STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

6/19/2018 10:00 A.M.

26 SOUTH B STREET, VIRGINIA CITY, NEVADA

AGENDA

MARSHALL MCBRIDE
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

JACK MCGUFFEY
VICE-CHAIRMAN

LANCE GILMAN
COMMISSIONER

VANESSA STEPHENS
CLERK-TREASURER

Members of the Board of County Commissioners also serve as the Board of Fire Commissioners for the Storey County Fire Protection District, Storey County Brothel License Board, Storey County Water and Sewer System Board and the Storey County Liquor and Gaming Board and during this meeting may convene as any of those boards as indicated on this or a separately posted agenda.

All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, and without an extensive hearing. Pursuant to NRS 241.020 (2)(d)(6) Items on the agenda may be taken out of order, the public body may combine two or more agenda items for consideration, and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting. The Commission Chair reserves the right to limit the time allotted for each individual to speak.

All items include discussion and possible action to approve, modify, deny, or continue unless marked otherwise.

1. **CALL TO ORDER REGULAR MEETING AT 10:00 A.M.**

2. **PLEDGE OF ALLEGIANCE**

3. **DISCUSSION/POSSIBLE ACTION:**

   Approval of the Agenda for June 19, 2018.

4. **DISCUSSION/POSSIBLE ACTION:**

Approval of the Minutes for February 6, 2018.

5. **DISCUSSION/POSSIBLE ACTION:**

Approval of the Minutes for May 15, 2018.

6. **DISCUSSION/POSSIBLE ACTION:**

Approval of Minutes for May 21, 2018.

7. **CONSENT AGENDA**

I For possible action, approval of update to Storey County Administrative Policies and Procedures including 032 Records Management; 004 Travel; 035 Grant Approval; and 036 Grant Administration.

II For possible action, Approval of payroll claims in the amount of $497,623.87 and accounts payable claims in the amount of $922,993.52.

III For possible action, approval of first reading business license (submitted by the Sheriff's Office):
A. U.S. Security Associates, Security Guard Service Provider, General Business License, out of county 1320 Freeport Blvs., Sparks, NV 89431
B. Bonanza Saloon, Vincent Malfitano, General Business License, 27 N C St. Virginia CIty, NV 89440
C. Delta Saloon, Vincent Malfitano, General Business License, 18 S C St. Virginia City, NV 89440

IV For possible action, approval of business license first readings:
A. ADVANCED SYSTEMS LCL - General / 1020 W. 14 Mile Rd ~ Clawson, MI
B. AMERICAN POWER SOLUTIONS, LLC - General / 2995 Mill St ~ Reno, NV
C. KEN MORGAN - Contractor / 325 Neilson Rd ~ Reno, NV
D. MARIO LEPROVOST - Contractor / 1946 Wilder St ~ Reno, NV
E. PARLEVEL SYSTEMS INC - General / 114 E. Cevallos St ~ San Antonio, TX
F. VINEBURG MACHINING - General / 26 Stokes Dr ~ Carson City, NV
G. BENCH TEK SOLUTIONS, LLC - General / 525 Aldo Ave ~ Santa Clara, CA

8. **DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports**

9. **BOARD COMMENT (No Action - No Public Comment)**

10. **DISCUSSION/POSSIBLE ACTION:**

Acceptance of renewal proposal from Nevada Public Agency Insurance Pool (POOL) and approval for payment from fiscal year 2018-2019 funds.

11. **DISCUSSION/POSSIBLE ACTION:**

Authorize the County Manager to approve a contract with the United States Geological Survey (USGS) up to $30,000 for the voluntary and limited monitoring of groundwater levels and quality, aquifer conditions, and other geotechnical matters in the Virginia City Highlands, Highland Ranches, and Virginia Ranches area of Storey County during the 2018-19 fiscal year. This is a continuation of the prior year contract for this purpose.

12. **DISCUSSION/POSSIBLE ACTION:**

Request from NDOT to accept the annual work program.

13. **DISCUSSION/POSSIBLE ACTION:**

Approval of Resolution 18-497 per the request by the Director of the State of Nevada Department of Business and Industry that the County transfer the amount of $215,227.18 in tax-exempt private activity bond volume cap allocated to the County for year 2018 for the purpose of assisting in the financing or refinancing of a portion of the costs of (i) improvements to and equipping of a facility to be used for converting municipal solid waste into renewable fuel products located on an approximately 19.4 acre site located at 3600 Peru Drive in the Tahoe-Reno Industrial Center, Storey County, Nevada and/or (ii) improvements to and equipping of a facility used for preliminary sorting and processing of municipal solid waste located on an approximately 10.0 acre site located at 350 Saddle Court in Mustang, Storey County, Nevada. The County may transfer such tax-exempt private activity bond volume cap to the Director of the State of Nevada Department of Business and Industry pursuant to Section 348A.180 of the NAC.

14. **DISCUSSION/POSSIBLE ACTION:**

Review and possibly appoint Joe Curtis, Candace Wheeler, Cherie Nevin, Sierra Scott and Marshall McBride to sit on the nonprofit board for Pipers Opera House.

15. **DISCUSSION/POSSIBLE ACTION:**

Appointment of Tom Minkler to serve on the Canyon General Improvment District to fill the unexpired term left vacant by the passing of Ralph Trotter.

16. **DISCUSSION/POSSIBLE ACTION:**

Canvass of the Primary Election results held in and for Storey County, Nevada on June 12, 2018.

17. **RECESS TO CONVENE AS THE 474 FIRE PROTECTION DISTRICT BOARD**

18. **DISCUSSION/POSSIBLE ACTION:**

Resolution 18-490 Transfer of funds from the 474 Fire District to the Storey County Community Development Department in the amount of $195,000.

19. **DISCUSSION/POSSIBLE ACTION:**

Resolution 18-496 Augment 474 Fire District Mutual Aide in the amount of $405,000.

20. **ADJOURN TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS**

21. **DISCUSSION/POSSIBLE ACTION:**

Approval of resolution 18-491, transfer of funds from the Storey County Contingency Fund to the Piper's Opera House Fund in the amount of $67,000.

22. **DISCUSSION/POSSIBLE ACTION:**

Resolution 18-492 Augment Storey County General Fund and transfer to Storey County Capital Projects Fund in the amount of $2,000.000.

23. **DISCUSSION/POSSIBLE ACTION:**

Approval of a transfers of appropriation within General Fund Departments and Special Revenue Funds pursuant to NRS 354.598005 in the amount of $633,300.

24. **DISCUSSION/POSSIBLE ACTION:**

Resolution 18-493 Augmentation of the Storey County Justice Court Fund in the amount of $7,000.

25. **DISCUSSION/POSSIBLE ACTION:**

Resolution 18-494 Augmentation of the Storey County Indigent Fund in the amount of $5,500.

26. **DISCUSSION/POSSIBLE ACTION:**

Acceptance of a transfer of funds from the 474 Fire Distict to the Storey County Development Department and distributions as recommended in the amount of $195,000.

27. **DISCUSSION/POSSIBLE ACTION:**

Resolution 18-495 Transfer of funds from the Storey County Contingency Fund to the Virginia Divide Sewer in the amount of $208,300.

28. **RECESS TO CONVENE AS THE STOREY COUNTY WATER AND SEWER BOARD**

29. **DISCUSSION/POSSIBLE ACTION:**

Acceptance of a transfer of funds from the Storey County Contingency Fund to the Virginia Divide Sewer and distributions as recommended in the amount of $208,300.

30. **DISCUSSION/POSSIBLE ACTION:**

Transfer of Appropriations in the Storey County Water Fund in the amount of $52,000.

31. **RECESS TO CONVENE AS STOREY COUNTY LIQUOR BOARD**

32. **DISCUSSION/POSSIBLE ACTION:**

Consideration and possible approval of first reading for On-Sale and Off-Sale liquor licenses & Cabaret license for Bonanza Saloon, 27 N C St, Virginia City, NV 89440. Applicant is Vincent Malfitano.

33. **DISCUSSION/POSSIBLE ACTION:**

Consideration and possible approval of first reading for On-Sale and Off-Sale liquor licenses & Cabaret license for Delta Saloon, 18 S. C St, Virginia City, NV 89440. Applicant is Vincent Malfitano.

34. **ADJOURN TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS**

35. **DISCUSSION/POSSIBLE ACTION:**

Approval of Business License second readings:
A. JACKSON QUALITY DRYWALL - Contractor / 1560 Willow Cr Ln ~ Gardnerville, NV
B. APOLLO CONSTRUCTION, INC - Contractor / 1133 W. Columbia Dr ~ Kennewick, WA
C. EDGE COMMUNICATION INC - Contractor / 2955 Hwy 40 W. ~ Verdi, NV
D. HENKEL - General / 32100 Stephenson Hwy ~ Madison Heights, MI
E. CLIMATE PROS OF NORTHERN NV - Contractor / 10090 Orchard Hill De ~ Reno, NV
F. RELEVATE, LLC - General / 2161 W. Enfield Way ~ Chandler, AZ
G. TIM BLAKELY IMAGING SOLUTIONS - Home Business / 2090 Lousetown Rd ~ VCH, NV
H. AIR TREATMENT CORP - General / 640 N. Puente St ~ Brea, CA
I. PRECISION MANHOLES, INC - Contractor / 770 E. Main St #321 ~ Lehi, UT
J. PACIFIC CONSOLIDATED OF NV INC - General / 2615 Branson Ave ~ Plano, TX

K. GQS - GLOBAL QUALITY SUPPLY LLC - General / 333 H. St Ste. 5024 ~ Chula Vista, CA
L. RICKS AEC REPROGRAPHICS - General / 488 Kietzke Ln ~ Reno, NV
M. CRYSATL BARHAM - Handyman / 234 Prospector Rd ~ Dayton, NV
N. A & A TOWING, INC - General / 1395 E. 4th St ~ Reno, NV
O. MECHATECH INC- General / 435-1 Fuzinomori ~ Hikone-Shi, Japan
P. LELY TANK AND WASTE SOLUTIONS, LLC / General - 3033 Waltham ~ Sparks, NV
Q. ARC HEALTH & WELLNESS CNT - General / 82 E. Glendale ~ Reno, NV
R. ARC WORK PLACE SVC, LLC- General / 82 E. Glendale ~ Reno, NV
S. ALFA LAVAL INC - General / 5400 International Trade Dr ~ Richmond, VA
T. APPLIED ENGINEERING INC - General / 3300 Fiechtner Dr ~ Fargo, ND
U. CENTURY PLASTICS LLC - General / 15030 23 Mi Rd ~ Shelby Twp, MI
V. CYBERTROL ENGINEERING LLC - General /2950 Xenium Ln ~ Mpls, MN
W. ELECTRICAL SOLUTIONS - Contractor / 2710 Valley View Dr ~ Reno, NV
X. MK NORTH AMERICA, INC - General / 105-125 Highland PK Dr ~ Bloomfield, CT
Y. PFM INTEGRATORS INC- General / 2726 Autumn Woods Dr ~ Chaska, MN
Z. AMUNDSON ROOFING INC- Contractor / 8995 Terabyte Dr ~ Reno, NV
AA. SAFETY ON SITE - General / 316 California Ave ~ Reno, NV
BB. NAISBITT CONSTRUCTION - Contractor / 4 Hardy Dr ~ Sparks, NV

36. **PUBLIC COMMENT (No Action)**

37. **ADJOURNMENT**

NOTICE:

- Anyone interested may request personal notice of the meetings.
- Agenda items must be received in writing by 12:00 noon on the Monday of the week preceding the regular meeting. For information call (775) 847-0969.
- Items may not necessarily be heard in the order that they appear.
- Public Comment will be allowed at the end of each meeting (this comment should be limited to matters not on the agenda). Public Comment will also be allowed during each item upon which action will be taken on the agenda (this comment should be limited to the item on the agenda). Time limits on Public Comment will be at the discretion of the Chairman of the Board. Please limit your comments to three minutes.
- Storey County recognizes the needs and civil rights of all persons regardless of race, color, religion, gender, disability, family status, or nation origin.
- In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all

bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

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Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners' Office in writing at PO Box 176, Virginia City, Nevada 89440.

CERTIFICATION OF POSTING

I, Vanessa Stephens , Clerk to the Board of Commissioners, do hereby certify that I posted, or caused to be posted, a copy of this agenda at the following locations on or before 6/14/2018; Virginia City Post Office at 132 S C St, Virginia City, NV, the Storey County Courthouse located at 26 S B St, Virginia City, NV, the Virginia City Fire Department located at 145 N C St, Virginia City, NV, the Virginia City Highlands Fire Department located a 2610 Cartwright Rd, VC Highlands, NV and Lockwood Fire Department located at 431 Canyon Way, Lockwood, NV.

By Vanessa Stephens
Vanessa Stephens Clerk-Treasurer

Storey County Board of County Commissioners
Agenda Action Report

Meeting date:
Agenda Item Type: Regular Agenda

Estimate of Time Required: 0-5 min.

1. **Title:** Approval of the Minutes for February 6, 2018.
2. **Recommended motion:** Approve minutes as submitted.
3. **Prepared by:** Vanessa Stephens

   Department: Clerk **Contact Number:** 775-847-0969
4. **Staff Summary:** Minutes are attached.
5. **Supporting Materials:** See attached
6. **Fiscal Impact:** 0
7. **Legal review required:** No
8. **Reviewed by:**

   VC Department Head **Department Name:** Clerk

   ____ County Manager **Other Agency Review:** _____
9. **Board Action:**

[ ] Approved	[ ] Approved with Modification
[ ] Denied	[ ] Continued

#4

STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

TUESDAY, FEBRUARY 6, 2018 10:00 A.M.

DISTRICT COURTROOM
26 SOUTH B STREET, VIRGINIA CITY, NEVADA

MINUTES

MARSHALL MCBRIDE
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

LANCE GILMAN
VICE-CHAIRMAN

JACK MCGUFFEY
COMMISSIONER

VANESSA STEPHENS
CLERK-TREASURER

ROLL CALL: Chairman McBride, Vice-Chairman McGuffey, Commissioner Gilman County Manager Pat Whitten, Clerk & Treasurer Vanessa Stephens, Comptroller Hugh Gallagher, District Attorney Anne Langer, Sheriff Gerald Antinoro, Deputy District Attorney Keith Loomis, Security Director Melanie Keener, Recorder Jen Chapman, Planning Director/ Administrative Officer Austin Osborne, IT Director James Deane, Project Manager Mike Northan, Tourism Director Deny Dotson

1. CALL TO ORDER REGULAR MEETING AT 10:00 A.M.
Meeting was called to order by Chairman McBride at 10:00 A.M.

2. PLEDGE OF ALLEGIANCE
Chairman McBride led those present in the Pledge of Allegiance.

3. DISCUSSION/POSSIBLE ACTION: Approval of Agenda for February 6, 2018

County Manager Whitten asked to have items 8, 9, and 10 heard prior to item 6, Staff Reports, and to move item 25 to follow item 17.

Public Comment:
None

Motion: Approve Agenda for February 6, 2018 with changes noted, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

4. DISCUSSION/POSSIBLE ACTION: Approval of the Minutes for December 5, 2017.Public Comment:
None

Motion: Approve Minutes for December 5, 2017, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

5. CONSENT AGENDA:

I For possible action, approval of payroll claims in the amount of $1,242,218.38 and accounts payable claims in the amount of $1,767,129.48.

II For possible action, approval of First reading for General Business License - Silver Dollar Saloon, 15 N C St., Virginia City, NV 89440. Applicant is Stephanie Collins.

III For possible action, LICENSING BOARD FIRST READINGS:

A. CALIFORNIA DRILLING & BLASTING CO, INC - Contractor / 525 Mission St ~ Pasadena, CA
B. SIERRA SHADING SOLUTION INC - Contractor / 685 Abbay Way ~ Reno, NV
C. INFINITY AUTOMATION - General / 561 Keystone Ave ~ Reno, NV
D. COPPER ENVIRONMENTAL CONSUTLING, INC - Professional / 406 E. Park Ave ~ Anaconda, Mt
E. TRANE US, INC - Contractor / 4145 Del Mar Ave ~ Rocklin, CA
F. VITAL SYSTEMS CORPORATION - General / 4999 Air center Cir ~ Reno, NV
G. LITTLE CITY PIZZERIA, LLC - 2632 Alessandro Ct ~ Sparks, NV
H. T E LARSON INC - General / 1696 S. Virginia St ~ Reno, NV
I. TEAM INDUSTRIAL SERVICES, INC - General / 13131 Dairy Ashford ~ Sugarland, TX
J. INDUSTRIEMONTAGE MEHNERT - General / 7 Bergstrabe ~ Muelsen, Germany
K. FOOD EVOULUTION: DBA - General / 1290 E. Plumb Ln ~ Reno, NV
L. LAPP USA INC - General / 6975 S. Decatur Blvd ~ Las Vegas, NV
M. CHARTWELL STAFFING SOLUTIONS - General / 5220 Longley Lane ~ Reno, NV
N. SAVAGE WELDING SUPPLY,DBA - General / 265 Pompe Way ~ Reno, NV
O. PLASMO USA LLC - General / 44160 Plymouth Blvd ~ Plymouth, MI
P. SIXCLEAR LIMITED LIABILITY CO - General / 500 E 4th St ~ Austin, TX
Q. HIGH CALIBER GLASS - Contractor / 1220 E. Greg St ~ Reno, NV
R. THE SHERWIN-WILLIAMS COMPANY - General / 1286 Disk Dr ~ Sparks, NV
S. HD SUPPLY CONSTRUCTION SUPPLY, LTD / General / 501 West Church St ~ Orlando, FL
T. EXPEDITORS BY LINDALE, INC - General / 638 N. Eckhoff St ~ Orange, CA
U. TENANT SALES AND SERVICE - General / 701 N. Lilac Dr ~ Minneapolis, MN
V. ORKIN - General / 9410 Prototype Dr ~ Reno, NV
W. THE RYAN COMPANY - Contractor / 15 Commerce Way ~ Norton, MA
X. PROAXIA CONSULTING K.K. - General / Osaka, Japan
Y. CTOU INC - General / 5209 W. 700 S. ~ Salt Lake City, UT
Z. ELECTRIC BLUE ELEPHANT - General / 136 Moran ~ Reno, NV

Public Comment:
None

Motion: Approve Consent Agenda for February 6, 2018, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

10. DISCUSSION/POSSIBLE ACTION: Acceptance of Public Works Director resignation

District Attorney Anne Langer explained the Public Works Director has agreed to tender his resignation in lieu of termination, in exchange for signing a full release of any and all legal or administrative claims which could be brought against the County and payment to the Public Works Director in the sum of $5,000.

Mr. Whitten: Staff recommends approval of this item.

Public Comment:
None

Motion: I move to accept the Public Works Director's resignation in lieu of termination as described in paragraph 4 of the Staff Report, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

9. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of guidelines for considering and approving special assessment district projects pursuant to NRS 271.700 through 271.730, including a special assessment district for the construction of an effluent pipeline to the Tahoe Reno Industrial Center.

Commissioner Gilman recused himself from discussion and vote on this item.

Mr. Whitten explained the need to adopt the guidelines. Numbers were calculated in a way that could not be found to meet the parameters in SB1. It is possible that a special assessment improvement district be developed. This could be a good solution for that area - basically the property tax owners would carry a special assessment on their parcels. Special counsel has drafted guidelines that could be used for any special assessment district being considered.

Staff recommends adoption of these guidelines.

Public Comment:
Nicole Barde, Storey County resident: Clarified that under these guidelines, the County is not liable for any default that might occur should something happen to the bond that is essentially backed by the County.

Marty Johnson, JNA Consulting Group, explained the guidelines in response to Ms. Barde's statement:

- The guidelines do not require the County to take any action in the future.
- Security for the bonds will be the levied assessments and a reserve fund funded out of the bond proceeds covering one year's interest.

- The county does not intend to pledge the general fund or taxing authority for these types of transactions.
- Only governmental projects allowable under NRS 271 can be financed.
- Assessment cannot exceed the amount of the benefit received by the parcel from the completion of the project or the parcels market value.
- Appraised value of the parcel must be as least 3.5 times the assessment.
- Bond term will not exceed 20 years.

Ms. Barde: Does the County own the pipeline? Who else besides TRI would benefit from these guidelines?

Chairman McBride: The GID (governmental agency) will own the pipeline. There would be guidelines if (for example) a redevelopment district was wanted in Virginia City. This is a template going forward.

Motion: I, Commissioner Jack McGuffey, move to approve adoption of the Storey County Developer Special Assessment Guidelines, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

8. DISCUSSION/POSSIBLE ACTION: Approval of Interlocal Agreement for Traffic Signal Maintenance between Storey County and Carson City.

Mr. Whitten explained that Carson City Public Works currently provides signal maintenance services via inter-local agreement to Douglas County and Lyon County.

- Travel distance is 50 miles from Carson City Public Works.
- Carson City is willing to enter into an agreement to service the new traffic signal at USA Parkway and Electric Avenue.
- This will be the first traffic light in Storey County.
- Carson City will provide labor, equipment, and materials and invoice Storey County at the rates in effect at the time of service. The agreement is time and materials based. Preventative, response and technical support services delivered will be under the direction and management of Storey County.
- Services include preventative maintenance, response maintenance, and technical support.
- Storey County will maintain overall responsibility for the operation and maintenance of the traffic signal, provide management of response maintenance and emergency incidents, budgeting, purchasing and contract administration, planning and procedures, approve configuration, timing and policy for operation of traffic control devices, provide traffic control when required and perform utility line locations.

James Jacklett, Operations Manager for Control Systems, Carson City Public Works, reviewed Carson City' responsibilities under this contract.

- In the event of severe damage to the traffic signals, they will work with Storey County and other agencies to restore order and reconstruction.
- Cameras will not be included at this time. NDOT is installing conduit that should eventually enable cameras. It is NDOT's signal.

- This is a stand-alone signal so the timing is very straight forward.
- Mr. Jacklett discussed the configuration and timing of the signal.
- This is a mast-arm signal with in-ground sensors.
- Carson City Public Works is happy to partner with Storey County. They provide these services to other counties.

Public Comment:
None

Mr. Whitten thanked Carson City Public Works and recommended approval of this interlocal agreement.

Motion: I, Commissioner Jack McGuffey, move for approval of the Interlocal Agreement for Traffic Signal Maintenance between Storey County and Carson City, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

6. DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports:
IT Director James Deane:

- The new data center and fiber is 100% operational.
- Substantial progress has been made on both the encode and Eagle recorder software installations.
- SSL certificates are being done today.
- BETA testing will be done in the next three weeks.

Recorder Jen Chapman:

- They have been very busy. A project team has developed a project chart for ERP system implementation, a big step to insure the system is user-friendly and that all departments improve business processes.
- IT has up-graded individual workstations.
- This program requires all workstations to be on the domain.
- Moving ahead with encode on the financial side.
- Some training has begun, including video training.
- A data pull is being done on the Eagle-Tyler side.

Mike Northan, Project Coordinator:

- Clerk/Treasurer's Office has been moved to a temporary building located in the Courthouse north parking lot.
- Final estimate cost should be submitted to the insurance company this week for work in the Clerk's Office in the Courthouse.
- A plaster-master has been contacted to work on damaged plaster in the Judge's chambers.
- One chimney is complete, the other two will be finished by the end of the week. The new sheets of roofing will be installed beginning next Monday. Looking at two weeks for completion of the roof.
- A local contractor has submitted a proposal to address some of the work at the Highlands mailboxes.

Community Chest/Library Director Eric Schoen:

- Elevators have been installed in the Community Center. Completion is expected in one to one and a half months. There will be a soft opening with a grand opening to be held possibly on June 1st.
- The 9th Annual Fundraising Concert will be April 13th at Pipers Opera House featuring Grammy award winning, dobro master Jerry Douglas.

Wastewater Project Coordinator Mike Nevin:

- If weather holds, there is a chance of the project running ahead of schedule; as of Friday it is over 32% complete.
- The project is through the Savage Mine Hoist site on E Street which required extensive archaeological research. Once the final report is complete the goal is to share the information with the public.
- Mr. Nevin gave an overview of the streets that have been completed to date. Some paving has been completed. The rest of Washington should be finished this week.
- F Street will remain closed for the rest of the week - the project is crossing the second portion of the railroad tracks.
- There have been very few issues and the public has been cooperative.
- Photos and information are on the website.

Austin Osborne, Planning Director/Administrative Officer:

- This is the time for the health insurance renewal period. We are working with LP Insurance, reviewing the numbers, the claims ratio, and other data - all of which shows the County is not in very good condition with payout versus the premiums. Options are being discussed including what would be a responsible, good plan under the current conditions with this year's upside-down claims ratio.
- A task force of employees, and others, will be formed to review findings, conditions and possible solutions.
- It is likely the County will remain on the HSA high deductible plan.
- Work is being done on staffing budget. A full-time study of positions in other counties is being conducted for comparison. Information will be used to adjust positions, salaries, and such, if necessary, in the next budget cycle.

Hugh Gallagher, Comptroller:

- Informed the Board that we will have to announce to the Department of Taxation by February 28th if we intend to change the Storey County tax rate. At this point, he recommends leaving the tax rate where it is.

Manager Pat Whitten:

- New playground equipment for Louise Peri Park has arrived. Installation is being coordinated.
- The County is working closely with Ames Construction. Ames is performing certain work outside the contract because it makes sense.
- The District Court Judges have requested that the Justice Court have its own facility. The logical option is to construct a building adjacent and on the north side of the Courthouse.
- The Court requires about 3,000 square feet. It has been recommended to build a two story building even though the second floor may not be used at this time.

- Shaheen-Beauchamp, contractor for the Community Chest building, has quoted ball park figures of $140/square foot for construction of the "shell" building - just under $200 with tenant improvements on the ground floor.
- The County's architect, Pete Dube, will be working on a conceptual design acceptable to SHPO and with Judge Herrington on ground-floor plans.
- The group Blockchains has purchased all property left in TRI. Mr. Whitten said he is very anxious to be working with this group.

Justice of the Peace Eileen Herrington:

- Thank you to everyone who has worked on the relocation project.

7. BOARD COMMENT (No Action-No Public Comment):
Commissioner Gilman:

- This week will see the finalization of the Blockchains transaction, with a purchase of 67,125 acres. All started with the Google purchase.
- May see some construction at Google later this year.
- Will be attending a meeting this afternoon covering blockchain technology.
- This is a tremendous financial opportunity for Storey County. The County is now recognized on the national stage as the epicenter of creative technology in the world.

Vice-Chairman McGuffey:

- Recently toured Thrive Markets facility in TRI. Returned items, in un-opened boxes, are going to be donated to the Senior Center and Community Chest. Nature's Way also donates.
- Thank you to Lance Gilman for donating $1,600 for the purchase of a wishing well to be used for donations at the Fourth Ward School.

Chairman McBride:

- The March 6th Commission meeting will be cancelled. Commissioners will be attending the NACO Conference in Washington DC.

Chairman McBride called for recess at 11:10 AM
Meeting reconvened at 11:17 AM

Chairman McBride noted there is a time restriction for today's meeting. Staff recommends that Items 11, 13, and 14 be continued to February 20, 2018.

Public Comment:
None

Motion: I make a motion to continue Items 11, 13 and 14 to February 20, 2018, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

11. DISCUSSION ONLY (No Action): Review of the 2nd Quarter 2018 Unaudited Budget to Actual

Continued to February 20, 2018.

12. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of a business impact statement, prepared pursuant to NRS 237.090, to address the proposed impact of an amendment of Storey Co. code 3.60 clarifying the application of the transient lodging tax to transient lodging in Storey County.

Tourism Director Deny Dotson: Looking at properties in TRI, there is a concern regarding the extended-stay properties and that they may be exempt from the 28 day limit.

- This opens up issues of residency, voter registration, schools, eviction notices, etc.
- The District Attorney has suggested revising the lodging ordinance.
- A business impact study is required taking the Department of Taxation guidelines and notifying all affected properties of the potential lodging change.
- New language has been submitted to all lodging properties.
- The Silverland Hotel suggested certain edits.
- The Tahoe House Hotel opposed any changes.

Deputy District Attorney Keith Loomis:

- A business impact statement is used to determine a new rule's impact on businesses.
- Proposed changes do not add or increase any fees or regulations but provides a path for appeal of a transient lodging audit and clarifies what the transient lodging tax is with little effect on businesses.
- The maximum length of stay is less than 30 days. Longer than that, the person becomes a tenant subject to landlord-tenant laws.
- A tenancy relationship is not allowed in an industrial zoned area.
- The ordinance impresses upon the lodging industry that the maximum length of stay is less than 30 days.
- If someone wants to stay longer, they have to re-register and occupy a different room.

Public Comment:
Sam Toll, Gold Hill resident: Clarified the change that is being proposed and its application to lodging taxes. If there is an extended stay, is the VCTC not getting the tax?

Mr. Loomis: They are getting the money. The problem is if there is an extended-stay hotel in TRI, and the person decides to stay (past the 29 days) without re-registering, this becomes a landlord-tenant relationship. This is not authorized in the industrial zone.

Mr. Toll: This prevents the VCTC from getting the room tax.

Mr. Whitten: 30 days or longer there would be no tax.

Motion: Approve business impact statement prepared pursuant to NRS 237.090, to address the proposed impact of an amendment of Storey County code 3.60 defining transient lodging tax with a new rule ordinance, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

13. DISCUSSION/POSSIBLE ACTION: Interlocal agreement providing the terms and conditions for the use of Piper's Opera House by the Storey County School District and the display of historic personal property within Pipers belonging to the School District.

Continued to February 20, 2018.

14. DISCUSSION/POSSIBLE ACTION: Adoption of Resolution 18-482 setting forth a procedure by which a business may object to the adoption of a "rule" by Storey County which impacts the business.

Continued to February 20, 2018.

15. RECESS TO CONVENE AS THE STOREY COUNTY LIQUOR LICENSE BOARD

16. DISCUSSION/POSSIBLE ACTION: First reading for On-Sale Liquor License - Silver Dollar Saloon, 15 N C St., Virginia City, NV 89440. Applicant is Stephanie Collins.

Sheriff Antinoro: This is the first reading. Nothing has been disclosed to date that would preclude applicant from getting this license. Approval is recommended.

Public Comment:
None

Motion: I make a motion to approve first reading for On-Sale Liquor License - Silver Dollar Saloon, 15 N C St., Virginia City, NV 89440. Applicant is Stephanie Collins, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=4)

17. ADJOURN TO CONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS

25. DISCUSSION/POSSIBLE ACTION: Second reading for General Business License - CCW Instructor. Applicant is James Wes Francis, owner of First Shot, 176 Ring Rd., Dayton NV.

Sheriff Antinoro stated the Mr. Francis has passed all of the necessary qualifications to receive the license. Approval is recommended.

Public Comment:
None

Motion: I make a motion to approve the second reading for General Business License for CCW Instructor James Wes Francis, owner of First Shot, 176 Ring Rd., Dayton NV 89403, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

18. DISCUSSION/POSSIBLE ACTION: Second reading of Ordinance No. 18-279 amending Storey County Code Title 16 Subdivisions to adopt new codes for land subdivisions, parcel maps, division of land into large parcels, surety requirements, land readjustments, boundary line adjustments, and reversions to acreage/lot consolidations. In addition to provisions of the NRS, any person may complete and return to the Board or Planning Commission a statement supporting or opposing the

proposed amendments to the county code. Additional information may be obtained from the Planning Department at 775-847-1144 or planning @storeycounty.org.

Austin Osborne presented this item, an update to Title 16 Subdivisions. A review was presented at the First Reading. This is an ordinance regulating subdivisions of property. An addendum is presented today regarding dedication of water to Water Resources of the State of Nevada.

Vice Chairman McGuffey: We're going to issue water rights to the Nevada Division of Water Resources?

Mr. Osborne: Not quite. If a parcel is created, NRS requires that two acre feet of water is dedicated for the created parcel. The water can be dedicated to Storey County who manages, watches, and reports it to the Division of Water Resources each year - this can be difficult if the rules in the reports are not followed. Or, it can be dedicated to the Division of Water Resources who does everything with the State Engineer's office. This is recommended as the County does not have the staff needed to do this. There would be no benefit to the County or the citizens if the County took care of this.

