covered Entity or, as directed by Covered Entity, to an Individual in order to meet the requirements under 45 CFR § 164.524.

2.7 Contractor agrees to make any amendment(s) to Protected Health Information in a Designated Record Set that the Covered Entity directs or agrees to pursuant to 45 CFR § 164.526 at the request of Covered Entity or an Individual, and in the time and manner designated by Covered Entity.

2.8 Contractor agrees to make internal practices, books, and records relating to the use and disclosure of Protected Health Information received from, or created or received by Contractor on behalf of, Covered Entity available to the Covered Entity, or at the request of the Covered Entity to the Secretary, in a time and manner designated by the Covered Entity or the Secretary, for purposes of the Secretary determining Covered Entity's compliance with the Privacy Rule.

2.9 Contractor agrees to document such disclosures of Protected Health Information and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with CFR § 164.528.

2.10 Contractor agrees to provide to Covered Entity or an Individual, in time and manner designated by Covered Entity, information collected in accordance with Section 2.9 of this Agreement, to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR § 164.528.

3. PERMITTED USES AND DISCLOSURES BY CONTRACTOR.

3.1 General Use and Disclosure Provisions: Except as otherwise limited in this I Agreement, Contractor may use or disclose Protected Health Information on behalf of, or to provide services to, a Covered Entity for the following purposes, if such use or disclosure of Protected Health Information would not violate the Privacy Rule if done by Covered Entity, or violate the minimum necessary policies and procedures of Covered Entity, for the purpose of performing the Service Agreement.

3.2 Specific Use and Disclosure Provisions:

3.2.1 Except as otherwise limited in this Agreement, Contractor may use Protected Health Information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Contractor.

3.2.2 Except as otherwise limited in this Agreement, Contractor may disclose Protected Health Information for the proper management and administration of the Contractor, provided that disclosures are required by law, or Contractor obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as required by law or for the purpose for which it was disclosed to the person, and the person notifies the Contractor of any instances of which it is aware in which the confidentiality of the information has been breached.

3.2.3 Except as otherwise limited in this Agreement, Contractor may use Protected Health Information to provide Data Aggregation services to Covered Entity as permitted by 42 CFR § 164.504(e)(2)(i)(B).

3.2.4 Contractor may use Protected Health Information to report violations of law to appropriate federal and State authorities, consistent with § 164.502(j)(1).

4. OBLIGATIONS OF COVERED ENTITY.

4.1 Covered Entity shall notify Contractor of any limitation(s) in its notice of privacy practices to the extent that such limitation may effect Contractor's use or disclosure of Protected Health Information.

4.2 Covered Entity shall provide Contractor with any changes in, or revocation of, permission by Individual to use or disclose Protected Health Information, if such changes affect Contractor's permitted or required uses and disclosures.

4.3 Covered Entity shall notify Contractor of any restriction to the use or disclosure of Protected Health Information that Covered Entity has agreed to in accordance with 45 CFR § 164.522, to the extent that the same may effect Contractor's use or disclosure of Protected Health Information.

4.4 Permissible Requests by Covered Entity: Covered entity shall not request Contractor to use or disclose Protected Health Information in any manner that would not be permissible under the Privacy Rule if done by Covered Entity (unless permitted for a Contractor under the Rule for data aggregation or the management and administrative activities of Contractor.)

5. TERM AND TERMINATION.

5.1 Term. The Term of this Agreement shall be effective as of the date first written above, and shall terminate when all of the Protected Health Information provided by Covered Entity to Contractor, or created or received by Contractor on behalf of Covered Entity, is destroyed or returned to Covered Entity, or, if it is infeasible to return or destroy Protected Health Information, protections are extended to such information, in accordance with the termination provisions in this Section. Termination of this Agreement shall automatically terminate the Service Agreement.

5.2 Termination for Cause. Upon Covered Entity's knowledge of a material breach by Contractor, Covered Entity shall provide an opportunity for Contractor to cure the breach or end the violation, and Covered Entity shall:

5.2.1 Provide an opportunity for Contractor to cure the breach or end the violation and terminate this Agreement if Contractor does not cure the breach or end the violation within the time specified by Covered Entity, or

5.2.2 Immediately terminate this Agreement if Contractor has breached a material term of this Agreement and cure is not possible.

5.2.3 If neither termination nor cure are feasible, Covered Entity will report the violation to the Secretary.

5.3 Effect of Termination.

5.3.1 Except as provided in the following paragraph, upon termination of this Agreement, for any reason, Contractor shall return or destroy all Protected Health Information received from Covered Entity, or created or received by Contractor on behalf of Covered Entity. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Contractor. Contractor shall retain no copies of the Protected Health Information.

5.3.2 In the event that Contractor determines that returning or destroying the Protected Health Information is infeasible, Contractor shall provide to Covered Entity notification of the conditions that make return or destruction infeasible. Upon mutual agreement of the Parties that return or destruction of Protected Health information is infeasible, Contractor shall extend the protections of this Agreement to such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Contractor maintains such Protected Health Information.

6. MISCELLANEOUS.

6.1 Regulatory References. A reference in this Agreement to a section in the Privacy means the section as in effect or as amended, and for which compliance is required.

6.2 Amendment. The Parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for Covered Entity to comply with the requirements of the Privacy Rule and the Health Insurance Portability and Accountability Act, Public Law 104-191.

6.3 Survival. The respective rights and obligations of Contractor under Section 5.3 of this Agreement shall survive the termination of this Agreement.

6.4 Interpretation. Any ambiguity in this Agreement shall be resolved in favor of a meaning that permits Covered Entity to comply with the Privacy Rule.

Reviewed and Acknowledged by:

By: _____
James C McLennan, MD (date)

AFFIDAVIT

I, James McLennan, MD, being duly sworn, depose and declare:

- 1) I am a Sole Proprietor;
- 2) I will not use the services of any employees in the performance of this contract;
- 3) I have elected to not be included in the terms, conditions, and provisions of NRS Chapters 616A- 616D, inclusive; and
- 4) I am otherwise in compliance with the terms, conditions and provisions of NRS chapters 616A-616D.

I release Storey County and Storey County from all liability associated with claims made against me and my company, in the performance of this contract, that relate to compliance with NRS Chapters 616A-616D, inclusive.

Signed this ____ day of _____, _____.

James C McLennan, MD

State of Nevada
County of Storey

On this ____ day _____, _____ before the undersigned Notary Public, personally appeared James C McLennan, MD having proved on a satisfactory basis to be the person whose name is subscribed to this instrument and acknowledge that James C McLennan, MD executed it.

Witness my hand and official seal.

Notary's Signature



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 01/02/18

Estimate of time required: 15 min.

Agenda: Consent ☒ Regular agenda ☐ Public hearing required ☐

1. **Title:** Discussion/Possible Action. Update to Storey County Administrative Policies and Procedures including 100 Personnel Policies and Acknowledgments, 101 Administrative Directive, 102 Computing Time for Notice, 103 Employee changes of Address, 104 Personnel Files Contents, 105 Personnel Files Confidential Information, 106 Disposal of Personnel Records, 501 Worktime and Workweek, 502 Pay Periods, 503 Overtime, 504 Rate of Pay, 505 Longevity Pay, 506 Acting and FTO pay, 507 Step Advancement, 601 Holidays, 602 Annual Leave, 603 Sick Leave, 604 Catastrophic Leave, 606 Leave Without Pay, 608 Bereavement Leave, 610 Emergency Conditions, 611 Leave for Parents, 612 Leave for Nursing Mothers, 701 Health Insurance Coverage, 702 Life Insurance Coverage, 703 Retirees, 704 Retiree Health Benefits, 705 Workers' Compensation and Transitional Duty, 706 Education Assistance, 901 Performance Management, and Policy 1002 Definitions.

2. **Recommended motion:** Based on the recommendation by staff and in conformance with the Storey County Administrative Policies and Procedures, I [commissioner] motion to approve the amendments to Storey County Administrative Policies 100 Personnel Policies and Acknowledgments, 101 Administrative Directive, 102 Computing Time for Notice, 103 Employee changes of Address, 104 Personnel Files Contents, 105 Personnel Files Confidential Information, 106 Disposal of Personnel Records, 501 Worktime and Workweek, 502 Pay Periods, 503 Overtime, 504 Rate of Pay, 505 Longevity Pay, 506 Acting and FTO pay, 507 Step Advancement, 601 Holidays, 602 Annual Leave, 603 Sick Leave, 604 Catastrophic Leave, 606 Leave Without Pay, 608 Bereavement Leave, 610 Emergency Conditions, 611 Leave for Parents, 612 Leave for Nursing Mothers, 701 Health Insurance Coverage, 702 Life Insurance Coverage, 703 Retirees, 704 Retiree Health Benefits, 705 Workers' Compensation and Transitional Duty, 706 Education Assistance, 901 Performance Management, and Policy 1002 Definitions.

3. **Prepared by:** Austin Osborne

Department: Human Resources

Telephone: 847-0968

4. **Staff summary:** The purpose of the Storey County Administrative Policies and Procedures is to establish authority to implement the personnel program on a consistent basis. The Policies and Procedures require that review and necessary updates occur every five years and otherwise as needed.

5. **Supporting materials:** Enclosed markup policy updates.

6. **Fiscal impact:** None on local government.

Funds Available:

Fund:

____ Comptroller

7. **Legal review required:**


____ District Attorney

8. **Reviewed by:**



Department Head

Department Name:

 County Manager

Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 6II

Enclosure: Markup policy recommended amendments.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER: 100
EFFECTIVE DATE: 08-03-10
REVISED: 12/15/16-01/02/18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Employer Personnel Policies and Acknowledgement

1. PURPOSE

To ensure employee receive and acknowledge County Administrative Policies.

2. POLICY

All employees of Storey County are expected to read and familiarize themselves with the contents of these policies.

3. PROCEDURES

- A. After receiving and reviewing these policies, each employee is expected to sign an acknowledgement form (reference: *Employer Personnel Policies – Acknowledgment and Receipt*). The employee should return the signed acknowledgement form to the Personnel Office for inclusion into his/her personnel file.
- B. Employees who fail to comply with these policies may be subject to disciplinary action, up to and including termination.
- C. All changes, revisions, additions, and notices of deletions to these policies will be made available to all employees.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER: 101
EFFECTIVE DATE: 08-03-10
REVISED: 12/15/16-01/02/18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Personnel Administrative Directive

4. PURPOSE

To establish authority to implement Personnel Program.

5. DEFINITION

Personnel Director and/or Administrative Officer position is appointed as described in Storey County Job Classification.

6. POLICY

The Personnel Director and/or Administrative Officer shall have the authority and the duty to develop and promulgate administrative directives, interpretive memoranda, and other administrative procedures to execute these policies, and to implement the employer's personnel program on a consistent basis.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 102
EFFECTIVE DATE: 11-18-08
REVISED: 01/02/18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Computing Time for Notice/Failure to Receive Notices

1 **PURPOSE:** Determining the length of time periods for processing an action in these policies and responsibility for written communications.

2 **POLICY:**

2.1 ~~For the purpose of determining~~ *Unless otherwise provided,* the length of time ~~periods~~ for processing an action in these policies, days shall be counted beginning with the calendar day following mailing or delivery of notice and concluding at 5:00 p.m., on the last day to be counted. If the last day to be counted falls on a weekend or holiday, the period will end at 5:00 p.m., on the first business day following the last counted day.

2.2 Written communications to employees considered to be routine in nature shall be delivered by regular mail to the current address on record or via email. Written communications to employees identified as significant, important and/or time-sensitive shall be hand-delivered or sent by certified mail, return receipt required, to the current address on record or via email utilizing the read receipt function. All written communications to applicants shall be hand-delivered or sent by U.S. mail to the address shown on the application for employment or sent via email as shown on the application. The employer is not responsible in the event mail is not received. It is the employee's responsibility to respond to all employer communications, including those mailed and/or emailed to the address on record, and the responsibility of the applicant to comply with all phases of the selection process within the specified time. Failure to respond for any reason, including failure to receive written notice, may have an adverse effect on an individual's employment status and/or result in disqualification from the selection and hiring process.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 103
EFFECTIVE DATE:
REVISED: 12-15-16/01-02-18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Employee Change of Address

1 **PURPOSE:** Keep employee's personnel files up to date.

2 **POLICY:** It is the responsibility of each employee to keep the employer and personnel informed, in writing within 30 days of the event, of any changes in the following:

- Name

- Address
- Telephone Number
- Marital Status (for benefits and tax withholding purposes)
- Dependents
- Beneficiary designations
- Emergency Notification
- Any other information relating to employment status

Supervisors are requested to forward up-to-date employee information to the Personnel Office in a timely and confidential manner.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

STOREY COUNTY ADMINISTRATIVE POLICIES AND PROCEDURES	NUMBER	104
	EFFECTIVE DATE:	
	<u>REVISED:</u>	<u>01-02-18</u>
	AUTHORITY:	BOC
	COUNTY MANAGER:	PAW

SUBJECT: Personnel Files – Contents

1 PURPOSE: Guidelines to Contents of Employees Personnel File.

2 POLICY:

2.1 Contents of personnel files:

2.1.1 The contents of each employee's personnel file may include, at a minimum, the following:

- Job description
- Position's exempt/non-exempt status
- Job application/resume
- Job offer letter
- Employment contract/any agreement between the employee and the employer
- Signed acknowledgments including receipt of employer's policies and procedures, ~~handbook~~, new employee orientation checklist, and related documents
- ~~Enrollment documentation for employer-sponsored benefits~~
- ~~List of property issued (e.g., credit card, long-distance calling card, and related agreements keys, uniforms, etc.)~~
- Emergency contact information
- Authorizations for release of information signed by employee
- Salary history record including rates of pay and other forms of compensation
- Driving record (if applicable)
- Vehicle registration/insurance (if applicable)
- Employment history of positions held including promotion(s), demotion(s), transfer(s), layoff(s), termination(s)
- Training/education records including college transcripts
- Performance evaluations
- Performance improvement plan, letters of instruction, reports of coaching/counseling session

- Documentation of oral reprimand(s), written reprimand(s), ~~disciplinary notice(s) and document(s)~~ and other disciplinary notices(s) and document(s).
- ~~Wage Attachment, Garnishments, Child Support Orders any Court Order.~~
- Letters of recognition, commendations, congratulations
- Separation checklists
- ~~COBRA notice~~
- Exit interview (unless confidentiality was guaranteed)

2.1.2 The personnel file should NOT include any of the following:

- Grievances or the responses thereto
- I-9 immigration form and supporting documents
- General correspondence
- Any document which describes a ~~medical or psychological~~ physical or mental condition of the employee or any other individual. (Medical and related documents must be kept in a separate, locked file to which access is strictly limited to those in a business “need-to-know” position.)
- Child support documents
- Workers’ compensation claims
- Investigation reports and supporting documents
- Employment examination results (written and/or oral testing)
- Employment interview questionnaires and supporting materials (including documentation of remarks by oral examiners)

2.2 Maintenance of personnel files

The employer shall maintain a master personnel file for each employee. An employee’s supervisor or manager may elect to maintain a duplicate copy of the documents; however, this does not supersede or eliminate the employer’s need to maintain the master personnel file for each employee. At the time of hire, each new employee will complete all government-required documentation, all employer-required documentation, and when applicable, documentation pertaining to such matters as benefit plans enrollment and beneficiary designations. Where required, the employee is responsible for providing a copy of his/her driver’s license or other required license or certificate. Additionally, an employee must notify his/her supervisor or manager of any suspension, restriction, or revocation of his/her driver’s license, permit, or other license or certification required for the performance of his/her assigned job.

2.3 Employee access

An employee may view the contents of his/her personnel file upon verbal or written request to the Personnel Office. All inspections must be conducted in the presence of confidential Human Resources office staff. An employee may request copies of any or all documents in his/her file, but may not remove any documents from the file. The employee must file a written requests for copies of any document in his/her file and the Personnel Office shall fill the request within (10) working days. The employer will provide only one (1) set of copies to the employee without charge per year. If the employee needs additional copies, s/he will be required to pay for them.

2.4 Negative information

The employer shall not put negative or derogatory material in an employee’s file unless the employee has had a reasonable opportunity to review the material beforehand. The employer will require the employee to sign such material to acknowledge they have reviewed and not necessarily agree. If the employee refuses to sign such material, the employer may place it in the employee’s file with a dated notation that the employee refused to sign such material after having been given an opportunity to do so. Whenever possible, another supervisor or manager should be used as a witness to the employee’s refusal, and should co-sign the entry along with the originating supervisor.

Written warning letter corrective or disciplinary action shall remain in the employee’s personnel record for a minimum period of eighteen (18) months, after which the warning letter maybe removed from the

employee's service record upon the written request of the employee, consultation with the supervisor, and approval of the ~~Personnel Officer~~ Administrative Officer and/or Personnel Director.

A Suspension shall remain in the employee's service record for a minimum period of twenty-four (24) months, after which the suspension may be removed from the employee's personnel record upon the written request of the employee and approval of the ~~Personnel Officer~~ Administrative Officer and/or Personnel Director.

Suspensions imposed for violations of Title VII or for violations of safety rules, regulations, laws and/or procedures shall not be removed from the employee's personnel record

2.5 Employee information submitted

Statements by an employee submitted in rebuttal to adverse material placed in his/her personnel file will be included in the employee's personnel file. The employer may place other information submitted by the employee in the personnel file if the employer finds that such information is relevant to the employee's work history with the employer.

Any employee under this policy, upon reviewing his/her personnel file who finds inaccurate or misleading material, may prepare and present to the employee's supervisor and the Administrative Officer and/or Personnel Officer-Director a clarifying statement pertaining to the document in question requesting removal of said document from his/her personnel file. Consultation with and approval from the supervisor or Personnel Officer is required prior to any action to remove material from a personnel file.

2.6 Verification of employment

Upon a request for verification of employment, the employer will provide only dates of employment, base salary, and job titles. The employer will not give out an employee's address or telephone number without proper authority; i.e., a written release signed by the employee, a court order, or a subpoena.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 105
EFFECTIVE DATE: 05/06/08
REVISED: 12-15-16/01-02-17
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Personnel Files - & Confidential Information

3 PURPOSE: Guidelines to Contents of Employees Personnel File.

4 POLICY:

4.1 Identification of confidential information

The following types of personnel information and employment records concerning current employees, former employees, and applicants for employment that the employer maintains are confidential, as follows:

1. All information related to an employment application including, but not limited to, letters of reference, résumés, or his/her status as an applicant for employment.
2. All information that the employer received or compiled concerning the qualifications of an applicant or an employee including, but not limited to, reports by employers, law enforcement officials, or other individuals concerning the hiring, promotion, performance, conduct, or background of applicants or employees.

3. Ratings, rankings, scoring sheets, or remarks by members of an evaluation board or individual interviewer concerning an applicant or results from any testing or employment screening process.
4. Materials used during employment examinations including answers, rating guides, score sheets, etc., on any written exam or rating criteria for interviews.
5. Information in an employee's file or record of employment which relates to his/her:
 - Performance;
 - Salary history record including rates of pay and other forms of compensation;
 - Conduct, including any proposed or imposed disciplinary action taken;
 - ~~Race, ethnic identity or affiliation, age, gender, marital status, number and names of dependents, military/veteran status, living arrangements, membership in any organization, sexual orientation, national origin, disability, date of birth, or social security number; Race, color, religion, ethnic identity or affiliation, age, gender, marital status, pregnancy, number and names of dependents, military/veteran status, living arrangements, membership in any organization, sexual orientation, domestic partnership, national origin, ancestry, genetic information, disability, gender identity or expression, political affiliation, , membership in the Nevada National Guard, any other class that becomes protected by federal and/or state law, date of birth, or social security number;~~
 - Past or present home address, telephone number, post office box, or relatives; and
 - All information concerning the voluntary or involuntary termination of an employee, other than the dates of actual employment.
6. The name of an employee's/former employee's designated beneficiary.
7. All medical information concerning an employee or application including, but not limited to:
 - Pre-employment and post-employment medical and psychological examinations;
 - Disability and documentation relating to reasonable accommodation requested or granted;
 - Drug, alcohol, and prohibited substances testing;
 - Genetic information;
 - ~~Pregnancy, doctor's certification and other communication; Pregnancy, health care provider's certification, and other communication; and~~
 - Subsequent Injury Fund Questionnaire; and
 - Any other medical information that an employee or applicant has voluntarily provided or the employer has requested.

Note: Notations of attendance sheets that an employee took sick leave are not a confidential record.

8. ~~All confidential medical information shall be kept in files segregated from other personnel and employment records. Access to such files shall be strictly limited to those with a demonstrable business need to know. All information contained in a confidential investigation file. The employer must keep all information and documents pertaining to an investigation separate from other personnel and employment records ensuring privacy of all employees, witnesses, and other individuals involved. Access is limited to only those individuals with a demonstrable business need-to-know. This would include:~~
 - ~~Supervisors and managers, regarding necessary restrictions and accommodations in the employee's duties;~~

- ~~First-aid and safety personnel;~~
 - ~~Government officials investigating compliance with the ADA, on request;~~
 - ~~State Workers' Compensation office officials; and~~
 - ~~Insurance company employees when the company requires a medical examination to provide health or life insurance (29 C.F.R. §1630.14(e)(1)).~~
9. *Grievance files that include notices, notes, and decisions of appeal will be maintained in a separate file with limited access to only those individuals with a demonstrable need-to-know.*
- ~~10 Notations of attendance sheets that an employee took sick leave are not a confidential record.~~
- ~~All information contained in a confidential investigation file. The employer shall keep all confidential investigative documentation in files separate from other personnel and employment records with access limited to only those with a demonstrated business need to know.~~

4.2 Access to confidential information

Access to confidential records is restricted to the following unless specifically provide in a separate policy:

1. The names of members of an evaluation panel shall not be released, nor shall tests that are governed by confidentiality agreements be released. Access to the materials for an examination and information relating to an applicant that is relevant to a decision to hire that person; e.g., information described in item 1-4 listed above in Section A is limited to:
 - Employees with a need-to-know in order to fulfill the responsibilities assigned by employer;
 - The employer's manager/administrator, human resources director/manager, or his/her designee;
 - Persons authorized pursuant to any state or federal law or court order; i.e., governmental/legal/auditing/investigating agencies;
 - Counsel retained by or on behalf of the employer; and
 - Any other parties with whom the employer has a contractual relationship in order to enable the employer to respond accurately and fully to any lawsuit, complaint, grievance, or other statutory appeal filed by or on behalf of an employee or former employee against the employer.
2. Access to an employee's personnel-related confidential file containing those items listed above in (Section 2.1, Items 5-9) is limited to:
 - The employee;
 - The employee's representative when s/he presents a current signed authorization from the employee;
 - The employee's manager/supervisor, with a need-to-know, or as needed for a reasonable accommodation and human resources;
 - Persons authorized pursuant to any state or federal law or court order;
 - Counsel retained by or on behalf of the employer;
 - Employer's workers' compensation carrier in order to address a claim filed for workers' compensation; and
 - Any other parties with whom the employer has a contractual relationship in order to enable the employer to respond accurately and fully to any lawsuit, complaint, grievance, or other

statutory appeal filed by or on behalf of an employee or former employee against the employer.

3. Access to an employee's ~~personnel-related~~ confidential file containing those items listed above in (Section 2.1, item 10) is limited to.

- Supervisors and managers, regarding necessary restrictions and accommodations in the employee's duties;
- First-aid and safety personnel;
- Government officials investigating compliance with applicable laws, or requests;
- State workers' compensation office officials;
- Insurance company employees when the company requires a medical examination to provide health or life insurance (29 C.F.R. Section 1630.14(c)(1); and
- Employer's workers' compensation carrier in order to address a claim filed for workers' compensation.

The results of a physical examination administered pursuant to NRS 617 may only be provided to:

- The examining physician;
- The employee;
- The Administrative Officer and/or Personnel Director, or his/her designee risk manager, and the insurer if an employee has filed a claim pursuant to NRS 617.
- ~~The employee's manager/administrator, human resources director/manager, or his/her designee;~~
- ~~Persons authorized pursuant to any state or federal law or court order;~~
- ~~Counsel retained by or on behalf of the employer; and~~
- ~~Any other parties with whom the employer has a contractual relationship in order to enable the employer to respond accurately and fully to any lawsuit, complaint, grievance, or other statutory appeal filed by or on behalf of an employee or former employee against the employer.~~

4. Access to an employee's personnel-related confidential file containing those items listed above in Section 2.1, items 8 and 9 is limited to:

- The employee's department head or supervisor, Administrative Officer and/or Personnel Director, or his/her designee;
- Persons authorized pursuant to any state or federal law or court order;
- Counsel retained by or on behalf of the employer; and
- Any other parties with whom the employer has a contractual relationship in order to enable the employer to respond accurately and fully to any lawsuit, complaint, grievance, or other statutory appeal filed by or on behalf of an employee or former employee against the employer.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

Policy Update 2018-01

NUMBER 106
EFFECTIVE DATE: 05/06/08
REVISED: 01/02/18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Disposal of Personnel Records

5 PURPOSE: To ensure proper disposal of any records containing employee personal or financial information. A disposition schedule identifies the minimum time period the records must be retained, per NRS 239.080 or NAC 239; NSLA-Records Management-Local Government Records Retention Schedules, disposition must not occur before this time period expires. (<http://dmla.clan.lib.nv.us/docs/nsla/records>).

6 POLICY:

- 6.1** NRS 239B.030 states that government agencies shall ensure that personal information, defined as social security numbers, driver's license numbers, or bank account numbers, required to maintained by state or federal statute and received after January 1, 2007, be maintained in a confidential manner.
- 6.2** If the agency has records containing personal information which is not required by specific state or federal statute and the information was received prior to January 1, 2007, the information must be obliterated or removed from documents and computer systems on or before January 1, 2017.
- 6.3** To be in compliance with the Fair and Accurate Credit Transactions (FACT) Act Disposal Rule ~~dated June 1, 2005~~, *the* employer shall dispose of sensitive information derived from consumer reports to ensure there will be no unauthorized access to – or use of – any confidential information. "Consumer Reports" are defined as reports which contain information from a consumer reporting company, such as reports obtained from third party agencies who conduct employment background checks on behalf of the employer.
- 6.4** Sensitive information includes any and all documents containing employee information, which can include:
- Employee name;
 - Social security number;
 - Driver's license number;
 - Phone number;
 - Physical address;
 - Email address; and
 - Any other personal identifiers.

In addition, any identifying personal information, such as that described above, which is stored on electronic files, shall be destroyed or erased so that the information cannot be read or reconstructed.

- 6.5 *Method of disposal.*** The employer shall dispose of sensitive information by shredding or burning any and all documents which contain personal information. Although the law specifically applies to consumer reports and the information derived from consumer reports, the employer shall, in accordance with good personnel practices, properly dispose of any records containing employee personal or financial information. An electronic record must be destroyed in accordance with the applicable schedule in a manner that ensures the information cannot be retrieved or reconstructed,

including, without limitation, overwriting, degaussing and the physical destruction of the storage media.

- 6.6 The employer will determine whether the disposal of consumer report documents will take place by utilizing an internal process and equipment or by procuring the services of a document destruction contractor to dispose of material that is specifically identified as consumer report information. The employer will exercise due diligence to ensure that a contractor disposes of documents as required by law. Due diligence may consist of requiring that the disposal company be certified by a recognized trade association to ensure the disposal company complies with the disposal rule requirements.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 501
EFFECTIVE DATE: 11-10-08
REVISED: 12-06-16/01-02-18
AUTHORITY: BOC
COUNTY MANAGER: PAW

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SUBJECT: Work Week and Work Time

PURPOSE: To Establish Policy regarding a work week and work schedules.

POLICY: 1. Workweek Defined: The work week generally begins at 12:01 a.m. on Monday and generally ends ~~seven (7)~~ days (168 hours) later at midnight on the next Sunday. The Storey County Board of Commissioners formally adopted the 5-day, 40-hour work week, ~~excluding~~ including lunch for all offices except the District Attorney and the Justice of the Peace. The Board of Commissioners hereby defines the county work day to ~~extend from 9~~ be 8:00 a.m. to 5:00 p.m., Mondays through Fridays for county offices, and allows an alternative workweek in accordance with Section 2 Work Time. All departments and/or statutory offices are encouraged to keep their offices open for public business including lunch hours subject to the capabilities of their respective staffing levels. State law requires that certain county departments and/or office be open to the public per NRS 245.040. Public statutory offices with modified or alternate work schedules ~~shall be~~ are required to allow public access as required by NRS.

2. Work Time

a. Attendance

Employees are expected to be available and ready for work at the beginning of their assigned shifts and at the end of their scheduled rest and meal periods. Required preparation for rest and meal periods, as well as the end of the work day, is considered work time. Rest and meal periods include the time spent going to and from the place where the break is taken.

b. Work Schedules

b. Regularly Scheduled Shift – Non-Exempt General Employees

- i. Standard workweek: Regular employees will work regular 5 day, 40 hour workweeks. The workweek will consist of 8 hours per shift for 5 shifts within the week, with 2, 24-hour periods off over a 7 day period. Overtime will be paid after 8 hours worked in a day.
- ii. Alternative workweek: The department head may authorize regular employees to work a regular workweek of more than 8 hours but not more than 10 hours in any workday, with the workweek not exceeding 40 hours in a 7 day period. Overtime will be paid after the regularly scheduled hours worked in the workday (e.g., 8.5, 9, 9.5, 10, or in between) and over 40-hours worked in the 7 day period.
- iii. Variable workweek: The department head may authorize regular employee(s) to work a 40-hour variable workweek. Overtime will be paid after 40 hours worked over a 7 day period. An example of a variable workweek is when one or more workdays have different starting and/or ending times than other workdays in the 7 day workweek, thus creating a fluctuating workweek.
 - 1. The affected employee(s) must sign an alternative variable work schedule agreement. The variable workweek will end upon the affected employee(s) written desire to return to a non-variable workweek.
- c. Regularly Scheduled Shift – Law Enforcement Non-Exempt Employees
 - i. The Sheriff may schedule peace officers to work the shifts set forth in section (b) above.
 - ii. The Sheriff may authorize peace officers to work variable bi-weekly work periods as allowed under FLSA 207(k) exemption and/or collective bargaining agreement.
- d. Regularly Scheduled Shift – Line Firefighter Non-Exempt Employees
 - i. The Fire Chief may schedule line firefighters to work the shifts set forth in section (b) above.
 - ii. The Fire Chief may authorize line firefighters to work up to 106 hours in a 14 day period or 212 hours in a 28 day period, with a 24-hour workday as allowed by FLSA Section 207(k) exemption and/or a collective bargaining agreement.
- e. Each regular part-time employee will be assigned a regular schedule by the department head. All schedules are subject to the approval of the Administrative Officer and/or Personnel Director.
- f. The assignment of the regular normal shift will be determined by the department head. Consideration will be given to the preferences of staff; however, the necessity of delivering adequate services to the community will take precedent.

- g. The department head will provide at least 30 days of written notice to the employee(s) prior to changing the normal regular shift, with exception of a drastic change in workload or if the schedule change is mutually agreed upon by the affected employees and the department head. During temporary instances, such as during community special events, disasters and emergencies, and unusual staff shortage conditions, changes to the regular shift may be made by the department head, effective immediately.
- h. Subject to the provisions of NRS 288.150, nothing herein may be construed to limit the authority of the county to make temporary assignments to different or additional locations, shifts, or work duties for the purpose of meeting emergencies.

~~The supervisor or manager shall schedule work hours according to the needs of the employer.~~

- ~~1. Regular Part Time employees shall be assigned a regular schedule by the supervisor.~~
- ~~2. Employees working a five day, thirty five hour work week (designated 5/35) shall work seven (7) hours per day for five (5) days in any work week and shall receive two (2) days off.~~
- ~~3. Employees working a five day, forty hour week (designated 5/40) shall work eight (8) hours per day for five (5) days in any work week and shall receive two (2) days off.~~
- ~~4. Employees working a four day, forty hour week (designated 4/40) shall work ten (10) hours per day for four (4) days in any work week and shall receive three (3) days off.~~
- ~~5. Supervisors may schedule employees a variable workweek of twelve (12) hour shifts, where the employee will work 36 hours one week and 44 hours the following week.~~
- ~~6. Non Exempt Supervisor working for the Fire Dept. may be assigned by the Fire Chief or Division Chief a twenty four (24) hour day and on an annual average, a fifty six (56) hour week.~~
- ~~7. A modified or alternate workweek may be scheduled if the Personnel Director/Administrative Officer, Supervisor and Employee agree. The employee shall be assigned regular schedule day's with starting and quitting times.~~

~~Work should be scheduled in a manner which allows employees rest periods and meal periods. Rest and meal periods shall be scheduled by Elected Official, Dept. Head or Supervisor in a manner which allows maximum public access to the employer's services.~~

3. Rest Periods

Regular employees, except communications series and Virginia City Tourism Commission employees, will be granted one (1) fifteen (15) minute break or rest

period during each work period of ~~four~~ (4 or more hours. Communications series and Virginia City Tourism Commission employees will be provided short breaks as needed, such as restroom breaks, up to 15 cumulative minutes throughout the first half of the shift (or 6 hours) and 15 cumulative minutes throughout the second half of the shift (or 6 hours); however, the employee is at all times responsible to ensure no disruption/gap to 911 dispatch service, including when s/he is the only person on-shift. Employees may not take rest periods at the beginning or at the end of the work period. Rest periods may not be scheduled or taken consecutively or in conjunction with meal periods. This policy does not apply to firefighters, ~~public safety communication specialists~~, and law enforcement personnel. Refer to departmental policy or applicable collective bargaining agreement.

4. Meal Periods

Regular employees, except communications employees, who work 6 or more hours in a work day are allowed an uninterrupted, unpaid meal period of 30 minutes, ~~or longer up to 1 hour as allowed by the department head,~~ at or about mid-point of their work day. Supervisors or managers will be responsible to ensure that wherever and whenever possible, employees will be permitted the meal period uninterrupted by work-related duties. If an employee's meal period is interrupted by a work-related matter, the employee will be paid for the meal period. Employees may not take rest periods at the beginning or at the end of the work period. This policy does not apply to firefighters, public safety communication specialists, and law enforcement personnel. Refer to departmental policy or applicable bargaining agreement.

Meal periods, but not rest periods, may be waived if an employee signs a waiver with the department head's approval waiving his/her meal period. Meal period waivers will apply to each individual employee who signs the waiver. Each employee may individually choose not to sign a meal period waiver, and thus be allowed to take his/her meal period in accordance with this policy. The department head may deny any and all meal period waiver requests. The department head may adjust the employee's schedule to accommodate the meal period waiver, or may be subject to overtime pay requirements.

5. Work Assignments

- a) Any changes to an employee's permanent regularly scheduled workweek shall require ~~a thirty~~ (30) days written notice to the employee, with the exception of a drastic change in workload or if the change in schedule is mutually agreed upon by both the employee and the department head.
- b) ~~The Elected Official, Dept. Head or Supervisor~~ The department head may adjust rest and meal periods from time to time to meet the needs of individual employees and/or to respond to changes in department workload.
- c) Nothing herein ~~should~~ may be considered to limit or restrict the authority of the ~~Elected Official, Dept. Head or Supervisor~~ department head to make temporary assignments to different or additional locations, shifts, hours of work, or duties as needed to meet the employer's needs or to respond to unforeseen or emergency situations.

6. Attendance and Punctuality

Punctuality and attendance are an important part of ~~your~~ employment, and ~~you~~ employees are expected to maintain a satisfactory attendance and punctuality record. An employee who is absent or late without permission is subject to disciplinary action up to and including termination.

- a) If ~~you are~~ the employee is going to be ~~late for work or~~ absent ~~from work,~~ you ~~s/he~~ must notify ~~your Dept. Head or Supervisor~~ his/her supervisor or department head, whichever is most appropriate for the department, within one 1) hour of the start of ~~your the~~ shift. ~~or within one-half hour of you're start time.~~ If the employee is going to be late for work, s/he must notify his/her supervisor or department head within 15 minutes of the start of the shift. In the event that ~~your Elected Official, Dept. Head or immediate the~~ department head or supervisor is not available, ~~you~~ the employee may notify a fellow department employee or the Personnel Director and/or Administrative Officer.
- b) If any employee leaves the work site without permission or without notification to his/her supervisor, or is absent for ~~three (3)~~ days without notifying the employer, it will be assumed he/she has voluntarily abandoned his/her employment and will, accordingly, be removed from the payroll and terminated from employment.

7. Inclement Weather

Severe weather is generally to be expected during the winter months. Although driving may at times be difficult, when caution is exercised, the roads are normally passable. Except in cases of severe storms, ~~we are all~~ all employees are expected to work our regular hours. Time taken off due to poor weather conditions is to be used as vacation or is, in turn, unpaid.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 502
EFFECTIVE DATE: 11/10/08
REVISED: 01/02/18
AUTHORITY: BOC
COUNTY MANAGER: PAT

SUBJECT: Pay Periods and Time Reporting

1. PURPOSE

~~Establishing Pay Period~~ Establishing a pay period with documentation of recorded ~~of~~ hours worked and/or leave time taken by employees is necessary to provide an accurate basis for preparing paychecks, to assure compliance with federal and state law, and to maintain an effective and efficient cost accounting system. (For payroll purposes, non-exempt employees covered by the Fair Labor Standards Act (FLSA) must report all time spent performing work.)

2. POLICY

2.1 Pay Periods and Paydays

Employees are paid bi-weekly on Friday. Paychecks are deposited into the employee's bank account via automated direct-deposit. The Comptroller's Office will provide each employee a paystub at the end of each pay period. The employee may choose to opt out of automated direct-deposit by submitting a letter to the Comptroller's Office requesting not to participate in direct-deposit service. The employee opting out of direct-deposit or otherwise receiving a physical paycheck may pick up his/her paycheck at the Clerk-Treasurer's Office after 12:00 p.m. If a payday falls on a holiday, employees are paid on the preceding work day.

2.2 Hours Worked

Non-exempt employees will be paid for all hours worked. Hours worked include, but are not limited to:

- a. Time worked before or after the normally assigned shift, or any other irregular hours, even if the employee volunteers his/her time. GUIDELINE: Periods of six minutes or less are not considered overtime unless they occur regularly. (This provision does not apply to employees who are performing volunteer work which is unrelated to their normal job functions.)
- b. Rest periods of 20 minutes or less.
- c. Travel time that occurs during an employee's normally scheduled work hours, including regular days off, holidays, etc.
- d. Except as provided below in this section, hours spent at lectures, meetings, and training activities, unless attendance is completely voluntary, outside of normal work hours, non-job related, and no other work is performed.

Employees will not be compensated for the time spent under the following conditions:

- Voluntary attendance, outside of work hours, at an independent school, college, trade school, or similar training offered by the employer at the employee's own initiative even if the courses are related to the employee's current job or paid for by the employer;
 - Training outside of regular work hours required by state or federal law for certification for public-sector employees; and
 - Peace officers or employees in fire protection activities who are in attendance at a peace officer, corrections officers, or fire academy or other training facility, are not considered to be on duty during those times when they are not in class or at a training session, if they are free to use such time for personal pursuits.
- e. Hours spent serving as volunteer ambulance, fire, peace officer or law enforcement personnel for an emergency response during normally scheduled work hours.

2.3 Position Designations – Exempt or Non-Exempt

All positions are designated as “exempt” or “non-exempt” according to federal and state laws and regulations. For cost accounting and billing purposes, Storey County requires exempt employees in certain positions, regardless of exempt or non-exempt status, to account for hours worked.

2.4 Responsibility for Exempt or Non-Exempt Designation

The Personnel Director/Administrative Officer will examine and evaluate position descriptions and duties performed for all positions to determine the designation of the position as exempt or non-exempt. Departments will notify the Personnel Director/Administrative Officer when the duties of a position have substantially changed in order to ensure an accurate designation.

2.5 Responsibility for ~~Exempt or Non-Exempt Designation~~ Time Reporting

Employees are responsible for accurately completing their own timesheets. Supervisors shall not alter or adjust the hours that an employee reports on his/her timesheet. If the supervisor believes the employee has completed his/her timesheet in error, the supervisor shall discuss the issue with the employee.

- a. All non-exempt employees will record all hours worked and all leave time taken, whether paid or unpaid, and the type of leave taken (e.g., sick leave, annual leave, compensatory time) on the timesheet.
- b. All exempt employees in positions which require an accounting of hours worked will enter their hours worked for each project. They shall record all leave taken in whole day increments on the timesheet.
- c. ~~Exempt employees in positions not required to account for hours worked will record only those hours off for sick leave or annual leave on the basis of actual time used to the nearest quarter (1/4) hour and submit on the annual leave slip form.~~ Exempt employees in positions not required to account for hours worked will record only those hours off for sick leave or annual leave in whole day increments. Except as permitted by the Family and Medical Leave Act FMLA (including intermittent FMLA leave), exempt employees may not be charged for absences of less than whole day increments.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 503
EFFECTIVE DATE: 11-10-08
REVISED: 4-05-11/01-02-18
AUTHORITY: BOC
COUNTY MANAGER: PAT

SUBJECT: Overtime Compensation

1. PURPOSE: Provide Guidelines for Eligible for Overtime

2. POLICY:

2.1 Non-Exempt Employees

- a. ~~Employees in positions designated as "non-exempt" will be eligible for overtime compensation for hours worked in excess of ten hours in any one workday or hours worked over forty (40) in one (1) workweek, if employee has requested and been approved for variable workday as provided in NRS 281.100.3.b.2.~~ Except as provide below, employees in positions designated as "non-exempt" will be eligible for overtime compensation as follows:
 1. Employees whose normal work schedule is 8 hours a day will receive overtime compensation for hours worked in excess of 8 hours in a day and in excess of 40 hours in a week.
 2. Employees whose alternative normal work schedule is between 8 and 10 hours in a day will receive overtime compensation for hours worked in excess of 10 hours in a day and in excess of 40 hours in a week
 3. Employees who request and are approved for a variable workday or variable 80-hour work period (peace officers and/or line firefighters only) as provided in NRS 281.100 will

receive overtime compensation for hours worked in excess of the bi-weekly work period as allowed under Section 207(k) of the FLSA.

4. Employees whose hours are established by collective bargaining agreement will receive overtime accordingly, but not in violation of the NRS or Fair Labor Standards Act.
- b. Per NRS 281.100 and the Section 207(k) of the Fair Labor Standards Act (FLSA), employees working as firefighters, ~~police~~ peace officers, jailers/corrections officers, or sheriff's deputies, ~~or nurses~~, with a formalized policy or agreement with the employer, may work longer workweeks or workdays.

~~1. Hospitals and nurses may agree in writing to a 14-day work period and overtime is earned after 80 hours during that work period.~~

 1. Employers of ~~police~~ peace officers, jailers/corrections officers, or sheriff's deputies may establish in-writing a work period of 171 hours within a 28-day period.
 2. Employers of firefighters may establish in-writing a work period of 212 hours within a 28-day period.
 3. For ~~police~~ peace officers, jailers/corrections officers, sheriff's deputies, and firefighters, these work periods must be established as regularly occurring and by an affirmative statement by the employer that such a work period is being established.
 4. If ~~the work period for nurses is not agreed to, or if~~ the biweekly work period for ~~police~~ peace officers, jailers/corrections officers, sheriff's deputies, or firefighters is not established, these employees are ~~then~~ subject to overtime compensation after ten hours in a workday after 40 hours worked in a 7 day week per NRS 281.100, ~~or 40 hours in a workweek per NRS 281.100 and the Fair Labor Standards Act. (FLSA).~~
- c. All overtime hours must be specifically authorized in advance by ~~the employee's Elected Official, Dept. Head or Supervisor.~~ the department head. Overtime will be compensated at ~~one and one-half (1.5)~~ 1.5 times the employee's regular rate of pay. An employee's regular rate includes all payments made by the employer to the employee. Examples of payments to be included in calculating the regular rate are on-call pay, shift differential, hazard duty pay, and longevity pay. Paid overtime will be included in the same paycheck covering the pay period in which the overtime was earned unless the correct overtime amount cannot be determined until after the regular pay period.
- d. Employees, not including line firefighters, who earn overtime may, with the approval of the department head or supervisor, subject to approval by the Administrative Officer and/or Personnel Director, elect to receive compensatory time ("comp-time") off in lieu of overtime pay. Requests for compensatory time off in lieu of overtime must be made in-writing and, once approved, will be placed in the employee's payroll file. Compensatory time will be earned at the rate of one and one-half (1.5) hours off for each overtime hour worked. Non-peace officer employees who elect compensatory time off may accrue up to 60 hours in a calendar year. Peace officer employees may accrue up to 240 hours in a calendar year.

When an employee has exceeded the maximum number of hours specified, the excess hours will be paid out to the employee as overtime pay. Notice to the department head or supervisor of request to use compensatory time off, the use of compensatory time off, and limitations thereof will be the same as that specified for annual leave in Policy 602 Annual Leave. At any time, the employer may pay an employee for compensatory time earned and not used, or schedule use at its discretion.
- e. Time paid but not worked, such as sick leave, holidays, and annual leave, does ~~not~~ count toward hours worked for the purpose of computing overtime hours.
- f. ~~Firefighters and law enforcement personnel are governed by different overtime requirements. Refer to departmental policy, applicable collective bargaining agreement, and the Fair Labor~~

~~Standards Act (FLSA):~~ Firefighters and peace officers may receive overtime pay in accordance with Section 207(k) of the Fair Labor Standards Act. Refer to the applicable collective bargaining agreement or applicable provisions in this policy for special overtime requirements.

CAUTION: Paramedics serving in the dual capacity of paramedic/firefighter must meet certain requirements to be covered by the Fair Labor Standards Act (FLSA) 207(k) overtime exemption. To qualify, the paramedic/firefighter must:

- Be employed by an organized fire department or fire protection district;
- Be trained in fire suppression and protection;
- Have the legal authority and responsibility to engage in fire suppression, to include the prevention, control and extinguishing of fires, and;
- Perform activities which are required for the prevention, control or extinguishment of fires.

Absent these requirements, a paramedic must be paid overtime subject to the rules for non-exempt employees as outlined above.

2.2 Exempt Employees

Generally, exempt employees are hired with the understanding that they are responsible for accomplishing the duties required for their assigned position. It is ~~our~~ the employer's policy to comply with all aspects of the FLSA including ~~its~~ salary-basis requirements. Therefore, making any deductions from the salaries of exempt employees which are not allowed by law is by policy prohibited.

Consistent with the FLSA and NRS 281-~~400~~, employees in exempt positions are not required to be paid for overtime ~~worked~~. ~~Eligibility for overtime is based upon the duties and responsibilities of each individual employee.~~ Subject to certain exceptions set forth in the regulations, an exempt employee will be paid the full salary for any work week in which the employee performs any work, regardless of the number of days or hours worked. Exempt employees will not need to be paid for any work week in which they perform no work, unless the employee is on approved paid leave.

~~a. Deductions from pay will be made when an exempt employee does not have or use paid leave and is absent from work for one or more full days for personal reasons. The deduction will be made in accordance with Storey County's vacation and sick leave policies. Deductions in pay, including from sick or annual leave balances, shall not be made for partial day or hour by hour absences, except for eligible employees utilizing intermittent leave under the Family Medical Leave Act (FMLA). Deductions will also be made to offset amounts employees receive as jury or witness fees, or for military pay; or for unpaid disciplinary suspensions of one or more full days imposed in good faith for workplace conduct rule infractions. Storey County will pro rate an employee's salary based upon the days worked during the initial and terminal pay period of employment.~~

- ~~Exempt employees are generally expected to be available to perform their job duties during normal business hours (usually 8:00 a.m. to 5:00 p.m., Mondays through Fridays).~~ It is expected that in order for exempt employees to complete their assigned work from time to time, it will be necessary that they work beyond the normal work days and business hours (usually 8:00 a.m. to 5:00 p.m., Monday through Friday) of the employer. If, however, an exempt employee is working well beyond a ~~forty (40)~~ 40 hour work week on a regular recurring basis, the Personnel Director/Administrative Officer may examine staffing levels and the employee's work habits and procedures.
- Employers that have a bona fide annual and sick leave policy may deduct a partial days' absence from an employee's accrued leave, but not from the employee's pay or salary. Accordingly, if the employee does not have accrued leave and still works part of a day, the employee must be paid their full salary. However, if an employee does not have accrued leave or does not qualify to use leave and is absent for a full day then the employer can deduct from the employee's pay or salary for that full day.
- Deductions will also be made to offset amounts employees receive as jury or witness fees, or for military pay; or for unpaid disciplinary suspensions of one or more full days imposed in good faith

for workplace conduct rule infractions. The employer will pro rate an employee's salary based upon the days worked during the initial and terminal pay period of employment.

- d. Exempt employees are generally expected to be available to perform their job duties during normal business hours (usually 8:00 a.m. to 5:00 p.m., Monday through Friday). It is expected that in order for exempt employees to complete their assigned work from time to time, it will be necessary that they work beyond the normal work days and business hours of the employer. If, however, an exempt employee is working well beyond a 40-hour workweek on a regular recurring basis, the employer may examine staffing levels and the employee's work habits and procedures.
- e. Exempt employees who have completed an extraordinary work assignment and/or spent substantially more time than a typical workweek to accomplish the job, may be recognized at the sole discretion of the County Manager with:
 - Up to 20 hours/days of time off without using accrued annual or sick leave. The time off granted under this provision does not constitute compensation and, thus, has no cash value.
 - Additional compensation (e.g., flat sum, bonus payment, straight-time hourly amount, time and one-half, or any other basis). Such additional compensation will not void their otherwise exempt status as specifically provided under the FLSA.

2.3 "Safe Harbor"

The Personnel Director/Administrative Officer will classify employees as exempt or non-exempt, in accordance with the ~~provisions of the~~ Fair Labor Standards Act (FLSA) and ~~applicable state law~~ NRS. If an employee feels s/he is improperly classified, s/he should request a review of the position classification from Personnel Director and/or Administrative Officer. An investigation will be conducted on a timely basis and employer will act to correct any errors as soon as practicable. The employer will not make improper deductions of pay from any employee, regardless of exempt or non-exempt status. Improper deductions should be reported to the Comptroller and the Personnel Director/Administrative Officer. The complaint will be investigated and employer will act to reimburse the employee as required by the FLSA if an error is found. The employer will continuously make a good faith commitment to comply with all provisions of the FLSA and ~~state laws~~ NRS and intends this policy of correction to satisfy the "safe harbor" provisions of the FLSA regulations, as amended effective August 23, 2004.

If a non-exempt employee feels s/he has been improperly paid for overtime under the FLSA or state law, it is the responsibility of the employee to seek correction by reporting any error to ~~the Elected Official, Dept. Head or Supervisor~~ department head. An investigation will be conducted on a timely basis and employer will act to correct any errors as soon as practicable.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 504
EFFECTIVE DATE: 11-10-08
REVISED: 01/02/18
AUTHORITY: BOC
COUNTY MANAGER: PAT

SUBJECT: Rates of Pay

1. **PURPOSE:** To establish a policy on rates of pay.

2. **POLICY:**

2.1 **Compensation Plan**

Each regular position will be assigned to a class and pay grade in the compensation plan. Assignment to a pay grade will be based on the relative level and complexity of the duties, responsibilities, and authority of the job. The Personnel Director and/or Administrative Officer shall determine the salary ranges based on these considerations:

- a. Rates paid by the employer for comparable work;
- b. Internal relationships of other job classes in the same or similar occupation;
- c. Rates paid by other employers for comparable work;
- d. Other financial commitments of the employer; and
- e. Funds available to the employer for salaries.

The Personnel Director and/or Administrative Officer may adjust the minimum and maximum for each salary range periodically as changes in any of the factors listed above occur or to recruit and retain qualified employees for each job.

2.2 Hiring Rate of Pay

The normal hiring rate is the first step of the pay range for the position's classification. The Personnel Director and/or Administrative Officer may authorize advanced step appointments in accordance with Section 2.3.

2.3 Advanced Step Hire

Fairness and equity in the administration of the compensation plan will be maintained when making advanced step hires. The Personnel Director and/or Administrative Officer may authorize advanced step appointments when all of the following circumstances exist:

- a. The applicant's qualifications indicate that s/he will perform at a level commensurate with the requested step;
- b. Based on the applicant's current or most recent salary, an advanced step hire is required for the applicant to accept the position (The employer will not consider salaries paid more than ~~twelve (12)~~ 12 months prior to the job offer.);
- c. Other applicants with similar qualifications not requiring an advanced level salary are unavailable; and
- d. Funds are available in the hiring department's budget to pay the higher rate.

2.4 Flat Rate Salaries

Certain job classes may be assigned to flat rates of pay in the compensation plan. Employees in classes assigned to a flat rate of pay are not eligible for step increases.

2.5 Casual Worker Rate of Pay

The employer will pay casual workers at the rate of pay established for the same work when performed by regular employees, or as appropriate for the type of work performed. Students receiving school credit for work may be paid at a rate established by the Personnel Director and/or Administrative Officer for student interns. The Personnel Director and/or Administrative Officer may adjust the ~~rates-rate~~ of pay annually consistent with ~~general salary~~ the procedures for merit rate of pay increases ~~granted-for~~ regular employees performing similar work.

2.6 Salary on Promotion, Transfer, Demotion, Reclassification, and Reallocation

- a. Except as may otherwise be provided by a collective bargaining agreement, a regular employee who is promoted to a new classification will move to that step in the range for the new class which provides ~~at least an approximate~~ no less than five ~~5~~ percent ~~(5%)~~ pay increase, not to exceed the top step in the range for the new class. A promoted employee's salary shall not be less than the starting pay of the salary range for the new position. A promoted employee's adjusted pay shall be effective the first day that the employee accepts the new position in writing.
- b. Reclassification to a class with a higher salary range is a promotion.
- c. Reallocation of an existing class:

1. To a higher salary range is NOT a promotion. An employee in a class that is reallocated to a higher salary range shall be placed at a step closest to his/her current salary that does not provide a decrease.
2. To a lower salary range shall be placed at the step closest to the employee's current salary that does not provide a decrease. If the employee's salary exceeds the top salary of the lower pay range. (refer to Y-Rate in section 2.7)

2.7 Y-Rate

The employer may pay an employee, who is reduced to a lower class as a result of reclassification or reorganization not associated with layoff or discipline and not the result of employee action or request, at his/her current rate of pay which is above the top step of the range or between steps of the range. Similarly, an employee in a class which has its salary adjusted to a lower rate may also be paid at a rate of pay above the top step of the range. This rate shall be known as a "Y-Rate." At the discretion of the employer, assignment to such a rate of pay is available to employees who are fully qualified to perform the work of the lower paid class.

An employee who is at a Y-rate above the top step of the range for the new (lower) class shall continue to receive the Y-rate while employed in the new class until a change in the rate of pay for the employee's new class causes the top step of the new class to be equal to or greater than the employee's Y-rate.

An employee who is at a Y-rate which is between the steps of the range for the new (lower) class shall continue to receive the Y-rate until a change in the rate of pay for the employee causes the rate for the step in the range to which the employee is entitled to exceed his/her current rate of pay.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 505
EFFECTIVE DATE: 11-10-08
REVISED: 4-05-11/01-02-18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Longevity Pay for Elected Officers

PURPOSE: To establish guidelines for ~~County Employees and Appointed Officials~~ longevity pay for county elected officials in accordance with the Nevada Revised Statutes.

POLICY: ~~It is the intent of Storey County by and through the County Commission to offer those employees who are eligible to receive longevity pay. Storey County will provide certain county elected officials longevity pay in accordance with NRS 245.044.~~

Any qualified elected official may request future year(s) payments to be made in advance through 26 bi-weekly payments provided such request is made in-writing at least 30 days and no more than 45 days prior to his/her anniversary date. For elected officers that elect bi-weekly advance payments, the longevity payment will be calculated based upon the salary at the time of payment.

~~A. Eligibility:~~

~~1. Regular County Employees and Appointed Officials are eligible for longevity pay as follows:~~

~~a. Full-time and Part-time employees who:~~

~~1) Have worked an average of 21 or more hours per week for at least 3 consecutive years without a break in service, and;~~

~~2) They are paid from a salary schedule which includes eligibility for longevity pay.~~

~~b. Employees hired after July 1, 1997 are not eligible for longevity pay.~~

~~c. Casual employment and employment for years in which the average number of hours worked per week is fewer than 20 shall not be considered part of the continuous service.~~

~~d. An employee who takes an approved leave without pay of 15 calendar days or more shall have his/her eligibility for longevity pay adjusted for the amount of time the employee was on leave, but the leave shall not be considered a break in continuous service.~~

B. Payments:

1. Rate of Pay:

~~a) Pay for employees and appointed officials shall consist of one percent (1%) of the current gross annual salary for each year of employment. No special or premium pay shall be included in the annual rate for purposes of computing longevity pay.~~

~~1). For employees and appointed officials hired on or after July 1, 1990 and before July 1, 1997, the maximum longevity payment is ten (10%) percent of the applicable annual rate of pay.~~

~~2). For employees and appointed officials hired on or after July 1, 1975 and before July 1, 1990, the maximum longevity payment is fifteen (15%) percent of the applicable annual rate of pay.~~

~~23. Bi-Weekly Payment: Any qualified employee may request future year(s) payments to be made in advance through twenty-six bi-weekly payments provided such request is made in writing at least thirty (30) days and no more than forty-five (45) days prior to his/her anniversary date. For employees that elect bi-weekly advance payments, the longevity payment shall be calculated based upon the salary at the time of payment.~~

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 506
EFFECTIVE DATE: 11-10-08
REVISED: 05/05/15; 12/15/15;
05/17/16; 01/02/18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Acting Pay and Field Training Officer Pay

PURPOSE: To establish criteria for paying employees for temporarily performing work beyond the assigned duties of their current job class, for temporarily assigned to the duties of a management or administrative position, and for temporarily performing the duties of a field training officer.

POLICY: Employees may occasionally be asked to perform duties beyond the scope of their normal position or asked to temporarily assume the duties of a higher level budgeted position or a field training

officer for a short period. Employees performing work in a higher classification for 10 or more days, or performing field training officer duties for one or more days, are entitled to premium pay for these duties.

A. Acting Pay

1. Assignments

- a. Employees may be temporarily assigned the duties and responsibilities of a budgeted, higher level position provided the position is currently vacant, or the employee normally filling the position is on authorized leave, or has been temporarily relieved of all regular duties to complete a special project approved by the employer, or because of temporarily increased workload requirements.
- b. The same employee shall not be assigned to the higher level duties for more than 6 consecutive months unless specifically approved by the Personnel Director and/or Administrative Officer, who may extend the assignment for not more than an additional 6 months.

2. Employee Eligibility

- a. Employees must be formally assigned and actually performing the duties of the higher job class.
- b. The salary range for the higher paid class must be at least 5 percent above the range for the employee's current job class.
- c. Beginning on the 10th consecutive work day of performing the duties of the higher level position, employees will be paid at a rate 5 percent above their current rate of pay, or at the entry rate of the higher job class, whichever is greater, but not to exceed the top step of the higher classification.
- d. The provisions of this section shall not be used to authorize additional pay ~~for any of the following: to provide additional compensation pending action on a request for reclassification of a position or approval of a recommendation to reclassify a position, or to reward an employee neither for outstanding service, nor for any purpose other than those stated in this policy.~~
 - ~~A. To provide additional compensation pending action on a request for reclassification of a position or approval of a recommendation to reclassify a position.~~
 - ~~B. To reward employees neither for outstanding service, nor for any purpose other than those stated.~~

B. Field Training Officer Pay

1. Corrections Officers and Communications series employees who are designated by the department head or supervisor to perform field training officer (FTO) duties shall receive an additional one dollar (\$1.00) per hour for all hours actually spent functioning as an FTO. The employee is determined to be functioning as an FTO when s/he is assigned to and actively engaged in training another employee to perform specific duties applicable to the job and is recording the progress of that trainee for reporting to the department head or supervisor (e.g., completion of a "Daily Observation Report [DOR]"). Subject to approval of the Administrative Officer and/or Personnel Director, the department head or supervisor shall have the discretion to make the FTO assignment and to remove someone from such assignment.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 507
EFFECTIVE DATE: 11-10-08
REVISED: 08-02-11/01-02-18
AUTHORITY: BOC
COUNTY MANAGER: PAT

SUBJECT: Scheduled Salary Step Advancement

1. PURPOSE

To establish a policy on scheduled salary step advancement ~~or~~ and the withholding of advancement.

2. POLICY

2.1 Step Advancement Authorized

- a. An employee who is currently not paid at the top step of the salary range for his/her class is normally eligible for step advancement on his/her anniversary date. Raises in salary resulting from step advancements are based on longevity and satisfactory performance, and are not automatic. Step advancements may be granted only upon a finding by the ~~Elected Official, Dept. Head, Supervisor or County Manager~~ department head or supervisor that the employee meets all of the performance requirements of the position and complies with all of the employer's rules, regulations, and policies. An employee who is determined to be eligible for step advancements shall move to ~~a higher~~ the next highest step within the salary grade range.
- b. Salary step advancements are administered by the ~~Elected Official, Dept. Head, Supervisor, or County Manager~~ department head or supervisor subject to the ~~confirmation~~ validation of the Personnel Director and/or Administrative Officer that there is adequate documentation that all requirements have been met. Peer evaluations shall not be considered in evaluating an employee's performance for purposes of this policy.
- c. The Board of County Commissioners has authority per NRS 245.045 and NRS 4.040 to establish the salaries of all ~~appointive~~ appointed county and elected officers and employees by the enactment of a resolution.
- d. If a performance evaluation is not ~~done~~ completed within 30 day of the of the employee's anniversary date it shall be considered a satisfactory performance evaluation and the Personnel Director/Administrative Office shall authorize a step advancement retroactive to the employee's anniversary date.

2.2 Anniversary Date/Step Advancement

- a. The date on which an employee becomes eligible for consideration for step advancement is known as the anniversary date. When approved in-writing, step advancements will become effective at the beginning of the pay period in which the employee's anniversary date occurs.
- b. A promotion and reclassification to a class with a higher salary range shall establish a new anniversary date.
- c. A demotion, ~~or~~ reclassification to a class with a lower salary range, or lateral transfer shall not establish a new anniversary date.

2.3 Withholding of Step Advancement

- a. **Job Performance.** When the ~~Elected Official, Dept. Head, Supervisor~~ department head, supervisor, or County Manager has determined that the job performance of an employee is less than satisfactory or below expectations, the step advancement shall be withheld. The employee's performance shall be documented, in-writing, and state the reason(s) upon which the decision was based, and a prescribed remedy to improve the employee's performance and a copy of the documentation provided to the employee by the ~~Elected Official, Dept. Head, Supervisor~~ department head, supervisor, or County Manager.

The Personnel Director and/or Administrative Officer may approve step advancement at the beginning of any pay period upon finding that the employee now meets the qualifications for advancement, if within 90 days of the original anniversary date. The employee's anniversary date shall be adjusted to the date on which the step advancement is actually granted. If step advancement is not granted in the interim, the employee shall be considered for step advancement on the next anniversary date.

- b. **Unpaid Leave of Absence.** An employee's eligibility for consideration for step advancement shall be delayed by temporary layoffs or unpaid leaves of absence in excess of ~~fifteen (15)~~ 15 working days during the ~~twelve (12)~~ 12 month period following the employee's last step advancement. The employee's anniversary date shall be adjusted by the total number of days on unpaid leave.

2.4 Flat Rate Salaries and Wages

Certain job ~~classes~~ classifications may be assigned to flat rates of pay in the compensation plan. Employees in ~~classes~~ classifications assigned to a flat rate of pay are not eligible for step increases.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 601
EFFECTIVE DATE: 11-18-08
REVISED: 08/02/11-05/05/15-
01/02/18
AUTHORITY: BOC
COUNTY MANAGER: PAT

SUBJECT: Holidays

1. PURPOSE

To designate recognized holidays and legibility for holiday pay.

2. POLICY

The established annual leave year is the calendar year, January 1st through December 31st, each year.

2.1 Recognized Holidays

Recognized Holidays, in accordance with NRS 236, shall be as follows:

- New Year's Day (January 1st)
- Martin Luther King's Day (Third Monday in January)
- President's Day (Third Monday in February)
- Memorial Day (Last Monday in May)

- Independence Day (July 4th)
- Labor Day (First Monday in September)
- Nevada Day (Last Friday in October)
- Veteran's Day (November 11th)
- Thanksgiving Day (Fourth Thursday in November)
- ~~Day after Thanksgiving~~ *Family Day* (Friday following *Thanksgiving*, the Fourth Thursday in November)
- Christmas Day (December 25th)
- Any day that may be appointed by the President of the United States for public fast.
- ~~Thanksgiving, or as a legal observed holiday, except Columbus Day.~~
- One floating holiday per calendar year to be pre-approved by the *department head or* supervisor.
 - a. If a holiday falls on a Saturday, the preceding Friday becomes the observed holiday.
 - b. If a holiday falls on a Sunday, the following Monday becomes the observed holiday.

2.2 Holiday Compensation

Each regular full-time non-exempt employee shall receive holiday compensation. The holiday compensation shall be equivalent to the employee's regularly scheduled shift – 8, 10, or 12 hours. If the employee is scheduled for six twelve hour shifts, and one eight hour shift, the holiday compensation will be twelve hours.

- a. **Holidays worked.** Non-exempt employees required to work their regularly scheduled shift on a recognized holiday shall receive regular *rate of pay* plus ~~an additional payment of holiday compensation computed at time and one half~~ (1.5) the *straight-time* for the regularly scheduled shift. (Example: $1 + 1.5 = 2.5$)
- b. **Holidays worked - overtime.** Non-exempt employees required to work overtime on a recognized holiday shall receive overtime compensation computed at 1.5 of *regular rate of pay* for the overtime worked. (Example: $1 + 0.5 = 1.5$)
- c. **Holidays not worked.** Non-exempt employees who are not required to work on a recognized holiday shall receive holiday compensation equivalent to one regularly scheduled shift. (Example: $1 + 0 = 1$)
 - a. Except for employees in the communications series, if a non-exempt employee's regularly scheduled day off falls on a recognized holiday, the employee will be granted one shift off with pay during the workweek of the holiday. The day of that workweek to be taken off is subject to scheduling and upon mutual agreement of the employee and the supervisor.
 - b. If the regularly scheduled day off of a non-exempt communications series employee falls on a recognized holiday, the employee may elect to take one regularly scheduled shift off in the same workweek in lieu of holiday pay, as mutually agreed between the employee and supervisor.
- d. **Compensation for regular part-time employees.** Regular part-time non-exempt employees shall receive holiday compensation based on their regularly scheduled shift.
- e. **Pay status.** In order to receive holiday compensation, an employee must be in pay status immediately before and after the holiday.

2.3 Holiday Accrual

Holiday leave shall not be accrued except as may be provided by a collective bargaining agreement.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 602
EFFECTIVE DATE: 11-18-08
REVISED: 08/02/11-05/05/15-
12/15/15-02/07/17-01/02-18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Annual Leave

1. PURPOSE

To provide policy and procedures regarding annual leave eligibility and usage.

2. POLICY

The established annual leave year is the calendar year, January 1st through December 31st each year.

2.1 Annual Leave Accrual

- a. All eligible full-time and part-time (working an average of 20 hours or more per week) employees are eligible to take accrued annual leave time off after ~~3-6~~ months of employment. The eligible employees will be credited with an equivalent of ~~3-6~~ months of earned annual leave at the appropriate accrual rate at the end of ~~3-6~~ months of employment. Exceptions to this section in Layoffs and Reinstatement Policy 802(b)(1) apply. Other exceptions may be made under extenuating circumstances with approval of the department head and the ~~HR~~ Personnel Director and/or Administrative Officer.
- b. Regular employees continually scheduled to work an average of 21 hours or more per week will accrue annual leave. Employees do not accrue annual leave for overtime hours worked.
- c. Regular part-time employees will accrue annual leave on a pro-rate basis.
- d. Accrual of annual leave for eligible employees is as follows:
 - *Date of hire to 5 years* = 0.0577 per hour on paid status
 - *Following 5 years of employment* = 0.0769 per hour on paid status

Except as noted, all accrual rates are expressed in terms of fractions of an hour earned for every regularly scheduled hour worked on paid leave. Annual leave is not accrued for any other hours. Annual leave is accumulated to the employee on a biweekly basis coinciding with pay periods.

- e. Annual leave credits ~~shall be~~ are accrued for each pay period the employee is in full pay status for a major portion of his/her regularly scheduled biweekly hours. Annual leave is not accrued during leave of absence without pay. No employee may accumulate more than 240 hours of annual leave in a calendar year.

2.2 Annual Leave Use and Payout

- a. No more than 240 annual leave hours may be taken within any calendar year, subject to staffing requirements. An employee shall be paid at his/her ~~regular~~ base hourly rate for each hour of annual leave time taken. Annual leave taken during a biweekly period shall be charged before annual leave earned during that pay period is credited.

- b. Holidays as defined by Policy 601 occurring within the annual leave period will not be counted against annual leave hours. An employee becoming ill while on annual leave shall have leave charged to accrued sick leave upon request and upon presentation of proper documentation.
- c. Annual leave preferences shall be granted in order of seniority. For purposes of this section, seniority is determined by the provisions of Policy 801.
- d. Employees shall request annual leave by providing a minimum of 14 calendar days of notice to the supervisor or department head. An exception to this 14 day requirement may be granted by the department head or supervisor, ~~or his/her designee~~ after considering the circumstances that warrant such exception and the convenience and conventionality of the department.
- e. If an employee on or before October 15 requests annual leave in-writing and his/her request is denied for any reason at any time, the employee is entitled to payment for any annual leave accrued in excess of 240 hours that s/he requested to take and which s/he would otherwise forfeit as the result of the denial of his/her request. The payment for the employee's unused annual leave is capped at 60 hours per calendar year and must be made to him/her no later than January 31st of the following year. If at any time the denial of this requested annual leave is reversed and the employee is allowed to take the annual leave time off between October 15 and December 31, the employee shall not receive the payment for annual leave in excess of 240 hours described above, or must forfeit payment already made to him/her back to the county by December 31 of that year or at a later date as determined by the Comptroller's Office.
- f. An employee becoming ill while on annual leave shall have leave taken while ill charged to sick leave upon request and upon presentation of proper documentation.

2.3 Annual Leave Compensation at and After Termination

- a. Employees voluntarily separated from employment shall lose all rights for computing prior service upon re-employment by the employer.
- b. Upon termination from employment, ~~other than for cause~~, the employee shall be compensated at his/her ~~regular base~~ hourly rate of pay for the total number of annual leave hours accrued (up to 240 hours), subject to the employer's limitations.

RESPONSIBILITY FOR REVIEW: The County HR Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 603
EFFECTIVE DATE: 11-18-08
REVISED: 12-01-09/3-16-10/8-03-
10/01-05-15/12-15-15/01-02-18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Sick Leave

1. PURPOSE: To establish a policy for granting leave of absence time to county employees.

- 2. POLICY:** A leave of absence may be granted to an employee due to extended personal or family illness or an uncontrollable or personal demand of the employee's time.

2.1 Accrual and Use of Sick Leave

2.1.1 Accrual of Sick Leave

The employer expects each employee to be available for work on a regular and reliable basis. The employer will monitor attendance and leave use whether or not the employee has accumulated leave balances remaining in his/her Sick Leave account.

- a. All eligible full-time and part-time (working an average of 20 hours or more per week) employees will accrue Sick Leave at the rate of 0.0577 hours per each regularly scheduled hour worked or on paid status. Sick Leave is not accrued for any other hours.
- b. All eligible full-time and part-time (working an average of 20 hours or more per week) employees are eligible to take accrued sick leave time off after ~~3 months~~ 60 days of employment. The eligible employees will be credited with the equivalent of ~~three months~~ 60 days of earned Sick Leave at the appropriate accrued rate at the end of ~~three months~~ 60 days of employment. Exceptions to this section in Layoffs and Reinstatement Policy 802(b)(1) apply. Other exceptions may be made under extenuating circumstances with approval of the department head and the ~~HR~~ Personnel Director and/or Administrative Officer.
- c. Sick Leave hours are earned and credited to the employee on a biweekly basis, coinciding with pay periods.
- d. Sick Leave shall be charged on the basis of actual time used to the nearest one-quarter (1/4) hours.
- e. Unused Sick Leave will be credited to the employee's Sick Leave balance to a maximum accrual of 960 hours. Sick Leave accrual will cease when the employee's total year-end (calendar year) balance reaches 960 hours, until the balance falls below 960 hours.
- f. Holidays occurring during Sick Leave periods shall be counted as Holidays, not Sick Leave.