Public Comment:
None

Motion: In accordance with the recommendation by staff and the Planning Commission, I, Commissioner Jack McGuffey motion to approve Second Reading of Ordinance No. 18-279 amending Storey County Code Title 16 Subdivisions to adopt new codes for land subdivisions, parcel maps, division of land into large parcels, surety requirements, land readjustments, boundary line adjustments, and reversions to acreage/lot consolidations. Mr. Osborne added this finding: What you are approving conforms to the existing Storey County Zoning Ordinance, the 2016 Storey County Master Plan, the Planning Commission's recommendation for approval with the addendum that is outside the Planning Commission and the Nevada Revised Statutes, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

19. DISCUSSION/POSSIBLE ACTION: Second Reading of Ordinance No. 18-278 amending Storey County Code Title 17 Zoning, including Chapter 17.56 Planned Unit Developments to revise the procedure for approval and standards of planned unit developments. In addition to provisions of the NRS, any person may complete and return to the Board or Planning Commission a statement supporting or opposing the proposed amendments to the county code and zoning ordinance. Additional information may be obtained from the Planning Department at 775-847-1144 or planning @storeycounty.org.

Mr. Osborne: This is essentially an ordinance exclusive to Planned Unit Development ordinance 17.56.

Public Comment:
Nicole Barde, Storey County Resident: Asked if one of these ordinances is legalizing bestiality. This is illegal with both the Feds and the State. Language in the ordinance talks about an adult merchandise concern that allows for distribution of materials pertaining to such practices. If approved, that particular ordinance with that definition would be against State and Federal law. Ms.

Barde does not recall which ordinance this is in but bestiality is in the definition of what is called "adult merchandising" and it is illegal.

Mr. Osborne: This does not deal with this ordinance (18-278). This can be addressed when the (actual) ordinance is addressed.

Commissioner Gilman leaves the meeting at 11:40 AM

Motion: In accordance with the recommendation by staff and the Planning Commission, I, Commissioner Jack McGuffey motion to approve Second Reading of Ordinance No. 18-278 amending Storey County Code Title 17 Zoning, including Chapter 17.56 Planned Unit Developments to revise the procedure for approval and standards of planned unit developments. Mr. Osborne added the finding: If approved it is not conforming or conflicting with existing Storey County Zoning Ordinance, the 2016 Storey County Master Plan, the Planning Commission's recommendation or the Nevada Revised Statutes, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=2)

20. DISCUSSION/POSSIBLE ACTION: Second Reading of Ordinance No. 18-280 amending Storey County Code Title 17 Zoning including chapters 17.03 Administrative Provisions, 17.10 Definitions, 17.12 General Provisions, 17.15 Public Zone, 17.24 Agriculture Zone, 17.28 Commercial Zone, 17.30 Commercial-Residential Zone, 17.32 Forestry Zone, 17.34 Light Industrial Zone, 17.35 Heavy Industrial Zone, 17.40 Estate Zone, 17.44 Special Planning Review Zone; and 17.84 Signs and Billboards. In addition to provisions of the NRS, any person may complete and return to the Board or Planning Commission a statement supporting or opposing the proposed amendments to the county code and zoning ordinance. Additional information may be obtained from the Planning Department at 775-847-1144 or planning @storeycounty.org.

Mr. Osborne: A question was raised regarding adult material. There are no changes. All existing adult material allowances, were reviewed by the District Attorney's office and outside counsel Morris to insure there is alignment with NRS and allowed uses. There is nothing about bestiality. If there is an issue, adult related language will be addressed with the District Attorney's Office to insure compliance.

Public Comment:
Nicole Barde: Read from the ordinance chapter regarding adult merchandising. Being in conflict with State law, doesn't it require change?

Mr. Osborne: That language is in the existing zoning and is not part of the changes. This will be reviewed with the District Attorney's Office and will be revisited if need be. Not aware that this is in conflict with State law.

Chairman McBride: If this had been brought up before it could have been researched. If there is an issue, this can come back and it can be changed.

Mr. Loomis: If State law makes bestiality illegal, County ordinance is not going to make it legal. It is illegal under State law regardless of what the County ordinance states.

Sam Toll, Gold Hill resident: To clarify - this ordinance does not change, alter, or modify any existing qualifications, zoning, or delineations of any existing property. No properties are going to change?

Mr. Osborne: Correct.

Motion: In accordance with the recommendation by staff and the Planning Commission, I, Commissioner Jack McGuffey motion to approve Second Reading of Ordinance No. 18-280 amending Storey County Code Title 17 Zoning including chapters 17.03 Administrative Provisions, 17.10 Definitions, 17.12 General Provisions, 17.15 Public Zone, 17.24 Agriculture Zone, 17.28 Commercial Zone, 17.30 Commercial-Residential Zone, 17.32 Forestry Zone, 17.34 Light Industrial Zone, 17.35 Heavy Industrial Zone, 17.40 Estate Zone, 17.44 Special Planning Review Zone; and 17.84 Signs and Billboards. Mr. Osborne read the finding: What is approved today does not conflict with Storey County Zoning ordinance, the 2016 Storey County Master Plan, the Planning Commission's recommendation with modifications shown in the first reading, NRS. This item will be discussed with the District Attorney to insure the item brought up in Public Comment is in conformance with NRS, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=2)

21. DISCUSSION//POSSIBLE ACTION: Second Reading of Ordinance No. 18-281 amending Storey County Code Title 17 Zoning including Chapter 17.06 Nonconforming Uses pertaining to legally nonconforming uses and adding language pertaining to substandard development. In addition to provisions of the NRS, any person may complete and return to the Board or Planning Commission a statement supporting or opposing the proposed amendments to the county code and zoning ordinance. Additional information may be obtained from the Planning Department at 775-847-1144 or planning @storeycounty.org.

Mr. Osborne recommends approval of Ordinance No. 18-281.

Public Comment:
Sam Toll: Asked if any of the subsequent ordinance changes affect properties.

Mr. Osborne: There are no zone changes of land occurring in today's meeting.

Motion: In accordance with the recommendation by staff and the Planning Commission, I, Commissioner Jack McGuffey motion to approve Second Reading of Ordinance No. 18-281, amending Storey County Code Title 17 Zoning including Chapter 17.06 Nonconforming Uses pertaining to legally nonconforming uses and adding language pertaining to substandard development. Mr. Osborne added: what is being approved today conforms to the 2016 Storey County Master Plan, the Zoning Ordinance, the Planning Commission's recommendation, and NRS, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=2)

22. DISCUSSION/POSSIBLE ACTION: Second Reading of Ordinance No. 18-282 amending Storey County Code Title 17 Zoning including Chapter 17.03 Administrative Provisions to revise the procedure for the expiration of development permits. In addition to provisions of the NRS, any person may complete and return to the Board or Planning Commission a statement supporting or

opposing the proposed amendments to the county code and zoning ordinance. Additional information may be obtained from the Planning Department at 775-847-1144 or planning @storeycounty.org.

Austin Osborne recommends approval of Ordinance No. 18-282

Public Comment:
None

Motion: In accordance with the recommendation by staff and the Planning Commission, I, Commissioner Jack McGuffey motion to approve Second Reading of Ordinance No. 18-282 amending Storey County Code Title 17 Zoning including Chapter 17.03 Administrative Provisions to revise the procedure for the expiration of development permits. Mr. Osborne added: what is being approved today conforms to the 2016 Storey County Master Plan, the Zoning Ordinance, the Planning Commission's recommendation, and NRS **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=2)

23. DISCUSSION/POSSIBLE ACTION: Second Reading of Ordinance No. 18-276 amending Storey County Code Title 17 Zoning, to provide for design criteria and improvement standards for certain types of development and a design review process with review by the planning director with appeal to the planning commission and board. In addition to provisions of the NRS, any person may complete and return to the Board or Planning Commission a statement supporting or opposing the proposed amendments to the county code and zoning ordinance. Additional information may be obtained from the Planning Department at 775-847-1144 or planning @storeycounty.org.

Austin Osborne recommends of approval of Ordinance No. 18-276.

Public Comment:
None

Motion: In accordance with the recommendation by staff and the Planning Commission, I, Commissioner Jack McGuffey motion to approve Second Reading of Ordinance No. 18-276 amending Storey County Code Title 17 Zoning, to provide for design criteria and improvement standards for certain types of development and a design review process with review by the planning director with appeal to the planning commission and board, Mr. Osborne added: what is being approved today conforms to the 2016 Storey County Master Plan, the Zoning Ordinance, the Planning Commission's recommendation, and NRS, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=2)

24. DISCUSSION/POSSIBLE ACTION: Approval of Resolution No. 18-474 to the Board of County Commissioners with recommendation by the Planning Commission adopting a design criteria and improvement manual setting forth certain development and design standards and guidelines for residential and non-residential planned unit developments, multi-family residential complexes, and other uses. This item was continued at the 01/16/2018 board meeting.

Mr. Osborne recommends approval of Resolution No. 18-474.

Public Comment:
None

Motion: I, Commissioner Jack McGuffey motion to approve Resolution No. 18-474 adopting a design criteria and improvement manual setting forth certain development and design standards and guidelines for residential and non-residential planned unit developments, multi-family residential complexes, and other uses, Mr. Osborne added: this approval conforms to the 2016 Storey County Master Plan, the Planning Commission's recommendation, and NRS, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=2)

26. DISCUSSION/POSSIBLE ACTION: Business Licenses Second Readings:

A. INTERNATIONL FLOW TECHNOLOGIES, INC - Contractor / 30230 Los Alamos Rd ~ Murrieta, CA
B. CONCRETE NORTH, INC - Contractor / 10274 Iron Rock Way ~ Elk Grove, CA
C. ENCORE - Contractor / 14830 Kivett Ln ~ Reno, NV
D. FREMOUW ENVIRONMENT SERVICES, INC - Transportation / 6940 Tremont Rd ~ Dixon, CA
E. MIKE HICKEY CONSTRUCTION, DBA: 3M ROOFING / Contractor / 3046 Achilles Dr ~ Reno, NV
F. THE JAMO TRUCK - General / 1416 Canyon Creek Rd ~ Reno, NV

County Manager Whitten said Community Development recommended approval of all items A. through F.

Motion: I move to approve Items A. through F, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

27. PUBLIC COMMENT:

Sam Toll, Gold Hill resident: Read the following statement:
On January 13th, I wrote a preamble to Nicole Barde's VCTC Meeting report. In the preamble I wrote the following report:

"My sources tell me that Jolcover's replacement was necessary because the Storey County District Attorney's office (finally) acted on the blatant conflict of interest that Mr. Jolcover's seat on the board of the VCTC represented. For the past three years, Jolcover has enjoyed a healthy payday because the VCTC leases the land, where the camel races and the rodeo happen, from Jolcover. In addition to the fat stacks that Scott got from the County in lease payments, he shrewdly renegotiated his deal to include a .60(+/-) per ticket surcharge for everyone paying to set foot on his leased land. I guess they figured once they leased the land for a couple of years and paid to improve the land and then buy the land from him at the new and improved price, somebody like me would holler."

In this paragraph, I made reference to things that are factually incorrect. I stated that Mr. Jolcover is enjoying a healthy payday and pocketing fat stacks from the land he is leasing to VCTC and the county. This is not accurate.

Yesterday I spoke with Mr. Jolcover and he explained these properties are owned by two companies in which he is a minority owner and a 50% owner in, respectively. These properties were purchased in 1993. Mr. Jolcover's companies have made material improvements to them over the years. Mr. Jolcover and his partners made additional improvements to the properties when the county began leasing them to make them more useful to the needs of the events.

Mr. Jolcover explained the companies negotiated a .60 per ticket surcharge to cover the cost of the shortfall that exists because the lease payments received do not cover the property taxes that are incurred due to the updated assessed value of the property. In this case, the fact that the county is in negotiation for purchase of these properties and the fact that the purchase may result in a profit for the companies that own the property, is completely appropriate.

Mr. Jolcover is a long time resident of Storey County and has been in the real estate business in Nevada since 1975. He is a resident of Storey County for many years - actually lives in Carson City County (I found out later) and his reputation is one of being a professional businessman with a love of the history of the Comstock and a man who gives back to the community. He routinely conducts tours of his operating stamp mill to school children at no charge to kindle the same love of history in them that resides in him.

Those of you who read The Teller know my passion for writing about things that are controversial in a style and manner that is at times both colorful and thought ire-provoking. I have done my best to carefully research and document facts that form the basis of what I write. In this case, my remarks and characterization of Mr. Jolcover were not factually accurate - in this case, I did not fully research my statements before I pushed this piece. I did not contact Mr. Jolcover to confirm my source of this information. This was both irresponsible and unprofessional.

As a practicing writer, community activist and aspiring journalist, it is necessary to be indifferent to the impact of what you write. The fact that someone may not like what you write as it puts them in the crosshairs of daylight and public opinion, cannot be a factor in striving for making the County a better place for everyone. It is, however, unacceptable to be indifferent to the facts and the truth.

In this case, I caused Mr. Jolcover and his family attention that was unfair and undeserved, and for that, I am sorry.

Mr. Toll reminded the Commissioners that the impact of his statement would (inaudible) if public comment were held at the beginning of the meeting.

28. ADJOURNMENT
Chairman McBride adjourned the meeting at 12:02 P.M.

Respectfully submitted,

By: Vanessa A Stephens
Vanessa Stephens Clerk-Treasurer

Storey County Board of County Commissioners
Agenda Action Report

Meeting date:
Agenda Item Type: Regular Agenda

Estimate of Time Required: 0-15 min

1. **Title:** Approval of the Minutes for May 15, 2018.
2. **Recommended motion:** Approve minutes as submitted.
3. **Prepared by:** Vanessa Stephens

   Department: Clerk **Contact Number:** 775-847-0969
4. **Staff Summary:** Attached.
5. **Supporting Materials:** See attached
6. **Fiscal Impact:** 0
7. **Legal review required:** No
8. **Reviewed by:**

   VC Department Head **Department Name:** Clerk

   ____ County Manager **Other Agency Review:** _____
9. **Board Action:**

[ ] Approved	[ ] Approved with Modification
[ ] Denied	[ ] Continued

#5

STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

TUESDAY, MAY 15, 2018 10:00 A.M.

DISTRICT COURTROOM

26 SOUTH B STREET, VIRGINIA CITY, NEVADA

MINUTES

MARSHALL MCBRIDE
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

LANCE GILMAN
VICE-CHAIRMAN

JACK MCGUFFEY
COMMISSIONER

VANESSA STEPHENS
CLERK-TREASURER

ROLL CALL: Chairman McBride, Vice-Chairman McGuffey, Commissioner Gilman, County Manager Pat Whitten, Clerk/Treasurer Vanessa Stephens, District Attorney Anne Langer, Comptroller Hugh Gallagher, Sheriff Gerald Antinoro, Administrative Officer/Planning Director Austin Osborne, Fire Chief Jeff Nevin, Fire Marshal Martin Azevedo, Public Works Director Jason Weizrbicki, Community Relations Director Cherie Nevin, Project Manager Mike Northan, Virginia City Senior Center Director Stacey Gilbert, Community Chest Director Erik Schoen, Management Analyst Jennifer McCain, Emergency Management Director Joe Curtis, Tourism Director Deny Dotson, Wastewater Project Manager Mike Nevin

1. REGULAR MEETING AT 10:00 A.M.
Meeting was called to order by Chairman McBride at 10:00 A.M.

2. PLEDGE OF ALLEGIANCE
Chairman McBride led those present in the Pledge of Allegiance.

3. DISCUSSION/POSSIBLE ACTION: Approval of Agenda for May 15, 2018

Public Comment:
None

Motion: Approve Agenda for May 15, 2018, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

4. CONSENT AGENDA:

I For possible action, approval of business licenses first readings:

A. SIERRA HOME SVC, LLC dba: MR.APPLIANCE - General / 795 Jacks Valley Rd ~ CC, NV
B. SA RECYCLING LLC - General / 2411 N. Glassell St ~ Orange, CA
C. MARVIN E. DAVIS & ASSOCIATES - General / 12000 Old Virginia Rd ~ Reno, NV
D. GRANT ROBINSON CONSTRUCTION - Contractor / 5935 Quail Rock Ln ~ Reno, NV
E. PRIME STORAGE LLC dba: PRIME TRAILER - General/ 10400 E. 102nd Ave ~ Henderson, NV
F. MARUI SANGYO CO., LTD - General / 42 Enokise ~ Japan
G. HOSE & FITTINGS, ETC - General / 1811 Enterprise Blvd ~ West Sacramento, CA
H. VINCO, INC - Contractor / 18995 Forest Blvd ~ Forest Lake, MN
I. MISUMI USA, INC - General / 1717 N. Penny Ln ~ Schaumburg, IL
J. CALIFORNIA HYDRONICS CORP - General / 2293 Tripaldi Way ~ Hayward, CA
K. CALNEVA TOWERS - General / 4690 Longley Ln ~ Reno, NV
L. FRAME ARCHITECTURE - General / 14308 Swift Creek Ct ~ Reno, NV
M. MECHATECH INC - General / 435-1 ~ Fuzinomori, Japan

II For possible action, approval of payroll claims in the amount of $901,827.05 and accounts payable claims in the amount of $1,270,359.76.

III For possible action, approval of treasurer's affidavit of mailing of past due notices for all delinquent parcels.

Public Comment:
None

Motion: I move to approve the Consent Agenda for May 15, 2018, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

5. DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports:

Mr. Whitten introduced the key members present from the USDA, Farr West Engineering, and Ames Construction.

Project Coordinator for the Wastewater Improvement project Mike Nevin gave a slide-show presentation and update of this project. Mr. Nevin discussed a lot of the findings and showed photos of discoveries made during construction. Historic discoveries are cataloged.

- Mr. Nevin reviewed additional work that will be done under a change order to the area north of the fairgrounds over to and under highway to the Detention Center and in the surrounding area.
- This is a massive project that is 60% complete.
- The project may finish ahead of schedule in September or October.

- A lot of challenges have been created due to the way water and sewer lines had been installed many years ago.
- There is a company that will be leveling manhole covers throughout town today.
- Thank you to Public Works Director Jason Weizrbicki and the Public Works team who respond quickly to all situations.

Mr. Whitten noted that any time there is negative pressurization in water lines, a boil water notice is required by NDEP and sent out to residents. The notice is cancelled after negative test results are received.

Sheriff Antinoro:

- Two deputies are graduating from POST tomorrow.
- Incinerators given to us by the State will hopefully be up and running shortly. Working with the Canyon GID. State is paying for any associated costs.
- The Sheriff's Office is ready to move on the video arraignment system.
- Warned the public of scam phone calls, professing to be a grandchild or friend that needs money. Verify who you are talking to and don't give out any information.

Community Chest/Library Director Erik Schoen:

- Open House/Grand Opening for the Community Center/Library will be Friday June 1st, 5PM to 7PM.
- A report came out that identified Storey County as high risk for opioid abuse. This has not been his experience with the County. Looking further into the report he discovered a couple of indicators that skew the report. He has been discussing this with the State. The report isn't accurate as to what we are actually seeing in the County.

Project Coordinator, Mike Northan:

- Roof is 100% complete, there were no leaks during the last rain events.
- Wall in Recorders office continues to dry out, looking to get scope of work for repairs.
- Station 72 is getting under way.
- Work will be performed in the DA's office this weekend; paint crew will be doing touch up at various locations.
- Judge's Chambers is moving forward.
- Lockwood Senior Center is complete.
- Mobile office will be removed in mid-June.
- Station 71 repairs are scheduled to start May 21st.

Tourism Director Deny Dotson:

- The train will be opening on Memorial Day weekend.
- The annual chili cookoff will be held this coming weekend. C Street will be closed from Union to Sutton.
- Up-coming events include the Reno-Tahoe Odyssey; Spring Street Vibrations-Spring Rally; Taste of the Comstock; and Cowgirl Saloon Crawl.
- The Ferrari Hill Climb event will not be held this year in Storey County.

- The first of the mobile app beacons are being installed throughout Virginia City. People with mobile apps on their phones will be able to access information regarding locations and historic sites in town.
- Pipers Opera House now has a website, pipersoperahouse.com

Fire Marshal Martin Azevedo:
- The staff at Community Development are great. There are lots of new plans coming in.
- Fire Prevention Officer, Patty Blakely, was selected for a NFPA Star award scholarship - one of only 12 given out in Canada and the U.S.

Emergency Management Director Joe Curtis:
- Recently participated in a training/conference on Cyber Security which is a big consideration these days. Nevada is a big concern for Homeland Security for terrorism and other activity.
- County information technology is vital for day to day operations.
- Looking to put together a working task force addressing Cyber Security directed to County government and private citizens.
- Will be working with the State on re-vamping and up-grade the evacuation plan for the entire County that is currently in place. A lot will be directed to TRI concerns to insure safety and protection of a major County asset.

Director of Planning/Human Resources Austin Osborne:
- AT&T has informed us that cell service in the Highlands will be broadband service and 4 or 5g wireless. This should be live around October.

County Manager Pat Whitten:
- Wednesday at 10:30 Fulcrum BioEnergies will have a groundbreaking ceremony. This is a big day.
- The new Justice Court will be built at the jail site. The project should go out to bid in June. A 3,500 square foot Justice Court with tenant improvements will be built. We hope to build an additional 6,000 square feet of "shell" space.
- There will be no Ferrari Hill Climb event this year. It has been determined there is not much benefit to the town from this event.

6. BOARD COMMENT (No Action-No Public Comment):
Commissioner Gilman:
- He was extended an invitation to attend a conference in Washington DC. He is unable to go so Storey County lobbyist Bum Hess will attend on behalf of the County. Items to be discussed include the Opportunity Zone and zip code issues.

Vice-Chairman McGuffey:
- The V&T Railway Mother's Day train rides sold out on Sunday. Train whistles were passed out.
- He will be attending the upcoming NACO Western Regional Conference to be held in Idaho.

Chairman McBride:

- Made a quick trip to Washington DC regarding action on the zip code, Lands Bill, and Opportunity Zones – meeting with Congressman Amodei, Senator Heller's staff, and Senator Cortez-Masto and staff.
- The Porter Group is working diligently on the zip code issue.

7. DISCUSSION/POSSIBLE ACTION: Approve Storey County Proclamation in support of Nevada Wildfire Awareness Month - May 2018.

Patty Blakely, Fire Prevention Officer, requested approval of the Storey County Proclamation declaring May 2018 as Nevada Wildfire Awareness Month.

Joseph Starnes read the proclamation into the record:

> Whereas, wildfire significantly impacts Nevada's environmental, economic and Social well-being; and
> Whereas, residents of Nevada's fire-prone communities need to accept responsibility for living in high fire-hazard areas; and
> Whereas, residents must prepare to survive wildfire by ensuring proper management of vegetation surrounding the home and appropriate home construction and maintenance to resist ignition; and
> Whereas, wildfires can occur during any month; and
> Whereas, residents must stay continuously vigilant and prepared for wildfire throughout the year.
> Therefore, be it proclaimed that the Storey County Board of County Commissioners supports the month of May 2018 as Nevada Wildfire Awareness Month and this year's theme: Prepare Now – Wildfire Knows No Season! as a means for education and a call for residents of Storey County to take action now to reduce wildfire threat and prepare their homes, families, and community for wildfire, and stay prepared throughout the year.
>
> Passed, approved and adopted this 15th day of May 2018, by Marshall McBride, Storey County Commissioner and Chairman.

Public Comment:
None

Motion: I move to approve Storey County Proclamation in support of Nevada Wildfire Awareness Month - May 2018, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

8. DISCUSSION/POSSIBLE ACTION: Approval of contract with Farr West Engineering for design and construction administration for the Six Mile Canyon Drainage Improvement Project and authorization for County Manager to sign all associated documentation. Proposed cost of the agreement is $214,500.

Community Relations Director Cherie Nevin said Farr West Engineering had been requested to submit a cost proposal for this project which includes replacement of culverts, shoulder widening,

and guard rail installation at certain locations along Six Mile Canyon road. There was widespread damage in the canyon during last year's storms. The County was successful in receiving funds to make repairs and upgrades to selected existing storm water infrastructure. The County is required to expend the money up-front and then will be reimbursed by Federal Highways – the timeline (for reimbursement) is unknown based on the number of disasters last year. Storey County was the only county in the State awarded funding from SHWA. Design plans must be submitted before moving forward, that is what is being done today. There is a 5% match on this project.

Mr. Whitten commented this is work that needs to be done even though the County does not know when it will receive reimbursement. Six Mile is an invaluable road.

Ms. Nevin: With approval today, a meeting will be held next week with NDOT and Federal Highways for a project kickoff. Hopefully the project will be complete by September 2019. Work will be done during summer months to minimize impact on people using the road.

Motion: I move to approve the contract with Farr West Engineering for design and construction administration for the Six Mile Canyon Drainage Improvement Project and authorize the County Manager to sign all associated documentation. Proposed cost of the agreement is $214,500, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3

9. DISCUSSION/POSSIBLE ACTION: Approve appointment of A. Perry, with St. Mary's Art Center, to the vacant "Motel" seat on the Virginia City Tourism Commission effective May 15, 2018

Virginia City Tourism Commission Director Deny Dotson: The VCTC Advisory Board is made up of five members. There was a vacant seat with one application received from A. Perry and staff recommends approval of this appointment.

Public Comment:
None

Motion: I move to approve appointment of A. Perry the Virginia City Tourism Commission's motel seat, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

10. DISCUSSION/POSSIBLE ACTION: Approval and acceptance of Interior Historic Preservation Grant (HPF) matching grant-in-aid award for $6,998.50 to assist in attendance at the 2018 National Association of Preservation Commission Forum Conference.

Ms. Nevin presented the grant awarded to the County from the State Historic Preservation Office for assistance to the County in sending five individuals to the 2018 National Association of Preservation Commission Forum Conference. There is a required 40% match which is in the budget.

Public Comment:
None

Motion: I move to approve and accept Interior Historic Preservation Grant (HPF) matching grant-in-aid award for $6,998.50 to assist in attendance at the 2018 National Association of Preservation Commission Forum Conference and authorize Cherie Nevin to sign all associated grant documentation, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

11. RECESS TO CONVENE AS THE STOREY COUNTY LIQUOR LICENSE BOARD

12. DISCUSSION/POSSIBLE ACTION: Approval of the second reading to add on-sale to the Virginia City RV Park, LLC, at 355 N F St., Virginia City, NV 89440.

Sheriff Antinoro stated this is the second reading and there is no reason to deny this on-sale addition to the liquor license held by Virginia City RV Park, which has been licensed for off-sale.

Public Comment:
None

Motion: I move to approve second reading to add on-sale liquor to the Virginia City RV Park, LLC, at 355 N F St., Virginia City, NV 89440, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=4)

13. ADJOURN TO RECONVENE AS THE STOREY COUNTY 474 FIRE PROTECTION DISTRICT BOARD

14. DISCUSSION/POSSIBLE ACTION: Action to approve the Storey County Fire Protection District 2018 Operating Plan between the USDA, Forest Service Humbolt-Toiyabe National Forest and USDI Bureau of Land Management Carson City District.

Fire Chief Jeff Nevin said this is an annual operating plan providing the ability to bill and call for mutual aid, and go on mutual aid - in and out of state.

Public Comment:
None

Motion: I make a motion to approve the Operating Plan between Storey County Fire Protection District and the USDA, Forest Service Humbolt-Toiyabe National Forest and USDI Bureau of Land Management Carson City District, and authorize the Chairman and Fire Chief to sign, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

Chairman McBride called for recess at 11:47 AM
Meeting reconvened at 11:57 PM

15. DISCUSSION/POSSIBLE ACTION: Review and recommendations for possible action of the 2018-2019 474 Fire Protection District Tentative Budget. Approval of the final budget will be May 21, 2018.

Mr. Gallagher said that there may be additional revenue for the 474 Fire District. Expenses were decreased approximately $110,000 after the tentative. The Fire District is projected to remain at a negative operating balance for the upcoming year.

Mr. Whitten commented that as of present, Tesla will continue to be billed at the current rates beginning July 1st if negotiations have not been finalized.

Mr. Gallagher discussed:

- Fire Emergency Fund - we would like to get this back up at some time. It will be left alone for this year.
- Mutual Aid – remains the same. A portion of the ending fund balance may be augmented into the 474 Operating Fund.
- Capital Projects Fund – There is a five year plan for this fund.

Public Comment:
Nicole Barde, Storey County Resident: Where is the overage of $1.2 or 1.3 million going to come from?

Mr. Gallagher explained (making up the overage) is in anticipation of the Government Services Agreement with Tesla and if the full amount doesn't come in, there is an ending fund balance to support that – there would have to be adjustments. At this time, the amount of ad valorem is also unknown.

Ms. Barde asked where the $1 million transfer to Capital Projects came from.

Mr. Gallagher: This was transferred in from the 474 Operating Fund several years ago.

Sam Toll, Gold Hill resident: It is rumored that the industrial park will need 1 or 2 fire stations in the near future. Would funds come from - the 474 ad valorem money or raised at the park?

Mr. Whitten noted there are no provisions in next year's budget because there have been no negotiations as to which developer, or sub-developer, might build one or both of those stations.

Motion: I make a motion to approve the changes to the 474 Fire District budgets, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

16. ADJOURN TO CONVENE AS THE STOREY COUNTY WATER/SEWER BOARD

17. DISCUSSION/POSSIBLE ACTION: Review and recommendations for possible action of the 2018-2019 Water-Sewer Tentative Budget. Final approval of the budget will be May 21, 2018.

Mr. Gallagher stated there were no changes from the tentative to the final.

18. ADJOURN TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS

22. DISCUSSION/POSSIBLE ACTION: Variance 2018-015 request to allow for the rear yard setback for the construction of a two-car detached garage from the required 40-feet to 16-feet. The applicant also requests a variance to the rear and side yard setbacks for an existing shipping container and existing accessory horse shelter from the required rear yard 40-feet to 16-feet and required side yard from 15-feet to 1-foot. The property is located at 2310 Lousetown Road, Virginia City Highlands, Storey County, Nevada, Assessor's Parcel Number (APN) 003-045-42.

Planner Kathy Canfield presented this variance to rear and side yard setbacks for construction of a garage. An existing horse shelter and shipping container were discovered to be built in side yard setbacks and are included as part of the variance. It has been determined that the shipping container is consistent with code and variance is not required. This matter was discussed at length at the Planning Commission. Neighbors to the north and west are in support. Neighbors to the south have concern with a horse structure where the roof hangs over the the side yard setback about 2 feet. The property is such that the owners are very limited on space for the requested structures. The neighbor who is opposed has not developed their property. Staff recommends approval.

Vice Chairman McGuffey: Are the concerned neighbors more focused on the horse corral? Would applicant be okay with a 3 foot setback. One or two feet is not going to change anything.

Ms. Canfield reviewed how the setbacks affect the neighboring properties. The horse structure is not permanent and could be moved in a couple of feet with the roof removed – it would be more visible from the street. If moved there is concern that it may be near the leach field. The horse shelter and proposed garage are well shielded from view from the street. Applicants are very limited as to where to place the horse corral.

Miguel and Jacky Davila, property owners, explained factors considered when placing the horse corral and structure on their property. The owners who are concerned are blocked from view of the shelter by vegetation and their property is vacant, no structures.

We are actually 2 feet off the property line and have the ability to slide the wall in a little further. Approval has been received from all other neighbors.

Public Comment:
None

Vice Chairman McGuffey: Personally does not have issue with what applicant is doing but does not want to go against another neighbor. It would be better if they could work it out. If the neighbor would go for 3 feet that probably would not impact applicant too much.

Mr. Davila said they would try and doesn't know the (neighbors') reasoning. These neighbors did not like the 1 foot setback and didn't specify if they would compromise with 3 or whatever.