2.1.2 Use of Sick Leave

Sick Leave is for use in situations in which the employee must be absent from work due to:

- a. His/her own physical illness or injury;
- b. His/her own exposure to contagious diseases or when attendance at work is prevented by public health requirements;
- c. The need to care for an ill or injured dependent child, spouse or domestic partner, parent, or any other legal dependent who is dependent upon the employee for support;
- d. Medical or dental appointments for the employee, provided that the employee makes a reasonable effort to schedule such appointments at times which have the least interference with the workday;
- e. Any disability, including disability caused or contributed to by pregnancy, miscarriage, abortion, or childbirth;
- f. Death of the employee's spouse or domestic partner, children, parents, siblings, grandparents, grandchildren, parents-in-law, siblings-in-law, or other legal dependents; however, the automatic granting of Sick Leave for this situation shall be limited to five working days, which may be extended upon the recommendation of the department head and approval of the Personnel Director and/or Administrative Officer.

Employees who are absent from work due to Sick Leave shall be at their residence, a medical facility, their doctor's office, or shall notify their supervisor of their whereabouts when using Sick Leave.

2.1.3 Abuse of sick leave

Use of Sick Leave for purposes other than those listed in section 2.1.2 above is considered abuse of Sick Leave. Abuse of Sick Leave is cause for disciplinary action, up to and including termination. If the

employer suspects abuse, it may require substantiating evidence which may include, but is not limited to, a certificate from a healthcare provider.

2.1.4 Illness during Annual Leave

If an employee on annual leave suffers an illness or injury which requires medical treatment from a licensed physician or health practitioner, s/he may elect to charge that time to his/her accumulated Sick Leave provided that the employee furnishes the employer with a certificate issued by the licensed physician or health practitioner providing treatment.

2.1.5 Placing an employee on Sick Leave

An employer may place an employee on Sick Leave if s/he has an illness that appears to be contagious, or due to a known or suspected illness or injury the employee is not able to perform the essential functions of their position with or without reasonable accommodation.

2.1.6 Return to work

An employee on Sick Leave shall notify his/her supervisor as soon as the employee is able to return to work. An employee returning from an extended absence shall give as much advance notice of return as possible.

- a. The Personnel Director and/or Administrative Officer may require a statement from a licensed physician or health practitioner certifying the employee's fitness to return to work (fit-for-duty) when an employee has been absent from work for three contiguous work days or longer.
- b. An employee requesting Sick Leave lasting longer than three contiguous work days may be required to provide the ~~elected official~~, department head or supervisor with acceptable evidence to substantiate the request.

2.1.7 Sick Leave alternative

If an employee does not have adequate accrued Sick Leave time, the employee may be granted the use of Annual Leave or other accrued leave time for this purpose. In no case, however, may Sick Leave time be used or granted for use as Annual Leave or Vacation time.

Employees may donate their accrued Sick Leave to those employees that do not have adequate accrued Sick Leave as provided for in Policy No. 604 governing Catastrophic Sick Leave.

2.1.8 Sick Leave at separation

Upon separation from employment due to resignation, termination, layoff, retirement, disability, or death, an eligible employee with a total of accrued hours at 360 or more shall receive a one-time recognition payment based upon the amount of unused Sick Leave remaining in the employee's sick leave account. Compensation for his/her total Sick Leave hours shall be at the following rates up to a maximum amount of \$ 5,000.00.

- a. 5 years but less than 10 years of service shall be paid 12.5 cents on the dollar;
- b. 10 year but less than 15 year of service shall be paid 25.0 cents on the dollar;
- c. 15 years but less than 20 year of service shall be paid 40.0 cents on the dollar
- d. More than 20 years of service shall be paid 50.0 cents on the dollar.

2.2 Procedure

2.2.1 Leave Approval

An employee shall complete an appropriate leave request form (Form No. 602F) as soon as the need for leave is known. The ~~elected official~~, department head or supervisor shall determine whether to approve the use of accrued Sick Leave and shall approve such a request whenever it is deemed reasonable.

2.2.2 Notification

Any employee who is ill or unable to report to work for any reason shall notify his/her immediate supervisor no later than 15 minutes following the employee's normal work reporting time. In the event of a continuing illness, the employee shall continue to notify his/her immediate supervisor daily, or at appropriate intervals agreed on by the supervisor, of his/her condition. The employer may deny Sick Leave requests which are not in compliance with this policy.

2.2.3 Doctor's Certification

The employer may require an employee to provide a medical doctor's certification that the illness/injury incapacitated the employee from performing his/her duties, was necessary for the employee to make full and timely recovery, or was appropriate to avoid the spread of a contagious disease. The certification will also verify the employee's fitness for return to work (fit-for-duty). A physician's statement is required when specifically requested by the supervisor or department head and when the employee has been on Sick Leave for three or more contiguous days.

2.2.4 FMLA Leave

FMLA leave is not considered Sick Leave. Refer to Policy 605 for all qualified leave under the Family and Medical Leave Act (FMLA).

RESPONSIBILITY FOR REVIEW: The County HR Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES

NUMBER 604
EFFECTIVE DATE: 11-18-08
REVISED: 01-02-18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Catastrophic Sick Leave

PURPOSE: To establish a mechanism for staff to donate accrued annual or sick leave hours to an established Catastrophic Sick Leave Bank, which shall be available for eligible employees to use if they have exhausted their own accrued annual / sick leave and other compensatory time, and have a catastrophic illness or injury.

POLICY:

~~A. **Definition**—Catastrophe means the employee is unable to perform the duties of his/her position or a modified duty assignment because of a serious illness or accident which is life threatening or which will require a lengthy convalescence. "Life Threatening" means a condition which is diagnosed by a physician as creating a substantial risk of death. "Lengthy Convalescence" means a period of disability which the attending physician determines will exceed ten (10) weeks. Catastrophic leave may not be used when the subject of the catastrophe is a~~

member of the employee's family. Catastrophic leave is limited to catastrophes which befall the employee.

B. Request for Catastrophic Leave

1. An employee may not receive any leave from the catastrophic leave account until s/he has used all his/her accrued annual, sick and other paid leave.
2. An employee who is himself/herself affected by a catastrophe as defined in paragraph (A.) may request in writing that a specified number of hours of catastrophic leave be granted.
3. The request form will be made available at the personnel office and must be completed by the employee except in cases where the employee is unable to do so. (form 204 F)
4. The maximum number of hours that may be granted to an employee shall be 480 hours per calendar year.
5. An employee may not receive any hours from the catastrophic leave account until s/he has worked for the County for at least two years and has made the minimum annual contribution to the catastrophic leave account.
6. An employee who fails to qualify for catastrophic leave pursuant to the requirements set forth in subsection (5) may receive catastrophic leave if eligible employees independently contribute a designated number of hours to the non-qualifying employee's specific catastrophic event. The receipt of such catastrophic leave shall be subject to the remaining requirements set forth in this Article.
7. An employee who receives catastrophic leave from the account is entitled to payment for that leave at a rate no greater than his/her own rate of pay.
8. A request for catastrophic leave must be approved by the Personnel Director and/or Administrative Officer after consultation with the employee's supervisor.
9. An employee must provide to the Personnel Director and/or Administrative Officer a medical certificate issued by the licensed physician or health practitioner providing treatment, that certifies the illness or injury prevents the employee from performing the full functions of his/her regular position and/or from performing the duties of any alternate/modified duty position which the County has offered.

C. The minimum annual contribution to the catastrophic leave account shall be eight (8) hours per calendar year. An Employee must have a combined balance of at least two hundred and forty (240) hours of sick and annual leave on the books to contribute to the account. Contribution form must be submitted to the Payroll Dept. (Form 204 F1)

D. Any hours of annual or sick leave that have been transferred from an employee's account to the catastrophic leave account may not be returned or restored to that employee. This section does not prevent the employee from receiving leave pursuant to section (B.) of this Article.

E. All employees of the County who are eligible to use sick leave, may use the leave from the catastrophic leave account and/or donate to this account, subject to the remaining requirements set forth in this Article, unless such employees are covered by the Firefighters Association IAFF Local 4227 or Sheriffs Employee Association/Operating Engineers Local Union No.3.

- ~~F. Annual and sick leave will be transferred at the rate of one hour for one hour credit donated consistent with the provisions of NRS 245.210. Donated time will be converted to a dollar amount based upon the donating employee's current base hourly rate of pay. When an employee is granted use of catastrophic leave, the catastrophic leave account will be reduced by an amount determined by multiplying the receiving employee's current base hourly rate of pay by the total number of hours granted.~~
- ~~G. Review of Status of Catastrophe; Termination of Leave; Disposition of Hours Not Used~~
- ~~(1.) The Personnel Director and/or Administrative Officer or his/her designee shall review the status of the catastrophe of the employee and determine when the catastrophe no longer exists, based on appropriate medical documentation.~~
- ~~(2.) The Personnel Director and/or Administrative Officer or his/her designee shall not grant any hours of leave from the catastrophic leave account after the catastrophe ceases to exist, or the employee who is receiving the leave resigns or his/her employment with the County is terminated.~~
- ~~(3.) Any leave which is received from the catastrophic leave account which was not used at the time the catastrophe ceases to exist or upon the resignation or termination of the employment of the employee must be returned to the catastrophic leave account.~~
- ~~H. Maintenance of Records on Catastrophic Leave—Records will be maintained by the Payroll Department under the direction of the County Comptroller.~~
- ~~I. Substantiation of Catastrophe—The Personnel Director and/or Administrative Officer or his/her designee may require written substantiation of the catastrophe and expected duration by a physician of his/her choosing. Said physician shall be of equal or greater qualification as the treating physician. The cost of such written substantiation shall be borne by the employer. Visits to said physician shall be on County time.~~

1. Key Definitions

- a. "Catastrophe" means the employee is unable to perform the duties of his/her position or a modified duty assignment because of a serious illness or injury which is life threatening, which requires in-patient care at a medical facility, or which renders an employee bedridden at home in lengthy convalescence. The illness or injury cannot be a result of the employee's gross criminal conduct.
- b. "Bedridden" means limiting an individual's ambulatory state to home allowing attention to in-home personal care needs, attend physicians' appointments, and receiving necessary medical treatment related to their catastrophic illness.
- c. "Life Threatening" means a condition which is diagnosed by a physician as creating a substantial risk of death.
- d. "Lengthy Convalescence" means a period of disability which the attending physician determines will exceed 6 weeks.

2. Request for Catastrophic Leave

Policy Update 2018-01

- a. Catastrophic Leave may not be used when the subject of the catastrophe is a member of the employee's family. Catastrophic leave is limited to catastrophes which befall the employee.
 - b. An employee may not receive any leave from the catastrophic leave account until s/he has used all his/her accrued annual, sick, and other paid leave.
 - c. An employee who is himself/herself affected by a catastrophe as defined in subsection (1) of this policy may request in writing that a specified number of hours of catastrophic leave be granted.
 - d. The request form will be made available at the personnel office and must be completed by the employee, except in cases where an employee is unable to do so. (Form 204 F)
 - e. The maximum number of hours that may be granted to an employee shall be 480 hours per rolling calendar year. Any requests for an exception to this limit must be reviewed and approved by the county manager and the Administrative Officer and/or Personnel Director
 - f. An employee may not receive any hours from the catastrophic leave account until s/he has worked for the county for at least 2 years and has made the minimum annual contribution to the catastrophic leave account.
 - g. An employee who fails to qualify for catastrophic leave pursuant to the requirements set forth in subsection (f) above may receive catastrophic leave if eligible employees independently contribute a designated number of hours in 8 hour increments to the non-qualifying employee's specific catastrophic event. The receipt of such catastrophic leave shall be subject to the remaining requirements set forth in this policy.
 - h. An employee who receives donated hours is entitled to payment for the leave at a rate no greater than his/her own rate of pay.
 - i. A request for catastrophic leave, inclusive of exceptions to the aforementioned, must be approved by the Administrative Officer and/or Personnel Director.
3. The minimum annual contribution to the catastrophic leave account shall be 8 hours per rolling calendar year. An employee must have a combined balance of at least 240 hours of sick and annual leave on the books to contribute to the account.
 4. Any hours of annual or sick leave that have been transferred from an employee's account to the catastrophic leave account may not be returned or restored to that employee. This section does not prevent the employee from receiving leave pursuant to section (2) of this policy.
 5. All employees of the county who are eligible to use sick leave may use the leave from the catastrophic leave account and/or donate to this account, subject to the remaining requirements set forth in this policy. This provision is subject to limitations in any collective bargaining agreement.
 6. Annual and sick leave will be transferred at the rate of 1 hour for 1 hour credit donated consistent with the provisions of NRS 245. Donated time will be converted to a dollar amount based upon the donating employee's current base hourly rate of pay. When an employee is granted use of catastrophic leave, employee's current base hourly rate of pay by the total number of hours granted.
 7. Review of Status of Catastrophe; Termination of Leave; Disposition of Hours Not Used:
 - a. The Administrative Officer and/or Personnel Director shall review the status of the

catastrophe of the employee and determine when the catastrophe no longer exists based on appropriate documentation.

- b. The Administrative Officer and/or Personnel Director shall not grant any hours of leave from the catastrophic leave account after the catastrophe ceases to exist or the employee who is receiving the leave resigns or his/her employment with the county is terminated from employment.
 - c. Any leave which is received from the catastrophic leave account which was not used at the time the catastrophe ceases to exist or upon the resignation or termination of the employment of the employee must be returned to the catastrophic leave account.
8. Maintenance of Records on Catastrophic Leave. Records will be maintained by the payroll office under the direction of the Comptroller. Any recognized bargaining union may request in-writing information concerning the use of the catastrophic leave account provided that any request for medical information be accompanied by a written release signed by the affected employee(s).
9. Substantiation of Catastrophe. The Administrative Officer and/or Personnel Director may require written substantiation of the catastrophe and expected duration by a physician of his/her choosing. The physician shall be of equal or greater qualification as the treating physician. The cost of such written substantiation shall be borne by the employer. Visits to the physician shall be on county time.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 606
EFFECTIVE DATE: 11-18-08
REVISED: 01-02-18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Leave of Absence Without Pay

PURPOSE: To establish a policy for granting leave of absence time to employees.

POLICY: The Personnel Director and/or Administrative Officer with the ~~Elected Officials, Dept. Head or Supervisor~~ department head's consent may approve leaves of absence without pay for up to ~~six (6)~~ months. Such approval will be for exceptional circumstances and conditions, such as education or prolonged illness, when the approval of such leave is consistent with the employer's needs, when the work of the office or department will not be impeded by the employee's absence, and when the leave will not require the appropriation of additional funds for the operation of the employee's department. Such leave may be extended for an additional period of up to ~~six (6)~~ months at the sole discretion of the Personnel Director and/or Administrative Officer with the ~~Elected Officials, Dept. Head or Supervisor~~ department head's consent. The employer will require the use of all accrued paid leave prior to granting leave without pay.

Procedure

1. Approval – Less Than 30 Days

Leaves of absence without pay not exceeding ~~thirty (30)~~ days may be granted by the Personnel Director and/or Administrative Officer with substantiating documentation explaining the reason for and supporting the requested leave.

2. Approval – More Than 30 Days

The Personnel Director and/or Administrative Officer may grant a leave in excess of ~~thirty (30)~~ days following written certification by the employee that the leave is consistent with the intent of this section and substantiating documentation explaining the reason for and supporting the requested leave as requested by the employer is provided.

3. Purpose

Leaves of absence without pay will not be granted for the purpose of allowing an employee to seek or accept other employment, except when or if the Personnel Director and/or Administrative Officer determine that the granting of such leave is in its best interest.

4. Employer Termination of Leave

The Personnel Director and/or Administrative Officer with the ~~Elected Officials, Dept. Head or Supervisor~~ department head or supervisor's consent may terminate any leave of absence without pay, except those granted pursuant to statute or regulation, prior to its expiration by providing written notice to the employee. The document granting the leave of absence will state the terms of the leave and any reason(s) for terminating such leave. Upon receipt of notice of termination of the leave, the employee is required to return to work within ~~five (5)~~ calendar days or by a later-approved alternate date. In the event the employer terminates a leave of absence, the employee will be returned to the same class or position s/he occupied when the leave of absence was granted.

5. Insurance

Employees on approved leave of absence without pay may continue their medical, dental, and life insurance coverage in accordance with COBRA health benefit continuation regulations

6. Return from Leave

Employees on approved leave of absence without pay are required to return to work on the first work day following the end of leave. An employee who does not return from a leave of absence without pay on the first work day following the end of a leave will be considered to have resigned.

7. Orientation Period

If an employee is granted unpaid leave during his/her introductory period, the introductory period will be extended by the number of days of leave taken by the employee during his/her orientation period.

8. Medical Leaves

The Personnel Director and/or Administrative Officer may require a physician's certification or other appropriate type of verification to substantiate a need for a medical leave of absence without pay. The employer may also require a statement from a health care provider certifying that the employee is fit-for-duty and to return to work.

9. Anniversary Date

An employee's anniversary date will be adjusted by the number of days off work for all unpaid leaves of absence in excess of ~~fifteen (15)~~ days during any ~~Orientation~~ 12-month period. (See special provisions for Military Leave in Policy 609).

10. Benefit Accrual

If an employee is on unpaid leave for more than one-half (1/2) of his/her regularly scheduled work hours in any pay period, no leave benefits shall be accrued for that period, nor shall the employer contribute toward the cost of insurance benefits.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 608
EFFECTIVE DATE: 11-18-08
REVISED: 01-02-18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Bereavement Leave

PURPOSE: To establish guidelines for Bereavement Leave

POLICY:

A ~~regular~~, full-time or part-time employee who must be absent from work to attend the funeral of a family member who is within the third degree of consanguinity or affinity may use up to a maximum of ~~twenty-four (24)~~ hours of bereavement leave per each occurrence. Bereavement leave longer than ~~twenty-four (24)~~ hours may be charged to accumulated sick leave, up to a maximum of ~~sixteen (16)~~ additional hours, with the advance approval of the employer. Employees who are not regular full-time or part-time employees may take up to 5 days of bereavement absence without pay. Supervisors or managers may require evidence of attendance at the funeral. Casual, seasonal, temporary employees are not eligible for bereavement leave.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 610
EFFECTIVE DATE: 11-18-08
REVISED: 01-02-18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Emergency Conditions/Disaster Leave

PURPOSE: To establish a policy for employee leave time in the event of emergency conditions, including but not limited to dangerous weather or road conditions, natural disaster and power outages.

POLICY:

A. Emergency Volunteer Service

An employee who is a participant in any volunteer emergency service (e.g., fire protection, ambulance service, or search and rescue) shall not schedule him/herself for on-call duty during work hours. In the event an employee is required to respond to an emergency during normal working hours, s/he shall remain in full employment status and shall receive total regular compensation while performing the volunteer service for the period that s/he would have been working for the employer.

B. Emergency Road Conditions

1. Any employee who is unable to report to work due to road closures or hazardous road conditions caused by ice, snow, floodwaters, washouts, or slides shall not receive regular salary. Employees are advised to use their best judgment in making a decision of whether or not to report to work under such conditions. Should an employee decide to remain at his/her residence, all reasonable attempts should be made to notify his/her immediate supervisor. Any employee wishing to receive payment for time missed due to hazardous road conditions may do so by using either accrued annual leave or accrued compensatory leave time.
2. Any non-exempt employee who reports to work late due to road closures or hazardous road conditions will be compensated only for the actual hours worked. In the event the employee wishes to receive a full day's pay, s/he may use annual leave or accrued compensatory leave time to complete the normal work period.
3. Any employee who elects not to report to work due to hazardous road conditions or reports to work late under such conditions shall not be subject to discipline. In the event the supervisor is in doubt of the employee's reasoning, the final decision shall be made by the employer on the basis of documentation or confirmation of the hazardous conditions by either a law enforcement agency or the appropriate public works agency having jurisdiction over the roadways in question.

C. Disaster Area Declaration

1. "Disaster Area" is defined as a designated area affected by an event declared to be a disaster by a state or federal governmental agency duly authorized to make such designation. Employees who are unable to report to work due to a disaster may use accrued annual leave or compensatory leave time as compensation for scheduled time not worked.
2. ~~In the event the County or a portion thereof closed due to a health, welfare, or safety issue, and such closure is authorized by the State or County Commissioner, employees who are unable to report to work due to such official closure shall be paid up to five (5) working days, per incident, at their regular rate of pay per day. NOTE: This shall not apply to employees in classified positions in public works, roads, water, communication, information tech, fire and sheriff departments, without approval by the County Manager.~~ In the event the county or a portion thereof closes due to a health, welfare, or safety issues, and such closure is authorized by the Board of Storey County Commissioners, employees who are unable to report to work due to such official closure will be paid up to 5 work days per incident at their regular rate of pay.

This policy section does not apply to employees in classified positions in public works roads, water, sewer; communications; information technology; line firefighters; and sheriff deputies, corrections officers, and other sheriff peace officers. Employees in classified positions in the public works, roads, water, sewer; communications; and information technology (but not line firefighters and line sheriff employees) who are regularly scheduled and required to report to work during an emergency closure will be awarded comparable time off at the rate of 1 hour for each hour of emergency closure pay received by those employees not required to report to work during the incident.
3. Employees shall make every effort to report to work as soon as is reasonable under such conditions provided the employer's operation is open and functioning. An employee who has made such an effort, yet fails to report to work under such declared "disaster" conditions, shall not be subject to discipline. Employees shall make every effort to report their circumstances to their immediate supervisor.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER: 611
EFFECTIVE DATE: 11-03-09
REVISED: 01-02-18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Leave for Parents of Children Enrolled in School

PURPOSE: To establish policy for requesting leave for parents of children enrolled in school.

POLICY:

Employees who are parents of children enrolled in public or private school (K-12) are entitled to four (4) hours of unpaid leave, per school year, for each child enrolled in school. The employee may use the entitled leave time to:

1. Attend parent-teacher conferences;
2. Attend school-related activities during regular school hours;
3. Volunteer or otherwise be involved at the school in which the child is enrolled during regular school hours; and
4. Attend school-sponsored events.

The time for the leave must be mutually agreed upon by the employee and the ~~Elected Official, Dept. Head or Supervisor~~ department head or supervisor. The employee must request the leave in writing at least ~~five (5)~~ school days prior to the date on which the leave is to be taken. The employee may also be required to furnish documentation demonstrating that s/he was present at the school activity for which the leave was provided.

Retaliation Prohibited

An employee shall not be retaliated against for utilizing the leave described in this section. Any employee who believes s/he has been retaliated against as a result of having taken leave under this section may file a claim with the Nevada Labor Commissioner. The county Administrative Officer and/or Personnel Director shall provide the employee with all of the forms necessary for the claim filing.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER: 612
EFFECTIVE DATE: 8-3-10
REVISED: 12-15-16/01-02-18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Leave for Nursing Mothers

I Policy:

~~As required by federal law, the employer will provide unpaid "reasonable" breaks each time an employee needs to express breast milk for her nursing infant who is up to one-year old. Employees may elect to use their paid break times for this purpose. The employer will furnish a private space, other than a bathroom, for that activity. The space will be shielded from view and free from interruption. Employer with less than 50 employees may be exempt if they can demonstrate requirements would impose an undue hardship by causing significant difficulty or expense.~~

As required by federal law, NRS 281, and the Nevada Pregnant Workers' Fairness Act, the employer will provide paid or unpaid reasonable breaks each time an employee needs to express breast milk for her nursing infant who is up to one-year old. Employees may elect to use their paid break times for this purpose. The employer will furnish a private space, other than a bathroom, that is reasonably free from dirt or pollution, protected from the view of others and free from intrusion by others where the employee may express breast milk.

Policy Update 2018-01

If complying with this policy will cause an undue hardship for the employer considering the size, financial resources, nature, and structure of the public body, the employer may meet with the employee to agree upon a reasonable alternative. If the parties are not able to reach an agreement, the employer may require the employee to accept a reasonable alternative selected by the employer.

An employee who does not agree with the determination of the employer may file a complaint with the Local Government Employee Relations Board.

II. Prohibition Against Retaliation

The employer will not tolerate any retaliation by management or by any other employee against an employee who exercises his/her rights under this policy. Any employee who believes s/he has been retaliated or discriminated against in any manner whatsoever should immediately notify the EEO Officer or the alternate. The employer will promptly investigate and deal appropriately with any allegation of retaliation.

RESPONSIBILITY FOR REVIEW: The Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner if necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 701
EFFECTIVE DATE: 12-2-08
REVISED: 08-02-11/01-05-15
01-02-18

AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Health Insurance Coverage

1. PURPOSE

To establish eligibility for health insurance benefits. Health insurance benefits is to include hospitalization, major medical, dental and vision, and prescription medications.

2. POLICY

2.1 Definitions

- **Health Insurance:** Insurance coverage for medical, dental, vision, and prescription consistent with active employee coverage.
- **Initial Date of Hire:** The first date on which a regular employee in a position which is considered more than half-time (average 21 hours or more per week) is employed.
- **Medicare Eligible:** The point when a retiree or dependent is eligible to enroll in Medicare Part A and Part B; this may be because the retiree has reached age 65 or because s/he has been granted Medicare Part A and Part B due to a disability before reaching age 65. All questions about Medicare should be directed to the Centers for Medicare & Medicaid Service.
- **Open Enrollment:** The period designated annually by the Personnel Director/Administrative Officer during which changes in coverage under county plans may be made by participants.

- **Plan year:** The period set forth by the Storey County Board of Commissioners in which program benefits and rates are offered for enrollment.

2.2 Benefits

The specific terms and conditions of coverage are specified in the plan document for medical, dental, vision, prescription drug, and Accidental Death and Dismemberment (AD&D) insurance issued by the insurance company. See policy 702 for Life and AD&D insurance.

2.3 Eligibility

Elected officers of the county are eligible to enroll in the group health insurance plan effective the first day of the month following the official administration of the oath of office. Full-time regular employees and part-time regular employees who are regularly scheduled to work at least an average of 21 hours per week are eligible to enroll in the group health insurance plan effective the first of the month following 60 days of employment. Employee's spouse and dependents are also eligible for coverage under the insurance plan as allowable by the provisions of this policy and the applicable collective bargaining agreement.

2.4 Employee Coverage

- The employer ~~agrees to~~ will pay one hundred percent 100 percent of the monthly premiums for health insurance for all regular full-time employees.
- The employer ~~agrees to~~ will pay 100 percent of the monthly premiums for health insurance for all regular full-time employees hired before July 1, 2005, including those regular full-time employees working at least 35 hours but less than 40 hours per week.
- For employees hired on or after July 1, 2005, the employer ~~agrees to~~ will pay a prorated percentage of monthly health insurance premiums based on actual hours scheduled to be worked for regular part-time employees working at least an average of 21 hours, but less than 40 hours, per workweek.
- Employees must authorize a payroll deduction of any share of the health coverage premium which is to be paid by the employee.

2.5 Dependent and Spouse Coverage

- For employees hired before July 1, 2014, the employer ~~agrees to~~ will pay 100 percent of the monthly health insurance premiums for the employee's dependents (up to age 26) and 100 percent for the employee's spouse who is not eligible for any other health insurance or Medicare Part A and Part B coverage on the same or greater percentage basis as that provided to the employee by Storey County.
- Effective May 1, 2012, if the employee's spouse is eligible for any other health insurance coverage, or Medicare Part A and Part B, the employee may choose to cover his/her spouse on employer's health, dental, and/or vision plan for a charge equal to 50 percent of the cost of the spouse's coverage under the employer's plan. The employee shall provide to the personnel office on a county provided affidavit annual certification stating whether his/her spouses is eligible for any other health insurance or Medicare coverage.

2.6 Pay In-Lieu of Benefit (Health insurance medical coverage)

- The employee may opt out of employer provided insurance plan coverage. Doing so, the employee is required to opt out of all three insurance plans, including health, dental, and vision. The employee opting out of this program shall will receive 50 percent of the insurance premium attributable to the medical and prescription coverage, that the employer would have paid for employee for the employer provided insurance coverage. Premium percentage will be paid to the employee via payroll once per month and ~~may will~~ be considered taxable income. The amount

paid will be included in calculating the employee's regular rate of pay for the purposes of calculating overtime. Opt out may only be done annually during the open enrollment period or upon an employee becoming newly eligible for coverage.

- No employee who is in any way covered under the county insurance plan may receive Pay In-Lieu of Benefit.

2.7 Plan Changes

The employer will periodically evaluate the health coverage plan that is offered and make adjustments, as the employer deems appropriate, in the level of coverage and the amount of premium cost to be paid by the employer.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 702

EFFECTIVE DATE: 12-2-08

REVISED: 08-02-11/01-05-15

01/02/18

AUTHORITY: BOC

COUNTY MANAGER: PAW

SUBJECT: Life Insurance Coverage

1. POLICY

To establish eligibility for life insurance. Life insurance includes Life and Accidental and Dismemberment (AD&D) insurance.

1.1 Eligibility

Elected officers of the county are eligible to enroll in a group health insurance plan effective the first day of the month following the official administration of the oath of office. ~~Full-time regular and those part-time regular~~ Regular full-time and regular part-time employees who are regularly scheduled to work at least an average of 21 hours per week are eligible to enroll in the employer provided Life Accidental Death and Dismemberment (AD&D) insurance plan, effective the first of the month following 60 days of employment.

1.2 Policy

The specific terms and conditions of coverage are specified in the plan document issued by the insurance company and are available from the Personnel Director and/or Administrative Officer.

1.3 Coverage

Eligible regular employees and exempt employees are covered by a Life/AD&D insurance policy in the amount of \$30,000. Eligible non-exempt police officers and firefighter employees are covered by a Life insurance policy in the amount of \$40,000. Life insurance benefits will reduce to 65% of the amount shown above on the day of the member's 70th birthday.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 703

EFFECTIVE DATE: 07/01/12

REVISED: 01/05/15-01/02/18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Retirement

- 7 **POLICY:** As defined in NRS 286, Storey County is considered a public employer and employees in positions considered to be half-time or more, according to the full-time work schedule for at least 120 consecutive work days, are covered by the Public Employees Retirement System (PERS). Details are available in NRS 286.

Eligibility for membership in PERS for elected officials is covered in NRS 286.293. Eligibility for membership in PERS for district judges, justices of the peace, and municipal judges is covered in NRS 1A.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 704
EFFECTIVE DATE: 07/01/12
REVISED: 01/05/15-01/02/18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Retiree Health Benefits

- 8 **PURPOSE:** This policy is to provide guidelines for administration of the county's retiree health plans. This policy is specifically intended to direct the administration of retiree health plans in a manner that will be of greatest benefit for participants while maintaining efficiency and effectiveness in the provision of such service. In recognition of the responsibility to assure the fair and consistent administration of the county's retiree health plans, the Storey County Board of County Commissioners adopts this policy.
- 9 **POLICY:** The county Personnel Director and/or Administrative Officer is responsible for the administration and compliance of all the policies and regulations pertaining retiree health insurance benefits.

9.1 Definitions

1. **Cash Payment:** A retiree, or beneficiary of a retiree, will pay for county retiree health benefits by submitting payment monthly to the county Personnel Director and/or Administrative Officer as directed. Late payment may result in cancellation of coverage at the discretion of the county Personnel Director and/or Administrative Officer.
2. **County Plans or Program:** Any health plans administered by the County of Storey on behalf of retired members.
3. **Continuous Employment:** A period of time where employment status was not interrupted by termination, separation, or layoff.
4. **Day:** A day is defined as a calendar day.

5. **Health Insurance:** Health insurance means insurance coverage for medical, dental, and/or vision consistent with active employee coverage.
6. **Initial Date of Hire:** The first date on which a regular employee in a position which is considered more than half-time (21 hours or more average per week) is employed.
7. **Medicare Eligible:** The point at which the retiree or dependent of the retiree is eligible to enroll in Medicare Part A and Part B; this may be because the retiree has reached age 65 or because s/he has been granted Medicare Part A and Part B due to a disability before reaching age 65. All questions about Medicare should be directed to the Centers for Medicare & Medicaid Service.
8. **Open Enrollment:** A period designated annually by the Personnel Director/Administrative Officer during which changes in coverage under county plans may be made by participants. The retiree must enroll in Medicare Part A and Part B immediately when eligible; failure to do so may cause the county to stop paying its portion of costs.
9. **Participant:** Persons who are eligible to participate in the program:
 - a. A retired officer or employee as provided by NRS 287;
 - b. A surviving dependent of a deceased retired officer or employee of a Storey County as provided by NRS 287;
 - c. A surviving spouse or child of an employee who was killed in the line of duty as provided for in NRS 287.
10. **Plan year:** The period set forth by the Storey County Board of Commissioners in which program benefits and rates are offered for enrollment.
11. **Retired Officer or Employee:** An officer or employee of Storey County who has as met the requirements to receive, and is receiving any retirement distribution of, benefits from:
 - a. The Judges' Retirement System; or
 - b. The Public Employees Retirement System (PERS); and
 - c. An elected official who has completed the term in which they were duly elected.
12. **Retiree Subsidy:** An amount contributed by the county toward the cost of retiree health insurance premiums purchased through the county. The benefits under this program are determined based upon the rules regarding years of service with Storey County. The years of service are calculated at the time of service retirement or the date Disability Retirement is granted, and do not change after that date. For retirees meeting the participant guidelines and who retire on or after July 1, 2012, subsidies may not be applied in whole or in part to dependent coverage.

9.2 County responsibility

1. **Retiree Subsidy:** The county ~~shall~~will pay the same portion of the cost of health benefits coverage ~~as the~~ that the Nevada State Public Employees' Benefits Program (PEBP) at that time pays for retired persons covered as participants under ~~their~~ its county ~~state~~ health benefits program. The subsidy is limited to the employee's consecutive years of service with Storey County; no credit will be given for years of service earned at another public employer, except for service with the Storey County Fire Protection District. Any remaining balance of the cost of coverage will be cash payment to the county by the retiree or qualified beneficiary.

2. **Billing:** Any remaining balance of the premium not covered by the subsidy will be paid to the county by the retiree or beneficiary. The county may notify the retiree or beneficiary by monthly invoice; however, lack of receipt of invoice does not excuse the retiree from payment.

9.3 Eligibility

Persons meeting the "participant" guidelines may remain on the county's Retiree Health Benefits program pursuant to NRS 287.

9.4 Enrollment

Eligible participants must enroll in the county's Retiree Health Benefits program ~~within sixty (60)~~ days and pursuant to NRS 287. Lack of enrollment will prohibit participation in the program except as provided by NRS 287.

9.5 Changes in enrollment

The participant must submit a request in writing if s/he desires to cancel enrollment with the county's Retiree Health Benefits program. If the eligible participant declines the option to participate at retirement, cancels at any time, or fails to make cash payment (if any), s/he will forfeit enrollment, except as provide by NRS 287.

9.6 Retiree responsibility

Retiree or qualified beneficiary must remit cash payment (if any) as directed and will notify the county Personnel Office of change of address.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES

NUMBER 705
EFFECTIVE DATE: 07/01/12
REVISED: 01/05/15-01/02/18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Workers' Compensation & Transitional Duty

A. Workers' Compensation

1. **PURPOSE:** The purpose of this policy is to provide for workers' compensation.

2. POLICY

2.2 Workers' Compensation

Employees are insured under the provisions of the State Workers' Compensation Act for Occupational injuries and diseases that arise/arose out of an in the course of their employment. Employees are required to report all on-the-job accidents, injuries, or illness to their immediate supervisor as soon as reasonably possible or within ~~twenty-four~~ (24) hours of the accident, injury, or illness. The Supervisor must contact

the Personnel Director and/or Administrative Officer and submit the proper paper work for the claim with in ~~seventy-two (72)~~ hours.

The following provisions are adopted pursuant to and are intended to implement the requirements of NRS 281.390:

- a. When an employee is eligible at the same time for benefits for temporary total disability under NRS 616A to 616D, inclusive, or NRS 617, and for any sick leave benefit s/he may, by giving notice to the department head or supervisor or manager, elect to continue to receive his/her normal salary instead of the benefits under those chapters until his/her accrued sick leave time is exhausted. The employer will notify the Workers' Compensation Administrator of the election. The employer will continue to pay the employee his/her normal salary, but charge against the employee's accrued sick leave time as taken during the pay period an amount which represents the difference between his/her normal salary and the amount of any benefit for temporary total disability received, exclusive of reimbursement or payment of medical or hospital expenses under NRS 616A to 616D, inclusive, or NRS 617 for that pay period.
- b. When the employee's accrued sick leave time is exhausted, payment of his/her normal salary under subsection ~~4~~ (a) above must be discontinued and the employer will promptly notify the Workers' Compensation Administrator so that it may begin paying the benefits to which the employee is entitled directly to the employee.
- c. An employee who declines to make the election provided in subsection ~~4~~ (a) above may use all or any part of the sick leave benefit normally payable to him/her while directly receiving benefits for temporary total disability under NRS 616A to 616D, inclusive, or NRS 617, but the amount of sick leave benefit paid to the employee for any pay period must not exceed the difference between his/her normal salary and the amount of any benefit received, exclusive of reimbursement or payment of medical or hospital expenses under those chapters for that pay period.
- d. If the amount of the employee's sick leave benefit is reduced, pursuant to subsection ~~3~~ (c), below the amount normally payable, the amount of sick leave time charged against the employee as taken during that pay period must be reduced in the same proportion.
- e. An employee may decline to use any part of the sick leave benefit normally payable to him/her while receiving benefits under NRS 616A to 616D, inclusive, or NRS 617. During that period of time, the employee will be considered on leave of absence without pay.
- f. In the event an employee is absent from work due to an accepted job-related injury, as the sole discretion of the Personnel Director and/or Administrative Officer, the employer may pay the employee the difference between awarded Temporary total Disability (TTD) payments and the employee's full salary for a period of 60 calendar days; however, such payment must be made by the employer to the employee who has suffered a job-related injury as a result of workplace violence or during the performance of a hazardous duty in response to an officially declared county emergency. Such payment maybe extended an additional 60 days at the sole discretion of the Personnel Director and/or Administrative Officer unless the following provisions apply:
 1. The employee is able to perform all of the essential functions listed in the job description;
 2. The employee is able to perform temporary modified duties; or
 3. The employee becomes qualified to receive permanent disability compensation.

B. Transitional Duty

1. PURPOSE: To provide temporary transitional duty in case of a workplace injury qualifying the employee to workers' compensation.

2. POLICY: The employer is committed to providing work, when possible, for employees who have been restricted by a treating physician due to a work-related injury or illness. Such work will be provided subject to availability. Work will be assigned according to the nature of the injury or illness and the limitations set forth by the treating physician. Every effort will be made to place employees in positions within their own departments. If necessary, an employee will be placed wherever an appropriate position is available.

2.1 Salary and Wages

While on temporary modified duty, employees will continue to receive their regular rate of pay. Employees who are placed outside their department will continue to have their wages or salary charged to their regular department at which they normally work.

2.2 Duration and conditions of transitional duty

An employee on transitional duty must furnish a written update from the health care provider to the workers' compensation coordinator after each visit in order to maintain in the reassigned transitional duty job. Transitional duty assignments are limited to a period of 90 days, subject to review.

C. Related Forms (Worker's Comp. & Transitional Duty)

- Transitional Duty Letter
- Workers' Compensation Benefits Leave Option Form

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

STOREY COUNTY ADMINISTRATIVE POLICIES AND PROCEDURES

NUMBER 706
EFFECTIVE DATE: 12/12/08
REVISED: 01/05/15-01/02/18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Education Assistance

10 POLICY: The employer, subject to availability of budgeted funds, may provide educational assistance for tuition and/or fees, other than books, for career-related education. The following criteria in this section must be met.

10.1 General Provisions

- The educational course must be taken from an accredited institution of higher learning or another adult education class approved by the department head with concurrence of the Administrative Officer and/or Personnel Director.*
- The educational course must be job-related or be required for a degree that is directly and clearly related to the employee's current position with the county or an advanced career position with the county.*
- The employee must request approval for educational assistance from his/her supervisor or department head. Upon approval by the supervisor or department head, the request will be forwarded for review by the Administrative Officer and/or Personnel Director. If approved*

by the Administrative Officer and/or Personnel Director, the request for payment will be forwarded to the Comptroller's office for final approval.

- d. An employee who voluntarily terminates his/her employment with the employer within 6 months of receiving educational assistance must reimburse the employer for the full amount of the assistance provided.
- e. An employee who voluntarily terminates his/her employment with the employer within 3 years of receiving educational assistance, except as provided for in section 1.2 of this policy, must reimburse the employer for all discretionary education provided for in section 1.3 of this policy exceeding \$1,000 provided by the employer within that timeframe.
- f. Any amount of education reimbursement owed to the employer will be deducted from funds owed to the employee at the time of termination for sick leave, annual leave, and other extra pay reimbursement, but not in violation of the Fair Labor Standards Act (FLSA). If there are insufficient funds to cover the required reimbursement, the terminated employee will be required to pay back the county the remaining amount owed within 30 days of termination. The county may by civil action recover owed funds.

10.2 Employer mandated education, training, and certifications

- g. If the employer mandates the education, the employer shall pay all related costs including compensation for the time spent in the class.
- h. Training and education which is required for the employee to maintain his/her licenses, certifications, and credentials for his/her current job classification, and which is necessary for the employee to maintain the minimum qualifications for his/her current job classification, and which is approved by his/her supervisor or department head, shall be paid for by the employer and shall not be subject to the following provisions in this ~~section~~ policy. Expenses shall include textbooks and other materials required for the required training and education. The employee shall receive the regular rate of pay during training and education which takes place during the ~~40-hour~~ regular workweek period.

10.3 ~~Non-mandatory~~ Discretionary education and training

- a. If the education is ~~optional~~ discretionary, ~~then~~ the employer may elect to compensate by providing reimbursement for costs or paying all related costs and/or time spent in class. Prior mutual written agreement between the employee, ~~department head~~, ~~the employee's~~ supervisor, and the Personnel Director and/or Administrative Officer is required.
 - 1. ~~The training must be related to the required skill or education for the employee's current position or to a logical career path with the employer. The training must conform to section 1.1 General Provisions of this policy.~~
 - 2. ~~The course must be taken from an accredited education institution or an employer-approved adult education class.~~
 - 2. Only a regular full-time employee will be eligible for reimbursement for discretionary course work after successful completion of the probationary period. Further eligibility may be determined by the department head and the Personnel Director and/or Administrative Officer.
 - 3. The employer may provide up to \$3,000 education assistance to the employee for each fiscal year. There will be no reimbursement if the costs are assumed by any other institution, scholarship, or grant-in-aid.
 - 4. The Employee is responsible for providing proof that he/she completed the discretionary course with a minimum grade of "B" eighty percent (80%). If the course is of a nature such that no grade is given (i.e., pass or fail), the employee must provide a certificate of completion or other official documentation showing satisfactory passage of the course. Employees who do not complete the course with

a notice of "satisfactory", or grade of "B" eighty percent (80%) or better must reimburse the employer for the full amount of the assistance provided.

5. Education assistance shall include tuition, course fees, and required textbooks. Other items such as required calculators and lab tools may also be reimbursed in accordance with this section when approved by the department head. While courses shall normally be taken on the employee's own personal time, exceptions may be granted by the department head when the employee's absence from work will cause no adverse impacts to his/her duties and other employees in the workplace. The decision of the department head shall be subject to approval by the County Manager.

~~6. Employees who do not complete the course with a notice of "satisfactory", or grade of "B" eighty percent (80%) or better must reimburse the employer for the full amount of the assistance provided.~~

~~7. Employees who voluntarily terminate their employment with the county will be required to pay back the employer (county) for all optional education assistance exceeding \$1,000.00 provided by the county within the past five years of employment. The amount owed will be deducted from funds owed to the employee for accrued Sick Leave and other extra pay reimbursement at termination. Funds owed will not be deducted from remaining payroll funds owed to the employee. If there are insufficient funds to cover the required reimbursement, the employee will be required to pay the county the remaining amount owed within thirty days of the date of termination.~~

6. Each employee requesting education cost assistance from the county shall complete and sign a written education reimbursement agreement that complies with the provisions of this policy.
7. If mutually agreed upon between the employee, department head, Personnel Director and/or Administrative Officer, and the County Manager, additional education assistance may be provided to the employee.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 901
EFFECTIVE DATE: 12-2-08
REVISED: 01/02/18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: PERFORMANCE MANAGEMENT

POLICY: Storey County's performance management system is designed to be a formal, objective, consistent, and ongoing process to assess the on-the job effectiveness of each employee by communicating to the employee his/her status and the objectives and standards of performance which s/he is expected to achieve. Storey County views performance management as an ongoing process that focuses on the future and continued improvement.

A. Purpose

The performance management process exists to ensure timely and periodic two-way communication between employees and the ~~Elected Official, Dept. Head~~

~~or Supervisor~~ department head or supervisor regarding job performance. This process is designed to:

1. Clarify the employer's goals and link them to performance expectations.
2. Assist employees in reaching their full potential by identifying training needs and developing specific plans for continual improvement.
3. Identify and document performance achievements and deficiencies.
4. Provide ongoing opportunities for the ~~Elected Official, Dept. Head or Supervisor~~ department head and supervisor to coach and encourage personal development and improved job performance.

B. Ongoing Communication Regarding Performance

It is the policy of Storey County and the responsibility of each ~~Elected Official, Dept. Head or Supervisor~~ elected official/department head and supervisor to routinely provide employees with accurate, constructive feedback regarding job performance expectations, accomplishments, deficiencies, and opportunities for growth. Recognizing that periodic formal performance evaluations cannot take the place of ongoing communication and feedback, Storey County encourages frequent, ongoing discussions of job performance and expectations between employees and ~~Elected Official, Dept. Head or Supervisor~~ department head and supervisor. Performance evaluations, whether formal or informal, do not create a contract or other right to continued employment.

C. Frequency of Performance Evaluations

Formal performance evaluations are to be conducted a minimum of once a year. Additionally, ~~the Elected Official, Dept. Head or Supervisor~~ department head and supervisor ~~may~~ will conduct formal evaluations at the following times:

2. For new employees, no later than ~~five (5)~~ months after initial hire and ~~at the completion of the employees orientation period or probation period.~~ at 11 months after hire.
3. Six ~~(6)~~ months following transfer to a new position within the same class.
4. When there is a significant change (either improvement or deterioration) in performance or behavior affecting the job.
5. Within ~~three (3)~~ months following an evaluation documenting that the employee's performance needs substantial improvement. (Storey County encourages frequent, ongoing meetings between the employee and ~~Elected Official, Dept. Head or Supervisor~~ and his/her department head and/or supervisor.)
6. At any other more frequent interval as the ~~Elected Official, Dept. Head or Supervisor~~ department head or supervisor deems appropriate. In addition, informal performance communications (feedback) should occur routinely and regularly throughout an evaluation cycle.

D. Written Record

Performance evaluations should not be considered as discipline. ~~Elected Official, Dept. Head or Supervisor~~ The department head or supervisor will conduct evaluations in a private meeting with the employee. Formal evaluations will be in writing, utilizing the approved performance evaluation form. All information on the form shall be consistent with the information communicated verbally during the performance evaluation meeting with the employee. Employees will be allowed an opportunity to comment on the evaluation, sign the forms, and receive a copy. A

copy of the evaluation, along with any written comments by the employee, will be placed in the employee's personnel file.

E. Personnel Actions Resulting from Performance Evaluations

Personnel actions, whether positive or adverse, are based on an assessment of the overall performance and behavior of the employee, rather than on a single performance evaluation.

Substandard performance or violation of a policy or procedure which necessitates disciplinary action is not part of the performance evaluation process and will be addressed as provided in Policy No. 1001 Disciplinary Actions and Appeals.

F. Employee Involvement

Storey County strongly encourages employee participation in the performance evaluation process. Opportunities for participation include the following:

1. ~~Elected Official, Dept. Head or Supervisor~~ *The department head or supervisor* providing employees with an opportunity to present a self-evaluation which the ~~Elected Official, Dept. Head or Supervisor~~ *the department head or supervisor* may then consider prior to and discuss during the evaluation meeting.
2. Discussions between the ~~Elected Official, Dept. Head or Supervisor~~ *department head or supervisor* and the employee for the purpose of establishing performance expectations or goals for the next evaluation period.
3. If requested by the employee, a discussion with the next level supervisor or Personnel Director and/or Administrative Officer to review any disagreements over a performance evaluation.

G. Procedure

1. Steps in the Performance Evaluation Process

As part of the performance evaluation process, the ~~Elected Official, Dept. Head or Supervisor~~ *department head or supervisor* will:

- a. Establish and communicate a written performance plan at the beginning of the evaluation period which states expectations the employee must meet.
- b. Review notes taken on the employee's performance since the last formal evaluation and the employee's self-evaluation, if provided.
- c. Complete a performance evaluation form comparing the employee's actual performance with the established performance expectations and standards.
- d. Schedule a meeting with the employee.
- e. During the evaluation meeting:
 1. Use specific examples to provide a candid, objective, constructive, and complete description of how the employee performed during the evaluation period. Discuss both the "what's" and "how's" of the employee's performance, strategies for improvement, and the employee's own goals for personal growth.
 2. Jointly establish new performance expectations and goals for the next performance evaluation period.
 3. Obtain appropriate signatures and employee comments.
 4. Review any areas of disagreement. If the employee does not agree with all or part of the performance evaluation, s/he should be referred to the next level manager, Personnel Director and/or Administrative Officer or to the process in their collective bargaining agreement.

- f. Continue to monitor performance, providing feedback, as well as coaching and counseling, throughout the evaluation cycle.

2. Documentation of Performance Evaluations

~~The Elected Official, Dept. Head or Supervisor~~ *department head or supervisor* must use the employer's approved performance evaluation form and ensure that the completed and signed form becomes a permanent record in the employee's personnel file.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 1002
EFFECTIVE DATE: 09/26/14
REVISED: 12/06/16-10/17/17-01/02/18
AUTHORITY: BOC
COUNTY MANAGER: PAW

SUBJECT: Definition of Terms

1. Definition of Terms

1.1 POLICY: The terms used in these policies shall have the meanings defined below:

Department Head/Department Manager: ~~An elected official or appointed official who is directly responsible to the County Manager or to the Board or to a board established by the Board, for overall administration of an office or department of the employer.~~ An elected official who is directly responsible to the citizens of Storey County, or an appointed officer who is directly responsible to the County Manager or to the Board of Storey County Commissioners, or who is directly responsible to a board created by the Board of Storey County Commissioners, for the overall administration of an office or department of the employer Storey County.

Supervisor: An ~~employee, or an~~ elected official or an employee who has been authorized to select, train, schedule, and evaluate the work of other employees, and to make decisions or effectively recommend actions related to the hiring, evaluation, and discipline of assigned employees. This person may also serve as the department head.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.



Storey County Board of County Commissioners Agenda Action Report

Meeting date: January 2, 2018
Agenda Item Type: Consent Agenda

Estimate of Time Required: 0-5 min.

1. **Title:** For possible action, Approval of payroll claims in the amount of \$1,084,574.77 and accounts payable claims in the amount of \$3,637,520.11.
2. **Recommended motion:** Approve as part of the Consent Agenda.
3. **Prepared by:** Vanessa Stephens

Department: Treasurer

Contact Number: 775.847.0969

4. **Staff Summary:** Attached.
5. **Supporting Materials:** See attached
6. **Fiscal Impact:** 0
7. **Legal review required:** No
8. **Reviewed by:**

____ Department Head

Department Name: Treasurer

 County Manager

Other Agency Review: _____

9. **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

6 III

STOREY COUNTY PAYROLL SYSTEM
Check Register

Rept: PR0510A
Run: 12/13/17 12:33:47

Period-end Date: 12/10/17

Payroll Type: Regular
Payroll Groups: 1 2 3 4 5 6 7 8 9

Check/ DD # Emp #/ DD # Payee Amount

Total User Transfer for EFTPS: 65,908.38
Total Deductor Checks: 15,068.26
Total Employee Checks: 899.88
Total Employee Direct Deposit: 296,324.61
Total Employee Deds Xferd on Dir Dep File: 16,128.25
Total User Transfer to Deductor: 3,227.51
Total Disbursed: 397,556.89

Approved by the Storey County Board of Commissioners: _____

CHAIRMAN	COMMISSIONER	COMMISSIONER
_____	_____	_____
COMPTROLLER	_____	_____
_____	_____	_____
TREASURER	_____	_____

Period-end Date: 11/26/17

Payroll Type: Regular
 Payroll Groups: 1 2 3 4 5 6 7 8 9

Check/ DD # Emp #/ Ded # Payee Amount

Total User Transfer for EFTPS: 57,955.32
 Total Deductor Checks: 113,373.98
 Total Employee Checks: 899.88
 Total Employee Direct Deposit: 277,327.25
 Total Employee Deds Xferd on Dir Dep File: 15,830.25
 Total User Transfer to Deductor: 3,755.74
 Total Disbursed: 469,142.42

Approved by the Storey County Board of Commissioners: _____

CHAIRMAN	COMMISSIONER	COMMISSIONER
_____	_____	_____
COMPTROLLER	_____	_____
_____	_____	_____
TREASURER	_____	_____

Payroll Type: Special
Payroll Groups:
Check Date: 12/04/17
Period-end Date: 12/04/17

Check/	Emp #/	DD #	Ded #	Payee	Amount
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Total User Transfer for EFTPS:					469.48
Total Deductor Checks:					.00
Total Employee Checks:					1,913.80
Total Employee Direct Deposit:					.00
Total Employee Deds Xferd on Dir Dep File:					.00
Total User Transfer to Deductor:					.00
Total Disbursed:					2,383.28

Approved by the Storey County Board of Commissioners: _____

CHAIRMAN	COMMISSIONER	COMMISSIONER
COMPTROLLER		
TREASURER		

STOREY COUNTY PAYROLL SYSTEM
Check Register

Rept: PR0510A
Run: 11/27/17 09:43:16

Payroll Type: Deductor Check Date: 11/27/17

Check/ DD #	Emp #/ Ded #	Payee	Amount
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Total User Transfer for EFTPS:			.00
Total Deductor Checks:			151,058.56

Approved by the Storey County Board of Commissioners: _____

CHAIRMAN	COMMISSIONER	COMMISSIONER
_____	_____	_____
COMPTROLLER	_____	_____
_____	_____	_____
TREASURER	_____	_____

STOREY COUNTY PAYROLL SYSTEM
Check Register

Rept: PR0510A
Run: 11/27/17 10:03:25

Payroll Type: Deductor

Check Date: 11/27/17

Check/ DD #	Emp #/ Ded #	Payee	Amount
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Total User Transfer for EFTPS:			.00
Total Deductor Checks:			65,433.62

Approved by the Storey County Board of Commissioners: _____

CHAIRMAN	COMMISSIONER	COMMISSIONER
_____	_____	_____
COMPTROLLER	_____	_____
_____	_____	_____
TREASURER	_____	_____

Report No: FBI315
Run Date : 11/08/17

STOREY COUNTY
CHECK REGISTER 11/09/17

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
90419	ADVANCED DATA SYSTEMS INC						
90420	ALL COMSTOCK LLC	IBM I SERIES SUPPORT MO MAINT-PBA, PAYROLL		11/09/17 11/09/17	82535 82535	2,328.00 3,197.00	5,525.00
90421	ALLSTAR FIRE EQUIPMENT	WATER IMPROVEMENT PJCT		11/09/17	82634	4,500.00	4,500.00
90422	ALPINE LOCK INC	25 SCBA CYLINDERS SERCGRA		11/09/17	82515	24,475.00	24,475.00
90423	ALSCO INC	SHOP- KEYS		11/09/17	82629	24.00	24.00
		SHOP CH		11/09/17 11/09/17	82516 82516	315.94 41.25	
		SHOP CH		11/09/17 11/09/17	82516 82516	74.74 41.25	
		SHOP SHOP		11/09/17 11/09/17	82516 82516	74.74 98.49	646.41
90424	AMERIGAS PROPANE LP			11/09/17	82549	58.36	58.36
90425	AMES CONSTRUCTION	USDA 92-07		11/09/17	82655	612,121.32	612,121.32
90426	APEX GRADING & PAVING	O ST EXTENSION		11/09/17	82517	14,283.50	14,283.50
90427	ARC HEALTH AND WELLNESS	SPELTZ DOT PHYSICAL		11/09/17	82580	75.00	75.00
90428	BACUS, DOUG			11/09/17	82579	7.64	7.64
90429	BATTLE BORN CONSULTING SE			11/09/17	82545	11,354.00	11,354.00
90430	BOB BARKER COMPANY INC	COMM DEVELOP OVERSIGHT		11/09/17	82624	64.17	
		JAIL SPOKES, COMBS, IBUPROF		11/09/17	82624	11.57	75.74
90431	BURRELL, SCOTT LEWIS	JAIL ALCOHOL PADS, ANTACID		11/09/17	82552	15.00	
		OCT 19-NOV 1, 2017		11/09/17	82552	27.00	
				11/09/17	82552	622.50	664.50
90432	BUSINESS & PROFESSIONAL	GARNISHMENT DISBURSED		11/09/17	82610	342.20	342.20
90433	CANYON GENERAL IMPROVEMEN	LOCKWOOD WATER/SEWER		11/09/17	82588	46.50	46.50
90434	CAPITAL SANITATION CO	12-90248-23004 TOURISM		11/09/17	82569	1,746.79	1,746.79
90435	CARSON TAHOE REGIONAL HEA	INMATE MEDICAL		11/09/17	82619	439.00	439.00
90436	CASELLE INC	DEC SUPPORT		11/09/17	82586	202.00	202.00
90437	CELLCO PARTNERSHIP	INV9794368932 FIRE		11/09/17	82631	474.54	
		INV9794368932 COMM DEV		11/09/17	82631	80.02	554.56
90438	CENTRAL SANITARY SUPPLY	RR SUPPLIES		11/09/17	82573	187.32	187.32
90439	CINTAS CORPORATION NO. 2	FIRST AID SUPPLIES		11/09/17	82606	115.09	115.09
90440	CITY OF CARSON TREASURER	STOREY CO DRUG COURT FEES		11/09/17	82547	10.00	
		\$30000 SPLIT W/CC TOURISM		11/08/17	82663	15,000.00	15,010.00
90441	CLEAR CHANNEL OUTDOOR						

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90442	CMC TIRE INC	277141 BROCHURE		11/09/17	82556	225.00	
		277141 BROCHURE		11/09/17	82556	225.00	450.00
		FIRE51842- TIRE		11/09/17	82628	166.51	
		SO66023 TIRES		11/09/17	82628	676.00	
		COMDEV6610- TIRES		11/09/17	82628	747.64	
		JD410K- TIRES		11/09/17	82628	728.40	2,318.55
90443	COLLECTION SERVICE OF NEV	GARNISHMENT DISBURSED		11/09/17	82609	370.41	370.41
90444	COMSTOCK CHRONICLE (VC)			11/09/17	82570	83.00	83.00
90445	COMSTOCK GOLD MILL LLC			11/09/17	82557	112.00	112.00
90446	DAIOHS USA INC	OCT 19-NOV 1, 2017		11/09/17	82582	73.95	
		ST 72 WATER		11/09/17	82582	30.95	
		ST 71 WATER		11/09/17	82582	36.95	
		ST 74 WATER		11/09/17	82582	30.95	
		ST 75 WATER		11/09/17	82582	54.95	
		ST 75 EQUIP MAINT		11/09/17	82646	25.95	
		CH WATER U NITS		11/09/17	82642	51.90	
		H2O RENTAL		11/09/17	82623	25.95	
		LOCKWOOD WATER SERVICE		11/09/17	82623	82.85	
		LOCKWOOD WATER SERVICE		11/09/17	82623	54.95	469.35
90447	DING, TIEJUNG	APN 00108308		11/09/17	82625	504.00	504.00
90448	DIXON, MATT	ACLS RECERT		11/09/17	82620	125.00	125.00
90449	DUKE, DAVID	NAME TAPES DUKE		11/09/17	82578	59.96	59.96
90450	DUG-SAFETY LADDER CORP	LADDER MAINTENANCE		11/09/17	82585	470.69	470.69
90451	ELLIOTT AUTO SUPPLY INC	FIRE51841 AIR FLITER		11/09/17	82519	21.21	
		BACKHOE- FILTERS		11/09/17	82519	42.57	
		SO- FILTERS		11/09/17	82519	18.68	
		FIRE51844 SENSOR		11/09/17	82519	84.61	
		FR42553 1982525 C950		11/09/17	82519	252.44	
		FIRE51844 FULD RES		11/09/17	82519	48.92	
		FIRE56340 EGR COOLER GSKT		11/09/17	82519	42.31	
		FIRE51844 AIR FILTER		11/09/17	82519	21.21	
		PW28403 BRAKE CLEAN		11/09/17	82519	21.48	
		FIRE 51044 BRAKE CLEAN		11/09/17	82519	21.48	
		SO66025 BRAKE CLEAN		11/09/17	82519	170.04	
		PW28403 SYNTH LUB		11/09/17	82519	121.23	
		FIRE56340 BATTERY		11/09/17	82519	31.20	
		SO67832 FWHUB		11/09/17	82519	47.02	
		SO66000 VALVE		11/09/17	82519	49.71	
		PW57792 LUBE/ FILTER		11/09/17	82519	631.10	
		SO STOCK-PADS		11/09/17	82519	174.62	1,711.71
		FR32906 1982525 C950		11/09/17	82519		
		SO58904- ROTOR, PADS		11/09/17	82519		
90452	FARMER BROS CO	COFFEE- LOCKWOOD		11/09/17	82617	133.32	133.32
90453	FCC COMMUNICATIONS, LLC	REPROGRAM/MOVE PHONES		11/09/17	82653	308.00	308.00

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90454	FERGUSON ENTERPRISES INC	CLA-VAL ALTITUDE VLV		11/09/17	82520	5,107.50	
90455	FERRELLGAS LP	HYDRANT PARTS		11/09/17	82520	1,488.00	6,595.50
90456	FIRST AID SUPPLIES ONLINE	ST 72 RESIDENCE PROPANE		11/09/17	82587	250.14	
90457	GLADDING, EDWARD A.	WTR PLANT 1.29		11/09/17	82607	584.76	
		100 TOLL RD 1.32		11/09/17	82607	240.64	
		COURT HOUSE 1.37		11/09/17	82607	621.30	
		PROPANE JAIL		11/09/17	82592	420.91	
		110 TOLL RD		11/09/17	82644	114.62	2,232.37
		INMATE SINUS TABS		11/09/17	82626	23.59	23.59
		SCDA-ADMIN		11/09/17	82649	4,944.00	
		BLACK		11/09/17	82649	1,512.00	6,456.00
90458	GLOBAL TOWER LLC	POND PK RNT		11/09/17	82616	355.83	
		UTILITIES		11/09/17	82616	40.00	395.83
90459	GOLDEN GATE/SET PETROLEUM	LCKWD 124 REG 162 DIS		11/09/17	82605	634.24	
90460	GRAINGER	TRI-REG 311 / DSL 201		11/09/17	82605	1,129.66	1,763.90
		MESH TARP		11/09/17	82521	290.38	
		REST STOP-PLUG IN CFL		11/09/17	82521	34.44	
		HARD HATS,VESTS,GLOVES		11/09/17	82521	116.48	
		STRT LIGHTS-LAMP		11/09/17	82521	189.12	
90461	GRANSBERY, TOM	ST 75- V BELT		11/09/17	82521	100.14	730.56
90462	GREAT BASIN TERMITE & PES	9 X \$45		11/09/17	82641	405.00	405.00
		CH		11/09/17	82522	100.00	
		VCCC		11/09/17	82522	35.00	
		372 C		11/09/17	82522	35.00	
		100 TOLL		11/09/17	82522	35.00	
		WATER PLANT		11/09/17	82522	35.00	
		MCC QUARTERLY		11/09/17	82522	65.00	
		INT/EXT 110 TOLL RD		11/09/17	82643	35.00	340.00
90463	HARDWICK, WAYNE C	MEDICAL DIRECTOR		11/09/17	82589	2,911.20	2,911.20
90464	HAT, LTD	ROADS		11/09/17	82523	1,357.44	
		ROADS		11/09/17	82523	678.72	
		ROADS D. COLE		11/09/17	82523	1,018.08	3,054.24
90465	HISTORIC FOURTH WARD SCHO	OCT 19-NOV 1, 2017		11/09/17	82558	9.00	
				11/09/17	82558	10.00	
				11/09/17	82558	225.00	244.00
90466	HOME DEPOT CREDIT SERVICE	DATA CENTER FLOORING		11/09/17	82660	840.35	
		LIGHTING REPLACEMENTS		11/09/17	82660	123.76	964.11
90467	HOOD, CHRIS	CODE BOOKS		11/09/17	82639	76.70	76.70
90468	HOSE & FITTINGS ETC	PLOW CAP/ BRASS PLUG		11/09/17	82611	15.06	15.06
90469	ICS JAIL SUPPLIES, INC	JAIL SHOWER CURTAINS		11/09/17	82602	73.48	

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90470	INTERMOUNTAIN SLURRY SEAL	MT ROAD REHAB		11/09/17	82524	193,007.70	193,007.70
90471	IRON MOUNTAIN INFO MGT IN	NT147/STOREY NOV FLM STG		11/09/17	82575	232.98	232.98
90472	ITL SOURCE LLC	DIMM PACK REORDER		11/09/17	82659	2,400.72	3,164.08
90473	JBP LLC	PAT HUGH MICROSOFT OFFICE		11/09/17	82659	763.36	
90474	JUDGE EDWARD R JOHNSON	DUP CREDIT ADJUSTMENT		11/09/17	82525	166.59	1,636.83
90475	L N CURTIS & SONS	PW28403 DRUM, SHOES		11/09/17	82525	1,431.92	
90476	LEPORE, ANTHONY	PW28403- CAP, GASKET		11/09/17	82525	38.32	
90477	LIFE-ASSIST INC	NEVIN/KLINGLER SHIELDS		11/09/17	82658	609.80	609.80
90478	LIQUID BLUE EVENTS LLC	BOOTS, CORRECTION OFFICER		11/09/17	82590	135.00	135.00
90479	LIQUID BLUE EVENTS LLC	EMS SUPPLIES		11/09/17	82627	99.99	99.99
90480	LYNN CARD COMPANY	EMS SUPPLIES		11/09/17	82593	108.56	49,003.50
90481	LYON CO COMPTROLLER	EMS SUPPLIES		11/09/17	82593	54.28	
90482	MACKAY MANSION	EMS SUPPLIES		11/09/17	82593	681.68	150.50
90483	METRO OFFICE SOLUTIONS IN	PRE-PAY OYSTER EVNT SPKR		11/09/17	82571	780.00	
		CAMEL RACES COMMISSION		11/09/17	82577	49,003.50	6,939.25
		HOLIDAY CARDS		11/09/17	82583	150.50	
		CAMP		11/09/17	82540	6,939.25	339.00
		OCT 19-NOV 1, 2017		11/09/17	82559	3.50	
		SUPPLIES		11/09/17	82559	11.00	441.03
		FILE FOLDERS, CALENDARS		11/09/17	82645	32.13	
		INMATE PENCILS		11/09/17	82656	43.21	35.21
		DATER MESSAGE DATER		11/09/17	82656	39.94	
		LABELS FOR DYMO		11/09/17	82612	132.00	295.00
		CASH BOX		11/09/17	82612	19.27	
		STORAGE BOXES		11/09/17	82656	49.24	6,800.00
		IM		11/09/17	82656	72.02	
		FIRE OFFICER 1		11/09/17	82656	46.62	295.00
		OCTOBER BILLING		11/09/17	82551	30.56	
				11/09/17	82648	16.40	441.03
				11/09/17	82648	21.96	
				11/09/17	82648	24.10	35.21
				11/09/17	82635	35.21	
				11/09/17	82594	295.00	295.00
				11/09/17	82651	6,800.00	

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90487	MUNICIPAL EMERGENCY SE(CT	SCBA FLOW TEST/REPAIRS		11/09/17	82595	4,046.28	4,046.28
90488	NAPA AUTO & TRUCK PARTS	ANTI FREEZE		11/09/17	82604	73.85	73.85
90489	NATIONAL ASSN OF COUNTIES	DUES 1/18 TO 12/18		11/09/17	82544	450.00	450.00
90490	NEV COMPTROLLER	ML RECORDER CERT COPY/DV		11/09/17	82554	777.32	777.32
90491	NEV COMPTROLLER			11/09/17	82638	175.00	
				11/09/17	82638	826.00	
				11/09/17	82638	50.00	
		T FEES		11/09/17	82638	1,189.00	
				11/09/17	82638	6,793.00	9,033.00
90492	NEV DEPT HUMAN RESOURCES	COUNTY MATCH SEPT		11/09/17	82526	3,571.04	3,571.04
90493	NEV DEPT PUBLIC SAFETY	FINGERPRINT & BACKGROUNDS		11/09/17	82584	906.25	906.25
90494	NEV DEPT TAXATION	VIRGINIA CITY TOURISM		11/09/17	82560	97.18	97.18
90495	NEV EMPLOYMENT SECURITY			11/09/17	82539	353.55	
		8/19/17-9/23/17		11/09/17	82539	1,654.40	
		7/1/17-9/2/17		11/09/17	82539	767.60	2,775.55
		4/2/17					
90496	NEV HUMAN RESOURCES	SFY18-RCW-SC-Q2		11/09/17	82537	6,656.50	6,656.50
90497	NEV SECRETARY OF STATE	NEVIN, DOREAYNE		11/09/17	82576	35.00	35.00
90498	NEV TREASURER			11/09/17	82636	40.00	40.00
90499	NEVADA BLUE LTD (RNO)	MONTHLY CHG UPLOADED PLANS		11/09/17	82652	100.00	100.00
90500	NEVADA LEGAL SERVICE INC	FEES COLLECTED		11/09/17	82553	437.93	437.93
90501	NEVADA UPLANDS	MULTIPLE APNS		11/09/17	82633	58,203.93	58,203.93
90502	NEXTEL OF CALIFORNIA INC	FIRE DEPT		11/09/17	82555	343.56	
90503	NORTON CONSULTING LLC	PLANNING COMMISSION		11/09/17	82555	812.88	1,156.44
90504	NV PRESORT & MAIL MARKETI	VC S SIGNS- SPECIAL ORDER		11/09/17	82630	8,987.00	8,987.00
		SEWER PRJCT		11/09/17	82662	94.29	
				11/09/17	82662	100.15	194.44
90505	O'REILLY AUTO ENTERPRISES	FR51844 SEAL		11/09/17	82527	28.57	
		UTILITY ROLL		11/09/17	82527	31.50	
		SHOP- AIR PLUG		11/09/17	82527	4.82	
		DUMP- GAUGE		11/09/17	82527	13.98	
		PW21054 PIN & CLIP		11/09/17	82527	13.98	
		COM DEV- WIRE LOOMS		11/09/17	82527	46.00	
		SHOP- AIR PLUG		11/09/17	82527	7.23	
		B&G ANTIFRZ		11/09/17	82527	23.94	
		PARK- ANTIFRZ		11/09/17	82527	23.94	193.96
90506	OFFICE DEPOT INC	TONER/MISC OFFICE SUPLS		11/09/17	82574	338.16	

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90507 OPTUMINSIGHT INC	NOTEBOOKS		11/09/17	82574	25.92	364.08
90508 PETRINI, ANGELO D	CUST 735660 3.75 EACH		11/09/17	82550	262.50	262.50
90509 POWERPLAN	OCT 19-NOV 1, 2017		11/09/17	82561	4.00	136.00
			11/09/17	82561	132.00	
90510 MEDICAL PRIORITY DISPATCH	SNOWBLADE		11/09/17	82528	6,438.66	
90511 PROTECTION DEVICES INC	SNOWBLADE		11/09/17	82528	6,438.66	
	FILTER ELEM		11/09/17	82528	69.34	69.34
	EMD TRAIN CERT		11/09/17	82615	730.00	730.00
	MCCOMPLEX ALARM		11/09/17	82614	75.00	
	LCKWD SUB PANIC		11/09/17	82614	75.00	
	ST71 PANIC		11/09/17	82614	75.00	225.00
90512 PUBLIC EMPLOY RETIREMENT	AFRICA, T		11/09/17	82637	2,669.99	2,669.99
90513 RAD STRATEGIES INC	DATABASE		11/09/17	82542	375.00	
	RELATIONS/SOC MKTG		11/09/17	82542	2,000.00	
	CONSULT		11/09/17	82542	2,000.00	
	GIN-PUBLIC RELATIONS		11/09/17	82542	500.00	4,875.00
90514 RAPID SPACE LLC	MT- RESTROOM SERVICE		11/09/17	82529	25.00	25.00
90515 RAY MORGAN CO INC (CA)	PLOTTER ASSESSOR GIS		11/09/17	82661	165.91	
	LOCKWOOD SUB CANON		11/09/17	82661	27.24	193.15
90516 RENAUD, PETE	SEARCH WARNT 17SC000021F		11/09/17	82640	76.37	76.37
90517 REPORTING SYSTEMS, INC	FIRE/EMS REPORTING SYSTEM		11/09/17	82596	644.00	644.00
90518 ROCKY MOUNTAIN AMBULANCE	DOZER CHASE REPAIRS		11/09/17	82597	89.80	89.80
90519 RUPPCO INC	EMS SUPPLIES		11/09/17	82598	207.00	207.00
90520 SHERMARK DISTRIBUTORS INC	INMATE MILK		11/09/17	82581	53.20	
	INMATE MILK		11/09/17	82581	56.00	109.20
90521 SHOAF, BRIAN ALLEN	OCT 19-NOV 1, 2017		11/09/17	82562	22.50	
	OCT 5-16, 2017		11/09/17	82562	4.50	27.00
90522 SIERRA CHEMICAL COMPANY	53 GALLON		11/09/17	82600	1,077.98	1,077.98
90523 SIERRA PEST CONTROL INC	LOCKWOOD PEST CONTROL		11/09/17	82621	50.00	50.00
90524 SIRCHIE ACQUISITION CO,	EVIDENCE BOX, GUN		11/09/17	82622	81.80	81.80
90525 SLICK INDUSTRIES LLC DBA	BLOOD DRIVE		11/09/17	82632	60.00	
	BLAKELY		11/09/17	82632	38.00	98.00
90526 SOUTHERN GLAZERS WINE & S	GIFT SHOP MERCH		11/09/17	82572	412.70	412.70
90527 SPALLONE, DOMINIC J III	JAIL TRASHBAGS, SPRAYBOTTLE		11/09/17	82603	78.88	
	JAIL TP		11/09/17	82603	70.00	70.00

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90528	SPB UTILITY SERVICES INC	OCT SUPPORT		11/09/17	82591	691.56	691.56
90529	ST CO AMBULANCE	INMATE TRANSPORT		11/09/17	82613	615.45	615.45
90530	ST CO PUBLIC WORKS			11/09/17	82657	100.00	100.00
90531	ST CO SCHOOL DISTRICT	PROPERTY TAX RECEIVED OCT 19-NOV 1, 2017		11/09/17	82543	432,029.26	432,039.26
90532	ST CO TREASURER	TRI PROP TAX-NEW CONST TRI PROP TAX-NEW CONST		11/09/17	82618	15,542.00	
90533	ST CO WATER SYSTEM	858.02 208.01		11/09/17	82618	31,772.96	47,314.96
90534	STAROUND AUDIO, INC	372 C ST		11/09/17	82565	78.20	
90535	STAR2STAR COMMUNICATIONS,	SPEAKER WIRE		11/09/17	82565	170.87	
90536	STOREY COUNTY JEEP POSSE	SHERIFF 2/3 JAIL FIRE		11/09/17	82532	128.59	
90537	SUN PEAK ENTERPRISES	LEASE PER 2017-18 BUDGET		11/09/17	82548	290.47	587.96
90538	SUPERIOR EQUIPMENT			11/09/17	82536	2,500.00	2,500.00
90539	THOMAS PETROLEUM LLC	OCT 19-NOV 1, 2017		11/09/17	82566	1,820.00	
90540	THORNDAL,ARMSTRONG,DELK,	T71 REPAIRS		11/09/17	82566	84.00	
90541	TIMELY TESTING LTD	MISC OIL CREDIT PW-REG 785 /DSL 451 PW-REG 230 / DSL 160 VCH- DSL 100 CVI7002		11/09/17	82599	52.03	52.03
		FEE RANDOM COLLECTION		11/09/17	82530	49.94	
				11/09/17	82530	2,674.61	
				11/09/17	82530	860.39	
				11/09/17	82530	217.26	3,702.32
				11/09/17	82650	478.50	478.50
				11/09/17	82538	125.00	

ADKINS HOME DEPOT	ST 72 REPAIRS	11/09/17	1237	13.97
ANTINORO, GOLDENUGGET	HOTEL FOR PIO CLASS	11/09/17	1242	123.17
AO EDAMN AWARDS	CEREMONY	11/09/17	1517	30.00
AZEVEDO	FIRE PLANS EXAMINER CL11/09/17	1517	950.00	53.98
BLAKELY	FOG MACHINE/SCHOOL DRI11/09/17	1517	950.00	75.88
C.NEVIN- ATT	BLDG PLANS EXAMINER CL11/09/17	1517	950.00	86.00
C.NEVIN- ATT	INTERNET- 372 S C STRE11/09/17	1240	195.00	141.36
C.NEVIN- FIRESHOWS	INTERNET- LOCKWOOD CEN11/09/17	1240	195.00	55.93
C.NEVIN- SOUTHPOINT	REG- J. CURTIS HMEP GR11/09/17	1240	199.00	26.71
CURTIS	REFUND- CANCELLED ROOM11/09/17	1240	1517	71.78
CURTIS	NUISANCE LETTER	11/09/17	1517	7.20
DD PALACE	BLDG PLANS EX TEST	11/09/17	1517	20.00
DD THE DEPOT	MTG W SCOTT JOICOVER	11/09/17	1238	36.26
DIXON S USPS 110117	YR END PLANNING MTG	11/09/17	1238	620.50
DOSEN, DOLLAR TREE	POSTAGE	11/09/17	1237	1,769.60
DOSEN, SMITHS	JAIL LAUNDRY SUPPLIES	11/09/17	1242	480.00
DOSEN, SO PT HOTEL	INMATE FOOD	11/09/17	1242	59.70
DOSEN, WINCO	HOTEL FOR NVSCA/CVSA	11/09/17	1242	66.66
HOME DEPOT	INMATE FOOD	11/09/17	1242	16.95
HOOD	PHONE MOVE CRT HOUSE	11/09/17	1241	24.53
INV #...2205838	CEU 20171102083259	11/09/17	1517	38.14
INV #...5315423	PRINTER TONER	11/09/17	1236	13.92
JF ROASTING HSE	INDEX CARDS	11/09/17	1236	82.26
JF SAMS CLUB-CANDY	REF BOOK	11/09/17	1236	269.64
JF SAMS CLUB-XMAS	S. NORBECK/S&S TRAIN11/09/17	1517	35.33	10.50
JF WALMART-HALLOWEEN	ELEM SCHOOL TRICK/TREAL11/09/17	1517	154.00	352.32
JHOLMAN 10/31	RIBBON/BANISTERS	11/09/17	1517	25.83
KD PEPPERMILL	DECOR-OFC/WALL/SLAMMER11/09/17	1517	11.95	9.75
KD TARGET	PLYWOOD/ ADHESIVE	11/09/17	1239	11.00
KLINGLER CMS RESCUE	MEETING	11/09/17	1238	89.92
MCCULLOUGH RELM WIRE	HALLOWEEN PRIZE/CANDY	11/09/17	1238	13.30
MK TRAINING/LUNCH @	FALL DECOR	11/09/17	1238	1.95
MK TRAINING/LUNCH @	EQUIPMENT REPAIRS	11/09/17	1237	1,149.00
MK TRAINING/LUNCH @	RADIO/PAGER REPAIRS	11/09/17	1237	.00
NEVIN RENO-TAHOE AIR	MILLIES 2923471	11/09/17	1237	49.00
OFFICE DEPOT	MILLIES - J. STEPHENS	11/09/17	1237	11.96
PRIORITY POSTAGE	MILLIES - J. STEPHENS	11/09/17	1237	15.87
PW PEOPLEFINDERS	PARKING-MEETING	11/09/17	1237	9.80
RENAUD	KEYBOARD/MOUSE/MISC SUI11/09/17	1243	89.92	40.78
RUSSELL USPS 102517	16CR000981F 10/25/17	11/09/17	1244	6.97
RUSSELL USPS 103117	RESEARCH	11/09/17	1517	350.65
RUSSELL USPS 110217	BLDG PLANS EXAMINER CL11/09/17	1517	256.26	868.32
SREYLINGER 10/31	PROTECTIVE GEAR/SEARCH11/09/17	1517	91.05	86.00
047014	POSTAGE	11/09/17	1517	96.88
11/01/17	POSTAGE	11/09/17	1237	
17866333	POSTAGE	11/09/17	1237	
17875780	STAMPS	11/09/17	1239	
361469970	TOWSTART KIT AND ADAP11/09/17	1245	1245	
5MJ7MYW9Q02FXDW	BUILDING CODE DISC	11/09/17	1244	
5MJ7MYW9Q02G03N	PRINTERS COM DEV	11/09/17	1245	
5MK7MYW9F02B49D	GRAPHICS EQUIPMENT DA	11/09/17	1245	
	GRAYBAR ELECTRIC	11/09/17	1245	
	VCSO DSL	11/09/17	1245	
	ST74 DSL	11/09/17	1245	
	LOCKWOOD SUB DSL	11/09/17	1245	

STOREY COUNTY
PURCHASE CARD REGISTER

PC NUMBER	VENDOR	FUND-DEPT	INVOICE #
5827378309			
66442190			
8061897			

DESCRIPTION	DATE	TRANS#	AMOUNT
DISPATCH FIBER	11/09/17	1245	1,137.00
TRAILER RENT	11/09/17	1245	69.90
TOOLS/TESTERS DATACENT	11/09/17	1245	178.10

CARD
TOTAL

11,380.51

Card Total

11,380.51

ACKNOWLEDGEMENT OF REVIEW AND AUTHORIZATION DATE

Wooden D. Gallagher 11/8/17
COMPTROLLER

TREASURER

CHAIRMAN

COMMISSIONER

COMMISSIONER

Check
Total

Vendor Invoice

Description

Date Voucher#

Amount

9 PORTER GROUP LLC
INV 17-SC-11

NOV 2017 PROF SERV

11/09/17 15

6,000.00

10 TICOR TITLE OF NEVADA
ESC 01705257-010DC1

10 S B STR

11/09/17 16

357,254.36

6,000.00

357,254.36

363,254.36

Checks Total

ACKNOWLEDGEMENT OF REVIEW AND AUTHORIZATION DATE

COMPTROLLER

TREASURER

CHAIRMAN

COMMISSIONER

COMMISSIONER

DISTRICT ATTORNEY

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
90658	BROWN, PETRIE F	MTCC HEATING		12/08/17	82857	169.00	169.00
90659	ALAN CARIENES AUTHORIZED	PW WATER TANK		12/08/17	82841	22.73	22.73
90660	ALL COMSTOCK LLC	WATER IMPROVEMENT PUCT		12/08/17	82892	4,500.00	4,500.00
90661	ALSCO INC	ST 71 LAUNDRY		12/08/17	82863	13.80	
		ST 72 LAUNDRY		12/08/17	82863	8.77	
		ST 75 LAUNDRY		12/08/17	82863	18.58	
		ST 74 LAUNDRY		12/08/17	82863	10.52	
		SHOP		12/08/17	82801	74.74	
		SHOP		12/08/17	82801	71.24	197.65
90662	AMERIGAS PROPANE LP	ACCT# 201039552		12/08/17	82785	253.56	253.56
90663	AMES CONSTRUCTION	USDA 92-07		12/08/17	82881	607,068.88	607,068.88
90664	ARC HEALTH AND WELLNESS	ANNUAL PHYSICAL		12/08/17	82842	426.92	426.92
90665	AT&T MOBILITY II LLC	IPADS X4		12/08/17	82799	109.28	109.28
90666	BATTLE BORN CONSULTING SE	COMM DEVELOP OVERSIGHT		12/08/17	82819	11,354.00	11,354.00
90667	BFE SCREEN PRINTING AND	MK UNIFORMS		12/08/17	82882	18.65	18.65
90668	BRANDON, RUSSELL D	PUBLIC ADMINISTRATION		12/08/17	82851	60.00	60.00
90669	BULBMAN	COURTHOUSE LIGHTS		12/08/17	82839	20.70	20.70
90670	BURRELL, SCOTT LEWIS			12/08/17	82786	63.00	
90671	CANYON GENERAL IMPROVEMEN	11/16-11/29 2017		12/08/17	82786	412.50	475.50
90672	CELCO PARTNERSHIP	WATER / SEWER		12/08/17	82844	55.20	
		LOCKWOOD GARDEN WATER		12/08/17	82814	4.76	59.96
90673	CITY OF CARSON TREASURER	IPAD DATA		12/08/17	82888	40.01	
90674	COLLECTION SERVICE OF NEV	942057617-00001 FIRE		12/08/17	82831	554.56	594.57
90675	COMMUNITY CHEST INC	STOREY CO DRUG COURT FEES		12/08/17	82916	20.00	20.00
		GARNISMENT DISBURSED		12/08/17	82840	314.34	314.34
90676	COMPLETE DOCUM MNGMT SOL	DEC 2017 PROGRAM SUPPORT		12/08/17	82904	175.00	
90677	COMSTOCK CHRONICLE (VC)	IMG-FIM RED/UR 126483-643		12/08/17	82816	14,749.99	14,924.99
		PUBLIC NOTICE		12/08/17	82901	197.38	197.38
		PLANNING COMMISS AD		12/08/17	82902	86.06	
		BATTALION CHIEF		12/08/17	82825	93.60	369.65
90678	COSTCO HRS COMERCIAL CARD	INCL LATE FEE \$25		12/05/17	82911	91.63	91.63
90679	CREATIVE CONCEPTS MEDIA +	ONLINE MARKETING		12/08/17	82897	450.00	450.00
90680	DAIOHS USA INC						

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
90692	GRANSBERRY, TOM	RESTSTOP DISPENSER		12/08/17	82808	95.79	306.78
90693	GREAT BASIN TERMITE & PES	REST STOP DISPENSER		12/08/17	82808	95.79	405.00
		9 HRS X \$45		12/05/17	82913	405.00	
90694	HANSEN OVERHEAD GARAGE DO	ST 75 PEST CONTROL		12/08/17	82867	65.00	
90695	HAT, LTD	ST 74 PEST CONTROL		12/08/17	82867	65.00	
		ST 72 PEST CONTROL		12/08/17	82867	65.00	
		ST 71 PEST CONTROL		12/08/17	82867	65.00	260.00
		ST 71 GARAGE DOOR REPAIRS		12/08/17	82868	405.00	405.00
		ROADS		12/08/17	82809	1,018.08	
		ROADS		12/08/17	82809	1,357.44	
		ROADS		12/08/17	82809	678.72	3,054.24
90696	HD SUPPLY FACIL MAINT LTD	SWER		12/08/17	82872	197.48	197.48
90697	HILLER, BLAKE	BLAKE HILLER		12/08/17	82878	60.00	60.00
90698	HOME DEPOT CREDIT SERVICE	FLASHLIGHTS,BATTERIES, MO		12/08/17	82812	151.42	
90699	HOMETOWN HEALTH	AIR LINE MATERIALS		12/08/17	82812	39.02	190.44
90700	IT1 SOURCE LLC			12/08/17	82822	14,424.54	14,424.54
90701	JAMES C MCLENNAN MDPC	PAT COMPUTER PARTS		12/08/17	82853	393.67	
90702	KIMBALL MIDWEST	EVOLIS COLOR RIBBON		12/08/17	82852	130.56	
		PAT COMPUTER PARTS		12/08/17	82853	357.54	881.77
90703	L N CURTIS & SONS	DEC 2017 HEALTH OFFICER		12/08/17	82817	500.00	500.00
90704	LIFE-ASSIST INC	CREDIT		12/08/17	82813	35.00-	
		MISC HARDWARE		12/08/17	82813	222.44	187.44
		CAPT/BC SHIELDS		12/08/17	82870	269.38	269.38
90705	LINCOLN NATIONAL LIFE	EMS SUPPLIES		12/08/17	82871	87.00	
90706	MA LABORATORIES INC	EMS SUPPLIES		12/08/17	82871	1.45	
90707	MACKAY MANSION	EMS SUPPLIES		12/08/17	82871	138.00	
90708	MARK TWAIN COMMUNITY CTR	RETURN INV 826429		12/08/17	82871	108.56-	
90709	MARKEN ENTERPRISES	RETURN INV827366		12/08/17	82871	87.00-	30.89
90710	MCCARTHY, TIMOTHY	RETIREE LIFE		12/08/17	82824	57.97	57.97
90711	METRO OFFICE SOLUTIONS IN	DISPATCH COMPUTERS		12/08/17	82860	2,136.51	2,136.51
		11/16-11/29 2017		12/08/17	82787	44.00	44.00
		DEC 2017 PROGRAM SUPPORT		12/08/17	82815	1,666.67	1,666.67
		PPE REPAIR		12/08/17	82873	117.22	117.22
		OPERATING SUPPLIES		12/08/17	82907	50.00	50.00
		COPY PAPER		12/08/17	82889	288.24	
				12/08/17	82854	108.96	

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90712 MORRIS, ROBERT T	FOLDERS		12/08/17	82854	25.22	
90713 NEV COMPTROLLER	STORAGE BOXES - SP INV		12/08/17	82854	111.18	
90714 NEV COMPTROLLER	MISC SUPPLIES		12/08/17	82889	68.56	
	RETURN		12/08/17	82800	17.62	602.97
	PENS/TISSUE/SHARPIE		12/08/17	82800	18.43	
	NOVEMBER 2017 STMT		12/08/17	82843	4,600.00	4,600.00
	ML RECORDER CERT COPY/DV		12/08/17	82918	1,753.92	1,753.92
	EE		12/08/17	82910	125.00	
			12/08/17	82910	35.00	
			12/08/17	82910	135.00	
	EE		12/08/17	82910	620.00	
			12/08/17	82910	861.00	
			12/08/17	82910	5,035.00	6,811.00
90715 NEV DEPT HUMAN RESOURCES	OCTOBER COUNTY MATCH		12/08/17	82820	3,585.58	3,585.58
90716 NEV DEPT OF PUBLIC SAFETY	PSI PRODUCTION 2ND QRT		12/08/17	82805	759.72	759.72
90717 NEV DEPT TAXATION	VIRGINIA CITY TOURISM		12/08/17	82804	68.28	68.28
90718 NEV TREASURER			12/08/17	82909	15.00	15.00
90719 NEVADA LEGAL SERVICE INC	FEES COLLECTED		12/08/17	82917	517.58	517.58
90720 NEXTEL OF CALIFORNIA INC	PLANNING COMMISSION		12/08/17	82893	1,157.98	1,157.98
90721 NORTON CONSULTING LLC	6MILE BARRICADE LIGHT		12/08/17	82827	87.48	87.48
90722 O'REILLY AUTO ENTERPRISES	BC70- SE54196		12/08/17	82826	13.32	
	BC70 VL STEM		12/08/17	82826	29.40	
	HITCH & BALLS		12/08/17	82826	116.97	
	BALL MOUNT		12/08/17	82826	64.99	
	GARAGE JACK, STANDS		12/08/17	82826	763.93	
	ROADS- FILTERS		12/08/17	82826	91.37	
	SHOP-TORQ WRENCH		12/08/17	82826	55.98	
	SHOP- TOOLS		12/08/17	82826	102.17	
	SHOP- FUNNEL		12/08/17	82826	6.49	
	FIRE BC70 CREDIT		12/08/17	82826	44.89	1,199.73
90723 OCCUPATIONAL HEALTH CENTE	VFD PHYSICALS		12/08/17	82874	578.50	578.50
90724 ON THE SIDE GRAPHICS & SI	MAILING LABELS		12/08/17	82900	86.00	
90725 OSBORNE, JOAN	CHRISTMAS SNIPE BILLBOARD		12/08/17	82833	100.00	186.00
90726 OVERHEAD FIRE PROTECTION	BILL DATE 12/04/2017		12/08/17	82884	4,200.00	4,200.00
90727 OWENS EQUIPMENT SALES	ANNUAL INSPECT TRI		12/08/17	82887	325.00	660.00
90728 PETRINI, ANGELO D	ANNUAL INSPECT CRT HOUSE		12/08/17	82887	335.00	
	PW67075 RELAY		12/08/17	82876	140.09	140.09
	11/16-11/29 2017		12/08/17	82789	22.00	
			12/08/17	82789	52.00	

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90729	PITNEY BOWES GLOBAL (LEA)	LEASE 3304773471		12/08/17	82806	1,190.97	1,190.97
90730	PROTECTION DEVICES INC	VIS CENTER FIRE ALARM		12/08/17	82788	75.00	
		GH DEPOT FIRE ALARM		12/08/17	82788	120.00	
90731	PURCHASE POWER	COURT HOUSE MONITORING		12/08/17	82890	75.00	270.00
90732	RAD STRATEGIES INC	METER REFILL		12/08/17	82899	1,900.00	1,900.00
		MONITORING, REPORTIN		12/08/17	82818	375.00	
		MARKETING AND PR		12/08/17	82818	500.00	
		MEDIA TRI OUTREACH		12/08/17	82818	2,000.00	
		RELATIONS SOCIAL MARKETG		12/08/17	82818	2,000.00	
				12/08/17	82818	25.00	
				12/08/17	82818	25.00	
				12/08/17	82818	25.00	
				12/08/17	82818	25.00	
				12/08/17	82818	25.00	
				12/08/17	82796	1,000.00	
90733	RENO LAND & CATTLE	SOCIAL MED 9/30-11/30/17				5,975.00	
90734	LAS VEGAS TACTICAL LLC.	00505102		12/08/17	82898	4,235.00	4,235.00
90735	REPORTING SYSTEMS, INC	SMILEY UNIFORM		12/08/17	82886	82.98	
90736	SAFEGUARD WEB & GRAPHICS	SMILEY- UNIFORM		12/08/17	82886	393.41	476.39
90737	STEVE CHOQUETTE	FIRE/EMS REPORTING SYSTEM		12/08/17	82875	644.00	644.00
90738	SBC GLOBAL SERVICES IN LD	TIN MUGS PRINT-GIFT SHOP		12/08/17	82895	221.00	221.00
90739	SHERMARK DISTRIBUTORS INC	FLOW MARKERS		12/08/17	82828	355.42	355.42
90740	SIERRA CHEMICAL COMPANY	COMPTROLLER		12/05/17	82912	53.34	53.34
		INMATE MILK		12/08/17	82856	56.00	
		INMATE MILK		12/08/17	82856	56.00	112.00
90741	SIERRA ENVIRONMENTAL	DEPOSIT REFUND		12/08/17	82829	280.00-	
		SEWER 4 DEP		12/08/17	82829	726.99	446.99
90742	SIERRA PACIFIC POWER CO	METALS,TPH,DIOX,ASBES,ETC		12/08/17	82830	2,700.00	
		BODS,PH,TTL SUSP SOLIDS		12/08/17	82830	148.00	2,848.00
		VIRGINIA CITY ST LIGHTS		12/08/17	82834	896.73	
		SC COMMISSIONERS ST LIGHT		12/08/17	82834	116.06	
		2610 CARTWRIGHT PUMPHSE		12/08/17	82834	90.16	
		431 CANYON WAY ST 4		12/08/17	82834	246.35	
		2612 CARTWRIGHT RD RES		12/08/17	82834	73.08	
		145 N C ST UNIT		12/08/17	82834	105.99	
		381 N C ST		12/08/17	82834	83.24	
		130 TOLL RD BLDG		12/08/17	82834	45.89	
		110 TOLL RD BLDG		12/08/17	82834	160.00	
		100 TOLL RD SHOP 1/2		12/08/17	82834	325.69	
		201 S C ST DA		12/08/17	82834	76.16	
		203 S C ST SO		12/08/17	82834	125.08	
		205 S C ST SO		12/08/17	82834	136.17	
		911 US HWY 341 JAIL		12/08/17	82834	818.39	
		490 SAM CLEWENS PARK		12/08/17	82834	20.41	

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SLICK INDUSTRIES LLC DBA	100W SOUTH ST WTR PLNT		12/08/17	82834	661.74	
	21 S C ST GASLMO		12/08/17	82834	196.26	
SOUTHERN GLAZERS WINE & S	500 SPANIAL RAVINE RD "V"		12/08/17	82834	38.16	
SPALLONE, DOMINIC J III	205 N E ST VC PARK		12/08/17	82834	33.82	
ST CO AMBULANCE	SUTTON ST		12/08/17	82834	32.96	
	104 S B ST GARAGE		12/08/17	82834	32.32	
	S C ST UNIT VC/372 C ST		12/08/17	82834	55.41	
	S C ST OUTDOOR/PAL LIGHT		12/08/17	82834	39.66	
	S C ST UNIT VC		12/08/17	82834	176.00	
	CARSON ST BALLPARK		12/08/17	82834	33.04	
	N C ST FIREHS		12/08/17	82834	284.53	
	141 N C ST (TRAINING)		12/08/17	82834	356.55	
	MAIN ST UNIT GH DEPOT		12/08/17	82834	37.23	
	2220 SIX MILE CANYON		12/08/17	82834	1,509.92	
	26 S B ST COURTHOUSE		12/08/17	82834	520.60	
	176 N C ST LIGHTS		12/08/17	82834	77.91	
	342 S C ST LIGHTS		12/08/17	82834	114.42	
	531 S C ST LIGHTS		12/08/17	82834	132.26	
	800 PERI RANCH RD		12/08/17	82834	126.26	
	1705 PERU DR		12/08/17	82834	925.91	
	185 N C ST		12/08/17	82834	68.15	
	420 CANYON WAY UNIT B		12/08/17	82834	217.86	
	420 CANYON WY UNIT A		12/08/17	82834	170.74	
	2141 EMPIRE RD VCH PARK		12/08/17	82834	32.32	
	1000 PERI RANCH RD PARK		12/08/17	82834	33.21	
	160 UNION ST/ B OF A		12/08/17	82834	73.33	
	TOWN OF GH STR LIGHTS		12/08/17	82834	100.45	
	100 TOLL RD PED(FOUNTAIN)		12/08/17	82834	598.88	
	2610 CARTWRIGHT FIREHSE		12/08/17	82834	218.68	
	STARNES		12/08/17	82810	38.00	
	GIFT SHOP MERCH		12/08/17	82832	1,238.10	
	OCT INV SHORT PAYED		12/08/17	82861	8.00	
	INMATE TRANSPORT		12/08/17	82858	622.26	
	INMATE TRANSPORT		12/08/17	82858	455.53	
	PROPERTY TAX RECEIVED		12/08/17	82914	261,218.79	
	IT		12/08/17	82906	62.10	
			12/08/17	82906	53.87	
			12/08/17	82811	518.75	
			12/08/17	82908	50.00	
	VCYC		12/08/17	82896	151.99	
	GH DEPOT		12/08/17	82896	78.20	
			12/08/17	82835	128.59	
			12/08/17	82835	144.19	
			12/08/17	82835	140.29	
			12/08/17	82835	128.59	
			12/08/17	82835	128.59	
			12/08/17	82835	62.92	
			12/08/17	82835	150.66	
			12/08/17	82835	78.20	
					10,217.98	
					38.00	
					1,238.10	
					8.00	
					622.26	
					455.53	
					1,077.79	
					261,218.79	
					62.10	
					53.87	
					518.75	
					50.00	
					684.72	

VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
90750 STAR2STAR COMMUNICATIONS,	372 C ST		12/08/17	82835	78.20	
90751 SUN PEAK ENTERPRISES	SHERIFF 2/3		12/08/17	82835	128.59	
	11/16-11/29 2017		12/08/17	82835	441.22	
90752 TEST NOTICE LLC			12/08/17	82835	117.52	
90753 THE ANTOS AGENCY			12/08/17	82835	128.59	
90754 THE ROASTING HOUSE			12/08/17	82835	66.82	
			12/08/17	82835	34.96	2,188.12
			12/08/17	82863	202.55	202.55
			12/08/17	82791	77.00	
			12/08/17	82791	931.00	
			12/08/17	82791	72.00	1,080.00
			12/08/17	82905	25.00	25.00
			12/08/17	82795	389.00	389.00
			12/08/17	82790	81.90	
			12/08/17	82859	1,650.00	
			12/08/17	82790	50.00	1,781.90
			12/08/17	82862	295.00	295.00
			12/08/17	82836	1,253.02	
			12/08/17	82836	1,011.97	2,264.99
			12/08/17	82792	180.00	180.00
			12/08/17	82919	630.00	
			12/08/17	82919	1,365.00	1,995.00
			12/08/17	82793	85.80	85.80
			12/08/17	82821	1,142.71	1,142.71
			12/08/17	82879	200.00	200.00
			12/08/17	82880	477.24	477.24
			12/08/17	82794	416.00	
			12/08/17	82794	38.00	454.00
			12/08/17	82823	250.82	250.82
			12/08/17	82848	500.00	500.00
			12/08/17	82869	100.00	100.00
			12/08/17	82915	369.00	369.00
			12/08/17	82837	175.00	175.00
			12/08/17	82877	715.36	715.36
			12/08/17	82903	3,000.00	

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INVOICE DESCRIPTION

P/O #

DATE

TRANS#

AMOUNT

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CHECK
TOTAL
3,000.00

CHECKS TOTAL 1,058,325.57

Report No: F81380CH
Run Date : 12/06/17

Register for Electronic Checks 12/06/17

Page 1

EV

Check
Number 11 Vendor Invoice
PORTER GROUP LLC INV 17-SC-12

Description Date Voucher# Amount
SERVICES RENDERED 12/08/17 17 6,000.00

Check
Total

6,000.00
6,000.00

Checks Total

ACKNOWLEDGEMENT OF REVIEW AND AUTHORIZATION

DATE

COMPTROLLER

TREASURER

CHAIRMAN

COMMISSIONER

COMMISSIONER

DISTRICT ATTORNEY

Report No: PBI390
Run Date : 12/14/17

CHECK FISCAL

NUMBER YEAR RECORD# VENDOR NAME

2018 4958 GAMBRALL, KARL

2018 4961 ISAACS, ANTOINETTE MARIE

2018 4963 TICOR TITLE OF NEVADA

2018 4962 ONOGLOBAL INC

STOREY COUNTY

TYPED CHECKS REGISTER

AMOUNT	CHECK TOTAL	CHECK DATE	INVOICE#	DESCRIPTION
384.00	384.00	12/14/17	MUSIC CHRISTMAS PRY	
100.00	100.00	12/14/17	BARTENDING	CHRISTMAS PARTY 2017
302,725.00	302,725.00	12/14/17	ESCRW#01706242-010	12 N B ST PIPERS
5,200.00	5,200.00	12/14/17	217006-05	11/30/17 10/30/17-

TYPED CHECKS TOTAL 308,409.00

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
90775	ADVANCED DATA SYSTEMS INC	MONTHLY SUPPORT AGREEMENT		12/22/17	82961	200.00	
90776	AIRGAS NCN INC	REAL/PERS PROP		12/22/17	82961	5,325.00	5,525.00
90777	ALAN CARBIENES AUTHORIZED	EMS SUPPLIES		12/22/17	83024	26.70	
90778	ALLISON, MACKENZIE, LTD	EMS SUPPLIES		12/22/17	83024	100.76	127.46
		FILTER SOCKET SET		12/22/17	82946	52.03	52.03
		RESPONSE		12/22/17	82950	130.00	
90779	ALPINE LOCK INC			12/22/17	82950	125.00	
90780	ALSCO INC			12/22/17	82950	50.00	305.00
		KEY		12/22/17	82921	2.75	2.75
		ST 71 LAUNDRY		12/22/17	83023	13.80	
		ST 72 LAUNDRY		12/22/17	83023	8.77	
		ST 75 LAUNDRY		12/22/17	83023	18.58	
		ST 74 LAUNDRY		12/22/17	83023	10.52	
		SHOP		12/22/17	82920	119.72	
		SHOP		12/22/17	82920	74.74	
		CH		12/22/17	82920	41.25	287.38
90781	AMERICAN COMPREHENSIVE CO			12/22/17	83030	135.00	135.00
90782	ARROYO, AUGGIE	PARAMEDIC REFRESHER		12/22/17	83018	400.00	400.00
90783	AT&T TELECONFERENCE SERVI	TELECONFERENCE		12/22/17	82951	10.05	10.05
90784	AUTO & TRUCK ELECTRIC, INC	R171-RELAYS		12/22/17	82926	120.00	120.00
90785	AVS DEVELOPMENT LTD	CLAIM FILING FEE		12/22/17	83017	62.70	62.70
90786	AZEVEDO, MARTIN	TEST FOR FIRE PLNS EXAM		12/22/17	83020	199.00	199.00
90787	BOY SCOUTS OF AMERICA NV	EXPLORER PROGRAM		12/22/17	83019	201.70	201.70
90788	BRANDON, RUSSELL D	PUBLIC ADMINISTRATION		12/22/17	82986	60.00	60.00
90789	BREITENBACH, WILLIAM	DEANE 17006CR		12/22/17	82976	25.00	25.00
90790	BULMAN	COURTHOUSE LIGHTS		12/22/17	82973	41.40	41.40
90791	BURRELL, SCOTT LEWIS	11/30-12/13 2017		12/22/17	82931	97.50	115.50
				12/22/17	82931	18.00	
90792	BUSINESS & PROFESSIONAL	GARNISHMENT DISBURSED		12/22/17	82991	23.98	23.98
90793	CALIFORNIA INDUSTRIAL	WATER TANK- 1/8 RUBBER		12/22/17	82922	360.00	
		VACTOR- HOSES		12/22/17	82922	251.64	611.64
90794	CAPITOL REPORTERS	BLACK 16137CR		12/22/17	82981	1,252.80	1,252.80
90795	BOCHAT, CAROL	DEANE 17006CR		12/22/17	82979	25.00	25.00
90796	CASELLE INC	JANUARY SUPPORT		12/22/17	82923	202.00	

STOREY COUNTY
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TOTAL
202.00

90797 CELCO PARTNERSHIP

INVOICE DESCRIPTION P/O # DATE TRANS# AMOUNT

571474821-0001 WIFI 12/17
TIM IPHONE
JAMES IPHONE
9797849065 IT
9797901821 COMPTROLLER
9797901822 PW
COMPTROLLER 775-291-4508

12/22/17 83042 40.01
12/22/17 82989 249.99
12/22/17 82989 249.99
12/22/17 83043 708.80
12/22/17 83043 368.17
12/22/17 83043 622.31
12/22/17 83051 98.46

90798 CMC TIRE INC

EX67915- VALVE STEMS
COMDEV68215- TIRES
LOADER 544- REPAIR
SOS1848- ALIGNMENT
S067831- TIRES
COM. SERVICES

12/22/17 82924 212.00
12/22/17 82924 666.04
12/22/17 82924 192.50
12/22/17 82924 80.00
12/22/17 82924 338.00
12/22/17 82924 498.76

90799 COLLECTION SERVICE OF NEV

GARNISHMENT DISBURSED

12/22/17 82990 341.41

90800 COMMUNITY CHEST INC

NOVEMBER 2017

12/22/17 82987 860.71

90801 COMSTOCK CEMETERY FOUNDAT

12 X \$1 DON
132 X \$1 DON

12/22/17 82928 12.00
12/22/17 82928 132.00

90802 CREATIVE CONSULTING SOLUT

GEMT COST REPORT SPY17

12/22/17 83025 4,000.00

90803 DAIOHS USA INC

ST 74 WATER

12/22/17 83026 54.95

90804 DISH DBS CORPORATION

800 PERI RANCH ROAD

12/22/17 82963 82.03

90805 ELLIOTT AUTO SUPPLY INC

COOLANT FILTER
PW28288- DEL78VPG
SERV56405- CONNECTOR, CLAM
COM53279 BATTERY
FR62657 PADS
FR62657 CALIPERS
COMDEV65585 TRANS FILTER
FR73870- FUEL LINE
COM SERV-BATTERY
FORKLIFT- BATTERY
ITS4258 BRAKES
S058905 IDLER & TENS
ITS4258 SUSP ARMS, BALL
S058905 SCREEN,OIL PAN, G
PW61990-DEL 48 PG
S068576- AIR FILTER
S068576 FILTER ASY
S058905 TRANS FLUID
VCTC DEL 86PG
WARRANTY CREDIT
S068576- DEL65PG
U72- C850 R150
WARRANTY
EZ LUBE
ROADS- START FLUID
S048326 COOLER
SHOP

12/22/17 82935 8.59
12/22/17 82935 106.46
12/22/17 82935 137.23
12/22/17 82935 106.46
12/22/17 82935 59.79
12/22/17 82935 115.20
12/22/17 82935 33.82
12/22/17 82935 33.04
12/22/17 82935 86.13
12/22/17 82935 101.00
12/22/17 82935 282.89
12/22/17 82935 20.64
12/22/17 82935 815.74
12/22/17 82935 94.22
12/22/17 82935 126.99
12/22/17 82935 18.56
12/22/17 82935 4.88
12/22/17 82935 26.70
12/22/17 82935 144.61
12/22/17 82935 504.88
12/22/17 82935 114.65
12/22/17 82935 114.65
12/22/17 82935 504.88
12/22/17 82935 12.24
12/22/17 82935 25.32
12/22/17 82935 346.00
12/22/17 82935 166.00

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
90806	EVERBANK COMMERCIAL FIN	FR73870 FUEL HOSE		12/22/17	82935	24.96	
		COMSVC- AIR FILTER PANEL		12/22/17	82935	9.07	
		VTC56221 TRANS FLUID		12/22/17	82935	25.86	
		ROADS- COOLANT FILTER		12/22/17	82935	8.59	2,146.29
		CONTRACT 20266919		12/22/17	83027	650.24	650.24
90807	FARR WEST ENGINEERING	GHILL SEPTIC NDEP SB		12/22/17	82938	1,215.00	
		MT ROADS, CONST MGT SB		12/22/17	82938	2,832.23	4,047.23
90808	PASTENAL COMPANY	CABLE TIES		12/22/17	82939	128.90	
		GLOVES		12/22/17	82939	83.86	
		WATER TANK FITTINGS		12/22/17	82939	54.59	267.35
90809	FERRELLGAS LP	ST 71 PROPANE		12/22/17	83029	257.76	
		ST 72 RESIDENCE PROPANE		12/22/17	83029	207.50	
		141 N C ST PROPANE		12/22/17	82983	145.53	
		LWSC PROPANE		12/22/17	82980	74.30	
		110 TOLL RD. COMDEV		12/22/17	82940	316.31	
		REIMBURSE MILEAGE		12/22/17	83013	362.72	1,364.12
90810	GAVENDA, BRANDY	MEDIC REFRESH/FIRE SHOWS		12/22/17	82992	25.79	25.79
90811	GLENN, PHILLIP	TRI- UNL 200 / DSL 100		12/22/17	83031	825.00	825.00
90812	GOLDEN GATE/SET PETROLEUM	LW- UNL 145 / DSL 120		12/22/17	82941	588.76	
		TRI- UNL 300/ DSL 313		12/22/17	82941	526.51	
		BATTERY FRO SEWER CAMERA		12/22/17	82942	1,216.07	2,331.34
90813	GRAINGER	B&G PLASTIC CLEANER		12/22/17	82942	129.75	
		B&G JANITORIAL SUPPLIES		12/22/17	82942	63.84	
		B&G T PAPER, FOAMING CLEA		12/22/17	82942	1,875.69	
		EXIT SIGNS		12/22/17	82942	158.00	
		12/4/17 - 12/8/17		12/22/17	83052	56.48	2,283.76
90814	GRANSBERRY, TOM	11/12/17 - 11/17/17		12/22/17	83052	270.00	
		12/11/17 - 12/15/17		12/22/17	83052	337.50	
90815	GTP INVESTMENTS LLC	POND PEAK RENT		12/22/17	83003	360.00	967.50
		UTILITIES		12/22/17	83003	355.83	
90816	HAMBLIN, CHRIS	POND PEAK TOWER RENT		12/22/17	82975	40.00	
		PER CONTRACT DUTY WEAPON		12/22/17	83011	608.33	1,004.16
90817	HAT, LTD	ROADS MISC CREDIT		12/22/17	82945	250.00	250.00
		ROADS		12/22/17	82945	33.93-	
90818	HOME DEPOT CREDIT SERVICE	MODULAR PLUGS		12/22/17	82974	1,357.44	1,323.51
		COMPRESSOR MOVE MATERIAL		12/22/17	82943	35.96	
90819	HOOD, CHRIS	PERDIEM FOR TRAINING		12/22/17	83016	50.00	85.96
90820	HOT SPOT BROADBAND INC	INTERNET ST72		12/22/17	82982	130.00	130.00
90821	INNOVATIVE IMPRESSIONS	BUS CARDS X 7		12/22/17	82993	82.50	82.50
				12/22/17	82993	352.80	

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90822	NEWMAN, DAVID A.	MENDOZA TRAINING		12/22/17	82995	295.00	295.00
90823	INTERMOUNTAIN SLURRY SEAL	12/14/17 MT REHAB		12/22/17	83048	128,758.30	128,758.30
90824	IPROMOTER.COM INC	HALLOWEEN BAGS		12/22/17	83010	279.26	279.26
90825	ITS MY COMMUNITY STORE	OFFICE SUPPLIES 1/3		12/22/17	82944	137.40	137.40
90826	IT1 SOURCE LLC	VCTC ACROBAT LICENSE COM REL PRINTER JAIL STARTECH USB CABLE SWITCH STOCK VCSS TONER SWITCH LOCKWOOD SUB DATACENTER PATCH PANELS		12/22/17 12/22/17 12/22/17 12/22/17 12/22/17 12/22/17 12/22/17	82988 82988 82988 82988 82988 82988 82988	391.20 556.97 34.95 1,388.33 950.95 1,389.33 545.82	5,257.55
90827	JORDAN, REBECCA	DEANE 17006CR		12/22/17	82978	25.00	25.00
90828	L N CURTIS & SONS	CAPT HELMET - KLINGLER		12/22/17	83033	70.78	70.78
90829	LANGUAGE LINE SERVICES IN			12/22/17	83032	8.49	8.49
90830	LATHROP FAMILY CORP	COMPLIANCE PRGM		12/22/17	82967	255.00	255.00
90831	LIFE-ASSIST INC	RETURNS EMS SUPPLIES EMS SUPPLIES EMS SUPPLIES		12/22/17 12/22/17 12/22/17 12/22/17	83034 83034 83034 83034	291.75- 134.38 369.72 745.22	957.57
90832	MA LABORATORIES INC	PAT WHITTEN COMPUTER		12/22/17	82985	1,475.07	1,475.07
90833	MACKAY MANSION	11/30-12/13 2017		12/22/17	82932	7.00	
90834	METRO OFFICE SOLUTIONS IN	OFFICE SUPPLIES		12/22/17	82932	33.00	40.00
90835	MOUND HOUSE TRUE VALUE	INK PAPER PUNCH COPY PAPER PAPER/SCISSORS		12/22/17 12/22/17 12/22/17 12/22/17	83035 83028 83028 83002	187.25 15.90 194.52 161.10	
90836	NEV ADMIN BLDG & GROUNDS	BRASS NIPPLE, BALL VALVE KEYS FOR OFFICE TIES/HOSE		12/22/17 12/22/17 12/22/17	82947 82996 83021	16.26 9.95 10.79	
90837	NEV DEPT PUBLIC SAFETY	NOVEMBER WATER PURCHASE		12/22/17	82948	4,929.42	4,929.42
90838	NEV DIV OF FORESTRY	FINGERPRINT & BACKGROUND		12/22/17	83004	1,051.25	1,051.25
90839	NEV DIV OF HEALTH BUREAU	INTERLOCAL AGREEMENT		12/22/17	83036	37,500.00	37,500.00
90840	NEV RURAL REGIONAL CENTER	DIST 2 FULL JULY MEDICAID MORRISON		12/22/17 12/22/17	82949 82955	84.00 28.77	84.00

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CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
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90841	NEVADA BLUE LTD (RNO)	AUG MEDICAID MORRISON		12/22/17	82955	9.58	47.93
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90842	NEVADA DISTRICT ATTORNEYS	SEPT MEDICAID MORRISON		12/22/17	82955	9.58	
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90843	NEVADA OCCUPATIONAL HLTH	MONTHLY FEE		12/22/17	83015	100.00	100.00
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90844	O'REILLY AUTO ENTERPRISES	HEP B VACCINE		12/22/17	82984	125.00	125.00
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90845	OCCUPATIONAL HEALTH CENTE	HEP B VACCINE		12/22/17	82956	95.00	95.00
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90846	OFFSITE DATA DEPOT, LLC	V72- TRAN MTR		12/22/17	82960	148.73	
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90847	OPTUMINSIGHT INC	BC71 VL STEM		12/22/17	82960	29.40	
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90848	OSBORNE, AUSTIN	SHOP- FUNNEL, GREASE GUN		12/22/17	82960	221.97	
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90849	OUTFRONT MEDIA LLC	SHOP- MR FUNNEL, JACK STA		12/22/17	82960	239.96	
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90850	PETRINI, ANGELO D	TRI FLOW- V BELTS		12/22/17	82960	59.13	
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90851	PITNEY BOWES INC	SHOP- BATT FILLER		12/22/17	82960	5.69	
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90852	POWERPLAN	FR62657- TAILPIPE		12/22/17	82960	5.94	
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90853	PROPAC INC	SO STOCK- GEAR OIL		12/22/17	82960	119.88	
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90854	PROTECTION DEVICES INC	TR56221 GEAR OIL		12/22/17	82960	39.96	93.28
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90855	PUBLIC EMPLOY RETIREMENT	VFD PHYSICALS		12/22/17	83037	1,092.00	
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90856	RAD STRATEGIES INC	VFD PHYSICALS		12/22/17	83037	1,319.50	2,411.50
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90857	RAY MORGAN CO INC (CA)	CLERK OFFICE		12/22/17	82959	347.88	347.88
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90858	RUPPCO INC	CUST 735660 3.75 EACH		12/22/17	82952	273.75	273.75
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90859	SBC GLOBAL SERVICES IN LD	HOTEL ROOM		12/22/17	83046	207.89	207.89
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90860	ST 71 PRINTER	12/11/17-1/7/18		12/22/17	82930	633.60	633.60
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90861	ASSESSORS PRINTER	11/30/17-12/13/17		12/22/17	82933	62.00	62.00
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90862	EMS SUPPLIES	POSTAGE MACHINE LEASE		12/22/17	82997	105.00	
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90863	COMM DEVELOPEMENT	JD 624- HARDWARE		12/22/17	82997	12.00	
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90864	FIRE TRI	LANYARDS AND PINS		12/22/17	82929	90.00	207.00
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90865		REPAIRS TO FIRE PANEL		12/22/17	82962	40.67	40.67
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90866		AFRICA, T		12/22/17	82998	115.68	115.68
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90867		GOOGLE ADWORDS		12/22/17	83000	85.00	85.00
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90868		PLOTTER-ASSESSOR GIS		12/22/17	82958	2,669.99	2,669.99
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90869		LOCKWOOD SUB PRINTER		12/22/17	83022	225.00	
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90870		ST 71 PRINTER		12/22/17	83022	25.00	250.00
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90871		ASSESSORS PRINTER		12/22/17	82977	165.91	
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90872		EMS SUPPLIES		12/22/17	82977	19.16	
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90873		COMM DEVELOPEMENT		12/22/17	82977	45.93	
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90874		FIRE TRI		12/22/17	82977	19.91	250.91
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90875				12/22/17	83038	207.00	207.00
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90876				12/22/17	83050	.08	
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90877				12/22/17	83050	1.15	
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STOREY COUNTY
CHECK REGISTER 12/22/17

CHECK
NUMBER

VENDOR

INVOICE DESCRIPTION

P/O #

DATE

TRANS#

AMOUNT

CHECK
TOTAL

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Report No: FB1315
Run Date: 12/21/17

STOREY COUNTY
CHECK REGISTER 12/22/17

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
90876	THOMAS, ANDREW	AIR UNIT MAINT		12/22/17	83007	409.17	409.17
90877	TRI GENERAL IMPROVEMENT	HENDON 17120TF		12/22/17	83047	25.00	25.00
90878	TYLER TECHNOLOGIES, INC	1705 PERU -W/S		12/22/17	82969	192.10	365.08
90879	ULINE	1705 PERU -IRR 32K		12/22/17	82969	172.98	2,450.00
90880	UNITED SITE SERVICES OF N	INV DATE 11/29/2017		12/22/17	83049	2,450.00	667.04
90881	VCRV PARK	STORAGE RACK FOR EVIDENCE		12/22/17	83008	667.04	85.80
90882	VCTC	PARADE OF LIGHTS RR		12/22/17	82927	85.80	100.00
90883	VIRGINIA CITY TOURS INC	R. BRUNSON		12/22/17	82972	100.00	6.32
90884	WA STATE DEPT OF CORRECT	D. DIMARZO		12/22/17	82994	6.32	150.00
90885	WALKER & ASSOCIATES	SPECIAL EVENT		12/22/17	82994	150.00	11.84
90886	WASHOE CO SHERIFFS OFFICE	SPECIAL EVENT		12/22/17	82994	11.84	109.75
90887	WATERS SEPTIC TANK SV DBA	SPECIAL EVENT		12/22/17	82994	109.75	311.90
90888	WESTERN ENVIRONMENTAL LAB	11/30/17-12/13/17		12/22/17	82937	33.99	8.00
		INMATE FOOD		12/22/17	82937	8.00	188.00
		LOBBYIST SERVICES		12/22/17	83009	180.00	361.37
		LEGISLATIVE LUNCHEON		12/22/17	82953	361.37	2,167.00
		CASE 17-420 FORENSICS		12/22/17	82953	80.00	2,247.00
		GH SEPTIC		12/22/17	83012	7,587.50	7,587.50
		METALS, INORG SECONDARY		12/22/17	82970	1,280.00	1,280.00
		ALK, COLI, ORG CARBON		12/22/17	82971	381.16	571.16
				12/22/17	82971	190.00	274,839.01
		CHECKS TOTAL					

STOREY COUNTY
TRANSACTION POSTING
FOR FISCAL YEAR 2018

TP	Record#	Post Dt	Tran#	Vend#	Name	Debit Account	Credit Account	Invoice #	Amount
TRANSACTION TYPE: PC									
PC	4960	12/22/17	1271	404295	WELLS ONE COMMERCIA	230-230-53061-000		KD RENO TY	2,084.70
						230-230-53061-000		KD RENO TY	2,015.00
						230-230-53011-000		KD FRANKLI	80.64
						230-230-53016-000		KD SUCURI	19.98
						230-230-53016-000		KD SUCURI	19.98
						230-230-53060-000		DD OLD STO	99.99
						230-230-53065-000		DD BUCKET	35.00
						230-230-56504-000		DD ROASTIN	21.03
						230-230-56504-000		DD PALACE	27.31
						230-230-53060-225		FACEBOOK X	24.94
						230-230-53060-000		FACEBOOK C	20.00
						230-230-53060-225		FACEBOOK X	1.21
						230-230-53060-000		FACEBOOK C	3.66
						230-230-53060-216		FACEBOOK R	.17
						230-230-56504-000		KD STARBUC	10.50
						230-230-53060-000		FACEBOOK C	13.89
						230-230-53060-000		FACEBOOK C	11.11
						001-105-56500-000		CRT HSE CH	149.99
							230-000-10300-000		4,489.11-
							001-000-10300-000		149.99-
							001-000-10300-000		35.00-
							001-000-10300-000		35.00-
							001-000-10300-000		22.99
							020479		22.99
							020479		49.99
							020479		49.99
							020479		24.99
							021900		127.45
							0045-5497-		125.00
							069375		29.98
							069375		59.99
							5P57MYW900		86.76
							250-000-10300-000		22.99-
							001-000-10300-000		527.15-
							230-000-10300-000		49.99-
							T. SKRETTA		62.18
							T. SKRETTA		62.18
							T. SKRETTA		1,728.00
							T. SKRETTA		149.96
							J. HOLMAN		14.38
							J. HOLMAN		532.40
							J. HOLMAN		39.16
							J. HOLMAN		377.97
							J. HOLMAN		117.47
							J. HOLMAN		84.94
							J. HOLMAN		27.82
							S. BREYLIN		13.97
							S. BREYLIN		13.98
							250-000-10300-000		62.18-
							020-000-10300-000		189.91-
							001-000-10300-000		1,892.34-
							230-000-10300-000		1,067.00-
PC	5065	12/22/17	1272	404295	WELLS ONE COMMERCIA	001-111-53014-000		NOTARY REG	
PC	5066	12/22/17	1273	404295	WELLS ONE COMMERCIA	250-250-54160-000		020479	
						001-107-54160-000		020479	
						001-102-54160-000		020479	
						230-230-54160-000		020479	
						001-119-54160-000		020479	
						001-119-53028-000		021900	
						001-119-53029-000		0045-5497-	
						001-111-54160-000		069375	
						001-119-53028-000		069375	
						001-105-53012-000		5P57MYW900	
							250-000-10300-000		22.99-
							001-000-10300-000		527.15-
							230-000-10300-000		49.99-
PC	5068	12/22/17	1275	404295	WELLS ONE COMMERCIA	250-250-53030-000		T. SKRETTA	
						020-020-53030-000		T. SKRETTA	
						001-118-53024-000		T. SKRETTA	
						001-118-53024-000		T. SKRETTA	
						001-106-53024-000		J. HOLMAN	
						230-230-53057-000		J. HOLMAN	
						230-230-53057-000		J. HOLMAN	
						230-230-53057-000		J. HOLMAN	
						020-020-53024-000		J. HOLMAN	
						020-020-53024-000		J. HOLMAN	
						020-020-53024-000		S. BREYLIN	
						090-090-53024-000		S. BREYLIN	

STOREY COUNTY
TRANSACTION POSTING
FOR FISCAL YEAR 2018

TP	Record#	Post Dt	Tran#	Vend#	Name	Debit Account	Credit Account	Invoice #	Amount
PC	5090	12/22/17	1276	404295	WELLS ONE COMMERCIA	001-142-53011-000	090-000-10300-000	C.NEVIN- O	13.98-
						001-116-57009-147		C.NEVIN-CO	77.97
						001-116-53012-504		C.NEVIN- A	11.96
						001-142-53012-000		C.NEVIN- R	86.00
									52.42
PC	5121	12/22/17	1277	404295	WELLS ONE COMMERCIA	187-000-35104-000	001-000-10300-000	OPIOID TRA	228.35-
						187-000-35104-000		OPIOID TRA	23.24
						187-000-35104-000		OPIOID TRA	15.00
						187-000-35104-000		OPIOID TR	8.37
						187-000-35104-000		OPIOID TRA	5.00
									56.28
PC	5122	12/22/17	1278	404295	WELLS ONE COMMERCIA	001-103-53014-000	187-000-10300-000	INV #00115	107.89-
						001-103-53011-000		INV #...28	200.00
						001-103-53011-000		INV #...28	25.96
									9.94
PC	5123	12/22/17	1524	404295	WELLS ONE COMMERCIA	001-109-53029-000	001-000-10300-000	FIELD	235.90-
						001-109-53029-000		FIELD	795.00
						001-109-53016-000		BLAKELY	205.00
						001-109-53029-000		BLAKELY	199.99
						001-109-53013-000		BLAKELY	50.00
						001-109-53013-000		BLAKELY	199.00
						001-109-53013-000		BLAKELY	753.76
						001-109-53013-000		RENAUD	85.80-
						001-109-53013-000		RENAUD	676.48
						001-109-53057-000		RENAUD	71.40-
						001-109-53013-000		AZEVEDO	178.00
						001-109-53013-000		AZEVEDO	666.40
						001-109-53024-000		AZEVEDO	71.40-
						001-109-53013-000		CURTIS	2,275.52
						001-109-53013-000		HOOD	78.60-
									40.03
PC	5124	12/22/17	1279	404295	WELLS ONE COMMERCIA	250-250-53010-000	001-000-10300-000	ARROYO LET	5,731.98-
						270-270-53040-797		DIXON M LO	13.93
						250-250-53024-000		GLENN AMAZ	111.53
						250-250-53013-000		NEVIN ORLE	38.98
						250-250-53013-000		NEVIN ORLE	17.50
						250-250-53013-000		NEVIN ORLE	17.48
						250-250-53013-000		NEVIN TAXI	207.89
						250-250-53010-000		RUSSELL US	9.31
						250-250-53010-000		RUSSELL US	49.00
						270-270-53040-797		SPELTZ 76	6.65
						250-250-53010-000		THOMSEN MA	100.40
						001-105-53013-000		NEVIN ORLE	12.48
						001-121-53013-000		NEVIN ORLE	17.51
						001-105-53013-000		NEVIN ORLE	17.51
						001-121-53013-000		NEVIN ORLE	17.48
						001-105-53013-000		NEVIN TAXI	17.47
						001-121-53013-000		NEVIN TAXI	9.31
									9.32
									373.22-
									211.93-
									88.60-
PC	5132	12/22/17	1280	404295	WELLS ONE COMMERCIA	001-101-53042-000	250-000-10300-000	PW MARIOS	131.10
						001-101-53013-000	001-000-10300-000	JF TRAVEL	368.16
						001-105-56500-000		JF WALMART	44.38

FUND-DEPT INVOICE #

PC VENDOR

CARD
TOTAL

DESCRIPTION	DATE	TRANS#	AMOUNT
NEVIN TAXI SVC	12/22/17	1279	9.31
NOTARY REGISTRATION	12/22/17	1272	35.00
OPIOID TRAINING-UBE	12/22/17	1277	5.00
OPIOID TRAINING-AIRP	12/22/17	1277	15.00
OPIOID TRAINING-LUNC	12/22/17	1277	8.37
OPIOID TRAINING-TAXI	12/22/17	1277	56.28
OPIOID TRAINING-UBER	12/22/17	1277	23.24
PW MARIOS PORTOFINO	12/22/17	1280	131.10
RENAUD	12/22/17	1524	605.08
RUSSELL USPS 120817	12/22/17	1524	178.00
RUSSELL USPS 121317	12/22/17	1279	49.00
S. BREYLLINGER 12/06	12/22/17	1279	6.65
S. BREYLLINGER 12/06	12/22/17	1275	13.97
SPELTZ 76 - KORMAL	12/22/17	1275	13.98
T. SKRETTA 12/07	12/22/17	1279	100.40
T. SKRETTA 12/07	12/22/17	1275	62.18
T. SKRETTA 12/11	12/22/17	1275	62.18
THOMSEN MAIL BOXES	12/22/17	1275	149.96
0045-5497-2638	12/22/17	1279	12.48
020479	12/22/17	1273	125.00
020479	12/22/17	1273	49.99
020479	12/22/17	1273	22.99
020479	12/22/17	1273	24.99
021900	12/22/17	1273	49.99
069375	12/22/17	1273	22.99
069375	12/22/17	1273	127.45
069375	12/22/17	1273	29.98
069375	12/22/17	1273	59.99
SP57MYW9003YV9N	12/22/17	1273	86.76

16,534.54

Card Total

16,534.54

ACKNOWLEDGEMENT OF REVIEW AND AUTHORIZATION DATE

COMPTROLLER

TREASURER

CHAIRMAN

COMMISSIONER

COMMISSIONER



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 1-02-18

Estimate of time required: 0 - 5

Agenda: Consent ☒ Regular agenda ☐ Public hearing required ☐

1. **Title:** Business License First Readings -- Approval

2. **Recommended motion:** None required (if approved as part of the Consent Agenda) I move to approve all first readings (if removed from consent agenda by request).

3. **Prepared by:** Melissa Field

Department: Community Development

Telephone: 847-0966

4. **Staff summary:** First readings of submitted business license applications are normally approved on the consent agenda. The applications are then submitted at the next Commissioners' meeting for approval.

5. **Supporting materials:** See attached Agenda Letter

6. **Fiscal impact:**

Funds Available:

Fund:

Comptroller

7. **Legal review required:**

District Attorney

8. **Reviewed by:**

☒ Department Head

Department Name:

☒ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved

☐ Approved with Modifications

☐ Denied

☐ Continued

Agenda Item No. 6IV

Storey County Community Development

Business Licensing



P O Box 526 • Virginia City NV 89440 • (775) 847-0966 • Fax (775) 847-0935 • mfield@storeycounty.org

To: Vanessa Stephens, Clerk's Office
Pat Whitten, County Manager

December 22, 2017
Via email

Fr: Melissa Field

Please add the following item(s) to the **January 2, 2018, COMMISSIONERS Consent Agenda:**

LICENSING BOARD

FIRST READINGS:

- A. AIR GUYS LLC** – General / 1211 Avian Dr. ~ Sparks, NV
- B. NEW ELECTRIC STERLING HEIGHTS LLC**- General / 6475 19 ½ Mi. ~ Sterling Hghts, MI
- C. URTON LTD** – Contractor / 1512 Hwy 395 N ~ Gardnerville, NV
- D. SUGINO CORP** – General / 1380 Hamilton Pkwy ~ Itasca, IL
- E. LIBERTY INDUSTRIAL GROUP INC** – Contractor / 1132 S 500 W ~ Salt Lake City, UT
- F. AQ&B, LLC** – General / 5470 Sidehill Dr ~ Sun Valley, NV
- G. KYIBA, INC** – General / 28230 Orchard Lk ~ Farmington Hills, MI
- H. YBD TECH MOVING, LLC** – General / 1 East First St ~ Reno, NV
- I. SHRED IT USA** – General / 28161 N. Keith Dr – Lake Forest, IL
- J. COMSTOCK COPYWRITING** – General / 21335 Saddleback ~ VC Highlands, NV
- K. GO SOLAR GROUP, LLC** – Contractor / 4892 S Commerce Dr ~ Murray, UT
- L. TANAMERA CONSTRUCTION, LLC** – Contractor / 5560 Longley Ln ~ Reno, NV
- M. GULF COAST PROTECTIVE WRAP, LLC** – General / 5301 Longley Ln ~ Reno, NV
- N. MASKINE LLC** – General / 704 Mill Rd ~ Webster, IN
- O. THE JAMO TRUCK, LLC** – General / 1416 Canyon Creek ~ Reno, NV
- P. AMAZON.COM.KYDC, LLC** – General / 410 Terry Ave N ~ Seattle, WA
- Q. COSCO FIRE PROTECTION INC** – Contractor / 3620 W. Reno ~ Las Vegas, NV
- R. COMSTOCK CRITTER TAXIDERMY** – Home Business / 2247 S. Main St ~ Virginia City, NV
- S. THERMAL RESOURCE SALES, INC** – General / 750 Yellow Pine Rd ~ Reno, NV
- T. ACCO ENGINEERED SYSTEMS, INC** – Contractor / 6265 San Fernando ~ Glendale, CA
- U. TESLA, INC** – General / 3550 Deer Cr Rd ~ Palo Alto, CA
- V. APPLIED MANUFACTURING TECHNOLOGIES LLC** - 219 Kay Industrial Dr ~ Orion, MI
- W. CALIFORNIA-NEVADA ILLUMINATION, INC** – General / 4000 Executive Pkwy ~ San Ramon, CA
- X. QUALITY TELECOM CONSULTANTS, INC** – Contractor / 3740 Cincinnati Ave ~ Rocklin, CA
- Y. EAGLE NEST PARTNERS** – General / 2255 Green Vista ~ Sparks, NV
- Z. ELWEMA AUTOMOTICE GMBH** – General / 21 Schneider-Strasse 21 ~ Ellwanger Wagst, Germany
- AA. SPARKS ELECTRIC MOTOR REPAIR, LLC** – General / 845 Marietta Way ~ Sparks, NV
- BB. INMAN'S JEWELRY** – Home Business / 204 Wagon Wheel ~ Dayton, NV
- CC. BOURQUE ENTERPRISES** – General / 5017 S 36th St ~ Phoenix, AZ

Ec: Community Development
Commissioners' Office

Planning Department
Comptroller's Office

Sheriff's Office



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 01/02/2018

Estimate of time required: 10 minutes

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☐

1. **Title:** Resolution #18-480 honoring In memoriam Susanne (Sue) Ayres Graves of Virginia City.

2. **Recommended motion:** I recommend approval of Resolution #18-480 to recognize Susanne Graves.

3. **Prepared by:** Sheriff Gerald Antinoro

Department: SCSO

Telephone: 847-0959

4. **Staff summary:** Sue was a long-time employee of the Sheriff's Office. Even after her retirement she maintained much historical knowledge of Sheriff's Office activity, the places, and the people of the county. She could always be counted on to provide assistance in historical issues and on more than one occasion was instrumental in the accomplishment of the Sheriff's Office mission. With her passing, the Sheriff and the County wishes to acknowledge her contribution to the people of Storey County both as an employee and as a citizen.

5. **Supporting materials:** See attached Resolution #18-480

6. **Fiscal impact:**

Funds Available:

Fund:

____ Comptroller

7. **Legal review required:**

____ District Attorney

8. **Reviewed by:**

☒ Department Head

Department Name: Sheriff, Gerald Antinoro

R. Antinoro County Manager

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 7

**Resolution #18-480 in Memoriam of Susanne Ayers Graves,
By the Storey County Board of
Commissioners**

WHEREAS: The Storey County Commission remembers the dedicated service of Susanne Ayers Graves and is saddened at her passing;

WHEREAS: Susanne Ayers Graves served as an employee of the Sheriff's Office for 26 years and in retirement continued to provide assistance and counsel to the Office of the Sheriff right up until the time of her passing;

WHEREAS: Susanne Ayers Graves was more than just an employee of county government but had deep ties to our community going back decades, always having time for family, friends, and neighbors, and even serving for many years on the board of the Virginia City Senior Center;

WHEREAS: Susanne Ayers Graves earned the respect, admiration and high regard of all who had the pleasure of knowing and working with her, and while in recent years she could not be a part of the Storey County community, the County has sustained a great loss in her death;

NOW, THEREFORE, BE IT RESOLVED, on behalf of the citizens, the Sheriff, and the Storey County Board of Commissioners, extend sincere regret to Susanne Graves' family members for their loss and the hope that her family will be consoled by the memories of her life and contributions to community.

BE IT FURTHER RESOLVED, that this Resolution be made a part of the official minutes of Storey County and that an official copy of this expression of our deepest sympathy be presented to her family.

Dated this 2nd day of January, 2018.

Marshall McBride

Jack McGuffy

Attested: _____
Storey County Clerk, Vanessa Stephens



Storey County Board of County Commissioners Agenda Action Report

Meeting date: January 2, 2018

Estimate of time required: 10 minutes

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☐

1. **Title:** Review and possible approval of Storey County Audited Financial Statements for the year ended June 30, 2017

2. **Recommended motion:** I hereby approve the Storey County Audited Financial Statements for the year ended June 30, 2017

3. **Prepared by:** Hugh Gallagher and Staff

Department: Comptroller

Telephone: 775-847-1006

4. **Staff summary:** The attached Storey County Audited Financial Statements are presented to the Storey County Commissioners for approval.

5. **Supporting materials:** Audited Report Storey County, Nevada June 30, 2017

6. **Fiscal impact:** yes

Funds Available:

Fund: _____

_____ Comptroller

7. **Legal review required:**

_____ District Attorney

8. **Reviewed by:**

☒ Department Head

Department Name: Commissioner's Office

 County Manager

Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 10

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**Audit Report
STOREY COUNTY, NEVADA
June 30, 2017**

STOREY COUNTY, NEVADA
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JUNE 30, 2017

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INDEPENDENT AUDITOR'S REPORT

To the Honorable Board of County Commissioners
Storey County, Nevada

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Storey County, Nevada, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise Storey County's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Storey County as of June 30, 2017, and the respective changes in financial position, and where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Correction of Errors

As discussed in Note XVIII to the financial statements, as of June 30, 2016 an error occurred in recording accumulated depreciation, long-term liabilities, and pension liability. Accordingly, the errors have resulted in a restatement of net position/fund balances as of July 1, 2016. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information

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Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 5 through 8, the Schedule of Funding Progress-Other Postemployment Benefits on page 81, the Schedule of County's Share of the Net Pension Liability-Public Employees Retirement System of Nevada on page 82, and the Schedule of County's Contributions-Public Employee's Retirement System of Nevada on page 83, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Storey County, Nevada's basic financial statements. The introductory section, combining and individual nonmajor fund financial, and statistical section, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 30, 2017, on our consideration of Storey County's internal control over financial reporting and on our tests of its compliance with certain provisions out flows, regulations contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing on internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Storey County's internal control over financial reporting and compliance.

DiPietro & Thornton
Reno, NV
December 20, 2017

COUNTY OF STOREY, STATE OF NEVADA
MANAGEMENT DISCUSSION AND ANALYSIS

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As management of Storey County, State of Nevada, we offer readers of Storey County's financial statements an overview and analysis of Storey County for the fiscal year ended June 30, 2017.

FINANCIAL HIGHLIGHTS

- The assets of Storey County exceeded its liabilities by \$21,023,000
- The County's unrestricted net assets decreased \$1,264,000
- At June 30, 2017, the unreserved fund balance for the general fund was \$9,993,000.
- Storey County's bonded debt at June 30, 2017 was \$7,048,000 which was \$3,908,000 in revenue bonds of the County's Enterprise Funds, Medium term (7 yr.) General obligation loans of \$ 50,000, Virginia City Rail Bonds of \$1,283,000 and \$1,807,000 bond of the Storey County Fire Protection District.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as an introduction to Storey County's basic financial statements. These basic financial statements include (1) Government-Wide Financial Statements (2) fund financial statements, and (3) notes to the financial statements. Other supplementary information is also available in this report.

Government-Wide Financial Statements. The government-wide statements are designed to provide readers with a broad overview of Storey County's finances in a manner similar to private-sector business.

The Statement of Net Assets is information on all of Storey County's assets and liabilities, with the difference between the two reported as net assets. Over time, increases in net assets may serve as an indicator to show if the financial position of Storey County is improving or declining.

The Statement of Activities notes information as to how the government's net assets changed during the last fiscal year. All changes in net assets are reported as soon as the event causing the change occurs, regardless of the timing of related cash flows. Revenues and expenses are reported for some items that result in cash flows in future periods, (e.g. earned, unused vacation)

The Government-Wide Financial Statements distinguish functions of Storey County that are mainly supported by taxes and intergovernmental revenues (government activities) from other functions that recover their costs through user fees and charges. The governmental activities of Storey County included general government, public safety, roads and streets, judicial and, culture and recreation. The business activities (enterprise funds) are the water and sewer.

The Government-Wide Financial Statements can be found in this report on pages 9 and 10.

Fund Financial Statements. Funds are groupings of related accounts and is used to maintain control over resources segregated for specific activities or purpose. Storey County uses fund accounting to ensure compliance with state and federal finance related requirements. The fund types of Storey County are as follows: governmental; enterprise; and fiduciary.

Governmental Funds. Governmental funds are used to account for the functions reported as governmental activities, in the Government-Wide Financial Statements. Unlike the Government-Wide Financial Statements, governmental fund statements focus on near term inflows of expendable resources and on balances of expendable resources at the end of the fiscal year. This information helps with decisions as to near term financing needs.

The focus of governmental funds is narrower than the Government-Wide Financial Statements. It is useful to compare the information for governmental funds with similar information for governmental activities in Government-Wide Financial Statements. Readers will better understand the long-term impact of governments near-term financing decisions. The governmental fund Balance Sheet and governmental fund Statement of Revenues, Expenditures, and Changes in fund balances allow this comparison between governmental funds and activities.

Storey County has twenty-three governmental funds. Financial information is stated separately in the governmental fund Balance Sheet and in the governmental Statement of Revenues, Expenditures, and Changes in fund balances, for the general fund and five other funds considered major funds. Data from the other seventeen governmental funds are combined. Individual fund data for non-major governmental funds are reported in combining statements in this report.

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Storey County adopts an annual budget for all the above funds. A budgetary comparison statement has been provided for all funds to show compliance with the budget.

The governmental funds financial statements can be found in this report on pages 12 through 27.

Enterprise funds. Storey County operates two enterprise (proprietary) funds, Water and Sewer. These funds are reported as business type activities, reported in the Government-Wide Financial Statements.

Enterprise funds are presented on pages 28 through 30.

Fiduciary funds. Fiduciary funds are used to account for resources held for other entities. Fiduciary funds are not reported in the government-wide financial statement as the resources do not support Storey County's needs. The cash basis of accounting is used for fiduciary funds.

Fiduciary fund financial statements can be found in this report on page 31.

Notes to the financial statements. The notes in this report provide additional information necessary for a full understanding of the information provided in the Government-Wide Financial Statements. The notes can be found on pages 32 through 51.

Other information. The combining and individual fund statements and schedules for major governmental funds can be found on page 18 through 27 of this report. This same information for non-major governmental funds can be found on pages 52 through 74 of this report.