Chairman McBride asked if the Planning Commission discussed the 3 feet versus 1 foot. The Planning Commission recommended as presented – correct?

Ms. Canfield: The one foot was conservative estimate of how far they were. Going 3 feet would be easy enough to do without (applicant) having to do a major overhaul. This variance is for this

accessory horse structure only - this can be made very clear in the approval. I believe the concerns are just the setbacks, not directed at anything already existing.

Austin Osborne: From the letter submitted, it seems the neighbors are concerned with higher density being allowed in the area and expressly had issue with the one foot setback. As a finding, this is not being proposed because we want higher density in the Highlands. The property has steep topography, there's a well in the center of driveway, a leach field and septic system, and other circumstances creating what code says is an unusual situation and hardship providing the reason for considering this variance.

Chairman McBride: Sees this as a reasonable accommodation - we're just talking about a horse shelter. Multiple small buildings could be put out there without any approval.

Vice Chair McGuffey: The standard setback is 15 feet - this is a big difference. Again he does not have a personal issue, but feels the neighbors need to work it out.

Ms. Canfield: (Applicant) did go to the Homeowner's Association who had no comments about the horse shelter or shipping container, and no problems as long as the County approved the rear-yard setback for the garage.

Vice Chair McGuffey doesn't feel the Homeowner's Association has any say in where you put things, only in design.

Commissioner Gilman said he is inclined to approve the variance. It doesn't appear to have any impact on the area and understands (the objecting homeowners) do not live in the area and the lot has nothing built on it.

Chair McBride: Is there any advantage to continuing this?

Ms. Canfield: Does not believe so. It appears the concerned property owners are opposed to a variance altogether and have not mentioned any specific item or that they have a problem with the horse shelter. They seem to be looking at the "big picture" not this individual location.

Chair McBride: Asked again for Public Comment (None). He is leaning same direction as Commissioner Gilman.

Ms. Canfield read the Findings (affirmative):

> The applicant requests a variance (Variance 2018-015) to the rear yard setback for the construction of a two-car detached garage from the required 40-feet to 16-feet. The applicant also requests a variance to the side yard setback for an existing accessory horse shelter from the required 15-feet to 1-foot. The property is located at 2310 Lousetown Road, Virginia City Highlands, Storey County, Nevada, Assessor's Parcel Number (APN) 003-045-42;
>
> The subject property is located within E-1 VCH Estates zoning with an existing residence as a primary use and the proposed garage, shipping container and horse shelter as an allowed accessory use.

That because of special circumstances applicable to the subject property, including shape, size, topography or location of surroundings, the strict application of the zoning ordinance would deprive the subject property of privileges enjoyed by other properties in the vicinity or under identical zone classification.

That the granting of the Variance is necessary for the preservation and enjoyment of substantial property rights of the applicant.

That the granting of the Variance will not, under the circumstances of the particular case, adversely affect to a material degree the health or safety of persons residing or working in the area of the subject property and will not be materially detrimental to the public welfare or materially injurious to property or improvements in the area of the subject property.

The proposed Variance is in compliance with all Federal, Nevada State, and Storey County regulations.

The proposed Variance is in compliance with Storey County Code 17.03.140 Variances, 17.40 E Estates Zone and 17.12 General Provisions when all Conditions of Approval are met.

The proposed Variance is in compliance with and supports the goals, objectives and policies of the 2016 Storey County Master Plan.

Motion: In accordance with the recommendation by staff and the Planning Commission, the Findings of Fact under Section 3.A of this report, and other findings deemed appropriate by the Board of County Commissioners, and in compliance with the conditions of approval, I, Lance Gilman, move to approve Variance 2018-015 to allow the rear yard setback for the construction of a two-car detached garage from the required 40 feet to 16 feet, the rear and side yard setbacks for an existing shipping container and existing accessory horse shelter from the required rear yard 40-feet to 16-feet and required side yard from 15 feet to 1 foot. The property is located at 2310 Lousetown Road, Virginia City Highlands, Storey County, Nevada, Assessor's Parcel Number (APN) 003-045-42 , **Action:** Approve, **Moved by:** Commissioner Gilman, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=2) Vice Chairman McGuffey abstained.

21. DISCUSSION/POSSIBLE ACTION: Proposed amendments to the Storey County sign ordinance, Storey County Code Title 17 Zoning, including Chapter 17.84 Signs and Billboards. Additional information including, but not limited to, draft text may be obtained from the Planning Department at 775.847.1144 or planning@storeycounty.org, or viewed online at http://storeycounty.org/517/Updates. In addition to the provisions of the NRS, any person may complete and return to the Board a statement supporting or opposing the proposed amendments to the county code and/or zoning ordinance. Additional information may be obtained from the Planning Department at 775-847-1144 or planning @storeycounty.org.

Planner Kathy Canfield requested this item be continued to July 3, 2018.

Motion: I move to continue Item 21 to July 3, 2018, **Action:** Approve, **Moved by:** Vice Chairman McGuffy, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

19. DISCUSSION/POSSIBLE ACTION: Review and recommendations for possible action of the 2018-2019 Storey County Funds Tentative Budget excluding the Sheriff's Department budget. Final approval of the final budget will be May 21, 2018.

Mr. Gallagher said General revenue has not changed from the tentative. $1.2 million additional revenue is anticipated through negotiations described by Mr. Whitten as well as possible increases in permit fees based on new ordinance on property value.

Mr. Gallagher reviewed each department fund and any changes made to revenue and expenses. Mr. Gallagher explained reasons for any expense increase in each department.

Public Comment:
Nicole Barde: Asked how the Park Fund decreased from $120,000 to $1,800. What are each of the Park Funds receiving for the $29,000?

Mr. Gallagher explained the money is there it is just not budgeted - it has not evaporated.

Sam Toll: Asked if the County Commissioner line item reflects Commissioners' salaries, and is the County Manager's salary part of that?

Mr. Gallagher: It is not only the Commissioners, it is also part of the admin group, and County Manager.

Mr. Toll questioned the role of inspections moving from Fire to Community Development and the decrease in the amount of licensing and permit fees. The Community Development budget has gone up. It appears fees from the industrial park are falling and yet people are being added (at Community Development).

Mr. Gallagher explained plan review, permit fees, and business licenses are now under one department. Negotiations with Tesla are unknown.

Mr. Toll presumes numbers of licenses and permits will increase when negotiations or contract (with Tesla) are set.

Mr. Gallagher is not comfortable increasing the numbers until there is resolution on how business license and permits are calculated and with the additional contract with Tesla.

Mr. Toll: Looking at increases, the majority are salaries, wages, and benefits - up from year to year. With unions constantly improving conditions of members - it works against taxpayers and the County with having less money to run the County.

Mr. Gallagher indicated it is unknown what the effects of a new contract (with Tesla) will be and there is a big problem not knowing how much overtime will be.

Mr. Toll asked, based on the fact that revenues are lower than 2015-16 and expenses are higher - is it safe to say there is no money to write a check providing property tax relief to residents, or any other method of re-distributing the wealth as suggested at previous meetings?

Mr. Gallagher indicated about 81% would go back into the industrial park. A residential reduction would be minimal. He would like to look at 2024 when most abatements will be off and would rather have something to fall back on in the event of a downturn like in 2008.

Mr. Toll: TRI line item payback is listed as $600,000. In review of past property taxes received, (the County) could potentially receive about $5 million - is it 35% of that figure that has to be paid back to vouchers that have been written?

Mr. Gallagher explained the 2012 stipulation agreement. Revenue received from the industrial park, minus amounts agreed to in the agreement, is the figure that the 35% is based on.

Motion: I move to approve the 2018-2019 Storey County Funds Tentative Budget excluding the Sheriff's Department budget, the 474 Fire budget, and the Water/Sewer budget, **Action:** Approve, **Moved by:** Vice Chairman McGuffy, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

20. DISCUSSION/POSSIBLE ACTION: Review and recommendations for possible action of the 2018-2019 Storey County Sheriff's Department Tentative Budget. Final approval of the budget will be May 21, 2018.

Commissioner Gilman recused himself from discussion and vote on this item.

Mr. Gallagher reviewed the Sheriff's Department Tentative Budget and explained adjustments that have been made. Funds have been moved out of capital outlay to equipment acquisition. This is an accounting move from one special revenue fund to another.

Public Comment:
Mr. Toll: Asked if moving these funds means there will be no new patrol vehicles.

Mr. Gallagher: This is an accounting move from one special revenue fund to another.

Mr. Gallagher summarized the Storey County Funds Tentative Budget. Salaries make up approximately 49+% of the total budget, employee benefits 28+%, and operations 18+%. Should there not be revenue as forecast, there are several opportunities to reduce expenditures - which will be presented to the Board if needed. This includes looking hard at capital outlay expenditures.

Motion: I move to approve the changes to the 2018-2019 Storey County Sheriff's Department Tentative Budget, **Action:** Approve, **Moved by:** Vice Chairman McGuffy, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=2)

23. DISCUSSION/POSSIBLE ACTION: Approval Business License Second Readings:
A. ETCHEMENDY ENGINEERING, INC - General / 10597 Double R Blvd ~ Reno, NV
B. KJMJ ENTERPRISES - General / 145 S. C st ~ Carson City, NV
C. O&M INDUSTRIES - Contractor / 5901 Ericson Way ~ Arcata, CA
D. SWIFT TRANSPORTATION CO, OF AZ, LLC - General / 2200 S. 75th Ave ~ Phoenix, AZ
E. KOYO ELECTRIC INDUSTRIAL CO., LTD - General / 5-2-22 Fukushima ~ Osaka, JP
F. PDE HOLDINGS, LLC - Contractor / 90 Corporate Pk Dr ~ Henderson ,NV
G. HOK ARCHITECTS, INC - General / 10 South Broadway ~ St. Louis, MO
H. DEACON CONSRUCTION LLC - Contractor / 7745 Greenback Ln ~ Citrus Heights, CA
I. AQUATECK INTERNATIONAL LLC - General / 1 Four Coins Dr ~ Canonsburg, PA
J. PROCESS AUTOMATION SOLUTIONS, INC - General / 107 Mill Plain Rd ~ Danbury, CT
K. SHIMANE JIDOKI CO., LTD - General / 784 Sada Miyavehi ~ Shimane-Ken, JP
L. SLATER'S DING A WING - General / 2190 Olympic Cr ~ Reno, NV
M. PREMIER TRAILER LEASING, INC - General / 300 London Dr ~ McCarran, NV

County Manager Whitten, on behalf of Community Development, recommended approval of items A through M.

Public Comment:
None

Motion: I move to approve items A through M, **Action:** Approve, **Moved by:** Vice Chairman McGuffy, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

24. PUBLIC COMMENT (No action):

Sam Toll: Again, he is disappointed that Public Comment is not at the beginning of the meeting. And, also with Deny Dotson's decision to prevent the Ferrari Hill Climb from coming back.

Mr. Toll read the following letter into the record:
Commissioner McBride took to the front page of the Chronicle last week accusing me of spreading misinformation and lies. I went to the Bucket to ask him about his accusations, and an energetic conversation ensued. During our conversation, Commissioner McBride shared his opinion of my writing. However, he would not tell me specifically what he read on The Storey Teller was a lie.
I suspect he was referring to the article I wrote about the record $1.6 billion I taxable sales FY 2016-17. According to the Nevada Department of Taxation, Storey County sales tax revenues actually fell in 2016-17 compared to FY2015-16 despite this record increase.
Unless the data provided inside audited annual reports from the Department of Taxation are in error, this is an indisputable fact.
As the facts illustrate in both articles, C Street is not awash with TRIC cash as we have been lead to believe. The tentative budget shows projected revenues are expected to be below 2014 levels while expenses are projected to be up 32% over the same period.
If Commissioner McBride wants to take umbrage with my opinions, I encourage him to do so. If he calls me a liar on the front page of the Chronicle and on the record, he'd better back it up with facts.

I recently wrote an article about Scott Jolcover that was inaccurate, upon learning of my mistake I ask that he show me exactly where the numbers are inaccurate and where the inaccuracies were, and I'll issue a retraction and an apology.
I ask McBride to provide me the same courtesy and prove I was wrong or issue an apology here and on the record at the next Commissioners meeting. Thank you.

Nicole Barde: In the May 1st Commission meeting, Commissioner McBride said the following, quoting from Pat Whitten's summary: Marshall encourages any and all residents, or others who have any questions or concerns about County government to please contact the Commissioners, the County Manager, or the County Comptroller. Phone numbers are available by contacting the County Manager's office at 775 847-0968 or visiting online. Recently a lot of misinformation is circulating and being published. Please do not accept what is heard online as gospel.
He mentioned a couple of bloggers and a so called journalist and gave no specifics. The following Thursday his charges of lying about numbers published appeared in the Chronicle, again with no specifics.
I would like to know from Commissioner McBride exactly what I wrote that was a lie.
Here is the definition of a lie: A false statement made with deliberate intent to deceive; an intentional untruth; a falsehood.
I publish reports of public meetings which I attend on bardeblog.com. I have been doing this for going onto 4 years. I provide a summary of what goes on, I provide an opinion on some of the items which is noted as sidenote, so as to separate my opinion from the facts of the meeting. I provide links to source documents so that my readers can see the actual data that I am basing my comments or opinions on. It's all public record. I also provide a link to the actual audio/video recording of the meeting so that readers may see the proceedings if they wish. Even the county does not provide the public a link to the audio/video of the meetings.
Whatever numbers I report on are those provided in the agenda packets or reported in the course of the meeting. Commissioner McBride can disagree with my opinion or interpretation of the numbers, but I am entitled to an opinion that differs from his. However, the numbers are the numbers.... and they are his numbers. If they are lies then he needs to look internally for the problem.
I await his specific examples of my "lies" so I can correct them or an apology for calling me a liar if there are no specific lies that he can point to.

25. ADJOURNMENT:

The meeting was adjourned by the Chair at 1:26 PM

Respectfully submitted,

By: Vanessa A Stephens
Vanessa Stephens Clerk-Treasurer

Storey County Board of County Commissioners
Agenda Action Report

Meeting date:
Agenda Item Type: Regular Agenda

Estimate of Time Required: 0-5 min

1. **Title:** Approval of Minutes for May 21, 2018.
2. **Recommended motion:** Approve as submitted.
3. **Prepared by:** Vanessa Stephens

   Department: Clerk **Contact Number:** 775.847.0969
4. **Staff Summary:** Minutes are attached.
5. **Supporting Materials:** See attached
6. **Fiscal Impact:** 0
7. **Legal review required:** No
8. **Reviewed by:**

   (B) Department Head **Department Name:** Clerk

   ____ County Manager **Other Agency Review:** _____

9. **Board Action:**

[ ] Approved	[ ] Approved with Modification
[ ] Denied	[ ] Continued

#6

STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

TUESDAY, MAY 21, 2018 10:00 A.M.

DISTRICT COURTROOM

26 SOUTH B STREET, VIRGINIA CITY, NEVADA

MINUTES

MARSHALL MCBRIDE
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

LANCE GILMAN
VICE-CHAIRMAN

JACK MCGUFFEY
COMMISSIONER

VANESSA STEPHENS
CLERK-TREASURER

ROLL CALL: Chairman McBride, Vice-Chairman McGuffey, Commissioner Gilman, Clerk & Treasurer Vanessa Stephens, Comptroller Hugh Gallagher, District Attorney Anne Langer, Sheriff Gerald Antinoro, Management Analyst Jennifer McCain, Planning Director/Administrative Officer Austin Osborne, Public Works Director Jason Weizrbicki, Justice of the Peace Eileen Herrington, Communications Director Dave Ballard

1. CALL TO ORDER REGULAR MEETING AT 10:00 A.M.
Meeting was called to order by Chairman McBride at 10:00 A.M.

2. PLEDGE OF ALLEGIANCE
Chairman McBride led those present in the Pledge of Allegiance.

3. DISCUSSION/POSSIBLE ACTION: Approval of Agenda for May 21, 2018.
Public Comment: None

Motion: Approve Agenda for May 21, 2018, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

4. DISCUSSION/POSSIBLE ACTION: Approval of the Minutes for April 17, 2018.
Public Comment: None

Motion: Approve Minutes for April 17, 2018, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

5. DISCUSSION/POSSIBLE ACTION: Approval of Minutes for May 1, 2018.
Public Comment: None

Motion: Approve Minutes for May 1, 2018, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

6. CONSENT AGENDA:

I For possible action, approval of accounts payable claims in the amount of $712,878.77.

II For possible action, approval of Treasurer's Report for April 2018.

Public Comment: None

Motion: Approve Consent Agenda for February 21, 2018, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

7. DISCUSSION ONLY (No Action-No Public Comment): Committee/Staff Reports
None

8. BOARD COMMENT (No Action-No Public Comment):
Vice-Chairman McGuffey:

- Reported on items discussed the recent NACO Board of Directors meeting, including:
  1. Security and public access to county buildings, first amendment audits, and open and concealed carry in public buildings, and affordable housing;
  2. The US Communities.org program was also discussed;
  3. NACO Board actions and NACO direction plan.
  4. September 19th is the deadline for submittal of NACO Bill drafts requests.

Chairman McBride:

- One of the largest Chili Cook-off events was held over the weekend without incident. It was a great event.

9. DISCUSSION/POSSIBLE ACTION: Approval of Assignment of Contract form assigning the current contract between DMV and Storey County Assessor to the Storey County Clerk Treasurer.

Clerk/Treasurer Vanessa Stephens said this is the first official step in transferring DMV services from the Assessor's office to the Clerk/Treasurer. The final move in the service should be late July/early August. It is hoped that enough people will be trained so as not to close DMV service for lunch and to be open from 8 to 5 which should ease waiting time.

Austin Osborne commended Ms. Stephens, and staff, for taking this on and for reaching out to help the team with overall staffing and the big picture.

Chair McBride also thanked Ms. Stephens. This will take work and a lot of stress off of the Assessor's Office which has grown due to the expansion of the industrial park.

Motion: I move to approve the Assignment of Contract form assigning the current contract between DMV and Storey County Assessor to the Storey County Clerk Treasurer , **Action:** Approve,

Moved by: Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

10. DISCUSSION/POSSIBLE ACTION: Approval of revised contract for Storey County with Aging and Disability Service Division.

Austin Osborne indicated the scope of work, attachment A in the packet, explains the Aging and Disability Service Division which provides services for children under 18 for all types of issues and disabilities. This contract helps pay for this - the State bills the County on a quarterly basis.

Public Comment: None

Motion: I make a motion to approve the revised contract for Storey County with Aging and Disability Service Division, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

11. RECESS TO CONVENE AS THE STOREY COUNTY 474 FIRE PROTECTION DISTRICT BOARD

12. DISCUSSION/POSSIBLE ACTION: Review and approve the 2018-2019 474 Fire District Final Budget.

Comptroller Hugh Gallagher presented and reviewed the final budget for the 474 Fire District. Mr. Gallagher will keep an eye on the 474 Operating Fund.

Public Comment: None

Motion: I make a motion to approve the 2018-2019 474 Fire District Final Budget and filing with the Department of Taxation, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

13. ADJOURN TO CONVENE AS THE STOREY COUNTY WATER/SEWER BOARD

14. DISCUSSION/POSSIBLE ACTION: Review and approve the 2018-2019 Water/Sewer Final Budget.

Mr. Gallagher said USDA called requesting the amount expected to be spent for the 5 Mile Waterline project signed in 2016 which was not expected to start until 2019-20. A transfer of $2,126,000 was made for this project. There are transfers throughout this budget - pretty much an "in and out" account.
Chairman McBride: Reiterating, there is no intention to spend the $2,126,000 - the transfer was to pacify the USDA and have it in the budget.
Mr. Gallagher: We anticipate taking this out of infrastructure - however, the plan has to be changed to do that. There is plenty of time to do this.

Vice Chairman McGuffey: Potential adjustments - is that to make sure the books balance to pay off this 30 or 40 year loan?

Mr. Gallagher: Thinks the funding on the notes are okay, it's just the operational expenditures and items of that nature.

Public Comment:
Nicole Barde, Storey County resident: Asked for clarification regarding the commitment and loan from the USDA. They want to see it in the books, so general fund money was put in and JV'd out...

Mr. Gallagher: There is a signed letter of intent – loan documents have not been signed. USDA wants to see funds coming out of their special USDA account.

Ms. Barde: Funds have not been received yet – just a letter of intent. When does (the County) intend to spend the money?

Mr. Gallagher estimates not until year end 2019-20. However (USDA) wants to see it in this year's budget. The County will receive the full amount when the project starts.

Motion: I make a motion to approve the 2018-2019 Storey County Water and Sewer Fund Final Budget and filing with the Department of Taxation, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

15. ADJOURN TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS

16. DISCUSSION/POSSIBLE ACTION: Review and approve the 2018-2019 Storey County Funds Final Budget excluding the Sheriff's Department Budget.

Mr. Gallagher reviewed the 2018-19 Storey County Funds Final Budget by department – there are no changes with the exception of administrative which will have a transfer to include the other side of the $2,126,000.

Public Comment:
Nicole Barde: Asked the status of the Tesla Service Agreement - we are "underwater" by $1.7 million. Tesla is assumably $1.2 million.

Chairman McBride: No new information – nothing to report since last week. Mr. Whitten will give an update as soon as there is resolution.

Motion: I make a motion to approve the 2018-19 Storey County Funds Final Budget, excluding the Storey County Sheriff's Office Final Budget, and filing with the Department of Taxation, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

17. DISCUSSION/POSSIBLE ACTION: Review and approve the 2018-2019 Storey County Sheriff's Department Final Budget.

Commissioner Gilman recused himself from this item due to ongoing litigation between himself and the Sheriff.

Mr. Gallagher reported there are adjustments to the Sheriff's budget. A Memorandum of Understanding has been signed regarding salary adjustments which have been put into the budget. There are also PERS and Medicare adjustments.

Public Comment: None

Motion: I make a motion to approve the 2018-19 Storey County Sheriff's Office Final Budget, and filing with the Department of Taxation, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=2)

Mr. Gallagher explained that we are currently at $11,797,842 negative bringing the ending fund balance down to around $8 million. This is the first year where he has had doubts about revenue, therefore the approach in revenue is very conservative. There are plans in place where the budget can be adjusted.

Vice Chair McGuffey asked if this was contingent on Tesla. What is the timeframe?

Mr. Gallagher: This is contingent on Tesla. We are prepared if nothing happens. If there is no agreement or the agreement changes, this (budget) takes effect July 1st.

Vice Chair McGuffey: Has anything been heard regarding the fire truck and the additional height of the new hotel?

Mr. Gallagher: Has not heard anything. This is part of that discussion with Tesla.

Mr. Osborne: There is incentive on the Tesla side. If the agreement becomes "null", they don't get the staff needed to inspect that facility and it would not be able to move forward at any pace.

18. PUBLIC COMMENT (No Action)
None

19. ADJOURNMENT
Chairman McBride adjourned the meeting at 10:37 P.M.

Respectfully submitted,

By: Vanessa Stephens
Vanessa Stephens Clerk-Treasurer

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: 06/19/18 **Estimate of time required:** 15 min.

Agenda: Consent [x] Regular agenda [ ] Public hearing required [ ]

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1. **Title:** Discussion/Possible Action. Update to Storey County Administrative Policies and Procedures including 032 Records Management; 004 Travel; 035 Grant Approval; and 036 Grant Administration.

2. **Recommended motion:** Based on the recommendation by staff and in conformance with the Storey County Administrative Policies and Procedures, I [commissioner] motion to approve the amendments to Storey County Administrative Policies including 032 Records Management; 004 Travel; 035 Grant Approval; and 036 Grant Administration.

3. **Prepared by:** Austin Osborne

4. **Department:** Human Resources **Telephone:** 847-0968

4. **Staff summary:** The purpose of the Storey County Administrative Policies and Procedures is to establish authority to implement the personnel program on a consistent basis. The Policies and Procedures require that review and necessary updates occur every five years and otherwise as needed.

5. **Supporting materials:** Enclosed markup policy updates including Policies 032, 004, 035, and 036.

6. **Fiscal impact:** None on local government.

Funds Available: Fund: ____ Comptroller

7. **Legal review required:**

____ District Attorney

8. **Reviewed by:**

Department Head Department Name: Human Resources and Comptroller

County Manager Other agency review: _____

9. **Board action:**

[ ] Approved [ ] Approved with Modifications

[ ] Denied [ ] Continued Agenda Item No.

#7 I

STOREY COUNTY ADMINISTATIVE POLICIES AND PROCEDURES

NUMBER: 036
EFFECTIVE DATE :07-03-2012
REVISED: *06/19/18*
AUTHORITY: BOC
COUNTY MANAGER: ___PAW
PAGE: 1 OF 1

SUBJECT: GRANT ADMINISTRATION

I. PURPOSE: To ensure that county departments are accountable for proper grant documentation, administration, and activities.

II. POLICY: Grants must undergo a review process is intended to enhance record-keeping, ensure the ability to monitor expenditures and timeliness of reimbursements, ensure compliance with grant conditions and federal or state requirements and to manage cash flow. The ~~Board of Commissioners~~ *board* recognizes the critical importance of compliance with terms and conditions of grants and desires that the ~~Administrative Officer~~ *Community Relations Coordinator* provide advisory services to departments in these areas. Programmatic and day-to-day management of departmental grants remain with the departments unless assistance is requested or assigned by the County Manager.

III. PROCEDURE:

A. GRANT APPLICATION:
Departments are responsible to write the grant applications. The ~~Administrative Officer~~ *Community Relations Coordinator* will be available for consultation and advice during the process, if desired. Upon award of the grant, department(s) will:

1. Submit the contract documents to the ~~Administrative Officer~~ *Community Relations Coordinator* (see section C) and:
2. Coordinate with the ~~County~~ Comptroller if a budget amendment is required to reflect new revenues and corresponding expenses

B. COMPLIANCE WITH GRANT REQUIREMENTS
County officials are responsible for compliance with all aspects of grant requirements including monitoring to ensure that grant activities are properly accomplished, grant accounting and tracking, and ensuring that requests for reimbursement are accurate and submitted on schedule or as soon as possible after completion of grant activities.

C. RESPONSIBILITY FOR MAINTENANCE OF FILE AND PUBLIC DISCLOSURE
The original grant contract and any approved amendments are retained by the ~~Administrative Officer, Commissioners' office~~ *County Manager's Office*. The official grant file including a copy of the signed contract and all documents associated with the grant including, but not limited to, the contract and amendments, applications, pre-application questionnaire, activity reports, requests for reimbursement, fiscal reports, and other correspondence will be maintained by the initiating department. Any destruction of these records will be in accordance with the ~~approved~~ *Nevada state required* retention schedule in the appropriate department. Public disclosure requests regarding grants will be referred to the initiating department for coordination of public records gathering and release.

D. GRANT REVENUES: Revenue accounts are to be established by County Manager or his/her designee. All grant revenues will be deposited to revenue accounts specific to the grant and grant year and separated into revenues for direct activities and indirect costs. In addition, accruals will be deposited to separate revenue accounts. The County Manager or his/her accounting staff will create and maintain revenue numbers that ensure identification of grants by year, separate direct from indirect costs, and provide for tracking of accruals.

E. DEPOSIT AND BUDGETING OF REVENUE FOR MULTI-YEAR GRANTS: County officials must ensure that for reimbursement-based, multi-year grants, both revenues and expenditures are budgeted in the year during which the grant activity will be performed. Reimbursements for grant activities performed in one fiscal year and not actually received until the next fiscal year are considered accruals and deposited as such. Revenues for grants where funds are received by the county prior to the grant activity (typically as a lump sum) are required to be deposited and budgeted as follows:

- Special Grant Fund - When receiving revenue sufficient to cover current year grant activities they shall be deposited in the Special Grant Fund. Revenue for grant activities in future years is deposited to the Special Grant Fund Deferred Revenue Account.
- County officials are responsible to ensure that grant revenues are properly budgeted and that they are deposited into the proper revenue accounts immediately upon receipt.
- Any grant that requires a county match other than in-kind shall be charged to the appropriate county department's budget that acquired the grant.

F. GRANT SIGNATURE AUTHORIZATION FORM:
Some grant applications require the completion and submittal of a signature authorization form. For obtaining signatures of *county* commissioners' or other designated office personnel, signature authorization forms should be delivered to the ~~Administrative Officer~~ *Community Relations Coordinator*. Signature of the board chair on authorization forms may be obtained without public meeting. The following signature authorities should be included:

- Applications/revised applications – County official and the ~~County Administrator~~ *Community Relations Coordinator*.
- Contracts/contract modifications - Chair of the ~~Board of Commissioners~~ *board* or the county official depending on the grant requirement.
- Vouchers - The county official and his/her designee.
- Authorizing authority - ~~Chair of the Board of Commissioners~~. *Chair of the board.*

G. INDIRECT COSTS

1. It is the intent of the county that every grant shall pay its own way. To the extent possible, this means that every grant shall pay for all services provided by the county as an overhead allocation rate. For specific additional services, such as audit costs, each grant application must identify this cost and include it as a part of the grant requests.

2. All grants must include the costs of audit as a part of the grant application. Under the federal single audit act, all federally funded grants shall be subject to the same level of audit as the host agency. For Storey County, this means that each grant shall be individually audited at the same time as the county is receiving its annual audit.

III. RESPONSIBILITY FOR REVIEW: The County Manager or his/her designee will review this policy every 5 years or sooner as necessary.

STOREY COUNTY ADMINISTRATIVE POLICIES AND PROCEDURES

NUMBER 032
EFFECTIVE DATE: 07-03-2012
REVISED: *06/19-18*
AUTHORITY: BOC
COUNTY MANAGER: ___PAW

SUBJECT: RECORDS MANAGEMENT

I. PURPOSE: To establish a policy regarding Records Management.

II. POLICY: Records are a significant government asset. They contain valuable information used to support decision-making, sustain communications, control the delivery of services, substantiate citizen entitlement and ensure accountability. All government leaders and employees of Storey County have a responsibility to *properly* manage records.

A. All ~~Storey County Departments and/or Divisions~~ *county departments and offices* shall follow the Nevada State Library and Archives Records Management Local Government Records Retention Schedule.

1. The State Library and Archives administrator have adopted regulations to carry out a program to establish and approve minimum periods of retention for records of local governments. The State Library and Archives publishes a schedule for retention which can be accessed through their website.

2. The retention period, unless otherwise noted, applies only to official records as distinct from convenience or working copies created for informational purposes. If two or more record series listed in the schedule are filed or commingled together, the combined records must be retained for the length of time of the records series with the longest retention period.

3. The retention period for a record applies to the record regardless of the medium in which it is maintained. Some records listed in this schedule are maintained electronically in many offices, but electronically stored data used to create in any manner of record or the functional equivalent of a record as described in the schedule must be retained, along with the hardware and software necessary to access the data, for the retention period assigned to the record, unless copies of the data generated from electronic storage are retained in paper or on microfilm for the full retention period.

4. Local government offices may retain any of their records beyond the retention periods set by a schedule, as they deem necessary. A schedule establishes only a minimum period of retention. Before retaining a record longer than the minimum time required, however, the office should be certain that it has good reason to do so. Unnecessary retention of obsolete records can be expensive in

space and filing equipment and may expose the office to costly litigation and discovery requirements.

5. This schedule does not relieve local governments of retention requirements mandated by other state and federal statutes and regulations. When such an obligation does exist, then the longer retention period takes precedence.

6. This schedule does not authorize destruction of records that could be deemed relevant to current or pending litigation. All records deemed relevant are to be placed on a legal hold and destruction is to be suspended until after the matter has been wholly or partially resolved and the District Attorney releases the hold and issues instruction to return to routine records destruction.

7. These schedules generally reflect audit requirements in its prescribed retention periods, but audits are occasionally not completed in a timely fashion. Therefore, any record required for an audit must be retained until completion of that audit, regardless of its stated retention period in the schedule.

B. ~~*Elected Officials Appointed Officials or Dept. Heads*~~ *Department heads* are responsible and have the authority to develop and maintain the records management program with their offices or divisions.