**STOREY COUNTY, NEVADA
NET ASSETS**

	Governmental Activities June 30, 2017	Business Type Activities June 30, 2017	Total June 30, 2017
Current and other Assets	\$ 50,876,000	\$ 2,083,000	\$ 52,959,000
Capital Assets	<u>55,594,000</u>	<u>11,169,000</u>	<u>66,763,000</u>
Total Assets	<u>\$ 106,470,000</u>	<u>\$ 13,252,000</u>	<u>\$ 119,722,000</u>
Deferred Outflows	<u>\$ 9,981,000</u>	<u>\$ 59,000</u>	<u>\$ 10,040,000</u>
Long Term Liabilities			
Outstanding	\$ 67,805,000	\$ 4,421,000	\$ 72,226,000
Current Liabilities	<u>26,391,000</u>	<u>82,000</u>	<u>26,473,000</u>
Total Liabilities	<u>\$ 94,196,000</u>	<u>\$ 4,503,000</u>	<u>\$ 98,699,000</u>
Deferred Inflows	<u>\$ 4,908,000</u>	<u>\$ 175,000</u>	<u>\$ 5,083,000</u>
Net Position			
Invested in Capital			
Assets, Net of Related Debt	\$ 11,325,000	\$ 7,261,000	\$ 18,586,000
Restricted	<u>143,000</u>	<u>289,000</u>	<u>432,000</u>
Unrestricted	<u>5,879,000</u>	<u>1,083,000</u>	<u>6,962,000</u>
Total Net Position	<u>\$ 17,347,000</u>	<u>\$ 8,633,000</u>	<u>\$ 25,980,000</u>

STOREY COUNTY, NEVADA
CHANGES IN NET ASSETS

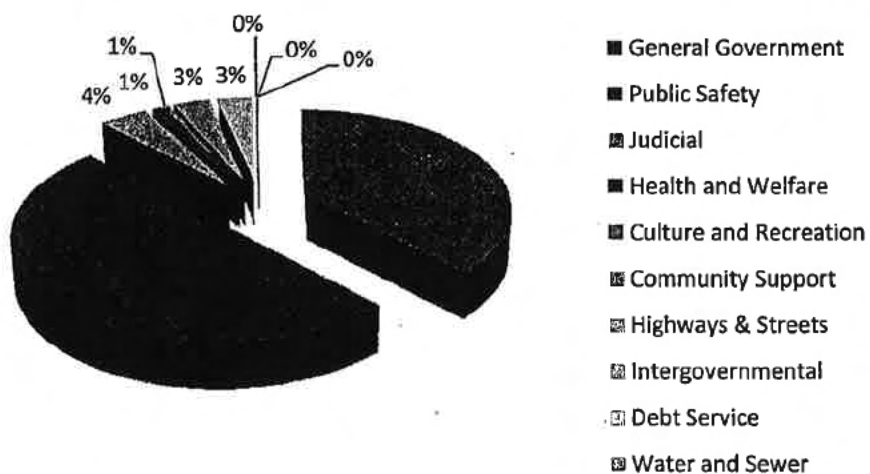
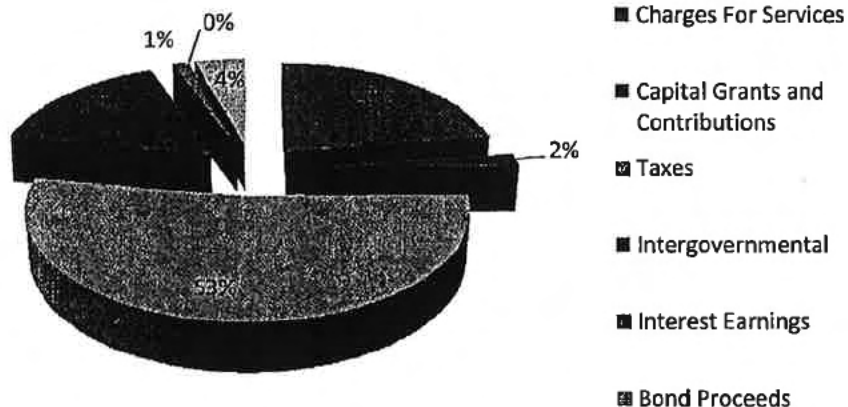


	Governmental Activities June 30, 2017	Business Activities June 30, 2017	Total June 30, 2017
REVENUES:			
Program Revenues:			
Charges For Services	\$ 5,359,000	\$ 937,000	\$ 6,296,000
Operating Grants and Contributions	1,344,000	-	1,344,000
Capital Grants and Contributions	481,000	-	481,000
General Revenues:			
Taxes	12,552,000	-	12,552,000
Intergovernmental	3,931,000	-	3,931,000
Interest Earnings	260,000	-	260,000
Bond Proceeds	23,000	-	23,000
Other	1,026,000	41,000	1,067,000
Total Revenues	24,976,000	978,000	25,954,000
EXPENSES:			
General Government	9,276,000	-	9,276,000
Public Safety	12,225,000	-	12,225,000
Judicial	1,079,000	-	1,079,000
Health and Welfare	226,000	-	226,000
Culture and Recreation	115,000	-	115,000
Community Support	795,000	-	795,000
Highways & Streets	744,000	-	744,000
Intergovernmental	45,000	-	45,000
Debt Service	11,000	-	11,000
Water and Sewer	-	1,097,000	1,097,000
Total Expenses	24,516,000	1,097,000	25,613,000
Changes In Net Position	460,000	(119,000)	341,000
Net Position - July 1	16,887,000	8,752,000	25,639,000
Net Position - June 30	\$ 17,347,000	\$ 8,633,000	\$ 25,980,000

Revenues in the General Fund were \$14,851,000 which was \$1,275,000 more than the amount budgeted. Actual expenditures were \$11,955,000, which was \$969,000 more than appropriations for the year. Overall, the total ending fund balance was \$10,285,000 which is \$4,650,000 more than budgeted.

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PERCENT TOTALS- ALL FUNDS



Business Type Activities. Business-type activities decreased Storey County's net assets by \$119,446. Depreciation expense for the current fiscal year was \$256,236. Pension expense for the current fiscal year was \$95,652.

Financial Analysis of the Government's Funds. As noted earlier, Storey County uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

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Governmental Funds. The focus of Storey County's governmental funds is to provide information on near term inflows, outflows, and balances of expendable resources. Such information is useful in assessing Storey County's financing requirements. In particular, unreserved fund balance may serve as a useful measure of government's net resources available for spending at the end of the fiscal year.

Budgetary Highlights-Fiscal Year June 30, 2017. The budget statements reflect a comparison of budgeted revenues and expenditures to actual for the year ended June 30, 2017. The budget statements were prepared from the final budget as filed with the Nevada Department of Taxation. Budget revenues and expenditures were adjusted for grants received in excess of original amounts budgeted. Augmentations and line item transfers were made during the year as approved by the Storey County Commissioners.

The General Fund revenues were more than expectations by \$1,300,000, leaving a fund balance of \$10,000,000. General Fund budget information can be found on pages 18 through 22.

Capital Assets. Storey County's investment in capital assets for its governmental and business type activities as of June 30, 2017 amounts to \$66,762,000 (net of accumulated depreciation). This investment in capital assets includes land, buildings, and system, improvements, machinery and equipment, park facilities, roads, and bridges.

**STOREY COUNTY NEVADA
CAPITAL ASSETS
JUNE 30, 2017**

	Governmental Activities <u>June 30, 2017</u>	Business Type Activities <u>June 30, 2017</u>	Total <u>June 30, 2017</u>
Land	\$ 811,000	\$ -	\$ 811,000
Antique Furniture	75,000	-	75,000
Construction in Process	1,334,000	621,000	1,955,000
Buildings and Improvements	7,113,000	-	7,113,000
Improvements other than Buildings	39,135,000	-	39,135,000
Machinery and Equipment	7,125,000	-	7,125,000
Sewer and Water systems	-	10,548,000	10,548,000
Total	<u>\$ 55,593,000</u>	<u>\$ 11,169,000</u>	<u>\$ 66,762,000</u>

Tesla Motors:

On November 20, 2014, The Nevada Governors Office of Economic Development (GOED) gave final approval for the tax incentives and abatements to Tesla Motors for the construction and development of the mile long battery factory, located in the Storey County, Tahoe-Reno Industrial Center. The project is expected to employ more than 6,000 people in the plant located 15 miles east of Reno-Sparks Nevada. See note relating to the tax abatement disclosures.

This financial report is designed to provide a general overview of Storey County, Nevada's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Storey County Comptroller, P.O. Box 432, Virginia City, Nevada 89440, telephone number (775)847-1006, e-mail

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STOREY COUNTY, NEVADA
STATEMENT OF NET POSITION
June 30, 2017

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	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	TOTAL
<u>ASSETS</u>			
Cash and investments	\$ 49,349,187	\$ 1,984,662	\$ 51,333,849
Accounts receivables (net allowance)	843,316	98,494	941,810
Taxes receivable	123,206	-	123,206
Prepaid expenses	447,984	-	447,984
Inventory	112,217	-	112,217
Capital assets - nondepreciable			
Land	810,921	-	810,921
Antique furniture	75,000	-	75,000
Construction in progress	1,334,163	620,890	1,955,053
Capital assets - net of accumulated depreciation			
Buildings and improvements	7,113,024	-	7,113,024
Improvements other than buildings	39,135,459	-	39,135,459
Utility system	-	10,548,097	10,548,097
Machinery and equipment	7,125,166	-	7,125,166
 Total Assets	 <u>\$ 106,469,643</u>	 <u>\$ 13,252,143</u>	 <u>\$ 119,721,786</u>
<u>DEFERRED OUTFLOWS OF RESOURCES</u>			
Deferred outflows-pension	\$ 9,981,389	\$ 58,739	\$ 10,040,128
<u>LIABILITIES</u>			
Accounts payable and other current liabilities	\$ 26,391,203	\$ 81,666	\$ 26,472,869
Non-current liabilities			
Bonds/Notes payable - due within one year	166,953	140,773	307,726
- due in more than one year	44,102,097	3,767,637	47,869,734
Compensated absences - due in more than one year	723,386	-	723,386
Net OPED obligation	3,813,897	-	3,813,897
Net pension liability	18,998,969	512,486	19,511,455
 Total Liabilities	 <u>\$ 94,196,505</u>	 <u>\$ 4,502,562</u>	 <u>\$ 98,699,067</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>			
Deferred inflows-Tesla	\$ 380,723	\$ -	\$ 380,723
Deferred inflows-pension	4,527,261	175,411	4,702,672
 Total Deferred Inflows of Resources	 <u>\$ 4,907,984</u>	 <u>\$ 175,411</u>	 <u>\$ 5,083,395</u>
<u>NET POSITION</u>			
Restricted reserve	\$ 142,640	\$ 250,850	\$ 393,490
Reserved other	-	38,021	38,021
Invested in capital assets - net of related debt	11,324,683	7,260,577	18,585,260
Unrestricted	5,879,220	1,083,461	6,962,681
 Total Net Position	 <u>\$ 17,346,543</u>	 <u>\$ 8,632,909</u>	 <u>\$ 25,979,452</u>

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2017

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FUNCTIONS/PROGRAMS	PROGRAM REVENUES			
	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS
Primary government:				
Governmental activities:				
General government	\$ 9,277,201	\$ 4,060,661	\$ -	\$ -
Public safety	12,224,930	990,339	1,344,297	480,803
Judicial	1,078,958	113,987	-	-
Health and welfare	225,502	-	-	-
Culture and recreation	115,941	24,310	-	-
Community support	795,970	-	-	-
Highways and streets	744,077	169,535	-	-
Intergovernmental	44,853	-	-	-
Debt service	10,514	-	-	-
Total Governmental Activities	<u>24,517,946</u>	<u>5,358,832</u>	<u>1,344,297</u>	<u>480,803</u>
Business type activities:				
Water	635,630	554,700		
Sewer	461,314	382,076	-	-
Total Business-Type Activities	<u>1,096,944</u>	<u>936,776</u>	<u>-</u>	<u>-</u>
Total Primary Government	<u>\$ 25,614,890</u>	<u>\$ 6,295,608</u>	<u>\$ 1,344,297</u>	<u>\$ 480,803</u>

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2017

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NET (EXPENSE)REVENUE AND CHANGES IN NET POSITION			
	GOVERNMENTAL ACTIVITIES	BUSINESS TYPE ACTIVITIES	TOTAL
FUNCTIONS/PROGRAMS			
Primary government:			
Governmental activities:			
General government	\$ (5,216,540)	\$ -	\$ (5,216,540)
Public safety	(9,409,491)	-	(9,409,491)
Judicial	(964,971)	-	(964,971)
Health and welfare	(225,502)	-	(225,502)
Culture and recreation	(91,631)	-	(91,631)
Community support	(795,970)	-	(795,970)
Highways and streets	(574,542)	-	(574,542)
Intergovernmental	(44,853)	-	(44,853)
Debt service	(10,514)	-	(10,514)
Total Governmental Activities	<u>(17,334,014)</u>	<u>-</u>	<u>(17,334,014)</u>
Business type activities:			
Water	-	(80,930)	(80,930)
Sewer	-	(79,238)	(79,238)
Total Business-Type Activities	<u>-</u>	<u>(160,168)</u>	<u>(160,168)</u>
Total Primary Government	<u>(17,334,014)</u>	<u>(160,168)</u>	<u>(17,494,182)</u>
General revenues:			
Property taxes	12,552,481	-	12,552,481
Various state collected pass-through revenues	3,930,767	-	3,930,767
Interest earnings	260,480	29,623	290,103
Bond proceeds	23,239	-	23,239
Miscellaneous revenue	1,026,188	11,099	1,037,287
Capital contributions and grants	-	-	-
Total General Revenues	<u>17,793,155</u>	<u>40,722</u>	<u>17,833,877</u>
Change in Net Position	459,141	(119,446)	339,695
Net Position, July 1	<u>16,868,503</u>	<u>9,135,521</u>	<u>26,004,024</u>
Prior Period Adjustment, See Note XVIII	18,899	(383,166)	(364,267)
Net Position, June 30	<u>\$ 17,346,543</u>	<u>\$ 8,632,909</u>	<u>\$ 25,979,452</u>

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
GOVERNMENTAL FUNDS
BALANCE SHEET
JUNE 30, 2017

DRAFT

	GENERAL	ROAD FUND	474 FIRE PROTECTION DISTRICT FUND	TRI-PAYBACK FUND	USDA BOND FUND
ASSETS					
Cash	\$ 35,431,577	\$ 894,398	\$ 1,174,808	\$ 3,006,111	\$ 29,017
Accounts receivable (net allowance)	385,264	80,289	227,816	-	61,966
Taxes receivable	93,398	-	26,918	-	-
Prepaid expenses	293,024	-	-	-	-
Inventory	-	-	-	-	-
Total Assets	<u>\$ 36,203,263</u>	<u>\$ 974,687</u>	<u>\$ 1,429,542</u>	<u>\$ 3,006,111</u>	<u>\$ 90,983</u>
LIABILITIES AND FUND BALANCES					
Liabilities					
Accounts payable	\$ 311,992	\$ 194,144	\$ 205,465	\$ -	\$ 61,966
Accrued expenses and deposits	262,517	3,638	210,166	-	-
Unearned income	-	-	-	-	-
Account payable - Tesla	24,978,933	-	-	-	-
Total Liabilities	<u>25,553,442</u>	<u>197,782</u>	<u>415,631</u>	<u>-</u>	<u>61,966</u>
DEFERRED INFLOWS OF RESOURCES					
Unavailable resources property taxes	81,466	-	23,413	-	-
Deferred inflows-Tesla	283,297	-	97,426	-	-
Total Deferred Inflows of Resources	<u>364,763</u>	<u>-</u>	<u>120,839</u>	<u>-</u>	<u>-</u>
FUND BALANCES					
Nonspendable	293,024	-	-	-	-
Reserved - debt service	-	-	142,640	-	-
Unassigned reported in:					
General fund	9,992,034	-	-	-	-
Capital projects funds	-	-	-	-	-
Special revenue funds	-	776,905	750,432	3,006,111	29,017
Total Fund Balances	<u>10,285,058</u>	<u>776,905</u>	<u>893,072</u>	<u>3,006,111</u>	<u>29,017</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 36,203,263</u>	<u>\$ 974,687</u>	<u>\$ 1,429,542</u>	<u>\$ 3,006,111</u>	<u>\$ 90,983</u>

STOREY COUNTY, NEVADA
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2017

DRAFT

	VCTC FUND	OTHER GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
ASSETS			
Cash	\$ 96,921	\$ 8,716,355	\$ 49,349,187
Accounts receivable (net allowance)	32,146	55,835	843,316
Taxes receivable	-	2,890	123,206
Prepaid expenses	154,960	-	447,984
Inventory	112,217	-	112,217
Total Assets	<u>\$ 396,244</u>	<u>\$ 8,775,080</u>	<u>\$ 50,875,910</u>
LIABILITIES AND FUND BALANCES			
<u>Liabilities</u>			
Accounts payable	\$ 50,215	\$ 70,215	\$ 893,997
Accrued expenses and deposits	6,428	-	482,749
Unearned income	35,524	-	35,524
Account payable - Tesla	-	-	24,978,933
Total Liabilities	<u>92,167</u>	<u>70,215</u>	<u>26,391,203</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable resources property taxes	-	2,487	107,366
Deferred inflows-Tesla	-	-	380,723
Total Deferred Inflows of Resources	<u>-</u>	<u>2,487</u>	<u>488,089</u>
<u>FUND BALANCES</u>			
Nonspendable	267,177	-	560,201
Reserved - debt service	-	-	142,640
Unassigned reported in:			
General fund	36,900	-	10,028,934
Capital projects funds	-	5,816,378	5,816,378
Special revenue funds	-	2,886,000	7,448,465
Total Fund Balances	<u>304,077</u>	<u>8,702,378</u>	<u>23,996,618</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 396,244</u>	<u>\$ 8,775,080</u>	<u>\$ 50,875,910</u>

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET ASSETS
JUNE 30, 2017

DRAFT

Total Fund Balance - government funds - page 13

\$ 23,996,618

Amounts reported for governmental activities in the
statement of net assets are different because:

Capital assets net of related depreciation are not reported in the
Governmental Funds financial statements because they are not
current financial resources, but they are reported in the statement of
net assets

55,593,733

Deferred outflows of resources for pensions

9,981,389

Property taxes receivable that are not available to pay current
period expenditures and therefore are reported as unearned in the
funds

107,366

Long term liabilities are not due and payable in the current period
and therefore are not reported in the funds.

(44,269,050)

Pension liabilities are not due and payable in the current period and
therefore not reported in funds

(22,812,866)

Compensated absences are not due and payable in the current period
and therefore are not reported in the funds.

(723,386)

Deferred inflows of resources for pensions

(4,527,261)

Total Net Position - governmental activities - page 9

\$ 17,346,543

STOREY COUNTY, NEVADA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	GENERAL	ROAD FUND	474 FIRE PROTECTION DISTRICT FUND	TRI- PAYBACK FUND	USDA BOND FUND
REVENUES					
Taxes	\$ 9,230,497	\$ -	\$ 2,828,999	\$ -	\$ -
Licenses and permits	1,325,535	-	485,718	-	-
Intergovernmental	1,661,405	561,672	888,836	-	-
Charges for services	2,153,810	169,535	504,621	-	-
Fines and forfeitures	6,687	-	-	-	-
Miscellaneous	472,756	21,175	42,511	-	184,868
Total Revenues	14,850,690	752,382	4,750,685	-	184,868
EXPENDITURES					
Current:					
General government	4,615,591	-	-	514,452	-
Public safety	5,274,031	-	5,431,724	-	-
Judicial	1,081,615	-	-	-	-
Health and welfare	86,611	-	-	-	-
Culture and recreation	142,596	-	-	-	-
Community service	743,538	-	-	-	-
Highways and streets	-	1,562,784	-	-	-
Intergovernmental	-	-	-	-	-
Debt service	10,514	-	-	-	-
Total Expenditures	11,954,496	1,562,784	5,431,724	514,452	-
Excess (Deficiency) of Revenues over Expenditures	2,896,194	(810,402)	(681,039)	(514,452)	184,868
OTHER FINANCING SOURCES (USES)					
Transfers in	-	300,000	-	1,500,000	142,640
Transfers out	(1,491,776)	-	(1,282,500)	-	-
Federal grants	-	-	1,344,297	-	-
Loan (payments) proceeds	-	-	-	-	(156,985)
Bond proceeds	-	-	-	-	-
Other revenue	-	-	-	-	-
Bond interest	-	-	-	-	(170,523)
Total Other Financing Sources (Uses)	(1,491,776)	300,000	61,797	1,500,000	(184,868)
Net Change in Fund Balance	1,404,418	(510,402)	(619,242)	985,548	-
Fund Balance, July 1	8,634,000	1,262,064	1,408,442	2,020,563	29,017
Prior Period Adjustment, See Note XVIII	246,640	25,243	103,872	-	-
Fund Balance, June 30	\$ 10,285,058	\$ 776,905	\$ 893,072	\$ 3,006,111	\$ 29,017

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	VCTC FUND	OTHER GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
<u>REVENUES</u>			
Taxes	\$ -	\$ 385,619	\$ 12,445,115
Licenses and permits	39,862	-	1,851,115
Intergovernmental	501,372	798,285	4,411,570
Charges for services	562,195	80,990	3,471,151
Fines and forfeitures	-	29,879	36,566
Miscellaneous	198,695	660,623	1,580,628
	<u>1,302,124</u>	<u>1,955,396</u>	<u>23,796,145</u>
Total Revenues			
	<u>1,302,124</u>	<u>1,955,396</u>	<u>23,796,145</u>
<u>EXPENDITURES</u>			
Current:			
General government	1,376,883	800,450	7,307,376
Public safety	-	986,573	11,692,328
Judicial	-	10,179	1,091,794
Health and welfare	-	138,891	225,502
Culture and recreation	-	10,040	152,636
Community service	-	-	743,538
Highways and streets	-	-	1,562,784
Intergovernmental	-	44,853	44,853
Debt Service	-	-	10,514
	<u>1,376,883</u>	<u>1,990,986</u>	<u>22,831,325</u>
Total Expenditures			
	<u>1,376,883</u>	<u>1,990,986</u>	<u>22,831,325</u>
Excess (Deficiency) of Revenues over Expenditures	<u>(74,759)</u>	<u>(35,590)</u>	<u>964,820</u>
<u>OTHER FINANCING SOURCES (USES)</u>			
Transfers in	-	1,000,000	2,942,640
Transfers out	-	(168,364)	(2,942,640)
Federal Grants	-	-	1,344,297
Loan (payments) proceeds	-	(223,535)	(380,520)
Bond proceeds	-	23,239	23,239
Other revenue	-	46,913	46,913
Bond interest	-	-	(170,523)
	<u>-</u>	<u>678,253</u>	<u>863,406</u>
Total Other Financing Sources (Uses)			
	<u>-</u>	<u>678,253</u>	<u>863,406</u>
Net Change in Fund Balance	(74,759)	642,663	1,828,226
Fund Balance, July 1	371,879	8,059,715	21,785,680
Prior Period Adjustment, See Note XVIII	6,957	-	-
Fund Balance, June 30	<u>\$ 304,077</u>	<u>\$ 8,702,378</u>	<u>\$ 23,613,906</u>

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

Net change in fund balances - governmental funds, page 16 \$ 1,828,226

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays to purchase capital assets are reported in governmental funds as expenditures. However, those costs are shown in the statement of net assets and allocated over their estimated useful lives as depreciation expense in the statement of activities. This is the amount by which capital outlays exceeded depreciation. 138,333

Net long-term receipts and payments reported in governmental funds as expenditures 724,622

Compensated absences are reported as expenses in the statement of activities but do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds (340,674)

Revenue from taxes in the statement of activities that does not provide current financial resources is not reported as revenue in the funds 107,366

Total pension benefits are reported as expenses in the statement of activities but do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds (1,998,732)

Change in net assets of governmental activities, page 11 \$ 459,141

STOREY COUNTY, NEVADA
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

<u>REVENUES</u>	ORIGINAL BUDGETED AMOUNTS	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
Taxes:				
Property	\$ 8,653,623	\$ 8,653,623	\$ 9,207,108	\$ 553,485
Youth services	22,000	22,000	23,389	1,389
Total Taxes	<u>8,675,623</u>	<u>8,675,623</u>	<u>9,230,497</u>	<u>554,874</u>
Licenses and permits				
Merchandise licenses	258,300	258,300	299,168	40,868
County gaming licenses	-	-	2,670	2,670
Utility licenses	190,000	190,000	198,986	8,986
Franchise tax	65,000	65,000	137,121	72,121
Building permits & study	759,277	759,277	687,590	(71,687)
Total Licenses and Permits	<u>1,272,577</u>	<u>1,272,577</u>	<u>1,325,535</u>	<u>52,958</u>
Intergovernmental				
Federal and state grants	20,000	20,000	14,231	(5,769)
Payment in lieu of taxes	30,000	30,000	38,392	8,392
State shared revenues				
Cigarette tax	16,000	16,000	13,997	(2,003)
Liquor tax	5,500	5,500	5,236	(264)
Gaming licenses	82,000	82,000	134,263	52,263
Basic CCRT	530,000	530,000	493,281	(36,719)
Supplemental CCRT	500,000	500,000	530,175	30,175
Motor vehicle privilege tax	350,000	350,000	334,338	(15,662)
Real property transfer tax	100,000	100,000	97,492	(2,508)
Total Intergovernmental	<u>1,633,500</u>	<u>1,633,500</u>	<u>1,661,405</u>	<u>27,905</u>
Charges for Services				
Clerk fees	858,224	858,224	16,126	(842,098)
Recorder fees	32,000	32,000	33,803	1,803
Assessor fees/commissions	190,000	190,000	236,374	46,374
Building department fees	7,000	7,000	23,400	16,400
District court fees	66,000	66,000	14,094	(51,906)
Justice court fees	40,000	40,000	97,992	57,992
JOP court facility fee	14,000	14,000	1,901	(12,099)
Sheriffs fees	9,000	9,000	62,437	53,437
Swimming pool admissions/lessons	17,200	17,200	21,410	4,210
Park facilities fees	500	500	(100)	(600)
Import tonnage fees	500,000	500,000	596,826	96,826
IT fees	115,000	115,000	29,473	(85,527)
Other fees - Tesla	-	-	851,224	851,224
BIA housing	-	-	168,850	168,850
Total Charges for Services	<u>1,848,924</u>	<u>1,848,924</u>	<u>2,153,810</u>	<u>304,886</u>

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	ORIGINAL BUDGETED AMOUNTS	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
REVENUES (cont'd.)				
Fines and Forfeits:				
District fine	500	500	500	-
Juvenile fines/assessments	1,200	1,000	1,888	888
Chemical analysis fees	1,500	2,000	4,299	2,299
Total Fines and Forfeits	3,200	3,500	6,687	3,187
Miscellaneous:				
Rents	30,000	40,000	37,420	(2,580)
Penalties -taxes	-	47,000	114,135	67,135
Penalties - business licenses	-	-	907	907
Interest	50,000	50,000	234,999	184,999
Tax settlement and sales	5,000	5,000	37,996	32,996
Other	-	-	47,299	47,299
Total Miscellaneous	85,000	142,000	472,756	330,756
Total Revenues	13,518,824	13,576,124	14,850,690	1,274,566
EXPENDITURES				
General Government				
Commissioners:				
Salaries and wages	350,486	350,486	348,414	2,072
Employee benefits	194,928	194,928	178,496	16,432
Services and supplies	103,800	96,800	65,687	31,113
Capital outlay	-	-	-	-
	649,214	642,214	592,597	49,617
Clerk Treasurer:				
Salaries and wages	200,174	203,774	205,162	(1,388)
Employee benefits	99,394	99,394	97,145	2,249
Services and supplies	125,800	122,200	113,964	8,236
Capital outlay	7,000	7,000	5,855	1,145
	432,368	432,368	422,126	10,242
Recorder:				
Salaries and wages	167,026	167,026	156,744	10,282
Employee benefits	78,383	78,383	71,009	7,374
Services and supplies	52,200	50,700	42,196	8,504
Capital outlay	-	-	-	-
	297,609	296,109	269,949	26,160
Assessor:				
Salaries and wages	260,382	260,382	247,534	12,848
Employee benefits	147,465	147,465	143,400	4,065
Services and supplies	42,625	42,625	31,553	11,072
Capital outlay	-	-	-	-
	450,472	450,472	422,487	27,985
Administrative:				
Salaries and wages	198,111	198,111	190,029	8,082
Employee benefits	231,393	251,643	93,296	158,347
Services and supplies	657,650	657,650	691,438	(33,788)
Interest expense	-	-	-	-
Capital outlay	14,000	14,000	11,681	2,319
	1,101,154	1,121,404	986,444	134,960

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	ORIGINAL BUDGETED AMOUNTS	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
EXPENDITURES				
General Government (contd.)				
Building and Grounds:				
Salaries and wages	134,270	129,270	127,157	2,113
Employee benefits	67,957	67,957	55,275	12,682
Services and supplies	234,300	224,300	176,107	48,193
Capital outlay	-	15,000	38,995	(23,995)
	<u>436,527</u>	<u>436,527</u>	<u>397,534</u>	<u>38,993</u>
Planning Commission:				
Salaries and wages	152,991	132,991	125,917	7,074
Employee benefits	67,997	67,997	55,352	12,645
Services and supplies	53,900	53,900	27,545	26,355
	<u>274,888</u>	<u>254,888</u>	<u>208,814</u>	<u>46,074</u>
Service:				
Salaries and wages	157,364	157,364	139,262	18,102
Employee benefits	78,287	78,287	61,437	16,850
Services and supplies	100	100	38,848	(38,748)
Capital outlay	53,450	53,450	4,665	48,785
	<u>289,201</u>	<u>289,201</u>	<u>244,212</u>	<u>44,989</u>
Comptroller:				
Salaries and wages	237,530	241,530	238,735	2,795
Employee benefits	108,406	109,006	102,344	6,662
Services and supplies	75,810	79,610	87,579	(7,969)
Capital outlay	2,000	9,000	-	9,000
	<u>423,746</u>	<u>439,146</u>	<u>428,658</u>	<u>10,488</u>
Information technology:				
Salaries and wages	216,682	218,182	218,549	(367)
Employees benefits	113,614	113,614	106,960	6,654
Services and supplies	149,600	148,100	135,066	13,034
Capital outlay	58,600	184,600	182,195	2,405
	<u>538,496</u>	<u>664,496</u>	<u>642,770</u>	<u>21,726</u>
Total General Government	<u>4,893,675</u>	<u>5,026,825</u>	<u>4,615,591</u>	<u>411,234</u>
Judicial:				
District Attorney:				
Salaries and wages	316,618	316,618	296,646	19,972
Employee benefits	135,086	135,086	121,214	13,872
Services and supplies	419,425	319,375	202,658	116,717
Capital outlay	2,000	2,000	-	2,000
	<u>873,129</u>	<u>773,079</u>	<u>620,518</u>	<u>152,561</u>
District Court:				
Services and supplies	125,945	142,945	145,025	(2,080)
	<u>125,945</u>	<u>142,945</u>	<u>145,025</u>	<u>(2,080)</u>

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	ORIGINAL BUDGETED AMOUNTS	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>EXPENDITURES</u>				
Judicial (contd.)				
Justice of the Peace:				
Salaries and wages	183,474	194,474	193,491	983
Employee benefits	106,244	106,244	95,094	11,150
Services and supplies	32,200	32,200	27,487	4,713
	<u>321,918</u>	<u>332,918</u>	<u>316,072</u>	<u>16,846</u>
Total Judicial	<u>1,320,992</u>	<u>1,248,942</u>	<u>1,081,615</u>	<u>167,327</u>
Public Safety:				
Sheriff:				
Salaries and wages	1,873,604	1,873,604	1,859,330	14,274
Employee benefits	1,139,621	1,139,621	1,026,734	112,887
Services and supplies	423,300	481,800	475,761	6,039
Capital outlay	87,500	145,000	160,932	(15,932)
	<u>3,524,025</u>	<u>3,640,025</u>	<u>3,522,757</u>	<u>117,268</u>
Community Development				
Salaries and wages	365,617	489,578	493,193	(3,615)
Employee benefits	178,987	183,487	178,532	4,955
Services and supplies	109,000	87,000	84,854	2,146
Capital outlay	7,000	50,000	43,787	6,213
	<u>660,604</u>	<u>810,065</u>	<u>800,366</u>	<u>9,699</u>
Emergency Management:				
Salaries and wages	21,678	21,978	21,909	69
Employee benefits	19,172	19,172	11,487	7,685
Services and supplies	15,800	15,500	9,145	6,355
Capital outlay	6,500	6,500	-	6,500
	<u>63,150</u>	<u>63,150</u>	<u>42,541</u>	<u>20,609</u>
Communications				
Salaries and wages	527,022	567,722	571,439	(3,717)
Employee benefits	246,619	249,469	243,886	5,583
Services and supplies	63,350	68,250	81,406	(13,156)
Capital outlay	16,000	26,000	11,636	14,364
	<u>852,991</u>	<u>911,441</u>	<u>908,367</u>	<u>3,074</u>
Total Public Safety	<u>5,100,770</u>	<u>5,424,681</u>	<u>5,274,031</u>	<u>150,650</u>
Health and Human Service				
Salaries and wages	5,962	6,062	6,059	3
Employee benefits	2,760	2,760	2,577	183
Services and supplies	124,076	89,576	77,975	11,601
Total Health and Human Services	<u>132,798</u>	<u>98,398</u>	<u>86,611</u>	<u>11,787</u>
Culture and Recreation:				
Swimming Pools & Parks				
Salaries and wages	57,993	60,593	60,538	55
Employee benefits	13,719	14,619	13,741	878
Services and supplies	76,700	73,200	68,317	4,883
Capital outlay	-	-	-	-
Total Culture and Recreation	<u>148,412</u>	<u>148,412</u>	<u>142,596</u>	<u>5,816</u>

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	ORIGINAL BUDGETED AMOUNTS	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
Community Support				
Salaries and wages	92,788	92,788	89,387	3,401
Employee benefits	34,073	34,073	30,770	3,303
Services and supplies	657,350	658,550	623,381	35,169
Total Community Support	<u>784,211</u>	<u>785,411</u>	<u>743,538</u>	<u>41,873</u>
Debt Service:				
Principle	179,025	179,025	-	179,025
Interest	11,170	11,670	10,514	1,156
Total Debt Service	<u>190,195</u>	<u>190,695</u>	<u>10,514</u>	<u>180,181</u>
Total Expenditures	<u>12,571,053</u>	<u>12,923,364</u>	<u>11,954,496</u>	<u>968,868</u>
Excess (Deficiency) of Revenue over Expenditures	<u>947,771</u>	<u>652,760</u>	<u>2,896,194</u>	<u>2,243,434</u>
<u>OTHER FINANCING SOURCES (USES)</u>				
Transfers out	(1,491,775)	(1,491,775)	(1,491,776)	(1)
Contingency	(371,746)	19,435	-	(19,435)
Total Other Financing Sources (Uses)	<u>(1,863,521)</u>	<u>(1,472,340)</u>	<u>(1,491,776)</u>	<u>(19,436)</u>
Net Change in Fund Balance	(915,750)	(819,580)	1,404,418	2,223,998
Fund Balance, July 1	<u>6,454,570</u>	<u>6,454,570</u>	<u>8,634,000</u>	<u>2,179,430</u>
Prior Period Adjustment, See Note XVIII	<u>-</u>	<u>-</u>	<u>246,640</u>	<u>-</u>
Fund Balance, June 30	<u>\$ 5,538,820</u>	<u>\$ 5,634,990</u>	<u>\$ 10,285,058</u>	<u>\$ 4,403,428</u>

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
ROADS FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	ORIGINAL BUDGETED AMOUNTS	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
REVENUE				
Intergovernmental				
Gasoline tax	\$ 199,000	\$ 199,000	\$ 225,894	\$ 26,894
Supplemental CCRT	300,000	300,000	335,778	35,778
Charges for services				
Import tonnage fees	129,000	129,000	168,335	39,335
Excavation	-	-	1,200	1,200
Other revenue				
Interest	10,000	10,000	15,133	5,133
Miscellaneous	1,000	1,000	6,042	5,042
Total Revenue	<u>639,000</u>	<u>639,000</u>	<u>752,382</u>	<u>113,382</u>
EXPENDITURES				
Highways and streets				
Salaries and wages	307,162	307,162	264,845	42,317
Employee benefits	133,000	113,000	74,923	38,077
Services and supplies	169,150	224,150	161,449	62,701
Capital outlay	<u>1,315,300</u>	<u>1,280,300</u>	<u>1,061,567</u>	<u>218,733</u>
Total Expenditures	<u>1,924,612</u>	<u>1,924,612</u>	<u>1,562,784</u>	<u>361,828</u>
Excess (Deficiency) of Revenues over Expenditures	(1,285,612)	(1,285,612)	(810,402)	475,210
OTHER FINANCING SOURCES (USES)				
Transfers in	<u>300,000</u>	<u>300,000</u>	<u>300,000</u>	<u>-</u>
Excess (Deficiency) of Revenues and Other Financing Sources over Expenditures	(985,612)	(985,612)	(510,402)	475,210
Fund Balance, July 1	<u>1,263,067</u>	<u>1,263,067</u>	<u>1,262,064</u>	<u>481,440</u>
Prior Period Adjustment, See Note XVIII	<u>-</u>	<u>-</u>	<u>25,243</u>	<u>-</u>
Fund Balance, June 30	<u>\$ 277,455</u>	<u>\$ 277,455</u>	<u>\$ 776,905</u>	<u>\$ 956,650</u>

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
474 FIRE PROTECTION DISTRICT FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	ORIGINAL BUDGETED AMOUNTS	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>REVENUE</u>				
Taxes				
Property	\$ 2,659,357	\$ 2,659,357	\$ 2,828,999	\$ 169,642
Intergovernmental revenues				
Supplemental CCRT	833,000	833,000	888,836	55,836
Licenses and permits				
Ambulance program & license fees	509,038	509,038	485,718	(23,320)
Charges for services				
Fire/ambulance fees	300,000	300,000	275,422	(24,578)
Inspection fees	203,000	203,000	224,494	21,494
Fire billing and permits	75,000	75,000	-	(75,000)
Special events	5,000	5,000	4,705	(295)
Other revenue				
Miscellaneous - other	153,000	153,000	42,511	(110,489)
Total Revenues	<u>4,737,395</u>	<u>4,737,395</u>	<u>4,750,685</u>	<u>13,290</u>
<u>EXPENDITURES</u>				
Public Safety				
Salaries and wages	3,081,789	3,109,789	3,087,363	22,426
Employee benefits	1,739,266	1,760,766	1,681,922	78,844
Services and supplies	638,791	648,791	564,919	83,872
Capital outlay	35,844	53,844	97,520	(43,676)
Contingency	140,000	62,500	-	62,500
Total Expenditures	<u>5,635,690</u>	<u>5,635,690</u>	<u>5,431,724</u>	<u>203,966</u>
Excess (Deficiency) of Revenue over Expenditures	(898,295)	(898,295)	(681,039)	217,256
<u>OTHER FINANCING SOURCES (USES)</u>				
Federal Grants	1,121,956	1,121,956	1,344,297	(222,341)
Transfer Out	(282,500)	(282,500)	(1,282,500)	1,000,000
Total Other Financing Sources (Uses)	<u>839,456</u>	<u>839,456</u>	<u>61,797</u>	<u>777,659</u>
Excess (Deficiency) of Revenue and Other Financing Sources (Uses) over Expenditures	(58,839)	(58,839)	(619,242)	994,915
Fund Balance, July 1	<u>894,462</u>	<u>894,462</u>	<u>1,408,442</u>	<u>962,051</u>
Prior Period Adjustment, See Note XVIII	-	-	103,872	-
Fund Balance, June 30	<u>\$ 835,623</u>	<u>\$ 835,623</u>	<u>\$ 893,072</u>	<u>\$ 1,956,966</u>

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
 TRI PAYBACK FUND
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET AND ACTUAL
 FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	ORIGINAL AND FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>REVENUES</u>			
Intergovernmental			
474 Fire District	\$ 282,500	\$ -	\$ 282,500
<u>EXPENDITURES</u>			
General government			
Tri Payback	1,500,000	514,452	985,548
Excess (Deficiency) of Revenue over Expenditures	(1,217,500)	(514,452)	(703,048)
<u>OTHER FINANCING SOURCES (USES)</u>			
Transfers in	1,217,500	1,500,000	(282,500)
Excess (Deficiency) of Revenue and Other Financing Sources (Uses) over Expenditures	-	985,548	(985,548)
Fund Balance, July 1	1,694,708	2,020,563	325,855
Fund Balance, June 30	\$ 1,694,708	\$ 3,006,111	\$ 1,311,403

STOREY COUNTY, NEVADA
USDA BOND FUND
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	ORIGINAL AND FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>REVENUES</u>			
Miscellaneous			
Miscellaneous revenue	\$ 118,884	\$ 184,868	\$ (65,984)
<u>EXPENDITURES</u>			
Public safety			
Capital outlay	-	-	-
Excess (Deficiency) of Revenue over Expenditures	118,884	184,868	(65,984)
<u>OTHER FINANCING SOURCES (USES)</u>			
Bond proceeds			
Debt service	(116,405)	(156,985)	40,580
Interest	(148,239)	(170,523)	22,284
Transfer in	145,760	142,640	3,120
Excess (Deficiency) of Revenue and Other Financing Sources (Uses) over Expenditures	-	-	-
Fund Balance, July 1	-	29,107	(29,107)
Fund Balance, June 30	\$ -	\$ 29,107	\$ (29,107)

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
VIRGINIA CITY TOURISM COMMISSION FUND
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	ORIGINAL BUDGETED AMOUNTS	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>REVENUES</u>				
Licenses and permits				
Licenses - permits	\$ 33,500	\$ 33,500	\$ 39,862	\$ 6,362
Intergovernmental				
Grant revenue	77,000	77,000	39,000	(38,000)
State licenses	1,200	1,200	2,741	1,541
Room tax	156,000	156,000	149,968	(6,032)
Tourism tax	265,000	265,000	309,663	(18,272)
Charges for services				
Special events	382,000	382,000	373,768	(8,232)
CAP service charge (net)	200,000	200,000	188,427	(11,573)
Miscellaneous				
Interest	500	500	614	114
Contributions	4,500	4,500	4,427	(73)
Miscellaneous	171,200	171,200	193,654	22,454
 Total Revenues	 1,290,900	 1,290,900	 1,302,124	 (51,711)
<u>EXPENDITURES</u>				
General government				
Salaries and wages	264,401	264,401	256,076	8,325
Benefits	135,450	126,450	120,888	5,562
Services and supplies	877,200	886,200	955,135	(68,935)
Capital outlay	47,000	47,000	44,784	2,216
 Total Expenditures	 1,324,051	 1,324,051	 1,376,883	 (52,832)
 Excess (Deficiency) of Revenues over Expenditures	 (33,151)	 (33,151)	 (74,759)	 1,121
 Fund Balance, July 1	 410,993	 410,993	 371,879	 (50,666)
 Prior Period Adjustment, See Note XVIII	 -	 -	 6,957	 -
 Fund Balance, June 30	 \$ 377,842	 \$ 377,842	 \$ 304,077	 \$ (49,545)

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
PROPRIETARY FUNDS
STATEMENT OF NET ASSETS
JUNE 30, 2017

DRAFT

	BUSINESS-TYPE ENTERPRISE FUNDS		
	WATER SYSTEM	VIRGINIA DIVIDE SEWER	TOTAL
ASSETS			
Current Assets			
Cash	\$ 1,649,537	\$ 335,125	\$ 1,984,662
Accounts receivable (net allowance)	64,654	33,840	98,494
Total Current Assets	<u>1,714,191</u>	<u>368,965</u>	<u>2,083,156</u>
Noncurrent Assets			
Capital assets - net of accumulated depreciation	<u>4,784,942</u>	<u>6,384,045</u>	<u>11,168,987</u>
Total Assets	<u>\$ 6,499,133</u>	<u>\$ 6,753,010</u>	<u>\$ 13,252,143</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows-pension	<u>\$ 37,593</u>	<u>\$ 21,146</u>	<u>\$ 58,739</u>
LIABILITIES			
Current Liabilities			
Accounts payable	\$ 21,239	\$ 7,221	\$ 28,460
Refundable deposits	26,505	-	26,505
Bonds payable - current portion	16,927	123,846	140,773
Accrued expenses	<u>18,153</u>	<u>8,548</u>	<u>26,701</u>
Total Current Liabilities	<u>82,824</u>	<u>139,615</u>	<u>222,439</u>
Long Term Liabilities			
Bonds payable - net of current portion	482,059	3,285,578	3,767,637
Net pension liability	<u>327,991</u>	<u>184,495</u>	<u>512,486</u>
Total Long Term Liabilities	<u>810,050</u>	<u>3,470,073</u>	<u>4,280,123</u>
Total Liabilities	<u>892,874</u>	<u>3,609,688</u>	<u>4,502,562</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows-pension	<u>\$ 112,263</u>	<u>\$ 63,148</u>	<u>\$ 175,411</u>
NET POSITION			
Restricted reserve	131,966	118,884	250,850
Reserved - short lived assets replacement	-	38,021	38,021
Invested in capital assets - net of related debt	4,285,956	2,974,621	7,260,577
Unassigned	<u>1,113,667</u>	<u>(30,206)</u>	<u>1,083,461</u>
Total Net Position	<u>\$ 5,531,589</u>	<u>\$ 3,101,320</u>	<u>\$ 8,632,909</u>

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
 PROPRIETARY FUNDS
 STATEMENT OF REVENUES AND EXPENSES
 AND CHANGE IN NET ASSETS
 FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	BUSINESS-TYPE ENTERPRISE FUNDS		
	WATER SYSTEM	VIRGINIA DIVIDE SEWER	TOTAL
<u>OPERATING REVENUES</u>			
Charges for services	\$ 554,700	\$ 382,076	\$ 936,776
<u>OPERATING EXPENSES</u>			
Salaries and wages	165,143	87,714	252,857
Benefits	133,707	74,739	208,446
Services and supplies	198,426	75,504	273,930
Capital outlay	1,785	-	1,785
Depreciation	106,217	150,019	256,236
Total Operating Expense	605,278	387,976	993,254
Operating Income (Loss)	(50,578)	(5,900)	(56,478)
<u>NONOPERATING REVENUES (EXPENSES)</u>			
Rent and miscellaneous	10,000	1,099	11,099
Interest income	24,043	5,580	29,623
Interest expense	(37,148)	(73,338)	(110,486)
Miscellaneous	4,296	-	4,296
Grants and capital contributions	2,500	-	2,500
Total Nonoperating Revenues (Expenses)	3,691	(66,659)	(62,968)
Change in net position	(46,887)	(72,559)	(119,446)
Net Position, July 1	5,823,702	3,311,819	9,135,521
Prior Period Adjustment, See Note XVIII	(245,226)	(137,940)	(383,166)
Net Position, June 30	\$ 5,531,589	\$ 3,101,320	\$ 8,632,909

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
 PROPRIETARY FUNDS
 STATEMENT OF CASH FLOWS
 FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	BUSINESS-TYPE ENTERPRISE FUNDS		
	WATER SYSTEM	VIRGINIA DIVIDE SEWER	TOTAL
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>			
Cash Inflows			
Sales of water/sewer fees	\$ 550,209	\$ 380,904	\$ 931,113
Miscellaneous income	4,296	-	4,296
Cash Outflows			
Salaries and wages	(164,897)	(92,123)	(257,020)
Benefits	(71,194)	(39,534)	(110,728)
Services and supplies	(195,233)	(75,997)	(271,230)
Net Cash Provided (Used) by Operating Activities	123,181	173,250	296,431
<u>CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES</u>			
Cash Inflows			
Rent	10,000	-	10,000
Customer deposits	10,955	-	10,955
Capital outlay	-	(44,698)	(44,698)
Net Cash Provided (Used) by Non-Capital Financing Activities	20,955	(44,698)	(23,743)
<u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</u>			
Cash Inflows			
Other Revenue	-	1,099	1,099
Capital contributions	2,500	-	2,500
Cash Outflows			
Capital outlay and grant match	(38,982)	(83,816)	(122,798)
Debt service	(6,247)	(73,338)	(79,585)
Interest expense	(37,148)	-	(37,148)
Net Cash Provided (Used) by Capital and Related Financing Activities	(79,877)	(156,055)	(235,932)
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>			
Cash Inflows			
Interest earnings	24,043	5,580	29,623
Net Increase (Decrease) in Cash	88,302	(21,923)	66,379
Cash, July 1	1,561,235	357,048	1,918,283
Cash, June 30	\$ 1,649,537	\$ 335,125	\$ 1,984,662

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
STATEMENT OF FIDUCIARY NET ASSETS
FIDUCIARY FUNDS
JUNE 30, 2017

DRAFT

AGENCY
FUNDS

ASSETS

Cash and cash equivalents

\$ 731,779

LIABILITIES

Due to other governments

\$ 731,779

Net Assets

\$ -

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

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I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. REPORTING ENTITY

Storey County, Nevada, a local government created under the provisions of Nevada Revised Statutes 243.110, is governed by an elected three-member board of commissioners. As required by generally accepted accounting principles, these financial statements present the government and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities, are in substance, part of the government's operations and so data from these units are combined with data of the primary government.

Blended Component Units - The Virginia Divide Sewer Improvement District is under the direct oversight of the Storey County Board of Commissioners. The rates for users charges and bond issuance authorizations are approved by the County Commissioners, and the legal liability for the Virginia Divide Sewer District's debt remains with Storey County. The District is reported as an enterprise fund.

Effective July 1, 2014, the Storey County Fire Protection District 474 was created by the Storey County Board of Commissioners. This entity supercedes the Fire, and Fire District Special Revenue Funds. The governing body of the new Fire Protection District 474 is the Board of County Commissioners and will be reported as a Special Revenue Fund.

The Board of County Commissioners directly appoints the governing board of the Virginia City Tourism Commission (VCTC). The county personnel provide essentially all services, accounting, budgeting and other record keeping for the commission. The VCTC has elected to be reported as a major fund (Special Revenue) in the County financial statements.

Excluded from the reporting entity - Storey County Schools, Storey County Senior Center, and Canyon General Improvement District.

These potential component units have separate elected or appointed boards and provide services to residents, generally within the geographic boundaries of the government. These potential component units are excluded from the reporting entity because the government does not have the ability to exercise influence over their daily operations, approve budgets, or provide funding.

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The Government-Wide Financial Statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported, separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degrees to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

STOREY COUNTY, NEVADA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

DRAFT

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION

The Government-Wide Financial Statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Gross receipts and sales taxes are considered "measurable when in the hands of intermediary collecting agents or governments. Revenues are considered available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the county considers revenues to be available if they are collected within 50 days after the end of the current fiscal period. Anticipated refunds of taxes are recorded as liabilities and reductions of revenue when they are measurable and the payment seems certain. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the County.

The government reports the following major governmental funds:

The *General Fund* is the County's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Fire Protection District 474 Special Revenue Fund* accounts for money received primarily from intergovernmental sources. Expenditures are for County fire protection including the purchase of machinery and equipment to provide such services.

The *Tri Payback Fund* accounts for monies which shall be required to be paid back to the developers of the Tahoe-Reno Industrial Center as detailed in Note XV.

The *Road Special Revenue Fund* accounts for money received primarily from gasoline taxes and other intergovernmental sources. Expenditures are for the construction and maintenance of County roads and bridges and other road related infrastructure and the purchase of machinery and equipment required to do such work. (Elected to be reported as a major fund.)

The *USDA Bond Special Revenue Fund* accounts for money received from USDA Bonds to improve water and waste disposal in Storey County and purchase additional fire and ambulance equipment for the Fire Protection District 474.

The *Virginia City Tourism Commission Special Revenue Fund* promotes tourism for Storey County and Virginia City through advertising and promotion of special events and attractions located within the County. (Elected to be reported as a major fund.)

The government reports the following major proprietary funds:

The *Water System Fund* accounts for the activities of the Virginia City/Gold Hill water distribution system.

The *Virginia Divide Sewer System Fund* accounts for the operations of the sewage treatment plant, pumping stations, and collection systems.

STOREY COUNTY, NEVADA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

DRAFT

As a general rule, the effect of inter-fund activity has been eliminated from the Government-Wide Financial Statements. Exceptions to this general rule are charges between the government's water and sewer functions. Eliminations of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as *Program Revenues* include 1) charges to customers or applicants for goods, services, or privileges provided; 2) operating grants and contributions; and 3) capital grants and contributions. Internally dedicated resources are reported as *General Revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services or producing and delivering goods in connection with the proprietary funds' principal ongoing operations. Revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

D. ASSETS, LIABILITIES, AND NET ASSETS OR EQUITY

1. DEPOSITS AND INVESTMENTS

The government's cash and cash equivalents are considered to be cash on hand, demand deposits, short term investments with original maturities of three months or less from the date of acquisition, and the State Treasurer's investment pool. Investments are reported at fair value.

2. RECEIVABLES AND PAYABLES

Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as "due to/from other funds."

All trade receivables are shown net of an allowance for uncollectibles. No allowance is recorded for property tax receivables. Property taxes are levied as of July 1 on property values assessed on the same date. The tax levy may be paid in four installments by the third Monday in August and the first Monday in October, January, and March. There is a ten day grace period allowed for each installment. Penalties and interest are assessed on all delinquent collections. Liens are filed on the property at one year's delinquency.

3. INVENTORIES AND PREPAID ITEMS

No inventories are maintained by the government for either operating or office supplies. These items are recorded as expenditures when purchased, rather than when consumed. The VCTC maintains an inventory of resale souvenir items which are presented at cost.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

4. RESTRICTED ASSETS AND RESERVED FUNDS

At June 30, 2016, the County had the following restricted fund balances: a) 474 Fire Protection District Fund - \$142,640; b) Virginia Divide Sewer Improvement District - \$118,884; and c) Water System Fund - \$131,966 and Reserved Fund Balance-Virginia Divide Sewer District - \$38,021.

5. CAPITAL ASSETS

Capital assets, which include property, plant, equipment, and infrastructure (i.e., roads, bridges, sidewalks, storm drains, and similar items), are reported in the applicable governmental or business-type activities columns in the Government-Wide Financial Statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$3000 (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

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Major outlays for capital assets and improvements are capitalized in proprietary funds as projects are constructed. Interest incurred during the construction phase of proprietary fund fixed assets is reflected in the capitalized value of the asset constructed, net of interest earned on the invested proceeds over the same period.

Property, plant and equipment are depreciated using the straight line method over the following useful lives:

<u>ASSETS</u>	<u>YEARS</u>
Public and System Infrastructure	20-100
Vehicles	5-10
Office Equipment	5-10
Equipment	10-20
Buildings	75-100
Building Improvements	35-50
Computer Equipment	5
Furniture and Fixtures	7-10

6. COMPENSATED ABSENCES

It is the government's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. Vested or accumulated vacation pay that is expected to be liquidated with expendable available financial resources is reported as expenditure and a fund liability of the fund that will pay it. Amounts of vested or accumulated vacation pay that are not expected to be liquidated with expendable available financial resources are reported as long term debt. No expenditure is reported for these amounts. No liability is recorded for non-vesting accumulating rights to receive sick pay benefits. However a liability is recognized for that portion of accumulated sick leave benefits that is required to be paid upon termination. All employees with a minimum accrued sick leave of 360 hours to a maximum of 960 hours (except for fire department – no maximum) shall be paid at retirement or termination of service, other than involuntary termination as follows:

<u>Years of Continuous Service</u>	<u>Other Employees Rate of Pay</u>	<u>Fire Department Rate of Pay</u>
5 years but less than 10 years	12.5¢ on the Dollar	20.0¢ on the Dollar
10 years but less than 15 years	25.0¢ on the Dollar	
10 years but less than 20 years		35.0¢ on the Dollar
15 years but less than 20 years	40.0¢ on the Dollar	
20 years or more	50.0¢ on the Dollar	50.0¢ on the Dollar

The maximum sick leave paid upon termination shall be \$5,000 for all employees except law enforcement and firemen Law Enforcement personnel:

Payment for Sick Leave at Termination: Upon an employee's end of service through PERS retirement or termination from service (other than involuntary termination) with total accrued hours of three hundred sixty (360) or more, the Employee shall be paid for unused sick leave at the following rate:

- a. 10 to 15 years of service shall be paid at a rate of 20% of their base rate of pay for each hour, not to exceed \$2,500 cash or \$3,125 toward the purchase of PERS.
- b. 15 to 20 years of service shall be paid at a rate of 40% of their base rate of pay for each hour, not to exceed \$3,500 cash or \$4,375 toward the purchase of PERS.
- c. More than 20 years of service shall be paid at a rate of 60% of their base rate of pay for each hour, not to exceed \$5,000 cash or \$6,250 toward the purchase of PERS.
 Fireman: 1,333 hrs. maximum for line employees
 952 hrs. maximum for 8 hr. employees

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7. DEFERRED OUTFLOWS/INFLOWS OF RESOURCES

In addition to assets, the Statement of Net Position and Balance Sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources (expense/expenditure) until then. The County reports an amount related to pensions on the government-wide financial statements.

In addition to liabilities, the Statement of Net Position and Balance Sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period(s) and will not be recognized as an inflow of resources (revenue) until that time. The County reports an amounts related to pensions on the government wide financial statement. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. The County also recognizes payments received from Tesla in the current year, but are used to pay expenses for the next fiscal year.

8. LONG-TERM OBLIGATIONS

In the Government-Wide Financial Statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities, business-type activities, or proprietary fund type statement of net assets.

The County currently has no long term bonds payable in the governmental funds. The revenue bonds reported in the proprietary fund types incurred no bond premiums or discounts and therefore have no deferred charges or amortization.

The County has a long-term obligation relating to the Tahoe-Reno Industrial Center (TRI) – see Note XVII for details.

9. NET POSITION

In the government-wide and proprietary fund financial statements, net position is reported as net investment in capital assets, restricted, or unrestricted. Net position is reported as restricted when constraints placed on it are either imposed by external parties (such as creditors, grantors, contributors or other governments) or imposed by law through a constitutional provision or enabling legislation.

10. FUND BALANCE

Fund balances of the governmental funds are classified in accordance with GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, as follows:

Nonspendable fund balances include items that cannot be spent, such as amounts that are not in a spendable form (for example, inventories and prepaid items) and amounts that are legally or contractually required to remain intact, such as a permanent fund principal balance.

Restricted fund balances have constraints placed upon the use of the resources either by external parties (such as creditors, grantors, contributors or other governments) or imposed by law through a constitutional provision or enabling legislation.

Committed fund balances can be used only for specific purposes pursuant to constraints imposed by an ordinance of the County Commission, which is the County's highest level of decision-making authority. These constraints remain binding unless removed or changed in the same manner used to create the constraints.

11. ESTIMATES

Timely preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates that affect reported amounts. Accordingly, these estimates may require revision in future periods. Significant estimates include compensated absences, pension and other postemployment benefits, collectability of receivables, and useful lives of capital assets.

STOREY COUNTY, NEVADA
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II. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. BUDGETARY INFORMATION

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds.

The County follows these procedures in establishing the budgetary date reflected in the financial statements:

1. Prior to April 15, the County budget officer submits to the County Commissioners the tentative operating budgets (4) for the fiscal years commencing the following July 1. The operating budgets include proposed expenditures and the means of financing them.
2. The tentative budgets are filed with the State Department of Taxation by April 15.
3. A public hearing is conducted at the County Court House to obtain taxpayers comments (3rd Monday in May).
4. The final budgets are adopted and filed with the State Department of Taxation. Final budgets must be certified by a majority of all members of the governing body. The final budgets must be adopted on or before June 1.
5. Budget amounts may be transferred within funds if the governing body is advised and the action is recorded in the official minutes of the next meeting. Revisions that alter the total expenditures of any fund must be approved by the County Commissioners. Budget revisions must also be filed with the State Department of Taxation.
6. Budgets for the General, Special Revenues, Debt Service, Proprietary, and Capital Projects Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).
7. Budget augmentations were prepared for the general, various special revenue funds and enterprise funds during the fiscal year ended June 30, 2017.
8. All budget appropriations lapse at the end of each fiscal year.

In accordance with state statute, actual expenditures may not exceed budgetary appropriations of the various governmental programs of the General Fund or total appropriations of the Special Revenue and Capital Projects Funds, except as expressly authorized by law.

B. EXCESS EXPENDITURES OVER APPROPRIATIONS

For the year ended June 30, 2017, expenditures exceeded appropriations as follows:

	<u>Expenditures</u>	<u>Appropriations</u>
Virginia City Tourism Commission Fund	\$ 1,302,124	\$ 1,290,900
Mutual Aid Special Revenue Fund	444,777	335,500
Emergency Mitigation Special Revenue Fund	142,910	100,000
Water System Enterprise Fund	605,278	484,748
Virginia Divide Sewer Improvement District Enterprise Fund	387,976	238,496
General Fund-District Court	145,025	142,945

C. DEFICIT FUND EQUITY

The Emergency Mitigation Fund incurred a deficit fund equity at June 30, 2017, in the amount of \$40,870.

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D. COMPLIANCE – NRS 354.624

Storey County has two enterprise funds: The Water System Enterprise Fund and the Virginia-Divide Sewer Improvement District Enterprise Fund. Storey County also maintains agency funds as follows: State of Nevada Fund Storey County School District Fund, Storey County School District Debt Service Fund. The County maintains no internal service funds, self-insurance funds, or funds whose balance is required by law to be used for a specific purpose other than the payment of compensation to a bargaining unit as defined in NRS 288.028 or carried forward to the succeeding fiscal year in any designated amount.

All enterprise and agency funds maintained by Storey County:

- a) are being used in accordance with NRS 354.624.
- b) are being administered in accordance with generally accepted accounting procedures.
- c) all reserves in the funds are reasonable and necessary to carry out the purposes of the funds.
- d) reflect the sources of revenues available for the fund during the fiscal year – including transfers from other funds.
- e) are following the statutory and regulatory requirements applicable to the funds
- f) reflect the balance and retained earnings of the funds.

Storey County has \$288,871 and restricted reserved in all funds.

III. CASH

At year end, the carrying amount of the bank balances was \$43,782,067. Of the bank balances, \$1,000,000 was covered by federal depository insurance. Additionally, \$8,280,481 cash was on deposit with the Nevada State Treasurer. The fair value of all cash and investments equaled 100% of book value.

Credit risk classification of the County's cash is as follows:

1. Insured by Federal Deposit Insurance	\$ 1,000,000
2. Collateralized with securities held by The Nevada State Treasurer	8,280,481
3. Uncollateralized with the financial institution	42,782,066
4. Uncollateralized - cash on hand	<u>3,079</u>
	<u>\$ 52,065,626</u>

Cash held by the County is allocated to the various funds as follows:

Major governmental funds	\$ 40,632,831
Non-major governmental funds	8,662,173
Business-type funds	<u>2,038,843</u>
	51,333,847
Fiduciary funds	<u>731,779</u>
Total	<u>\$ 52,065,626</u>

The County categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The County has the following recurring fair value measurements as of June 30, 2017: • Certificates of Deposit of \$24 million are valued using quoted market prices (Level 1 inputs)

STOREY COUNTY, NEVADA
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IV. RECEIVABLES

Receivables as of year-end for the government's individual major funds and non-major funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	<u>General</u>	<u>Roads</u>	<u>474 Fire District</u>	<u>USDA</u>	<u>VCTC</u>	<u>Non-Major Funds</u>	<u>Proprietary Funds</u>	<u>Total</u>
Receivables:								
Taxes	\$ 93,398	\$ -	\$ 26,918	\$ -	\$ -	\$ 2,890	\$ -	\$ 123,206
Accounts	<u>385,264</u>	<u>80,289</u>	<u>332,829</u>	<u>61,966</u>	<u>32,146</u>	<u>55,835</u>	<u>98,494</u>	<u>1,046,823</u>
Gross Receivables	478,662	80,289	359,747	61,966	32,146	58,725	98,494	1,170,029
Less: Allowance for uncollectibles	-	-	(105,013)	-	-	-	-	(105,013)
Total Net Receivables	<u>\$ 478,662</u>	<u>\$ 80,289</u>	<u>\$ 254,734</u>	<u>\$ 61,966</u>	<u>\$ 32,146</u>	<u>\$ 58,725</u>	<u>\$ 98,494</u>	<u>\$ 1,065,016</u>

The delinquent taxes receivable account represents the past three years of uncollected tax levies. No allowance for uncollectibles has been recorded by the County. Taxes received after 60 days of the year end are recorded as deferred revenue.

Accounts receivable include intergovernmental receivables. All accounts receivable, with the exception of the enterprise fund, were collected within a 60 day period, therefore no allowance for uncollectibles was recorded in those funds.

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year the various components of *deferred revenue* reported in the governmental funds were as follows:

Delinquent property taxes receivable:	
General Fund	\$ 93,398
454 Fire District Fund	26,918
Non-major funds	<u>2,890</u>
Total	<u>\$ 123,206</u>

V. INTER-FUND ASSETS/LIABILITIES

Inter-fund transfers:

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>
General Fund	Road Fund	\$ 300,000
General Fund	TRI Payback	\$ 1,191,776
Equipment Acquisition	USDA	\$ 142,640
Equipment Acquisition	TRI Payback	\$ 25,724
Fire District 474	TRI Payback	\$ 282,500
Fire District 474	Fire Capital Projects	<u>\$ 1,000,000</u>
		<u>\$ 2,942,640</u>

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VI. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2017, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Primary Government				
Governmental Activities				
Capital Assets not being depreciated				
Land	\$ 810,921	\$ -	\$ -	\$ 810,921
Antique Furniture	75,000	-	-	75,000
Construction in progress	662,705	671,458	-	1,334,163
Total Capital Assets not being depreciated	<u>1,548,626</u>	<u>671,458</u>	<u>-</u>	<u>2,220,084</u>
Capital Assets being depreciated				
Buildings	9,892,798	79,323	-	9,972,121
Improvements other than buildings	46,903,447	786,414	-	47,689,861
Machinery and equipment	12,884,146	972,406	-	13,856,552
Total Capital Assets being depreciated	<u>69,680,391</u>	<u>1,838,143</u>	<u>-</u>	<u>71,518,534</u>
Less accumulated depreciation for:				
Buildings	2,665,369	193,728	-	2,859,097
Improvements other than buildings	7,209,359	1,345,043	-	8,554,402
Machinery and equipment	5,898,889	832,497	-	6,731,386
Total accumulated depreciation	<u>15,773,617</u>	<u>2,371,268</u>	<u>-</u>	<u>18,144,885</u>
Governmental activities capital assets - net	<u>\$ 55,455,400</u>	<u>\$ 138,333</u>	<u>\$ -</u>	<u>\$ 55,593,733</u>
Business type activities				
Capital Assets not being depreciated				
Construction in progress	\$ -	\$ 620,890	\$ -	\$ 620,890
Capital assets being depreciated				
Water and sewer system	13,090,422	-	-	13,090,422
Machinery and equipment	665,086	-	-	665,086
Total Capital assets being depreciated	<u>13,755,508</u>	<u>-</u>	<u>-</u>	<u>13,755,508</u>
Less accumulated depreciation for:				
Water and sewer systems	2,407,873	226,484	-	2,634,357
Machinery and equipment	543,304	29,750	-	573,054
Total accumulated depreciation	<u>2,951,177</u>	<u>256,234</u>	<u>-</u>	<u>3,207,411</u>
Business type activities capital assets - net	<u>\$ 10,804,331</u>	<u>\$ (256,234)</u>	<u>\$ -</u>	<u>\$ 11,168,987</u>

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Depreciation expense was charged to functions programs of the primary government as follows:

Governmental activities:	
General government	\$ 441,763
Public safety	286,084
Highways and streets, including depreciation of general infrastructure assets	1,665,689
Culture and recreation	<u>22,019</u>
Total depreciation expense - Governmental activities	<u><u>\$ 2,415,555</u></u>
Business type activities:	
Water	\$ 106,217
Sewer	<u>150,019</u>
Total depreciation expense - Business type activities	<u><u>\$ 256,236</u></u>

VII. Long-Term Obligations

The following is a summary of the Long-Term Obligations of the County:

	<u>Date Issue</u>	<u>Maturity Date</u>	<u>Original Note/issue</u>	<u>Interest Rate</u>	<u>Balance 6/30/2017</u>
<u>Medium Term Loans</u>					
Eggenberger Family Trust Loan	3/2/2012	N/A	\$ 330,000	6.000%	\$ -
Virginia City Highlands Property Owners Assoc	6/23/2013	6/30/2017	<u>200,000.00</u>	0.095%	<u>50,000</u>
			<u>\$ 530,000</u>		<u>\$ 50,000</u>
<u>Revenue Bonds</u>					
<u>Governmental</u>					
Virginia City Rail Bond-Series 2010A	12/28/2010	12/1/2027	\$ 890,000	8.000%	\$ 648,000
Virginia City Rail Bond-Series 2010B	12/28/2010	12/1/2027	859,000	5.000%	635,000
Storey County Fire District USDA Loan	1/8/2015	7/8/1934	<u>2,000,000</u>	3.750%	<u>1,806,593</u>
			<u>\$ 3,749,000</u>		<u>\$ 3,089,593</u>
<u>Business Type Activities</u>					
Water Revenue Bonds	1/28/1997	1/1/1937	\$ 714,000	0.045%	\$ 498,986
Sewer Revenue Bonds	5/20/2015	5/12/1955	3,002,000	2.500%	2,908,700
Sewer Revenue Bonds	12/20/2016	12/20/1956	<u>4,058,000</u>	1.375%	<u>500,724</u>
			<u>\$ 7,774,000</u>		<u>\$ 3,908,410</u>

STOREY COUNTY, NEVADA
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The following represents the current activity in the Long-Term Obligations of the County:

	Balance 6/30/2016	Additions	Retired	Balance 6/30/2017	Principle Due 17-18
<u>Medium Term Loans</u>					
Eggenberger Family Trust Loan	\$ 171,965	\$ -	\$ 171,965	\$ -	\$ -
Virginia City Highlands Property Owners Assoc	100,000	-	50,000	50,000	50,000
	<u>\$ 271,965</u>	<u>\$ -</u>	<u>\$ 221,965</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>
<u>Revenue Bonds</u>					
Governmental					
Virginia City Rail Bond-Series 2010A	\$ 693,000	\$ -	\$ 45,000	\$ 648,000	\$ 47,000
Virginia City Rail Bond-Series 2010B	677,000	-	42,000	635,000	44,000
Storey County Fire District USDA Loan	1,879,763	-	73,170	1,806,593	75,953
	<u>\$ 3,249,763</u>	<u>\$ -</u>	<u>\$ 160,170</u>	<u>\$ 3,089,593</u>	<u>\$ 166,953</u>
Business Type Activities					
Water Revenue Bonds	\$ 505,233	\$ -	\$ 6,247	\$ 498,986	\$ 16,927
Sewer Revenue Bonds	2,954,245	-	45,545	2,908,700	46,667
Sewer Revenue Bonds	-	538,995	38,271	500,724	77,179
	<u>\$ 3,459,478</u>	<u>\$ 538,995</u>	<u>\$ 90,063</u>	<u>\$ 3,908,410</u>	<u>\$ 140,773</u>
<u>Long-Term Liabilities</u>					
Compensated Absences	\$ 191,355	\$ -		\$ 191,355	\$ -
TRI-Construction repayment	41,485,550	-	514,452	40,971,098	-
	<u>\$ 41,676,905</u>	<u>\$ -</u>	<u>\$ 514,452</u>	<u>\$ 41,162,453</u>	<u>\$ -</u>

The annual requirements to amortize the outstanding revenue bonds are as follows:

Year Ended June 30	Governmental Activities		Business Type Activities	
	Principal	Interest	Principal	Interest
2018	\$ 166,953	\$ 147,297	\$ 140,773	\$ 159,793
2019	174,841	138,294	143,828	157,514
2020	181,839	128,896	146,543	155,557
2021	189,952	119,098	150,116	152,889
2022	198,183	108,857	153,391	150,503
2023-2027	1,128,843	373,947	818,899	715,361
2028-2032	741,168	122,777	915,085	648,392
2033-2037	307,814	14,665	989,295	541,562
2038-2042	-	-	926,550	327,701
2043-2047	-	-	1,017,516	236,735
2048-2052	-	-	1,118,239	136,012
2053-2057	-	-	907,150	33,440
Total	<u>\$ 3,089,593</u>	<u>\$ 1,153,831</u>	<u>\$ 7,427,385</u>	<u>\$ 3,415,459</u>

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VIII. SEGMENT INFORMATION – PROPRIETARY FUNDS

The County issued revenue bonds to finance its water department and sewage treatment facilities. Summary information for these funds is presented below:

	<u>Water Fund</u>	<u>Virginia Divide Sewer Fund</u>
CONDENSED STATEMENT OF NET ASSETS		
ASSETS		
Current assets	\$ 1,714,191	\$ 368,965
Capital assets (net accumulated depreciation)	<u>4,784,942</u>	<u>6,384,045</u>
Total Assets	<u>6,499,133</u>	<u>6,753,010</u>
DEFERRED OUTFLOWS OF RESOURCES		
Deferred outflows-pension	<u>37,593</u>	<u>21,146</u>
LIABILITIES		
Current liabilities	82,824	139,615
Non-current liabilities	<u>810,050</u>	<u>3,470,073</u>
Total Liabilities	<u>892,874</u>	<u>3,609,688</u>
DEFERRED INFLOWS OF RESOURCES		
Deferred inflows-pension	<u>112,263</u>	<u>63,148</u>
NET POSITION		
Restricted reserve	131,966	118,884
Reserved - Short lived asset replacement	-	38,021
Invested in capital assets - net of related debt	4,285,956	2,974,621
Unrestricted	<u>1,113,667</u>	<u>(30,206)</u>
Total Net Position	<u>\$ 5,531,589</u>	<u>\$ 3,101,320</u>
CONDENSED STATEMENT OF REVENUES AND EXPENSES		
Operating revenue	\$ 558,996	\$ 382,076
Depreciation	(106,217)	(150,019)
Other operating expenses	<u>(499,061)</u>	<u>(237,957)</u>
Operating income (loss)	<u>(46,282)</u>	<u>(5,900)</u>
Non-operating revenues (expenses)		
Rent and miscellaneous	10,000	1,099
Interest income	24,043	5,580
Interest expense	(37,148)	(73,338)
Grants and capital contributions	2,500	-
Change in net assets	<u>\$ (46,887)</u>	<u>\$ (72,559)</u>
CONDENSED STATEMENTS OF CASH FLOWS		
Net cash provided (used) by		
Operating activities	\$ 121,396	\$ 173,250
Non-capital financing activities	20,955	(44,698)
Capital and related financing activities	(78,092)	(156,055)
Investing Activities	<u>24,043</u>	<u>5,580</u>
Net increase (decrease) in cash	88,302	(21,923)
Cash - beginning	<u>1,561,235</u>	<u>357,048</u>
Cash - ending	<u>\$ 1,649,537</u>	<u>\$ 335,125</u>

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IX. CONTINGENT LIABILITIES

The County participates in both Federal and State Grant Programs. The audits of these programs for or including the year ended June 30, 2017, have not been finalized. Accordingly, the County's compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the County expects such amounts, if any, to be immaterial.

The County is currently a defendant in no lawsuits, with no other unasserted possible claims which are probable of assertion.

X. PROPERTY TAXES

Property taxes attach as an enforceable lien as of July 1. The tax is levied for the fiscal year beginning July 1 after the Nevada Tax Commission has certified the combined tax rate for the County on May 25.

Taxes on the property are due on the third Monday in July. Taxes may be paid in quarterly installments, due on the third Monday of July and the first Monday in October, January, and March. Penalties are added if the installments are not made within ten (10) days of the due date.

XI. Defined Benefits Pension Plan:

General Information about the Pension Plan

Plan Description: All permanent, full-time employees are provided pensions through the Public Employees Retirement Plan (PERS). The plan is a multiple-employer defined benefit pension plan administered by the Public Employees Retirement System of Nevada. Chapter 286 of the Nevada Revised Statutes (NRS) establishes a governing board, appointed by the Governor, that is responsible for managing the System, including arranging for a biennial actuarial valuation and adoption of actuarial tables and formulas prepared and recommended by the actuary.

Benefits Provided: Benefits, as required by the Nevada Revised Statutes (NRS or statute), are determined by the number of years of accredited service at time of retirement and the member's highest average compensation in any 36 consecutive months with special provisions for members entering the System on or after January 1, 2010. Benefit payments to which participants or their beneficiaries may be entitled under the plan include pension benefits, disability benefits, and survivor benefits.

Monthly Benefit allowances for members are computed at 2.5% of average compensation for each accredited year of service prior to July 1, 2001. For service earned on and after July 1, 2001, this multiplier is 2.67% of average compensation. For members entering the System on or after January 1, 2010, there is a 2.5% multiplier. The System offers several alternatives to the unmodified service retirement allowance which, in general, allow the retired employee to accept a reduced service retirement allowance payable monthly during his or her lifetime and various optional monthly payments to a named beneficiary after his or her death. Post-retirement increases are provided by the authority of NRS 286.575-.579

Regular members are eligible for retirement at age 65 with five years of service, at age 60 with ten years of service, or at any age with thirty years of service. Regular members entering the System on or after January 1, 2010, are eligible for retirement at age 65 with five years of service, at age 62 with ten years of service, or at any age with thirty years of service.

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Police/Fire members are eligible for retirement at age 65 with five years of service, at age 55 with ten years of service, at age 50 with twenty years of service, or at any age with twenty-five years of service. Police/Fire members entering the System on or after January 1, 2010, are eligible for retirement at age 65 with five years of service, at age 60 with ten years of service, at age 50 with twenty years of service, or at any age with thirty years of service. Only service performed in a position as a police officer or firefighter may be counted towards eligibility for retirement as Police/Fire accredited service.

The normal ceiling limitation on monthly benefit allowances is 75% of average compensation. However, a member who has an effective date of membership before July 1, 1985, is entitled to a benefit of up to 90% of average compensation. Both Regular and Police/Fire members become fully vested as to benefits upon completion of five years of service.

Contributions: The authority for establishing and amending the obligation to make contributions, and member contribution rates, is set by statute. The contribution rates are based on biennial actuarial valuations and expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. New hires in agencies which did not elect the Employer-Pay Contribution (EPC) plan prior to July 1, 1983, have the option of selecting one of two contribution plans. One plan provides for matching employee and employer contributions, while the other plan provides for employer-pay contributions only. Under the matching Employee/Employer Contribution plan a member may, upon termination of service for which contribution is required, withdraw employee contributions which have been credited to their account. All membership rights and active service credit in the System are canceled upon withdrawal of contributions from the member's account. If EPC was elected, the member cannot convert to the Employee/Employer Contribution plan.

The County's contributions to the plan totaled \$2,781,291 for the year ended June 30, 2017.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2017, the County reported a liability of \$19,511,455 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The County's proportion of the plan's net pension liability was based on the County's combined employer and member contributions to the pension plan relative to the contributions of all participating entities for the year ended June 30, 2016. At June 30, 2016, the County's proportion share was .14499% in year 2016, while year 2015 was .13200%.

For the year ended June 30, 2017, the County recognized pension expense of \$2,390,030. At June 30, 2017, the County reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ -	\$ 1,306,537
Changes in assumptions or other inputs	-	-
Net difference between projected and actual earnings on pension plan investments	-	3,396,135
Changes in the employer's proportion and differences between the employer's contributions and the employer's proportionate contributions	7,258,837	
County contributions subsequent to the measurement date	2,781,291	-
	<u>\$ 10,040,128</u>	<u>\$ 4,702,672</u>

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Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended June 30:		
2018	\$	(757,633)
2019		(757,633)
2020		3,240,520
2021		1,567,387
2022		(603,446)
2023		(133,029)
	\$	<u>2,556,165</u>

In addition, \$2,781,291 is reported as deferred outflows of resources related to pensions and represents County's contributions subsequent to the measurement date. The amount will be recognized as a reduction of the net pension liability in the year ended June 30, 2017.

Actuarial Assumptions: The actuarial assumptions were based on the results of an experience study for the period from July 1, 2006, through June 30, 2012. When measuring the total pension liability, GASB uses the same actuarial cost method, all actuarial assumptions, and the same type of discount rate as PERS uses for funding.

The total pension liability in the June 30, 2016, actuarial valuation was determined using the following actuarial assumptions applied to all periods included in the measurement:

Inflation Rate	3.5%
Payroll Growth	5.0%, including inflation
Investment Rate of Return	8.0%
Productivity Pay Increases	0.75% Plus
Projected Salary Increases	Regular: 4.6% to 9.75%, depending on service Police/Fire: 5.25% to 14.5%, depending on service Rates include inflation and productivity increases
Consumer Price Index	3.5%
Other Assumptions	Same as those used in the June 30, 2016 funding actuarial valuation

The Board evaluates and establishes expected real rates of return (expected returns, net of investment expenses and inflation) for each asset class. The Board reviews these capital market expectations annually. The PERS' current long-term geometric expected real rates of return for each asset class included in the plan's investment portfolio as of June 30, 2016, are included in the following table:

Asset Class	Long-Term Geometric Expected Real Rate of Return*
Domestic Equity	5.50%
International Equity	5.75%
Domestic Fixed Income	0.25%
Private Markets	6.80%

*As of June 30, 2016, PERS' long-term inflation assumption was 3.5%.

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Discount Rate: The discount rate used to measure the total pension liability was 8.00% as of June 30, 2016. The projection of cash flows used to determine the discount rate assumed plan contributions will be made in amounts consistent with statutory provisions and recognizing the plan's current funding policy and cost-sharing mechanism between employers and members. For this purpose, all contributions that are intended to fund benefits for all plan members and their beneficiaries are included, except that project contributions that are intended to fund the service costs for future plan members and their beneficiaries are not included.

Sensitivity of the County's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate: The following presents the County's proportionate share of the net pension liability calculated using the discount rate of 8.00%, as well as what the County's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (7.00%) or 1 percentage point higher (9.00%) than the current rate:

1% Decrease (7.00%)	Current Discount Rate (8.00%)	1% Increase (9.00%)
\$ 28,599,981	\$ 19,511,455	\$ 11,949,913

Additional Information: Additional information supporting the Schedule of Employer Allocations and the Schedule of Pension Amounts by Employer is located in the PERS Comprehensive Annual Financial Report (CAFR) available on the PERS website at www.nvpers.org under Quick Links – Publications.

XII. Post-employment Benefits Other Than Pensions (OPEB):

In accordance with NRS, the County provides other postemployment benefits by participating in the State's Public Employee Benefit Plan (PEBP), an agent multiple-employer defined benefit plan administered by a nine member governing board.

Funding Policy and Annual OPEB Cost

PEBP contribution requirements of the plan members and the County are established and may be amended by the state legislature. The annual required contribution for financial reporting purposes is based on projected pay-as-you-go financing requirements, with an option to pay additional amounts to prefund benefits as determined in actuarial studies contracted for by the County.

As of June 30, 2017, the number of retiree participants in PEBP's was 20, the effective dates of the OPEB valuation. Because of the sunset of PEBP's enrollment on November 29, 2008, the number of retirees participating in PEBP will not increase since participation is no longer an elective for retirees. Currently, the County provides other post-employment benefits to retirees for those which have previously elected to be covered under the PEBP's plan, or current or future retirees who may elect to remain under the County's health plan.

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The annual OPEB (other post-employment benefits) is calculated based on the annual required contribution to the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and to amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The County's annual OPEB cost for the current year and the related information is as follows:

	PEBP	County	Total
Annual Required Contribution	\$ 29,240	\$ 2,147,755	\$ 2,176,995
Interest on OPEB Obligations	(19)	73,981	73,962
Adjustments to Annual Required Contributions	28	(75,687)	(75,659)
Annual OPEB Cost	29,249	2,146,049	2,175,298
Contributions Made	(31,166)	(179,284)	(210,450)
Change in Net OPEB Obligation	(1,917)	1,966,765	1,964,848
Net OPEB Obligation, beginning of the year	(479)	1,849,528	1,849,049
Net OPEB Obligation, end of the year	<u>\$ (2,396)</u>	<u>\$ 3,816,293</u>	<u>\$ 3,813,897</u>

The County's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligations (assets) by the plan for the fiscal year 2017 were as follows:

	PEBP	County	Total
Annual OPEB Cost	\$ 29,249	\$ 2,146,049	\$ 2,175,298
Employer Contributions	(31,166)	(179,284)	(210,450)
Net OPEB Contributions	\$ (1,917)	\$ 1,966,765	\$ 1,964,848
Percentage of Annual OPEB Cost Contributed	107%	8%	10%

Actuarial Methods and Assumptions

Projections of benefits are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits in force at the valuation date and the pattern of sharing benefit costs between the County and the plan members to that point. Projections of benefits for financial reported purposes do not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the employer and plan members in the future. Actuarial calculations reflect a long-term perspective and employ methods and assumptions that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculation.

XIII. SOLID WASTE LANDFILL – LOCKWOOD

In 1992 Refuse, Inc. received an amended special use permit from Storey County for the operation of a solid waste landfill, conditioned on meeting all of the requirements of federal landfill regulations (Subtitle D, 40CFR Parts 257 and 258). Under the terms of the agreement Refuse, Inc. is responsible for all closure and post closure costs. Estimated costs for closure are \$3,138,388 and the cost for post closure maintenance is \$12,865,241 for a total of \$16,003,629. There are currently no corrective action costs nor other environmental obligations. Refuse, Inc. is in complete compliance with the Financial Assurance Requirements of 40CFR, part 258, Subpart G, as well as Nevada Administrative Code 444.685 – 444.6859. The closure and post closure costs are insured through Liberty Mutual Insurance Company. As of this statement date, closure/post closure revisions by Waste Management have not been completed.

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XIV. RISK MANAGEMENT

Storey County is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Storey County has joined together with other counties in the state to form Nevada Public Agency Insurance Pool, a public entity risk pool currently operating as a common risk management and insurance program for 41 governmental entities. The county pays an annual premium to Ingalls and Associates for its general insurance coverage through PENCO. The Agreement for Formation of the NPAIP program provides that NPAIP will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of \$500,000 for Property and Crime and \$150,000 for Casualty for each insured event.

The County continues to carry commercial insurance for all other risks of loss, including workers' compensation and employee health and accident insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

XV. TAHOE-RENO INDUSTRIAL CENTER

On February 2, 2000, Storey County, Nevada entered into a development agreement with the Tahoe-Reno Industrial Center LLC along with DP Operating Partnership, LP for the purposes of completing structures, including grading, infrastructure, and all public facilities related to the property owned by TRI, which consists of approximately 102,000 acres, of which approximately 9,000 acres is zoned for industrial usage within Storey County. The development agreement represents the commitment between Storey County and TRI to fund the capital infrastructure costs and local community services required by the project.

According to the agreements, TRI is responsible for the construction of the project public infrastructure, which shall be dedicated to and maintained by Storey County. Such infrastructure includes streets, sidewalks and streetlights, flood control, drainage channels, storm drains, basins, and other related facilities and County building complexes including fire stations, police stations, public works maintenance yards, and administrative offices. The County is not responsible for the construction, operation, and maintenance of the project private infrastructure such as community water and sewer facilities, railroad track and related facilities, landscaping of common areas, or private trails and parks and other property not dedicated to the County. The County is responsible for separately recording certain revenue and expenses directly attributable to the TRI project, approving reimbursable costs, and determining the net annual revenue reimbursement to TRI.

The agreements establish a revenue threshold that represents the annual fiscal year in which the TRI net revenue exceeds \$5,000,000. The revenue threshold must be met before any reimbursements are made to TRI for project related infrastructure costs. Once the revenue threshold is met, the County is responsible for reimbursing TRI for approved project vouchers up to 35% of annual net revenue. Such reimbursements are also limited to 5% of the project assessed valuation at the end of each year. The revenue threshold has been met.

The term of this agreement shall commence upon the effective date and shall expire fifty (50) years after the effective date, unless extended by written amendment executed by the County and Developer. A special revenue fund was established as of July 1, 2009, to provide payment to our TRI partners. A payment of \$654,977 was made by the TRI Payback Fund during the fiscal year.

Future allocations into the TRI Payback Fund will be a percentage of revenues directly attributed to TRI to include property taxes, business licenses, permits, inspection fees, and real property transfer taxes.

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XVI. TESLA MOTORS

On September 11, 2014, the Nevada State Legislature passed unanimously Senate Bill 1 which gave Tesla Motors \$1.25 billion dollars in tax abatements in exchange for Tesla investing \$3.5 billion dollars in the state within the first 10 years of the agreement. Under Section 13-3, transferable credits will be approved:

- (a) In the amount of \$12,500 for each qualified employee, up to a maximum of 6,000 qualified employees.
- (b) In the amount equal to 5% of the first \$1 billion of new capital investment in this State made collectively by the participants in the qualified project.
- (c) In an amount equal to 2.8% of the next \$2.5 billion on new capital investment in this State made collectively by the participants in the qualified project.

Section 15-2 provides abatement of 100% for the following:

- (a) For property taxes, for a duration of not more than 10 years after the date of which application is submitted and in an amount that equals the amount of the property taxes that would otherwise be owed by each participant for the qualified project;
- (b) For employer excise taxes, be for a duration of not more than 10 years after the date on which the application is submitted and in an amount that equals the amount of the employer excise taxes that would otherwise be owed by each participant for employees employed by the participant for the qualified project; and
- (c) For local sales and use tax, be for a duration of not more than 20 years after the date on which the application is submitted and in an amount that equals the amount of the local sales and use taxes that would otherwise be owed by each participant in the qualified project.

Under Section 25-36, the governing body of a county or city in which a qualified project is or is expected to be located to create an economic diversification district that includes with its boundaries the qualified project.

Section 35 notes "the governing body of the municipality may enter into an agreement with one or more of the owners of any interest in the property within a district, pursuant to which that owner would agree to make payments to the municipality or to another local government that provides services in the district, or to both, to defray, in whole or in part, the cost of local governmental services during the term of the use of any money pledged pursuant to Section 31 of this act. Such an agreement must specify the amount to be paid by the owner of the property interest, which may be stated as a specified amount per year or as an amount based upon any formula upon which the municipality and owner agree.

Subsequently, Ordinance No. 14-260 creating the Storey County Economic Diversification District No. 1 was signed by the County Commissioners on December 2, 2014, and Ordinance 15-263 providing partial abatements of permitting or licensing fees was signed by the County Commissioners was passed on June 16, 2015. Additional provisions of Senate Bill 1 also provided the ability to "abate" partially or in full permit fees and business license fees within the Economic Diversification District. Tesla and the County mutually negotiated a partial abatement of permit fees but no business license fees. These actions were codified into Ordinance 15-263. See separate schedule relating to additional tax abatements.

STOREY COUNTY, NEVADA
NOTES TO FINANCIAL STATEMENTS
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XVII. RELATED PARTY

The County utilizes a Marketing & Public Relations company, RAD Strategies, whose sole owner is married to the Director of Tourism. Safe guards have been put in to make sure the transactions are transparent. The VCTC board continues to hear and approve the payments in its annual budget. All monthly retainer fees and sent directly to the County Manager, for review and approval.

During the year ended June 30, 2017 the County paid the RAD Strategies \$85,620.

XVIII. PRIOR PERIOD ADJUSTMENT

The beginning net position has been restated to correctly present a long term loan not recorded in the prior year and to correctly present pension liability in the fiscal year 2017. An adjustment was also made to correct accumulated depreciation for fiscal year 2016.

	Governmental	Business	
	Activities	Type	Total
	Activities	Activities	
Net position as previously reported, June 30, 2016	\$ 16,868,503	\$ 9,135,521	\$ 26,004,024
Adjustment to accumulated depreciation at June 30, 2016	2,361,950	-	2,361,950
Adjustment to long term liabilities at June 30, 2016	(1,879,763)	-	(1,879,763)
Adjustment to pension liability at June 30, 2016	(463,288)	(383,166)	(846,454)
Net position, restated	<u>\$ 16,887,402</u>	<u>\$ 8,752,355</u>	<u>\$ 25,639,757</u>

The beginning net position has been restated in the fund financials statements to correctly present compensated absences in the fiscal year 2017

	General	Road	474 Fire	VCTC
	Fund	Fund	Protection	Fund
	Fund	Fund	District	Fund
Net position as previously reported, June 30, 2016	\$ 8,634,000	\$ 1,262,064	\$ 1,408,442	\$ 371,879
Adjustment to compensated absences accrual at June 30, 2016	<u>246,640</u>	<u>25,243</u>	<u>103,872</u>	<u>6,957</u>
Net position, restated	<u>\$ 8,880,640</u>	<u>\$ 1,287,307</u>	<u>\$ 1,512,314</u>	<u>\$ 378,836</u>

XIX. DEFERRED INFLOW OF RESOURCES

The following schedule summarizes deferred revenues at June 30, 2017:

General Fund:	
Ad Valorem taxes receivable	<u>\$ 81,466</u>
474 Fire Protection Fund:	
Ad Valorem taxes receivable	<u>\$ 23,413</u>
Equipment Acquisition Fund:	
Ad Valorem taxes receivable	<u>\$ 2,064</u>
Indigent Medical Fund:	
Ad Valorem taxes receivable	<u>\$ 423</u>

STOREY COUNTY, NEVADA
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2017

	SPECIAL REVENUE						JAIL BUILDING
	EQUIPMENT ACQUISITION	JUSTICE COURT	DRUG COURT	INDIGENT MEDICAL	PARK TAX	MUTUAL AID	
ASSETS							
Cash	\$ 453,760	\$ 73,304	\$ 50	\$ 484,982	\$ 120,381	\$ 432,260	\$ -
Property taxes receivable	2,398	-	-	492	-	-	-
Accounts receivable	-	-	-	-	-	-	-
Total Assets	\$ 456,158	\$ 73,304	\$ 50	\$ 485,474	\$ 120,381	\$ 432,260	\$ -
LIABILITIES							
Accounts payable	\$ -	\$ 36,032	\$ 20	\$ 7,108	\$ -	\$ 11,462	-
Deferred taxes	-	-	-	-	-	-	-
Total liabilities	-	36,032	20	7,108	-	11,462	-
DEFERRED INFLOWS OF RESOURCES							
Unavailable resources property taxes	2,064	-	-	423	-	-	-
Deferred inflows-Tesla	-	-	-	-	-	-	-
Total Deferred Inflows of Resources	2,064	-	-	423	-	-	-
FUND BALANCE							
Nonspendable	-	-	-	-	-	-	-
Unassigned	454,094	37,272	30	477,943	120,381	420,798	-
Total Fund Balance	454,094	37,272	30	477,943	120,381	420,798	-
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 456,158	\$ 73,304	\$ 50	\$ 485,474	\$ 120,381	\$ 432,260	\$ -

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The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2017

	SPECIAL REVENUE					GENERIC MARKER TESTING FUND
	EMERGENCY MITIGATION	INDIGENT ACCIDENT	TECHNOLOGY	FEDERAL AND STATE GRANTS	FIRE EMERGENCY	STABILIZATION FUND
<u>ASSETS</u>						
Cash	\$ (40,870)	\$ 11,438	\$ 111,394	\$ 54,709	\$ 207,141	\$ 1,000,000
Property taxes receivable	-	-	-	-	-	-
Accounts receivable	-	-	-	-	-	-
Total Assets	\$ (40,870)	\$ 11,438	\$ 111,394	\$ 54,709	\$ 207,141	\$ 1,000,000
						\$ 47,263
<u>LIABILITIES</u>						
Accounts payable	\$ 2,040	-	-	\$ 2,714	-	-
Deferred taxes	-	-	-	-	-	-
Total liabilities	2,040	-	-	2,714	-	-
						204
<u>DEFERRED INFLOWS OF RESOURCES</u>						
Unavailable resources property taxes	-	-	-	-	-	-
Deferred inflows-Tesla	-	-	-	-	-	-
Total Deferred Inflows of Resources	-	-	-	-	-	-
<u>FUND BALANCE</u>						
Nonspendable	-	-	-	-	-	-
Unassigned	(42,910)	11,438	111,394	51,995	207,141	1,000,000
Total Fund Balance	(42,910)	11,438	111,394	51,995	207,141	1,000,000
						47,059
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ (40,870)	\$ 11,438	\$ 111,394	\$ 54,709	\$ 207,141	\$ 1,000,000
						\$ 47,263

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The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2017

	CAPITAL PROJECTS					TOTAL
	CAPITAL PROJECTS	INFRASTRUCTURE FUND	VIRGINIA CITY RAIL PROJECT	FIRE CAP PROJECTS		
<u>ASSETS</u>						
Cash	\$ 2,159,967	\$ 1,764,747	\$ 835,829	\$ 1,000,000	\$	8,716,355
Property taxes receivable	-	55,835	-	-	-	2,890
Accounts receivable	-	-	-	-	-	55,835
Total Assets	\$ 2,159,967	\$ 1,820,582	\$ 835,829	\$ 1,000,000	\$	8,775,080
<u>LIABILITIES</u>						
Accounts payable	\$ 10,635	\$ -	\$ -	\$ -	\$	70,215
Deferred taxes	-	-	-	-	-	-
Total liabilities	10,635	-	-	-	-	70,215
<u>DEFERRED INFLOWS OF RESOURCES</u>						
Unavailable resources property taxes	-	-	-	-	-	2,487
Deferred inflows-Tesla	-	-	-	-	-	-
Total Deferred Inflows of Resources	-	-	-	-	-	2,487
<u>FUND BALANCE</u>						
Nonspendable	2,149,332	1,820,582	835,829	1,000,000		8,702,378
Unassigned	-	-	-	-	-	-
Total Fund Balance	2,149,332	1,820,582	835,829	1,000,000		8,702,378
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 2,159,967	\$ 1,820,582	\$ 835,829	\$ 1,000,000	\$	8,775,080

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The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
NONMAJOR GOVERNMENTAL FUNDS

	SPECIAL REVENUE						
	EQUIPMENT ACQUISITION	JUSTICE COURT	DRUG COURT	INDIGENT MEDICAL	PARK TAX	MUTUAL AID	JAIL BUILDING
REVENUE							
Taxes	\$ 259,750	\$ -	\$ -	\$ 51,968	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-	-	-	-
Charges for services	-	-	-	-	3,000	-	-
Fine and forfeitures	-	21,663	390	-	-	566,890	-
Other revenues	-	-	-	-	-	-	-
Total Revenues	259,750	21,663	390	51,968	3,000	566,890	-
EXPENDITURES							
Current							
General government	16,495	-	-	-	-	444,777	-
Public safety	-	-	-	-	-	-	-
Judicial	-	7,662	440	-	-	-	-
Culture and recreation	-	-	-	-	6,268	-	-
Welfare	-	-	-	57,525	-	-	-
Intergovernmental	-	-	-	-	-	-	-
Total Expenditures	16,495	7,662	440	57,525	6,268	444,777	-
Excess (deficiency) of revenues over expenditures	243,255	14,001	(50)	(5,557)	(3,268)	122,113	-
OTHER FINANCIAL SOURCES (USES)							
Transfers	(168,364)	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-
Bond proceeds	-	-	-	-	-	-	-
Prior period adjustment	-	-	-	-	-	-	-
Interest income	6,582	-	-	-	1,760	-	-
Total Other Financing Sources (Uses)	(161,782)	-	-	-	1,760	-	-
Excess (deficiency) of revenue and other Financing Sources (Uses) over Expenditures	81,473	14,001	(50)	(5,557)	(1,508)	122,113	-
Fund Balance, July 1	372,621	23,271	80	483,500	121,889	298,685	-
Fund Balance, June 30	\$ 454,094	\$ 37,272	\$ 30	\$ 477,943	\$ 120,381	\$ 420,798	\$ -

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The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2017

	SPECIAL REVENUE						GENERIC MARKER
	EMERGENCY MITIGATION	INDIGENT ACCIDENT	TECHNOLOGY	FEDERAL AND STATE GRANTS	FIRE EMERGENCY	STABILIZATION FUND	
REVENUE							
Taxes	\$ -	\$ 73,901	\$ -	\$ -	\$ -	\$ -	-
Intergovernmental	-	-	-	480,803	-	-	-
Charges for services	-	-	77,990	-	-	-	-
Fine and forfeitures	-	-	-	-	-	-	7,826
Other revenues	-	-	-	-	-	-	-
Total Revenues	-	73,901	77,990	480,803	-	-	7,826
EXPENDITURES							
Current							
General government	-	-	79,845	-	-	-	-
Public safety	142,910	-	-	398,886	-	-	-
Judicial	-	-	-	-	-	-	2,077
Culture and recreation	-	-	-	3,772	-	-	-
Welfare	-	81,366	-	-	-	-	-
Intergovernmental	-	-	-	44,853	-	-	-
Total Expenditures	142,910	81,366	79,845	447,511	-	-	2,077
Excess (deficiency) of revenues over expenditures	(142,910)	(7,465)	(1,855)	33,292	-	-	5,749
OTHER FINANCIAL SOURCES (USES)							
Transfers	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-
Bond proceeds	-	-	-	-	-	-	-
Prior period adjustment	-	-	-	-	-	-	-
Interest income	-	-	1,392	-	-	-	-
Total Other Financing Sources (Uses)	-	-	1,392	-	-	-	-
Excess (deficiency) of revenue and other financing Sources (Uses) over Expenditures	(142,910)	(7,465)	(463)	33,292	-	-	5,749
Fund Balance, July 1	100,000	18,903	111,857	18,703	207,141	1,000,000	41,310
Fund Balance, June 30	\$ (42,910)	\$ 11,438	\$ 111,394	\$ 51,995	\$ 207,141	\$ 1,000,000	\$ 47,059

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The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2017

	CAPITAL PROJECTS				
	CAPITAL PROJECTS	INFRASTRUCTURE FUND	VIRGINIA CITY RAIL PROJECT	FIRE CAP PROJECTS	TOTAL
REVENUE					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ 385,619
Intergovernmental	-	317,482	-	-	798,285
Charges for services	-	-	-	-	80,990
Fine and forfeitures	-	-	-	-	29,879
Other revenues	93,733	-	-	-	660,623
Total Revenues	93,733	317,482	-	-	1,955,396
EXPENDITURES					
Current					
General government	704,110	-	-	-	800,450
Public safety	-	-	-	-	986,573
Judicial	-	-	-	-	10,179
Culture and recreation	-	-	-	-	10,040
Welfare	-	-	-	-	138,891
Intergovernmental	-	-	-	-	44,853
Total Expenditures	704,110	-	-	-	1,990,986
Excess (deficiency) of revenues over expenditures	(610,377)	317,482	-	-	(35,590)
OTHER FINANCIAL SOURCES (USES)					
Transfers				1,000,000	831,636
Debt service	(50,095)	-	(173,440)	-	(223,535)
Bond proceeds	-	-	23,239	-	23,239
Other revenue	37,179	-	-	-	37,179
Interest income	-	-	-	-	9,734
Total Other Financing Sources (Uses)	(12,916)	-	(150,201)	1,000,000	678,253
Excess (deficiency) of revenue and other financing Sources (Uses) over Expenditures	(623,293)	317,482	(150,201)	1,000,000	642,663
Fund Balance, July 1	2,772,625	1,503,100	986,030	-	8,261,715
Fund Balance, June 30	2,149,332	1,820,582	835,829	1,000,000	8,702,378

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
EQUIPMENT ACQUISITION SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURE AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

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<u>REVENUE</u>	ORIGINAL AND FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
Taxes			
Property taxes	\$ 243,987	\$ 259,750	\$ 15,763
Other revenues			
Interest	800	6,582	5,782
Total Revenues	<u>244,787</u>	<u>266,332</u>	<u>21,545</u>
 <u>EXPENDITURES</u>			
General government			
Capital outlay	105,000	16,495	88,505
Total Expenditures	<u>105,000</u>	<u>16,495</u>	<u>88,505</u>
 Excess (Deficiency) of Revenues over Expenditures	<u>139,787</u>	<u>249,837</u>	<u>110,050</u>
 <u>OTHER FINANCING SOURCES (USES)</u>			
Transfer out - Tri Payback	(25,725)	(25,724)	1
USDA Fund	<u>(145,760)</u>	<u>(142,640)</u>	<u>3,120</u>
 Excess (Deficiency) of Revenues and Other Financing Sources (Uses) over Expenditures	<u>(31,698)</u>	<u>81,473</u>	<u>113,171</u>
 Fund Balance, July 1	<u>350,133</u>	<u>372,621</u>	<u>22,488</u>
 Fund Balance, June 30	<u>\$ 318,435</u>	<u>\$ 454,094</u>	<u>\$ 135,659</u>

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
 JUSTICE COURT SPECIAL REVENUE FUND
 SCHEDULE OF REVENUES, EXPENDITURE AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL
 FOR THE YEAR ENDED JUNE 30, 2017

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	ORIGINAL AND FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>REVENUE</u>			
Fines			
Justice court fines	\$ 10,000	\$ 21,663	\$ 11,663
<u>EXPENDITURES</u>			
Judicial			
Services and supplies	35,000	7,662	27,338
Capital outlay	-	-	-
Total Expenditures	<u>35,000</u>	<u>7,662</u>	<u>27,338</u>
Excess (Deficiency) of Revenues over Expenditures	<u>(25,000)</u>	<u>14,001</u>	<u>39,001</u>
Fund Balance, July 1	<u>25,005</u>	<u>23,271</u>	<u>(1,734)</u>
Fund Balance, June 30	<u>\$ 5</u>	<u>\$ 37,272</u>	<u>\$ 37,267</u>

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
 DRUG COURT SPECIAL REVENUE FUND
 SCHEDULE OF REVENUES, EXPENDITURE AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL
 FOR THE YEAR ENDED JUNE 30, 2017

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	ORIGINAL AND FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>REVENUE</u>			
Fines and forfeits			
Drug court fees	\$ 600	\$ 390	\$ (210)
<u>EXPENDITURES</u>			
Judicial			
Services and supplies	600	440	160
Excess (Deficiency) of Revenues over Expenditures	-	(50)	(50)
Fund Balance, July 1	30	80	50
Fund Balance, June 30	\$ 30	\$ 30	\$ -

STOREY COUNTY, NEVADA
INDIGENT MEDICAL SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURE AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

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	ORIGINAL AND FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>REVENUE</u>			
Taxes			
Property taxes	\$ 48,831	\$ 51,968	\$ 3,137
<u>EXPENDITURES</u>			
Welfare			
Services and supplies	200,000	57,525	142,475
Excess (Deficiency) of Revenues over Expenditures	(151,169)	(5,557)	145,612
Fund Balance, July 1	332,849	483,500	150,651
Fund Balance, June 30	\$ 181,680	\$ 477,943	\$ 296,263

• STOREY COUNTY, NEVADA
 PARK TAX SPECIAL REVENUE FUND
 SCHEDULE OF REVENUES, EXPENDITURE AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL
 FOR THE YEAR ENDED JUNE 30, 2017

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<u>REVENUE</u>	ORIGINAL AND FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
Charges for services			
Park fees	\$ 8,000	\$ 3,000	\$ (5,000)
Other revenues			
Interest	100	1,760	1,660
Total Revenues	<u>8,100</u>	<u>4,760</u>	<u>(3,340)</u>
 <u>EXPENDITURES</u>			
Culture and recreation			
Services and supplies	<u>116,000</u>	<u>6,268</u>	<u>109,732</u>
Excess (Deficiency) of Revenues over Expenditures	<u>(107,900)</u>	<u>(1,508)</u>	<u>106,392</u>
 Fund Balance, July 1	 <u>119,254</u>	 <u>121,889</u>	 <u>2,635</u>
Fund Balance, June 30	<u>\$ 11,354</u>	<u>\$ 120,381</u>	<u>\$ 109,027</u>

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
MUTUAL AID SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURE AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	ORIGINAL BUDGETED AMOUNTS	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>REVENUE</u>				
Other revenues				
Fire suppression	\$ 400,000	\$ 458,000	\$ 566,890	\$ 108,890
Total Revenues	<u>400,000</u>	<u>458,000</u>	<u>566,890</u>	<u>108,890</u>
<u>EXPENDITURES</u>				
Public safety				
Salaries and wages	175,000	200,000	210,657	(10,657)
Benefits	18,500	38,500	37,037	1,463
Services and supplies	50,500	64,500	63,978	522
Capital outlay	13,500	12,500	133,105	(120,605)
Contingency	<u>20,000</u>	<u>20,000</u>	<u>-</u>	<u>20,000</u>
Total Expenditures	<u>277,500</u>	<u>335,500</u>	<u>444,777</u>	<u>(109,277)</u>
Excess (Deficiency) of Revenues over Expenditures	<u>122,500</u>	<u>122,500</u>	<u>122,113</u>	<u>(387)</u>
Fund Balance, July 1	<u>313,178</u>	<u>313,178</u>	<u>298,685</u>	<u>(14,493)</u>
Fund Balance, June 30	<u>\$ 435,678</u>	<u>\$ 435,678</u>	<u>\$ 420,798</u>	<u>\$ (14,880)</u>

STOREY COUNTY, NEVADA
SHERIFF JAIL SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURE AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

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	ORIGINAL AND FINAL BUDGETED	ACTUAL	VARIANCE TO FINAL BUDGET
<u>OTHER FINANCING SOURCES (USES)</u>			
Transfer in	\$ -	\$ -	\$ -
Fund Balance, July 1	-	-	-
Fund Balance, June 30	\$ -	\$ -	\$ -

STOREY COUNTY, NEVADA
 EMERGENCY MITIGATION SPECIAL REVENUE FUND
 SCHEDULE OF REVENUES, EXPENDITURE AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL
 FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	ORIGINAL AND FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>REVENUE</u>			
None	\$ -	\$ -	\$ -
<u>EXPENDITURES</u>			
Public Safety			
Services and supplies	100,000	142,910	(42,910)
Excess (Deficiency) of Revenues over Expenditures	(100,000)	(142,910)	(42,910)
 Fund Balance, July 1	 100,000	 100,000	 -
 Fund Balance, June 30	 \$ -	 \$ (42,910)	 \$ (42,910)

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
INDIGENT ACCIDENT SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURE AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	ORIGINAL BUDGETED AMOUNTS	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>REVENUE</u>				
Taxes				
Property taxes	\$ 73,247	\$ 81,447	\$ 73,901	\$ (7,546)
<u>EXPENDITURES</u>				
Welfare				
Services and supplies	73,247	81,447	81,366	81
Excess (Deficiency) of Revenues over Expenditures	-	-	(7,465)	(7,465)
Fund Balance, July 1	9,413	9,413	18,903	9,490
Fund Balance, June 30	<u>\$ 9,413</u>	<u>\$ 9,413</u>	<u>\$ 11,438</u>	<u>\$ 2,025</u>

STOREY COUNTY, NEVADA
TECHNOLOGY SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURE AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

<u>REVENUE</u>	ORIGINAL BUDGETED AMOUNTS	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
Charges for services	\$ 72,000	\$ 72,000	\$ 77,990	\$ 5,990
Technology fees				
Other revenues				
Trans in general contingency	-	2,000	-	(2,000)
Interest income	700	700	1,392	692
Total Revenues	<u>72,700</u>	<u>74,700</u>	<u>79,382</u>	<u>6,682</u>
 <u>EXPENDITURES</u>				
General government				
Services and supplies	<u>79,000</u>	<u>81,000</u>	<u>79,845</u>	<u>1,155</u>
 Excess (Deficiency) of Revenues over Expenditures	 <u>(6,300)</u>	 <u>(6,300)</u>	 <u>(463)</u>	 <u>5,837</u>
 Fund Balance, July 1	 <u>86,267</u>	 <u>86,267</u>	 <u>111,857</u>	 <u>25,590</u>
Fund Balance, June 30	<u>\$ 79,967</u>	<u>\$ 79,967</u>	<u>\$ 111,394</u>	<u>\$ 31,427</u>

STOREY COUNTY, NEVADA
FEDERAL/STATE GRANT SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURE AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

<u>REVENUE</u>	ORIGINAL BUDGETED AMOUNTS	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
Intergovernmental				
Federal grants	\$ 733,764	\$ 733,764	\$ 456,073	\$ (277,691)
State grants	54,000	54,000	24,730	(29,270)
Total Revenues	<u>787,764</u>	<u>787,764</u>	<u>480,803</u>	<u>(306,961)</u>
 <u>EXPENDITURES</u>				
Culture and recreation				
Services and supplies	-	-	3,772	(3,772)
Public safety				
Salaries and wages	-	6,000	5,755	245
Employee benefits	-	3,500	3,408	92
Services and supplies	733,764	724,264	389,723	334,541
Intergovernmental - State				
Services and supplies	54,000	54,000	44,853	9,147
Total Expenditures	<u>787,764</u>	<u>787,764</u>	<u>447,511</u>	<u>340,253</u>
 Excess (Deficiency) of Revenues over Expenditures	<u>-</u>	<u>-</u>	<u>33,292</u>	<u>33,292</u>
 Fund Balance, July 1	<u>169,700</u>	<u>169,700</u>	<u>18,703</u>	<u>(150,997)</u>
 Fund Balance, June 30	<u>\$ 169,700</u>	<u>\$ 169,700</u>	<u>\$ 51,995</u>	<u>\$ (117,705)</u>

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
FIRE EMERGENCY SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURE AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	ORIGINAL AND FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>REVENUE</u>			
None	\$ -	\$ -	\$ -
<u>EXPENDITURES</u>			
Public Safety			
Services and supplies	204,337	-	204,337
Excess (Deficiency) of Revenues over Expenditures	(204,337)	-	204,337
Fund Balance, July 1	207,141	207,141	-
Fund Balance, June 30	\$ 2,804	\$ 207,141	\$ 204,337

STOREY COUNTY, NEVADA
 STABILIZATION SPECIAL REVENUE FUND
 SCHEDULE OF REVENUES, EXPENDITURE AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL
 FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	ORIGINAL AND FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>REVENUE</u>			
None	\$ -	\$ -	\$ -
<u>EXPENDITURES</u>			
General government	200,000	-	200,000
Excess (Deficiency) of Revenues over Expenditures	(200,000)	-	200,000
Fund Balance, July 1	800,000	1,000,000	200,000
Fund Balance, June 30	\$ 600,000	\$ 1,000,000	\$ 400,000

STOREY COUNTY, NEVADA
GENETIC MARKER TESTING FUND
SCHEDULE OF REVENUES, EXPENDITURE AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

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	ORIGINAL AND FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>REVENUE</u>			
Fines and forfeitures	\$ 8,700	\$ 7,826	\$ (874)
<u>EXPENDITURES</u>			
Judicial			
Services and supplies	6,200	2,077	4,123
Excess (Deficiency) of Revenues over Expenditures	<u>2,500</u>	<u>5,749</u>	<u>3,249</u>
Fund Balance, July 1	<u>38,322</u>	<u>41,310</u>	<u>2,988</u>
Fund Balance, June 30	<u>\$ 40,822</u>	<u>\$ 47,059</u>	<u>\$ 6,237</u>

STOREY COUNTY, NEVADA
CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES, EXPENDITURE AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

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	ORIGINAL AND FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>REVENUE</u>			
Capital outlay reimbursement	\$ 93,733	\$ 93,733	\$ -
<u>EXPENDITURES</u>			
General Government			
Capital outlay	1,700,158	704,110	996,048
Debt service	50,000	50,000	-
Interest expense	72	95	(23)
Total Expenditures	<u>1,750,230</u>	<u>754,205</u>	<u>996,025</u>
Excess (Deficiency) of Revenues over Expenditures	<u>(1,656,497)</u>	<u>(660,472)</u>	<u>996,025</u>
<u>OTHER FINANCING SOURCES (USES)</u>			
General government - Other	<u>-</u>	<u>37,179</u>	<u>37,179</u>
Excess (Deficiency) of Revenues and Other Financing Sources (Uses) over Expenditures	<u>(1,656,497)</u>	<u>(623,293)</u>	<u>1,033,204</u>
Fund Balance, July 1	<u>2,647,641</u>	<u>2,772,625</u>	<u>124,984</u>
Fund Balance, June 30	<u>\$ 991,144</u>	<u>\$ 2,149,332</u>	<u>\$ 1,158,188</u>

STOREY COUNTY, NEVADA
 INFRASTRUCTURE CAPITAL PROJECTS FUND
 SCHEDULE OF REVENUES, EXPENDITURE AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL
 FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	ORIGINAL AND FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>REVENUE</u>			
Intergovernmental			
1/4% Optional sales tax	\$ 270,000	\$ 317,482	\$ 47,482
<u>EXPENDITURES</u>			
General government			
Capital outlay	1,000,000	-	1,000,000
Excess (Deficiency) of Revenues over Expenditures	(730,000)	317,482	1,047,482
Fund Balance, July 1	1,411,054	1,503,100	92,046
Fund Balance, June 30	\$ 681,054	\$ 1,820,582	\$ 1,139,528

STOREY COUNTY, NEVADA
VIRGINIA CITY RAIL PROJECT
SCHEDULE OF REVENUES, EXPENDITURE AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	ORIGINAL BUDGETED AMOUNTS	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>REVENUE</u>				
None	\$ -	\$ -	\$ -	\$ -
<u>EXPENDITURES</u>				
Culture and Recreation				
Capital outlay	700,000	700,000	-	700,000
Excess (Deficiency) of Revenues over Expenditures	(700,000)	(700,000)	-	700,000
<u>OTHER FINANCING SOURCES (USES)</u>				
Bond proceeds	24,000	24,000	23,239	761
Transfer in contingency	-	8,700	-	8,700
Debt service				
Principal	(87,000)	(95,700)	(87,000)	(8,700)
Interest	(86,440)	(86,440)	(86,440)	-
Excess (Deficiency) of Revenues and Other Financing Sources (Uses) over Expenditures	(849,440)	(849,440)	(150,201)	699,239
Fund Balance, July 1	986,030	986,030	986,030	-
Fund Balance, June 30	\$ 136,590	\$ 136,590	\$ 835,829	\$ 699,239

STOREY COUNTY, NEVADA
WATER SYSTEM ENTERPRISE FUND
SCHEDULE OF REVENUE AND EXPENSE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	ORIGINAL BUDGETED AMOUNTS	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>OPERATING REVENUES</u>				
Sales of water	\$ 604,000	\$ 604,000	\$ 554,700	\$ (49,300)
<u>OPERATING EXPENSES</u>				
Salaries and wages	148,319	153,319	165,143	(11,824)
Benefits	70,529	74,229	133,707	(59,478)
Services and supplies	160,900	152,200	198,426	(46,226)
Capital outlay	-	-	1,785	(1,785)
Depreciation	105,000	105,000	106,217	(1,217)
Total operating expenses	484,748	484,748	605,278	(120,530)
Operating income (loss)	119,252	119,252	(50,578)	(169,830)
<u>NON-OPERATING REVENUE (EXPENSES)</u>				
Interest earnings	14,000	14,000	24,043	10,043
Rents	12,000	12,000	10,000	(2,000)
Interest Expense	(23,405)	(23,405)	(37,148)	(13,743)
Miscellaneous	-	-	4,296	4,296
Grants and capital contributions	-	-	2,500	2,500
Net Income (loss)	\$ 121,847	\$ 121,847	\$ (46,887)	\$ (168,734)

STOREY COUNTY, NEVADA
WATER SYSTEM ENTERPRISE FUND
SCHEDULE OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2017

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	ORIGINAL BUDGETED AMOUNTS	FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>				
Cash In flows				
Sales of water	\$ 604,000	\$ 604,000	\$ 550,209	\$ (53,791)
Miscellaneous income	-	-	4,296	4,296
Cash Out flows				
Salaries and wages	(148,319)	(153,319)	(164,897)	(11,578)
Benefits	(70,529)	(74,229)	(71,194)	3,035
Services and supplies	(160,900)	(152,200)	(195,233)	(43,033)
Net Cash Provided by Operating Activities	<u>224,252</u>	<u>224,252</u>	<u>123,181</u>	<u>(101,071)</u>
<u>CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES</u>				
Cash In flows				
Rent	12,000	12,000	10,000	(2,000)
Customer deposits	-	-	10,955	10,955
Net Cash Provided by Non Capital Financing Activities	<u>12,000</u>	<u>12,000</u>	<u>20,955</u>	<u>8,955</u>
<u>CASH FLOWS FROM CAPITAL AND RELATED ACTIVITIES</u>				
Cash In flows				
Capital contributed	-	-	-	-
Cash Out flows				
Capital outlay	(158,500)	(158,500)	(38,982)	119,518
Debt service	(15,396)	(15,396)	(6,247)	9,149
Interest expense	(23,405)	(23,405)	(37,148)	(13,743)
Net Cash (Used) by Capital Related Activities	<u>(197,301)</u>	<u>(197,301)</u>	<u>(82,377)</u>	<u>114,924</u>
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>				
Interest earnings	<u>14,000</u>	<u>14,000</u>	<u>24,043</u>	<u>10,043</u>
Net Increase (Decrease) in Cash	<u>52,951</u>	<u>52,951</u>	<u>85,802</u>	<u>32,851</u>
Cash, July 1	<u>1,369,547</u>	<u>1,369,547</u>	<u>1,561,235</u>	<u>191,688</u>
Cash, June 30	<u>\$ 1,422,498</u>	<u>\$ 1,422,498</u>	<u>\$ 1,647,037</u>	<u>\$ 224,539</u>

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
 VIRGINIA DIVIDE SEWER IMPROVEMENT DISTRICT ENTERPRISE FUND
 SCHEDULE OF REVENUE AND EXPENSE
 BUDGET AND ACTUAL
 FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	ORIGINAL AND FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>OPERATING REVENUES</u>			
Sales of water	\$ 367,000	\$ 382,076	\$ 15,076
<u>OPERATING EXPENSES</u>			
Salaries and wages	77,689	87,714	(10,025)
Benefits	37,407	74,739	(37,332)
Services and supplies	83,400	75,504	7,896
Depreciation	40,000	150,019	(110,019)
Total operating expenses	238,496	387,976	(149,480)
Operating income (loss)	128,504	(5,900)	(134,404)
<u>NON-OPERATING REVENUE (EXPENSES)</u>			
Interest income	1,800	5,580	3,780
Interest expense	(118,900)	(73,338)	45,562
Debt service	-		
Other income	-	1,099	1,099
Net Income (loss)	\$ 11,404	\$ (72,559)	\$ (83,963)

STOREY COUNTY, NEVADA
VIRGINIA DIVIDE SEWER IMPROVEMENT DISTRICT ENTERPRISE FUND
SCHEDULE OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	ORIGINAL AND FINAL BUDGETED AMOUNTS	ACTUAL AMOUNTS	VARIANCE TO FINAL BUDGET
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>			
Cash In flows			
Sewer Fees	\$ 367,000	\$ 380,904	\$ 13,904
Cash Out flows			
Salaries and wages	(77,689)	(92,123)	(14,434)
Benefits	(37,407)	(39,534)	(2,127)
Services and supplies	(83,400)	(75,997)	7,403
Net Cash Provided by Operating Activities	<u>168,504</u>	<u>173,250</u>	<u>4,746</u>
<u>CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES</u>			
Cash Out flows			
Capital outlay	-	(44,698)	(44,698)
Net Cash (Used) by Non Capital Financing Activities	<u>-</u>	<u>(44,698)</u>	<u>44,698</u>
<u>CASH FLOWS FROM CAPITAL AND RELATED ACTIVITIES</u>			
Cash In flows			
Other income	-	1,099	1,099
Capital contributed	-	-	-
Cash Out flows			
Debt service	(118,884)	(83,816)	35,068
Interest expense	-	(73,338)	(73,338)
Net Cash (Used) by Capital Related Activities	<u>(118,884)</u>	<u>(156,055)</u>	<u>(37,171)</u>
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>			
Interest earnings	1,800	5,580	3,780
Net Increase (Decrease) in Cash	51,420	(21,923)	16,053
Cash, July 1	<u>325,229</u>	<u>357,048</u>	<u>31,819</u>
Cash, June 30	<u>\$ 376,649</u>	<u>\$ 335,125</u>	<u>\$ (41,524)</u>

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
ALL AGENCY FUNDS
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

	BALANCE JULY 1 2016	ADDITIONS	DEDUCTIONS	BALANCE JUNE 30 2017
<u>STATE OF NEVADA FUND</u>				
Assets				
Cash	\$ 530,087	\$ 1,420,429	\$ 1,214,833	\$ 735,683
Liabilities				
Due Other Governments	\$ 530,087	\$ 1,420,429	\$ 1,214,833	\$ 735,683
<u>STOREY COUNTY SCHOOL DISTRICT</u>				
Assets				
Cash	\$ 113,549	\$ 3,952,607	\$ 4,069,547	\$ (3,391)
Liabilities				
Due Other Governments	\$ 113,549	\$ 3,952,607	\$ 4,069,547	\$ (3,391)
<u>STOREY COUNTY SCHOOL DISTRICT DEBT SERVICE</u>				
Assets				
Cash	\$ 21,622	\$ 761,345	\$ 783,623	\$ (656)
Liabilities				
Due Other Governments	\$ 21,622	\$ 761,345	\$ 783,623	\$ (656)
<u>DISTRICT ATTORNEY RESTITUTION FUND</u>				
Assets				
Cash	\$ 1,503	\$ 350	\$ 1,710	\$ 143
Liabilities				
Due Other Governments	\$ 1,503	\$ 350	\$ 1,710	\$ 143
<u>TOTAL - ALL FUNDS</u>				
Assets				
Cash	\$ 666,761	\$ 6,134,731	\$ 6,069,713	\$ 731,779
Liabilities				
Due Other Governments	\$ 666,761	\$ 6,134,731	\$ 6,069,713	\$ 731,779

The notes to the financial statements are an integral part of this statement

STOREY COUNTY, NEVADA
SCHEDULE OF ABATEMENT AGREEMENTS
JUNE 30, 2017

DRAFT

Storey County has agreements with businesses within the Industrial Park for property tax, sales tax, plan review and permit fee abatement agreements. These agreements range from 5 years to 20 years depending on the individual abatement. The following is a list of those abatements.

State of Nevada Governor's Office on Economic Development (GOED)

Chapter 271B of the Nevada Revised Statutes created an Economic Diversification District for which Storey County is a participant. Tesla filed as a Lead participant within the Statue and was granted full abatements on Property Tax for 10 years and Sales and Use Tax for 20 years. The effect of this abatement is as follows:

REAL PROPERTY TAX

<u>ASSESSED VALUE</u>	<u>ABATEMENT</u>	<u>TOTAL ABATEMENT</u>
\$74,627,995	100%	\$2,478,662

SALES AND USE TAX

<u>TAX COLLECTED</u>	<u>ABATEMENT</u>	<u>TOTAL ABATEMENT</u>
\$33,849,361	100%	\$33,849,361

PLAN REVIEW AND PERMIT FEES

<u>FEES CHARGED</u>	<u>AMOUNT PAID</u>	<u>TOTAL ABATEMENT</u>
\$8,752,960	\$620,315	\$8,132,645

In addition, GOED has permitted several companies to abate a certain portion of their personal Property Tax.

PRE-ABATEMENT

<u>TAX AMOUNT</u>	<u>ABATEMENT</u>	<u>TOTAL ABATEMENT</u>
\$2,074,938	31%	\$645,264

Nevada Governor's Office of Energy (GOE)

The GOE administers the green building tax abatement program based on criteria set forth in the LEED of Green Globes rating system and certification from the U.S. Green Building Council. This abatement is as follows:

LEED ABATEMENTS

PRE-ABATEMENT

<u>TAX AMOUNT</u>	<u>ABATEMENT</u>	<u>TOTAL ABATEMENT</u>
\$1,122,392	17%	\$187,580

Grand Total	<u>\$45,293,512</u>
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STOREY COUNTY, NEVADA
SCHEDULE OF FUNDING PROGRESS-OTHER POSTEMPLOYMENT BENEFITS
JUNE 30, 2017

DRAFT

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability	Funded Ratio	Unfunded Actuarial Accrued Liability	Covered Payroll	UAAL as a Percentage of Covered Payroll
PEBP						
5/1/2009	\$ -	\$ 1,097,647	0.00%	\$ 1,097,647	N/A	N/A
6/30/2016	\$ -	\$ 495,467	0.00%	\$ 495,467	N/A	N/A
Storey County						
5/1/2009	\$ -	\$ 8,538,170	0.00%	\$ 8,538,170	\$ 6,669,385	128.0%
6/30/2016	\$ -	\$ 14,551,593	0.00%	\$ 14,551,593	\$ 7,414,949	196.2%

STOREY COUNTY, NEVADA
SCHEDULE OF COUNTY'S SHARE OF NET PENSION LIABILITY- PUBLIC EMPLOYEE'S RETIREMENT SYSTEM OF
NEVADA
JUNE 30, 2017

DRAFT

	2016	2015	2014
County's portion of the net pension liability	0.145%	0.132%	0.129%
County's proportionate share of the net pension liability	\$ 19,511,455	\$ 15,126,431	\$ 16,929,912
County's covered-employee payroll	\$ 7,299,918	\$ 6,354,233	\$ 6,040,606
County's proportionate share of the net pension liability as a percentage of its covered-employee payroll	267.28%	238.05%	280.27%
Plan fiduciary net position as a percentage of the total net pension liability	72.20%	75.10%	76.30%

GASB Statement No. 68 requires ten years of information to be presented in this table. However, until 10 years of data is compiled, the County will present information only for those years for which information is available.

STOREY COUNTY, NEVADA
SCHEDULE OF COUNTY'S CONTRIBUTIONS- PUBLIC EMPLOYEE'S RETIREMENT SYSTEM OF NEVADA
JUNE 30, 2017

DRAFT

	2017		2016		2015
Statutorily required contribution	\$ 2,781,291	\$	2,458,598	\$	2,037,477
Contributions in relation to the statutorily required contribution	\$ (2,781,291)	\$	(2,458,598)	\$	(2,037,477)
Contribution (deficiency) excess	\$ -	\$	-	\$	-
County's covered-employee payroll	\$ 8,207,871	\$	7,299,918	\$	6,354,233
Contributions as a percentage of covered-employee payroll	33.89%		33.68%		32.06%

GASB Statement No. 68 requires ten years of information to be presented in this table. However, until 10 years of data is compiled, the County will present information only for those years for which information is available.

DRAFT

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

To the Honorable Board of Commissioners
Storey County, Nevada

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Storey County, Nevada, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Storey County's basic financial statements and have issued our report thereon dated December 20, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Storey County, Nevada's internal control over financial reporting (internal control) to determine the audit procedures that are appropriated in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Storey County, Nevada's internal control. Accordingly, we do not express an opinion on the effectiveness of the Storey County, Nevada's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Storey County, Nevada's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Storey County's Response to Findings

Storey County, Nevada's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. Storey County, Nevada's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

DRAFT

Reno, Nevada
December 20, 2017

DRAFT

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY
UNIFORM GUIDANCE**

To the Honorable Board of Commissioners
Storey County, Nevada
Reno, Nevada

Report on Compliance for Each Major Federal Program

We have audited Storey County, Nevada's (Storey County) compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of Storey County's major federal programs for the year ended June 30, 2017. Storey County's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each Storey County's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Storey County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Storey County's compliance.

Opinion on Each Major Federal Program

In our opinion, Storey County complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017.

Report on Internal Control over Compliance

Management of Storey County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Storey County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Storey County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a compliance requirement will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses and significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Reno, Nevada
December 20, 2017

STOREY COUNTY, NEVADA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2017

<u>Federal Grantor/Program/Grant Description</u>	<u>Federal CFDA Number</u>	<u>Pass-Through Entity Identifying Number</u>	<u>Expenditures</u>
<u>US Department of Agriculture</u>			
Grant to Establish A Fund for Financing Water and Wastewater Project	10.864	33-015-0886000 134	\$ 640,990
<u>US Department of the Interior</u>			
Direct Funding	15.904	32-16-141290	40,050
Historic Preservation Fund Grants-In-Aid			
Passed through Nevada Division of State Parks	15.916	32-00338	30,000
Outdoor Recreation-Acquisition, Development and Planning			
<u>US Department of Justice (DOJ)</u>			
Violence Against Women Formula Grants	16.588	2016-VAWA-31	4,848
<u>U.S. Department of Transportation</u>			
Passed through State of Nevada Department of Public Safety	20.600	N/A	224
State and Community Highway Safety	20.600	N/A	-
State and Community Highway Safety	20.600	N/A	-
State and Community Highway Safety			
Passed through Nevada State Emergency Response Commission	20.703	17-HMEP-15-03-16	1,560
Interagency Hazardous Material Public Sector Training and Planning Grants			
<u>US Department of Homeland Security</u>			
Passed Through Nevada Department of Public Safety Division of Emergency Management	97.039	9704710-3000	115,848
Hazard Mitigation Grant			
Passed Through State of Nevada Department of Public Safety	97.042	9704216	11,312
Emergency Management Performance Grant	97.067	97067HL4-3000	58,387
Homeland Security Grant Program	97.067	97067HL5-3000	8,555
Homeland Security Grant Program			
Direct Funding			
Staffing for Adequate Fire and Emergency Response	97.083	EMW-2015-FO-00963	35,539
Staffing for Adequate Fire and Emergency Response	97.083	EMW-2014-FH-00702	1,052,499
Total Federal Financial Assistance			\$ 2,099,634

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STOREY COUNTY, NEVADA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2017

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Note A- Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Storey County under programs of the federal government for the year ending June 30, 2017. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule present only a selected portion of the operations of Storey County, it is not intended to and does not present the financial position, changes in net position, or cash flows of Storey County.

Note B- Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following, as applicable, either the cost principles in OMB Circular A-87, Cost Principles for Audits of State, Local, and Indian Tribal Governments, or the cost principles contained in the Uniform Guidance wherein certain types of expenditures are not allowed or are limited as reimbursement. When applicable, negative amount shown on the Schedule represent adjustments or credits made in the normal course of business as expenditures in prior years.

Indirect Costs

The County has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

Note C – Subrecipients

Storey County did not pass any federal awards received to any other government or not-for profit agencies.

Note D – Loans with Continuing Compliance Requirement

Outstanding federally-funded program loans, with a continuing compliance requirement, carried balance as of June 30, 2017 as follows:

<u>CFDA</u>	<u>Program Title</u>	<u>Loan balance</u>
10.864	Grant to Establish A Fund for Financing Water and Wastewater Project	\$ 500,724

STOREY COUNTY, NEVADA
SCHEDULE OF FINDINGS AND QUESTIONS COSTS
FOR THE YEAR ENDED JUNE 30, 2017

DRAFT

A. Summary of Auditor's Results:

Financial Statements

Type of report the auditor issued on whether the financial
Statements audited were prepared in accordance with GAAP:

Unmodified

Internal control over financial reporting:

- Material weakness identified?
- Significant deficiency identified?

No

Yes

Noncompliance material to financial statements noted?

No

Federal Awards

Internal control over major federal programs:

- Material weakness identified?
- Significant deficiency identified?

No

No

Type of auditor's report issued on compliance
for major federal programs:

Unmodified

Any audit findings disclosed that are required to
be reported in accordance with 2 CFR 200.516(a)?

No

Identification of major federal programs:

<u>CFDA#</u>	<u>Name of Federal Program or Cluster</u>
10.864	Department of Agriculture USDA-RD

Dollar threshold used to distinguish between
type A and type B programs:

\$750,000

Auditee qualified as low-risk auditee?

Yes

B. Financial Statement Findings

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Findings Relating to The Financial Statements Reported in Accordance with GAGAS

**2017-A Report Preparation
Significant Deficiency**

Criteria

Management of Storey County is responsible for establishing and maintaining an effective system of internal control over financial reporting. One of the key components of an effective system of internal control is to provide the finance staff with adequate resources available to prepare the financial statements in accordance with generally accepted accounting principles.

Condition

In the process of completing our audit, we were requested to draft the financial statements, assist with the conversion of fund financial statements to government-wide statements, and prepare the accompanying notes to the financial statements.

Cause

Given the daily responsibilities of management, the resources of time, and training necessary to prepare the County's financial statements in accordance with generally accepted accounting principles are not available. As a result the County has chosen to contract with Dipietro and Thornton to prepare the financial statements. This circumstance is not unusual in an organization of this size, due to time constraints of management and costs associated with compliance of the standards. However, management has not implemented sufficient procedures to capture the necessary information needed for the financial statements and related disclosures to be prepared in all material respects.

Effect

The County's financial records required audit adjustments in order for the financial statements to be in accordance with GAAP. Internally prepared financial information may not be accurate and full disclosure financial statements may not be available as timely as they would be if prepared by County personnel.

Recommendation

We recommend County staff continue to obtain training in the preparation of the financial statements and related financial statement disclosures in order to gain the knowledge needed to prepare the financial statements and related financial statement disclosures in all material respects.

Views of Responsible Officials

Management agrees with this finding

2017-B Cash and Investment Accounts
Significant Deficiency

DRAFT

Criteria

Management of Storey County is responsible for establishing and maintaining an effective system of internal control over financial reporting. Properly valuing investments is a key component of effective internal control over financial reporting

Condition

During our review of the cash and investment accounts, we noted that the bonds held with Wells Fargo were not booked at their market value. The County used the cost basis.

Cause

The County has always accounted for bonds using the cost basis. They have not properly implemented GASB 72.

Effect

The County understated their cash accounts by an immaterial amount

Recommendation

We recommend the bonds be recorded at their fair market value going forward.

Views of Responsible Officials

Management agrees with this finding

Findings Relating to The Financial Statements Reported in Accordance with GAGAS

DRAFT

2017-C Report Preparation
Significant Deficiency

Criteria

Management of Storey County is responsible for establishing and maintaining an effective system of internal control over financial reporting. One of the key components of an effective system of internal control is to provide a proper checks and balances on approved payments

Condition

In the process of completing our audit, we became aware of payments made to three retiring employees of the County. The payments were approved by the County manager.

Cause

The County manager made payments to three employees that retired during the year. The manager says the payments were incentives for doing a good job over the years. He contended similar payments have been made in the past.

Effect

Questions have arose as to whether the payments were appropriate for the County to make. There has also been a question whether the County Manager had the authority to approve the payments being made.

Recommendation

We recommend that in the future all payments made at retirement be approved by the County Commissioners. This will not only help the County be more transparent, but will help protect the County Manager.

Views of Responsible Officials

Management is reviewing the matter and will decide how to proceed when the review is completed.

C. Findings and Questioned Costs – Major Federal Award Program Audit

No audit findings were reported.

STOREY COUNTY, NEVADA
STATUS OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2016

DRAFT

A. Findings Relating to The Financial Statements Reported in Accordance with GAGAS

No prior year material weaknesses or significant deficiencies were report

B. Findings and Questioned Costs – Major Federal Award Program Audit

No audit findings were reported

C. The prior year audit did not contain any material weaknesses or significance deficiencies, but did contain a few recommendations to improve internal control We have reviewed the status of the recommendations included in last year's audit report dated November 21, 2016. This review indicated:

1. We recommend monitoring expenditures to prevent exceeding budgeted amounts as expenditures exceeded appropriations in the General Fund and four Special Revenue Funds.

The monitoring was partially implemented.

2. We recommend account names in the Federal/State Grant Fund be reviewed and adjusted to further differentiate the Federal and State grant revenues and expenditures. The County may want to consider establishing separate State Grant Funds.

This was not implemented during the year.

3. We recommend a cutoff date of August 30 be established and strictly enforced for all payables, receivables, and journal entries by any government employee to prevent complication's with the audit.

This was implemented by the County.



Storey County Board of County Commissioners Agenda Action Report

Meeting date: January 2, 2018

Estimate of time required: 5 Minutes

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☐

1. **Title:** Appointments to serve on State, County and Regional Boards

2. **Recommended motion:** Move to approve committee appointments as recommended by staff (or as alternatively determined)

3. **Prepared by:** Pat Whitten

Department: Commissioners

Telephone: 847-0968

4. **Staff summary:** Annually at the first Commission meeting in January, the Commission appoints certain individuals to serve on various Committees. Please see the attached list of recommended appointments for each Committee/Board.

5. **Supporting materials:** None

6. **Fiscal impact:** None other than mileage to attend various meetings

Funds Available: Yes

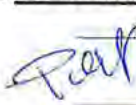
Fund: As budgeted

____ Comptroller

7. **Legal review required:** No

____ District Attorney

8. **Reviewed by:**

 Department Head

Department Name:

____ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. **11**

2018 Appointments to Serve on State, County and Regional Boards

1. Safety Committee – Vanessa Stephens – Chair (No Change)
2. Legislative Representative – Marshall McBride with all others, including staff as needed (No Change)
3. Historic Fourth Ward School and Museum Board – Jack McGuffey (No Change)
4. NACO – Jack McGuffey with Austin Osborne as alternate (No Change)
5. Nevada Works – Lance Gilman with Austin Osborne as alternate (No Change)
6. Virginia City Senior Center – Cherie Nevin (No Change)
7. Lockwood Senior Center – Lance Gilman and Cherie Nevin (No Change)
8. St. Mary's Art Center – Jack McGuffey with Cherie Nevin as alternate (No Change)
9. Western Nevada Development District – Austin Osborne (No Change)
10. Carson Water Subconservancy District – Austin Osborne with Kathy Canfield as alternate (No Change)
11. State Land Use Planning Advisory Council – Austin Osborne with Kathy Canfield as alternate (No Change)
12. Natural Resources Conservation District (USDA) – Kathy Canfield with Austin Osborne as alternate (Was Dean Haymore)
13. Truckee River Flood Management Authority (Technical Advisory Committee) – Lance Gilman with Austin Osborne and Kathy Canfield as alternates (No Change)
14. Comstock Historic District – Marshall McBride (No Change)
15. Nevada Commission for the Reconstruction of the V& T Railway – Jack McGuffey (No Change)
16. Virginia City Tourism Commission – Lance Gilman as Commissioner designate (No Change)
17. Oversight of Fire and Public Works – Marshall McBride (No Change)
18. Economic Development
 - a. EDAWN – Pat Whitten (No Change)
 - b. NNDA – Lance Gilman and Austin Osborne as alternate (No Change)
19. Storey County Wildlife Advisory Board – Confirming continued appointments of Greg Hess Sr., Greg "Bum" Hess, Jim Clark Rob Dufresne and Rich Bacus (No Change)
20. Washoe-Storey Conservation District – Kathy Canfield with Austin Osborne as alternate (No Change)



Storey County Board of County Commissioners

Agenda Action Report

Meeting date: 01/02/18

Estimate of time required: 15 min.

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☒

1. **Title:** Discussion/Possible Action: Consideration of letters of interest for reappointment of a planning commissioner or appointment of new planning commissioner to serve a term representing Precinct 2 Virginia City/Gold Hill position on the Storey County Planning Commission.
2. **Recommended motion:** In accordance with the recommendation by staff, I [commissioner] motion to re-appoint Virginia City resident Durward James "Jim" Hindle III to serve on the Storey County Planning Commission.
3. **Prepared by:** Austin Osborne
4. **Department:** Human Resources and Planning **Telephone:** 847-1144
5. **Staff summary:** Pursuant to Storey County Code 2.12 and NRS, the term of a planning commissioner is four years. The precinct 2 planning commissioner position currently filled by Jim Hindle expires December 31, 2017. The incumbent is eligible to apply for re-appointment to the vacant position. County staff posted the vacancy in accordance with county policy and NRS, and one letter of interest, that being from incumbent Jim Hindle, was received. Based on Mr. Hindle's qualifications, experience, and excellent performance and service on the planning commission during his past term, staff recommends the re-appointment of Jim Hindle to serve on the planning commission for the next full four year term.
6. **Supporting materials:** Enclosures: (A) vacancy public posting; (B) letter of interest in the position; and (C) letters of recommendation.
7. **Fiscal impact:** None on local government.

Funds Available:


Fund:

____ Comptroller

8. **Legal review required:**

____ District Attorney

9. **Reviewed by:**

@ Department Head
 County Manager

Department Name:

Other agency review: _____

10. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 12

Enclosure A: Public Vacancy Posting

STOREY COUNTY PUBLIC NOTICE **PLANNING COMMISSIONER POSTING** **Precinct 2 (Virginia City/Gold Hill District)**

Position: Storey County Planning Commissioner to represent Precincts 2 (Virginia City/Gold Hill). All interested parties must live within this voting district. Incumbent Planning Commissioner is eligible to request reappointment. The Planning Commission is an advisory body to the Board of County Commissioners. It is responsible for directing the short- and long-range growth and development of the county through maintenance and implementation of the county master plan, zoning ordinances, and other applicable land-use policies. It is composed of seven commissioners who serve two or more times per month on the body and who are compensated pursuant to NRS 278.040. Each commissioner is appointed by the Board of County Commissioners to serve at its pleasure for a four year term with possible re-appointment following expiration of the term.

Preferred Qualifications: A Planning Commissioner's primary duty is to make land-use decisions that are consistent with the policies and plans formally adopted by the Board of County Commissioners. Therefore, the first priority of a Planning Commissioner is to have strong decision-making skills and develop knowledge of county policies and applicable Nevada Revised Statutes. It is not critical to have training in the fields of planning, architecture, law, civil engineering, geology, economics, or demography; these are skills that are available to the commissioner from staff, consultants, and applicants. The Planning Commissioner's job is to weigh input given in staff reports and other professional reports, meeting testimonies, and other correspondence. A Planning Commissioner is like a judge who renders decisions based on the testimony of experts and others who appear as witnesses in a trial. Minimum qualifications of a Planning Commissioner include: a willingness and ability to research and report on issues, programs, and policies related to local land-use matters; ability to attend afternoon and night meetings on a regular basis; ability to sustain harmonious working relationships with commission members, the Board of County Commissioners, staff, residents, applicants, and the public; ability to act within the ethical standards set forth by NRS and NAC; and willingness to expand knowledge related to land-use planning. The new-appointee must successfully pass a criminal background investigation.

Letter of Interest: All interested parties must submit a letter of interest showing qualifications and reason for applying for the appointment. An official job application is not necessary.

Closing Date: Letters of interest (originals) must be received by the Storey County Human Resources Office, Storey County Courthouse, 26 South "B" Street (P.O. Box 176), Virginia City, NV 89440 by **5:00 p.m., Thursday, November 30, 2017.** Please contact 775.847.0968 for further questions.