1. Provide for the disposition of records, including destruction of records meeting the minimum retention periods and the transferring of inactive records to inactive storage.

2. Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

3. Confidential records must be destroyed in such a manner that the information can no longer be reconstructed. ~~(Per NAC)~~ Non-confidential records may be discarded or recycled in accordance with established procedures.

RESPONSIBILITY FOR REVIEW: The County Manager or his/her designee will review this policy every 5 years or sooner as necessary.

STOREY COUNTY ADMINISTRATIVE POLICIES AND PROCEDURES

NUMBER: 004
EFFECTIVE: 9/18/07
REVISED: 02/20/18-*06/19/18*
AUTHORITY: BOC
COUNTY MANAGER: ___PAW_

SUBJECT: TRAVEL POLICY

I. PURPOSE: To establish uniform guidelines for payment of travel expenses incurred by County employees while on County business.

II. DEFINITIONS

1. Employee: County employees including elected, appointed, unclassified, classified, permanent, part-time, seasonal, hourly, and quasi-employees.
2. Quasi-employees: Members of boards, and commissions, and all other persons providing services in an official capacity, to the county, with or without compensation, including volunteers in the public safety sector. Expenses for this category of employee must be pre-approved by the responsible department head or County Manager.
3. Travel: Any trip outside the county by a county employee in the course of performing their duties, and within the county's TRI Center or Lockwood area.
4. Per Diem: The amount of funds allowed to employees traveling as noted (#3) while on County business to cover meals or other out-of-pocket expenses.

III. POLICY

A. The county recognizes that certain travel and related expenses incurred on behalf of the county by its employees are of benefit to the county. The county will pay for employees reasonable and customary expenses associated with such travel. Travel shall be at the most reasonable and economical cost to the county, considering total cost of transportation, time spent in transit, and the availability of county vehicles.

B. Employees should endeavor to attend training and conferences in the State of Nevada whenever possible if such training or conference is of comparable value to that offered out of state. Expenses incurred under this policy shall be consistent with the best interest of the county and ~~it's~~ *its* desire to minimize travel costs.

IV. CONDITIONS

A. All employees traveling on county business, including attendance at training sessions, seminars, conventions, professional associations and any emergency travel, must comply with the provisions of this policy. Abuse of this policy, including falsification of travel expenses, will result in disciplinary action, up to and including termination.

B. Any personal travel and associated expenses incurred in conjunction with approved travel on county business must be separate and distinguishable from official, reimbursable county travel expenses. While it is not the intent of the county to pay for personal travel expenses, in the rare exception this should happen, reimbursement is required within 5 business days after returning to work.

V. PROCEDURES

A. Authorization to Travel

1. All employee travel must be approved by their department head. Employees may travel within the continental United States as long as funds are available within the applicable budget to cover travel costs. Travel by department heads must be authorized by the County Manager and travel by elected officials is self-authorized. There must be reserved funds in the department budget for the travel.

2. Travel outside of the continental United States requires Board of Commissioner approval when there is any cost incurred by the county.

3. *During times of budgetary constraint, the Comptroller with concurrence by the County Manager may place restrictions on out-of-state travel, long distance travel, and travel necessitating overnight stay.*

B. Travel Forms

1. Travel Expense Claims Form

A Travel Expense Claim Form (Form F004-A) must be submitted *with the employee's timesheet for that period* to the Comptroller's office for all travel-related advances or reimbursements. ~~Approval for payment requires a compliance with the provisions of this policy by the department head approving the request before submittal to the Comptroller.~~ *The department head must verify that the request conforms to this policy before it is submitted to the Comptroller's office.* ~~This~~ *The Travel Expense Request* Form will be processed through the Comptroller's office. Applicable original receipts, registration forms, brochures, and/or event agendas must be attached to the Travel Expense Claim Form and submitted ~~in sufficient time for the normal~~

~~payroll cycle for employees~~ *5 business days from return from travel*. Volunteers must submit a voucher with required backup. If ~~*there are not such documents*~~ *these documents are not* available, the employee/volunteer must complete Form F004-B Unavailable Backup Documentation Form.

2. Unavailable Backup Documentation Form

An Unavailable Backup Documentation Form is required to detail travel when no original documents are available. A narrative description of the event, the name of the sponsor, the date(s) of the event, costs, location and purpose must be attached to the Travel Expense Claim Form *(Form F004A)* described in paragraph (1) above. The Travel Expense Claim Form (Form F004A) must be submitted no later than ~~10~~ *5 business* days after the end of the month.

C. **Travel Advance**

1. ~~Travel advances are typically used for per diem (meal allowance) or other county business related, out-of-pocket expenses, to be paid by the employee while traveling.~~ *Travel costs for per diem typically include meals and ground transportation. Hotel and air travel must be paid in advance using the department's purchase card in accordance with this policy, except when this requirement is waived by the Comptroller under extenuating circumstances.*

   Advance for travel must be requested on the Travel *Expense* Claim Form *(Form F004A) and submitted by the employee to the department head. The department head, if approved by him/her, will submit the form to the Comptroller for consideration*.

2. *Travel Advance requests are subject to approval by the Comptroller. The Comptroller may approve travel advances when there are extenuating circumstances warranting this method of payment (e.g., when the employee does not have a county purchase card and/or when the employee is unable to pay for expenses before submitting a request for reimbursement). The Comptroller may for any reason and without explanation deny any travel advance request.*

3. All money advanced to an employee to pay for travel expenses constitutes a lien in favor of the county upon the accrued wages *or accrued benefit payments* of the employee to whom the advance was made. NRS 245.062(4).

4. ~~All requests for advance funds should be submitted to the Comptroller's office no less than~~ *Requests for advance funds must be submitted to the Comptroller's office no less than 10 business* days before travel to assure timely accounts payable processing. The amount allowed is subject to review and approval by the department head or County Manager.

5. ~~Other than per-diem, receipts~~ *Receipts* accounting for *all* travel expenses ~~in excess of the amount advanced~~ *for which per-diem was made* must be

presented to the Comptroller's office on a ~~travel claim form~~ *Travel Expense Claim Form (Form F004A)* within 5 business days after the employee's return ~~to work~~ *from travel*. Failure to submit the request for reimbursement within ~~5 working~~ *5 business* days may result in the denial of reimbursement for ~~those expenses.~~ *expenses exceeding the amount provided in the travel advance, and may result in the employee forfeiting funds provided to the employee for the travel advance (see subsection 3 above).*

6. Advances not expended from the travel advance must be deposited with the Treasurer's office within 5 business days of returning ~~to work~~ *from travel* and a copy of the Treasurer's Receipt must be submitted to the Comptroller's office with all backup documentation attached.

VI. ELIGIBLE*& INELIGIBLE* EXPENDITURES:

A. Generally, eligible expenditures are those actual travel-related costs incurred by an employee as a result of performing county business. *Travel costs typically include meals, transportation, sleeping accommodations, event registration and fees, etc.*

B. Registration Fees

Fees to attend a conference, seminar, convention, training, etc. may be paid in advance by regular voucher through accounts payable process or paid on-site with ~~procurement~~ *a county purchase* card. Request for payment after-the-fact must be submitted to the Comptroller's office for payment with documentation *no later than 5 business days from the return from travel or the function*.

C. Transportation Costs

Actual costs of transportation, such as air travel, bus travel, train travel, taxi, Uber, car rentals, and parking fees, are eligible *under this policy*.

1. Airline Travel - All air travel shall be by coach class *except under extenuating circumstances that are approved by the Comptroller and/or County Manager*. Efforts should be made to book air travel at least ~~two weeks or more~~ *30 days* in advance to take advantage of lower rates.

2. *Other Transportation – The employee must use economically oriented transportation as practicable. Alternative means of personal transportation such as Zip Cars, E-Bikes, and other urban ride-share modes of transportation are also eligible under this policy. Limousines, private air and other luxury transportation modes are to be avoided except under extenuating circumstances*

that are approved by the Comptroller and/or the County Manager. Rental of exotic vehicles (e.g., Hummer, Bentley, Lotus, Ferrari, and similar class of vehicle.) is not eligible under this policy.

D. Lodging Costs

The actual costs of hotel or motel accommodations are eligible *per this policy*. Prepayment *30 days or more in advance* should be made whenever possible.

~~If a family member or guest accompanies the employee, the employee shall pay for the amount over that of a single accommodation.~~ Costs such as phone calls, food, drink, and other costs not related to business charged to the room should be paid separately by the employee upon check-out as to better differentiate business and non-business expenses. These Non-business related costs are not reimbursable. No reimbursement will be made without receipts. The hotel receipt received at check-out must be turned into the Comptroller's office *within 5 business days of the travel*. Lodging expense is payable on a vouchers payable form.

If a family member or guest accompanies the employee, the employee is responsible for payment for the amount over that of a single accommodation.

E. Meals and Food Related Expenses:

1. General Meal Expenses

a. The employee will be reimbursed for meal expenses in accordance with this section. No per diem meal allowance will be allowed for any meals that are provided by some other entity, person or group while the employee is on travel status~~. This includes~~ *,including, for instance,* sponsor or event provided meals and airline meals as designated on the airline ticket. Event schedule should and may be required to be submitted for verification. *The Comptroller may require the employee to submit receipts for meals regardless of whether they are paid thorough travel advance, reimbursement, or with a purchase card.*

b. **Option A: Standard Per Diem Reimbursement Rate:** The following standard reimbursement rates are maximums, not allowances. The employee may, instead, follow the steps in paragraph (c) to calculate the per diem when traveling. The employee may use Option A or B per diem amount whether or not Option B shows to be a lower or higher amount.

Breakfast	$15.00
Lunch	$16.00
Dinner	$28.00
Gratuity	Up to 20 percent per meal.

TOTAL 59.00 + gratuity (20% max.)

c. **Option B: General Services Agency Per Diem Reimbursement Schedule:** The following standard reimbursement rates are maximums, not allowances. The employee may, instead, choose to follow the standard per diem rates shown in paragraph (b). The employee may use Option A or Option B per diem amounts whether or not the other option shows a higher or lower amount.

The steps to find the GSA per diem rate are as follows:

i. Visit www.gsa.gov/perdiem and navigate to Meals and Incidental Expenses (M&IE) Breakdown.
ii. On the provided map, click the location where you will be traveling.
iii. Find the total "M&IE" in the chart for the city/region where you will be traveling.
iv. Using that "M&IE" amount and using the table provided below, find the exact or closest listed M&IE amount in the first column. The corresponding row is the total per diem amount for each meal and for the daily total.

Table 4.1
M&IE Breakdown

M&IE Total	Breakfast	Lunch	Dinner	Incidental	Total Meal Expense Reimbursement Cap
$51	$11	$12	$23	$5	$38.25
$54	$12	$13	$24	$5	$40.50
$59	$13	$15	$26	$5	$44.25
$64	$15	$16	$28	$5	$48.00
$69	$16	$17	$31	$5	$51.75
$74	$17	$18	$34	$5	$55.50

2. **Business-Related Meals:**

a. A meal for the employee and one or more employees or non-employees is reimbursable as a business-related meal when the principal purpose of the combined business and meal was the active conduct of business and when all members of the party receiving the county-paid meal were

actively engaged in business and business-related discussion, negotiations, or other business transactions during a majority of the meal period, and when that business and business-related discussion generated specific business benefit to the county. If the business discussion is only incidental to the meal, the expense is not eligible.

b. A meal for the employee and one or more employees or non-employees is also reimbursable as a business-related meal when the meal was associated with the active conduct of county business, such as when the meal occurred directly before or directly after a substantial business discussion that resulted in specific business benefit to the county. Among the facts to consider is the place, date, and duration of the business discussion, and the reasons that the meal did not take place on the same day of the business discussion. For example, when a group of business associates arrive from out-of-county to hold a substantial business discussion and the county employee takes them to dinner on the evening before the business discussion, or on the evening of the day following the business discussion, the meal expense is generally considered to be held directly before or after the discussion and the expense meets the test.

c. Business-related meals are not subject to the per diem limitations above, but limits may be imposed by the County Manager.

d. Business-related meals may only be reimbursed for county department heads, the County Manager, and elected officials, unless specific approval is provided by the department head and the County Manager.

3. Other Food Related Expenses

a. Provided funds are available, reasonable costs for food items in the following situations are allowable expenses as approved by the department head and County Manager.

- Scheduled executive meal time meetings as departmental budget allows.
- Refreshments for county or business-related meetings.
- Food for appropriate county ceremonies and celebrations.
- Refreshments for county employees and attendees at training sessions or staff meetings.
- Food and beverages for emergency response crews as approved by department head.

b. A voucher must be submitted for payment with the date and description of the activity, name of the event, and for whom food was provided with receipts and invoices applicable.

F. Ineligible Expenses

1. Include, but are not limited to, the following:
   - Airline club membership;
   - Childcare, babysitting, house-sitting, and pet-sitting/kennel charges.
   - Commuting between home and the primary work location;
   - *Vehicle expense for commuting between home and the event, airport, etc., except that which exceeds the miles of the employee's normal home-to-work commute, including return home, in his/her personal vehicle;*
   - Cost incurred by traveler's failure to cancel travel or hotel reservations in a timely fashion, unless the needed cancellation was beyond the control of the employee;
   - Passports, vaccinations, and visas when not required as a specific and necessary condition of the travel assignment;
   - Personal entertainment expenses including in-flight movies, headsets, health club facilities, hotel pay-per-view movies, in-theater movies, social activities, and related incidental costs;
   - Travel accident insurance premiums or purchase of additional travel insurance;
   - Alcoholic beverages except as related to a business-related meal expense pursuant to Section (E)(2) in this policy and approved by the County Manager;
   - Tobacco and vaping related products;
   - Laundry and cleaning;
   - Valet services except when no reasonable alternative vehicle parking exists and when approved by the *department head, Comptroller, or* County Manager;
   - Personal telephone calls;
   - Business-class and first-class travel accommodations when coach-class is available;
   - Meals and lodging if included in registration fee or otherwise provided;
   - Clothing;
   - Fines, forfeitures or penalties;
   - Rental vehicles for local business trips/meetings;
   - Rental vehicle for personal use while on county business;
   - Expenses of a spouse or other non-employee;
   - Loss or damage to personal property;
   - Barber, beauty parlor, shoe shine or toiletries;

- Telephone deposits;
- Other personal or non-business related expenses.

G. Use of Personal Vehicle

Reimbursement will be at the IRS allowed mileage rate in effect January 1 of each year.

1. Mileage to the Reno-Tahoe Airport will be reimbursed based on 30 miles (from Virginia City to the Airport).
2. Mileage will be reimbursed for business related trips to Carson City and Reno, based on 17 miles from Virginia City to Carson City, and 32 miles from Virginia City to Reno.
3. County vehicles should be used, when available, before the use of private vehicles. When using a personal vehicle for county business, the employee's personal insurance provides primary coverage. The county's insurance provides no coverage on the employee's vehicle. If a personal vehicle is used as personal preference when a county vehicle is available, mileage will be reimbursed at 50%, per state statute number 281.160 (3).
4. Reimbursement is to be requested on the Travel Expense Claim Form. (Form F004-A). The claim form should be filled out as completely as possible, with back-up information. Odometer readings are not required.
5. Only meals and mileage are reimbursable on a Travel Expense Claim Form (Form F004-A).

H. Use of County Vehicles

1. Unless otherwise authorized by the County Manager or department head, only County employees are authorized to drive county-owned vehicles.

I. Use of Rental Vehicles

1. The expense of a rental vehicle will be reimbursed when rented for business necessity, not personal convenience. Payment for rental vehicles must be made using a County issued credit or procurement card whenever possible for insurance purposes. If use of a personal credit card is approved on an exception basis, the rental agreement must clearly be signed "on behalf of Storey County". Failure to do so may expose an employee to added personal liability in the event of accidents.

J. Local Travel/Business Expenses

1. An employee may obtain reimbursement for actual expenses incurred in conducting business within the County at the Tahoe Reno Industrial Center, and Lockwood area.

2. A person seeking reimbursement under this section shall submit a Travel Expense Claim form along with receipts, meeting information, etc. and authorized signatures.

K. Use of County Credit and Procurement Cards

1. Employees may use County credit or procurement cards to pay for necessary travel expenses. Use of a credit card is to be authorized by the department head, elected official or County Manager.
2. Cash advances on these cards are prohibited.
3. Each Department Head/Elected Official is responsible for the use of cards issued to their employees. Each department will be responsible for paying from their budget the expenses so incurred.
4. Employees using cards must retain and submit, by standard claim form, receipts for all expenses charged to the card within five business days following return to work. Any disallowed charges are the responsibility of the employee and shall immediately be paid to the County.
5. On occasion, vendors will charge the card before services are actually received. To avoid payment of finance charges, when ordering by card, the vendor should be asked when the charge will be assessed to the card and if it is before the receipt of services, the charge should be submitted to the Auditor's Office for payment.
6. The use of a credit/procurement card is a privilege, not a right. Abuse of the use of these cards may result in disciplinary action up to and including termination. Attached form (C) must be read and signed before card is issued to an employee/department head.

L. Use of Personal Credit Cards

1. Use of personal credit cards to pay for county expenditures is not acceptable. To the extent possible, travel should be paid for in advance by procurement card or by a requested travel advance.

M. EXCEPTIONS:

The County Commission may authorize an exception to any provision of this policy so long as it does not conflict with any Federal, State or County law.

VII. RESPONSIBILITY FOR REVIEW: This policy will be reviewed every 5 years or a necessary by the County Manager's Office.

Storey County Board of County Commissioners
Agenda Action Report

Meeting date:
Agenda Item Type: Consent Agenda

Estimate of Time Required: 0-5 min.

1. **Title:** For possible action, Approval of payroll claims in the amount of $497,623.87 and accounts payable claims in the amount of $922,993.52.

2. **Recommended motion:** Approve as part of the Consent Agenda.

3. **Prepared by:** Vanessa Stephens

   Department: Treasurer **Contact Number:** 775.847.0969

4. **Staff Summary:** Attached.

5. **Supporting Materials:** See attached

6. **Fiscal Impact:** 0

7. **Legal review required:** No

8. **Reviewed by:**

   _✓_ Department Head **Department Name:** Treasurer

   ____ County Manager **Other Agency Review:** _____

9. **Board Action:**

[ ] Approved	[ ] Approved with Modification
[ ] Denied	[ ] Continued

#7 II

STOREY COUNTY PAYROLL SYSTEM
Check Replacement Register

The following deductor check has been replaced:

Replacement Check #	Original Check #	Ded #	Date	Amount	Deductor Name
036412	036095	116	2/23/18	7.60	LINCOLN NATIONAL LIFE INS CO

Payroll Type: Regular Check Date: 06/01/18 Period-end Date: 05/27/18
Payroll Groups: 1 2 3 4 5 6 7 8 9

Check/ DD #	Emp #/ Ded #	Payee	Amount
		Total User Transfer for EFTPS:	47,446.45
		Total Deductor Checks:	132,126.76
		Total Employee Checks:	1,332.17
		Total Employee Direct Deposit:	273,909.39
		Total Employee Deds Xferd on Dir Dep File:	17,392.43
		Total User Transfer to Deductor:	25,409.07
		Total Disbursed:	497,616.27

Approved by the Storey County Board of Commissioners: _____

_____ _____ _____

CHAIRMAN COMMISSIONER COMMISSIONER

_____ _____

COMPTROLLER

_____ _____

TREASURER

STOREY COUNTY
PURCHASE CARD REGISTER

PC NUMBER	VENDOR	FUND-DEPT	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CARD TOTAL
137	WELLS ONE COMMERCIAL CARD		PAYMENT					
			ANTINORO, G	NVSCA TRAINING & ROOM	6/08/18	1425	101.13	
			AO TEXACO FALLON	SLUPAC MEETING	6/08/18	1423	32.06	
			BAILIFF UNIFORM		6/08/18	1422	118.34	
			BOWERS, J	WOOD FOR TARGETS	6/08/18	1425	10.91	
			BREY SWIM OUTLET	LIFEGUARD GEAR	6/08/18	1433	71.98	
			C.NEVIN- ATT	INTERNET 372 S STREET	6/08/18	1429	75.81	
			C.NEVIN- DELTA	FORUM FLIGHT DEFOUR HP	6/08/18	1429	201.80	
			C.NEVIN- DISH CAFE	05/31 EOP MEETING REFR	6/08/18	1429	83.75	
			C.NEVIN- NAPC	FORUM 2018 REG HPF GRA	6/08/18	1429	960.00	
			C.NEVIN- SOUTHWEST	FORUM FLIGHT CURTIS HP	6/08/18	1429	2,083.20	
			C.NEVIN-NAPC	NAPC MEMBERSHIP HPF GR	6/08/18	1429	50.00	
			CANFIELD TRAVEL	DINNER 5/28/18	6/08/18	1528	129.08	
			CANFIELD TRAVEL	FUEL EXPENSE	6/08/18	1528	20.00	
			DOSEN, T	FOUTZ ALICE INST TRAIN	6/08/18	1425	595.00	
			DOSEN, T	WINCO INMATE FOOD	6/08/18	1425	1,680.00	
			ELECTION SUPPLIES	CLERK/TREASURER OFFICE	6/08/18	1432	319.52	
			FACEBOOK	CHILI ADS	6/08/18	1427	22.63	
			GAVENDA, B	JAIL HEALTH CERT	6/08/18	1425	166.00	
			INV #...3578638	COMPUTER CORD	6/08/18	1432	22.99	
			INV #909699158	ADOBE SFTWR SUITE FY19	6/08/18	1432	599.88	
			J.MCCULLOUGH 05/24	TAX REIMBURS	6/08/18	1430	3.49-	
			J.SPELTZ 05/28	EMPLOYEE TO REIMBURS	6/08/18	1430	154.56	
			JASONW DMV	WIERZBICKI CDL	6/08/18	1433	58.25	
			JEFFH HD	C ST LIGHTS- NUTS & WA	6/08/18	1433	7.22	
			JEFFH HD	POOL DRAWER PARTS	6/08/18	1433	19.97	
			JEFFH LOWES\	LW PARK BATTERY	6/08/18	1433	138.00	
			JF HRCI	SPHR EXAM	6/08/18	1423	640.00	
			JF NNHRA	JUNE BREAKFAST MEETING	6/08/18	1423	30.00	
			JM CHEVERON IDAHO	NACO	6/08/18	1423	50.74	
			JM MAVERIK ELKO	NACO	6/08/18	1423	41.50	
			JM MAVERIK RENO	NACO	6/08/18	1423	70.47	
			JM SUN VALL CORP	NACO	6/08/18	1423	510.28	
			KD AMSTERDAM PRINT	PENS FOR VISIT CENTER	6/08/18	1427	859.66	
			KERN, E	BLANK AMMUNITION	6/08/18	1425	14.00	
			MEAD	NUSIANCE LTR	6/08/18	1431	13.40	
			NOTARY TRAINGING FOR	CLERK MIGAN	6/08/18	1422	45.00	
			OFFICE DEPOT	TELEPH SHOULDER RESTS	6/08/18	1428	220.81	
			POST CLOTHING		6/08/18	1422	246.80	
			POSTCARD STOCK		6/08/18	1422	29.99	
			PROSPECTOR HOTEL		6/08/18	1422	112.37	
			S.DIXION 05/30	ST 71	6/08/18	1430	62.76	
			SECURITY SCREEN		6/08/18	1422	62.79	
			SKRETTA E-ONE	T-75 LATCH PUSH BUTTON	6/08/18	1433	34.40	
			SKRETTA RICE HYDRO	T-71 FENDERS	6/08/18	1433	204.00	
			STARNES	NUSIANCE LTR	6/08/18	1431	26.88	
			T.PIERETTI 05/17	TRAINING/ MEAL	6/08/18	1430	54.31	
			T.PIERETTI 05/22	OFFICE SUPPLIES	6/08/18	1430	134.87	
			WB AMAZON	OFFICE CHAIR	6/08/18	1426	49.00	
			WB AMAZON	PLAY COSTUMES	6/08/18	1426	17.95	
			003284-00000118-0000	STORAGE UNIT CARSON CI	6/08/18	1424	139.95	
			0196961405	COURTHOUSE FIBER INTER	6/08/18	1424	1,155.78	
			046043	DA CANON GRAPHICS EQUI	6/08/18	1424	256.26	
			094687	COMDEV CANON PRINTERS	6/08/18	1424	350.65	
			1940122409	DISPATCH FIBER INTERNE	6/08/18	1424	1,078.12	
			350-P1860842	IT BATTERIES	6/08/18	1424	70.00	

STOREY COUNTY
PUBLIC BUDGET ACCOUNTING
FUND SUMMARY REPORT

FUND	DESCRIPTION	TYPED CHECKS	CHECKS	ELECT TRANSFRS	ELECTRONIC CKS	PURCHASE CARDS	TOTAL
001	GENERAL	.00	.00	.00	.00	9,321.66	9,321.66
020	ROADS	.00	.00	.00	.00	58.25	58.25
187	JUSTICE COURT FUND	.00	.00	.00	.00	309.59	309.59
206	FEDERAL/STATE GRANTS	.00	.00	.00	.00	3,295.00	3,295.00
230	VC TOURISM COMMISSION	.00	.00	.00	.00	882.29	882.29
231	PIPERS OPERA HOUSE	.00	.00	.00	.00	66.95	66.95
250	FIRE DISTRICT 474	.00	.00	.00	.00	523.33	523.33
270	MUTUAL AID	.00	.00	.00	.00	204.00	204.00
	TOTAL	.00	.00	.00	.00	14,661.07	14,661.07

STOREY COUNTY
PURCHASE CARD REGISTER

PC NUMBER	VENDOR	FUND-DEPT	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CARD TOTAL
			5.11 TACTICAL.COM		6/08/18	1422	86.06	
			5V87MYW9Q02M2BM	VCSO DSL INTERNET AT&T	6/08/18	1424	90.97	
			5V87MYW9Q02M3L2	ST74 DSL INTERNET AT&T	6/08/18	1424	85.92	
			5V87MYW9S03HZ2K	LOCKWOOD SUB DSL INTER	6/08/18	1424	96.79	
								14,661.07
	Card Total							14,661.07

ACKNOWLEDGEMENT OF REVIEW AND AUTHORIZATION DATE

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COMPTROLLER

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TREASURER

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CHAIRMAN

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COMMISSIONER

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COMMISSIONER

STOREY COUNTY
Register for Electronic Checks 6/08/18

Check Number	Vendor	Invoice	Description	Date	Voucher#	Amount	Check Total
27	PORTER GROUP LLC						
		INV 18-SC-6	PROFESSIONAL SERVICES	6/08/18	25	6,000.00	
							6,000.00
		Checks Total					6,000.00

ACKNOWLEDGEMENT OF REVIEW AND AUTHORIZATION DATE

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COMPTROLLER

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TREASURER

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CHAIRMAN

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COMMISSIONER

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COMMISSIONER

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DISTRICT ATTORNEY

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
92056	A AND H INSURANCE, INC						
		INSURANCE RENEWAL		6/08/18	84704	6,922.18	6,922.18
92057	A AND H INSURANCE, INC						
		18/19 INSURANCE RENEWAL P		6/08/18	84635	10,370.62	10,370.62
92058	ACTIVITY TICKETS, LLC						
		TICKETING MODULE		6/08/18	84640	10,000.00	10,000.00
92059	ALL COMSTOCK LLC						
		WASTEWATER IMP PROJECT		6/08/18	84623	8,000.00	8,000.00
92060	ALPINE LOCK INC						
		JOP- DOOR KNOB		6/08/18	84619	49.00	
		KEY		6/08/18	84619	11.75	60.75
92061	ALPINE SIGNS INC						
		LOCATION SIGNAGE		6/08/18	84644	1,089.92	1,089.92
92062	ALSCO INC						
		ST 71 LAUNDRY		6/08/18	84660	13.80	
		ST 72 LAUNDRY		6/08/18	84660	8.77	
		ST 75 LAUNDRY		6/08/18	84660	20.58	
		SHOP		6/08/18	84620	74.34	
		CH		6/08/18	84620	46.50	
		SHOP		6/08/18	84620	74.34	238.33
92063	AMES CONSTRUCTION						
		ASPHALT DRVWY 230 I ST		6/07/18	84777	1,155.10	1,155.10
92064	ARC HEALTH AND WELLNESS						
		S. RUDNICK PHYSICAL		6/08/18	84661	328.82	328.82
92065	ARCADIA PUBLISHING INC						
		BOOKS FOR VISIT CENTER		6/08/18	84710	561.34	561.34
92066	ARGENTUM PARTNERS, LTD						
		MAY 2018 PR RETAINER		6/08/18	84639	4,167.00	4,167.00
92067	AT&T MOBILITY II LLC						
		WIRLESS X4		6/08/18	84764	112.87	112.87
92068	AVS DEVELOPMENT LTD						
		CLAIM FILING FEE		6/08/18	84671	44.10	
		AMB BILLING SUPPLIES		6/08/18	84671	74.00	
		AMB BILLING SUPPLIES		6/08/18	84671	59.50	177.60
92069	BARKDULL-SPENCER, ELAINE						
				6/08/18	84638	8,333.00	8,333.00
92070	BATTLE BORN CONSULTING SE						
		COMM DEVELOP OVERSIGHT		6/08/18	84605	11,354.00	11,354.00
92071	BELFOR USA GROUP, INC.						
		INS DEDCT STN 72 ROOF		6/08/18	84610	5,000.00	5,000.00
92072	BENDER, DEBORAH						
		BATS IN BELFRY 5/17-30/18		6/08/18	84714	225.00	225.00
92073	BENNETT, DALE						
		18062TF - WITNESS FEE		6/08/18	84700	25.00	25.00
92074	BERRY ENTERPRISES						
		EQUIPMENT		6/08/18	84762	50.00	50.00
92075	BOBULA, JAMES CLARK						
		SEPTIC PUMP		6/08/18	84643	525.00	525.00
92076	BOBULA, JAMES CLARK						
		SEPTIC PUMP MAY 21ST		6/08/18	84645	350.00	350.00
92077	BRANDON, RUSSELL D						
		PUBLIC ADMINISTRATION		6/08/18	84696	60.00	60.00
92078	BURRELL, SCOTT LEWIS						
		5/17/18 - 5/30/18		6/08/18	84715	412.50	
				6/08/18	84715	27.00	439.50
92079	CAD						

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
		MAY MONTHLY PEST CONTROL		6/08/18	84646	75.00	75.00
92080	CASELLE INC						
		JULY SUPPORT		6/08/18	84736	202.00	202.00
92081	CASHMAN EQUIPMENT CORP						
		ROADS 136-4595		6/08/18	84621	88.41	88.41
92082	CELLCO PARTNERSHIP						
		OFFICE CELL V&T		6/08/18	84681	140.33	
		OFFICE CELL V&T		6/08/18	84681	280.66	420.99
92083	CENTRAL SANITARY SUPPLY						
		TOWELL ROLL		6/08/18	84663	64.17	
		TOILET PAPER		6/08/18	84663	113.98	178.15
92084	CHARTWELL STAFFING SERV						
		SNYDER/SMITH/LELAND		6/08/18	84672	2,925.60	
		SNYDER		6/08/18	84672	1,242.00	4,167.60
92085	CITY OF CARSON CITY						
		4/4/18 - 5/3/18 WATER		6/08/18	84675	89.36	89.36
92086	CITY OF CARSON TREASURER						
		STOREY CO DRUG COURT FEES		6/08/18	84754	20.00	20.00
92087	CMC TIRE INC						
		FR51811 4 TIRES		6/08/18	84622	767.80	
		FR6634 4 TIRES		6/08/18	84622	1,894.52	2,662.32
92088	COLLECTION SERVICE OF NEV						
		GARNISHMENT DISBURSED		6/08/18	84662	598.78	598.78
92089	COMMUNITY CHEST INC						
				6/08/18	84618	250.00	
		JUNE 2018 PROGRAM SUPPORT		6/08/18	84657	14,749.99	14,999.99
92090	COMSTOCK GOLD MILL LLC						
		5/17/18 - 5/30/18		6/08/18	84716	7.50	
				6/08/18	84716	6.00	13.50
92091	CORPORATE TRANSLATION SVC						
		INTERPRETATION		6/08/18	84685	10.24	10.24
92092	COSTCO WHOLESALE MEMBERSH						
				6/06/18	84776	120.00	120.00
92093	CROWN POINT MNGMNT, LLC						
		VIP TRAIN LUNCHES		6/08/18	84682	1,884.00	1,884.00
92094	CZUDLE, ROBERT M.						
		TICKET SPLIT 50/50		6/08/18	84698	465.00	465.00
92095	DAIOHS USA INC						
		ST 74 REPAY CK CX		6/08/18	84674	54.95	
		ST 75 REPAY CK CX		6/08/18	84674	54.95	
		ST 72 WATER		6/08/18	84674	73.95	
		ST 71 WATER		6/08/18	84674	30.95	
		ST 74 WATER		6/08/18	84674	36.95	
		ST 75 WATER		6/08/18	84674	30.95	
		CH-WATER		6/08/18	84624	51.90	
				6/08/18	84699	25.95	
		WATER RENTAL		6/08/18	84760	25.95	
		WATER SERVICE- JAIL		6/08/18	84664	82.85	469.35
92096	DOMINION VOTING SYSTEMS I						
		VOTING SUPPLIES		6/08/18	84743	849.09	849.09
92097	DUNCAN, CANDY L						
		MAY CONTRACT & TICKETING		6/08/18	84637	3,350.00	3,350.00
92098	DUNCAN, CANDY L						
		REIMB VIP INAUGURAL TRAIN		6/08/18	84770	189.74	189.74
92099	ECOLOGY AND ENV. INC.						
		EOP UPDATE		6/08/18	84747	6,967.00	

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
							6,967.00
92100	ELLIOTT AUTO SUPPLY INC						
		COMDEV- BRAKES		6/08/18	84625	204.15	
		FR51844 DEL65PG		6/08/18	84625	238.48	
		SO48325 2WA FEMALE		6/08/18	84625	41.22	
		FR51844 CONNECTOR HOSE		6/08/18	84625	95.32	
		SO62212 RADIATOR		6/08/18	84625	294.43	
		BD65585 BRAKE PADS		6/08/18	84625	68.75	
		COMDEV- PADS		6/08/18	84625	59.38	
		SO62212- RADIATOR,DEX,FLU		6/08/18	84625	166.76	1,168.49
92101	FARMER BROS CO						
		COFFEE- LOCKWOOD		6/08/18	84653	69.16	69.16
92102	FERRELLGAS LP						
		ST-72 INV1101259496 05/03		6/08/18	84757	163.88	
		CH		6/08/18	84766	588.88	752.76
92103	FERRELLGAS LP						
		113497031 PIPERS OP HOUSE		6/08/18	84693	1,392.91	1,392.91
92104	FIDELITY SEC LIFE INS CO						
		RETIREE VISION JUNE 18		6/08/18	84614	222.13	222.13
92105	FORENSIC ANALYTICAL SCIEN						
		PER ORDER		6/08/18	84742	7,795.04	7,795.04
92106	GOLDEN GATE/SET PETROLEUM						
		TRI-UNL 438 DSL 322		6/08/18	84626	2,019.02	
		LW UNL 310 DSL 140		6/08/18	84626	1,203.12	3,222.14
92107	GRANSBERY, TOM						
		2.5 HRS X $45		6/08/18	84773	112.50	
		12.5 HRS X $45		6/08/18	84773	562.50	675.00
92108	GREAT BASIN TERMITE & PES						
		ST 75 SERVICE		6/08/18	84676	65.00	
		ST 74 SERVICE		6/08/18	84676	65.00	
		ST 72 SERVICE		6/08/18	84676	65.00	
		ST 71 SERVICE		6/08/18	84676	65.00	260.00
92109	GTP INVESTMENTS LLC						
		UTILITIES		6/08/18	84686	40.00	
		POND PEAK RENT		6/08/18	84686	370.06	410.06
92110	HAT, LTD						
		ROADS		6/08/18	84627	339.36	
		ROADS		6/08/18	84627	1,323.50	
		ROADS		6/08/18	84627	1,459.25	3,122.11
92111	HD SUPPLY FACIL MAINT LTD						
		WATER-FREE CHLORINE SET		6/08/18	84749	355.37	355.37
92112	HENRY SCHEIN						
		AMB SUPLLIES		6/08/18	84678	171.70	
		AMB SUPPLIES		6/08/18	84678	1,079.31	1,251.01
92113	HISTORIC FOURTH WARD SCHO						
				6/08/18	84717	6.00	
		5/17/18 - 5/30/18		6/08/18	84717	229.50	235.50
92114	HOME DEPOT CREDIT SERVICE						
		DUMP TRK- TIE DOWNS		6/08/18	84628	99.78	
		CONCRETE		6/08/18	84628	213.45	
		OWL CAM INSTALL EQUIP		6/08/18	84654	7.66	320.89
92115	HOMETOWN HEALTH						
		16009041-00053		6/08/18	84607	11,396.98	
		16009041-00053		6/08/18	84607	4,697.41	
		16009041-00053		6/08/18	84607	168.85	16,263.24
92116	INNOVATIVE IMPRESSIONS						
		BUS CARD- RANSON/PARKER		6/08/18	84665	92.00	

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
92117	IT1 SOURCE LLC						92.00
		TYLER PRINTER ETHERNET		6/08/18	84677	286.29	
		PW CAR CHARGER LAPTOP		6/08/18	84656	94.38	
		RIMS UPGRADE PORT ADAPTER		6/08/18	84656	186.50	567.17
92118	JAMES C MCLENNAN MDPC						
		JUNE 2018 HEALTH OFFICER		6/08/18	84658	500.00	500.00
92119	JBP LLC						
		STREET SIGNS		6/08/18	84633	403.50	
		WALTHAM- BLACK SPRAY PAIN		6/08/18	84633	8.80	412.30
92120	JUDGE EDWARD R JOHNSON						
				6/08/18	84615	152.44	152.44
92121	KANSAS CITY LIFE INS CO						
		LIFE INSURANCE		6/08/18	84606	17.57	17.57
92122	KENNETH L DORR JR SOLE M						
		MAY CONSULTING SERVICES		6/08/18	84769	400.00	400.00
92123	LAKE TAHOE REGIONAL FIRE						
		2018 MEMBERSHIP DUES		6/08/18	84680	200.00	200.00
92124	LIFE-ASSIST INC						
		AMB SUPPLIES		6/08/18	84679	78.00	78.00
92125	LIQUID BLUE EVENTS LLC						
		DEVIL CRAWL COMMISSION		6/08/18	84727	3,384.98	3,384.98
92126	LIQUID BLUE EVENTS LLC						
		FATHER/DAUGHTER COMMISSIO		6/08/18	84728	3,414.04	3,414.04
92127	LIQUID BLUE EVENTS LLC						
		COWGIRL CRAWL BANK		6/08/18	84729	1,000.00	1,000.00
92128	LIQUID BLUE EVENTS LLC						
		COWGIRL CRAWL BUDGET		6/08/18	84730	6,000.00	6,000.00
92129	MACKAY MANSION						
				6/08/18	84718	59.50	
		5/17/18 - 5/30/18		6/08/18	84718	506.00	565.50
92130	MARK TWAIN COMMUNITY CTR						
		JUNE 2018 PROGRAM SUPPORT		6/08/18	84659	1,666.67	1,666.67
92131	MCGUFFEY, JACK						
		NACO		6/08/18	84648	60.56	60.56
92132	MELVYN GREEN & ASSOC INC						
		HPF GRANT MATCH ASSESSMEN		6/08/18	84603	8,279.36	8,279.36
92133	METRO OFFICE SOLUTIONS IN						
				6/08/18	84697	54.48	
		SUPPLIES		6/08/18	84697	90.12	
		SUPPLIES		6/08/18	84697	27.72	
		SUPPLIES		6/08/18	84697	21.12	
		POLLING SUPPLIES		6/08/18	84740	167.24	
		ENVELOPES		6/08/18	84763	90.84	
		NEW CHAIR		6/08/18	84689	227.00	
		DRY ERASE,LTR OPENER		6/08/18	84763	15.47	
		PAPER,TAPE,		6/08/18	84763	58.52	752.51
92134	MILLERS JACKETS & UNIFORM						
		HAMM VEST		6/08/18	84667	800.00	
		GLOWNIAK VEST		6/08/18	84667	850.00	1,650.00
92135	MONTOYA, BRYCE						
				6/08/18	84695	95.00	95.00
92136	MORRIS, ROBERT T						
		MAY STATEMENT		6/08/18	84701	1,800.00	1,800.00
92137	MOUND HOUSE TRUE VALUE						
		ST 72 HUCK SALT		6/08/18	84759	342.51	
		GLOVES		6/08/18	84759	377.82	

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
		PLOW-FITTINGS		6/08/18	84752	138.08	
		SLAMMER KEYS		6/08/18	84752	40.71	899.12
92138	NAPA AUTO & TRUCK PARTS						
		E171- SUPPORTS		6/08/18	84632	131.94	131.94
92139	NEV COMPTROLLER						
				6/08/18	84617	100.00	
				6/08/18	84617	220.00	
				6/08/18	84617	704.00	
		EE		6/08/18	84617	888.50	
				6/08/18	84617	5,869.67	7,782.17
92140	NEV COMPTROLLER						
		ML RECORDER/DV		6/08/18	84758	1,155.96	1,155.96
92141	NEV DEPT HUMAN RESOURCES						
		APRIL COUNTY MATCH		6/08/18	84731	1,821.69	1,821.69
92142	NEV DIV OF FORESTRY						
		FUELS REDUCTION		6/08/18	84750	784.54	784.54
92143	NEV PUBLIC AGENCY INS PL						
		CL #P2431704819-01 918-01		6/08/18	84612	3,241.81	
		CL #P243-16-04643-01		6/08/18	84612	1,012.50	
		CL #P243-16-04987-01		6/08/18	84612	2,145.00	
		1#P243-17-05058-01		6/08/18	84612	5,000.00	
		CL #P243-17-01532-01		6/08/18	84612	2,195.25	
		CL #P243-17-05165-01		6/08/18	84612	5,000.00	
		#P243-17-05303-01 4THWARD		6/08/18	84612	3,368.78	
		CL #P243-17-05356-01		6/08/18	84612	1,619.11	23,582.45
92144	NEV TREASURER						
				6/08/18	84616	40.00	40.00
92145	NEVADA BLUE LTD (RNO)						
		PORTAL STORAGE		6/08/18	84761	100.00	100.00
92146	NEVADA LEGAL SERVICE INC						
		FEES COLLECTED		6/08/18	84755	550.79	550.79
92147	NEXTEL OF CALIFORNIA INC						
		PLANNING COMMISSION		6/08/18	84631	298.15	298.15
92148	O'REILLY AUTO ENTERPRISES						
		FR51844 WHL SEAL		6/08/18	84629	13.94	
		SHOP- KNIFE BLADE		6/08/18	84629	4.98	
		FR51844 GEAR OIL		6/08/18	84629	89.88	
		FR56340 OIL FILTER		6/08/18	84629	6.08	114.88
92149	OLIVAS, RICHARD A						
		LW- SWINGS		6/08/18	84746	227.00	227.00
92150	ON THE SIDE GRAPHICS & SI						
		FUELS GRANT DRONE		6/08/18	84744	125.00	
		4TH JULY SNIPE		6/08/18	84713	90.00	215.00
92151	OTIS ELEVATOR COMPANY						
		PIPERS ELEVATOR CONTRACT		6/08/18	84691	119.55	119.55
92152	OVERHEAD FIRE PROTECTION						
		ANNUAL INSPECTION		6/08/18	84687	115.00	115.00
92153	PETRINI, ANGELO D						
		UNDERPAYMENT FROM 5/25/18		6/08/18	84719	61.50	
				6/08/18	84719	7.00	
		5/17/18 - 5/30/18		6/08/18	84719	248.50	317.00
92154	PIPER'S OPERA HOUSE						
		5/17/18 - 5/30/18		6/08/18	84720	24.00	24.00
92155	PROTECTION DEVICES INC						
		SMOKE DET. BATTERIES		6/08/18	84711	100.50	
		FIRE MONITOR TEST GHDEPOT		6/08/18	84711	120.00	

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
		COURT HOUSE MONITORING		6/08/18	84688	75.00	295.50
92156	PURA VIDA SIERRAS ART LLC						
		MUSEUM CUSTOM MURAL		6/08/18	84611	2,750.00	2,750.00
92157	PURCHASE POWER						
		16016693 ACCT		6/08/18	84745	1,900.00	1,900.00
92158	RAD STRATEGIES INC						
		PUB RELATIONS, MKTG		6/08/18	84613	500.00	
		DATABASE		6/08/18	84613	375.00	
		PUB RELATIONS, SOC MEDIA		6/08/18	84613	800.00	
		SOCIAL MEDIA, OUTREACH		6/08/18	84613	2,000.00	
		SOCIAL MKTG		6/08/18	84613	2,000.00	
		JANUARY - MAY 2018		6/08/18	84613	225.00	
		EBLASTS		6/08/18	84756	1,940.58	7,840.58
92159	RAY MORGAN CO INC (CA)						
		LOCKWOOD CANON CHARGES		6/08/18	84655	14.75	14.75
92160	REFUSE, INC						
		MAY SLUDGE		6/08/18	84767	215.86	215.86
92161	RENEW BIOMEDICAL SERVICE						
		PREVENT MAITENANCE		6/08/18	84683	1,560.00	1,560.00
92162	RENO GREEN LANDSCAPING IN						
		JUNE MAINT		6/08/18	84634	373.00	373.00
92163	RENO TAHOE SPECIALTY INC						
		POST CARDS		6/08/18	84709	192.00	192.00
92164	LAS VEGAS TACTICAL LLC.						
		HAMBLIN VEST		6/08/18	84666	799.99	799.99
92165	RICKMANN, LARRY						
		PIANO TUNING		6/08/18	84733	225.00	225.00
92166	ROWE & HALES, LLP						
		MAY LEGAL SERVICES		6/08/18	84604	2,720.00	2,720.00
92167	RUPPCO INC						
		AMB SUPPLIES		6/08/18	84684	103.32	
		AMB SUPPLIES		6/08/18	84684	172.50	275.82
92168	SAFEGUARD WEB & GRAPHICS						
		WINE GLASSES		6/08/18	84707	489.60	489.60
92169	SAINT MARYS ARTCENTER INC						
		5/17/18 - 5/30/18		6/08/18	84721	8.00	
				6/08/18	84721	5.00	13.00
92170	SBC GLOBAL SERVICES IN LD						
		CLERK		6/08/18	84771	2.88	
		RECORDER		6/08/18	84771	2.38	
		FIRE DEPT-VC		6/08/18	84771	2.05	
		PUBLIC WORKS		6/08/18	84771	1.99	
		SHERIFF-COURTHOUSE		6/08/18	84771	.35	
		JUSTICE OF THE PEACE		6/08/18	84771	.78	
		SHERIFF		6/08/18	84771	.89	
		FIRE		6/08/18	84771	.14	
		COMM DEVELOP		6/08/18	84771	53.07	
		ASSESSOR		6/08/18	84771	.12	
		CENTRAL DISPATCH-VC		6/08/18	84771	14.95	
		DISTRICT ATTORNEY		6/08/18	84771	.10	
		COMMISSIONER		6/08/18	84771	.52	
		FIRE DEPT-VC		6/08/18	84771	.02	
		ADMINISTRATION		6/08/18	84771	.20	
		VIRGINIA CITY TOURISM COM		6/08/18	84771	23.28	103.72
92171	SCHROEDER, HARRY						
		LODGING DARE TRAINING		6/08/18	84668	780.00	

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
92172	SHERMARK DISTRIBUTORS INC						780.00
		INMATE MILK		6/08/18	84669	112.00	
		INMATE MILK		6/08/18	84669	112.00	224.00
92173	SHOAF, BRIAN ALLEN						
		5/17/18 - 5/30/18		6/08/18	84722	9.00	9.00
92174	SIERRA ENVIRONMENTAL						
		BOD-5,PH,TTL SUSP SOLIDS		6/08/18	84649	148.00	
		FECAL COLIFORM		6/08/18	84649	105.00	253.00
92175	SIERRA PACIFIC POWER CO						
		10010 E US HWY 50 PWRPED		6/08/18	84636	350.41	
		140 LINEHAN RD		6/08/18	84636	33.60	
		4650 EASTGATE SIDING RD		6/08/18	84636	192.70	576.71
92176	SIERRA PEST CONTROL INC						
		GHDEPOT PEST CONTROL		6/08/18	84712	55.00	55.00
92177	SOUTHERN GLAZERS WINE & S						
		CEM GIN FOR VISIT CNTR		6/08/18	84705	4,127.00	4,127.00
92178	ST CO SCHOOL DISTRICT						
		JOURNEY MERCH SALES		6/08/18	84692	453.47	453.47
92179	ST CO SCHOOL DISTRICT						
		PROPERTY TAX RECEIVED		6/08/18	84751	533,398.59	533,398.59
92180	ST CO SHERIFF						
		18/19 BUS LICENSE		6/08/18	84706	125.00	125.00
92181	ST CO WATER SYSTEM						
				6/08/18	84650	128.59	
				6/08/18	84703	201.07	
		171 BAYS		6/08/18	84650	152.75	
				6/08/18	84650	140.67	
				6/08/18	84650	128.59	
				6/08/18	84650	128.59	
				6/08/18	84650	70.72	
				6/08/18	84650	181.86	
		10 S B		6/08/18	84650	128.59	
		PIPERS		6/08/18	84690	170.87	
				6/08/18	84650	170.87	
				6/08/18	84650	1,102.55	
				6/08/18	84650	518.59	
		UNION ST		6/08/18	84650	152.75	
				6/08/18	84650	34.96	
				6/08/18	84650	441.22	
				6/08/18	84650	117.52	
				6/08/18	84650	370.19	
		372 S C		6/08/18	84650	128.59	
				6/08/18	84650	66.82	
		DRIP SYSTEM		6/08/18	84650	34.96	
				6/08/18	84703	78.20	4,649.52
92182	STAPLES, BRETT						
				6/08/18	84775	2,000.00	2,000.00
92183	STARSOUND AUDIO, INC						
		AUDIO EQIUPMENT		6/08/18	84708	204.50	204.50
92184	STAR2STAR COMMUNICATIONS,						
		SO BIZ 2/3 05/20 -06/19		6/08/18	84630	202.57	
		JAIL 05/20/8 - 06/19/18		6/08/18	84630	94.94	
		FIRE 71 05/20/18-06/19/18		6/08/18	84630	290.49	
		ADMIN 05/20-6/19/18		6/08/18	84630	48.11	
		COMM 05/20-6/19/18		6/08/18	84630	625.43	
		TRI PWRK 05/20 - 06/19/18		6/08/18	84630	567.17	

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
							1,828.71
92185	SUN PEAK ENTERPRISES						
		5/17/18 - 5/30/18		6/08/18	84723	1,169.00	
				6/08/18	84723	66.00	1,235.00
92186	SUPERIOR POOL PRODUCTS						
		PLUGS,GRATES,FLOATS,TEST		6/08/18	84651	155.64	
		CONDITIONER,SHOCKWAVE		6/08/18	84651	247.62	
		FILTER REPAIR MATERIALS		6/08/18	84651	249.68	
		FILTER REPAIR MATERIALS		6/08/18	84651	13.96	666.90
92187	THATCHER COMPANY						
		DEP 2		6/08/18	84732	80.00-	
		CHLORINE- 6 DEP		6/08/18	84732	1,124.55	
		CHLOR1,SOD BIC,HYDRO,CALC		6/08/18	84732	337.00	1,381.55
92188	THE TOMBSTONE COWBOYS						
		9/21-10/4/2017 28 AD TKT		6/08/18	84774	192.00	
				6/08/18	84724	4.00	
		5/17/18 - 5/30/18		6/08/18	84724	696.00	
				6/08/18	84724	12.00	
				6/08/18	84724	16.00	
				6/08/18	84724	176.00	1,096.00
92189	THERMATEMP						
		REPAIR MILK REFER		6/08/18	84670	251.64	251.64
92190	THOMAS PETROLEUM LLC						
		PW REG 600 / DSL 135		6/08/18	84734	2,116.05	
		VCH REG 82 / DSL 125		6/08/18	84734	584.88	2,700.93
92191	THORNDAL,ARMSTRONG,DELK,						
				6/08/18	84702	54.34	54.34
92192	TRI GENERAL IMPROVEMENT						
		1705 PERU -W/S		6/08/18	84735	192.10	
		1705 PERU -IRR		6/08/18	84735	227.37	419.47
92193	TRUCKEE MEADOWS WATER SYS						
		LOCKWOOD WATER COOLER		6/08/18	84673	49.95	49.95
92194	TYLER TECHNOLOGIES, INC						
				6/08/18	84772	6,048.00	
				6/08/18	84772	16,000.00	
				6/08/18	84772	105.00	
				6/08/18	84772	687.50	
				6/08/18	84772	3,496.45	26,336.95
92195	UNITEDHEALTHCARE INS CO						
		RET DENTAL 3/18 WATER		6/07/18	84778	21.62	
		RT DNTL 3/18 REP CK 91440		6/07/18	84778	1,121.09	
		RETIREE DENTAL 6/18		6/08/18	84609	1,142.71	2,285.42
92196	US POSTOFFICE (VC)						
				6/08/18	84737	200.00	200.00
92197	VETERANS OF FOREIGN WARS						
		BURLESQUE SHOW REFUND		6/08/18	84694	100.00	100.00
92198	VIRGINIA & TRUCKEE RR CO						
				6/08/18	84725	6.00	
				6/08/18	84725	60.00	
				6/08/18	84725	169.00	
				6/08/18	84725	52.00	
		MAY 26 & 27 STEAM		6/08/18	84641	11,600.00	
				6/08/18	84725	91.00	
		5/17/18 - 5/30/18		6/08/18	84725	1,001.00	12,979.00
92199	VIRGINIA & TRUCKEE RR CO						
		ENGINE 18 REPAIR 5-12,17		6/08/18	84768	47,337.78	47,337.78
92200	VIRGINIA CITY TOURS INC						

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
		5/17/18 - 5/30/18		6/08/18	84726	84.00	
				6/08/18	84726	8.00	92.00
92201	WASHOE COUNTY, NEVADA						
		DNA TESTING NRS 176.915		6/08/18	84753	294.00	294.00
92202	WATERS SEPTIC TANK SV DBA						
		GH SEPTIC 3K GALS.		6/08/18	84738	740.00	740.00
92203	WESTERN ENVIRONMENTAL LAB						
		NV240-TCOLI,ALK QUANT		6/08/18	84739	223.60	223.60
92204	WESTERN NEVADA SUPPLY CO						
		WATER BOX LIDS-PAVING PRO		6/08/18	84765	257.60	
		METER BOXES-PAVING PROJ		6/08/18	84765	370.70	
		CHLORINE TABS		6/08/18	84765	227.00	
		METER BXS, LIDS PAVING PR		6/08/18	84765	2,513.20	3,368.50
92205	3D CONCRETE INC						
		MT-BASE		6/08/18	84748	279.38	
		MT-BASE		6/08/18	84748	653.87	
		MT- BASE		6/08/18	84748	183.15	1,116.40
						CHECKS TOTAL	885,632.45

CHECK NUMBER	FISCAL YEAR	RECORD#	VENDOR NAME	AMOUNT	CHECK TOTAL	CHECK DATE	INVOICE#	DESCRIPTION
	2018	9725		5,566.66			2002 LOWBOY TRAILER	VIN 4U3J0482X2L003185
	2018	9725		5,566.67			2002 LOWBOY TRAILER	VIN 4U3J0482X2L003185
	2018	9725		5,566.67			2002 LOWBOY TRAILER	VIN 4U3J0482X2L003185
92054			BOISE WEST EQUIPMENT		16,700.00	6/01/18		

TYPED CHECKS TOTAL 16,700.00

ACKNOWLEDGEMENT OF REVIEW AND AUTHORIZATION DATE

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COMPTROLLER

--- ---
TREASURER

--- ---
CHAIRMAN

--- ---
COMMISSIONER

--- ---
COMMISSIONER

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: 6/19/18 **Estimate of time required:**

Agenda: Consent [x] Regular agenda [ ] Public hearing required [ ]

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1. **Title:** First reading for General Business License – U.S. Security Associates, 1320 Freeport Blvd., Sparks NV 89434. Security Guard Service Provider.

2. **Recommended motion:** I motion to approve as part of the consent agenda the first reading for General Business License – U.S. Security Associates, 1320 Freeport Blvd., Sparks NV 89434. Security Guard Service Provider.

3. **Prepared by:** Brandy Gavenda, Administrative Assistant

Department: SCSO **Telephone: 775-847-0959**

4. **Staff summary**: First reading for General Business License – U.S. Security Associates, 1320 Freeport Blvd., Sparks NV 89434. Security Guard Service Provider.

5. Supporting materials: See attached Agenda letter

6. **Fiscal impact: None**

Funds Available: Fund: ____ Comptroller

7. **Legal review required:**

____ District Attorney

8. **Reviewed by**:

_X__ Department Head Department Name: Gerald Antinoro

___ County Manager Other agency review: _____

9. **Board action:**

[ ] Approved [ ] Approved with Modifications
[ ] Denied [ ] Continued

Agenda Item No.

#7 III A

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: 6/19/18 **Estimate of time required:**

Agenda: Consent [x] Regular agenda [ ] Public hearing required [ ]

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1. **Title:** First reading for General Business License – Bonanza Saloon – Vincent Malfitano, 27 N C St, Virginia City, NV 89440.

2. **Recommended motion:** I motion to approve as part of the consent agenda the first reading for General Business License – Bonanza Saloon – Vincent Malfitano, 27 N C St, Virginia City, NV 89440.

3. **Prepared by:** Brandy Gavenda, Administrative Assistant

Department: SCSO **Telephone: 775-847-0959**

4. **Staff summary:** First reading for General Business License – Bonanza Saloon – Vincent Malfitano, 27 N C St, Virginia City, NV 89440.

5. Supporting materials: See attached Agenda letter

6. **Fiscal impact: None**

Funds Available: Fund: ____ Comptroller

7. **Legal review required:**

____ District Attorney

8. **Reviewed by:**

_X__ Department Head Department Name: Gerald Antinoro

County Manager Other agency review: _____

9. **Board action:**

[ ] Approved [ ] Approved with Modifications
[ ] Denied [ ] Continued

Agenda Item No.

7 III B

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: 6/19/18 **Estimate of time required:**

Agenda: Consent [x] Regular agenda [ ] Public hearing required [ ]

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1. **Title:** First reading for General Business License – Delta Saloon – Vincent Malfitano, 18 S C St, Virginia City, NV 89440.

2. **Recommended motion:** I motion to approve as part of the consent agenda the first reading for General Business License – Delta Saloon – Vincent Malfitano, 18 S C St, Virginia City, NV 89440.

3. **Prepared by:** Brandy Gavenda, Administrative Assistant

Department: SCSO **Telephone: 775-847-0959**

4. **Staff summary:** First reading for General Business License – Delta Saloon – Vincent Malfitano, 18 S C St, Virginia City, NV 89440.

5. Supporting materials: See attached Agenda letter

6. **Fiscal impact: None**

Funds Available: Fund: ____ Comptroller

7. **Legal review required:**

____ District Attorney

8. **Reviewed by:**

_X__ Department Head Department Name: Gerald Antinoro

____ County Manager Other agency review: _____

9. **Board action:**

[ ] Approved [ ] Approved with Modifications
[ ] Denied [ ] Continued

Agenda Item No.

#7 III C

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: 6-19-18 **Estimate of time required:** 0 - 5

Agenda: Consent [X] Regular agenda [ ] Public hearing required [ ]

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1. **Title:** Business License First Readings -- Approval

2. **Recommended motion:** None required (if approved as part of the Consent Agenda) I move to approve all first readings (if removed from consent agenda by request).

3. **Prepared by:** Melissa Field

   Department: Community Development **Telephone:** 847-0966

4. **Staff summary:** First readings of submitted business license applications are normally approved on the consent agenda. The applications are then submitted at the next Commissioners' meeting for approval.

5. **Supporting materials:** See attached Agenda Letter

6. **Fiscal impact:**

   Funds Available: Fund: ____ Comptroller

7. **Legal review required:**

   ____ District Attorney

8. **Reviewed by:**

   _x_ Department Head Department Name:

   ____ County Manager Other agency review: _____

9. **Board action:**

   [ ] Approved [ ] Approved with Modifications
   [ ] Denied [ ] Continued

Agenda Item No.

#7 IV

Storey County Community Development

Business Licensing

P O Box 526 • Virginia City NV 89440 • (775) 847-0966 • Fax (775) 847-0935 •mfield@storeycounty.org

To: Vanessa Stephens, Clerk's Office
Pat Whitten, County Manager

June 11, 2018
Via email

Fr: Melissa Field

Please add the following item(s) to the **June 19, 2018,** COMMISSIONERS Consent Agenda:

LICENSING BOARD

FIRST READINGS:

A. **ADVANCED SYSTEMS LCL** – General / 1020 W. 14 Mile Rd ~ Clawson, MI
B. **AMERICAN POWER SOLUTIONS, LLC** – General / 2995 Mill St ~ Reno, NV
C. **KEN MORGAN** – Contractor / 325 Neilson Rd ~ Reno, NV
D. **MARIO LEPROVOST** – Contractor / 1946 Wilder St ~ Reno, NV
E. **PARLEVEL SYSTEMS INC** – General / 114 E. Cevallos St ~ San Antonio, TX
F. **VINEBURG MACHINING** – General / 26 Stokes Dr ~ Carson City, NV
G. **BENCH TEK SOLUTIONS, LLC** – General / 525 Aldo Ave ~ Santa Clara, CA

Ec: Community Development
Commissioners' Office
Planning Department
Comptroller's Office
Sheriff's Office

Nevada Public Agency Insurance Pool
201 S. Roop Street, Suite 102
Carson City, NV 89701-4779
Toll Free Phone (877) 883-7665
Telephone (775) 885-7475
Facsimile (775) 883-7398

MEMORANDUM

DATE: **May 17, 2018** **Sent VIA Fax: (775) 847-0921**

TO: **Clerk's Office**
Storey Co.

FROM: **Wayne Carlson, MBA, CPCU, ARM**
Executive Director

RE: **POOL Renewal Proposal Presentation**

We are planning our June renewal presentation schedule and would appreciate your scheduling the following item on your **JUNE** agenda. Stephen Romero, Marshall Smith, Mike Rebaleati or I will present the renewal in conjunction with your local agent. Due to multiple board meetings on some days, scheduling us at or near the requested time will facilitate travel between meeting locations. Your cooperation is appreciated.

DATE: 6/19/2018 at 10:00:00 AM

The requested item should be listed as an action item and worded similar to the following:

Action Item: Acceptance of renewal proposal from Nevada Public Agency Insurance Pool (POOL) and approval for payment from fiscal year 2018 - 2019 funds.

Please confirm the meeting date and time by faxing your response to (775) 883-7398. **I need a response no later than Friday, May 25, 2018.** Because renewal program presentation materials are still being prepared, your board packet information may be delayed. We appreciate your understanding and will get them to you as soon as we can. If you should have any questions feel free to call our office. Thanks for your assistance.

FAX TO: Wayne Carlson (775) 883-7398 or E-Mail zariahanses@poolpact.com

RE: Board Meeting Schedule

- ☐ The item will be placed on the agenda as requested
- ☐ Please note these changes: _____

_____

_____

_____

#10

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: 06/19/18 **Estimate of time required:** 15 min.

Agenda: Consent [ ] Regular agenda [x] Public hearing required [x]

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1. **Title:** Discussion/Possible Action: Authorize the County Manager to approve a contract with the United States Geological Survey (USGS) up to $30,000 for the voluntary and limited monitoring of groundwater levels and quality, aquifer conditions, and other geotechnical matters in the Virginia City Highlands, Highland Ranches, and Virginia Ranches area of Storey County during the 2018-19 fiscal year. This is a continuation of the prior year contract for this purpose.