Tentative Appointment Date: The Board of County Commissioners will consider letters of interest at its **January 2, 2018** regularly scheduled meeting. Applicants may be asked to speak and should attend. *Storey County is an Equal Opportunity Employer. Posting dates: 11/15/17 – 11/30/17*

Enclosure B: Letters of Interest

Durward James Hinkle III

Board of County Commissioners
c/o The Human Resource Office
Storey County, NV



November 28, 2018

Dear Commissioners:

It has been my honor to serve as the Storey County Planning Commissioner for Precinct 2 since 2014. I thank you for my appointment and the confidence in me that it represents. I write you at this time to request reappointment so that I may continue to serve the County and its residents.

In my original application for appointment to the Planning Commission I pledged to promote policy that allows the County to grow while preserving the Comstock Historic District. Over the past 3-plus years I believe I have acted consistent with this pledge throughout the deliberations and decisions of the Commission; for example by my key role in driving the approval of the updated County Master Plan, active debate that led to the approval of the revised SUP for Comstock Mining, support for SUP's that permit responsible businesses to locate in the Tahoe-Reno Industrial Center, and critical review and debate of requests for zoning and parcel changes by developers and local citizens that promote the highest and best use of personal property while simultaneously protecting neighbors' interests and rights and preserving the historical integrity of the Comstock and the rural Nevada lifestyle of our residential communities.

I desire to continue my participation on the Planning Commission so that I may assist in the development of land use policy recommendations to the Board of Commissioners that promotes development and manages growth without sacrificing the unique character and lifestyle of our County and communities. The Planning Commission is nearing the completion of its review and revision of sections of the County Code and is expected to forward the first of our recommended proposals for approval to the County Commission sometime in the 1st quarter of 2018. These revised Code recommendations will be key to how the County regulates and manages proposals for residential development resulting from the need for housing driven by the economic boom currently blessing northwestern Nevada. I see this as the first of several challenges the Planning Commission will face over the next four years, and believe that I provide valuable skills and experience to policy debates.

My professional career in Fortune 100 companies, domestically and abroad, developed skills for a disciplined and rational approach to planning and problem solving, team building and effective leadership, and for decisive and effective action in challenging circumstances and environments. This expertise makes me a valuable member of the Planning Commission which will benefit the Board of Commissioners as we assess the challenges brought by proposals for new development and growth. The value of my skills and character, furthermore, are recognized by my fellow Commissioners, as they have twice voted me to be their Vice-Chair.

I respectfully ask your vote for reappointment as you can be confident in my continued pledge to be an objective and thoughtful Planning Commissioner, to listen and consider all sides of the presented proposals to arrive at decisions and recommendations that are in the best interest of the citizens of Storey County.

Thank you for your consideration and, I ask, your continued confidence.

Respectfully,

PO Box 122 / 12 Page Street, Virginia City, NV 89440

Enclosure C: Three Letters of Recommendation

Austin Osborne

From: lprater@powernet.net
Sent: Sunday, December 03, 2017 4:28 PM
To: Austin Osborne
Cc: djhthree@gmail.com
Subject: Jim Hindle's Reappointment

Austin, If it counts for anything, I would like for you to relay to the County Commissioners my strong support for Jim Hindle's reappointment to the Planning Commission. We have a good team, so my support also goes to any of the other current members seeking another term. Thanks, Larry

DAVID L.FRALEY

ATTORNEY AT LAW
TELEPHONE (775) 847-7026
FAX (775) 847-7268
EMAIL - dfraley@aol.com

OFFICES
35 SILVER STREET
STOREY COUNTY
VIRGINIA CITY NV

MAILING
P.O. BOX 1130
VIRGINIA CITY NV
89440

December 7, 2017

Storey County Human Resources Office
Storey County Courthouse
PO Box 176
Virginia City, NV 89440

Dear Board of Commissioners:

It is my understanding that Jim Hindle, a member of the Storey County Planning Commission, is up for reappointment to that position. This letter is to support and encourage the Commission to make his reappointment.

I have known Jim for several years, since he and Carolyn became my neighbors with their purchase of the old Joe Page House. Good neighbors like Jim are hard to find. He is friendly and always willing to help when we have called upon him. More importantly he has made a significant effort to maintain and improve the Joe Page House which is an important part of the history of Virginia City.

I find Jim to be a voice of reason at a time when those are few and far between. He would most certainly continue to be a stabilizing influence on the Board.

Very truly yours,



David L. Fraley, Esq.

cc: Jim Hindle



November 30, 2017

Storey County Human Resources Office
Storey County Courthouse
PO Box 176
Virginia City, NV 89440

RE: Recommendation for D. James Hindle III

Storey County Commissioners, County Manager and Human Resource Staff,

Please accept this letter as a strong recommendation FOR the reappointment of Mr. Hindle to the Planning Commission. We view his professionalism and his now extensive, diverse experience with Planning as a ongoing, meaningful asset for the County, supporting its remarkable achievements.

In our humble opinion, Storey County continues to lead the Country, the State of Nevada, and of course, northern Nevada, in responsible, pro-business, community sensitive development. The focused, coordinated, achievement-oriented performance of the County government should be a model for other local, state and federal agencies to replicate. A huge part of that success comes from the persistent, caring efforts of the County Manager, the planning department and the members of the Planning Commission, and of course, the BoCC's working interdependently, toward a common goal.

Sincerely,

Corrado DeGasperis
Executive Chairman, President & CEO
Comstock Mining Inc.

As well as on my behalf of;
Comstock Real Estate Inc., owners of the Gold Hill Hotel
Comstock Foundation for History and Culture



Storey County Board of County Commissioners Agenda Action Report

Meeting date: January 2, 2018

Estimate of time required: 5 minutes

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☐

1. **Title:** DISCUSSION/POSSIBLE ACTION: Approval and acceptance of a National Park Service Historic Preservation Grant (HPF) award for \$80,000.00 to assist the St. Mary's Art Center with a Building and Site Assessment Project and the Comstock Cemetery Foundation with the Visitor Center Porch Rehabilitation Project.

2. **Recommended motion:** I move to approve and accept a National Park Service Historic Preservation Grant (HPF) award for \$80,000.00 to assist the St. Mary's Art Center with a Building & Site Assessment Project and the Comstock Cemetery Foundation with the Visitor Center Porch Rehabilitation Project and authorization for Cherie Nevin to sign all associated grant documentation.

3. **Prepared by:** Cherie Nevin

Department: Community Relations

Telephone: 847-0986

4. **Staff summary:** Storey County applied for a National Park Service Historic Preservation Grant to assist St. Mary's Art Center with completing Building and Site Assessment Project and the Comstock Cemetery Foundation with the Visitor Center Porch Rehabilitation Project. We are happy to report that we were successful in receiving \$80,000 for these projects. The total amount for each project is listed below:

- St. Mary's Art Center will receive \$60,000 in grant funds with a \$40,000 Cash/In- Kind Match
- Comstock Cemetery Foundation will receive \$20,000 in grant funds with a \$13,333.33 Cash/In- Kind Match

The match for this grant will come from a combination of community support funding budget allocation and in-kind contributions. This grant is administered by the Nevada State Historic Preservation Office with a start date of 12/06/17 and ending on June 30, 2018.

5. **Supporting materials:** Grant Notification Letter
Historic Preservation Funding Agreement

6. **Fiscal impact:**

Funds Available: YES

Fund: Community Support _____ Comptroller

7. **Legal review required:**

14 District Attorney

8. **Reviewed by:**

CM Department Head
County Manager

Department Name: Community Relations

Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 13



NEVADA
**STATE HISTORIC
PRESERVATION OFFICE**

Department of Conservation and Natural Resources
Brian Sandoval, Governor
Bradley Crowell, Director
Rebecca L. Palmer, SHPO

October 6, 2017

Cherie Nevin
Community Service Officer
Storey County
P.O. Box 7
Virginia City, NV 89440

Re: 2017 Historic Preservation Fund (HPF) Grant Notification

Dear Ms. Nevin:

The State Historic Preservation Office finished its HPF grant selection for the 2017 calendar year and is pleased to announce that your organization has been awarded \$80,000.00 for St. Mary's Art Center and assistance to the Comstock Cemetery Foundation. Enclosed is the preliminary list of awarded projects for the 2017 grant cycle.

As administrator of this program, the State Historic Preservation Office would like to take this opportunity to point out several items of importance.

1. The HPF award is from the National Park Service (NPS) and requires a minimum 40% contribution from the grantee; for this award amount your minimum match is \$53,333.33.
2. Each grant has been assigned an HPF project tracking number and SHPO grant reviewer (see below):
 - Your HPF Project Tracking Number is: **TBD**
Since we are dealing with multiple HPF grant years, it is very important to include your project number with all of your correspondence - emails, faxes, letters, memos, progress reports, and reimbursement requests.
 - Your SHPO Grant Reviewer is: **Elyse Jolly**

This individual is your primary contact regarding this grant and all project communication should be directed to him/her.
3. Project work as well as project costs should not be incurred or obligated until all participants have signed the funding agreement;
4. Your HPF award of \$80,000.00 will be available as soon as the following items have been completed:
 - **Submission of a Revised Scope of Work**
This should include the items your organization is planning on accomplishing with your HPF award. Please be as detailed as possible and include it in a list format.
 - **Submission of a Revised Itemized Budget**
This should reflect your HPF award and should be as detailed as possible. If the HPF award is part of a larger budget (e.g., if you are combining several funding

sources), please make sure to identify the items that will be paid for by the HPF funds. The remainder will be considered match.

- **A Legal Property Description (only if working on a historic property)**
This is the legal description of the historic property where the work will be done and may be obtained from your local recorder's office.
- **Main Project Contact Person**
If changes have been made since the application was submitted to our office, please let your grant reviewer know as soon as possible.

Please mail items to:

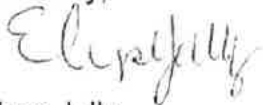
Elyse Jolly
HPF Grant Program
State Historic Preservation Office
901 S. Stewart St., Suite 5004
Carson City, NV 89701

If you have any questions, please do not hesitate to contact your grant reviewer at the number and email listed below:

Elyse Jolly, HPF Grants Manager
ejolly@shpo.nv.gov

775-684-3450

Sincerely,



Elyse Jolly
Historic Preservation Fund Grants Manager

**2017 Historic Preservation Fund (HPF) Proposed Awards
Final Distribution (as of 10/6/2017)**

#	Applicant Organization	Project Description	Requested Funds	Proposed HPF 2017 Amt.
1	Carson City	Upgrade of the Blue Line Mobile Application--Withdrawn	\$ 38,000.00	\$0.00
2	City of Henderson	Development of Historic Preservation Standards	\$ 20,000.00	\$0.00
3	Storey County	St. Mary's Structural Conditions Report; Comstock Cemetery Visitor Center & Courthouse Seismic Retrofit Construction	\$ 80,000.00	\$80,000.00
4	New Millennium Dive--SS Tahoe	Photogrammetry of the SS Tahoe	\$ 5,000.00	\$0.00
5	New Millennium Dive--NV & Meteor	Location of the Nevada & Meteor, Shipwrecks of Lake Tahoe	\$ 5,000.00	\$0.00
6	Nevada State Museum (NSM)	Support of Nevada's Board of Museums & History to assist the National Register Process	\$ 5,000.00	\$5,000.00
TOTAL 2017 HPF AWARDS			\$ 153,000.00	\$85,000.00

HISTORIC PRESERVATION FUNDING AGREEMENT

This agreement is made and entered into between the State of Nevada, acting by and through its State Historic Preservation Office, hereinafter referred to as the "STATE," and (the) STOREY COUNTY, hereinafter referred to as "SUBGRANTEE." This Agreement is entered into pursuant to the authority contained in NRS 383.081 and provisions of the National Historic Preservation Act of 1966 (P.L. 89-665), as amended.

- /X/ ATTACHMENT A - Scope of Work/Budget
- /X/ ATTACHMENT B - Covenant or Letter of Agreement
- /X/ ATTACHMENT C - Civil Rights Assurance
- /X/ ATTACHMENT D - Assurance of Compliance with Procurement Procedures
- /X/ ATTACHMENT E - Assurance of Compliance with Anti-Kickback Act of 1964
- /X/ ATTACHMENT F - Lobbying with Appropriated Funds
- /X/ ATTACHMENT G - Conflict of Interest

WHEREAS, the STATE will administer a United States Department of the Interior historic preservation matching grant-in-aid awarded to the SUBGRANTEE in an amount not to exceed \$20,000.00 to assist in COMSTOCK CEMETERY VISITOR CENTER PORCH REHABILITATION PROJECT. The minimum non-federal share required for this grant is \$13,333.33.

NOW, THEREFORE, the SUBGRANTEE in undertaking this project agrees to:

1. Duly and faithfully comply with the terms and conditions of this Agreement, all applicable federal and State laws, including OMB Circular (Uniform Administrative Requirements for Grants to State and Local Governments and Audits of State, Local Governments, and Non-Profit Organizations). State, Local and Indian Tribal Governments shall also comply with 2 CFR 225 (Cost Principles for State, Local, and Indian Tribal Governments). Non-Profit organizations shall comply with 2 CFR 230

(Cost Principles for Non-profit Organizations). Educational Institutions shall comply with 2 CFR 220 (Cost Principles for Educational Institutions). All subgrantees must also comply with the Historic Preservation Fund Grants Manual, and The Secretary of Interior's Standards and Guidelines for Archaeology and Historic Preservation. Additionally, subgrantees are directed to comply with all directives issued by the STATE and the Department of the Interior. The Guidelines, application and reporting forms for the State Historic Preservation Office are hereby incorporated by reference as part of this binding agreement.

2. At all times during regular business hours or at an agreed to time and as often as the STATE requires, permit authorized representatives of the state and federal government full and free access to the project and to the accounts, records, and books of the SUBGRANTEE relative hereto, including the right to make transcripts from such accounts, records, and books. Such accounts, records, and books must be retained for three (3) years after the completion of the project.
3. To the extent authorized by law, the SUBGRANTEE agrees to indemnify and hold the State of Nevada, its agents and employees harmless from any loss, damage, liability, cost or expense to the person or property of another which was caused by the negligence of the SUBGRANTEE, its officers, employees and agents under this agreement.
4. Not use federal money to match grant money offered through this Agreement, unless specifically allowed to do so under special federal enabling legislation.
5. SUBGRANTEES receiving funds for Development projects are required per NRS 383.121 to consult with STATE if buried or previously unidentified resources are located during these project activities. If this occurs, the STATE recommends that all work in the vicinity cease and SUBGRANTEE contacts the STATE immediately.
6. SUBGRANTEES receiving funds for Development projects are required to track the

number of individuals visiting the resource and the number of events held at the resource during the current calendar year. This information can be submitted in the third progress report or in the final reimbursement request.

7. SUBGRANTEES receiving funds for Development projects are required to ensure that the project sign is displayed in a prominent location at each project site while project work is in progress. The SUBGRANTEE is required to submit photographs of the successful project before work begins, while project work is in progress and photos of the completed project to the STATE that indicates where the sign has been placed and that it was there for the duration of the project. The project sign will be provided by the STATE for the duration of the project and will be returned to the STATE upon project completion. If any damage occurs to the project sign during the project, the SUBGRANTEE will be responsible for replacement of the project sign.

8. Provide the STATE with progress and financial reports in a format prescribed by the STATE during the term of the grant. Due dates are **JANUARY 15, 2018 AND APRIL 15, 2018**. The first progress report is due **JANUARY 15, 2018**. Required progress and financial reports are to be submitted quarterly. If the SUBGRANTEE fails to provide the required progress reports during the *first 180 days* (one hundred and eighty) following notification of the grant award, the STATE reserves the right to revert the *entire* subgrant amount from the SUBGRANTEE. If the SUBGRANTEE allows *180 days* (one hundred and eighty) to pass without contacting the STATE to submit a reimbursement request and/or required progress reports, the STATE reserves the right to revert any *remaining* subgrant funds from the SUBGRANTEE. A final report shall be submitted by the SUBGRANTEE in a format prescribed by the STATE within ten (10) days of the completion of the project named herein. Reimbursement requests shall not be processed until such reports are received.

9. Maintain:

- a) An accurate record of all cash and in-kind expenditures related to the project. Records must be supported by source documentation. All volunteer services claimed as nonfederal share must be documented through time cards or records signed by both the volunteer and project supervisor.
- b) A special account for the project so that an exact itemization of project expenditures can be submitted by check number along with copies of canceled checks, itemized invoices, and properly documented time sheets.
- c) A comparison of actual expenditures with budgeted amounts for the Agreement.
- d) If appropriate, please provide summaries of annual tourist attendance at the facility.

10. Notify the STATE immediately in writing of problems or changes in scope of work, budget, product, and performance reporting. No changes can be made without prior written approval from the STATE.

11. Following the notification of the grant award and before work begins, the SUBGRANTEE will attend a project meeting with the STATE grants manager. It is the responsibility of the SUBGRANTEE to coordinate the meeting date and time with the grants manager.

12. The SUBGRANTEE agrees that timely billing is a requirement of the funding agreement as the STATE must disburse funds no later than the close of the following state fiscal year. All billings for dates of service prior to July 1 of the subsequent fiscal year must be submitted to the STATE no later than the first Friday in August of the same calendar year.

FURTHER, THEREFORE, the parties to this Agreement acknowledge and will comply with

the following general terms:

1. Payment of the grant shall be made upon compliance with the terms of the Agreement, including but not limited to:
 - a) An inspection by the STATE to ensure that work has been completed satisfactorily in accordance with the terms of this Agreement.
 - b) Submission of satisfactory progress reports as referred to above.
 - c) Submission of a Financial Report that must be executed by the person in charge of the project. Copies of all original bills from contractors, suppliers, and vendors, and proof of payment of those bills to assure evidence of compliance prior to reimbursement shall accompany the request. Said reimbursement shall not exceed 60 percent (60%) of the request for reimbursement costs, or the full value of the grant, whichever is less.
 - d) The STATE may, at its discretion, retain 10 percent (10%) of the total federal portion until the STATE receives the final completion report and has accepted its content.
 - e) Progress payments may be made at the discretion of the STATE upon completion of distinct phases of work provided that the above-mentioned conditions have been met for each phase of work.
 - f) Any progress payment made by the STATE shall not constitute nor be construed as a waiver by the STATE of any breach of covenant or any default which may exist on the part of the SUBGRANTEE, nor shall any such breach or default impair or prejudice any right or remedy available to the STATE.
2. Both parties understand that a funding-out provision is required by NRS 244.320 and NRS 354.626. Continuation of this grant is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the State

Legislature and/or federal sources. Reservation of funds based upon budget reductions is included herein. The granting authority may reduce or terminate this grant, and SUBGRANTEE waives any and all claims(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if, for any reason, the granting agency's funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.

3. The STATE may terminate this Agreement for reason of default by the SUBGRANTEE. Any of the following events shall constitute default:

- a) Termination of the grant by reason of fault of the SUBGRANTEE;
- b) Failure by the SUBGRANTEE to observe any of the covenants, conditions, warranties of this Agreement and its incorporated provisions;
- c) Failure by the SUBGRANTEE to make reasonable progress on the grant;
- d) Unsatisfactory financial conditions by the SUBGRANTEE which endanger the performance of the grant;
- e) Delinquency by the SUBGRANTEE in payment of taxes or of the costs of performance of the grant in ordinary course of business;
- f) Appointment of a trustee, receiver, or liquidator for all or a substantial part of the SUBGRANTEE's property, or institution of bankruptcy, reorganization arrangement, or liquidation proceedings by or against the SUBGRANTEE; and/or Commission of an act of bankruptcy.
- g) The STATE may terminate this funding agreement, and the SUBGRANTEE waives any and all claim(s) for damages effective immediately upon receipt of written notice (or any date specified therein) if for any reason the SUBGRANTEE's match sources are limited or impaired.
- h) This funding agreement may be terminated by either party upon written

notification for any of the following:

- i. if SUBGRANTEE or their contractor fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or services called for by this funding agreement within the time requirements specified in this funding agreement or within any granted extension of those time requirements;
- ii. if any state, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation held by SUBGRANTEE or their contractor to provide the goods or services required by this funding agreement is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or
- iii. if SUBGRANTEE or their contractor becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the bankruptcy court; or
- iv. if it is found by the STATE that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by the SUBGRANTEE or their contractor, or any agent or representative of the SUBGRANTEE or their contractor, to any officer or employee of the State of Nevada with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determinations with respect to the performing of such funding agreement; or
- v. if it is found by the STATE that the SUBGRANTEE or their contractor has failed to disclose any material conflict of interest relative to the

performance of this funding agreement.

i) In the event of termination of this funding agreement for any reason, the parties agree that the provisions of this paragraph survive termination:

- i. The SUBGRANTEE or their contractor shall satisfactorily complete work in progress at the agreed rate (or a pro rata basis if necessary) if so requested by the STATE;
- ii. SUBGRANTEE or their contractor shall execute any documents and take any actions necessary to effectuate an assignment of this funding agreement if so requested by the STATE;
- iii. SUBGRANTEE or their contractor shall preserve, protect and promptly deliver into STATE possession all proprietary information in accordance with paragraph thirteen (13).

4. In the event the SUBGRANTEE fails to appropriate or budget funds for the purposes as specified in this agreement, the STATE consents to termination of this agreement. In such event, the SUBGRANTEE shall notify the STATE in writing and the agreement will terminate on the date specified in the notice. Upon occurrence of any of the above conditions, the STATE may, upon written notice to the SUBGRANTEE, withhold further reimbursements for a period of thirty (30) days. After such written notice to the SUBGRANTEE, the STATE may take the following additional actions as appropriate:

- a) Terminate all or any part of the balance of the grant.
- b) Demand immediate repayment of all or part of any reimbursements made to the SUBGRANTEE.

5. If the SUBGRANTEE fails to comply with the *Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation* or any of the terms of this Agreement; the STATE shall have the right to file suit, in law or equity. The purpose of

the suit shall be to cause the SUBGRANTEE to cure said violations or to obtain the return of funds granted to the SUBGRANTEE by the STATE. Such suit may be brought in the District Court of the county in which the property is located.

6. The commencement date for all work to be performed under this Agreement is **DECEMBER 6, 2017**. The termination or end date is **JUNE 30, 2018**. No work performed at any time other than described in this paragraph shall be considered as an eligible activity for reimbursement purposes. The SUBGRANTEES and their contractors agree not to request reimbursement above the National Park Service's maximum hourly rate of \$82.49. Anything charged above this amount will be the responsibility of the SUBGRANTEE and not the STATE. Financial Reports requesting reimbursement for activity from **DECEMBER 6, 2017 TO JUNE 30, 2018** must be submitted no later than close of business on **AUGUST 1, 2018** and will not be allowable for reimbursement or as match after that date. Upon receiving reimbursement requests, the STATE will review the request for completeness and accuracy. If complete and accurate, the reimbursement request will be processed within fifteen (15) business days upon receipt. Requests that have not been received at the office of the STATE by this date shall not be paid pursuant to this funding agreement. Upon successful completion and acceptance of final product by the STATE, the STATE will issue an official letter to the SUBGRANTEE to close out the grant.

7. This funding agreement shall be construed and interpreted according to the laws of the State of Nevada.

8. Audits may be required by the STATE. Such audits shall be at the expense of the SUBGRANTEE.

9. The STATE in accordance with the Office of Management and Budget (OMB) Omni-Circular (36 CFR 200.501), for the Single Audit Act, requires:

- a) Non-Federal entities that expend \$750,000 or more in a year in Federal awards to have a single or program-specific audit conducted for that year.
- b) Non-Federal entities that expend \$750,000 or more in a year in Federal awards shall have a single audit conducted except when they elect to have a program-specific audit conducted in accordance with paragraph (c) of this section.
- c) Program-specific audit election. When an auditee expends Federal awards under only one Federal program (excluding R&D) and the Federal program's laws, regulations, or grant agreements do not require a financial statement audit of the auditee, the auditee may elect to have a program-specific audit.
- d) Exemption when Federal awards expended are less than \$750,000. Non-Federal entities that expend less than \$750,000 a year in Federal awards are exempt from Federal audit requirements for that year, except as noted in Omni-Circular (36 CFR 200.501), but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, General Accounting Office (GAO) and State.

10. In any news release or printed material describing or promoting the project or any material produced as a result of the grant, appropriate credit shall be given to the STATE and the Department of the Interior by the phrase: "This project has been funded with assistance of the Nevada State Historic Preservation Office through a Department of the Interior grant." Printed material should include language outlined in paragraph eleven (11).

11. An acknowledgment of National Park Service support must be made in connection with publication or dissemination of any printed, audio-visual, or electronic material based on, or developed under, a result of this Agreement shall include the following

statements:

The [insert activity] that is the subject of this [insert type of publication] has been financed in whole or in part with federal funds from the National Park Service, U.S. Department of Interior, and administered by the State Historic Preservation Office. The contents and opinions, however, do not necessarily reflect the views or policies of the United States Department of the Interior or the State Historic Preservation Office. This program receives federal financial assistance for identification and protection of historic properties. Under Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and Age Discrimination Act of 1975, as amended, the U.S. Department of the Interior prohibits discrimination on the basis of race, color, national origin, disability or age in its federally assisted programs. If you believe you have been discriminated against in any program, activity, or facility as described above, or if you desire further information, please write to: Chief, Office of Equal Opportunity Programs, United States Department of the Interior, National Park Service, 1849 C Street, N.W.; Washington, D.C. 20240.

12. A complete draft project report will be submitted for STATE review to the State Historic Preservation Office no later than **MAY 15, 2018**. The product must comply with *The Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation* and include a historic context appropriate for National Register evaluations of all cultural resources present.

13. Any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which is intended to be a consideration under this funding agreement) or any other

documents or drawings, prepared or, in the course of preparation, by the SUBGRANTEE or their contractor in performance of its obligations under this funding agreement shall be the exclusive property of the STATE and all such materials shall be delivered into STATE possession by SUBGRANTEE or their contractor upon completion, termination or cancellation of this funding agreement. SUBGRANTEE (or its subcontractors) shall not sue, willingly allow, or cause to have such materials used for any purpose other than performance of SUBGRANTEE's (or subcontractors) obligations under this funding agreement without the prior written consent of the STATE. Notwithstanding the forgoing, the STATE shall have no proprietary interest in any materials licensed for use by the STATE that are subject to patent, trademark or copyright protection.

14. Final product reimbursement will not be made if the product does not meet The Secretary of the Interior's Standards or terms of this Agreement.

15. The final product/report must be submitted to the STATE no later than **JULY 15, 2018.**

16. The SUBGRANTEE shall provide the STATE with an acceptable final report of the project, including a comparison of completed activities and budget to those in the approved Funding Agreement.

The parties hereto represent and warrant that the person executing this funding agreement on behalf of each party has full power and authority to enter into this funding agreement. The SUBGRANTEE acknowledges that as required by the previously cited statutes or regulations [NHPA 1966 (P.L. 89-665), OMB A-102, A-133, 2 CFR 225, 2 CFR 230, 2 CFR 220, NRS 244, NRS 320, NRS 383.081, and NRS 354.626] of this funding agreement is effective only for the period specified in this funding agreement, unless an extension is granted by the STATE. Any services performed by the SUBGRANTEE or their contractor before this

contract is effective or after it ceases to be effective are performed at the sole risk of the SUBGRANTEE.

IN WITNESS WHEREOF, the parties hereto have caused this Historic Preservation Funding Agreement to be signed and intend to be legally bound thereby.

SUBGRANTEE—STOREY COUNTY

Signature: _____

Date: _____

Name (print): _____

Title (print): _____

STATE-DEPT.OF CONSERVATION AND NATURAL RESOURCES-STATE HISTORIC PRESERVATION OFFICE

By: _____

Date: _____

Rebecca Lynn Palmer, State Historic Preservation Officer

REVIEWED AS TO FORM ONLY:

Adam Paul Laxalt, Attorney General

By: _____

Deputy Attorney General

Date

ATTACHMENT A-1

SCOPE OF WORK

Project Title: Comstock Cemetery Visitor Center Porch Rehabilitation Project using National Park Service (NPS) funds HPF# 32-17-151352(1).

This project shall support the completion of the following:

- Once available, Storey County agrees to submit a revised budget and scope of work for approval before actual construction on the building begins.
- Rehabilitate porch removed during move of building to current location.
 - Take at least 5 photos of process (before, during & after) rehabilitation.
 - List, photograph & describe planned work for SHPO approval before work begins.
 - When possible, will replace in-kind any materials associated with the porch.

State Historic Preservation Office (SHPO) and NPS Project Stipulations:

1. If work is to be contracted out, that contract shall copy and use the exact language as set forth in the project objectives and funding agreement from this Scope of Work.
2. All work shall conform with the *U.S. Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation* unless otherwise approved by the SHPO.
3. All completed work shall conform with visual and/or written specifications submitted to and approved by the SHPO before work begins. (For Development projects only)
4. If any changes are made to the project, the subgrantee must submit updated visual and/or written specifications for the proposed work before any work commences and for written approval from the SHPO.
5. The subgrantee shall provide the SHPO with calendar quarterly updates on project progress;
6. The subgrantee shall provide the SHPO with full access to all documents necessary for a comprehensive audit. Should the SHPO find costs that are not allowed by State accounting practices or that are outside the terms of this agreement; the applicant/grantee shall refund the amount to the SHPO.

**ATTACHMENT A-2
BUDGET**

Participant:	Storey County	
Project Title:	Comstock Cemetery Visitor Center Porch Rehabilitation Project	
Termination Date:	6/30/2018	
Project ID #	HPF Grant# 32-17-151352(1)	
Itemized Budget	Federal Share Contractual Services	\$20,000.00
	Subtotal Federal Share:	\$20,000.00
	Non-Federal Share Contractual Services	\$13,333.33
	Subtotal Non-Federal Share:	\$13,333.33
Total Project Costs:		\$33,333.33

ATTACHMENT B

COVENANTS

These covenants are made and entered into between the State of Nevada, acting by and through the State Historic Preservation Office (SHPO), hereinafter referred to as "STATE" and **STOREY COUNTY**, hereinafter referred to as "SUBGRANTEE", for the purpose of the property known as the **COMSTOCK CEMETERY VISITOR CENTER** and is listed on the National Register of Historic Places, which is owned in fee simple by the SUBGRANTEE.

The property is comprised essentially of grounds, collateral, appurtenances, and improvements. The property is more particularly described as follows: **CARETAKER'S HOUSE, LOCATED AT 1 CEMETERY ROAD, VIRGINIA CITY, NV.**

In consideration of the sum **\$29,800.00** received in grant-in-aid through the STATE, from the National Park Service, Department of the Interior, the SUBGRANTEE hereby agrees to the following for a period on time ending **DECEMBER 31, 2027.**

1. The SUBGRANTEE agrees to assume the cost of the continued maintenance and repair of said Property so as to preserve the architectural, historical, cultural or archaeological integrity of the same, in order to protect and enhance those qualities which made the Property eligible for listing in the National Register of Historic Places.
2. The SUBGRANTEE agrees that no visual or structural alterations will be made to the property without prior written permission of the STATE.
3. The SUBGRANTEE agrees that the STATE, its agents and designees, shall have the right to inspect the property at all reasonable times, in order to ascertain whether or not the conditions of these Covenants are being observed.
4. The SUBGRANTEE agrees that when the property is not clearly visible from a public right-of-way or includes interior work assisted with Historic Preservation funds, the property will be open to the public not less than twelve (12) days a year on an equitable

spaced basis and at other times by appointment. Nothing in these covenants will prohibit the SUBGRANTEE from charging a reasonable, non-discriminatory admission fee, comparable to fees charged at similar facilities in the area.

5. The SUBGRANTEE further agrees that when the property is not open to the public on a continuing basis, and when the improvements assisted with Historic Preservation funds are not visible from the public right-of-way, notification will be published for three consecutive working days, no less than one week prior to the opening date in one newspaper of general circulation in the community area in which the property is located. The advertisement shall give the dates and times when the property will be open. Documentation of such notice will be furnished annually to the STATE during the term of these Covenants.

6. The SUBGRANTEE agrees to comply with Title VI of the Civil Rights Act of 1964 (U.S.C. 2000 (d)), the Americans with Disabilities Act (42 U.S.C. 12204), and with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794). These laws prohibit discrimination on the basis of race, religion, national origin, or disability. In implementing public access, reasonable accommodation to qualified disabled persons shall be made in consultation with the STATE.

7. The agreement shall be enforceable in specific performance by a court of competent jurisdiction.

8. SEVERABILITY CLAUSE – It is understood and agreed by the parties thereto that if any part, term, or provision of this agreement is held to be illegal by the courts, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the particular part, term, or provision held to be invalid.

9. These restraints shall run with the property and are binding upon the SUBGRANTEE and any and all successors, heirs, assignees, or lessees.

10. The STATE shall have the right to file suit in law or equity, if the SUBGRANTEE violates any of the restraints of these Covenants. The purpose of the suit shall be to cause the SUBGRANTEE to cure said violations or to obtain the return of funds granted to the SUBGRANTEE by the STATE.

11. The SUBGRANTEE shall record these Covenants in the Recorder's Office of the County in which the subject property is located. The STATE'S obligations with regard to the subject property shall not become effective until the SUBGRANTEE has furnished the STATE satisfactory proof of the aforementioned recordation.

These Covenants are entered into this _____ day of _____, 20____.

SUBGRANTEE-STOREY COUNTY

Signature: _____

Name (*print*): _____

Title (*print*): _____

Date (*print*): _____

STATE-NEVADA STATE HISTORIC PRESERVATION OFFICE

Signature: _____

Name (*print*): _____

Title (*print*): _____

Date (*print*): _____

REVIEWED AS TO FORM ONLY:

Adam Paul Laxalt, Attorney General

By: _____

Deputy Attorney General

Date

Witnessed by Notary Public

State of Nevada

County of _____

On _____, personally appeared before me, a Notary Public in
and for said County and State, _____

Known to me to be the person _____ described in and who executed the foregoing instrument,
who acknowledged to me that _____ executed the same freely and voluntarily and for the uses and
purposes therein mentioned.

Notary Public

ACKNOWLEDGEMENT

State of Nevada

County of _____

On _____, personally appeared before me, Notary Public in and for
said County and State, _____, known to me to be the person described
in and who executed the foregoing instrument, who acknowledged to me that he executed the same
and freely and voluntarily and for the uses and purposed therein mentioned.

Notary Public

ATTACHMENT C

CIVIL RIGHTS ASSURANCE

As the authorized representative of the SUBGRANTEE, I certify that, as a condition to receiving any Federal financial assistance from the Department of the Interior, the SUBGRANTEE will comply with all Federal laws relating to nondiscrimination. These laws include, but are not limited to: (a) Title VI of Civil Rights Act of 1964 (42 U.S.C. 2000d-1), which prohibits discrimination on the basis of race, color or national origin; (b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap; (c) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101et. seq.), which prohibits discrimination on the basis of age; and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, handicap or age, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the applicant. The SUBGRANTEE hereby gives assurance that it will immediately take any measures necessary to effectuate this agreement.

This assurance shall apply to all aspects of the applicant's operations including those parts that have not received or benefited from Federal financial assistance.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the SUBGRANTEE by the Department, this assurance shall obligate the SUBGRANTEE, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the SUBGRANTEE for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the SUBGRANTEE for the period during which the Federal financial assistance is extended to it by the Department.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other federal financial assistance extended after the date hereof to the SUBGRANTEE by the Department, including installment payments after such date on account of applicants for Federal financial assistance which were approved before such date.

The SUBGRANTEE recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the SUBGRANTEE, its successors, transferees, assignees, and subrecipients and the person whose signature appears below who is authorized to sign this assurance on behalf of the SUBGRANTEE.

Signature of Authorized Certifying Official

Title

Authorized Certifying Official (*print name*)

Date Submitted

STOREY COUNTY

Applicant/Organization

26 S. B STREET; VIRGINIA CITY, NV 89440

Applicant/Organization Mailing Address

NEVADA STATE HISTORIC PRESERVATION OFFICE

Bureau or Office Extending Assistance

ATTACHMENT D

PROCUREMENT PROCEDURES

This statement is to certify that as a subgrantee of historic preservation funding, I am aware of the following federal policies regarding procurement procedures and contracting with small and minority firms, women's business enterprise, and labor surplus area items. It is National policy to award a fair share of contracts involving Federal funds to small and minority business firms. Accordingly, affirmative steps must be taken to assure that small and minority businesses are utilized when possible as sources of supplies, equipment, construction and services. Affirmative steps shall include, but not be limited to the following:

- a. Including qualified small and minority businesses and solicitation lists.
- b. Assuring that small and minority businesses are solicited whenever they are potential sources.
- c. When economically feasible, divide total requirements into smaller tasks or quantities so as to permit maximum small and minority business participation.
- d. When the situation permits, establish permits; establish delivery schedules, which will encourage participation by small and minority businesses.
- e. Use the services and assistance of the Small Business Administration, the Office of Minority Business Enterprise of the Department of Commerce and the Community Services Administration as required.
- f. Any and all subcontractors shall also take the affirmative steps listed in (a) through (e) above.

Subgrantees shall take similar appropriate affirmative action in support of businesses owned and operated by women (women's business enterprises). Subgrantees are encouraged to procure goods and services from areas of high unemployment (labor surplus areas).

Additionally, subgrantees shall comply with requirements of 43 CFR 12, subpart E (Buy American

Act) when purchasing supplies, equipment, and construction materials with Federal funds. The subgrantee is responsible for determining whether items are available for domestic sources and that costs are reasonable. Exceptions must be approved prior to purchase.

All procurement transactions shall be conducted in a manner that provides maximum open and free competition. Procurement procedures shall not restrict or eliminate competition. Activities that can restrict competition include, but are not limited to: (1) placing unreasonable requirements on firms in order for them to qualify to do business; (2) involvement in organizational conflicts of interest; and (3) requirement of unnecessary experience and bonding.

Method of Procurement - Procurement under a grant involving Federal funds shall be made by one of the following methods: (1) small purchase procedures; (2) competitive sealed bids; (3) competitive negotiation; (4) non-competitive negotiation. Small purchase procedures are those relatively simple and informal procurement methods that are sound and appropriate for a procurement of services, supplies, or other property, costing in the aggregate not more than \$25,000.00 overall. Price or rate quotations shall be obtained from at least three qualified sources.

1. Competitive sealed bids are required if a procurement of services, supplies or other property costs in the aggregate of more than \$25,000.00. Competitive sealed bids must be publicly solicited by means of formal advertising in at least one local newspaper of general circulation once a week for a period of two weeks. A fixed-contract shall be awarded to the responsible bidder whose bid, confirming with all the material terms and conditions of the invitation for bids, is lowest in price.
2. Competitive negotiation is an alternate form of procurement that may be employed if the cost of services, supplies or other property is in the aggregate of more than \$25,000.00. The SUBGRANTEE shall enter into negotiations with two or more potential contractors that have submitted offers. Either a fixed price or a cost reimbursable type contract shall be awarded. Award of the contract may be made to the responsible bidder

whose proposal will be most advantageous to the procuring party considering price and other factors. Unsuccessful bidders should be notified promptly by the SUBGRANTEE.

3. After solicitation of a number of sources, noncompetitive negotiation may be entered into if competition is determined to be inadequate. Noncompetitive negotiation may only be used when the award of a contract is infeasible under small purchase, competitive bidding or competitive negotiation procedures. Other circumstances under which a contract may be awarded by non-competitive negotiation are limited to the following:

- a. The item is available only from a single source.
- b. In case of an emergency, or in case of a public exigency when the urgency for the requirement will not permit a delay incident to competitive solicitation.
- c. The State authorizes noncompetitive negotiation.

4. Additional innovative procurement methods may be used by grantees with the written approval of the STATE. A copy of the approval shall be sent by the STATE to NPS and by NPS to the Office of Federal Procurement Policy.

Subgrantee Procurement Records – Subgrantee shall maintain records sufficient to detail the history of a procurement. These records shall include, but are not necessarily limited to, information pertinent to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the cost or price.

Contract Provisions - Any recipient of Federal grant funds shall include the following contract provisions or conditions in all procurement contracts and subcontracts.

1. Contracts other than small purchases shall contain provisions or conditions, which will allow for administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for the termination of the contract and any other such sanctions and penalties as may be appropriate.
2. All negotiated contracts, (except those awarded by small purchases procedures)

awarded by grantees utilizing federal funds shall include a provision to the effect that the STATE shall have access to any book, documents, papers, and records of the contractor directly pertinent to that specific contract, for the purpose of examination, audit, and transcriptions. Subgrantee shall require contractors to maintain all required records for three years after grantees make final Agreement.

3. Prior to reimbursement grantees shall forward the SHPO evidence documenting compliance with Federal competitive procurement requirement for professional services and contracts.

I hereby acknowledge that I have read the foregoing procurement procedures and promise that I shall comply with all of the provisions by which the terms of this Agreement apply to my particular project.

Signature of Subgrantee

Date

Subgrantee Name (print)

Title (print)

STOREY COUNTY

Organization

ATTACHMENT E

ASSURANCE OF COMPLIANCE WITH THE ANTI-KICKBACK ACT OF 1934

This statement is to certify that as subgrantee of historic preservation funding, I will abide by the provisions of the Copeland Anti-Kickback Act (18 U.S.C. 874). The act provides that each contractor or subgrantee shall be prohibited from inducing, by any means, any person employed in any aspect of the project to give up any part of the compensation to which he is otherwise entitled.

I hereby acknowledge that I will comply, and notify all contractors of their need to comply with this act.

Signature of Subgrantee

Date (*print*)

Subgrantee (*print*)

Title (*print*)

STOREY COUNTY
Organization

ATTACHMENT F

LOBBYING WITH APPROPRIATED FUNDS

Historic Preservation Fund grants must conform to provisions of 18 USC 1913.

“No part of the money appropriated by any enactment of Congress shall, in the absence of express authorization by Congress, be used directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designed to influence in any manner a Member of Congress, to favor or oppose, by vote or otherwise, any legislation or appropriation by Congress, whether before or after the introduction of any bill or resolution proposing such legislation or appropriation; but this shall not prevent officers or employees of the United States or its Departments or agencies from communicating to Members of Congress at the request of any Member, or to Congress through the proper official channels, requests for legislation or appropriation which they deem necessary for the efficient conduct of the public business.”

Thus, costs associated with activities to influence legislation pending before the Congress, commonly referred to as “lobbying,” are unallowable as charges to Historic Preservation Fund – assisted grants, either on a direct or indirect cost basis.

Signature of Subgrantee

Date (*print*)

Subgrantee (*print*)

Title (*print*)

STOREY COUNTY
Organization

ATTACHMENT G

CONFLICT OF INTEREST

Effective October 1, 1990 the following provision will apply:

The subgrantee agrees to the following and will include the following language in any contracts supported by is grant.

Neither the grantee, nor its subgrantees or subcontractors, shall enter into any contract, subcontract, or arrangement in connection with a project in which any board or commission member, or employee of the State Historic Preservation Office organization has any financial or private interest.

No member, officer, or employee of the State Historic Preservation Office, including the Board for Museum's and History shall have an interest in this agreement or the proceeds thereof, except that such persons may provide technical, consultative, or oversight assistance in a voluntary capacity (i.e., unpaid and the time not charged to the required matching share for the Historic Preservation Fund grant.)

Signature of Applicant

Date (*print*)

Applicant (*print*)

Title (*print*)

STOREY COUNTY
Organization

HISTORIC PRESERVATION FUNDING AGREEMENT

This agreement is made and entered into between the State of Nevada, acting by and through its State Historic Preservation Office, hereinafter referred to as the "STATE," and (the) STOREY COUNTY, hereinafter referred to as "SUBGRANTEE." This Agreement is entered into pursuant to the authority contained in NRS 383.081 and provisions of the National Historic Preservation Act of 1966 (P.L. 89-665), as amended.

- /X/ ATTACHMENT A - Scope of Work/Budget
- /X/ ATTACHMENT B - Covenant or Letter of Agreement
- /X/ ATTACHMENT C - Civil Rights Assurance
- /X/ ATTACHMENT D - Assurance of Compliance with Procurement Procedures
- /X/ ATTACHMENT E - Assurance of Compliance with Anti-Kickback Act of 1964
- /X/ ATTACHMENT F - Lobbying with Appropriated Funds
- /X/ ATTACHMENT G - Conflict of Interest

WHEREAS, the STATE will administer a United States Department of the Interior historic preservation matching grant-in-aid awarded to the SUBGRANTEE in an amount not to exceed \$60,000.00 to assist in ST. MARY'S ART CENTER BUILDING & SITE ASSESSEMENT. The minimum non-federal share required for this grant is \$40,000.00.

NOW, THEREFORE, the SUBGRANTEE in undertaking this project agrees to:

1. Duly and faithfully comply with the terms and conditions of this Agreement, all applicable federal and State laws, including OMB Circular (Uniform Administrative Requirements for Grants to State and Local Governments and Audits of State, Local Governments, and Non-Profit Organizations). State, Local and Indian Tribal Governments shall also comply with 2 CFR 225 (Cost Principles for State, Local, and Indian Tribal Governments). Non-Profit organizations shall comply with 2 CFR 230 (Cost Principles for Non-profit Organizations). Educational Institutions shall comply

with 2 CFR 220 (Cost Principles for Educational Institutions). All subgrantees must also comply with the Historic Preservation Fund Grants Manual, and The Secretary of Interior's Standards and Guidelines for Archaeology and Historic Preservation. Additionally, subgrantees are directed to comply with all directives issued by the STATE and the Department of the Interior. The Guidelines, application and reporting forms for the State Historic Preservation Office are hereby incorporated by reference as part of this binding agreement.

2. At all times during regular business hours or at an agreed to time and as often as the STATE requires, permit authorized representatives of the state and federal government full and free access to the project and to the accounts, records, and books of the SUBGRANTEE relative hereto, including the right to make transcripts from such accounts, records, and books. Such accounts, records, and books must be retained for three (3) years after the completion of the project.

3. To the extent authorized by law, the SUBGRANTEE agrees to indemnify and hold the State of Nevada, its agents and employees harmless from any loss, damage, liability, cost or expense to the person or property of another which was caused by the negligence of the SUBGRANTEE, its officers, employees and agents under this agreement.

4. Not use federal money to match grant money offered through this Agreement, unless specifically allowed to do so under special federal enabling legislation.

5. SUBGRANTEES receiving funds for Development projects are required per NRS 383.121 to consult with STATE if buried or previously unidentified resources are located during these project activities. If this occurs, the STATE recommends that all work in the vicinity cease and SUBGRANTEE contacts the STATE immediately.

6. SUBGRANTEES receiving funds for Development projects are required to track the number of individuals visiting the resource and the number of events held at the resource

during the current calendar year. This information can be submitted in the third progress report or in the final reimbursement request.

7. SUBGRANTEES receiving funds for Development projects are required to ensure that the project sign is displayed in a prominent location at each project site while project work is in progress. The SUBGRANTEE is required to submit photographs of the successful project before work begins, while project work is in progress and photos of the completed project to the STATE that indicates where the sign has been placed and that it was there for the duration of the project. The project sign will be provided by the STATE for the duration of the project and will be returned to the STATE upon project completion. If any damage occurs to the project sign during the project, the SUBGRANTEE will be responsible for replacement of the project sign.

8. Provide the STATE with progress and financial reports in a format prescribed by the STATE during the term of the grant. Due dates are **JANUARY 15, 2018 AND APRIL 15, 2018**. The first progress report is due **JANUARY 15, 2018**. Required progress and financial reports are to be submitted quarterly. If the SUBGRANTEE fails to provide the required progress reports during the *first 180 days* (one hundred and eighty) following notification of the grant award, the STATE reserves the right to revert the *entire* subgrant amount from the SUBGRANTEE. If the SUBGRANTEE allows *180 days* (one hundred and eighty) to pass without contacting the STATE to submit a reimbursement request and/or required progress reports, the STATE reserves the right to revert any *remaining* subgrant funds from the SUBGRANTEE. A final report shall be submitted by the SUBGRANTEE in a format prescribed by the STATE within ten (10) days of the completion of the project named herein. Reimbursement requests shall not be processed until such reports are received.

9. Maintain:

- a) An accurate record of all cash and in-kind expenditures related to the project. Records must be supported by source documentation. All volunteer services claimed as nonfederal share must be documented through time cards or records signed by both the volunteer and project supervisor.
- b) A special account for the project so that an exact itemization of project expenditures can be submitted by check number along with copies of canceled checks, itemized invoices, and properly documented time sheets.
- c) A comparison of actual expenditures with budgeted amounts for the Agreement.
- d) If appropriate, please provide summaries of annual tourist attendance at the facility.

10. Notify the STATE immediately in writing of problems or changes in scope of work, budget, product, and performance reporting. No changes can be made without prior written approval from the STATE.

11. Following the notification of the grant award and before work begins, the SUBGRANTEE will attend a project meeting with the STATE grants manager. It is the responsibility of the SUBGRANTEE to coordinate the meeting date and time with the grants manager.

12. The SUBGRANTEE agrees that timely billing is a requirement of the funding agreement as the STATE must disperse funds no later than the close of the following state fiscal year. All billings for dates of service prior to July 1 of the subsequent fiscal year must be submitted to the STATE no later than the first Friday in August of the same calendar year.

FURTHER, THEREFORE, the parties to this Agreement acknowledge and will comply with the following general terms:

1. Payment of the grant shall be made upon compliance with the terms of the Agreement, including but not limited to:

- a) An inspection by the STATE to ensure that work has been completed satisfactorily in accordance with the terms of this Agreement.
- b) Submission of satisfactory progress reports as referred to above.
- c) Submission of a Financial Report that must be executed by the person in charge of the project. Copies of all original bills from contractors, suppliers, and vendors, and proof of payment of those bills to assure evidence of compliance prior to reimbursement shall accompany the request. Said reimbursement shall not exceed 60 percent (60%) of the request for reimbursement costs, or the full value of the grant, whichever is less.
- d) The STATE may, at its discretion, retain 10 percent (10%) of the total federal portion until the STATE receives the final completion report and has accepted its content.
- e) Progress payments may be made at the discretion of the STATE upon completion of distinct phases of work provided that the above-mentioned conditions have been met for each phase of work.
- f) Any progress payment made by the STATE shall not constitute nor be construed as a waiver by the STATE of any breach of covenant or any default which may exist on the part of the SUBGRANTEE, nor shall any such breach or default impair or prejudice any right or remedy available to the STATE.

2. Both parties understand that a funding-out provision is required by NRS 244.320 and NRS 354.626. Continuation of this grant is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the State Legislature and/or federal sources. Reservation of funds based upon budget reductions is

included herein. The granting authority may reduce or terminate this grant, and SUBGRANTEE waives any and all claims(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if, for any reason, the granting agency's funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.

3. The STATE may terminate this Agreement for reason of default by the SUBGRANTEE. Any of the following events shall constitute default:

- a) Termination of the grant by reason of fault of the SUBGRANTEE;
- b) Failure by the SUBGRANTEE to observe any of the covenants, conditions, warranties of this Agreement and its incorporated provisions;
- c) Failure by the SUBGRANTEE to make reasonable progress on the grant;
- d) Unsatisfactory financial conditions by the SUBGRANTEE which endanger the performance of the grant;
- e) Delinquency by the SUBGRANTEE in payment of taxes or of the costs of performance of the grant in ordinary course of business;
- f) Appointment of a trustee, receiver, or liquidator for all or a substantial part of the SUBGRANTEE's property, or institution of bankruptcy, reorganization arrangement, or liquidation proceedings by or against the SUBGRANTEE; and/or Commission of an act of bankruptcy.
- g) The STATE may terminate this funding agreement, and the SUBGRANTEE waives any and all claim(s) for damages effective immediately upon receipt of written notice (or any date specified therein) if for any reason the SUBGRANTEE's match sources are limited or impaired.
- h) This funding agreement may be terminated by either party upon written notification for any of the following:

- i. if SUBGRANTEE or their contractor fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or services called for by this funding agreement within the time requirements specified in this funding agreement or within any granted extension of those time requirements;
- ii. if any state, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation held by SUBGRANTEE or their contractor to provide the goods or services required by this funding agreement is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or
- iii. if SUBGRANTEE or their contractor becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the bankruptcy court; or
- iv. if it is found by the STATE that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by the SUBGRANTEE or their contractor, or any agent or representative of the SUBGRANTEE or their contractor, to any officer or employee of the State of Nevada with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determinations with respect to the performing of such funding agreement; or
- v. if it is found by the STATE that the SUBGRANTEE or their contractor has failed to disclose any material conflict of interest relative to the performance of this funding agreement.

i) In the event of termination of this funding agreement for any reason, the parties agree that the provisions of this paragraph survive termination:

- i. The SUBGRANTEE or their contractor shall satisfactorily complete work in progress at the agreed rate (or a pro rata basis if necessary) if so requested by the STATE;
- ii. SUBGRANTEE or their contractor shall execute any documents and take any actions necessary to effectuate an assignment of this funding agreement if so requested by the STATE;
- iii. SUBGRANTEE or their contractor shall preserve, protect and promptly deliver into STATE possession all proprietary information in accordance with paragraph thirteen (13).

4. In the event the SUBGRANTEE fails to appropriate or budget funds for the purposes as specified in this agreement, the STATE consents to termination of this agreement. In such event, the SUBGRANTEE shall notify the STATE in writing and the agreement will terminate on the date specified in the notice. Upon occurrence of any of the above conditions, the STATE may, upon written notice to the SUBGRANTEE, withhold further reimbursements for a period of thirty (30) days. After such written notice to the SUBGRANTEE, the STATE may take the following additional actions as appropriate:

- a) Terminate all or any part of the balance of the grant.
- b) Demand immediate repayment of all or part of any reimbursements made to the SUBGRANTEE.

5. If the SUBGRANTEE fails to comply with the *Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation* or any of the terms of this Agreement; the STATE shall have the right to file suit, in law or equity. The purpose of the suit shall be to cause the SUBGRANTEE to cure said violations or to obtain the

return of funds granted to the SUBGRANTEE by the STATE. Such suit may be brought in the District Court of the county in which the property is located.

6. The commencement date for all work to be performed under this Agreement is **DECEMBER 6, 2017**. The termination or end date is **JUNE 30, 2018**. No work performed at any time other than described in this paragraph shall be considered as an eligible activity for reimbursement purposes. The SUBGRANTEES and their contractors agree not to request reimbursement above the National Park Service's maximum hourly rate of \$82.49. Anything charged above this amount will be the responsibility of the SUBGRANTEE and not the STATE. Financial Reports requesting reimbursement for activity from **DECEMBER 6, 2017 TO JUNE 30, 2018** must be submitted no later than close of business on **AUGUST 1, 2018** and will not be allowable for reimbursement or as match after that date. Upon receiving reimbursement requests, the STATE will review the request for completeness and accuracy. If complete and accurate, the reimbursement request will be processed within fifteen (15) business days upon receipt. Requests that have not been received at the office of the STATE by this date shall not be paid pursuant to this funding agreement. Upon successful completion and acceptance of final product by the STATE, the STATE will issue an official letter to the SUBGRANTEE to close out the grant.

7. This funding agreement shall be construed and interpreted according to the laws of the State of Nevada.

8. Audits may be required by the STATE. Such audits shall be at the expense of the SUBGRANTEE.

9. The STATE in accordance with the Office of Management and Budget (OMB) Omni-Circular (36 CFR 200.501), for the Single Audit Act, requires:

- a) Non-Federal entities that expend \$750,000 or more in a year in Federal

awards to have a single or program-specific audit conducted for that year.

b) Non-Federal entities that expend \$750,000 or more in a year in Federal awards shall have a single audit conducted except when they elect to have a program-specific audit conducted in accordance with paragraph (c) of this section.

c) Program-specific audit election. When an auditee expends Federal awards under only one Federal program (excluding R&D) and the Federal program's laws, regulations, or grant agreements do not require a financial statement audit of the auditee, the auditee may elect to have a program-specific audit.

d) Exemption when Federal awards expended are less than \$750,000. Non-Federal entities that expend less than \$750,000 a year in Federal awards are exempt from Federal audit requirements for that year, except as noted in Omni-Circular (36 CFR 200.501), but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, General Accounting Office (GAO) and State.

10. In any news release or printed material describing or promoting the project or any material produced as a result of the grant, appropriate credit shall be given to the STATE and the Department of the Interior by the phrase: "This project has been funded with assistance of the Nevada State Historic Preservation Office through a Department of the Interior grant." Printed material should include language outlined in paragraph eleven (11).

11. An acknowledgment of National Park Service support must be made in connection with publication or dissemination of any printed, audio-visual, or electronic material based on, or developed under, a result of this Agreement shall include the following statements:

The [insert activity] that is the subject of this [insert type of publication] has been financed in whole or in part with federal funds from the National Park Service, U.S. Department of Interior, and administered by the State Historic Preservation Office. The contents and opinions, however, do not necessarily reflect the views or policies of the United States Department of the Interior or the State Historic Preservation Office. This program receives federal financial assistance for identification and protection of historic properties. Under Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and Age Discrimination Act of 1975, as amended, the U.S. Department of the Interior prohibits discrimination on the basis of race, color, national origin, disability or age in its federally assisted programs. If you believe you have been discriminated against in any program, activity, or facility as described above, or if you desire further information, please write to: Chief, Office of Equal Opportunity Programs, United States Department of the Interior, National Park Service, 1849 C Street, N.W.; Washington, D.C. 20240.

12. A complete draft project report will be submitted for STATE review to the State Historic Preservation Office no later than **MAY 15, 2018**. The product must comply with *The Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation* and include a historic context appropriate for National Register evaluations of all cultural resources present.

13. Any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which is intended to be a consideration under this funding agreement) or any other documents or drawings, prepared or, in the course of preparation, by the

SUBGRANTEE or their contractor in performance of its obligations under this funding agreement shall be the exclusive property of the STATE and all such materials shall be delivered into STATE possession by SUBGRANTEE or their contractor upon completion, termination or cancellation of this funding agreement.

SUBGRANTEE (or its subcontractors) shall not sue, willingly allow, or cause to have such materials used for any purpose other than performance of SUBGRANTEE's (or subcontractors) obligations under this funding agreement without the prior written consent of the STATE. Notwithstanding the forgoing, the STATE shall have no proprietary interest in any materials licensed for use by the STATE that are subject to patent, trademark or copyright protection.

14. Final product reimbursement will not be made if the product does not meet The Secretary of the Interior's Standards or terms of this Agreement.

15. The final product/report must be submitted to the STATE no later than **JULY 15, 2018.**

16. The SUBGRANTEE shall provide the STATE with an acceptable final report of the project, including a comparison of completed activities and budget to those in the approved Funding Agreement.

The parties hereto represent and warrant that the person executing this funding agreement on behalf of each party has full power and authority to enter into this funding agreement. The SUBGRANTEE acknowledges that as required by the previously cited statutes or regulations [NHPA 1966 (P.L. 89-665), OMB A-102, A-133, 2 CFR 225, 2 CFR 230, 2 CFR 220, NRS 244, NRS 320, NRS 383.081, and NRS 354.626] of this funding agreement is effective only for the period specified in this funding agreement, unless an extension is granted by the STATE. Any services performed by the SUBGRANTEE or their contractor before this contract is effective or after it ceases to be effective are performed at the sole risk of the

SUBGRANTEE.

IN WITNESS WHEREOF, the parties hereto have caused this Historic Preservation Funding Agreement to be signed and intend to be legally bound thereby.

SUBGRANTEE—STOREY COUNTY

Signature: _____

Date: _____

Name (print): _____

Title (print): _____

**STATE-DEPT.OF CONSERVATION AND NATURAL RESOURCES-STATE HISTORIC
PRESERVATION OFFICE**

By: _____

Date: _____

Rebecca Lynn Palmer, State Historic Preservation Officer

REVIEWED AS TO FORM ONLY:

Adam Paul Laxalt, Attorney General

By: _____

Deputy Attorney General

Date

ATTACHMENT A-1

SCOPE OF WORK

Project Title: Creation of St. Mary's Art Center Building Site Assessment & Report & Engineering Design and Deck & Porch repair to address site water flow & control using National Park Service (NPS) funds HPF #32-17-151352(1).

This project shall support the completion of the following:

- St. Mary's Art Center Building Site Assessment Report:
 - Investigation of deterioration & possible safety issues
 - Site survey & grading plan for site water flow & control
 - Preparation of construction documents for urgent repairs to permit effective use of the deck & porch
 - A report of condition assessment & seismic evaluation
- Once available, Storey County agrees to submit a revised budget and scope of work for approval before actual construction on the building begins.
- Repairs to deck & porch based on findings of St. Mary's Art Center Building Site Assessment Report and SHPO approved scope of work and budget.

State Historic Preservation Office (SHPO) and NPS Project Stipulations:

1. If work is to be contracted out, that contract shall copy and use the exact language as set forth in the project objectives and funding agreement from this Scope of Work.
2. All work shall conform with the *U.S. Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation* unless otherwise approved by the SHPO.
3. All completed work shall conform with visual and/or written specifications submitted to and approved by the SHPO before work begins. (For Development projects only)
4. If any changes are made to the project, the subgrantee must submit updated visual and/or written specifications for the proposed work before any work commences and for written approval from the SHPO.
5. The subgrantee shall provide the SHPO with calendar quarterly updates on project progress;
6. The subgrantee shall provide the SHPO with full access to all documents necessary for a comprehensive audit. Should the SHPO find costs that are not allowed by State accounting practices or that are outside the terms of this agreement; the applicant/grantee shall refund the amount to the SHPO.

**ATTACHMENT A-2
BUDGET**

Participant:	Storey County	
Project Title:	St. Mary's Art Center Building & Site Assessment	
Termination Date:	6/30/2018	
Project ID #	HPF Grant # 32-17-151352(1)	
Itemized Budget	Federal Share	
	Building & Site Assessment Report	\$25,100.00
	Deck & Porch Repairs to St. Mary's	\$34,900.00
	Subtotal Federal Share:	\$60,000.00
	Non-Federal Share	
	Grant Management & Oversight from Storey County	\$40,000.00
	Subtotal Non-Federal Share:	\$40,000.00
Total Project Costs:		\$100,000.00

ATTACHMENT B
COVENANTS

These covenants are made and entered into between the State of Nevada, acting by and through the State Historic Preservation Office (SHPO), hereinafter referred to as "STATE" and **STOREY COUNTY**, hereinafter referred to as "SUBGRANTEE", for the purpose of the property known as the **ST. MARY LOUISE HOSPITAL** and is listed on the National Register of Historic Places, which is owned in fee simple by the SUBGRANTEE.

The property is comprised essentially of grounds, collateral, appurtenances, and improvements. The property is more particularly described as follows: **ST. MARY'S ART CENTER, AKA ST. MARY LOUISE HOSPITAL, LOCATED AT 55 R STREET, VIRGINIA CITY, NV.**

In consideration of the sum **\$112,000.00** received in grant-in-aid through the STATE, from the National Park Service, Department of the Interior, the SUBGRANTEE hereby agrees to the following for a period on time ending **DECEMBER 31, 2067**.

1. The SUBGRANTEE agrees to assume the cost of the continued maintenance and repair of said Property so as to preserve the architectural, historical, cultural or archaeological integrity of the same, in order to protect and enhance those qualities which made the Property eligible for listing in the National Register of Historic Places.
2. The SUBGRANTEE agrees that no visual or structural alterations will be made to the property without prior written permission of the STATE.
3. The SUBGRANTEE agrees that the STATE, its agents and designees, shall have the right to inspect the property at all reasonable times, in order to ascertain whether or not the conditions of these Covenants are being observed.
4. The SUBGRANTEE agrees that when the property is not clearly visible from a public right-of-way or includes interior work assisted with Historic Preservation funds, the

property will be open to the public not less than twelve (12) days a year on an equitable spaced basis and at other times by appointment. Nothing in these covenants will prohibit the SUBGRANTEE from charging a reasonable, non-discriminatory admission fee, comparable to fees charged at similar facilities in the area.

5. The SUBGRANTEE further agrees that when the property is not open to the public on a continuing basis, and when the improvements assisted with Historic Preservation funds are not visible from the public right-of-way, notification will be published for three consecutive working days, no less than one week prior to the opening date in one newspaper of general circulation in the community area in which the property is located. The advertisement shall give the dates and times when the property will be open. Documentation of such notice will be furnished annually to the STATE during the term of these Covenants.

6. The SUBGRANTEE agrees to comply with Title VI of the Civil Rights Act of 1964 (U.S.C. 2000 (d)), the Americans with Disabilities Act (42 U.S.C. 12204), and with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794). These laws prohibit discrimination on the basis of race, religion, national origin, or disability. In implementing public access, reasonable accommodation to qualified disabled persons shall be made in consultation with the STATE.

7. The agreement shall be enforceable in specific performance by a court of competent jurisdiction.

8. SEVERABILITY CLAUSE – It is understood and agreed by the parties thereto that if any part, term, or provision of this agreement is held to be illegal by the courts, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the particular part, term, or provision held to be invalid.

9. These restraints shall run with the property and are binding upon the SUBGRANTEE and

any and all successors, heirs, assignees, or lessees.

10. The STATE shall have the right to file suit in law or equity, if the SUBGRANTEE violates any of the restraints of these Covenants. The purpose of the suit shall be to cause the SUBGRANTEE to cure said violations or to obtain the return of funds granted to the SUBGRANTEE by the STATE.

11. The SUBGRANTEE shall record these Covenants in the Recorder's Office of the County in which the subject property is located. The STATE'S obligations with regard to the subject property shall not become effective until the SUBGRANTEE has furnished the STATE satisfactory proof of the aforementioned recordation.

These Covenants are entered into this _____ day of _____, 20_____.

SUBGRANTEE-STOREY COUNTY

Signature: _____

Name (*print*): _____

Title (*print*): _____

Date (*print*): _____

STATE-NEVADA STATE HISTORIC PRESERVATION OFFICE

Signature: _____

Name (*print*): _____

Title (*print*): _____

Date (*print*): _____

REVIEWED AS TO FORM ONLY:

Adam Paul Laxalt, Attorney General

By: _____

Deputy Attorney General

Date

Witnessed by Notary Public

State of Nevada

County of _____

On _____, personally appeared before me, a Notary Public in
and for said County and State, _____

Known to me to be the person _____ described in and who executed the foregoing instrument,
who acknowledged to me that _____ executed the same freely and voluntarily and for the uses and
purposes therein mentioned.

Notary Public

ACKNOWLEDGEMENT

State of Nevada

County of _____

On _____, personally appeared before me, Notary Public in and for
said County and State, _____, known to me to be the person described
in and who executed the foregoing instrument, who acknowledged to me that he executed the same
and freely and voluntarily and for the uses and purposed therein mentioned.

Notary Public

ATTACHMENT C

CIVIL RIGHTS ASSURANCE

As the authorized representative of the SUBGRANTEE, I certify that, as a condition to receiving any Federal financial assistance from the Department of the Interior, the SUBGRANTEE will comply with all Federal laws relating to nondiscrimination. These laws include, but are not limited to: (a) Title VI of Civil Rights Act of 1964 (42 U.S.C. 2000d-1), which prohibits discrimination on the basis of race, color or national origin; (b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap; (c) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101et. seq.), which prohibits discrimination on the basis of age; and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, handicap or age, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the applicant. The SUBGRANTEE hereby gives assurance that it will immediately take any measures necessary to effectuate this agreement.

This assurance shall apply to all aspects of the applicant's operations including those parts that have not received or benefited from Federal financial assistance.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the SUBGRANTEE by the Department, this assurance shall obligate the SUBGRANTEE, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the SUBGRANTEE for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the SUBGRANTEE for the period during which the Federal financial assistance is extended to it by the Department.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other federal financial assistance extended after the date hereof to the SUBGRANTEE by the Department, including installment payments after such date on account of applicants for Federal financial assistance which were approved before such date.

The SUBGRANTEE recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the SUBGRANTEE, its successors, transferees, assignees, and subrecipients and the person whose signature appears below who is authorized to sign this assurance on behalf of the SUBGRANTEE.

Signature of Authorized Certifying Official

Title

Authorized Certifying Official (*print name*)

Date Submitted

STOREY COUNTY

Applicant/Organization

P.O. BOX 176/26 S. B STREET; VIRGINIA CITY, NV 89440

Applicant/Organization Mailing Address

NEVADA STATE HISTORIC PRESERVATION OFFICE

Bureau or Office Extending Assistance

ATTACHMENT D

PROCUREMENT PROCEDURES

This statement is to certify that as a subgrantee of historic preservation funding, I am aware of the following federal policies regarding procurement procedures and contracting with small and minority firms, women's business enterprise, and labor surplus area items. It is National policy to award a fair share of contracts involving Federal funds to small and minority business firms. Accordingly, affirmative steps must be taken to assure that small and minority businesses are utilized when possible as sources of supplies, equipment, construction and services. Affirmative steps shall include, but not be limited to the following:

- a. Including qualified small and minority businesses and solicitation lists.
- b. Assuring that small and minority businesses are solicited whenever they are potential sources.
- c. When economically feasible, divide total requirements into smaller tasks or quantities so as to permit maximum small and minority business participation.
- d. When the situation permits, establish permits; establish delivery schedules, which will encourage participation by small and minority businesses.
- e. Use the services and assistance of the Small Business Administration, the Office of Minority Business Enterprise of the Department of Commerce and the Community Services Administration as required.
- f. Any and all subcontractors shall also take the affirmative steps listed in (a) through (e) above.

Subgrantees shall take similar appropriate affirmative action in support of businesses owned and operated by women (women's business enterprises). Subgrantees are encouraged to procure goods and services from areas of high unemployment (labor surplus areas).

Additionally, subgrantees shall comply with requirements of 43 CFR 12, subpart E (Buy American

Act) when purchasing supplies, equipment, and construction materials with Federal funds. The subgrantee is responsible for determining whether items are available for domestic sources and that costs are reasonable. Exceptions must be approved prior to purchase.

All procurement transactions shall be conducted in a manner that provides maximum open and free competition. Procurement procedures shall not restrict or eliminate competition. Activities that can restrict competition include, but are not limited to: (1) placing unreasonable requirements on firms in order for them to qualify to do business; (2) involvement in organizational conflicts of interest; and (3) requirement of unnecessary experience and bonding.

Method of Procurement - Procurement under a grant involving Federal funds shall be made by one of the following methods: (1) small purchase procedures; (2) competitive sealed bids; (3) competitive negotiation; (4) non-competitive negotiation. Small purchase procedures are those relatively simple and informal procurement methods that are sound and appropriate for a procurement of services, supplies, or other property, costing in the aggregate not more than \$25,000.00 overall. Price or rate quotations shall be obtained from at least three qualified sources.

1. Competitive sealed bids are required if a procurement of services, supplies or other property costs in the aggregate of more than \$25,000.00. Competitive sealed bids must be publicly solicited by means of formal advertising in at least one local newspaper of general circulation once a week for a period of two weeks. A fixed-contract shall be awarded to the responsible bidder whose bid, confirming with all the material terms and conditions of the invitation for bids, is lowest in price.
2. Competitive negotiation is an alternate form of procurement that may be employed if the cost of services, supplies or other property is in the aggregate of more than \$25,000.00. The SUBGRANTEE shall enter into negotiations with two or more potential contractors that have submitted offers. Either a fixed price or a cost reimbursable type contract shall be awarded. Award of the contract may be made to the responsible bidder

whose proposal will be most advantageous to the procuring party considering price and other factors. Unsuccessful bidders should be notified promptly by the SUBGRANTEE.

3. After solicitation of a number of sources, noncompetitive negotiation may be entered into if competition is determined to be inadequate. Noncompetitive negotiation may only be used when the award of a contract is infeasible under small purchase, competitive bidding or competitive negotiation procedures. Other circumstances under which a contract may be awarded by non-competitive negotiation are limited to the following:

- a. The item is available only from a single source.
- b. In case of an emergency, or in case of a public exigency when the urgency for the requirement will not permit a delay incident to competitive solicitation.
- c. The State authorizes noncompetitive negotiation.

4. Additional innovative procurement methods may be used by grantees with the written approval of the STATE. A copy of the approval shall be sent by the STATE to NPS and by NPS to the Office of Federal Procurement Policy.

Subgrantee Procurement Records – Subgrantee shall maintain records sufficient to detail the history of a procurement. These records shall include, but are not necessarily limited to, information pertinent to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the cost or price.

Contract Provisions - Any recipient of Federal grant funds shall include the following contract provisions or conditions in all procurement contracts and subcontracts.

1. Contracts other than small purchases shall contain provisions or conditions, which will allow for administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for the termination of the contract and any other such sanctions and penalties as may be appropriate.

2. All negotiated contracts (except those awarded by small purchases procedures)

awarded by grantees utilizing federal funds shall include a provision to the effect that the STATE shall have access to any book, documents, papers, and records of the contractor directly pertinent to that specific contract, for the purpose of examination, audit, and transcriptions. Subgrantee shall require contractors to maintain all required records for three years after grantees make final Agreement.