2. **Recommended motion:** Based on the recommendation by staff, I [county commissioner] authorize the County Manager to approve a contract with the United States Geological Survey (USGS) up to $30,000 for the voluntary and limited monitoring of groundwater levels and quality, aquifer conditions, and other geotechnical matters in the Virginia City Highlands, Highland Ranches, and Virginia Ranches area of Storey County during the 2018-19 fiscal year.

3. **Prepared by:** Austin Osborne

4. **Department:** Planning **Telephone:** 775.847.0968

5. **Staff summary:** This is a continuation of the ongoing USGS underground water study taking place in the Highlands area of Storey County. Study objectives: 1) monitor and estimate water-level trends in the Highlands; 2) develop a water-table and water-level change map to quantify spatial and temporal water-level change; 3) characterize the fractured volcanic rock aquifer(s) hydraulic properties; and 4) estimate localized recharge potential from Lousetown Creek. Well monitoring will occur on a voluntary basis only. The study will benefit residents and county officials by collecting data needed to understand the properties of groundwater and aid in future water management planning in the Highlands area in accordance with the 2016 Storey County Master Plan. Refer to Enclosure A Project Proposal for additional details.

6. **Supporting materials:** Enclosures: (A) Project Proposal; (B) Draft Contract

7. **Fiscal impact:** None on local government.

Funds Available: Fund: ____ Comptroller

8. **Legal review required:**

____ District Attorney

9. **Reviewed by:**

Department Head Department Name:

County Manager Other agency review: _____

10. **Board action:**

[ ] Approved [ ] Approved with Modifications
[ ] Denied [ ] Continued

Agenda Item No. 11

United States Department of the Interior
U.S. GEOLOGICAL SURVEY

Nevada Water Science Center
2730 N. Deer Run Road
Carson City, Nevada 89701
Phone: 775-887-7600; Fax: 775-887-7629
Website: http://www.usgs.gov/

June 7, 2018

Mr. Austin Osborne
County of Storey, Nevada
Planning Director
P.O. Box 176
Virginia City, Nevada 89440

Dear Mr. Osborne:

Attached is a modification to our joint funding agreement 17WSNV00146 between the County of Storey and the U.S. Geological Survey (USGS) for the Virginia City Highlands Groundwater Project.

This modification extends the period of performance to June 30, 2019 and adds funds for the 2019 work. As requested in the planning meeting on May 9th, the water-level change map task will be completed in 2019. The aquifer test task is planned to be completed in 2021. The total cost for the period of July 1, 2018 to June 30, 2019 is $51,400. Storey County will provide $25,700 in funds. Pending availability of USGS Cooperative Matching Funds, the USGS will provide $25,700 towards this program.

Below is the funding detail by year:

	2018	2019	Total
Storey County	$26,000	$25,700	$51,700
U.S. Geological Survey	$26,000	$25,700	$51,700
Total Funding	**$52,000**	**$51,400**	**$103,400**

If you approve of this work and the funding required, please sign the attached modification and return it to Helen Houston at NVFinance@usgs.gov. Funds are not required at this time. A signed agreement is not a bill, only an agreement to pay for the work that will be done.

If you have questions please refer to the contact list on Enclosure 1.

Sincerely,

David L. Berger, Director
USGS, Nevada Water Science Center

Enclosures

cc: Kip Allander, David Smith, USGS

Enclosure 1

JFA#: 17WSNV00146_01

USGS Nevada Water Science Center
2730 N. Deer Run Road
Carson City, NV 89701
Phone: 775-887-7600
Fax: 775-887-7629
DUNS: 178930541

Technical Contact
David Smith
Phone: 775-887-7616
dwsmith@usgs.gov

Executive Contact
David L. Berger, Director
Phone: 775-887-7658
dlberger@usgs.gov

Billing Contact
Helen Houston, Budget Analyst
Phone: 775-887-7605
hhouston@usgs.gov

Storey County
P.O. Box 176
Virginia City, NV 89440
Las Vegas, NV 89106-4511
Phone: 775-847-1144
Fax: 775-847-0949
TIN: 88-6000134
DUNS: 073794968

Technical Contact
Austin Osborn
Phone: 775-847-1144
aosborne@storeycounty.org

Executive Contact
Pat Whitten, County Manager
Phone: 775-847-0968
pwhitten@storeycounty.org

Billing Contact
Austin Osborn, Planning Director
Phone: 775-847-1144
aosborne@storeycounty.org

Any updates to contact information can be submitted to NVfinance@usgs.gov.

Form 9-1366
(May 2018)

U.S. DEPARTMENT OF THE INTERIOR
GEOLOGICAL SURVEY

JOINT FUNDING AGREEMENT

Customer #:	6000005935
Agreement #:	17WSNV00146_01
Project #:	ZJ00GSG
TIN #:	88-6000134
Fixed Cost Agreement	YES

FOR

WATER RESOURCES INVESTIGATIONS

THIS AGREEMENT is entered into as of the, 7th day of June, 2018 by the U.S. GEOLOGICAL SURVEY, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the County of Storey, Nevada, party of the second part.

1. The parties hereto agree that subject to availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation with the VC Highlands Groundwater Evaluation herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50; and 43 USC 50b.

2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) includes In-Kind Services in the amount of $0.00 .

   (a) by the party of the first part during the period

Amount	Date	to	Date
$51,700.00	July 1, 2017		June 30, 2019

   (b) by the party of the second part during the period

Amount	Date	to	Date
$51,700.00	July 1, 2017		June 30, 2019

   (c) Contributions are provided by the party of the first part through other USGS regional or national programs, in the amount of:

   Description of the USGS regional/national program:

   (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.

   (e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.

3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

9-1366 (Continuation) Customer #: 6000005935 Agreement #: 17WSNV00146_01

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.

8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program, and if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties.
The Parties acknowledge that scientific information and data developed as a result of the Scope of Work (SOW) are subject to applicable USGS review, approval, and release requirements,
which are available on the USGS Fundamental Science Practices website (https://www2.usgs.gov/fsp/).

9. Billing for this agreement will be rendered.
QUARTERLY
Invoices not paid within 60 days from the billing date will bear Interest, Penalties, and Administrative cost at the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C. § 3717) established by the U.S. Treasury.

U.S. Geological Survey United States Department of the Interior		County of Storey, Nevada	
USGS Point of Contact		**Customer Point of Contact**	
Name:	David Smith	Name:	Austin Osborne
Address:	2730 N. Deer Run Road Carson City, NV 89701	Address:	26 S. B Street. P.O. Box 176 Virginia City, NV 8944
Telephone:	775-887-7616	Telephone:	775-847-0968
Email:	dwsmith@usgs.gov	Email:	aosborne@storeycounty.org

Signatures and Date

Signature:	David L. Berger 6/8/2018	Signature:	
Date:		Date:	
Name:	David L. Berger	Name:	Pat Whitten
Title:	Director	Title:	County Manager

Project Proposal NV17-XX and Data Management Plan

Evaluation of water-level decline and aquifer properties in the Virginia City Highlands and Highland Ranches Volcanic Rock aquifer system, Storey County, Nevada

David W. Smith & Kip K. Allander
U.S. Geological Survey
Nevada Water Science Center

BACKGROUND

The Virginia City Highlands and Highland Ranches (VC Highlands) is a rural housing development established along the ridge of the Virginia Range in Storey County, Nevada (fig. 1). The surface topography of the highlands area is variable, with property parcels developed over a 1,000 ft range of altitude in an 18 square-mile area. Paired with the varying topography is a large range of domestic well depths, from 75 to 1,175 ft of total depth below land surface. Approximately 1,400 residents exclusively rely on domestic wells for water supply and driller reports indicate wells are completed within fractures of volcanic rock.

PROBLEM

The U.S. Geological Survey (USGS) currently monitors water levels annually in two domestic wells in the VC Highlands (fig. 1). Recent analysis of water levels indicates a rapid and substantial decline in the water-table at these two sites. Between 1997 and 2016, water levels declined approximately 50 and 165 ft near the center of development in the VC Highlands. Due to the limited measurement frequency and close proximity of the monitoring well locations, the extent of the declining water-table is unknown. However, analysis of the State of Nevada Division of Water Resources (NDWR) well log database indicates 103 of 623 domestic wells (17 percent) have been deepened or replaced, indicating water-level declines are more widespread and represent a significant cost burden to homeowners in the area (fig. 1).

Well logs from NDWR indicate recently completed wells depths are deepening through time, likely in response to the declining water table. For example, domestic wells completed prior to 1997 had an average depth of 225 ft, and wells completed after 1997 have increased to an average depth of 375 ft. Verbal communication with residents in the VC highlands has indicated that deepening or replacement of domestic wells for some residents may be financially unrealistic and have opted to contract with private water-services for the delivery of potable water. The condition of domestic wells must be disclosed in real-estate sales in Nevada, potentially impacting property values for residents with dry wells.

The fractured volcanic rock aquifer in the VC Highlands represents the least understood aquifer system in Nevada and the Basin and Range physiographic province (Planert and Williams, 1995). Communities within the Basin and Range province generally rely on groundwater from basin-fill or carbonate aquifers for domestic supply. Currently, there is limited knowledge on properties and conditions of volcanic aquifers, the role they play within context of other aquifer systems, or their characteristics as domestic water supply throughout the Basin and Range

province. This project will assist the VC Highlands community and Storey County officials by monitoring and determining the properties of the fractured volcanic aquifer system.

OBJECTIVE

The objectives of this study are to: 1) monitor and estimate the water-level trends in the VC Highlands, 2) develop a water-table and water-level change map to quantify spatial and temporal water-level change, 3) characterize the fractured volcanic rock aquifer(s) hydraulic properties, and 4), estimate localized recharge potential from Lousetown Creek. These objectives will benefit Storey County officials and residents by collecting data necessary to understand the properties of groundwater and provide information that will aid in future management decisions in the VC Highlands and will help to improve our understanding of volcanic rock aquifer systems within the Basin and Range physiographic province.

RELEVANCE AND BENEFITS

This study will contribute to the USGS mission by increasing understanding of surface-water/groundwater interactions and their effect on water availability in a common hydrographic setting. The study is consistent with the USGS core mission of a Water Census of the United States (U.S. Geological Survey, 2007). Specifically, this study meets 3 of 5 strategic science directions of the Water Census mission. This study will contribute to: a better understanding of the status of freshwater resources and how they are changing; a more precise determination of water use for meeting future human, environmental, and wildlife needs; and, identifying how freshwater availability is related to natural storage and movement of water. This study will also provide the data necessary for county managers, stakeholders, and residence to assess the effects of water-resources management and planning decisions in the VC Highlands. Knowledge obtained from this study will contribute to better understanding of properties and nature of volcanic rock aquifer systems and their relation to water resources and ecologic systems within the Basin and Range aquifer physiographic province.

APPROACH

A five-year project is proposed to monitor VC Highlands groundwater, surface water, and precipitation during potentially variable climate conditions. In the first year of the project, a water-level monitoring network (network) will be established with willing residences in the VC Highlands. Subsequent years will focus on collecting aquifer properties and creating water-level change maps. Results of the study will be published in a USGS Scientific Investigations Report (SIR) at the end of the study period. The project approach to accomplishing the listed objectives are provided below:

Water-level Network

The network will be designed to represent groundwater conditions in the volcanic rock aquifer underlying the VC highlands both spatially and by well depth open to varying fracture zones. The network will consist of a combination of discrete and continuous measurements in the study area. Storey County has already obtained permission from approximately 30 residents for the USGS to monitor water-levels for the discrete network. Water-level measurements will be made at a monthly frequency from July to October, 2018 to identify static water-level conditions and wells suitable for longer-term monitoring, and will then be transitioned to a quarterly basis for the duration of the project. The discrete network will be scaled to efficiently monitor fractured rock aquifer(s) in the VC Highlands. The continuous network will consist of multiple

observation wells (2-5), preferably not being used for domestic supply, instrumented with pressure transducers. Pressure transducers will record water-level change at 15 minute frequency intervals. The data will be quality assured with bi-monthly measurements and downloads. Transducer data will be published to the web and aid in community outreach of the project. All water-level data will be available to the public via the USGS NWISweb.

Accurate water-level altitudes are necessary for the comparison of water-level measurements in varying topography, and are required for the development of a water-table map. Accurate altitudes of wells in the groundwater network will be surveyed using a differential GPS system according to USGS guidelines (Rydlund and Densmore, 2012).

Water-Level Change Map

Water-table and water-level change maps will be documented and published in the SIR. The water-level change maps will be developed in a geographic information system (GIS), with the use of geo-statistical interpolation techniques (Hutchinson and others, 2011). Additional water-level change over time will be estimated by comparing measured water-levels with historic water levels measured by the USGS and reported in drillers logs.

A water-level potentiometric map completed by (Koltermann, 1984) will be digitized and georectified to difference the water-level maps from 1983 and 2018 to quantify water-level change for the past 35 years. Interpolated water-level surfaces will be differenced to estimate change in the water-table and aquifer storage. Water-level change in areas of 1, 10, and 40 acre parcels with domestic wells will be evaluated to characterize water level trends by parcel size.

Aquifer Properties

Aquifer properties and characteristics will be evaluated to provide understanding of the properties controlling groundwater movement and storage. On an opportunistic basis, borehole geophysics will be collected with a Mount Sopris Matrix System ®, and MGXII data logger provided by the USGS Office of Geophysics. The project will use available volunteer well(s), no wells or boreholes will be drilled by this project. Geophysical data will be collected from replacement domestic well(s) by lowering the Mount Sopris Matrix System down the open well borehole. The geophysical sensor will be configured with multiple sensors to provide detailed information of aquifer properties (table 1). The geophysical data will be used to characterize fracture networks and estimate local aquifer properties. Aquifer properties over a larger area will be evaluated with 3-5 aquifer tests and made available on the *USGS Nevada Water Science Centers Aquifer Test webpage*. The estimate of aquifer hydraulic properties will be made from either single or multi-well drawdown tests. Single well aquifer tests will be analyzed using the Cooper-Jacob method (Cooper and Jacob, 1946) programmed in the aquifer-test analysis spreadsheet developed by Halford and Kuniansky (2002).

Table 1. Description of sensors on the Mount Sopris borehole geophysical instrument.

Method	Description
Acoustic Tele-viewer (ATV)	Provide orientation (strike and dip) of bedrock fractures and lithologic contacts.
Caliper	Measures changes in bedrock wall diameter and constrictions in lithology
EM Induction	Delineates changes in rock type, and fluids in rock formation
Flowmeter	Provides rate and direction of vertical flow
Gamma	Identification of rock type
IP and Normal Resistivity	Used to determine lithology, saturation and/or porosity, and estimate fracture density.
OTV	Photography of borehole wall

Surface-Water and Spring Monitoring

Lousetown Creek is the main ephemeral stream flowing through the central VC Highlands during winter and spring precipitation and runoff (fig. 1). Sharp (1974) concluded the Comstock fault may be the controlling influence on the location of Lousetown Creek and seepage from Lousetown Creek may contribute the majority of groundwater recharge through fractured areas (Koltermann, 1984). Lousetown Creek will be monitored with two flume installations for the duration of the project. The flumes will be used for differential gaging to identify loss in flow between gage locations. Loss in flow indicates seepage or infiltration that may reach the water-table as recharge. Additionally, precipitation event based measurements will be made in drainages to quantify the runoff in the area. Discrete discharge measurements at spring locations will be completed on a bi-annual basis.

Precipitation

Precipitation is currently collected at two weather stations located on the western side of the VC highlands (fig. 1). Due to potential rain shadow effects and precipitation gradient with altitude and possible limitations associated with measurement of snow precipitation, additional precipitation measurements sites will be expanded to the central and eastern side of the study area at two to four locations. Precipitation will be measured at varying elevations using bulk precipitation gages. The gages will be located at volunteer residences for the duration of the project. Weather station and bulk precipitation gage data will be used to estimate the total annual precipitation in the VC Highlands for each of the years of the study.

QUALITY ASSURANCE

All field data collected as part of this project will be managed according to USGS Nevada Water Science Center Data Management plan (USGS, 2010). Water level data will be collected and processed in accordance with Nevada Water Science Center (NVWSC) and USGS quality assurance/quality control protocols, plans, and policies. Aquifer-test analysis will receive colleague review and approval by the NVWSC groundwater specialist prior to being submitted for bureau approval. Aquifer tests analysis reporting will be done according to USGS Office of Groundwater technical memo 2009.01 (*https://water.usgs.gov/admin/memo/GW/gw09.01.html*). The Scientific Investigation Report will be peer-reviewed and will follow USGS fundamental science practices. The project will undergo a minimum of annual review by Nevada Water Science Center management and technical specialists. Additionally, the USGS will provide

quarterly progress reports to Storey County and will provide a project update at least once annually to stakeholders through public meetings.

DATA MANAGEMENT PLAN

Explicit data management and quality assurance activities are described throughout this proposal. In accordance with the NVWSC data management plan (USGS, 2010) and USGS fundamental science practices, all data associated with the project will be stored in appropriate, publically accessible, USGS databases and clearinghouses, including the USGS NWIS database. Reviewed and approved data and relevant GIS datasets and metadata not released through USGS NWIS will be made available online through ScienceBase or other appropriate USGS geospatial data clearinghouses.

PRODUCTS

The project will produce quality-assured/quality-controlled data available through the USGS NWIS database and/or as data releases through ScienceBase. The data will be accessible to the cooperating agencies and the public on the USGS Water Data for the Nation website (USGS, 1998 and 2012). Approved aquifer tests will be published on the NVWSC Aquifer Test website *https://nevada.usgs.gov/water/AquiferTests/*. A Scientific Investigations Report (SIR) will be made available to the public through the USGS Publication Warehouse (*https://pubs.er.usgs.gov/*).

PROJECT SCHEDULE

The 5 year study is planned to start in July, 2017 and be completed by the end of June, 2022. Quarterly progress reports will be sent to Storey County and annual stakeholder presentations will be given in the VC Highlands community. Table 1 below provides a general timeline for the major tasks of the study.

Table 2. Project schedule for completion of major study tasks.

[Quarters are based on State Fiscal Year. 1st quarter is Jul-Sep, 2nd quarter is Oct-Dec, 3rd quarter is Jan-Mar, and 4th quarter is Apr-Jun]

Task	State Fiscal Year																			
	FY18				FY19				FY20				FY21				FY22			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Quarterly Updates	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Annual Presentations				x				x				x				x				x
Monitor Groundwater	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x				
GPS Survey	x	x																		
Monitor Surface Water		x	x			x	x			x	x			x	x					
Monitor Precipitation	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x				
Aquifer tests and analysis						x	x	x												
Geophysics and analysis										x	x	x								
Create Water-level Change Map				x				x				x	x	x	x	x				
Write/Publish Report														x	x	x	x	x	x	x
Federal Fiscal Year	FY17	FY18				FY19				FY20				FY21				FY22		

PERSONNEL

The USGS component of this project will be managed and conducted by a GS-11 hydrologist. The field work component of this project will also require a GS- 9 hydrologic technician. The

NVWSC Groundwater Specialist will assist in the data review and quality assurance. The USGS NVWSC currently has the staff available for this work.

BUDGET

The overall cost for this project is approximately $254,300. This agreement will be renewed on a year-by-year basis with Storey County. Table 3 summarizes the cost for USGS and Storey County, respectively, by major category, fiscal year, and cost share.

Table 3. Project major category and fiscal year costs

Cost Category	FY18	FY19	FY20	FY21	FY22	Total
Labor	$ 51,830	$ 51,400	$ 51,400	$ 49,800	$ 39,900	$ 244,330
Equipment and Supplies	$ 170					$ 170
Report Processing					$ 9,800	$ 9,800
Total	$ 52,000	$ 51,400	$ 51,400	$ 49,800	$ 49,700	$ 254,300

Funding	FY18	FY19	FY20	FY21	FY22	Total
USGS Funding (50.0%)[1]	$ 26,000	$ 25,700	$ 25,700	$ 24,900	$ 24,850	$ 127,150
Storey County Funding (50.0%)	$ 26,000	$ 25,700	$ 25,700	$ 24,900	$ 24,850	$ 127,150
Total	$ 52,000	$ 51,400	$ 51,400	$ 49,800	$ 49,700	$ 254,300

Project Task	FY18	FY19	FY20	FY21	FY22	Total
Groundwater Network	$ 19,003	$ 9,330	$ 10,547	$ 10,414	$ 1,872	$ 51,167
Surface Water Monitoring	$ 16,661	$ 8,482	$ 9,589	$ 9,468	$ -	$ 44,199
Precipitation Monitoring	$ 2,795	$ 1,357	$ 1,534	$ 1,515	$ -	$ 7,201
Spring Monitoring	$ 1,001	$ 1,357	$ 1,534	$ 1,515	$ -	$ 5,407
Project management	$ 2,153	$ 2,036	$ 2,301	$ 2,272	$ 6,552	$ 15,314
Differential GPS	$ 5,382	$ -	$ -	$ -	$ -	$ 5,382
Aquifer test and analysis	$ -	$ 22,053	$ -	$ -	$ -	$ 22,053
Geophysics analysis	$ -	$ -	$ 22,059	$ -	$ -	$ 22,059
Water-level change analysis	$ -	$ -	$ -	$ 20,829	$ -	$ 20,829
Report and analysis	$ 5,005	$ 6,785	$ 3,835	$ 3,787	$ 25,272	$ 44,684
Report publishing	$ -	$ -	$ -	$ -	$ 16,005	$ 16,005
Total	$ 52,000	$ 51,400	$ 51,400	$ 49,800	$ 49,700	$ 254,300

[1] - USGS will provide up to 50% funding match based on availability of funds from the cooperative water program. The USGS currently anticipates matching 50% through the life of this project. Availability of matching funds is dependent on US government budget appropriation. In the unlikely event that USGS cooperative funds become unavailable; project plans, details, and costs may be renegotiated with Storey County.

REFERENCES

Cooper, H.H., and C.E. Jacob. 1946, A generalized graphical method for evaluating formation constants and summarizing well field history: American Geophysical Union Transactions 27: 526-534.

Halford, K.J., and Kuniansky, E.L., 2002, Spreadsheets for the analysis of aquifer-test and slug-test data, version 1.1: U.S. Geological Survey Open-File Report 02-197, 51 p., *http://water.usgs.gov/pubs/of/ofr02197/*

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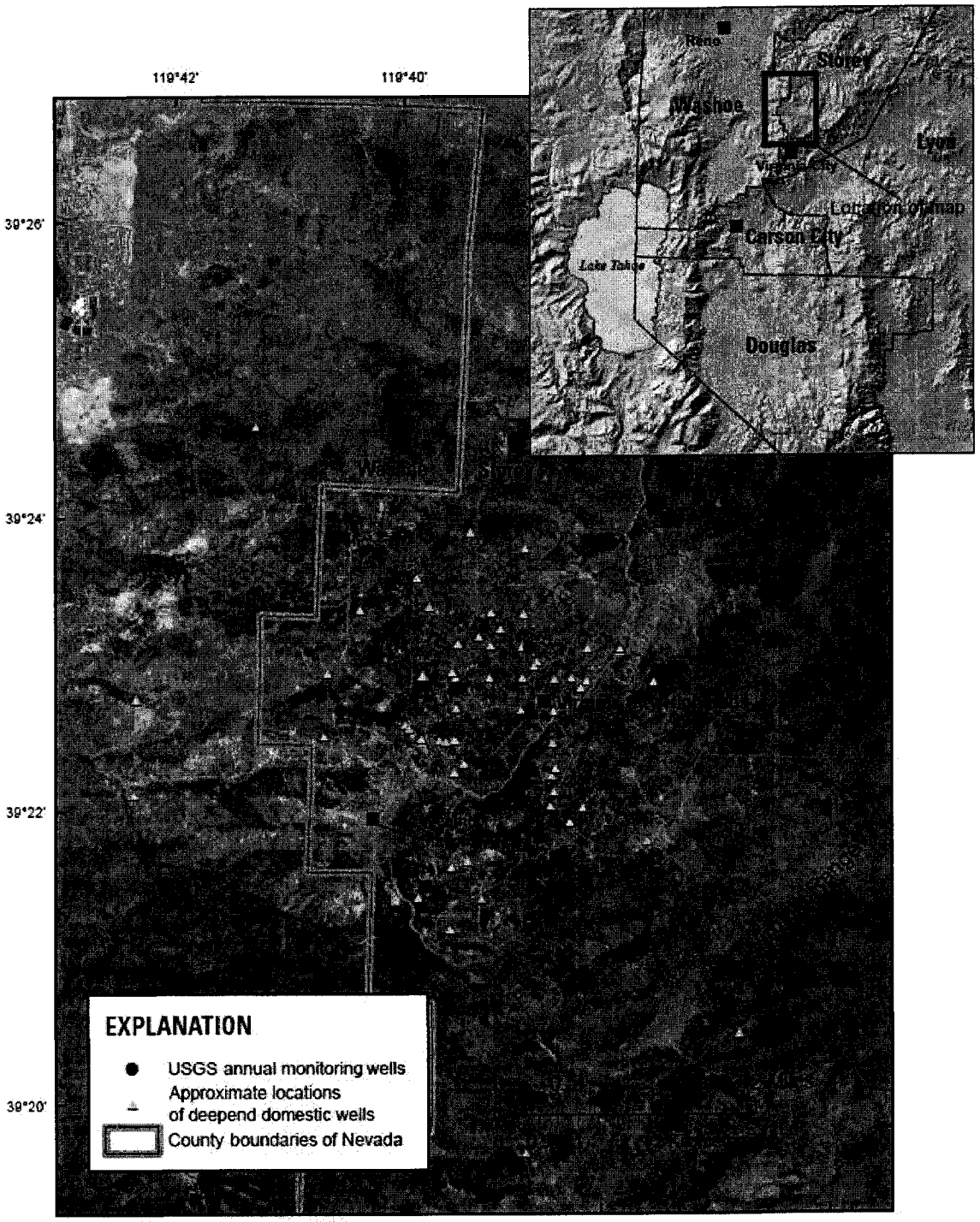


Hydrography modified from 1:24,000-scale U.S. Geological Survey (USGS) National Hydrography Dataset, 2014. Drainage basin boundaries from 1:24,000-scale Watershed Boundary Dataset, 2013. Deepened wells from Nevada Division of Water Resources Well Log Database, 2016 Universal Transverse Mercator, Zone 11N, North American Datum of 1983.

Figure 1. Location of monitoring and deepened domestic wells near Virginia City Highlands, Storey County, Nevada.

Storey County Board of County Commissioners
Agenda Action Report

Meeting date:
Agenda Item Type: Regular Agenda

Estimate of Time Required: 0-15 min

1. **Title:** Request from NDOT to accept the annual work program.
2. **Recommended motion:** None provided.
3. **Prepared by:** Vanessa Stephens

   Department: Clerk **Contact Number:** 775.847.0969
4. **Staff Summary:** Report is attached.
5. **Supporting Materials:** See attached
6. **Fiscal Impact:** Unknown
7. **Legal review required:** No
8. **Reviewed by:**

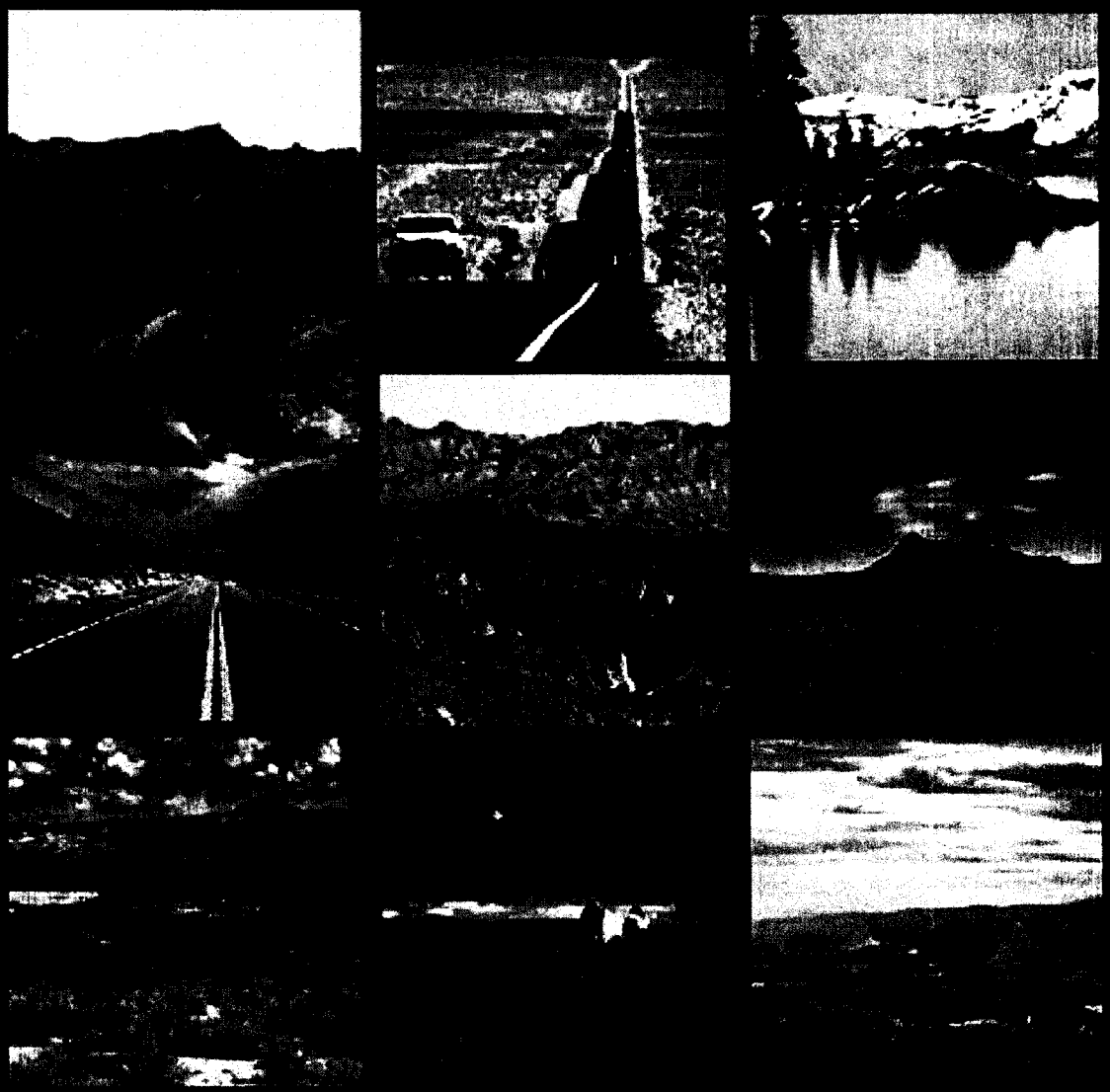
   ____ Department Head **Department Name:** Clerk

   ____ County Manager **Other Agency Review:** _____
9. **Board Action:**

[ ] Approved	[ ] Approved with Modification
[ ] Denied	[ ] Continued

#12

NEVADA DOT
SAFE AND CONNECTED



2018
Storey County Transportation Report

NDOT Mission, Vision, Core Values, and Goals

Our Vision:

To be a leader and partner in delivering effective transportation solutions for a safe and connected Nevada.

Our Mission:

Provide and preserve a transportation system that enhances safety, quality of life and economic development through innovation, environmental stewardship and a dedicated workforce.

Core Values:

- Respect – Treat others with dignity and value their contributions
- Integrity – Do the right thing
- Accountability – Take pride in our work and be accountable for our actions
- Communication – Communicate with transparency and responsiveness
- Teamwork – Foster collaborative and effective partnerships
- Flexibility – Be responsive to changing conditions and open to new ideas

Our Goals:

- Safety first
- Cultivate environmental stewardship
- Efficiently operate and maintain the transportation system in Nevada
- Promote internal and external customer service
- Enhance organization and workforce development

Board of Directors

Mark Hutchison
Lt Governor

Brian Sandoval
Governor

Ron Knecht
State Controller

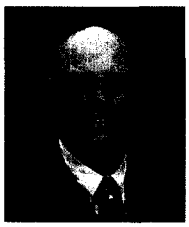
Frank Martin
District 1

Virginia Valentine
District 1

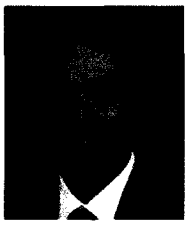
Len Savage
District 2

Emil "B.J" Almberg
District 3

Senior Staff



Bill Hoffman
Deputy Director



Rudy Malfabon
Director

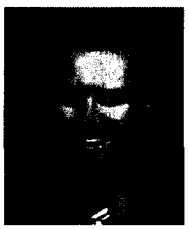
Tracy Larkin-Thomason
Deputy Director

Dave Gaskin
Deputy Director

Robert Nellis
Administration

Sondra Rosenberg
Planning

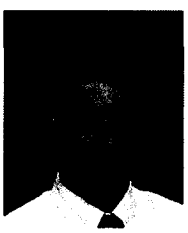
Reid Kaiser
Operations



Sean Sever
Communications

Cole Mortensen
Engineering

Mary Martini
District 1



Thor Dyson
District 2

Boyd Ratliff
District 3

Meeting Agenda

Welcome / Introductions

NDOT Update

- Wildlife Vehicle Collisions
- One Nevada Plan
- Interstate 11

County Concerns

Infographics

- Snapshot
- Financials
- Projects

Annual Work Program

- Highlights
- Acceptance

County

2018 Storey County Concerns

Top Concerns:

- Traffic Signal on USA Pkwy at Electric Ave (STIP # ST20170001)
- Safety concerns on I-80 at the Lockwood interchange

Potential Project Pipeline:

- Wild horse management along SR 341 and SR 342
- Waltham Way at Patrick interchange redesign (I-80 current corridor study)
- No truck signage needed prior to 6 Mile Canyon
- Speed indicator signage coming into Virginia City on SR 341

Safety

2016 Crash Fact Sheet

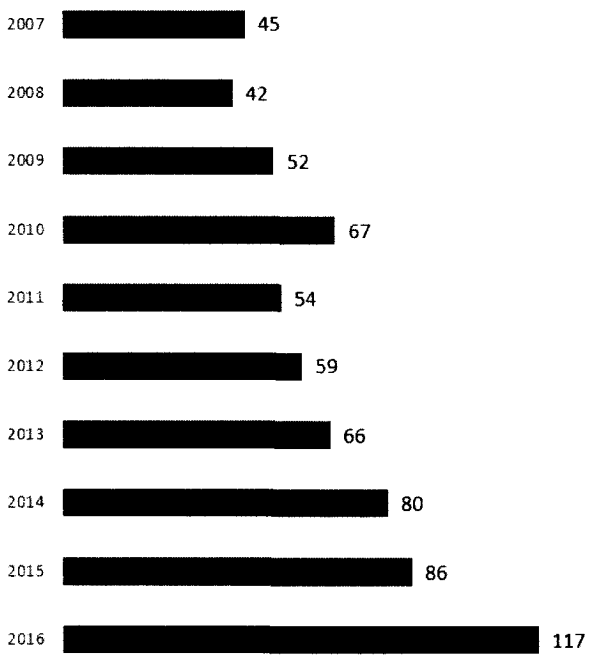
STOREY

NEVADA DOT SAFE AND CONNECTED

2016 Crash Totals

Property Damage Only Crashes	89
Injury Crashes	26
Fatal Crashes	2
Total Crashes	117
Persons Killed	2
Persons Injured	37

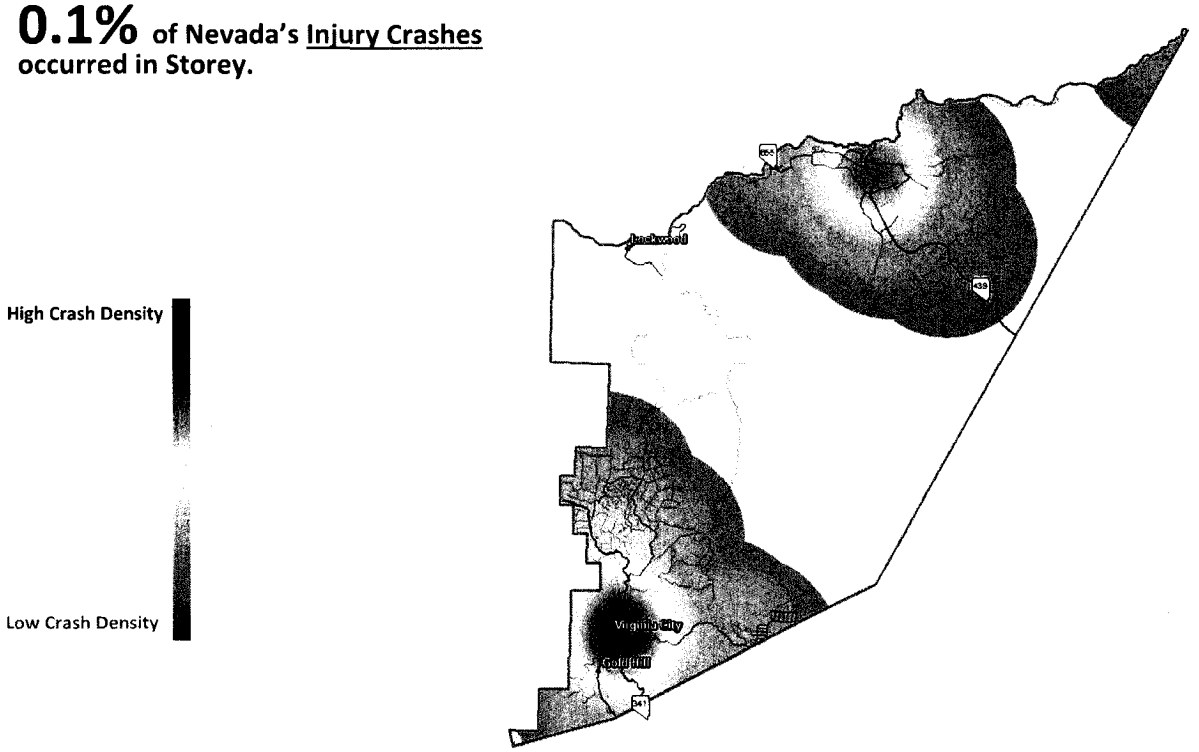
TOTAL CRASHES IN STOREY ANNUALLY



0.2% of Nevada's Total Crashes occurred in Storey.

0.7% of Nevada's Fatal Crashes occurred in Storey.

0.1% of Nevada's Injury Crashes occurred in Storey.



2016 Storey Crash Density Map

Weather, Time, and Day

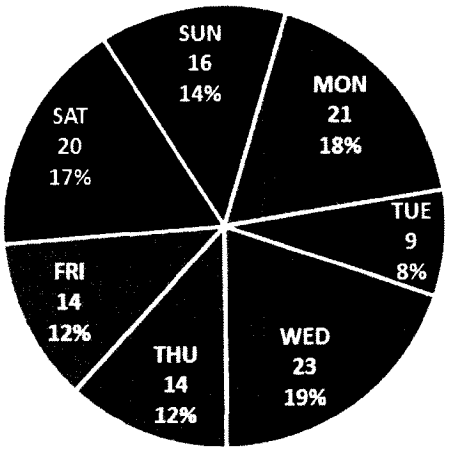
In 2016 the majority of Storey County crashes occurred between the time of 3:00 PM and 6:00 PM.

Monday and Wednesday saw the most crashes attributing to 37% of total crashes.

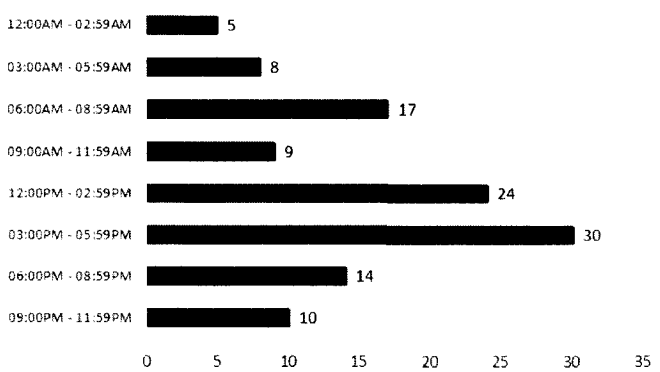
October saw the highest amount of crashes in 2016 with 13, May the least with 3.

On average Storey County experienced a fatal crash once every 183 days.

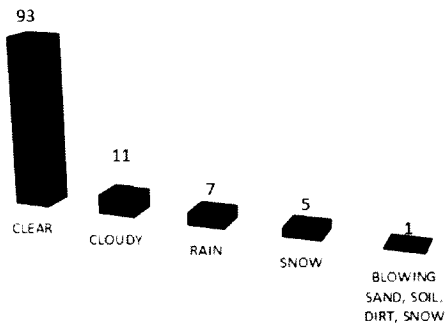
CRASHES BY DAY OF THE WEEK



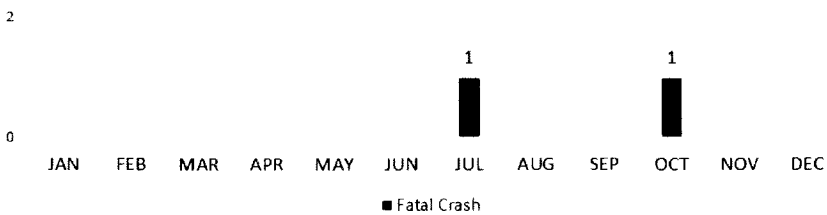
CRASH HOUR RANGE



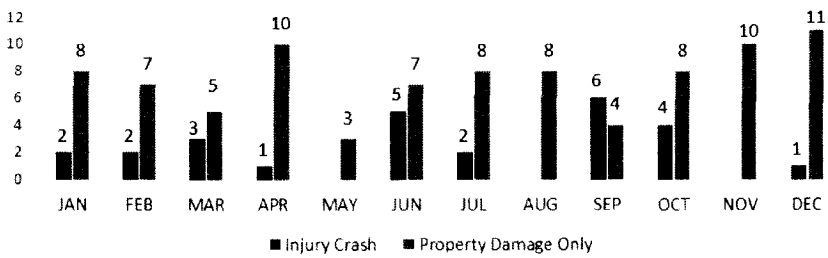
CRASHES BY WEATHER TYPE



FATAL CRASHES BY MONTH



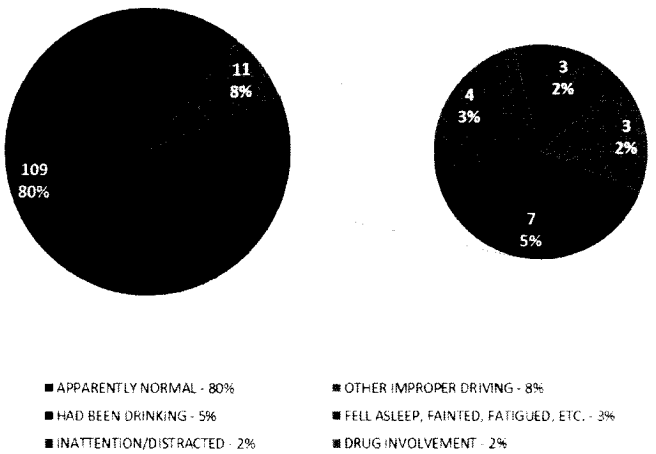
INJURY AND PDO CRASHES BY MONTH



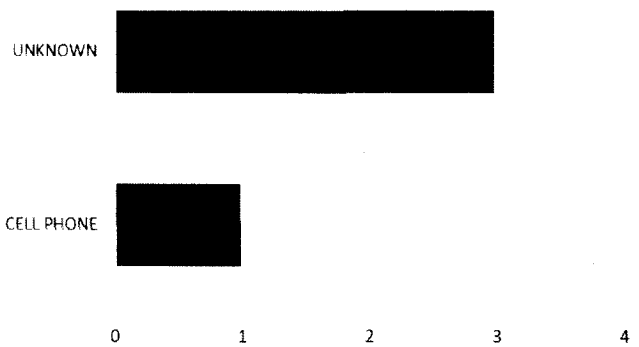
NEVADA DOT SAFE AND CONNECTED

Drivers and Vehicles

TOP DRIVER FACTORS



DRIVER DISTRACTIONS

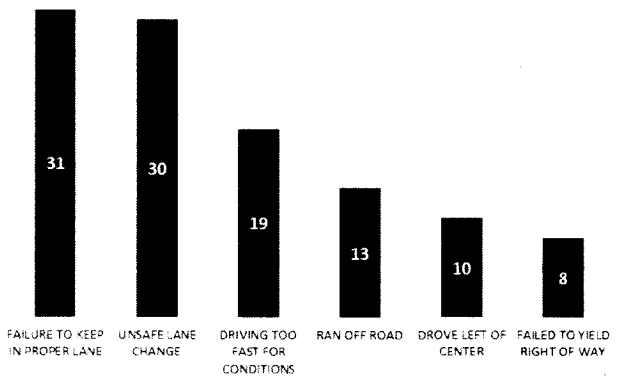


12% of Storey crashes involved a **Motorcycle.**

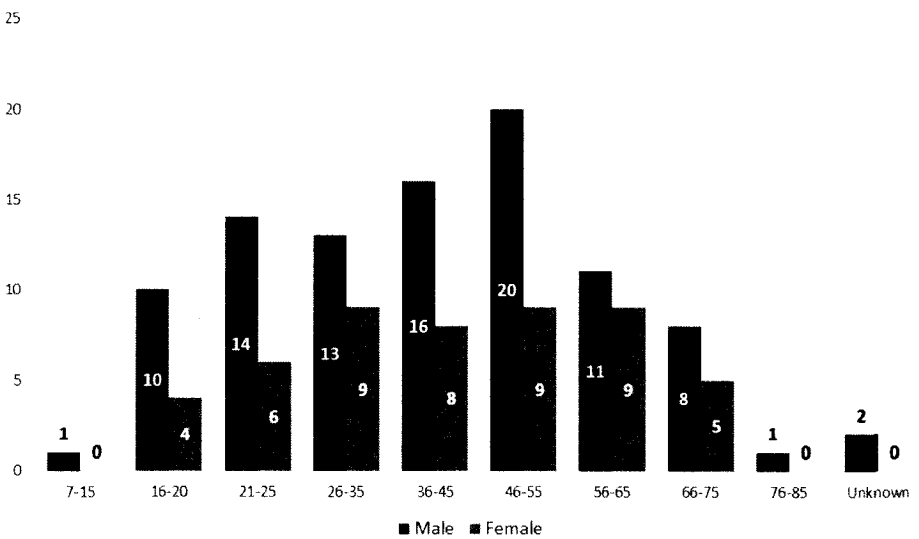
60% of Storey crashes involved a **Lane Departure.**

43% of Storey crashes occurred at an **Intersection.**

TOP CONTRIBUTING FACTORS



DRIVER AGE RANGE



NEVADA DOT SAFE AND CONNECTED

Storey

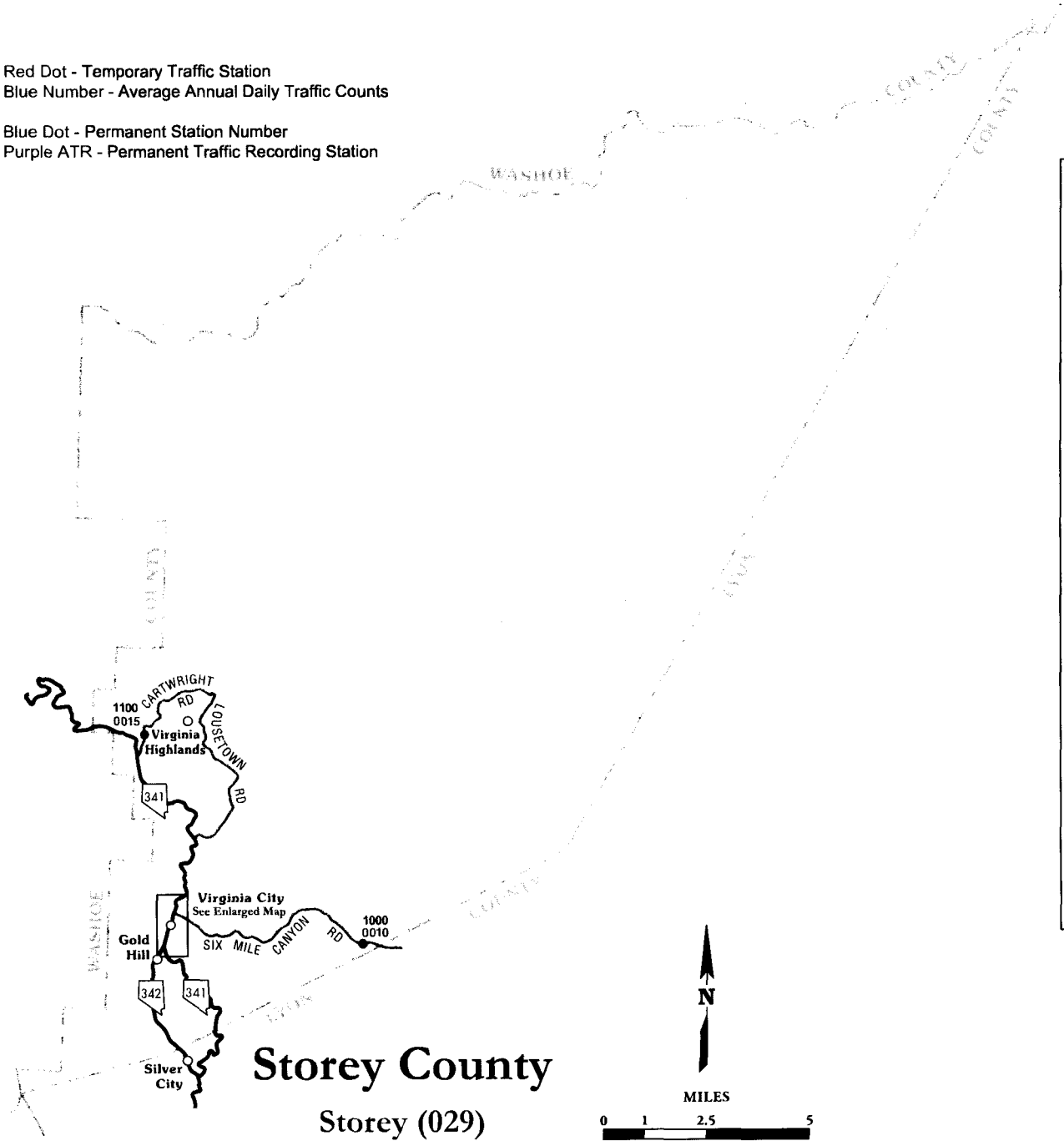
No Non-Motorist crashes reported for this county.

Traffic Counts

AADT Map

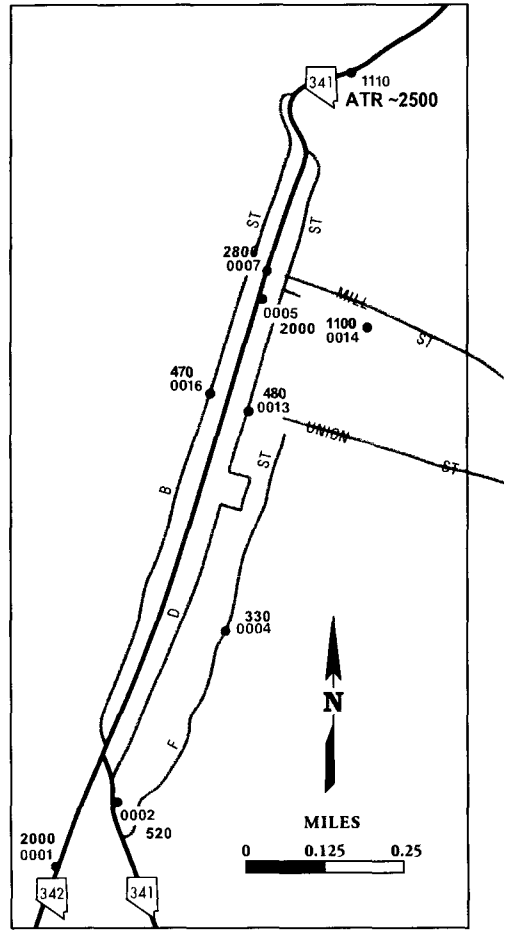
Red Dot - Temporary Traffic Station
Blue Number - Average Annual Daily Traffic Counts

Blue Dot - Permanent Station Number
Purple ATR - Permanent Traffic Recording Station



Storey County

Storey (029)



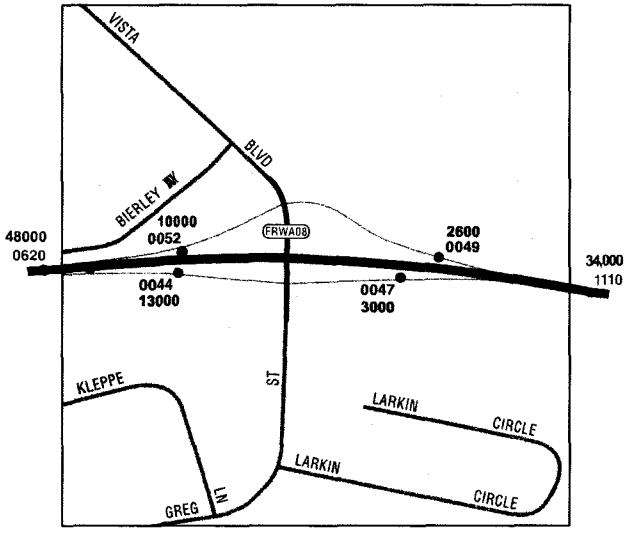
Virginia City

Storey (029)

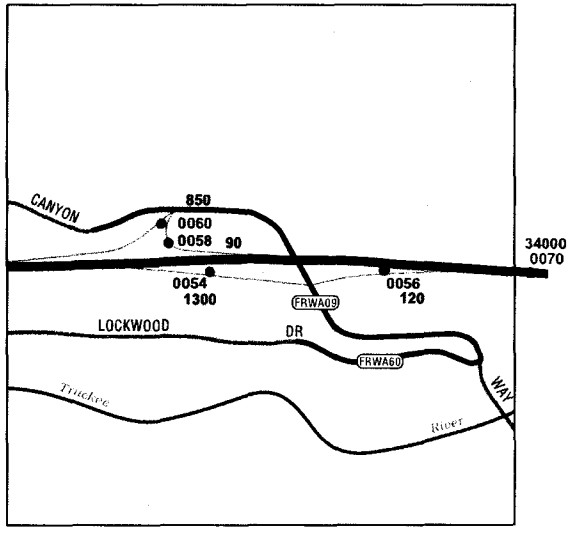
Interstate 80 Interchanges

Washoe (031)

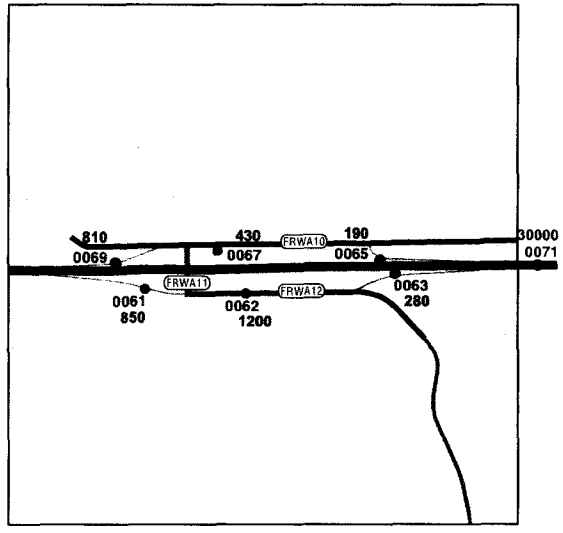
Vista Blvd 21



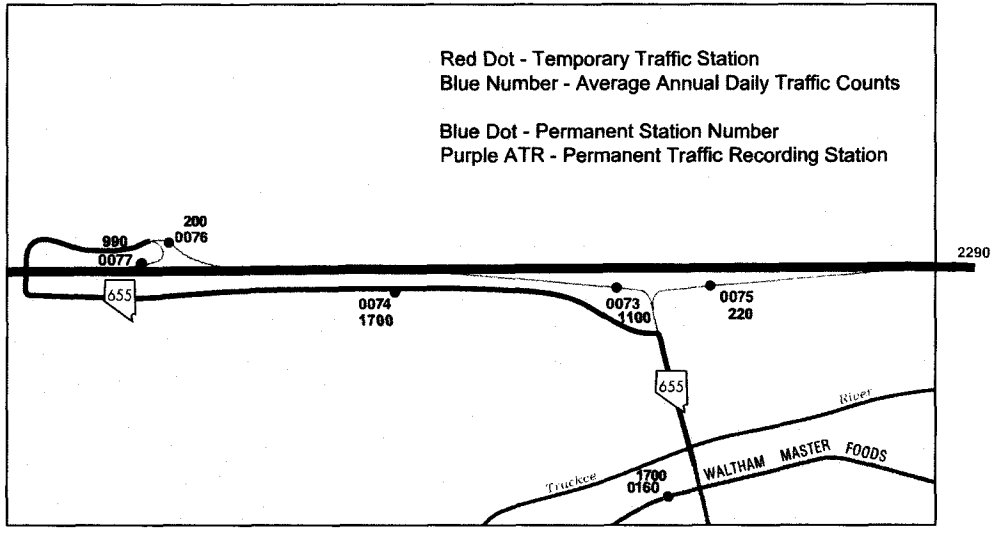
Lockwood 22



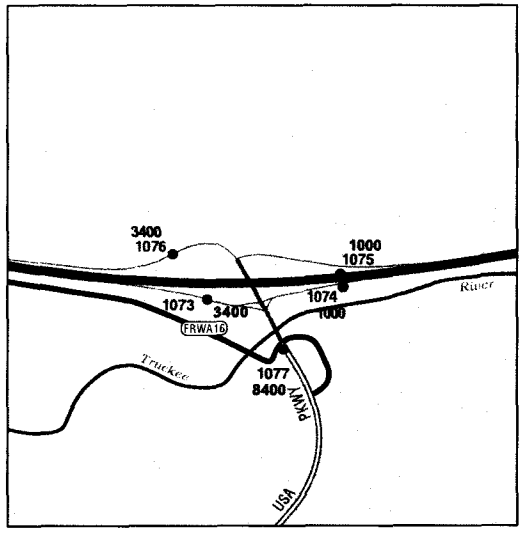
Mustang 23



Patrick 28



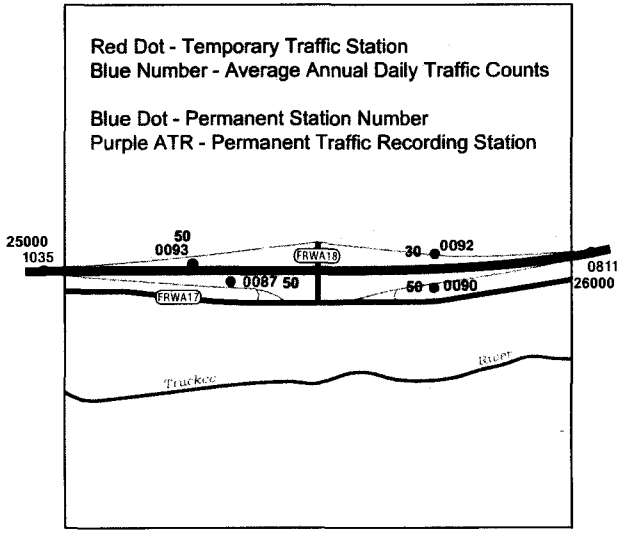
USA Pkwy



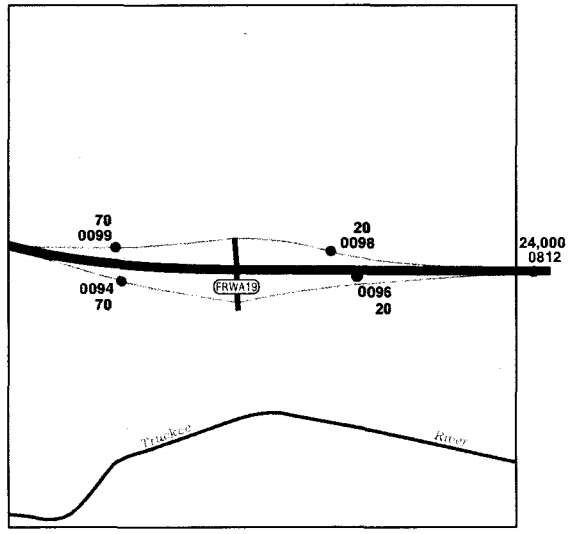
Interstate 80 Interchanges

Washoe (031)

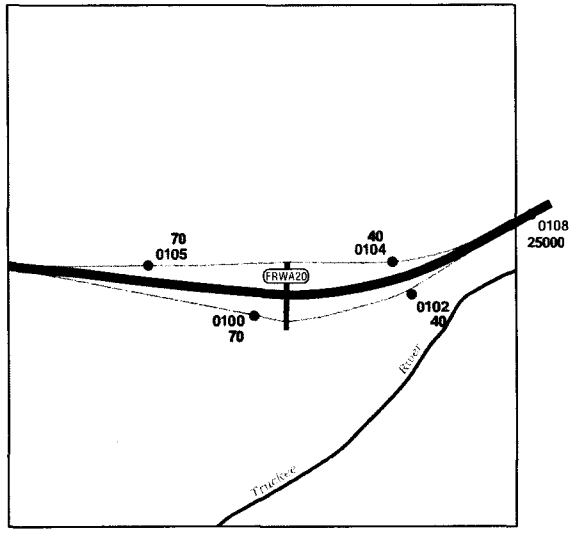
Thisbe-Derby Dam 36



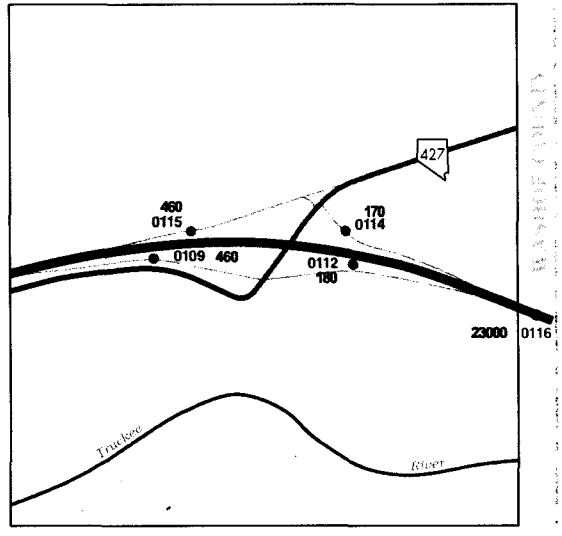
Orchard 36



Painted Rock 40



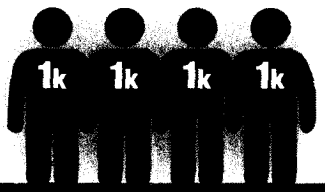
Wadsworth
Pyramid Lake 43



Infographics

STOREY COUNTY

SAFE AND CONNECTED



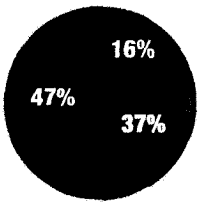
POPULATION 4,128

NEVADA

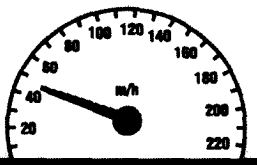
7,822

REGISTERED VEHICLES

OUTFLOW COMMUTE ← INTERNAL COMMUTE ← INFLOW COMMUTE



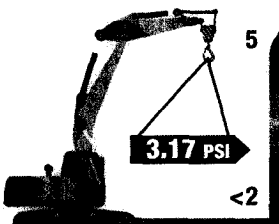
AGE OF DRIVER (years)



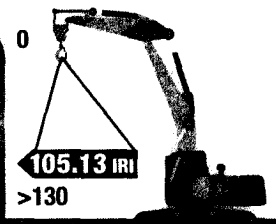
39, 214, 921

ANNUAL VEHICLE MILES TRAVELED

TOTAL TRANSIT RIDERS

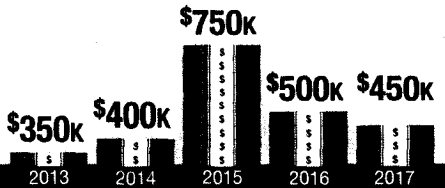


PAVEMENT CONDITION AVG.