3. Prior to reimbursement grantees shall forward the SHPO evidence documenting compliance with Federal competitive procurement requirement for professional services and contracts.

I hereby acknowledge that I have read the foregoing procurement procedures and promise that I shall comply with all of the provisions by which the terms of this Agreement apply to my particular project.

Signature of Subgrantee

Date

Subgrantee Name (print)

Title (print)

STOREY COUNTY

Organization

ATTACHMENT E

ASSURANCE OF COMPLIANCE WITH THE ANTI-KICKBACK ACT OF 1934

This statement is to certify that as subgrantee of historic preservation funding, I will abide by the provisions of the Copeland Anti-Kickback Act (18 U.S.C. 874). The act provides that each contractor or subgrantee shall be prohibited from inducing, by any means, any person employed in any aspect of the project to give up any part of the compensation to which he is otherwise entitled.

I hereby acknowledge that I will comply, and notify all contractors of their need to comply with this act.

Signature of Subgrantee

Date (*print*)

Subgrantee (*print*)

Title (*print*)

STOREY COUNTY

Organization

ATTACHMENT F

LOBBYING WITH APPROPRIATED FUNDS

Historic Preservation Fund grants must conform to provisions of 18 USC 1913.

"No part of the money appropriated by any enactment of Congress shall, in the absence of express authorization by Congress, be used directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designed to influence in any manner a Member of Congress, to favor or oppose, by vote or otherwise, any legislation or appropriation by Congress, whether before or after the introduction of any bill or resolution proposing such legislation or appropriation; but this shall not prevent officers or employees of the United States or its Departments or agencies from communicating to Members of Congress at the request of any Member, or to Congress through the proper official channels, requests for legislation or appropriation which they deem necessary for the efficient conduct of the public business."

Thus, costs associated with activities to influence legislation pending before the Congress, commonly referred to as "lobbying," are unallowable as charges to Historic Preservation Fund – assisted grants, either on a direct or indirect cost basis.

Signature of Subgrantee

Date (*print*)

Subgrantee (*print*)

Title (*print*)

STOREY COUNTY

Organization

ATTACHMENT G
CONFLICT OF INTEREST

Effective October 1, 1990 the following provision will apply:

The subgrantee agrees to the following and will include the following language in any contracts supported by is grant.

Neither the grantee, nor its subgrantees or subcontractors, shall enter into any contract, subcontract, or arrangement in connection with a project in which any board or commission member, or employee of the State Historic Preservation Office organization has any financial or private interest.

No member, officer, or employee of the State Historic Preservation Office, including the Board for Museum's and History shall have an interest in this agreement or the proceeds thereof, except that such persons may provide technical, consultative, or oversight assistance in a voluntary capacity (i.e., unpaid and the time not charged to the required matching share for the Historic Preservation Fund grant.)

Signature of Applicant

Date (*print*)

Applicant (*print*)

Title (*print*)

STOREY COUNTY
Organization



Storey County Board of County Commissioners Agenda Action Report

Meeting date: January 2, 2018

Estimate of time required: 15 minutes

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☐

1. **Title:** Consideration of and possible approval of license agreement with Switch Business Solutions LLC (Switch) granting Switch a non-exclusive license to install electrical and data communication lines and related facilities on County rights-of way.

2. **Recommended motion:** I move to approve the license agreement with Switch for the installation of electrical and data communication lines and related equipment in County rights of way and authorize the chairman to sign.

3. **Prepared by:** Keith Loomis

Department: District Attorney's Office

Telephone: 847-0964

4. **Staff summary:** Switch is seeking authorization to install electrical and data communication lines and related facilities in County rights of way. The license is presently limited to a small section of County right-of way near Peru Drive. The license provides that the scope of the license may be expanded in the future by application to the County Manager. There is a rental provision in the license agreement requiring Switch to pay the County \$1.00 per lineal foot of right of way actually used or \$500.00 whichever is greater. The license is for a period of 20 years subject to 5 year renewals.

5. **Supporting materials:** Storey County Rights of Way License Agreement with Exhibits to be provided

6. **Fiscal impact:**

Funds Available:

Fund:

____ Comptroller

7. **Legal review required:**

☒ District Attorney

8. **Reviewed by:**

____ Department Head
____ County Manager

Department Name:

Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No.

14

**STOREY COUNTY, NEVADA
RIGHTS-OF-WAY LICENSE AGREEMENT
FOR POWER LINE TRANSMISSION GRANTED TO
SWITCH BUSINESS SOLUTIONS, LLC**

THIS RIGHTS-OF-WAY LICENSE AGREEMENT (the "Agreement") is granted this ____ day of _____, 2018, by Storey County, Nevada, a political subdivision of the State of Nevada (the "County"), acting by and through the Board of County Commissioners, its governing body (the "Board"), and Switch Business Solutions, LLC (the "Licensee"), a domestic limited liability company authorized to do business in the State of Nevada.

WITNESSETH:

WHEREAS, the Licensee, organized and existing under and by virtue of the laws of the State of Nevada, has applied to the County for permission to construct, install, operate, add to, modify, maintain, repair, relocate and remove an underground or overhead electrical or data communications line and related facilities to provide lawful services within the County's rights-of-way; and with all proper licensing if providing subscription services as that term is defined in the attached Exhibit 1 which exhibit is made a part of this agreement by this reference, and

WHEREAS, the County is prepared to grant a non-exclusive privilege to construct, install, operate, add to, modify, maintain, repair, relocate and remove an underground or overhead electrical or data communications line and related facilities in the County's rights-of-way including as depicted within the attached Exhibit.

NOW, THEREFORE, in consideration of the premises and of the performance by Licensee of the requirements hereinafter set forth, and subject to the following terms and conditions, the County hereby grants to the Licensee this License Agreement.

TERMS AND CONDITIONS:

1 Definitions

Definitions of terms in this Agreement shall be the same as those definitions listed in the attached Exhibit 1.

2 Agreement Duration, Conditions and Extension

- 2.1 This Agreement shall be non-exclusive and revocable pursuant to Section 6 of this Agreement, and shall be in force and effect from the date first written above. The term of this Agreement, unless modified by the parties in accordance with the terms of this Agreement, will be for twenty (20) years beginning on the commencement date. The Agreement will automatically be renewed on the first day following the twenty (20) year period for an additional (5) years, unless terminated by the parties in accordance with Section 14 of this Agreement. If not terminated, the Agreement will automatically be renewed on the first day following each succeeding five (5) year period, unless terminated by either party in

accordance with Section 14 of this agreement, until and not exceeding, May 1, 2041.

2.2 All currently applicable provisions of County Code, if any, and all provisions of this Agreement shall be binding upon the Licensee, its successors, or assignees. In the event of any conflict between any provisions in Storey County Code, as amended from time to time, and any provisions of this Agreement, the Agreement shall be grandfathered and control.

2.3 Licensee is hereby granted a non-exclusive, revocable license, during the term of this Agreement, to construct, install, operate, add to, modify, maintain, repair, relocate and remove an underground or overhead electrical or data communications lines and related facilities in those right-of-ways owned by Storey County including as depicted in the attached Exhibit 2 and pursuant to the requirements of this Agreement. All installation of Licensees facilities may be above-ground or underground. Licensee may apply to expand the license to include additional rights-of-way by submitting in writing to the County Manager or the County's Manager's designee, a request to amend the Agreement. The County Manager may approve a request for expansion of license based on rights-of-way availability, street cut limitations, and public improvements planned in the rights-of-ways requested.

2.4 Licensee acknowledges that this Agreement is for installation of underground or aboveground facilities in rights-of-way identified in Exhibit 2 only, and that installation in, on, along, above or below other County property may be permitted only through separate agreement and payment of rental fees. Licensee further acknowledges that this License does not authorize Licensee, or permit the use by other persons to provide any other services without first amending this Agreement or applying for a franchise agreement and complying with the provisions of NRS 709.050 through 709.170.

2.5 In the event that the Licensee pursues and receives a franchise granted by the Board to construct, maintain and operate its facilities in the rights-of-way of the County, the provisions of this Agreement shall be superseded by the terms and conditions of the franchise so granted.

2.6 Licensee is responsible for the maintenance and upkeep of any of Licensee's facilities.

3 Licensee's Work in County Rights-of-Way

The Licensee shall, in the installation, construction, operation, maintenance, reconstruction, removal, relocation or abandonment of its facilities in the County's rights-of-way, comply with all applicable provisions of Nevada Revised Statutes, and County Code as it applies to such activities, as currently set forth and hereafter amended.

4 Rights-Of-Way License Payments and Fees

The Licensee shall pay to the County an annual rental fee of the greater of (i) \$500 total or (ii) the sum of \$1.00 for each linear foot of rights-of-way in, on, along, above or below which Licensee has installed its facilities under this Agreement. Payment may be paid on or before **June 1st** of each applicable year.

5 Rights-Of-Way License Reporting

Licensee shall submit by March 31st of each year a written report to the County Manager, or the County's designated recipient which shall be deemed strictly confidential, and shall be made available only to County officers and employees in the performance of their duties. The written report shall identify the number of linear feet of County rights-of-way in, on, along, above or below which the Licensee has installed its facilities during the previous 12-month period. The information shall include copies of encroachment permits, as-built maps indicating stationing and actual lengths of facilities installed, and any other relevant information necessary to verify the number of linear feet claimed.

Upon verification, the County's Comptroller's Office shall issue an invoice to the Licensee for annual rental of County rights-of-way in which Licensee has installed its facilities, at the rate per linear foot specified in Section 4. The rental fee shall be delivered to the County Comptroller and made payable to the County Treasurer within thirty (30) days of date of invoice.

6 Revocation and Penalties

If the Board finds that the Licensee has failed to comply with the provisions of this Agreement, or applicable provisions of the County Code, after providing ninety (90) days' written notice and an opportunity for the Licensee to be heard and a reasonable opportunity to cure, the Board may impose fines or penalties upon the Licensee in an amount deemed appropriate by the Board, but not to exceed the amount of the security deposit established in Section 8 of this Agreement. Any such fines or penalties shall be due within sixty (60) days of written notification by County, made payable to the County Treasurer, and delivered to the County's Comptroller at the County's address indicated in Section 13 of this Agreement. A late charge of five percent (5%) of the fine or penalty imposed shall be assessed if the fine or penalty is not paid within sixty (60) days of the written notification. If a fine or penalty which has been imposed by the Board is not paid within thirty (30) days from the date of written notification, Licensee hereby grants the County authorization to deduct the amount of the fine or penalty plus late charges, if any, from the security deposit provided for such purposes, pursuant to Section 8 of this Agreement. If at any time the County has drawn upon such security deposit, the Licensee shall within thirty (30) days of notification from the Comptroller replenish such security deposit to the original minimum amount established in Section 8 of this Agreement.

In addition to the grounds for revocation set forth in Storey County Code, this Agreement may be revoked if, after providing notice and an opportunity for the Licensee to be heard, and a reasonable opportunity to cure, the Board finds that the

Licensee failed to make payment of fines or penalties due under this Agreement or to comply with the provisions of this Agreement.

7 Transfers and Assignments

Licensee may only transfer the License granted by this Agreement or assign control of this Agreement in accordance with County approval, or as a part of a merger, acquisition or financing.

8 Security for Performance

The Licensee shall provide to the County's Comptroller security for performance in the amount of twenty-five thousand dollars (\$25,000) within three (3) days following execution of this Agreement. Licensee hereby grants the County authorization to deduct assessed fines or penalties and late charges, if any, from such security deposit.

9 Severability

If any provision, section, paragraph, sentence, clause, or phrase of this Agreement is for any reason held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity of the remaining portions of this Agreement. It is the intent of the Licensee in requesting this Agreement and the Board in approving this Agreement that no portion or provision thereof shall become inoperative or fails by reason of any invalidity or unconstitutionality of any other portion or provision, and to this end all provisions of this Agreement are declared to be severable.

10 Indemnification

- (a) To the maximum extent permitted by Nevada law, the rights-of-way licensee shall indemnify, save harmless, and defend the county, its officers and employees, individually and collectively, from all damages, fines, liens, suits, claims, demands, actions, reasonable costs of investigation and litigation, reasonable attorneys' fees and expenses, reasonable consultants' fees and expenses, and reasonable expert witnesses' fees and expenses, judgments or liability of any kind arising out of or in any way connected with the installation, construction, operations, maintenance, or condition of the system. The rights-of-way licensee is not required to indemnify or hold harmless the county, its officers and employees as provided herein, to the extent caused by, resulting from or arising out of the active negligence or intentional actions of one or more officers or employees of the county.
- (b) The rights-of-way licensee shall assume all risks in the operation of the system and shall be solely responsible and answerable for any and all injuries to persons or property arising out of the existence or performance of the franchise or rights-of-way license agreement. The amounts and types of required insurance coverage, as set forth in Section 11, shall in no way be construed as limiting the scope of indemnity set forth in this section.

- (c) The rights-of-way licensee shall have no recourse whatsoever against the county for any loss, cost, expense, or damage arising out of the enforcement or lack of enforcement of any provision or requirement of this rights-of-way license agreement.
- (d) The rights-of-way licensee shall indemnify, save harmless, and defend the county, its officers and employees, individually and collectively, from damages which are incurred by or attributed to the county, including but not limited to costs, expenses, fees, and the actual amount of damage, arising from delays of such reconstruction, removal, or relocation work of the rights-of-way licensee, beyond the time period provided for completion of such work, except to the extent that this provision is addressed otherwise in the rights-of-way license agreement.

11. Insurance

During the term of this Agreement, Licensee shall carry and maintain, at Licensee's sole cost and expense, with deductibles for its own account, the following types of insurance:

(i) Commercial General Liability Insurance with a combined single limit for bodily injury property damage of not less than \$2,000,000 per occurrence, (limits may be met with any combination of commercial general liability, umbrella liability and excess liability insurance); and (ii) worker's compensation insurance as required by applicable Law. The parties agree that they waive the right to bring claims for damages against each other which are covered by insurance. Licensee shall cause County to be named as an additional insured on licensee policy of Commercial General Liability Insurance to cover the liability of County arising out of the operations of Licensee. Licensees policies of insurance shall be primarily responsible for covering any damages suffered by the parties and without contribution from County's insurance which will be considered excess coverage. This Paragraph 11 shall survive the expiration or earlier termination of this Agreement.

12. Reconstruction, Removal or Relocation

Reconstruction, removal or relocation of a rights-of-way licensee's facilities to accommodate a public improvement shall be provided for in the following manner:

- (1) The County or Tahoe Reno Industrial Center General Improvement District (TRIGID) shall issue to the rights-of-way licensee written notice of a need to reconstruct, remove, or relocate any of rights-of-way licensee's facilities which may be in conflict with an existing or proposed public improvement in order to accommodate the installation, maintenance, or use of the public improvement. Such written notice shall include project information equivalent in detail to fifty percent or more of final design for the public improvement. The rights-of-way licensee shall, within thirty days after receiving such written notice from the County or TRIGID as described in this paragraph, present to the director of public works a notice of intent to reconstruct, remove, or relocate said facilities, and shall, within six months after receipt of written notice from the County or TRIGID or such shorter time period as may be reasonable, reconstruct, remove,

or relocate said facilities. Upon request from the rights-of-way licensee identifying a recommended location for its facilities, the director of public works shall provide that location or an alternate location within the right-of-way for the rights-of-way licensee, if space is available.

- (2) Within thirty days after receipt of such written notice from the County or TRIGID as described in paragraph (1) of this subsection, the rights-of-way licensee may present a written application and supporting documentation to the director of public works for an extension of time in which to complete reconstruction, removal or relocation of its facilities. The director of public works may grant additional time beyond the time period provided if the additional time requested is due to service, equipment, or material delivery constraints beyond the control and without the fault or negligence of the rights-of-way licensee, or if the project described in the written notice is of such a size that the work to be performed by the rights-of-way licensee cannot be completed within the allowable time.
- (3) If, after the issuance of the initial written notice, the County or TRIGID as described in paragraph (1) of this subsection, makes a substantial change in the design of the public improvement project, including but not limited to changes in elevation, changes affecting rights-of-way alignment and widths of alignment, the County or TRIGID, as described in paragraph (1) of this subsection, shall notify the rights-of-way licensee of the details of the substantial change. If the rights-of-way licensee determines that such change would cause a delay in reconstruction, removal or relocation of its facilities beyond the time period provided, the rights-of-way licensee may, within fourteen days from receipt of notice of such change, petition the director of public works for an extension of time in which to complete reconstruction, removal or relocation of facilities. If the additional time is requested due to service, equipment, or material delivery constraints beyond the control of the rights-of-way licensee, or if the public improvement design change is of such a scope that the work to be performed by the rights-of-way licensee cannot be completed within the time period allowed, the director of public works may grant an extension of time. If the request for extension of time is denied, the rights-of-way licensee may appeal the denial to the county commission within fourteen days from receipt of notice of denial. The decision of the county commission shall be final.
- (4) The County or TRIGID as described in paragraph (1) of this subsection, shall provide the rights-of-way licensee with a final design of the public improvement as soon as it becomes available.
- (5) If the rights-of-way licensee fails to reconstruct, remove, or relocate its facilities as required by this section within the time period agreed upon, the county may reconstruct, remove, or relocate said facilities and charge the cost of reconstruction, removal, or relocation to the rights-of-way licensee. The county will not be held liable for any losses or damages due to reconstruction, removal, or relocation of such facilities.
- (k) Whenever, in case of emergency, it becomes necessary to remove any of the rights-of-way licensee's facilities, no charge shall be made by the rights-of-way licensee against the county for loss, damage, restoration, and repair.

- (l) The rights-of-way licensee shall maintain and provide to the county, upon request and at no cost, as-built plans indicating the location of its facilities. The rights-of-way licensee may provide, on a voluntary basis, electronic plans showing the general location of its facilities in rights-of-way.

13. Gifts

No officer or employee of Licensee shall offer to any officer or employee of the County, either directly or indirectly, any rebate, contribution, gift, money, service without charge, or other thing of value whatsoever, except where given for the use and benefit of the County.

14. Notice

All notices shall be sent to the County or the Licensee at the addresses indicated below. The Licensee shall notify the County Manager of any change of address within ten (10) working days of such occurrence. Failure to provide notification, and any resulting delay in receipt of notice, shall not excuse the Licensee from any obligation imposed by this Agreement, nor shall it serve as cause for reduction or removal of any restriction, fine or penalty imposed by the County.

LICENSEE:

Switch Business Solutions, LLC
P.O. Box 42250
Las Vegas, NV 89116
(702) 444-4111
legal@supernap.com

STOREY COUNTY:

Storey County Comptroller's Office
P.O. Box 432
Virginia City, NV 89440
(775) 847-1006

15. Termination

At the end of the initial twenty-year period of this contract and, if renewed, at the end of any subsequent renewal period, either party may terminate this contract by sending a notice of termination to the other party at the address given for receipt of notice not less than 90 days in advance of the renewal date that the party is terminating the license given by this agreement.

16. Warranty of Authority to Sign

Both parties hereto warrant that the person signing this agreement on behalf of a party is authorized to bind that party to the terms of this agreement.

IN WITNESS WHEREOF the parties hereto have set their hands the day and year first above written.

STOREY COUNTY BOARD OF COMMISSIONERS

By _____
Chairman

ATTEST:

_____, Clerk

APPROVED AS TO FORM:
DISTRICT ATTORNEY

By: _____
Deputy District Attorney

SWITCH BUSINESS SOLUTIONS, LLC

Gabe Nacht

By: _____
Name: Gabriel Nacht
Title: Chief Financial Officer



EXHIBIT 1

For the purpose of this Exhibit, the following definitions shall apply. Terms phrases, words, and their derivations shall have the meanings set forth therein, unless the context clearly indicates that another meaning is intended. Words used in the present tense include the future, words in the plural number include the singular number and words in the singular number include the plural number. The words "shall" and "will" are mandatory and "may" is permissive:

- (a) "Abandoned" means the relinquishing of facilities owned by a public utility that no longer has a business license, or franchise or rights-of-way license agreement, or certificate of public convenience and necessity from the Public Utilities Commission, if required by the laws of the state of Nevada, or of a facility which the public utility has agreed to transfer to the county.
- (b) "Applicant" means the person who submits the completed application as set forth in this Exhibit.
- (c) "Application" means all written documentation, statements, representations and warranties provided to the county, in accordance with this exhibit, by a prospective franchisee or rights-of-way licensee, which are relied upon by the county in making its determination of whether to grant or withhold a franchise or rights-of-way license.
- (d) "Business license" means the written authorization required by the county for any person who commences, carries on, engages in, or conducts a business, occupation, trade, or employment, as delineated in Title 5 of the code, within Storey County, Nevada.
- (e) "County Code" or "code" or "county code" means the titles chapters and sections of the Storey County Code and ordinances referenced herein, or their successor titles, chapters and sections, adopted by the county commission, and as amended from time to time.
- (f) "Commence construction" means that time and date when the first connection is physically made to a utility pole for overhead facilities, when trenching is initiated for underground facilities, or when foundations are excavated for transmission facilities, provided all of these facilities are part of a public utility system, and the appropriate permits are issued for such work.
- (g) "Commence operation" means that time and date, after construction completion, when the public utility system is first used to provide subscription service.
- (h) "Construction completion" means that time and date when all facilities have been installed and all public rights-of-way and properties have been restored to their former appearance and condition in a manner acceptable to the county.
- (i) "County" means the county of Storey, Nevada.
- (j) "County commission" means the board of county commissioners of the county.
- (k) "County manager" means the county manager appointed by county commission to perform such administrative functions of the county government as may be required of him by the county commission, or his/her designee.

- (l) "Director of Community Development" or "director of public works" means the county departmental director specifically named, or his/her designee.
- (m) "Easement" means the right to use the real property of another.
- (n) "Facility" or "facilities" means antennae, transmitters, poles, pipes, wires, cables, conduits, amplifiers, instruments, equipment, and other appliances used in connection therewith or appurtenant thereto to provide public utility service in the county.
- (o) "Franchise" means the nonexclusive authorization granted by the county commission to a public utility to construct, operate, and maintain its system in the rights-of-way within the county for the provision of subscription services to persons, other than themselves, and to use the rights-of-way for the installation, operation, and maintenance of its facilities. The conditions and requirements of such authorization will be described within a franchise agreement for such purpose.
- (p) "Franchise agreement" means an agreement granting use of public rights-of-way to provide subscription services.
- (q) "Franchisee" means the person to whom a franchise is granted, and its agents, including but not limited to contractors licensed by the State Contractors Board and providing construction, installation, or maintenance services on facilities located in rights-of-way on behalf of a franchisee.
- (r) "Person" means a natural person, any form of business or social organization and any other nongovernmental legal entity, including but not limited to the estate of a natural person, a corporation, partnership, association, trust, or unincorporated organization. The term "person" does not include a government, governmental agency, or political subdivision of a government.
- (s) "Public improvement" means new roadways and pavements, sidewalks, curbs and gutters, landscaping, street lights, foundations, poles and traffic signal conduits, water mains, sanitary and storm sewers, tunnels, subways, people movers, viaducts, bridges, underpasses, and overpasses, or other public facilities across, along, over or under any street or streets, or other such improvements which are to be used by the general public.
- (t) "Public Utilities Commission" means the Public Utilities Commission of the State of Nevada, and its predecessors and successors.
- (u) "Public utility" means any person that provides electric energy or natural gas, telecommunications services, interactive computer services, or sells or resells personal wireless services, regardless of whether that person is subject to the regulations of, or holds a certificate of public convenience and necessity from, the Public Utilities Commission.
- (v) "Public utility service" means the provision of electric energy, natural gas, telecommunications, interactive computer service, or personal wireless service over or through facilities located in rights-of-way.
- (w) "Public utility system" or "system" means any facilities, in whole or in part, constructed to provide public utility services and using rights-of-way to provide such service.

- (x) "Right-of-way" or "rights-of-way" means public property, including air space, dedicated, granted, held, prescriptively used, or authorized by patent of the United States of America, for county public street, and public utility purposes, except as limited by any underlying grant and except public streets predominantly used for public freeway or expressway purposes
- (y) "Rights-of-way license" means the nonexclusive authorization granted by the county commission in exchange for a rental fee to a public utility to construct, operate, and maintain its system in specific streets and rights-of-way as authorized routes for nonsubscription service. The conditions and requirements of such authorization will be described within a license agreement for such purpose.
- (z) "Rights-of-way license agreement" means an agreement granting use of public rights-of-way to provide nonsubscription public utility services.
- (aa) "Rights-of-way licensee" means the person to whom a rights-of-way license is granted and its agents, including but not limited to contractors licensed by the State Contractors Board and providing construction, installation, or maintenance services on facilities located in rights-of-way on behalf of a rights-of-way licensee.
- (bb) "Street" means the surface, the air space above the surface and the area below the surface of the full width of the right-of-way, including sidewalks and thoroughfares, places or ways of any kind used by the public or open to the public as a matter of right for the purpose of vehicular traffic or vehicular and pedestrian traffic.
- (cc) "Subscription service" means any service provided by a public utility over or through facilities located in rights-of-way to persons or governmental entities within Storey County.
- (dd) "Transfer or assign" shall not include any mortgage, pledge, or other encumbrance of the assets, stocks, or the franchise or rights-of-way license agreement of the franchisee or right-of-way licensee as security for moneys borrowed.

Exhibit 2

Twelve Poles on Storey County ROW

Switch has placed 12 poles on Storey County ROW.

Beginning on the west side of Ireland drive at GPS location of 39 32'47.99722" N and 119 29'47.8444" W for the northern most pole. Continuing Southwest approx. 400 feet to the third pole, Across Peru Drive on the west side at GPS_39 32'44.499387"N and 119 29'50.00469"W , continuing Southeast along the west side of Peru Dr. to a point approximately 1000' north of Denmark drive.

The survey map showing the pole locations and offsets from the CL of the two named roads (Ireland and Peru Dr.) clarifies the exact locations of the poles, see exhibit B attached.

The exact GPS coordinates for each pole are below.

Pole #	Location	GPS Coordinates	
1	Ireland Drive	39°32'47.99722"N	119°29'47.84444"W
2	Ireland Drive	39°32'46.05837"N	119°29'47.93087"W
3	Peru Drive	39°32'44.49387"N	119°29'50.00469"W
4	Peru Drive	39°32'42.70440"N	119°29'46.41989"W
5	Peru Drive	39°32'41.13579"N	119°29'43.25645"W
6	Peru Drive	39°32'39.31154"N	119°29'41.42257"W
7	Peru Drive	39°32'37.49418"N	119°29'39.60051"W
8	Peru Drive	39°32'34.97746"N	119°29'38.19170"W
9	Peru Drive	39°32'32.44752"N	119°29'36.78629"W
10	Peru Drive	39°32'30.49203"N	119°29'33.94453"W
11	Peru Drive	39°32'28.52777"N	119°29'31.12402"W
12	Peru Drive	39°32'26.38606"N	119°29'29.90252"W



Storey County Board of County Commissioners Agenda Action Report

Meeting date: January 2nd 2017

Estimate of time required: 5 Minutes

Agenda: Consent ☐ Regular agenda ☐ Public hearing required ☐

1. **Title:** USA Parkway Tower Project Inter-Local Agreement

2. **Recommended motion:** Approve

3. **Prepared by:** James Deane

Department: IT Department

Telephone: 847-1152

4. **Staff summary:** The IT Department believes a partnership with NDOT and Storey County to construct a communications tower in TRIC will enhance public safety, first responder radio effectiveness and provide for internet connectivity for planned future Fire Stations.

5. **Supporting materials:** NDOT has completed an environmental site survey and radio propagation study that indicates this site will provide the required coverage for USA Parkway. There is a substantial data set available in digital format for further analysis if required or requested.

6. **Fiscal impact:**

Funds Available: Not Budgeted

Fund:

____ Comptroller


7. **Legal review required:** Yes, completed by Storey and NDOT

____ District Attorney

8. **Reviewed by:**

JD Department Head

Department Name: Commissioner's Office

 County Manager

Other agency review: _____

9. **Board action:**

☐ Approved

☐

Approved with Modifications

☐ Denied

☐

Continued

Agenda Item No. 15

INTERLOCAL AGREEMENT

This Agreement, made and entered into on _____, by and between the State of Nevada, acting by and through its Department of Transportation, hereinafter called the "DEPARTMENT," and Storey County, 26 South B Street, Virginia City, NV hereinafter called the "COUNTY," collectively, parties or Parties.

WITNESSETH:

WHEREAS, an Interlocal Agreement is defined as an agreement by public agencies to "obtain a service" from another public agency, hereinafter called parties; and

WHEREAS, pursuant to the provisions contained in Chapter 408 of the Nevada Revised Statutes, the Director of the DEPARTMENT may enter into agreements necessary to carry out the provisions of the Chapter; and

WHEREAS, NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity, or undertaking which any of the public agencies entering into the agreement is authorized by law to perform and refers to such as an Interlocal Contract, hereinafter called the Agreement; and

WHEREAS, the purpose of this Agreement is for the shared development and operation of a Public Safety Communications facility; and

WHEREAS, the services of the COUNTY will be of benefit to the DEPARTMENT and to the people of the State of Nevada; and

WHEREAS, the COUNTY is willing and able to perform the services described herein.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants herein contained, it is agreed as follows:

ARTICLE I – COUNTY AGREES

1. To provide the DEPARTMENT with access, at no cost, to COUNTY-owned or leased property as described in ARTICLE I, Paragraph 2 of this AGREEMENT for the purpose of building a joint communications site (hereinafter, the SITE) which will benefit both the COUNTY and the DEPARTMENT.

2. To accept a donation of property from the Tahoe Regional Industrial Center described as MDM, T. 27 N., R. 23 E., sec. 28, SE 1/4 and the sec. 27 SW 1/4, which is hereinafter called the "SITE."

3. To construct an access road to the SITE and to grade the SITE area to create a 100' x100' pad.

4. To install two (2) four (4) inch conduits from SR 439 to the SITE for future fiber and commercial power.

5. To maintain the access road to the SITE.

6. To install and maintain communications and electronic equipment which is owned and operated by the COUNTY

7. To provide the DEPARTMENT, at no cost, an exclusive and irrevocable (except as set forth in the termination provisions) right to use the property, facilities, and systems on the COUNTY property with the understanding that granting this does not convey legal title to COUNTY property(s).

ARTICLE II – DEPARTMENT AGREES

1. To retain ownership of facilities and system constructed by the DEPARTMENT located at the SITE, to fund one hundred percent (100%) of the communications shelter, tower and back up power system (hereinafter the INFRASTRUCTURE), and to fund one hundred percent (100%) of the annual and monthly INFRASTRUCTURE maintenance, shore power, and refueling costs with State funds.

2. To construct two equipment shelters. One will provide controlled space to install communications and electronic equipment and the other will provide controlled space to install generator and battery back up power systems (hereinafter the "PROJECT") at the SITE for the use by both parties.

3. To install and maintain communications and electronic equipment which is owned and operated by the DEPARTMENT.

4. To supply and install a communications tower to meet the mutually agreed upon design criteria and loading limits.

5. To provide two (2) copies of the preliminary INFRASTRUCTURE plans and specifications for review and comment, and to invite the COUNTY to the specification review meeting to address such comments.

6. To allow the COUNTY to observe, review, and inspect PROJECT construction work with the understanding that all items of concern are to be reported to the DEPARTMENT's Traffic Operations Technology Manager and not to the Contractor.

7. The Department shall provide the COUNTY an exclusive and irrevocable (except as set forth in the termination provisions) right to use the INFRASTRUCTURE, at no cost to the COUNTY, on the COUNTY property with the understanding that granting this does not convey legal title to the DEPARTMENT's INFRASTRUCTURE installed on COUNTY property.

8. To allow the COUNTY to review and comment on the PROJECT change orders which involve features or items related to the PROJECT for which COUNTY assumes a maintenance responsibility. The COUNTY's written response shall be made within five (5) working days of the DEPARTMENT's service of a change order. No response from the COUNTY within this time frame shall constitute the COUNTY's consent and acceptance for the DEPARTMENT to proceed.

ARTICLE III - IT IS MUTUALLY AGREED

1. The COUNTY and the DEPARTMENT agree that the SITE is designated for use as a public safety communication only facility. It is expressly agreed that the facility shall not be used for any commercial or private purposes. Additional public safety agencies requesting use of the SITE are subject to joint approval by the COUNTY and the DEPARTMENT and will be responsible for their proportionate share of the additional operation, repair, and maintenance

costs. Any lease fees will be shared by COUNTY and the DEPARTMENT equally to offset capital improvements.

2. The term of this Agreement shall be from the date first written above for an initial term of ten (10) years. This Agreement shall automatically renew for an additional ten (10) year term on the last day of each subsequent ten (10) year term, unless either of the parties notifies the other party (ies) in writing thirty (30) calendar days prior to the end of the then current ten-year-term of its desire that this Agreement not be renewed for an additional ten-year term. The term of this Agreement is subject to the requirements of NRS 244.320.

3. This Agreement shall not become effective until and unless approved by appropriate official action of the governing body of each party.

4. This Agreement may be terminated by either party prior to the date set forth above, provided that a termination shall not be effective until thirty (30) calendar days after a party has served written notice upon the other party. This Agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Agreement shall be terminated immediately if for any reason Federal and/or State Legislature and/or COUNTY funding ability to satisfy this Agreement is withdrawn, limited, or impaired.

5. Upon termination or expiration of the initial or any extended term of this Agreement, any party may remove its own SITE Improvements and communications equipment installed on either the radio tower or shelters, and any damage caused by such removal shall be promptly repaired by the party who caused the damage. An Itemization of the ownership of all SITE improvements and equipment is attached hereto as Exhibit "A" and incorporated herein by reference.

6. All notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by facsimile with simultaneous regular mail, or by certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address set forth below:

FOR DEPARTMENT:

Rudy Malfabon, P.E., Director
Attn.: Dan Berger
Nevada Department of Transportation
Traffic Operations Division:
1263 South Stewart Street
Carson City, Nevada 89712
Phone: 775-888-7884
Fax: 775-888-7090
E-mail: dberger@dot.nv.gov

FOR STOREY COUNTY:

Pat Whitten, County Manager
Storey County
PO Box 176
26 South B Street
Virginia City, Nevada 89440
Phone: 775-847-0964
Fax:
E-mail: pwhitten@storeycounty.org

7. Each party agrees to keep and maintain under generally accepted accounting principles full, true, and complete records and documents (written, electronic, computer related, or otherwise) pertaining to this Agreement and present, at any reasonable time, such information for inspection, examination, review, audit, and copying at any office where such records and documentation are maintained. Such records and documentation shall be retained for three (3) years after final payment is made.

8. Failure of either party to perform any obligation of this Agreement shall be deemed a breach. Except as otherwise provided for by law or this Agreement, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but not limited to the recovery of actual damages, and the prevailing party's reasonable attorney's fees and costs.

9. The parties do not waive and intend to assert available NRS Chapter 41 liability limitations in all cases. Agreement liability of both parties shall not be subject to punitive damages. Actual damages for any DEPARTMENT breach shall never exceed the amount of funds which have been appropriated for payment under this Agreement, but not yet paid, for the fiscal year budget in existence at the time of the breach.

10. Neither party shall be deemed to be in violation of this Agreement if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including without limitations, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of this Agreement after the intervening cause ceases.

11. To the fullest extent of NRS Chapter 41 liability limitations, each party shall indemnify, hold harmless, and defend, not excluding the other's right to participate, the other from and against all liability, claims, actions, damages, losses, and expenses, including but not limited to reasonable attorney's fees and costs, arising out of any alleged negligent or willful acts or omissions of the party, its officers, employees, and agents. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity, which would otherwise exist as to any party or person, described herein. This indemnification obligation is conditioned upon service of written notice to the other party within thirty (30) calendar days of the indemnified party's notice of actual or pending claim or cause of action. The indemnifying party shall not be liable for reimbursement of any attorney's fees and costs incurred by the indemnified party due to said party exercising its right to participate with legal counsel.

12. The parties are associated with each other only for the purposes and to the extent set forth in this Agreement. Each party is and shall be a public agency separate and distinct from the other party and shall have the right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Agreement. Nothing contained in this Agreement shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.

13. Failure to declare a breach or the actual waiver of any particular breach of the Agreement or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

14. The illegality or invalidity of any provision or portion of this Agreement shall not affect the validity of the remainder of the Agreement and this Agreement shall be construed as if such provision did not exist. The unenforceability of such provision or provisions shall not be held to render any other provision or provisions of this Agreement unenforceable.

15. Neither party shall assign, transfer, or delegate any rights, obligations, or duties under this Agreement without the prior written consent of the other party.

16. Except as otherwise provided by this Agreement, all or any property presently owned by either party shall remain in such ownership upon termination of this Agreement, and there shall be no transfer of property between the parties during the course of this Agreement.

17. Pursuant to NRS Chapter 239, information or documents may be open to public inspection and copying. The parties will have the duty to disclose unless a particular record is confidential by law or a common law balancing of interests.

18. Each party shall keep confidential all information, in whatever form, produced, prepared, observed, or received by that party to the extent that such information is confidential by law or otherwise required by this Agreement.

19. The parties hereto represent and warrant that the person executing this Agreement on behalf of each party has full power and authority to enter into this Agreement and that the parties are authorized by law to perform the services set forth herein.

20. This Agreement and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada. The parties consent to the exclusive jurisdiction of the Nevada state district courts for enforcement of this Agreement.

21. Any alteration considered extra work shall be addressed through an amendment to this Agreement. The amount and payment for extra work, as well as designation of responsibility for payment of such work, shall be specified in such written amendment.

22. Any recipient or subrecipient of funds under this Agreement agrees to comply with the Federal Funding Accountability and Transparency Act and implementing regulations at 2 CFR Part 170, including Appendix A available at <http://edocket.access.gpo.gov/2010/pdf/2010-22705.pdf>.

23. In connection with the performance of work under this Agreement, the parties agree not to discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, sexual orientation, or age, including, without limitation, with regard to employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff, or termination, rates of pay or other forms of compensation, and selection for training, including, without limitation, apprenticeship. The parties further agree to insert this provision in all subcontracts hereunder, except subcontracts for standard commercial supplies or raw materials.

24. This Agreement constitutes the entire agreement of the parties and such is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Agreement specifically displays a mutual intent to amend a particular part of this Agreement, general conflicts in language between any such attachment and this Agreement shall be construed consistent with the terms of this Agreement. Unless otherwise expressly authorized by the terms of this Agreement, no

modification or amendment to this Agreement shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Attorney General.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

STOREY COUNTY

State of Nevada, acting by and through its
DEPARTMENT OF TRANSPORTATION

Director

Name (Print)

Approved as to Legality & Form:

Title (Print)

Deputy Attorney General

Name (Print)

Title (Print)

Approved as to Form:

Deputy District Attorney



Storey County Board of County Commissioners Agenda Action Report

Meeting date: January 2, 2018

Estimate of time required: 5 mins

Agenda: Consent [] Regular agenda [X] Public hearing required []

1. Title: Virginia City Tourism Commission Appointments

- a. Appointment of **Corrado DeGasperis**, with the Gold Hill Hotel, to the vacant "Hotel" seat on the Virginia City Tourism Commission effective January 2, 2018.
- b. Reappointment of **Ron Gallagher** (at-large position) and **Angelo Petrini** (business district representative)

2. Recommended motion Approve appointment of Corrado DeGasperis and reappoint Ron Gallagher and Angelo Petrini along with a County Commissioner to make up the VCTC board.

3. Prepared by: Deny Dotson

Department: Virginia City Tourism Commission

Telephone:

4. Staff summary:

5. Supporting materials: Letter(s) of interest

6. Fiscal impact: none

Funds Available:

Fund:

___ Comptroller

7. Legal review required:

___ District Attorney

8. Reviewed by:

X_ Department Head

Department Name: Commissioner's Office

___ County Manager

Other agency review: _____

9. Board action:

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No 16



Storey County Board of County Commissioners Agenda Action Report

Meeting date: ~~1/16/17~~ 1/2/17 Estimate of time required:

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☐

1. **Title:** Second reading for General Business License. Applicant is Jonathan Deitrich, owner of a home based business, The Supply SGT, at 450 S E St., Virginia City NV.
2. **Recommended motion:** Motion to approve the second reading, a General Business License for Jonathan Deitrich, owner of a home based business, The Supply SGT, at 450 S E St., Virginia City NV.
3. **Prepared by:** Brandy Gavenda, Admin. Asst.

Department: Storey County Sheriff's Office

Telephone: 775-847-0959

4. **Staff summary:** Second reading for General Business License for the sales of firearms and related items. Applicant is Jonathan Deitrich, owner of a home based business, The Supply SGT, at 450 S E St., Virginia City NV.

5. **Supporting materials:** None

6. **Fiscal impact:** None

Funds Available:

Fund:

____ Comptroller

7. **Legal review required:**

____ District Attorney

8. **Reviewed by:**

 X Department Head

Department Name: Sheriff, Gerald Antinoro

A blue ink signature of the County Manager.

County Manager

A blue ink signature of Sheriff Gerald Antinoro.

Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 23



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 01/02/18

Estimate of time required: 20 min.

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☒

1. **Title: Discussion/For Possible Action:** First Reading of Ordinance No. 18-279 amending Storey County Code Title 16 Subdivisions to adopt new codes for land subdivisions, parcel maps, division of land into large parcels, surety requirements, land readjustments, boundary line adjustments, and reversions to acreage/lot consolidations. In addition to provisions of the NRS, any person may complete and return to the Board or Planning Commission a statement supporting or opposing the proposed amendments to the county code. Additional information may be obtained from the Planning Department at 775-847-1144 or planning @storeycounty.org.

2. **Recommended motion:** In accordance with the recommendation by staff and the planning commission, I [commissioner] motion to approve First Reading of Ordinance No. 18-279 amending Storey County Code Title 16 Subdivisions to adopt new codes for land subdivisions, parcel maps, division of land into large parcels, surety requirements, land readjustments, boundary line adjustments, and reversions to acreage/lot consolidations

3. **Prepared by:** Austin Osborne

4. **Department:** Planning

Telephone: 775.847.0968

5. **Staff summary:** An ordinance amending Storey County Code Title 16 to adopt new codes for land divisions and providing for other properly related matters.

6. **Supporting materials:** Drafts have been and remain posted at <https://www.storeycounty.org/517/Updates> and will also be available at the 01/16/18 meeting.

7. **Fiscal impact:** None on local government.

Funds Available:


Fund:

____ Comptroller


8. **Legal review required:**

____ District Attorney

9. **Reviewed by:**

 Department Head

Department Name:

 County Manager

Other agency review: _____

10. **Board action:**

☐ Approved

☐ Approved with Modifications

☐ Denied

☐ Continued

Agenda Item No. 24



B

Storey County Board of County Commissioners Agenda Action Report

Meeting date: 01/02/18

Estimate of time required: 20 min.

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☒

1. **Title: Discussion/For Possible Action:** First Reading of Ordinance No. 18-278 amending Storey County Code Title 17 Zoning, including Chapter 17.56 Planned Unit Developments to revise the procedure for approval and standards of planned unit developments. In addition to provisions of the NRS, any person may complete and return to the Board or Planning Commission a statement supporting or opposing the proposed amendments to the county code and zoning ordinance. Additional information may be obtained from the Planning Department at 775-847-1144 or [planning @storeycounty.org](mailto:planning@storeycounty.org).

2. **Recommended motion:** In accordance with the recommendation by staff and the planning commission, I [commissioner] motion to approve First Reading of Ordinance No. 18-278 amending Storey County Code Title 17 Zoning, including Chapter 17.56 Planned Unit Developments to revise the procedure for approval and standards of planned unit developments.

3. **Prepared by:** Austin Osborne

4. **Department:** Planning

Telephone: 775.847.0968

5. **Staff summary:** An ordinance amending Storey County Code Title 17 to adopt new codes for planned unit developments other properly related matters.

6. **Supporting materials:** Drafts have been and remain posted at <https://www.storeycounty.org/517/Updates> and will also be available at the board meeting.

7. **Fiscal impact:** None on local government.

Funds Available:


Fund:

____ Comptroller


8. **Legal review required:**

____ District Attorney

9. **Reviewed by:**

 Department Head

Department Name:

 County Manager

Other agency review: _____

10. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 25



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 01/02/18

Estimate of time required: 20 min.

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☒

1. **Title: Discussion/For Possible Action:** First Reading of Ordinance No. 18-280 amending Storey County Code Title 17 Zoning including chapters 17.03 Administrative Provisions, 17.10 Definitions, 17.12 General Provisions, 17.15 Public Zone, 17.24 Agriculture Zone, 17.28 Commercial Zone, 17.30 Commercial-Residential Zone, 17.32 Forestry Zone, 17.34 Light Industrial Zone, 17.35 Heavy Industrial Zone, 17.40 Estate Zone, 17.44 Special Planning Review Zone; and 17.84 Signs and Billboards. In addition to provisions of the NRS, any person may complete and return to the Board or Planning Commission a statement supporting or opposing the proposed amendments to the county code and zoning ordinance. Additional information may be obtained from the Planning Department at 775-847-1144 or planning@storeycounty.org.

2. **Recommended motion:** In accordance with the recommendation by staff and the planning commission, I [commissioner] motion to approve First Reading of Ordinance No. 18-280 amending Storey County Code Title 17 Zoning including chapters 17.03 Administrative Provisions, 17.10 Definitions, 17.12 General Provisions, 17.15 Public Zone, 17.24 Agriculture Zone, 17.28 Commercial Zone, 17.30 Commercial-Residential Zone, 17.32 Forestry Zone, 17.34 Light Industrial Zone, 17.35 Heavy Industrial Zone, 17.40 Estate Zone, 17.44 Special Planning Review Zone; and 17.84 Signs and Billboards.

3. **Prepared by:** Austin Osborne

4. **Department:** Planning

Telephone: 775.847.0968

5. **Staff summary:** An ordinance amending Storey County Code Title 17 to adopt new codes for zoning regulations other properly related matters.

6. **Supporting materials:** Drafts have been and remain posted at <https://www.storeycounty.org/517/Updates> and will also be available at the board meeting.

7. **Fiscal impact:** None on local government.

Funds Available:


Fund:

___ Comptroller

8. **Legal review required:**

___ District Attorney

9. **Reviewed by:**

 Department Head

Department Name:

 County Manager

Other agency review: _____

10. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 26



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 01/02/18

Estimate of time required: 20 min.

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☒

1. **Title: Discussion/For Possible Action:** First Reading of Ordinance No. 18-281 amending Storey County Code Title 17 Zoning including Chapter 17.06 Nonconforming Uses pertaining to legally nonconforming uses and adding language pertaining to substandard development. In addition to provisions of the NRS, any person may complete and return to the Board or Planning Commission a statement supporting or opposing the proposed amendments to the county code and zoning ordinance. Additional information may be obtained from the Planning Department at 775-847-1144 or planning@storeycounty.org.

2. **Recommended motion:** In accordance with the recommendation by staff and the planning commission, I [commissioner] motion to approve First Reading of Ordinance No. 18-281 amending Storey County Code Title 17 Zoning including Chapter 17.06 Nonconforming Uses pertaining to legally nonconforming uses and adding language pertaining to substandard development.

3. **Prepared by:** Austin Osborne

4. **Department:** Planning

Telephone: 775.847.0968

5. **Staff summary:** An ordinance amending Storey County Code Title 17 to adopt new codes for legally non-conforming uses and adding language pertaining to substandard development and other properly related matters.

6. **Supporting materials:** Drafts have been and remain posted at <https://www.storeycounty.org/517/Updates> and will also be available at the board meeting.

7. **Fiscal impact:** None on local government.

Funds Available:


Fund:

____ Comptroller

8. **Legal review required:**

____ District Attorney

9. **Reviewed by:**

 Department Head

Department Name:

 County Manager

Other agency review: _____

10. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 27



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 01/02/18

Estimate of time required: 20 min.

Agenda: Consent [] Regular agenda [x] Public hearing required [x]

1. **Title: Discussion/For Possible Action:** First Reading of Ordinance No. 18-282 amending Storey County Code Title 17 Zoning including Chapter 17.03 Administrative Provisions to revise the procedure for the expiration of development permits. In addition to provisions of the NRS, any person may complete and return to the Board or Planning Commission a statement supporting or opposing the proposed amendments to the county code and zoning ordinance. Additional information may be obtained from the Planning Department at 775-847-1144 or planning@storeycounty.org.

2. **Recommended motion:** In accordance with the recommendation by staff and the planning commission, I [commissioner] motion to approve First Reading of Ordinance No. 18-282 amending Storey County Code Title 17 Zoning including Chapter 17.03 Administrative Provisions to revise the procedure for the expiration of development permits.

3. **Prepared by:** Austin Osborne

4. **Department:** Planning

Telephone: 775.847.0968

5. **Staff summary:** An ordinance amending Storey County Code Chapter 17.03 to address the expiration of development permits, such as special use permits for which no development occurs within 24 months, and other properly related matters.

6. **Supporting materials:** Drafts have been and remain posted at <https://www.storeycounty.org/517/Updates> and will also be available at the board meeting.

7. **Fiscal impact:** None on local government.

Funds Available:


Fund:

____ Comptroller

8. **Legal review required:**

____ District Attorney

9. **Reviewed by:**

 Department Head

Department Name:

 County Manager

Other agency review: _____

10. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 28



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 01/02/18

Estimate of time required: 20 min.

Agenda: Consent [] Regular agenda [x] Public hearing required [x]

1. **Title: Discussion/For Possible Action:** First Reading of Ordinance No. 18-276 amending Storey County Code Title 17 Zoning to provide for design criteria and improvement standards for certain types of development and a design review process with review by the planning director with appeal to the planning commission and board. In addition to provisions of the NRS, any person may complete and return to the Board or Planning Commission a statement supporting or opposing the proposed amendments to the county code and zoning ordinance. Additional information may be obtained from the Planning Department at 775-847-1144 or planning@storeycounty.org.

2. **Recommended motion:** In accordance with the recommendation by staff and the planning commission, I [commissioner] motion to approve First Reading of Ordinance No. 18-276 amending Storey County Code Title 17 Zoning to provide for design criteria and improvement standards for certain types of development and a design review process with review by the planning director with appeal to the planning commission and board.

3. **Prepared by:** Austin Osborne

4. **Department:** Planning

Telephone: 775.847.0968

5. **Staff summary:** An ordinance amending Storey County Code Title 17 zoning to adopt new codes allowing for the adoption by Resolution of the County Commissioners a design standard manual for certain residential and non-residential development in the county, and other properly related matters.

6. **Supporting materials:** Drafts have been and remain posted at <https://www.storeycounty.org/517/Updates> and will also be available at the board meeting.

7. **Fiscal impact:** None on local government.

Funds Available:


Fund:

____ Comptroller

8. **Legal review required:**

____ District Attorney

9. **Reviewed by:**

 Department Head

Department Name:

 County Manager

Other agency review: _____

10. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 29





Storey County Board of County Commissioners Agenda Action Report

Meeting date: 01/02/18

Estimate of time required: 15 min.

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☒

1. **Title: Discussion/For Possible Action:** Approval of Resolution No. 18-461 determining and consolidating all planning fees, including removing certain fees from code and placing them into resolution.
2. **Recommended motion:**
Based on the recommendation from staff, I [commissioner] motion to approve Resolution No. 18-461 determining and consolidating all planning fees, including removing certain fees from code and placing them into resolution.
3. **Prepared by:** Austin Osborne
4. **Department:** Planning **Telephone:** 775.847.0968
5. **Staff summary:** Planning and development fees are to be adopted by the Board of County Commissioners by resolution. This action will not raise, reduce, or create new fees from what already exist by resolution or in county code. The amendments are consistent with updates occurring to Storey County Code Title 16 Subdivisions and Title 17 Zoning.
6. **Supporting materials:** Enclosures: Draft Resolution 18-461 with fee schedule.
7. **Fiscal impact:** None on local government.
Funds Available: _____ Fund: _____ Comptroller
8. **Legal review required:** _____ District Attorney
9. **Reviewed by:**
 Department Head
 County Manager
Department Name: _____
Other agency review: _____
10. **Board action:**

<input type="checkbox"/>	Approved	<input type="checkbox"/>	Approved with Modifications
<input type="checkbox"/>	Denied	<input type="checkbox"/>	Continued

Agenda Item No. 30

Enclosure A: Draft Resolution 18-461.

Resolution No. 18-461

A resolution consolidating fees for Storey County services.

Whereas, the Storey County Board of County Commissioners (the Board) has determined that the county has many different fees in various parts of the Storey County Code and that many fees are set by resolution of the Board. The Board has determined that it would be more effective to have a single resolution with all the fees for services contained in that resolution.

Whereas, the Board has determined that consolidating all the fees into the fee resolution is a large project and that by incrementally adding the fees to the resolution as sections of the Storey County Code are revised would be an effective method for consolidating fees that are set by resolution. The Board has further determined that the fee resolution should be reviewed annually in May or June before the start of the fiscal year.

Whereas, the Board is in the process of amending titles 16 and 17 of the Storey County Code and finds that the fees for planning and zoning under NRS 278 and for signs should be taken out of the Storey County Code and consolidated in a fee resolution. These fees are not considered a rule and are exempt from the NRS 237 requirement of a business impact statement.

Whereas, the Board desires to review fees before adding the fees to the fee resolution.

The Board resolves and agrees to set the fees as follows:

Planning Department development application fees:

Application Type	Application Fee
Abandonment	\$200
Amended map	No fee
Billboards	See SUP
Boundary line adjustment	\$250 + \$25 per lot
Condition amendment	No fee
Development agreement	\$1,000
Extension of time request (one year only)	50% of original fee
Land division map creating 5 or more parcels	\$500 + \$25 per lot
Lot consolidation	No fee
Master plan map amendment	\$2,900
Master plan text amendment	\$800
Minor amendment/deviation	No fee
Small Operations Mining Permit	\$65 per hour
Parcel map Record of Survey	\$250 + \$25 per lot
Parcel map-final	No fee
Planned unit development (PUD) Tentative map	\$500 + \$1 per lot
Planned unit development (PUD)	\$200 + \$25 per lot

Final map	
Signs	No fee
Special use permit (SUP) minor	\$250
SUP routine	\$450
SUP major	\$750
SUP major industrial	\$2,500
Street name request	No fee
Variance administrative	No fee
Variance	\$100
Wireless communication facility	
Wireless communication facility modification	No fee
Zoning map amendment	\$1,000
Zoning text amendment	No fee

Adopted and effective this _____ day of _____ 2018 by the following vote:

Vote: Ayes: Commissioners: _____

Nays: Commissioners: _____

Absent: Commissioners: _____

Marshall McBride, Chair
Storey County Board of

Commissioners

Attest:

Vanessa Stephens
Clerk & Treasurer, Storey County



H

Storey County Board of County Commissioners Agenda Action Report

Meeting date: 01/02/18

Estimate of time required: 20 min.

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☒

1. **Title: Discussion/For Possible Action:** Approval of Resolution No. 18-474 to the Board of County Commissioners with recommendation by the Planning Commission adopting a design criteria and improvement manual setting forth certain development and design standards and guidelines for residential and non-residential planned unit developments, multi-family residential complexes, and other uses.

2. **Recommended motion:** I [commissioner] motion to approve Resolution No. 18-474 adopting a design criteria and improvement manual setting forth certain development and design standards and guidelines for residential and non-residential planned unit developments, multi-family residential complexes, and other uses.

3. **Prepared by:** Austin Osborne

4. **Department:** Planning

Telephone: 775.847.0968

5. **Staff summary:** See Enclosure A Staff Summary. Certain amendments to Title 17 Zoning must be complete before this resolution may be considered. See Ordinances 18-278 and 18-276.

6. **Supporting materials:** Enclosure A Staff Summary; and drafts of the design standards manual have been and remain posted at <https://www.storeycounty.org/517/Updates> and will be available at the board meeting.

7. **Fiscal impact:** None on local government.

Funds Available:


Fund:

____ Comptroller

8. **Legal review required:**

____ District Attorney

9. **Reviewed by:**

 Department Head

Department Name:

 County Manager

Other agency review: _____

10. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 31

Enclosure A: Staff Summary

PURPOSE

Storey County has experienced significant industrial, commercial, and residential growth over the past two decades and this trend is expected to continue. This design manual was developed in accordance with the goals and objectives of the 2016 Storey County Master Plan in order to provide property owners, designers, and developers of industrial, commercial, and residential planned unit developments, and developers of multi-family complexes, clear and concise development standards that are consistent with the master plan.

The objective of the design standards manual is to enhance and promote the aesthetic and economic viability of Storey County and protect its historic, cultural, and scenic resources. The design manual also encourages the highest level of quality while also providing flexibility and uniqueness of individual projects. The design manual will be used by community development and planning staff during review of planned unit development proposals in the county.

APPLICABILITY

The design manual is not to be construed as a county code of regulations, but rather a document providing county leaders, staff, and land developers guidelines for development to occur within the goals and objectives of the county master plan.

This design manual applies to new commercial, industrial, residential, and mixed-use planned unit developments and also to new multi-family complexes consisting of two or more principal buildings. This design manual does not apply to new commercial, industrial, and residential construction, or significant improvements or expansions to existing structures.

GOALS

The Planning Design Criteria attempts to achieve the following goals and objectives laid out in the Storey County Master Plan.

1. Provide design standards which conform with and implement the goals, objectives, and policies of the Storey County Master Plan.
2. Direct and manage orderly, efficient, and sustainable development in the county.
3. Create and maintain livable and sustainable communities.
4. Create and maintain complete communities.
5. Facilitate pedestrian-friendly communities.
6. Facilitate existing and future automobile-alternative transportation systems.
7. To ensure safe and sustainable water resources for each community and natural ecosystem in the county.
8. Design communities which attract diverse people and workforce.
9. Create and maintain a diverse economy.
10. Create integrated public facilities.
11. Maintain distinct communities in the county.
12. Maintain compatibility between uses.
13. Implement design and performance standards that minimizes use conflicts.
14. Balance renewable energy systems with other uses.





Storey County Board of County Commissioners Agenda Action Report

Meeting date: January 2, 2018

Estimate of time required: 15 min.

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☒

1. **Title: Discussion/Possible Action:** Division of Large Parcels Map 2017-055 by Tahoe Reno Industrial Center. The applicant is requesting a Division of Land into Large Parcels, File 2017-055. One existing large parcel over 40 acres will be divided into a total of three large parcels over 40 acres. The subject property extends west from USA Parkway, having Assessor's Parcel Number 004-171-16, Storey County, Nevada. The project is a division of Parcel 2016-25 as shown on Record of Survey Map No. 125044, and as described in Document Number 125418, within portions of Sections 28, 31, 32, 33 & 34, T19N, R23E, M.D.M.
2. **Recommended motion:** In accordance with the recommendation by Staff and the Planning Commission, the Findings under section 3.A of the Staff Report, and in compliance with all Conditions of Approval, I [*County Commissioner*], hereby move to waive the requirement for filing a Tentative Map and I hereby move to approve the Final Map Division of Land into Large Parcels, File 2017-055. One existing large parcel over 40 acres will be divided into a total of three large parcels over 40 acres. The subject property extends west from USA Parkway, having Assessor's Parcel Number 004-171-16, Storey County, Nevada. The project is a division of Parcel 2016-25 as shown on Record of Survey Map No. 125044, and as described in Document Number 125418, within portions of Sections 28, 31, 32, 33 & 34, T19N, R23E, M.D.M.
3. **Prepared by:** Kathy Canfield
4. **Department:** Planning **Telephone:** 775.847.1144
5. **Staff summary:** See enclosed Staff Report No. 2017-055
6. **Supporting materials:** See enclosed Staff Report No. 2017-055
7. **Fiscal impact:** None on local government.
Funds Available: _____ Fund: _____ Comptroller
8. **Legal review required:** _____ District Attorney
9. **Reviewed by:**
 Department Head _____ Department Name: Planning
 County Manager _____ Other agency review: _____
10. **Board action:**
☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

Agenda Item No. 32

STOREY COUNTY PLANNING DEPARTMENT

Storey County Courthouse
26 South B Street, PO Box 176, Virginia City, NV 89440 Phone (775)
847-1144 – Fax (775) 847-0949
planning@storeycounty.org



To: Storey County Board of County Commissioners

From: Storey County Planning Department

Meeting Date: January 2, 2018 at 10:00 a.m.

Meeting Location: Storey County Courthouse, District Courtroom, Virginia City, Nevada

Staff Contact: Kathy Canfield

File: 2017-055

Applicant: Tahoe Reno Industrial Center, LLC

Property Owners: Tahoe Reno Industrial Center, LLC

Property Location: The property is located along USA Parkway at the county line between Storey County and Lyon County. The property extends west from USA Parkway and has Assessor's Parcel Number 004-171-16, Storey County, Nevada. The project is a division of Parcel 2016-25 as shown on Record of Survey Map No. 125044, and as described in Document Number 125418, within portions of Sections 28, 31, 32, 33 & 34, T19N, R23E, M.D.M.

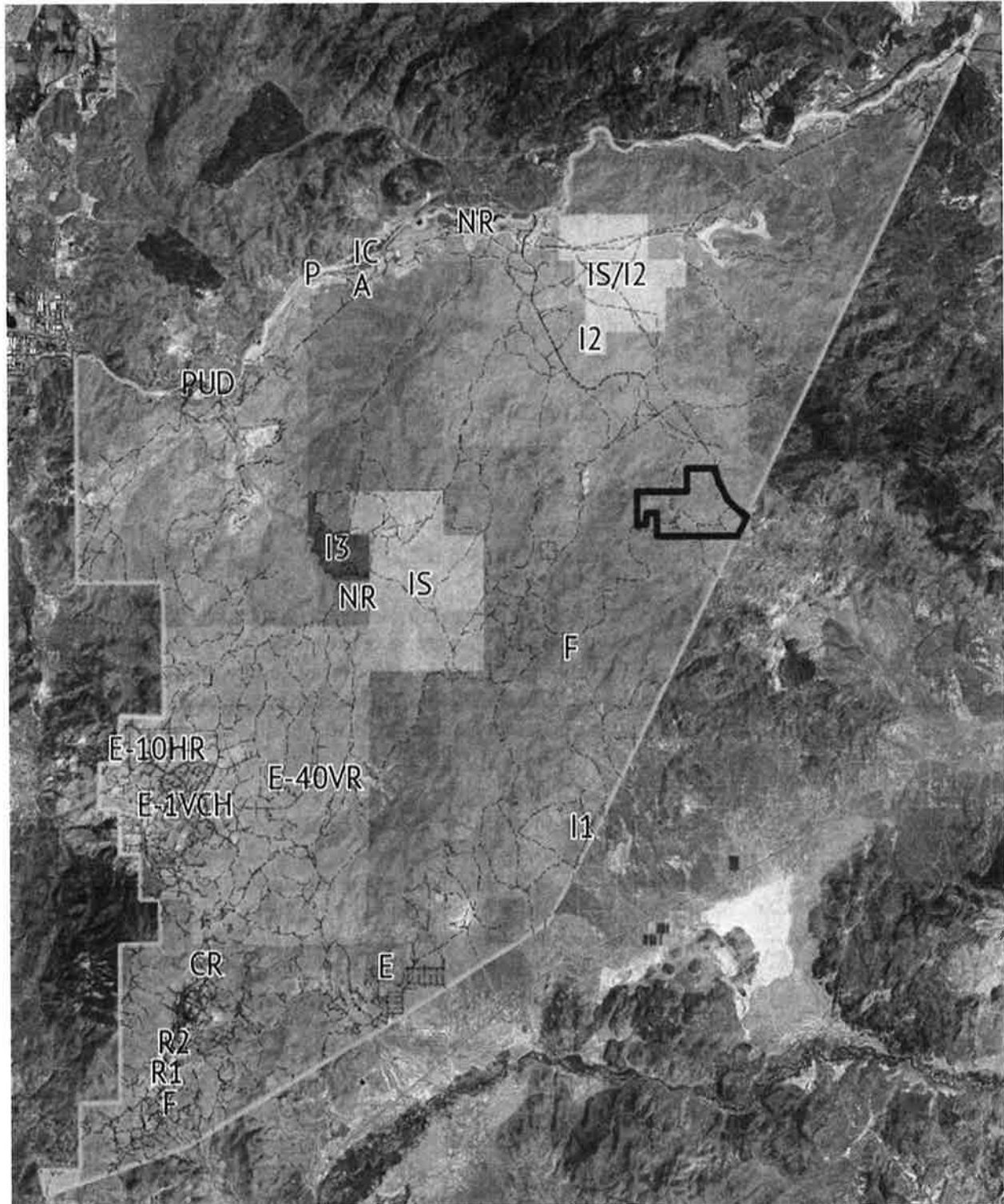
Request: The applicant is requesting a Division of Land into Large Parcels, File 2017-055. One existing large parcel over 40 acres will be divided into a total of three large parcels over 40 acres. The subject property extends west from USA Parkway, having Assessor's Parcel Number 004-171-16, Storey County, Nevada. The project is a division of Parcel 2016-25 as shown on Record of Survey Map No. 125044, and as described in Document Number 125418, within portions of Sections 28, 31, 32, 33 & 34, T19N, R23E, M.D.M.

1. Background & Analysis

- A. Site Location and Characteristics.** The existing parcel extends west from USA Parkway at the Storey/Lyon County line, Storey County, Nevada. The existing parcel is approximately 1,653.69 acres per the Storey County Assessor's Office. There is no development on the property. APN 004-171-16 is zoned Forestry. Surrounding land uses include vacant Heavy Industrial zoned property to the north, vacant Forestry zoned property to the west and

south and vacant Lyon County land and vacant Forestry zoned land to the east.

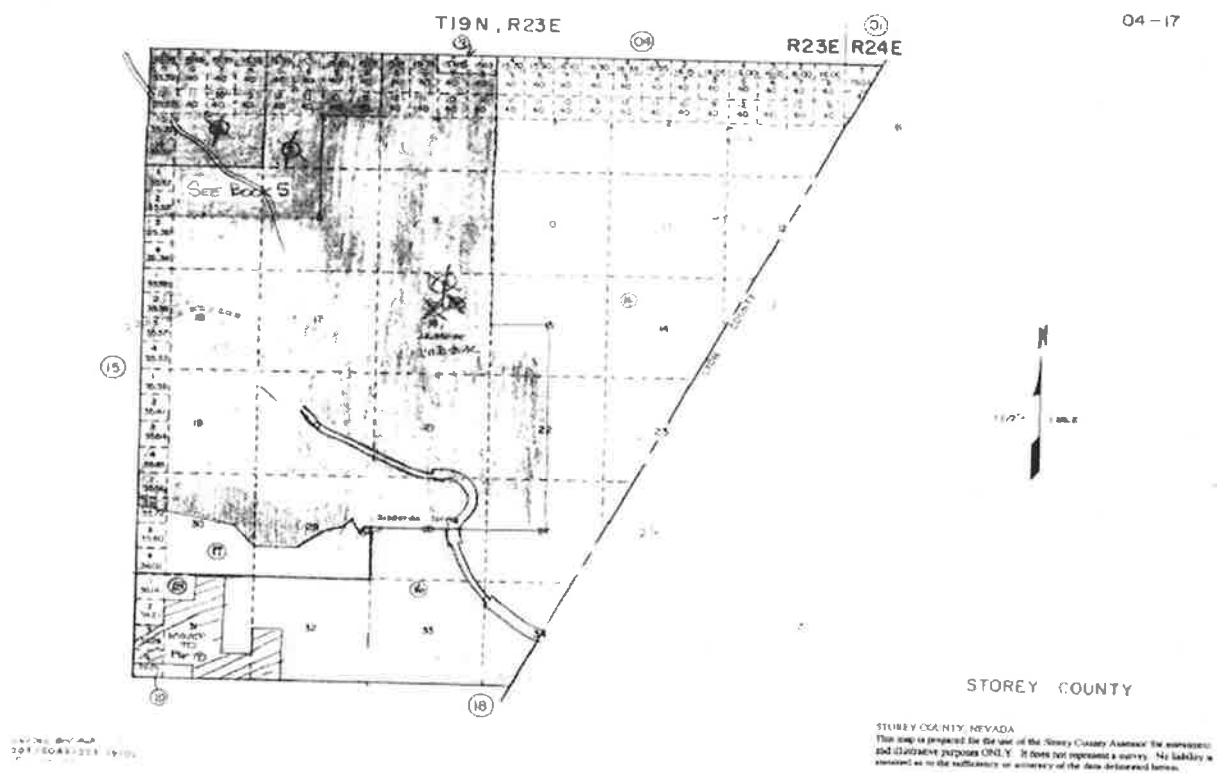
Although the property is owned by the Tahoe Reno Industrial Center, LLC, the property is not a part of the Industrial Center and is not subject to the Development Agreement between the Tahoe Reno Industrial Center and Storey County. The 2015 Storey County Zoning Ordinance applies to this property.



Vicinity and Zoning Map

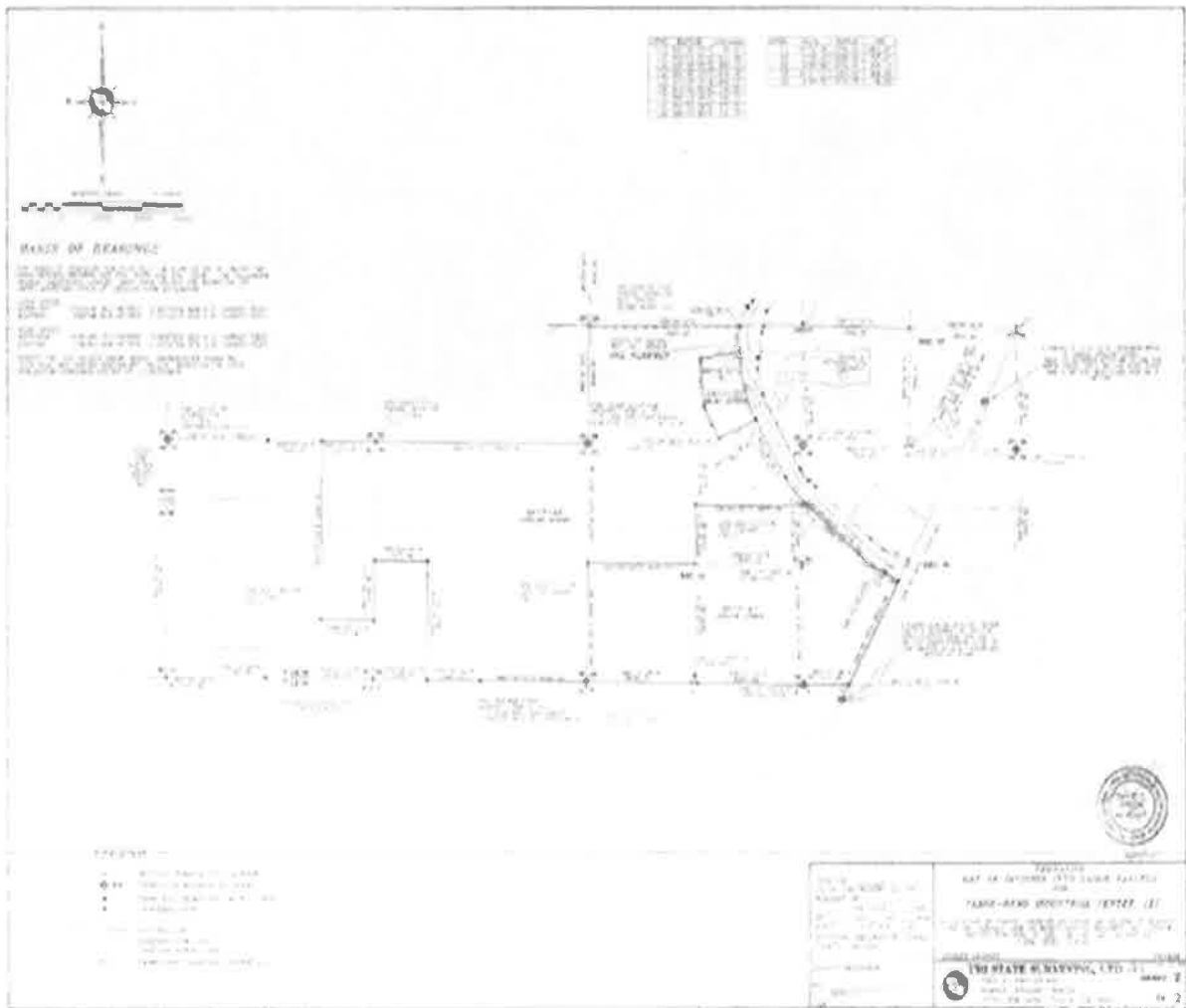


Site Location



Existing configuration, Assessor's Map for APN 004-171-16

- B. **Proposed Project.** The applicant is requesting a Division of Land into Large Parcels. One existing large parcel over 40 acres will be divided and reconfigured to a total of three large parcels over 40 acres. One parcel is proposed to be approximately 40.01 acres and the second parcel is proposed to be approximately 533.72 acres, with the third parcel to be the remaining approximate 1,079.96 acres. All three resultant parcels will have frontage along the USA Parkway right-of-way. Per Nevada Revised Statutes (NRS), this division of land is considered a Division of Land into Large Parcels (NRS 278.471 through 278.4725), and follows the requirements of that section. It is anticipated one of the parcels will be utilized for a fire station, however, the proposed uses for the parcels are not a part of this requested approval. A separate review and approval for any uses on the parcels will be required at the time of proposed development.



Proposed Parcels

- C. **Application for a Division of Land into Large Parcels.** Nevada Revised Statutes (NRS) 278.471 through 278.4725 defines the requirements for Division of Land into Large Parcels. Storey County Code (SCC) does not specifically require an application for a Division of Land into Large Parcel, however, NRS states a proposed Division must comply with NRS 278.471 through 278.4725, which requires planning commission and governing body approval. This project is not defined as a "Subdivision" by either Nevada Revised Statutes or Title 16 of the

Storey County Code because it is not creating five or more parcels from a single parcel of land. The division is not considered a "Parcel Map" because of the large size of the proposed parcels. Division of land into large parcels is exempt from planning commission and board review and approval if the county adopts an ordinance allowing for such exemption for parcels of 10 and/or 40 acres in area. Storey County has not adopted such an ordinance; therefore, the request for division of land into large parcels is subject to planning commission and board action.

- D. Request for Waiver of Requirement to File a Tentative Map.** NRS 278.4715 allows for Board of County Commissioners to waive the requirement to file a Tentative Map. The applicant provided a Tentative Map to both staff and the Planning Commission for review. The items identified by staff to include on the Tentative Map have been added and are documented on the Final Map which the applicant will provide at the Board of County Commissioners meeting for consideration.

2. Use Compatibility and Compliance

- A. Compatibility with surrounding uses and zones.** The following table documents land uses, zoning classification and master plan designations for the land at and surrounding the proposed project. There are no evident conflicts between the proposed project and Storey County Title 17 Zoning or the 2016 Master Plan. The proposed division of land into large parcels is consistent with the surrounding zoning and master plan designations.

	Land Use	Master Plan	Zoning
Applicant's Land	vacant	Transition from Resources to Industrial	Forestry
Land to the north	vacant	Heavy Industrial and Transition from Resources to Industrial	Heavy Industrial and Forestry
Land to the east	vacant	Transition from Resources to Industrial and Lyon County*	Forestry and Lyon County*
Land to the south	vacant	Transition from Resources to Industrial and Lyon County*	Forestry and Lyon County*
Land to the west	vacant	Transition from Resources to Industrial	Forestry

*Lyon County land is to the east and south of this location and is identified as "Joint Planning Area" land in the County-Wide Land Use Map – Fernley. No specific zoning designation is provided and the property is vacant.

- B. Compliance with the Storey County Code - Section 17.32 – Forestry Zones.**

The zoning for the proposed new lots will be the existing F- Forestry.

- (1) Storey County Code 17.32 Forestry Zones.** The proposed Division of Land into Large Parcels is compliant with the zoning outlined in the Storey County Code. The properties are currently vacant and any proposed use would be required to comply with the permissible uses as outlined in the zoning code. Any development would be required to meet the required setbacks and building heights. No development is proposed with this application. Any proposed permissible use in the Forestry zone will require a Special Use Permit to be obtained.

- (2) **Minimum Lot Size.** The Forestry zoning requires a minimum lot area of 40 acres. The proposed parcels meet the minimum of 40 acres which is consistent with this requirement.

C. Compliance with 2016 Storey County Master Plan

The 2016 Storey County Master Plan identifies this land as a Transition Zone from Resources to Industrial. Although that may be desired in the future, no change in zoning, or transition in zoning from the existing Forestry designation, is proposed at this time. The Division of Land into Large Parcels is not expected to change the character of the neighborhood and is consistent with the Master Plan.

3. Findings of Fact

The Storey County Board of County Commissioners shall cite Findings in a recommended motion for approval, approval with conditions, or denial. The recommended approval, approval with conditions or denial of the requested Division of Land into Large Parcels must be based on Findings. The Findings listed in the following subsections are the minimum to be cited. The Board of County Commissioners may include additional Findings in their decision.

- A. Motion for Approval.** The following Findings of Fact are the minimum to be cited for a recommendation of approval or approval with conditions. The following Findings are evident with regard to the requested Division of Land into Large Parcels when the recommended conditions in Section 4 are applied. At a minimum, an approval or conditional approval must be based on the following Findings:

- (1) The applicant is requesting a Division of Land into Large Parcels, File 2017-055. One existing large parcel over 40 acres will be divided into a total of three large parcels over 40 acres. The subject property extends west from USA Parkway, having Assessor's Parcel Number 004-171-16, Storey County, Nevada. The project is a division of Parcel 2016-25 as shown on Record of Survey Map No. 125044, and as described in Document Number 125418, within portions of Sections 28, 31, 32, 33 & 34, T19N, R23E, M.D.M.
- (2) The Division of Land into Large Parcels complies with NRS 278.471 through 278.4725 relating to the adjustment of one parcel to three parcels, all 40 acres or more in size.
- (3) The Division of Land into Large Parcels complies with all Federal, State, and County regulations pertaining to Parcel Maps and allowed land uses.
- (4) The Division of Land into Large Parcels will not impose substantial adverse impacts or safety hazards on the abutting properties or the surrounding vicinity.
- (5) The conditions of approval for the requested Division of Land into Large Parcels do not conflict with the minimum requirements in Storey County Code Chapter 17.32 Forestry Zone or any other Federal, State, or County regulations.

- B. Motion for Denial.** Should a recommended motion be made to deny the Division of Land into Large Parcels request, the following Findings with explanation of why should be included in that motion.

- (1) Substantial evidence shows that the Division of Land into Large Parcels conflicts with the purpose, intent, and other specific requirement of Storey County Code Chapter 17.32 Forestry Zone, or any other Federal, State, or County regulations, including NRS 278.471 through 278.4725.
- (2) The Recommended Conditions of Approval for the Division of Land into Large Parcels does not adequately mitigate potential adverse impacts on surrounding uses or protect against potential safety hazards for surrounding uses.

4. **Recommended Conditions of Approval**

All conditions must be met to the satisfaction of each applicable County Department, unless otherwise stated.

- A. **Approval.** This approval is for a Division of Land into Large Parcels, File 2017-055. One existing large parcel over 40 acres will be divided into a total of three large parcels over 40 acres. The subject property extends west from USA Parkway, having Assessor's Parcel Number 004-171-16, Storey County, Nevada. The project is a division of Parcel 2016-25 as shown on Record of Survey Map No. 125044, and as described in Document Number 125418, within portions of Sections 28, 31, 32, 33 & 34, T19N, R23E, M.D.M.
- B. **General requirements.** The Division of Land into Large Parcels must comply with Nevada Revised Statutes (NRS) 278.471 through 278.4725 relating to the division and adjustment of land. The Division of Land into Large Parcels must comply with Federal, State, and County regulations pertaining to boundary line adjustments and allowed land uses.
- C. **Final Map.** The applicant shall submit to the Storey County Planning Department a Final Map for review and approval, whether or not the Board of County Commissioners waives the requirement of a Tentative Map, before the Final Map is recorded with the Office of the Storey County Recorder. The Final Map must show all parcel boundaries, easements, and right-of-ways. Upon acceptance of the format, and completion of all other conditions of approval, the Final Map may be recorded. The Final Map must meet the form and contents pursuant to NRS 278.472.
- D. **Access and Easements.** All existing streets, easements, and utility easements, whether public or private, must remain in effect and be delineated clearly on the Final Map. All utility corridor easements, including those identified in the Storey County Master Plan, shall be shown on the Final Map. Per NRS 278.4725, all proposed access roads shall be suitable for use by emergency vehicles as determined by the Storey County Fire Protection District.
- E. **Taxes Paid.** Prior to the recording of the proposed Division of Land into Large Parcels, the Applicant shall submit to the Planning Department evidence that property taxes on the land have been paid in full for the fiscal year.
- F. **Duties of the Parcel Map Preparer.** The preparer of the proposed Parcel Map shall meet all requirements pursuant to NRS 278.471 through 278.4725.
- G. **Null and Void.** The Division of Land into Large Parcels must be recorded with the Storey County Recorder within 12 months of the Board's approval. If the Final Map is not recorded by that time, this approval will become null and void.

- H. **Indemnification.** The Property Owners warrant that the future use of land will conform to requirements of Storey County, State of Nevada, and applicable federal regulatory and legal requirements; further, the Property Owners warrant that continued and future use of the land shall so conform. The Property Owners agree to hold Storey County, its officers, and representatives harmless from the costs and responsibilities associated with any damage or liability, and any/all other claims now existing or which may occur as a result of this Approval.
- I. **Corners.** Per NRS 278.4725, the corners of each lot are to be set by a professional land surveyor.

5. **Public Comment**

As of December 5, 2017, Staff has not received any comments on the proposed project

6. **Power of the Board**

At the conclusion of the hearing, the Board of County Commissioners must take such action thereon as it deems warranted under the circumstances and announce and record its action by formal resolution, and such resolution must recite the findings of the Board of County Commissioners upon which it bases its decision.

7. **Proposed Motions**

This Section contains two motions from which to choose. The motion for approval is recommended by Staff and the Planning Commission in accordance with the findings under Section 3.A of this report. Those findings should be made part of that motion. A motion for denial may be made and that motion should cite one or more of the findings shown in Section 3.B. Other findings of fact determined appropriate by the Planning Commission should be made part of either motion.

A. **Recommended Motion (motion for approval)**

In accordance with the recommendation by Staff and the Planning Commission, the Findings under section 3.A of the Staff Report, and in compliance with all Conditions of Approval, I [County Commissioner], hereby move to waive the requirement for filing a Tentative Map and I hereby move to approve the Final Map Division of Land into Large Parcels, File 2017-055. One existing large parcel over 40 acres will be divided into a total of three large parcels over 40 acres. The subject property extends west from USA Parkway, having Assessor's Parcel Number 004-171-16, Storey County, Nevada. The project is a division of Parcel 2016-25 as shown on Record of Survey Map No. 125044, and as described in Document Number 125418, within portions of Sections 28, 31, 32, 33 & 34, T19N, R23E, M.D.M.

B. **Alternative Motion (motion for denial)**

In accordance with the Findings under section 3.B of this report and other Findings against the recommendation for approval with conditions by Staff and the Planning Commission, I [County Commissioner], hereby move to deny waiving the requirement for filing a Tentative Map and I hereby move to deny the Final Map Division of Land into Large Parcels, File 2017-055. One existing large parcel over 40 acres will be divided into a total of three large parcels over 40 acres. The subject property extends west from USA Parkway, having Assessor's

Parcel Number 004-171-16, Storey County, Nevada. The project is a division of Parcel 2016-25 as shown on Record of Survey Map No. 125044, and as described in Document Number 125418, within portions of Sections 28, 31, 32, 33 & 34, T19N, R23E, M.D.M.

APPENDIX 1

PROPOSED TENTATIVE PARCEL MAP FOR DIVISION OF LAND INTO LARGE PARCELS

OWNER'S CERTIFICATE	VICINITY MAP	SURVEYOR'S CERTIFICATE	NOTARY'S CERTIFICATE STATE OF NEVADA } COUNTY OF CLATSOP }	TAX CERTIFICATE	STOREY COUNTY COMMISSIONER'S CERTIFICATE	TOTAL AREA: 1667.61 AC.	PREPARED BY MAP OF NEVADA TADPOLE-RENO INDUSTRIAL CENTER, LLC	THE STATE SURVEYING, LTD. SURVEY 1 OF 2
							(Seal/Stamp Area) (Seal/Stamp Area)	

APPENDIX 2

NRS 278.471 through 278.4725

Division of Land Into Large Parcels

NRS 278.471 Divisions of land subject to NRS 278.471 to 278.4725, inclusive; exemption.

1. Except as provided in subsections 2 and 3, a proposed division of land is subject to the provisions of NRS 278.471 to 278.4725, inclusive, if each proposed lot is at least:

- (a) One-sixteenth of a section as described by a government land office survey; or
- (b) Forty acres in area, including roads and easements.

2. The governing body of a city, the board of county commissioners with respect to the unincorporated area, may by ordinance elect to make NRS 278.471 to 278.4725, inclusive, apply to each proposed division of land where each proposed lot is at least:

- (a) One-sixty-fourth of a section as described by a government land office survey; or
- (b) Ten acres in area, including roads and easements.

3. A proposed division of land into lots or parcels, each of which contains not less than one section or 640 acres, is not subject to NRS 278.471 to 278.4725, inclusive.

(Added to NRS by 1979, 1504)

NRS 278.4713 Preparation, contents and filing of tentative map; affidavit required.

1. Unless the filing of a tentative map is waived, a person who proposes to make a division of land pursuant to NRS 278.471 to 278.4725, inclusive, must first:

(a) File a tentative map for the area in which the land is located with the planning commission or its designated representative or with the clerk of the governing body if there is no planning commission;

(b) Submit an affidavit stating that the person will make provision for the payment of the tax imposed by chapter 375 of NRS and for compliance with the disclosure and recording requirements of subsection 5 of NRS 598.0923, if applicable, by the person who proposes to make a division of land or any successor in interest; and

(c) Pay a filing fee of no more than \$750 set by the governing body.

2. This map must be:

- (a) Entitled "Tentative Map of Division into Large Parcels"; and
- (b) Prepared and certified by a professional land surveyor.

3. This map must show:

(a) The approximate, calculated or actual acreage of each lot and the total acreage of the land to be divided.

(b) Any roads or easements of access which exist, are proposed in the applicable master plan or are proposed by the person who intends to divide the land.

(c) Except as otherwise provided in NRS 278.329, an easement for public utilities that provide gas, electric and telecommunications services and for any video service providers that are authorized pursuant to chapter 711 of NRS to operate a video service network in that area.

(d) Except as otherwise provided in NRS 278.329, an easement for public utilities that provide water and sewer services.

(e) Any existing easements for irrigation or drainage, and any normally continuously flowing watercourses.

(f) An indication of any existing road or easement which the owner does not intend to dedicate.

(g) The name and address of the owner of the land.

4. The planning commission and the governing body or its authorized representative shall not approve the tentative map unless the person proposing to divide the land has submitted an affidavit stating that the person will make provision for the payment of the tax imposed by chapter 375 of NRS and for compliance with the disclosure and recording requirements of subsection 5 of NRS 598.0923, if applicable, by the person proposing to divide the land or any successor in interest.

(Added to NRS by 1979, 1504; A 1989, 794; 1993, 2574; 1997, 2429; 1999, 895; 2003, 2347; 2007, 1381; 2009, 1117)

NRS 278.4715 Waiver of requirement to file tentative map; designation of easements.

1. The planning commission or, if there is no planning commission, the governing body or its authorized representative may waive the requirement of filing the tentative map.

2. If the tentative map is filed with the planning commission or with the governing body or its authorized representative, the planning commission or the governing body or its authorized representative may within 60 days after the filing of the tentative map designate the location and width of any easements for roads and public utilities as shown on the master plan if there is one applicable to the area to be divided, or designate the location and width of any easements for roads and public utilities which may be reasonably necessary to serve the area to be divided if there is no master plan.

3. The planning commission or the governing body or its authorized representative shall not designate an easement after the expiration of 60 days from the filing of the tentative map.

(Added to NRS by 1979, 1505; A 1997, 2429)

NRS 278.472 Final map: Filing; form and contents.

1. After the planning commission or the governing body or its authorized representative has approved the tentative map or waived the requirement of its filing, or 60 days after the date of its filing, whichever is earlier, the person who proposes to divide the land may file a final map of the division with the governing body or its authorized representative or, if authorized by the governing body, with the planning commission. The map must be accompanied by a written statement signed by the treasurer of the county in which the land to be divided is located indicating that all property taxes on the land for the fiscal year have been paid.

2. This map must be:

(a) Entitled "Map of Division into Large Parcels."

(b) Filed with the governing body or its authorized representative or, if authorized by the governing body, with the planning commission not later than 1 year after the date that the tentative map was first filed with the planning commission or the governing body or its authorized representative or that the requirement of its filing was waived.

(c) Prepared by a professional land surveyor.

(d) Based upon an actual survey by the preparer and show the date of the survey and contain the certificate of the surveyor required pursuant to NRS 278.375.

(e) Clearly and legibly drawn in permanent black ink upon good tracing cloth or produced by the use of other materials of a permanent nature generally used for this purpose in the engineering profession. Affidavits, certificates and acknowledgments must be legibly stamped or printed upon the map with permanent black ink.

(f) Twenty-four by 32 inches in size with a marginal line drawn completely around each sheet, leaving an entirely blank margin of 1 inch at the top, bottom, and right edges, and of 2 inches at the left edge along the 24-inch dimension.

(g) Of scale large enough to show clearly all details.

3. The particular number of the sheet and the total number of sheets comprising the map must be stated on each of the sheets, and its relation to each adjoining sheet must be clearly shown.

4. This map must show and define:

(a) All subdivision lots by the number and actual acreage of each lot.

(b) Any roads or easements of access which exist and which the owner intends to offer for dedication, any roads or easements of access which are shown on the applicable master plan and any roads or easements of access which are specially required by the planning commission or the governing body or its authorized representative.

(c) Except as otherwise provided in NRS 278.329, an easement for public utilities that provide gas, electric and telecommunications services and for any video service providers that are authorized pursuant to chapter 711 of NRS to operate a video service network in that area.

(d) Except as otherwise provided in NRS 278.329, an easement for public utilities that provide water and sewer services.

(e) Any existing easements for irrigation or drainage, and any normally continuously flowing watercourses.

(Added to NRS by 1979, 1505; A 1989, 502, 795; 1991, 280, 1384; 1993, 2575; 1997, 2430; 2003, 2348; 2007, 1382)

NRS 278.4725 Final map: Action by planning commission or governing body; appeal; procedures in event of disapproval; conditions for approval; filing; contents; fee for recording; county recorder to provide copy of final map or access to digital final map to county assessor.

1. Except as otherwise provided in this section, if the governing body has authorized the planning commission to take final action on a final map, the planning commission shall approve, conditionally approve or disapprove the final map, basing its action upon the requirements of NRS 278.472:

(a) In a county whose population is 700,000 or more, within 45 days; or

(b) In a county whose population is less than 700,000, within 60 days,

→ after accepting the final map as a complete application. The planning commission shall file its written decision with the governing body. Except as otherwise provided in subsection 5, or unless the time is extended by mutual agreement, if the planning commission is authorized to take final action and it fails to take action within the period specified in this subsection, the final map shall be deemed approved unconditionally.

2. If there is no planning commission or if the governing body has not authorized the planning commission to take final action, the governing body or its authorized representative shall approve, conditionally approve or disapprove the final map, basing its action upon the requirements of NRS 278.472:

(a) In a county whose population is 700,000 or more, within 45 days; or

(b) In a county whose population is less than 700,000, within 60 days,

→ after the final map is accepted as a complete application. Except as otherwise provided in subsection 5 or unless the time is extended by mutual agreement, if the governing body or its authorized representative fails to take action within the period specified in this subsection, the final map shall be deemed approved unconditionally.

3. An applicant or other person aggrieved by a decision of the authorized representative of the governing body or by a final act of the planning commission may appeal the decision in accordance with the ordinance adopted pursuant to NRS 278.3195.

4. If the map is disapproved, the governing body or its authorized representative or the planning commission shall return the map to the person who proposes to divide the land, with the reason for its action and a statement of the changes necessary to render the map acceptable.

5. If the final map divides the land into 16 lots or more, the governing body or its authorized representative or the planning commission shall not approve a map, and a map shall not be deemed approved, unless:

(a) Each lot contains an access road that is suitable for use by emergency vehicles; and

(b) The corners of each lot are set by a professional land surveyor.

6. If the final map divides the land into 15 lots or less, the governing body or its authorized representative or the planning commission may, if reasonably necessary, require the map to comply with the provisions of subsection 5.

7. Upon approval, the map must be filed with the county recorder. Filing with the county recorder operates as a continuing:

(a) Offer to dedicate for public roads the areas shown as proposed roads or easements of access, which the governing body may accept in whole or in part at any time or from time to time.

(b) Offer to grant the easements shown for public utilities, which any public utility may similarly accept without excluding any other public utility whose presence is physically compatible.

8. The map filed with the county recorder must include:

(a) A certificate signed and acknowledged by each owner of land to be divided consenting to the preparation of the map, the dedication of the roads and the granting of the easements.

(b) A certificate signed by the clerk of the governing body or authorized representative of the governing body or the secretary to the planning commission that the map was approved, or the affidavit of the person presenting the map for filing that the time limited by subsection 1 or 2 for action by the governing body or its authorized representative or the planning commission has expired and that the requirements of subsection 5 have been met. A certificate signed pursuant to this paragraph must also indicate, if applicable, that the governing body or planning commission determined that a public street, easement or utility easement which will not remain in effect after a merger and resubdivision of parcels conducted pursuant to NRS 278.4925, has been vacated or abandoned in accordance with NRS 278.480.

(c) A written statement signed by the treasurer of the county in which the land to be divided is located indicating that all property taxes on the land for the fiscal year have been paid.

9. A governing body may by local ordinance require a final map to include:

(a) A report from a title company which lists the names of:

(1) Each owner of record of the land to be divided; and

(2) Each holder of record of a security interest in the land to be divided, if the security interest was created by a mortgage or a deed of trust.

(b) The signature of each owner of record of the land to be divided.

(c) The written consent of each holder of record of a security interest listed pursuant to subparagraph (2) of paragraph (a), to the preparation and recordation of the final map. A holder of record may consent by signing:

(1) The final map; or

(2) A separate document that is filed with the final map and declares his or her consent to the division of land.

10. After a map has been filed with the county recorder, any lot shown thereon may be conveyed by reference to the map, without further description.

11. The county recorder shall charge and collect for recording the map a fee set by the board of county commissioners of not more than \$50 for the first sheet of the map plus \$10 for each additional sheet.

12. A county recorder who records a final map pursuant to this section shall, within 7 working days after he or she records the final map, provide to the county assessor at no charge:

(a) A duplicate copy of the final map and any supporting documents; or

(b) Access to the digital final map and any digital supporting documents. The map and supporting documents must be in a form that is acceptable to the county recorder and the county assessor.

(Added to NRS by 1979, 1506; A 1979, 1506; 1989, 503; 1991, 281, 1385; 1993, 1358, 2576; 1995, 199, 710; 1997, 2430; 1999, 790; 2001, 1561, 1970, 2813, 3218; 2003, 227, 2787; 2011, 1199)



Storey County Board of County Commissioners Agenda Action Report

Meeting date: January 2, 2018

Estimate of time required: 15 min.

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☒

1. **Title: Discussion/Possible Action:** Division of Large Parcels Map 2017-054 by Tahoe Reno Industrial Center. The applicant is requesting a Division of Land into Large Parcels, File 2017-054. One existing large parcel over 40 acres will be divided into a total of three large parcels over 40 acres. The project is a division of parcel 2016-24 as shown on Record of Survey Map No. 125044, and as described in Document Number 125418, within portions of Sec. 1, 2, 3, 10, 11, 12, 13, 14, 15, 22, 23, 27 & 28, T19N, R24E, M.D.M. The subject property is located along USA Parkway at the Storey/Lyon County line and extends northeast along the county boundary, having Assessor's Parcel Number 004-171-14, Storey County, Nevada.
2. **Recommended motion:** In accordance with the recommendation by Staff and the Planning Commission, the Findings under section 3.A of the Staff Report, and in compliance with all Conditions of Approval, I [County Commissioner], hereby move to waive the requirement for filing a Tentative Map and I hereby move to approve the Final Map Division of Land into Large Parcels, File 2017-054. One existing large parcel over 40 acres will be divided into a total of three large parcels over 40 acres. The project is a division of parcel 2016-24 as shown on Record of Survey Map No. 125044, and as described in Document Number 125418, within portions of Sec. 1, 2, 3, 10, 11, 12, 13, 14, 15, 22, 23, 27 & 28, T19N, R24E, M.D.M. The subject property is located along USA Parkway at the Storey/Lyon County line and extends northeast along the county boundary, having Assessor's Parcel Number 004-171-14, Storey County, Nevada.
3. **Prepared by:** Kathy Canfield
4. **Department:** Planning **Telephone:** 775.847.1144
5. **Staff summary:** See enclosed Staff Report No. 2017-054
6. **Supporting materials:** See enclosed Staff Report No. 2017-054
7. **Fiscal impact:** None on local government.
Funds Available: _____ Fund: _____ Comptroller
8. **Legal review required:** _____ District Attorney
9. **Reviewed by:**

Department Head

County Manager

Department Name: Planning

Other agency review: _____
10. **Board action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modifications
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

STOREY COUNTY PLANNING DEPARTMENT

Storey County Courthouse
26 South B Street, PO Box 176, Virginia City, NV 89440 Phone (775)
847-1144 – Fax (775) 847-0949
planning@storeycounty.org



To: Storey County Board of County Commissioners

From: Storey County Planning Department

Meeting Date: January 2, 2018 at 10:00 a.m.

Meeting Location: Storey County Courthouse, District Courtroom, Virginia City, Nevada

Staff Contact: Kathy Canfield

File: 2017-054

Applicant: Tahoe Reno Industrial Center, LLC

Property Owners: Tahoe Reno Industrial Center, LLC

Property Location: The property is located along USA Parkway at the county line between Storey County and Lyon County. The property extends from USA Parkway northeast along the County line and has Assessor's Parcel Number 004-171-14, Storey County, Nevada. The project is a division of parcel 2016-24 as shown on Record of Survey Map No. 125044, and as described in Document Number 125418, within portions of Sec. 1, 2, 3, 10, 11, 12, 13, 14, 15, 22, 23, 27 & 28, T19N, R24E, M.D.M.

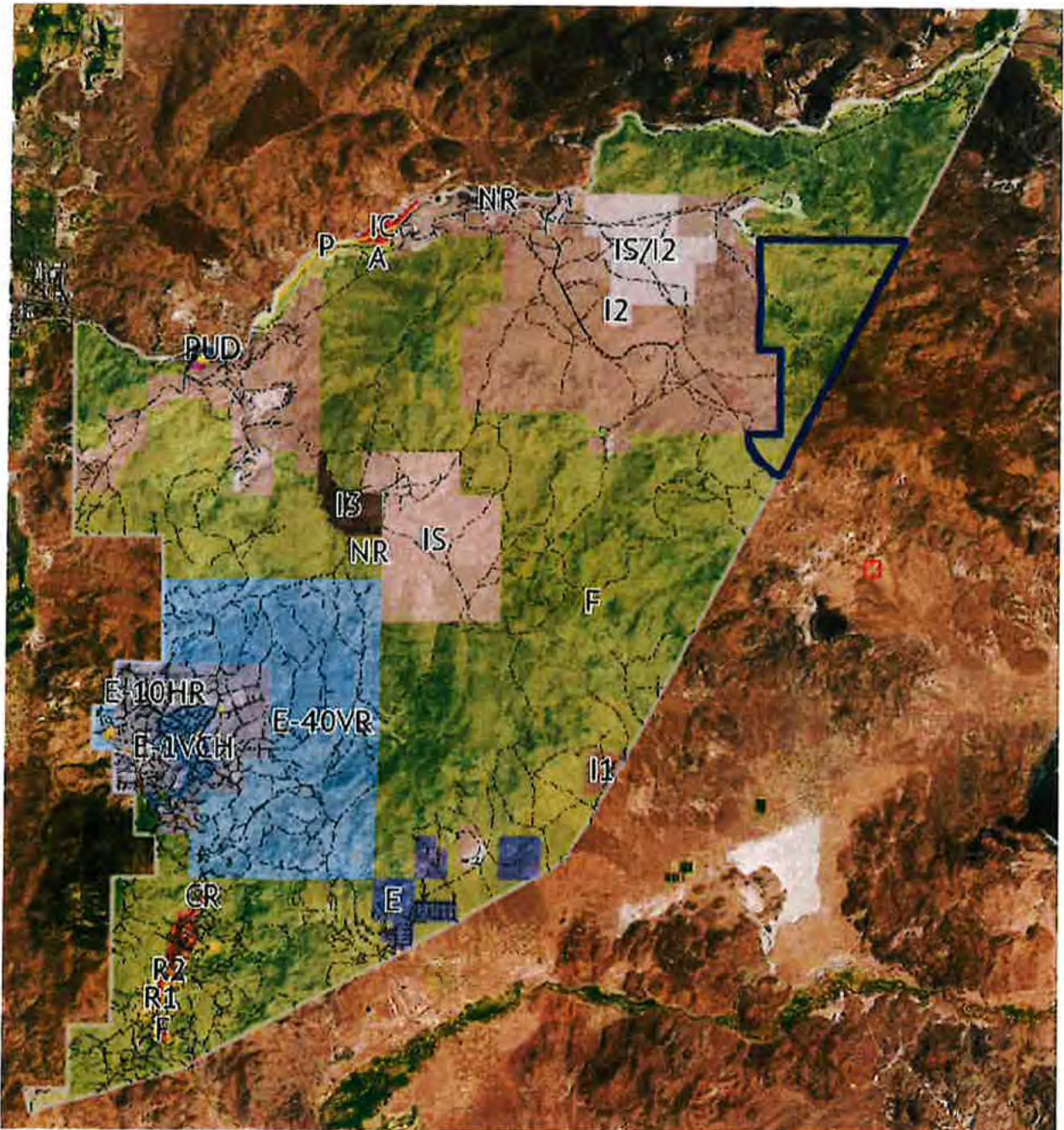
Request: The applicant is requesting a Division of Land into Large Parcels, File 2017-054. One existing large parcel over 40 acres will be divided into a total of three large parcels over 40 acres. The project is a division of parcel 2016-24 as shown on Record of Survey Map No. 125044, and as described in Document Number 125418, within portions of Sec. 1, 2, 3, 10, 11, 12, 13, 14, 15, 22, 23, 27 & 28, T19N, R24E, M.D.M. The subject property is located along USA Parkway at the Storey/Lyon County line and extends northeast along the county boundary, having Assessor's Parcel Number 004-171-14, Storey County, Nevada.

1. Background & Analysis

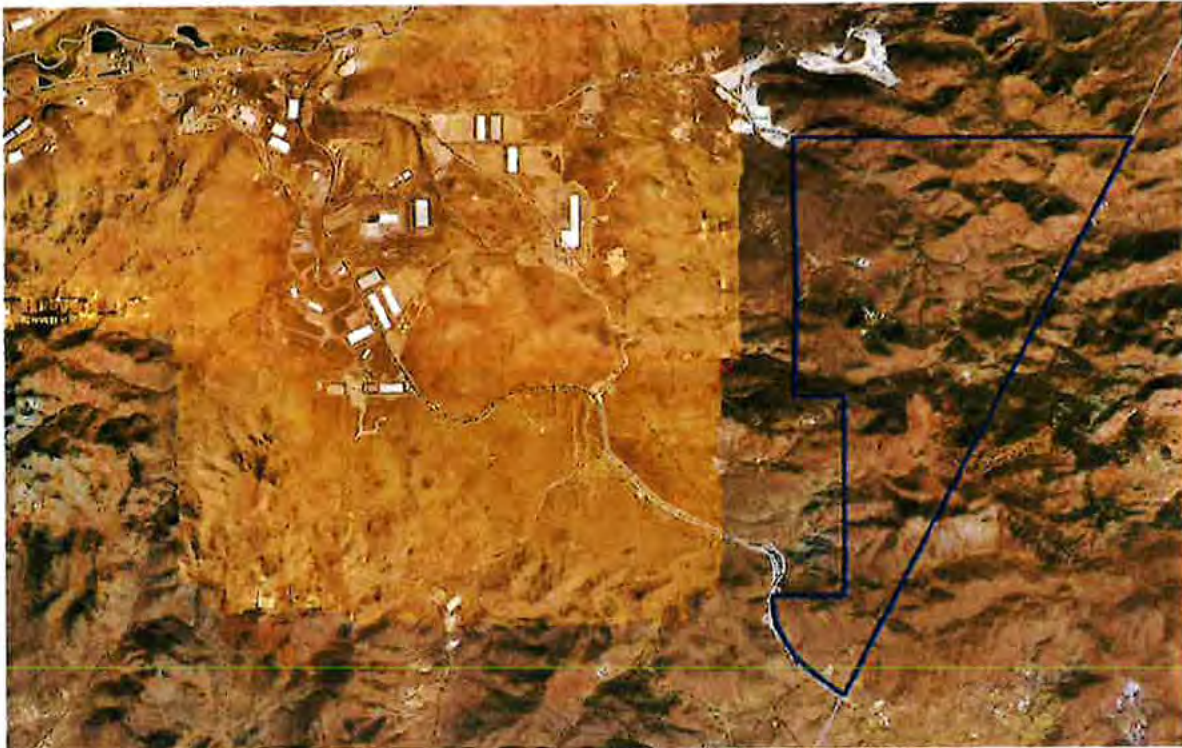
- A. Site Location and Characteristics.** The existing parcel extends northeast along the Storey/Lyon County line at USA Parkway, Storey County, Nevada. The existing parcel is approximately 6,399 acres per the Storey County Assessor's Office. There is no

development on the property. APN 004-171-14 is zoned Forestry. Surrounding land uses include vacant Heavy Industrial zoned property to the west, vacant Forestry zoned property to the north, vacant Lyon County land to the east and vacant Forestry zoned land and vacant Lyon County land to the south.

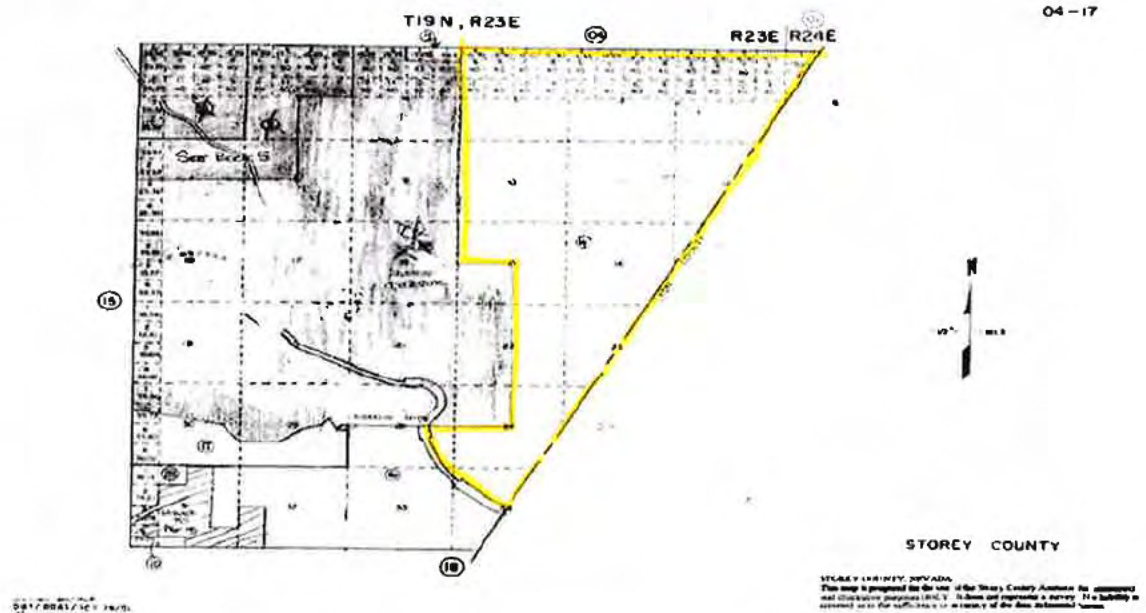
Although the property is owned by the Tahoe Reno Industrial Center, LLC, the property is not a part of the Industrial Center and is not subject to the Development Agreement between the Tahoe Reno Industrial Center and Storey County. The 2015 Storey County Zoning Ordinance applies to this property.



Vicinity and Zoning Map



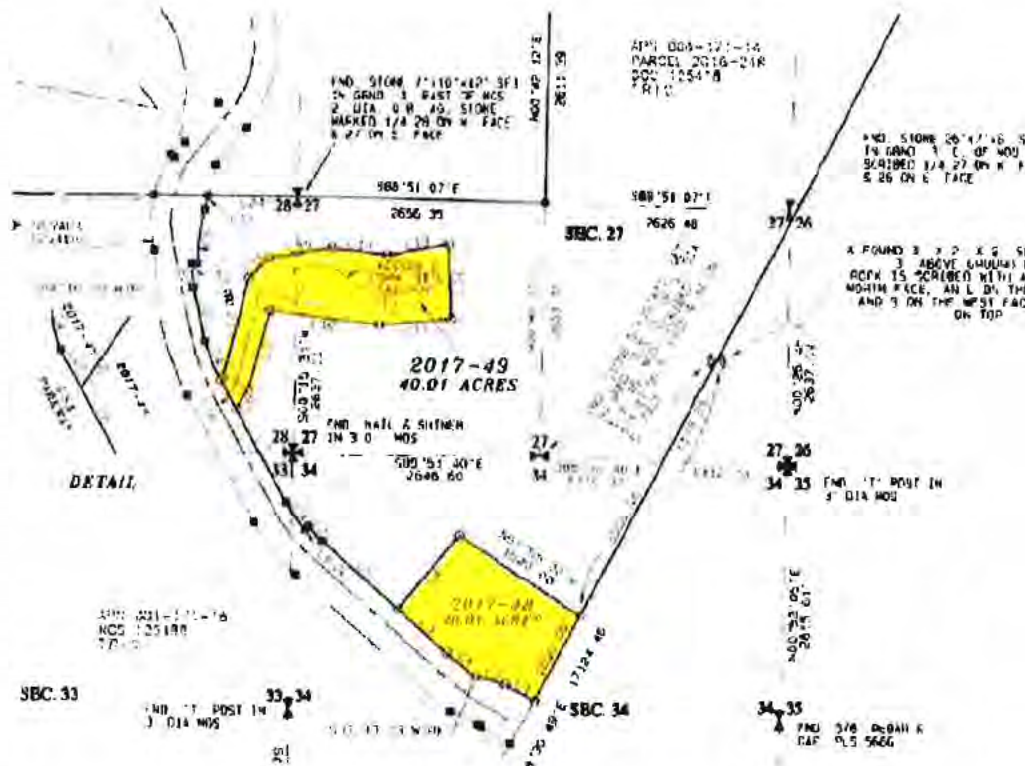
Site Location



Existing configuration, Assessor's Map for APN 004-171-14

- B. Proposed Project.** The applicant is requesting a Division of Land into Large Parcels. One existing large parcel over 40 acres will be divided and reconfigured to a total of three large parcels over 40 acres. All three resultant parcels will have frontage along the USA Parkway

right-of-way. The two newly created parcels will be approximately 40.01 acres each and the third resultant parcel will be approximately 6,318 acres. Per Nevada Revised Statutes (NRS), this division of land is considered a Division of Land into Large Parcels (NRS 278.471 through 278.4725), and follows the requirements of that section. It is anticipated one of the newly created parcels will be utilized for communication towers; however, the proposed uses for the parcels are not a part of this requested approval. A separate review and approval for any uses on the parcels will be required at the time of proposed development.



Proposed Parcels

- C. **Application for a Division of Land into Large Parcels.** Nevada Revised Statutes (NRS) 278.471 through 278.4725 defines the requirements for Division of Land into Large Parcels. Storey County Code (SCC) does not specifically require an application for a Division of Land into Large Parcel, however, NRS states a proposed Division must comply with NRS 278.471 through 278.4725, which requires planning commission and governing body approval. This project is not defined as a "Subdivision" by either Nevada Revised Statutes or Title 16 of the Storey County Code because it is not creating five or more parcels from a single parcel of land. The division is not considered a "Parcel Map" because of the large size of the proposed parcels. Division of land into large parcels is exempt from planning commission and board review and approval if the county adopts an ordinance allowing for such exemption for parcels of 10 and/or 40 acres in area. Storey County has not adopted such an ordinance; therefore, the request for division of land into large parcels is subject to planning commission and board action.

- D. **Request for Waiver of Requirement to File a Tentative Map.** NRS 278.4715 allows for Board of County Commissioners to waive the requirement to file a Tentative Map. The applicant provided a Tentative Map to both staff and the Planning Commission for review. The items identified by staff to include on the Tentative Map have been added and are documented on the Final Map which the applicant will provide at the Board of County Commissioners meeting for consideration.

2. **Use Compatibility and Compliance**

- A. **Compatibility with surrounding uses and zones.** The following table documents land uses, zoning classification and master plan designations for the land at and surrounding the proposed project. There are no evident conflicts between the proposed project and Storey County Title 17 Zoning or the 2016 Master Plan. The proposed division of land into large parcels is consistent with the surrounding zoning and master plan designations.

	Land Use	Master Plan	Zoning
Applicant's Land	vacant	Transition from Resources to Industrial	Forestry
Land to the north	vacant	Transition from Resources to Industrial	Forestry
Land to the east	vacant	Lyon County*	Lyon County*
Land to the south	vacant	Lyon County*	Lyon County*
Land to the west	vacant	Industrial & Transition from Resources to Industrial	Heavy Industrial & Forestry

*Lyon County land is to the east and south of this location and is identified as "Joint Planning Area" land in the County-Wide Land Use Map – Fernley. No specific zoning designation is provided and the property is vacant.

B. **Compliance with the Storey County Code - Section 17.32 – Forestry Zones.**

The zoning for the proposed new lots will be the existing F- Forestry.

- (1) **Storey County Code 17.32 Forestry Zones.** The proposed Division of Land into Large Parcels is compliant with the zoning outlined in the Storey County Code. The properties are currently vacant and any proposed use would be required to comply with the permissible uses as outlined in the zoning code. Any development would be required to meet the required setbacks and building heights. No development is proposed with this application. Any proposed allowed use in the Forestry zone will require a Special Use Permit to be obtained.
- (2) **Minimum Lot Size.** The Forestry zoning requires a minimum lot area of 40 acres. The proposed parcels meet the minimum of 40 acres which is consistent with this requirement.

C. **Compliance with 2016 Storey County Master Plan**

The 2016 Storey County Master Plan identifies this land as a Transition Zone from Resources to Industrial. Although that may be desired in the future, no change in zoning, or transition in zoning from the existing Forestry designation, is proposed at this time. The Division of Land into Large Parcels is not expected to change the character of the

neighborhood and is consistent with the Master Plan.

3. Findings of Fact

The Storey County Board of County Commissioners shall cite Findings in a recommended motion for approval, approval with conditions, or denial. The recommended approval, approval with conditions or denial of the requested Division of Land into Large Parcels must be based on Findings. The Findings listed in the following subsections are the minimum to be cited. The Board of County Commissioners may include additional Findings in their decision.

A. Motion for Approval. The following Findings of Fact are the minimum to be cited for a recommendation of approval or approval with conditions. The following Findings are evident with regard to the requested Division of Land into Large Parcels when the recommended conditions in Section 4 are applied. At a minimum, an approval or conditional approval must be based on the following Findings:

- (1) The applicant is requesting a Division of Land into Large Parcels, File 2017-054. One existing large parcel over 40 acres will be divided into a total of three large parcels over 40 acres. The project is a division of parcel 2016-24 as shown on Record of Survey Map No. 125044, and as described in Document Number 125418, within portions of Sec. 1, 2, 3, 10, 11, 12, 13, 14, 15, 22, 23, 27 & 28, T19N, R24E, M.D.M. The subject property is located along USA Parkway at the Storey/Lyon County line and extends northeast along the county boundary, having Assessor's Parcel Number 004-171-14, Storey County, Nevada.
- (2) The Division of Land into Large Parcels complies with NRS 278.471 through 278.4725 relating to the adjustment of one parcel to three parcels, all 40 acres or more in size.
- (3) The Division of Land into Large Parcels complies with all Federal, State, and County regulations pertaining to Parcel Maps and allowed land uses.
- (4) The Division of Land into Large Parcels will not impose substantial adverse impacts or safety hazards on the abutting properties or the surrounding vicinity.
- (5) The conditions of approval for the requested Division of Land into Large Parcels do not conflict with the minimum requirements in Storey County Code Chapter 17.32 Forestry Zone or any other Federal, State, or County regulations.

B. Motion for Denial. Should a recommended motion be made to deny the Division of Land into Large Parcels request, the following Findings with explanation of why should be included in that motion.

- (1) Substantial evidence shows that the Division of Land into Large Parcels conflicts with the purpose, intent, and other specific requirement of Storey County Code Chapter 17.32 Forestry Zone, or any other Federal, State, or County regulations, including NRS 278.471 through 278.4725.
- (2) The Recommended Conditions of Approval for the Division of Land into Large Parcels does not adequately mitigate potential adverse impacts on surrounding uses or protect against potential safety hazards for surrounding uses.

4. Recommended Conditions of Approval

All conditions must be met to the satisfaction of each applicable County Department, unless otherwise stated.

- A. **Approval.** This approval is for a Division of Land into Large Parcels, File 2017-054. One existing large parcel over 40 acres will be divided into a total of three large parcels over 40 acres. The project is a division of parcel 2016-24 as shown on Record of Survey Map No. 125044, and as described in Document Number 125418, within portions of Sec. 1, 2, 3, 10, 11, 12, 13, 14, 15, 22, 23, 27 & 28, T19N, R24E, M.D.M. The subject property is located along USA Parkway at the Storey/Lyon County line and extends northeast along the county boundary, having Assessor's Parcel Number 004-171-14, Storey County, Nevada.
- B. **General requirements.** The Division of Land into Large Parcels must comply with Nevada Revised Statutes (NRS) 278.471 through 278.4725 relating to the division and adjustment of land. The Division of Land into Large Parcels must comply with Federal, State, and County regulations pertaining to boundary line adjustments and allowed land uses.
- C. **Final Map.** The applicant shall submit to the Storey County Planning Department a Final Map for review and approval, whether or not the Board of County Commissioners waives the requirement of a Tentative Map, before the Final Map is recorded with the Office of the Storey County Recorder. The Final Map must show all parcel boundaries, easements, and right-of-ways. Upon acceptance of the format, and completion of all other conditions of approval, the Final Map may be recorded. The Final Map must meet the form and contents pursuant to NRS 278.472.
- D. **Access and Easements.** All existing streets, easements, and utility easements, whether public or private, must remain in effect and be delineated clearly on the Final Map. All utility corridor easements, including those identified in the Storey County Master Plan, shall be shown on the Final Map. Per NRS 278.4725, all proposed access roads shall be suitable for use by emergency vehicles as determined by the Storey County Fire Protection District.
- E. **Taxes Paid.** Prior to the recording of the proposed Division of Land into Large Parcels, the Applicant shall submit to the Planning Department evidence that property taxes on the land have been paid in full for the fiscal year.
- F. **Duties of the Parcel Map Preparer.** The preparer of the proposed Parcel Map shall meet all requirements pursuant to NRS 278.471 through 278.4725.
- G. **Null and Void.** The Division of Land into Large Parcels must be recorded with the Storey County Recorder within 12 months of the Board's approval. If the Final Map is not recorded by that time, this approval will become null and void.
- H. **Indemnification.** The Property Owners warrant that the future use of land will conform to requirements of Storey County, State of Nevada, and applicable federal regulatory and legal requirements; further, the Property Owners warrant that continued and future use of the land shall so conform. The Property Owners agree to hold Storey County, its officers, and representatives harmless from the costs and responsibilities associated with any damage or liability, and any/all other claims now existing or which may occur as a result of this

Approval.

- I. **Corners.** Per NRS 278.4725, the corners of each lot are to be set by a professional land surveyor.

5. Public Comment

As of December 5, 2017, Staff has not received any comments on the proposed project

6. Power of the Board

At the conclusion of the hearing, the Board of County Commissioners must take such action thereon as it deems warranted under the circumstances and announce and record its action by formal resolution, and such resolution must recite the findings of the Board of County Commissioners upon which it bases its decision.

7. Proposed Motions

This Section contains two motions from which to choose. The motion for approval is recommended by Staff and the Planning Commission in accordance with the findings under Section 3.A of this report. Those findings should be made part of that motion. A motion for denial may be made and that motion should cite one or more of the findings shown in Section 3.B. Other findings of fact determined appropriate by the Planning Commission should be made part of either motion.

A. Recommended Motion (motion for approval)

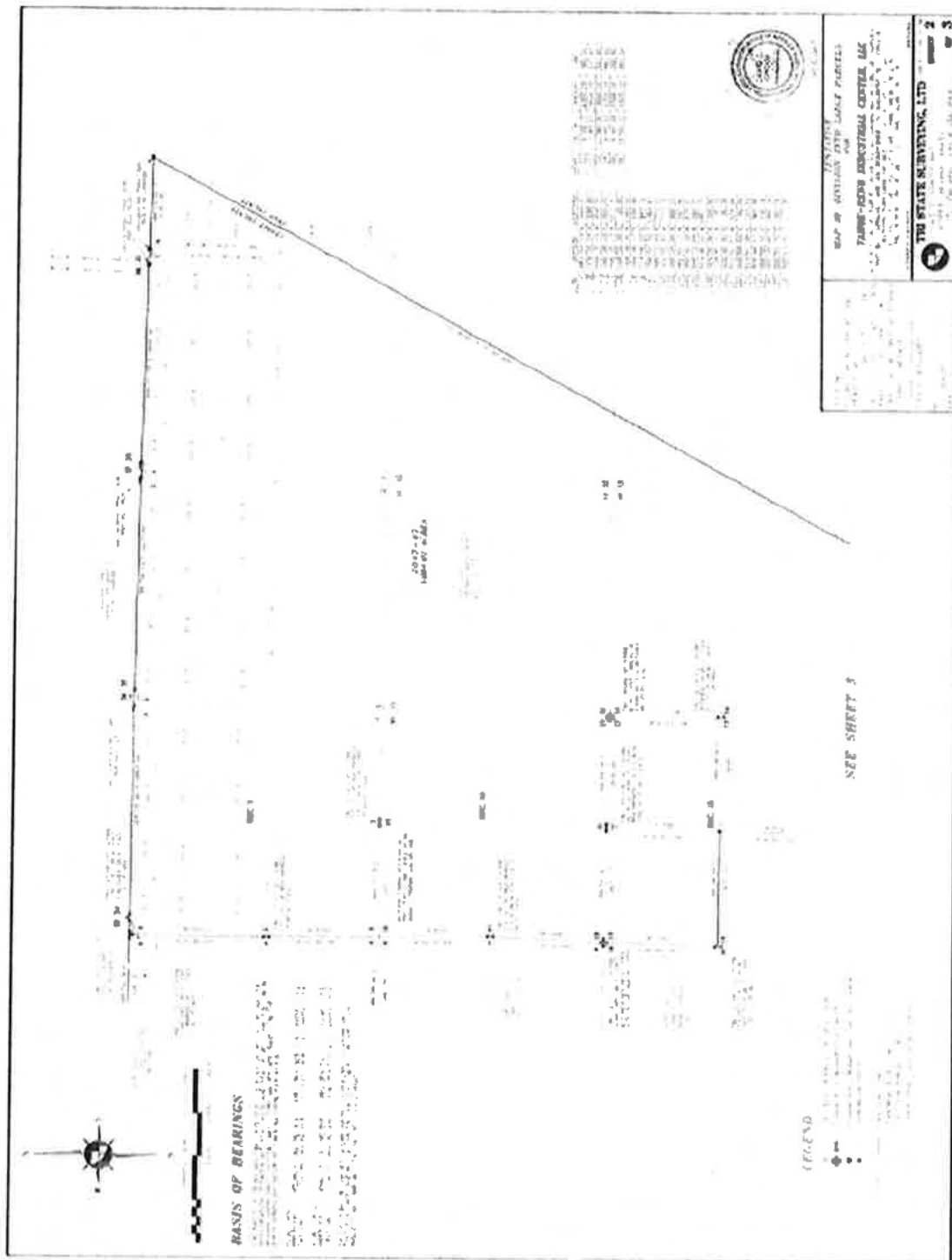
In accordance with the recommendation by Staff and the Planning Commission, the Findings under section 3.A of the Staff Report, and in compliance with all Conditions of Approval, I [County Commissioner], hereby move to waive the requirement for filing a Tentative Map and I hereby move to approve the Final Map Division of Land into Large Parcels, File 2017-054. One existing large parcel over 40 acres will be divided into a total of three large parcels over 40 acres. The project is a division of parcel 2016-24 as shown on Record of Survey Map No. 125044, and as described in Document Number 125418, within portions of Sec. 1, 2, 3, 10, 11, 12, 13, 14, 15, 22, 23, 27 & 28, T19N, R24E, M.D.M. The subject property is located along USA Parkway at the Storey/Lyon County line and extends northeast along the county boundary, having Assessor's Parcel Number 004-171-14, Storey County, Nevada.

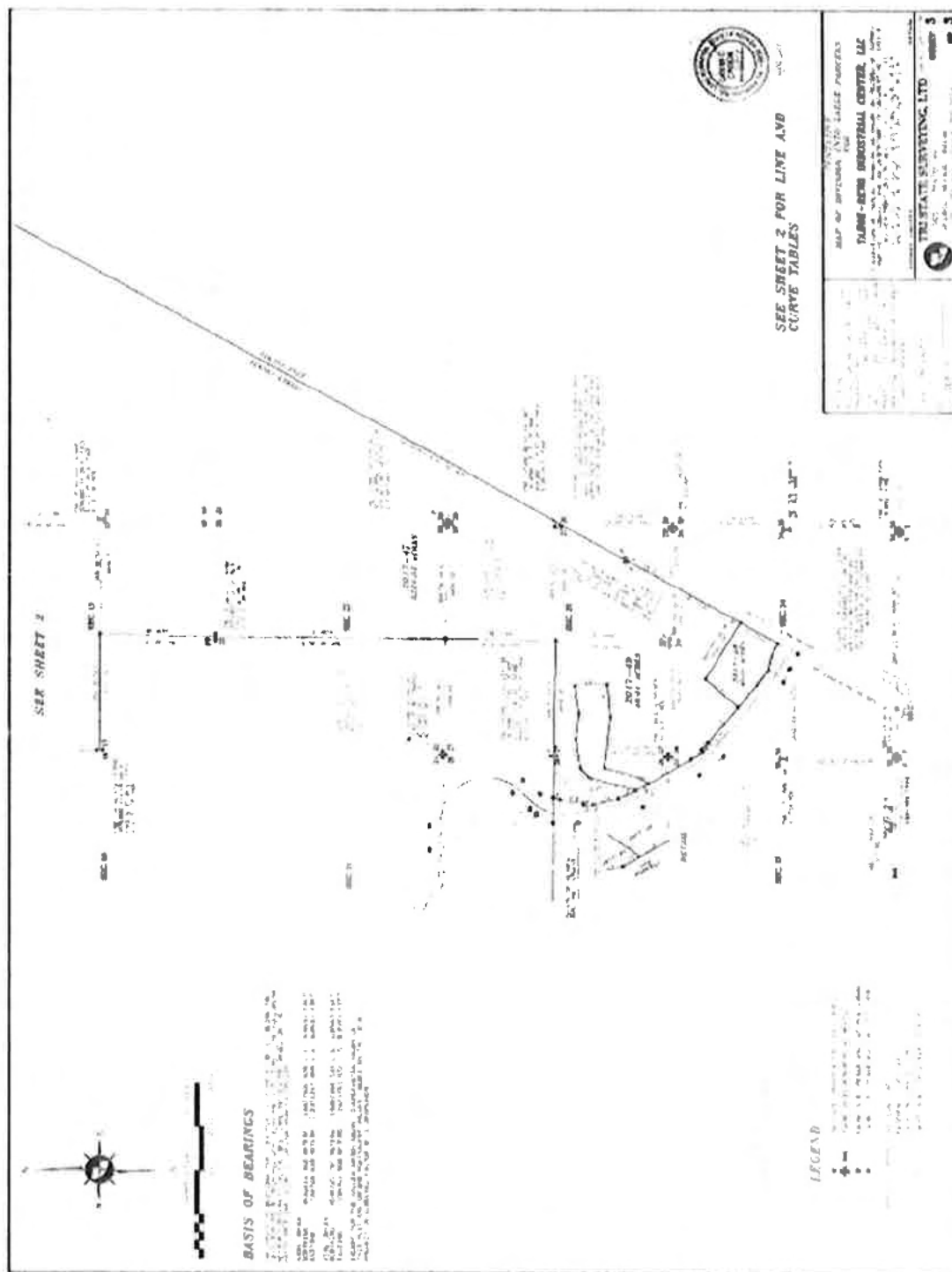
B. Alternative Motion (motion for denial)

In accordance with the Findings under section 3.B of this report and other Findings against the recommendation for approval with conditions by Staff and the Planning Commission, I [County Commissioner], hereby move to deny waiving the requirement for filing a Tentative Map and I hereby move to deny the Final Map Division of Land into Large Parcels, File 2017-054. One existing large parcel over 40 acres will be divided into a total of three large parcels over 40 acres. The project is a division of parcel 2016-24 as shown on Record of Survey Map No. 125044, and as described in Document Number 125418, within portions of Sec. 1, 2, 3, 10, 11, 12, 13, 14, 15, 22, 23, 27 & 28, T19N, R24E, M.D.M. The subject property is located along USA Parkway at the Storey/Lyon County line and extends northeast along the county boundary, having Assessor's Parcel Number 004-171-14, Storey County, Nevada.

PROPOSED TENTATIVE PARCEL MAP FOR DIVISION OF LAND INTO LARGE PARCELS

9





APPENDIX 2

NRS 278.471 through 278.4725

Division of Land Into Large Parcels

NRS 278.471 Divisions of land subject to NRS 278.471 to 278.4725, inclusive; exemption.

1. Except as provided in subsections 2 and 3, a proposed division of land is subject to the provisions of NRS 278.471 to 278.4725, inclusive, if each proposed lot is at least:
 - (a) One-sixteenth of a section as described by a government land office survey; or
 - (b) Forty acres in area, including roads and easements.
2. The governing body of a city, the board of county commissioners with respect to the unincorporated area, may by ordinance elect to make NRS 278.471 to 278.4725, inclusive, apply to each proposed division of land where each proposed lot is at least:
 - (a) One-sixty-fourth of a section as described by a government land office survey; or
 - (b) Ten acres in area, including roads and easements.
3. A proposed division of land into lots or parcels, each of which contains not less than one section or 640 acres, is not subject to NRS 278.471 to 278.4725, inclusive.
(Added to NRS by 1979, 1504)

NRS 278.4713 Preparation, contents and filing of tentative map; affidavit required.

1. Unless the filing of a tentative map is waived, a person who proposes to make a division of land pursuant to NRS 278.471 to 278.4725, inclusive, must first:
 - (a) File a tentative map for the area in which the land is located with the planning commission or its designated representative or with the clerk of the governing body if there is no planning commission;
 - (b) Submit an affidavit stating that the person will make provision for the payment of the tax imposed by chapter 375 of NRS and for compliance with the disclosure and recording requirements of subsection 5 of NRS 598.0923, if applicable, by the person who proposes to make a division of land or any successor in interest; and
 - (c) Pay a filing fee of no more than \$750 set by the governing body.
2. This map must be:
 - (a) Entitled "Tentative Map of Division into Large Parcels"; and
 - (b) Prepared and certified by a professional land surveyor.
3. This map must show:
 - (a) The approximate, calculated or actual acreage of each lot and the total acreage of the land to be divided.
 - (b) Any roads or easements of access which exist, are proposed in the applicable master plan or are proposed by the person who intends to divide the land.
 - (c) Except as otherwise provided in NRS 278.329, an easement for public utilities that provide gas, electric and telecommunications services and for any video service providers that are authorized pursuant to chapter 711 of NRS to operate a video service network in that area.
 - (d) Except as otherwise provided in NRS 278.329, an easement for public utilities that provide water and sewer services.
 - (e) Any existing easements for irrigation or drainage, and any normally continuously flowing watercourses.
 - (f) An indication of any existing road or easement which the owner does not intend to dedicate.
 - (g) The name and address of the owner of the land.
4. The planning commission and the governing body or its authorized representative shall not approve the tentative map unless the person proposing to divide the land has submitted an affidavit stating that the person will make provision for the payment of the tax imposed by chapter 375 of NRS and for compliance with

the disclosure and recording requirements of subsection 5 of NRS 598.0923, if applicable, by the person proposing to divide the land or any successor in interest.

(Added to NRS by 1979, 1504; A 1989, 794; 1993, 2574; 1997, 2429; 1999, 895; 2003, 2347; 2007, 1381; 2009, 1117)

NRS 278.4715 Waiver of requirement to file tentative map; designation of easements.

1. The planning commission or, if there is no planning commission, the governing body or its authorized representative may waive the requirement of filing the tentative map.

2. If the tentative map is filed with the planning commission or with the governing body or its authorized representative, the planning commission or the governing body or its authorized representative may within 60 days after the filing of the tentative map designate the location and width of any easements for roads and public utilities as shown on the master plan if there is one applicable to the area to be divided, or designate the location and width of any easements for roads and public utilities which may be reasonably necessary to serve the area to be divided if there is no master plan.

3. The planning commission or the governing body or its authorized representative shall not designate an easement after the expiration of 60 days from the filing of the tentative map.

(Added to NRS by 1979, 1505; A 1997, 2429)

NRS 278.472 Final map: Filing; form and contents.

1. After the planning commission or the governing body or its authorized representative has approved the tentative map or waived the requirement of its filing, or 60 days after the date of its filing, whichever is earlier, the person who proposes to divide the land may file a final map of the division with the governing body or its authorized representative or, if authorized by the governing body, with the planning commission. The map must be accompanied by a written statement signed by the treasurer of the county in which the land to be divided is located indicating that all property taxes on the land for the fiscal year have been paid.

2. This map must be:

(a) Entitled "Map of Division into Large Parcels."

(b) Filed with the governing body or its authorized representative or, if authorized by the governing body, with the planning commission not later than 1 year after the date that the tentative map was first filed with the planning commission or the governing body or its authorized representative or that the requirement of its filing was waived.

(c) Prepared by a professional land surveyor.

(d) Based upon an actual survey by the preparer and show the date of the survey and contain the certificate of the surveyor required pursuant to NRS 278.375.

(e) Clearly and legibly drawn in permanent black ink upon good tracing cloth or produced by the use of other materials of a permanent nature generally used for this purpose in the engineering profession. Affidavits, certificates and acknowledgments must be legibly stamped or printed upon the map with permanent black ink.

(f) Twenty-four by 32 inches in size with a marginal line drawn completely around each sheet, leaving an entirely blank margin of 1 inch at the top, bottom, and right edges, and of 2 inches at the left edge along the 24-inch dimension.

(g) Of scale large enough to show clearly all details.

3. The particular number of the sheet and the total number of sheets comprising the map must be stated on each of the sheets, and its relation to each adjoining sheet must be clearly shown.

4. This map must show and define:

(a) All subdivision lots by the number and actual acreage of each lot.

(b) Any roads or easements of access which exist and which the owner intends to offer for dedication, any roads or easements of access which are shown on the applicable master plan and any roads or easements of access which are specially required by the planning commission or the governing body or its authorized representative.

(c) Except as otherwise provided in [NRS 278.329](#), an easement for public utilities that provide gas, electric and telecommunications services and for any video service providers that are authorized pursuant to [chapter 711](#) of NRS to operate a video service network in that area.

(d) Except as otherwise provided in [NRS 278.329](#), an easement for public utilities that provide water and sewer services.

(e) Any existing easements for irrigation or drainage, and any normally continuously flowing watercourses.

(Added to NRS by [1979, 1505](#); [A 1989, 502, 795](#); [1991, 280, 1384](#); [1993, 2575](#); [1997, 2430](#); [2003, 2348](#); [2007, 1382](#))

NRS 278.4725 Final map: Action by planning commission or governing body; appeal; procedures in event of disapproval; conditions for approval; filing; contents; fee for recording; county recorder to provide copy of final map or access to digital final map to county assessor.

1. Except as otherwise provided in this section, if the governing body has authorized the planning commission to take final action on a final map, the planning commission shall approve, conditionally approve or disapprove the final map, basing its action upon the requirements of [NRS 278.472](#):

(a) In a county whose population is 700,000 or more, within 45 days; or

(b) In a county whose population is less than 700,000, within 60 days,

→ after accepting the final map as a complete application. The planning commission shall file its written decision with the governing body. Except as otherwise provided in subsection 5, or unless the time is extended by mutual agreement, if the planning commission is authorized to take final action and it fails to take action within the period specified in this subsection, the final map shall be deemed approved unconditionally.

2. If there is no planning commission or if the governing body has not authorized the planning commission to take final action, the governing body or its authorized representative shall approve, conditionally approve or disapprove the final map, basing its action upon the requirements of [NRS 278.472](#):

(a) In a county whose population is 700,000 or more, within 45 days; or

(b) In a county whose population is less than 700,000, within 60 days,

→ after the final map is accepted as a complete application. Except as otherwise provided in subsection 5 or unless the time is extended by mutual agreement, if the governing body or its authorized representative fails to take action within the period specified in this subsection, the final map shall be deemed approved unconditionally.

3. An applicant or other person aggrieved by a decision of the authorized representative of the governing body or by a final act of the planning commission may appeal the decision in accordance with the ordinance adopted pursuant to [NRS 278.3195](#).

4. If the map is disapproved, the governing body or its authorized representative or the planning commission shall return the map to the person who proposes to divide the land, with the reason for its action and a statement of the changes necessary to render the map acceptable.

5. If the final map divides the land into 16 lots or more, the governing body or its authorized representative or the planning commission shall not approve a map, and a map shall not be deemed approved, unless:

(a) Each lot contains an access road that is suitable for use by emergency vehicles; and

(b) The corners of each lot are set by a professional land surveyor.

6. If the final map divides the land into 15 lots or less, the governing body or its authorized representative or the planning commission may, if reasonably necessary, require the map to comply with the provisions of subsection 5.

7. Upon approval, the map must be filed with the county recorder. Filing with the county recorder operates as a continuing:

(a) Offer to dedicate for public roads the areas shown as proposed roads or easements of access, which the governing body may accept in whole or in part at any time or from time to time.

(b) Offer to grant the easements shown for public utilities, which any public utility may similarly accept without excluding any other public utility whose presence is physically compatible.

8. The map filed with the county recorder must include:

(a) A certificate signed and acknowledged by each owner of land to be divided consenting to the preparation of the map, the dedication of the roads and the granting of the easements.

(b) A certificate signed by the clerk of the governing body or authorized representative of the governing body or the secretary to the planning commission that the map was approved, or the affidavit of the person presenting the map for filing that the time limited by subsection 1 or 2 for action by the governing body or its authorized representative or the planning commission has expired and that the requirements of subsection 5 have been met. A certificate signed pursuant to this paragraph must also indicate, if applicable, that the governing body or planning commission determined that a public street, easement or utility easement which will not remain in effect after a merger and resubdivision of parcels conducted pursuant to NRS 278.4925, has been vacated or abandoned in accordance with NRS 278.480.

(c) A written statement signed by the treasurer of the county in which the land to be divided is located indicating that all property taxes on the land for the fiscal year have been paid.

9. A governing body may by local ordinance require a final map to include:

(a) A report from a title company which lists the names of:

(1) Each owner of record of the land to be divided; and

(2) Each holder of record of a security interest in the land to be divided, if the security interest was created by a mortgage or a deed of trust.

(b) The signature of each owner of record of the land to be divided.

(c) The written consent of each holder of record of a security interest listed pursuant to subparagraph (2) of paragraph (a), to the preparation and recordation of the final map. A holder of record may consent by signing:

(1) The final map; or

(2) A separate document that is filed with the final map and declares his or her consent to the division of land.

10. After a map has been filed with the county recorder, any lot shown thereon may be conveyed by reference to the map, without further description.

11. The county recorder shall charge and collect for recording the map a fee set by the board of county commissioners of not more than \$50 for the first sheet of the map plus \$10 for each additional sheet.

12. A county recorder who records a final map pursuant to this section shall, within 7 working days after he or she records the final map, provide to the county assessor at no charge:

(a) A duplicate copy of the final map and any supporting documents; or

(b) Access to the digital final map and any digital supporting documents. The map and supporting documents must be in a form that is acceptable to the county recorder and the county assessor.

(Added to NRS by 1979, 1506; A 1979, 1506; 1989, 503; 1991, 281, 1385; 1993, 1358, 2576; 1995, 199, 710; 1997, 2430; 1999, 790; 2001, 1561; 1970, 2813, 3218; 2003, 227, 2787; 2011, 1199)



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 1-02-18 Estimate of time required: 0 - 5 Agenda: Consent []
Regular agenda [X] Public hearing required []

1. **Title:** Business License Second Readings -- Approval

2. **Recommended motion:** Approval

3. **Prepared by:** Melissa Field

Department: Community Development

Telephone: 847-0966

4. **Staff summary:** Second readings of submitted business license applications are normally approved unless, for various reasons, requested to be continued to the next meeting. A follow-up letter noting those to be continued or approved will be submitted prior to the Commission Meeting. The business licenses are then printed and mailed to the new business license holder.

5. **Supporting materials:** See attached Agenda Letter

6. **Fiscal impact:**

Funds Available:

Fund:

Comptroller

7. **Legal review required:**

____ District Attorney

8. **Reviewed by:**
x Department Head
____ County Manager

Department Name:

Other agency review: _____

9. **Board action:**

[] Approved
[] Denied

[] Approved with Modifications
[] Continued

Agenda Item No. 34

Storey County Community Development

Business Licensing



P O Box 526 • Virginia City NV 89440 • (775) 847-0966 • Fax (775) 847-0935 • mfield@storeycounty.org

To: Vanessa Stephens, Clerk's Office
Pat Whitten, County Manager

December 22, 2017
Via email

Please add the following item(s) to the **January 2, 2018 COMMISSIONERS** Agenda:

Storey County Building Department has inspected and found that the following businesses meet code requirements necessary to operate in the county:

LICENSING BOARD SECOND READINGS

- A. **TACTICAL CONTROLS** – General / 943 W. Overland Rd ~ Meridian, ID
- B. **VERTECH INDUSTRIAL SYSTEMS, LLC** – General / 4409 E. Baseline Rd ~ Phoenix, AZ
- C. **ZERO CHAOS** – General / 420 S. Orange Ave ~ Orlando, FL
- D. **EXPRESS JANITORIAL** – General / 418 S. Rock Blvd ~ Sparks, NV
- E. **DELTA MOLD** – General / 9415 Stockport Pl. ~ Charlotte, NC
- F. **HDR** – General / 6805 Double R Blvd ~ Reno, NV
- G. **APEX** – General / 4400 Cox Rd ~ Glen Allen, VA
- H. **CONCRETE VALUE CORP OF NEVADA** – General / 695 Edison Way ~ Reno, NV
- I. **JOHN GHILIERI** – Contractor / 3455 Thornhill Ct ~ Reno, NV
- J. **MY FRIENDS** – General / 2995 Scottsdale Rd ~ Reno, NV
- K. **MOORE THAN LOCKS** – General / 7565 Halifax Dr. ~ Reno, NV
- L. **SILVER SAGE WATER CO, LLC** – General / 129 Ashley Way ~ Reno, NV
- M. **KNA SOLUTIONS LLC** – General / 2035 Sunset Lade Rd ~ Newark, DE
- N. **FIRE EXTINGUISHER SERVICE CENTER** – Contractor / 260 Freeport Blvd ~ Sparks, NV
- O. **EDDIE CAN DO** – Handyman / 44 "G" St. ~ Virginia City, NV
- P. **ELRINGKLINGER SILICON VALLEY, INC** – General / 2 Max-Eym-Strasse ~ Dettingen Erms, Germany
- Q. **NORTHSTAR ELEMENTS, LLC** – General / 1215 Alexandria ~ McCarran, NV
- R. **PEARLY CAKES MERCANTILE** – General / 465 S "C" St ~ Virginia City, NV
- S. **PAC VAN INC.** – General / 9155 Harrison Park Ct. ~ Indianapolis, IN
- T. **SAN-EI TECH LTD.** – General / 7-1-15 Kashiwa ~ Chiba, Japan
- U. **RAPID CONSTRUCTION INC** – Contractor / 3072 Research Way ~ Carson City, NV
- V. **PRECIOUSE HOLDING, DBA: BAM!DOG HOT DOGS** - General/1795 Laurel Ridge ~ Reno, NV
- W. **SOFTWARE SPECIALISTS INC** – General/ 401 Smith Dr ~ Cranberry Township, PA
- X. **PRISM SYSTEMS SOFTWAREM, INC** – General / 200 Virginia St ~ Mobile, AL
- Y. **ESC, Inc.** - General / 1922 N. Broadway Ave ~ Springfield, MO
- Z. **CALLE TACOS** – General / 2880 Kicztko Ln ~ Reno, NV

Ec: Community Development
Commissioners' Office

Planning Department
Comptroller's Office

Sheriff's Office