ROAD SMOOTHNESS AVG.

BRIDGES



MAINTENANCE FUNDS

363 days of zero Fatalities

Drive Safe Nevada

ROAD MILES: 20.72 | LANE MILES: 27.27

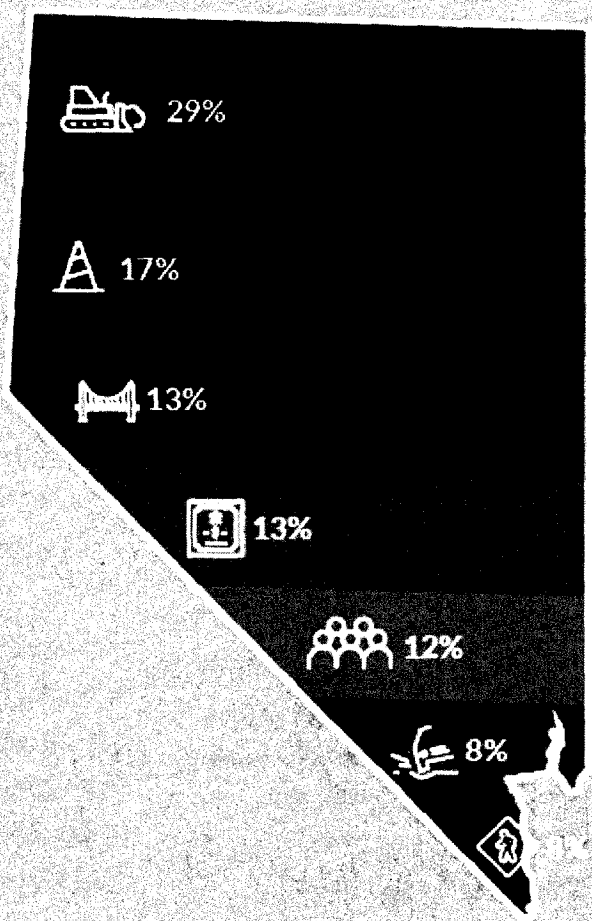
FUNDING & SPENDING

FUNDING

Total = $600M

$350M Federal Funding	$250M State Gas Tax

SPENDING



$175M [illegible]

$100M [illegible] Restoration & Rehabilitation

$80M [illegible] & Resources

- $5M - Storm water
- $10M - Hydraulics, routing water off roads
- $11M - Bridges
- $11M - Freight transportation
- $12M - Freeway service, LPA, etc.
- $15M - Traffic measurement
- $15M - Intelligent traffic systems

$79M Bond Debt Obligations

$71M Metropolitan Planning Organization

Las Vegas, Reno, Carson City, Lake Tahoe

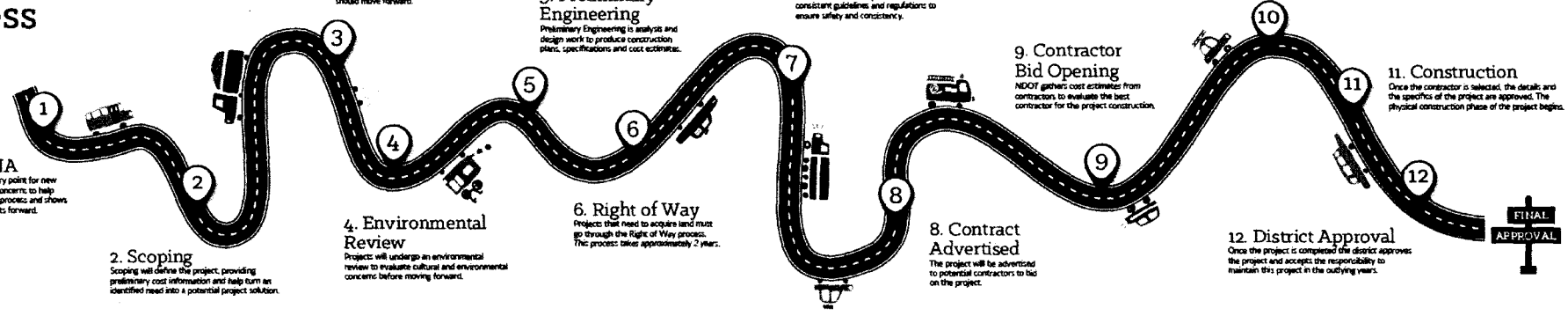
$50M [illegible] Maintenance/Operations

$45M Safety [illegible]

- $2M - ADA, wheelchair accessibility
- $11M - Bike safety, bike lanes
- $11M - Pedestrian and crosswalk safety
- $21M - Safety improvements, pedestrian fatalities prevention, etc. (Federal Safety Money)

*All budgeting allocation is an estimation, is subject to change, and fluctuates year to year.

12 Step Design Bid Build Project Process



1. PLANA
PLANA is the entry point for new project ideas or concerns to help begin the project process and shows how move projects forward.

2. Scoping
Scoping will define the project, providing preliminary cost information and help turn an identified need into a potential project solution.

3. Project Development Committee
This committee evaluates projects and makes priority based decisions on which projects should move forward.

4. Environmental Review
Projects will undergo an environmental review to evaluate cultural and environmental concerns before moving forward.

5. Preliminary Engineering
Preliminary Engineering is analysis and design work to produce construction plans, specifications and cost estimates.

6. Right of Way
Projects that need to acquire land must go through the Right of Way process. This process takes approximately 2 years.

7. Review of Plans
This is a review of all plans to meet consistent guidelines and regulations to ensure safety and consistency.

8. Contract Advertised
The project will be advertised to potential contractors to bid on the project.

9. Contractor Bid Opening
NDOT gathers cost estimates from contractors, to evaluate the best contractor for the project construction.

10. Contract Awarded
When the estimates are in and validated the contract is awarded to the vendor for the project.

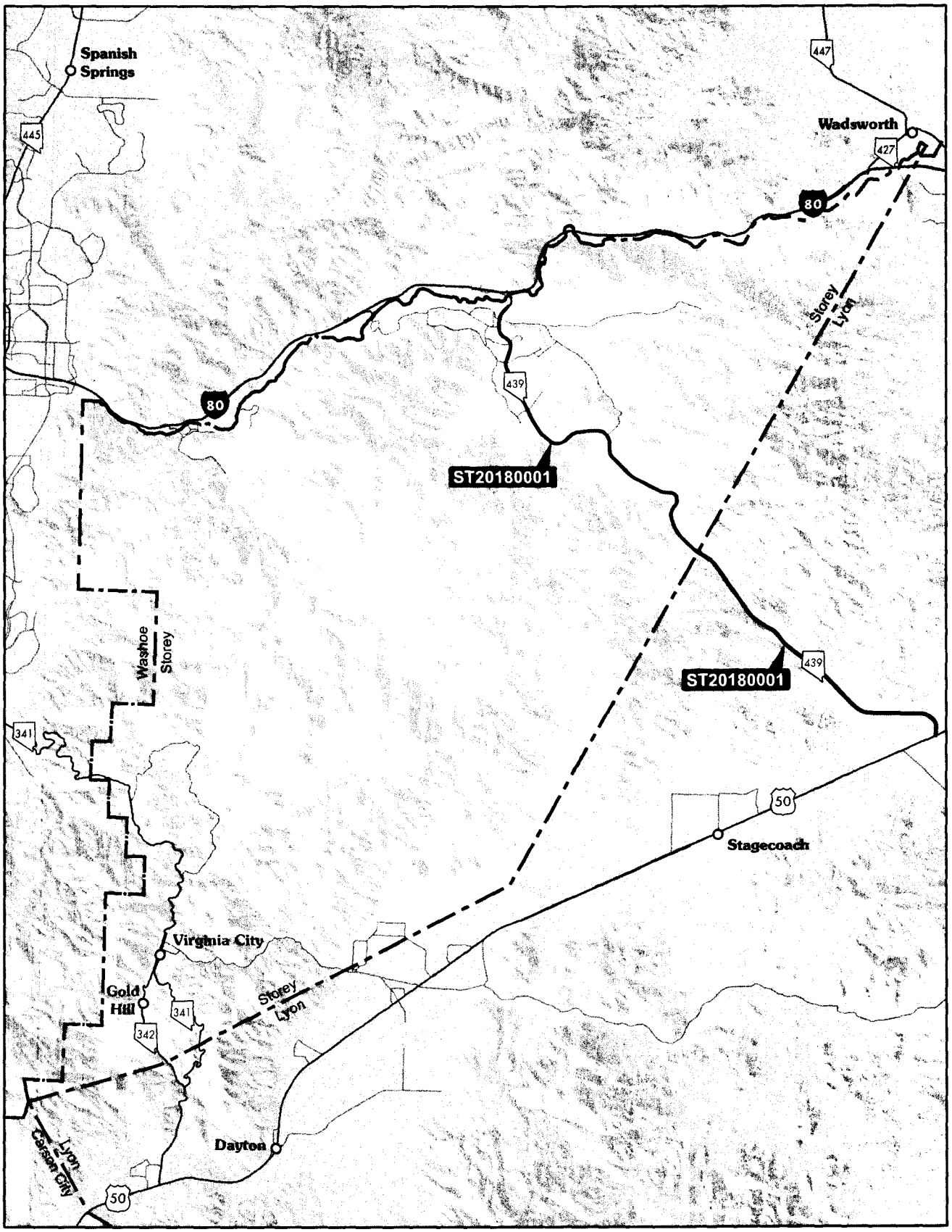
11. Construction
Once the contractor is selected, the details and the specifics of the project are approved. The physical construction phase of the project begins.

12. District Approval
Once the project is completed the district approves the project and accepts the responsibility to maintain this project in the outlying years.

NEVADA DOT

Work Program

Storey County FFY2019 Work Program



Prepared by:
Nevada Department of Transportation
May, 2018

This Map is for display purposes only.
No liability is assumed for the information displayed hereon.

PROPOSED STOREY COUNTY DRAFT 2019 WORK PROGRAM REPORT

FISCAL YEAR 2019 PROPOSED STOREY COUNTY DRAFT 2019 WORK PROGRAM REPORT

STIP ID	Location/Description (Phase) - Fund Source	PHASE	2019
ST20180001	Title: SR 439 Remove and Replace Barrier Rail Description: Remove existing curved section of median cable rail and replace concrete barrier rail Location: From USA Parkway Roundabout to USA Parkway Joint Near Electric Avenue of Distance (mile) 10 Milepost begins at 0 ends at 10 Type: Rd Recons/Rehab/Resurf Funding: STATE *The funding is only for STOREY County and doesn't represent the whole project total funding	CON	$5,000,000
	TOTAL		$5,000,000

NEVADA DOT

SAFE AND CONNECTED

Thank you for allowing the Nevada Department of Transportation to engage with your commissioners, county staff and citizens.

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: June 19, 2018 **Estimate of time required:** 10 min.

Agenda: Consent [ ] Regular agenda [X] Public hearing required [ ]

---

1. **Title:** DISCUSSION/POSSIBLE ACTION: Approval of Resolution 18-497 providing for the transfer of the County's 2018 Private Activity Bond Volume Cap to the Director of the State of Nevada Department of Business and Industry of the State of Nevada.

2. **Recommended motion:** I, (Commissioner), move for approval of Resolution 18-497 providing for the transfer of the County's 2018 Private Activity Bond Volume Cap to the Director of the State of Nevada Department of Business and Industry of the State of Nevada.

3. **Prepared by:** Pat Whitten

Department: Commissioner's Office **Telephone:** 847-0968

4. **Staff summary:** Please see Page 2

5. **Supporting materials:** Draft Resolution 18-497
Draft Certificate of Transfer Notification
Draft Certificate of Transfer
Email chain with the Nevada Rural Housing Authority

6. **Fiscal impact:** None

Funds Available: N/A Fund: ____ Comptroller

7. **Legal review required:** Yes

_KL___ District Attorney

8. **Reviewed by:**

Department Head Department Name: Commissioner's Office

County Manager Other agency review: _____

9. **Board action:**

[ ] Approved [ ] Approved with Modifications
[ ] Denied [ ] Continued

Agenda Item No.

13

4. **Staff summary:** The Nevada Department of Business and Industry continues to work with Fulcrum in financing both their Biorefinery located at 3600 Peru Drive in the Tahoe-Reno Industrial Center as well as their Feedstock Processing Facility located at 350 Saddle Court in the Lockwood/Mustang area adjacent to the Waste Management Landfill. As part of that process, the Business and Industry Director has requested that Storey County transfer our 2018 Private Activity Bond Cap to the Department in support of their continued efforts to see this project thru to completion. The amount of the volume cap eligible for transfer is $215,277.18 and comes at no obligation to Storey County as provided for in Section 7 of the draft resolution. In previous years, Storey County has transferred the unused portion of our bond volume cap to the Nevada Rural Housing Authority in a similar fashion. NRHA has also requested transfer but has graciously understood and accepted the fact that staff is recommending transfer to Business & Industry in support of their pending project. Staff recommends approval of Resolution 18-497.

[INSERT STOREY COUNTY LETTERHEAD]

June __, 2018

VIA FEDERAL EXPRESS AND EMAIL TO:

C.J. Manthe, Director
Nevada Department of Business and Industry
1830 E. College Parkway, Suite 200
Carson City, NV 89706
cjmanthe@business.nv.gov

Re: Certificate of Transfer of Storey County, Nevada's 2018 Private Activity Bond Cap

Dear Ms. Manthe:

On June 19, 2018, Storey County, Nevada passed Resolution [____], attached as Exhibit A, and incorporated herein by this reference. Resolution [____] transferred Storey County's 2018 private activity bond cap to your office for assistance in financing a green energy municipal solid waste project described in the Certificate of Transfer which is attached as Exhibit B. As you know, NAC 348A.260(2) confirms:

> NAC 348A.260 Certificates: Issuance of bonds; transfer of volume cap. (NRS 348A.040)
>
> 2. A local government shall or the Director will, within 5 days after transferring any portion of the volume cap of the local government or the allocation of the state ceiling under the control of the Director, file a certificate with the Office of Business Finance and Planning indicating that the transfer was made. The transfer becomes effective on the date on which the certificate is filed with the Office of Business Finance and Planning.

As always, please do not hesitate to contact me if you have any questions.

Sincerely,

EXHIBIT A

RESOLUTION NO. 18-497

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF STOREY, NEVADA PROVIDING FOR THE TRANSFER OF THE COUNTY'S 2018 PRIVATE ACTIVITY BOND VOLUME CAP TO THE DIRECTOR OF THE STATE OF NEVADA DEPARTMENT OF BUSINESS AND INDUSTRY OF THE STATE OF NEVADA.

WHEREAS, pursuant to the provisions of Chapter 348A of the Nevada Revised Statutes ("NRS") and Chapter 348A of the Nevada Administrative Code ("NAC"), there has been allocated to the County of Storey, Nevada (the "County" and "State," respectively), the amount of $215,227.18 in tax-exempt private activity bond volume cap for year 2018 (the "2018 Bond Cap"); and

WHEREAS, the Director of the State of Nevada Department of Business and Industry (the "Director"), has requested that the County transfer the 2018 Bond Cap to the Director for the purpose of assisting in the financing or refinancing a portion of the costs of (i) improvements to and equipping of a facility to be used for converting municipal solid waste into renewable fuel products located on an approximately 19.4-acre site located at 3600 Peru Drive in the Tahoe-Reno Industrial Center, Storey County, Nevada (the "Biorefinery") and/or (ii) improvements to and equipping of a facility used for preliminary sorting and processing of municipal solid waste located on an approximately 10.0-acre site located at 350 Saddle Court in Mustang, Storey County, Nevada (the "Feedstock Processing Facility" and, together with the Biorefinery, the "Project"); and

WHEREAS, the County is a "local government" as defined by NAC 348A.070; and

WHEREAS, Section 348A.180 of the NAC provides a procedure whereby the County may, by resolution, transfer to the Director, the 2018 Bond Cap to assist in the financing of an eligible project; and

WHEREAS, the Board of County Commissioners of the County has the responsibility for allocating private activity bond volume cap available to the County, including the 2018 Bond Cap.

NOW, THEREFORE, the Board of County Commissioners of the County do hereby find, resolve, determine and order us follows:

Section 1. Recitals. The recitals set forth herein above are true and correct in all respects.

Section 2. Transfer of Private Activity Bond Volume Cap. Pursuant to NAC 348A.180, the County hereby transfers the 2018 Bond Cap to the Director for the Project, to be undertaken by Fulcrum Sierra Holdings, LLC ("Fulcrum Holdings").

Section 3. Use of 2018 Bond Cap. The Director will use the 2018 Bond Cap for the Project in calendar year 2018, or carry forward any remaining amount according to the Internal Revenue Code of 1986, as amended, for such purposes.

Section 4. Support of County. The Board of County Commissioners of the County do hereby endorse and support Fulcrum Holdings' efforts to obtain bonding and funding support for the Project through the Nevada Department of Business and Industry.

Section 5. Representative of County. Pursuant to NAC 348A.180(1), the Director may contact Pat Whitten regarding this Resolution at (775) 847-0968 or in writing at 26 S. B Street, P.O. Box 176, Virginia City, Nevada 89440.

Section 6. Additional Action. The Board of County Commissioners of the County are hereby authorized and directed to take all actions as necessary to effectuate the transfer of the 2018 Bond Cap, and carry out the duties of the County hereunder, including the execution of all certificates pertaining to the transfer as required by NAC Ch. 348A. The Clerk-Treasurer of the Board of County Commissioners is hereby authorized and directed to mail a certified copy of this Resolution to the Director.

Section 7. Obligation of the County: This Resolution is not to be construed as a pledge of the faith and credit of or by the County, or of any agency, instrumentality, or subdivision of the County. Nothing in this Resolution obligates or authorizes the County to issue bonds for any project or to grant approvals for a project or constitutes a representation that such bonds will be issued.

Section 8. Enforceability. If any section, paragraph. clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution. This Resolution shall go into effect immediately upon its passage.

ADOPTED, SIGNED AND APPROVED this 19th day of June, 2018.

COUNTY OF STOREY, NEVADA

By: _____
Its: _____

ATTEST:

By: _____
Title: _____

EXHIBIT B

CERTIFICATE OF TRANSFER OF VOLUME CAP

I, [_____], am the duly chosen and qualified [_____] of the County of Storey, Nevada (the "County") and in the performance of my duties as [_____] do hereby certify to the Office of Business Finance and Planning in accordance with Section 348A.260 of the Nevada Administrative Code ("NAC"), that the private activity bond volume cap allocated to the County for the year 2018 in the amount of $215,227.18 has been transferred as follows:

> $215,227.18 has been transferred pursuant to NAC 348A.180 from the County, a "local government" as defined by NAC 348A.070, to the Director of the State of Nevada Department of Business and Industry for the purpose of assisting in the financing or refinancing a portion of the costs of (i) improvements to and equipping of a facility to be used for converting municipal solid waste into renewable fuel products located on an approximately 19.4-acre site located at 3600 Peru Drive in the Tahoe-Reno Industrial Center, Storey County, Nevada and/or (ii) improvements to and equipping of a facility used for preliminary sorting and processing of municipal solid waste located on an approximately 10.0-acre site located at 350 Saddle Court in Mustang, Storey County, Nevada, to be undertaken by Fulcrum Sierra Holdings, LLC.

This certificate is being filed within five (5) days of the transfer being made in accordance with NAC 348.260.

COUNY OF STOREY, NEVADA

By: _____
Its: _____

Pat Whitten

From: Bill Brewer <wbrewer@nvrural.org>
Sent: Thursday, June 7, 2018 8:19 AM
To: Pat Whitten
Cc: Diane Arvizo; Lourdes Zuñiga Perez; Jessica Stalnaker
Subject: FW: Storey County PABC Request - Board of Commissioners Meeting - July 17, 2018

Good morning, Pat –

Thank you for your kind response to our request. We've always said that if you have a use for your bond cap, we encourage you to use it. I don't know what B&I is asking of the County, but I assume it is your entire allocation. If they are only asking for a part, you could transfer a part to them and a part to NRHA, but we certainly support your local decision. Thanks so much, Pat, for all your support over the years!

Bill

William L. Brewer
Deputy Director
Nevada Rural Housing Authority
3695 Desatoya Drive
Carson City, NV 89701
Phone: (775) 887-1784
Fax: (775) 283-0110
www.nvrural.org

GETTING YOU HOME NEVADA RURAL HOUSING AUTHORITY

Best Places to Work

SECOND PLACE

From: Pat Whitten <pwhitten@storeycounty.org>
Sent: Wednesday, June 6, 2018 1:52 PM
To: Jessica Stalnaker <jess@nvrural.org>; Jack McGuffey <jmcguffey@storeycounty.org>; Lance Gilman <lgilman@storeycounty.org>; Marshall McBride <mmcbride@storeycounty.org>; clerk <clerk@storeycounty.org>
Cc: Diane Arvizo <Diane@nvrural.org>; Lourdes Zuñiga Perez <lourdes@nvrural.org>; Bill Brewer <wbrewer@nvrural.org>; Melanie Evans <mevans@nvrural.org>; Sherry Wood <swood@nvrural.org>
Subject: RE: Storey County PABC Request - Board of Commissioners Meeting - July 17, 2018

Hi Jessica

Please be advised that our Commission meeting for July 17th has been cancelled as both our Chairman, Vice-Chairman and Staff will be traveling back from the annual NACO Conference in Nashville on that date. While I would like to offer alternative dates, I also must advise that there is also another issue pertaining to any potential transfer. Prior to receiving your request, C. J. Manthe and Terry Reynolds had requested that we transfer to the Department of Business & Industry. Subject to Commission approval, I have committed to transfer to B&I since they have and are continuing to provide substantial funding for one of our major companies in the Tahoe-Reno Industrial Center. Unless I am mistaken, I believe we can only transfer to either B&I or NRHA but if I am wrong, please let me know ASAP so I can verify and get you on a subsequent agenda. Sorry to be the bearer of bad news but I hope you understand our situation. If you or Bill have any questions, please don't hesitate to get in touch with me. Many thanks...

Pat

Pat Whitten
County Manager
Storey County

(775) 847-0968 (Office)
(775) 721-7001 (Cell)
PWhitten@StoreyCounty.org
Storey County is an equal opportunity provider and employer.

From: Jessica Stalnaker [mailto:jess@nvrural.org]
Sent: Monday, June 4, 2018 1:14 PM
To: Jack McGuffey <jmcguffey@storeycounty.org>; Lance Gilman <lgilman@storeycounty.org>; Marshall McBride <mmcbride@storeycounty.org>; Pat Whitten <pwhitten@storeycounty.org>; clerk <clerk@storeycounty.org>
Cc: Diane Arvizo <Diane@nvrural.org>; Lourdes Zuñiga Perez <lourdes@nvrural.org>; Bill Brewer <wbrewer@nvrural.org>; Melanie Evans <mevans@nvrural.org>; Sherry Wood <swood@nvrural.org>
Subject: Storey County PABC Request - Board of Commissioners Meeting - July 17, 2018

Good afternoon,

Nevada Rural Housing Authority (NRHA) respectfully requests to be added to the Agenda at the next Board of Commissioners Meeting on July 17, 2018 at 10am. A complete agenda request packet is attached, to include a Word version of the resolution in case changes need to be made, and documentation in support of our request to transfer the 2018 private activity bond cap to NRHA.

Bill Brewer, NRHA Deputy Director will be attending the meeting in person to provide a brief presentation on the NRHA program in support of our request and to answer any questions the board may have. If you prefer that he arrive at a specific time, please let us know, otherwise he will arrive at the start of the meeting.

Please feel free to contact me if you require any additional information. **Please confirm that we have been added to the Agenda for the Board of Commissioners meeting** and thank you for being a great partner to NRHA, which allows us to serve so many homebuyers across rural Nevada!

Thank you!

Jess Stalnaker
Management Assistant
Nevada Rural Housing Authority
3695 Desatoya Drive
Carson City, NV 89701
Direct: 775-886-7911
Mobile: 775-720-3416
Jess@NVrural.org
HomeAtLastNV.org

Our mission is to promote, provide, and finance affordable housing opportunities for all rural Nevadans!

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: 19 June 2018 **Estimate of time required:** 5-10 min

Agenda: Consent [X] Regular agenda [ ] Public hearing required [ ]

---

1. **Title:**
   Review and possibly appoint Joe Curtis, Candace Wheeler, Cherie Nevin, Sierra Scott and Marshall McBride to sit on the nonprofit board for Pipers Opera House.

2. **Recommended motion:**
   To approve the appointment of Joe Curtis, Candace Wheeler, Cherie Nevin, Sierra Scott and Marshall McBride to sit on the nonprofit board for Pipers Opera House.

3. **Prepared by:** Deny Dotson

   Department: VCTC / Pipers **Telephone: 775-847-7500**

4. **Staff summary:**
   Now that Storey County has purchased and will operate Pipers Opera House as a preforming arts center, a new board must be established to maintain non-profit status and grant compliance.

5. **Supporting materials:** attached

6. **Fiscal impact:** N/A

   Funds Available: Fund: ____ Comptroller

7. **Legal review required:** Yes

   ____ District Attorney

8. **Reviewed by**:
   _X_ Department Head Department Name: Commissioner's Office

   ____ County Manager Other agency review: _____

9. **Board action:**
   [ ] Approved [ ] Approved with Modifications
   [ ] Denied [ ] Continued

Agenda Item No.
#14

Piper's

OPERA HOUSE

Piper's Opera House Programs Nonprofit Board

Marshall McBride	County Commissioner Local Business Owner
Joe Curtis	Comstock Historic District Board Member Local Historian
Candace Wheeler	Comstock Historic District Board Member Comstock Cemetery Foundation
Cherie Nevin	Storey County Community Relations Experience Grant Writer – Federal and State
Sierra Scott	Nevada Arts Council Grant Administrator

The above residents, business owners and community allies are proposed board members for Piper's Opera House Programs, a non-profit entity that will assist with grants, marketing, management and the overall well-being of Piper's Opera House.

Piper's Opera House Programs Nonprofit Board

Board members are the fiduciaries who steer the organization towards a sustainable future by adopting sound, ethical, and legal governance and financial management policies, as well as by making sure the nonprofit has adequate resources to advance its mission. At a minimum, an annual meeting must occur with all board members present. Board member positions are not permanent.

Just as for any corporation, the board of directors has three primary legal duties known as the "duty of care," "duty of loyalty," and "duty of obedience."

- Duty of Care: Take care of the nonprofit by ensuring prudent use of all assets
- Duty of Loyalty: Ensure that the nonprofit's activities and transactions are, first and foremost, advancing its mission; Recognize and disclose conflicts of interest; Make decisions that are in the best interest of the nonprofit corporation; not in the best interest of the individual board member (or any other individual or for-profit entity).
- Duty of Obedience: Ensure that the nonprofit obeys applicable laws and regulations; follows its own bylaws; and that the nonprofit adheres to its stated corporate purposes/mission.

The goal was to find individuals within the community and region who have passion and experience that aligns with Piper's Opera House Programs mission.

Storey County Board of County Commissioners
Agenda Action Report

Meeting date:
Agenda Item Type: Regular Agenda

Estimate of Time Required: 0-5 min

1. **Title:** Appointment of Tom Minkler to serve on the Canyon General Improvment District to fill the unexpired term left vacant by the passing of Ralph Trotter.

2. **Recommended motion:** Approve the appointment of Tom Minkler as recommended by the Canyon GID Board.

3. **Prepared by:** Vanessa Stephens

   Department: Clerk **Contact Number:** 775-847-0969

4. **Staff Summary:** Documents from Mitch Andrini are attached.

5. **Supporting Materials:** See attached

6. **Fiscal Impact:** 0

7. **Legal review required:** No

8. **Reviewed by:**

   ____ Department Head **Department Name:** Clerk

   ____ County Manager **Other Agency Review:** _____

9. **Board Action:**

[ ] Approved	[ ] Approved with Modification
[ ] Denied	[ ] Continued

#15

Vanessa Stephens

From: Canyon GID <canyongid@att.net>
Sent: Thursday, May 31, 2018 9:32 AM
To: Vanessa Stephens
Subject: Canyon GID Tom Minkler
Attachments: 2018-05-17.doc

Good morning Vanessa.

Mr. Tom Minkler was unanimously approved at the Canyon GID May 17th Board of Directors meeting to recommend to the Storey County Commissioners to replace Mr. Ralph Trotter who passed away last month. (See attached agenda item number 12.) As you Know Mr. Minkler is the only person to run for the Lockwood Community Corporation's representative on the Canyon GID Board of Directors. He is a twenty year resident of Lockwood.

We would like to place him on a future SC Agenda and sworn in if the commissioners approve.

Please let me know if there is anything else you need from us, i.e. resume, etc.

Thanks, Mitch.

CANYON GENERAL IMPROVEMENT DISTRICT

Meeting Of The Board Of Trustees
Thursday, May 17, 2018

A G E N D A

Time: 6:00 p.m.
Location: Rainbow Bend Clubhouse

Note: Comments during items on the Agenda
May be limited at the discretion of the Chairman of the Board.

1) Pledge of Allegiance
2) Call to Order
3) Roll Call
4) Discussion/Action -- ***Approval of Agenda*** for May 17, 2018.
5) Discussion/Action – ***Approval of Minutes*** for March 21, 2018.
6) Public Comments for Agenda items only. (These comments have a three-minute time limit per person.)
7) Discussion/Action – ***Approval of the Treasurer's report.***
8) Update – ***Delinquencies***
9) Discussion/Action – ***Doug Kyler from Charter Communications will be discussing possible installation of internet cable in the neighborhood.***
10) Discussion – ***Cercle de la Cerese Bridge update.***
11) Discussion/Action – ***Edna Cudworth updates the progress on the road design to Lockwood Community Corp. addresses 44 through 48.***
12) Discussion/Action – ***Board members vote to recommend Mr. Tom Minkler to replace Mr. Ralph Trotter's position on the CGID Board of Directors to the Storey County Commissioners.***
13) Discussion/Action – ***Purchase new gate for sewer plant.***
14) **Begin Final Budget Hearing**
15) Public Comments regarding the final budget for Fiscal Year 2018/2019.
16) Discussion/ Action – ***Board votes to approve budget for Fiscal Year 2018/2019.***
17) **End Final Budget Hearing**
18) Discussion/Action – ***Correspondence written to Board Members.***
19) Staff Report – Management & staff will give report on status of daily operations.
20) Public Comments (These comments have a three-minute time limit per person.)
21) Board Comments
22) Update – Next regular meeting date is ***June 20, 2018***.
23) Action – Adjournment.

NOTE: The Board may from time to time due to prevailing circumstances rearrange and or delete items on the Agenda during their discussion to approve the Agenda.

NOTE: This institution is an equal opportunity provider and employer.

NOTE: Persons with disabilities who require special accommodations or assistance at the meeting should notify Mitch Andreini at the Canyon G.I.D. at 342-2850.

NOTICE: This notice is posted per NRS 241 at the Largomarsino Fire Station, Rainbow Bend Clubhouse, Lockwood Community Corp. Office, Lockwood Market and Hillside Elem. School. Copies are also available at the CGID office at 800 Peri Ranch Rd.

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: **Estimate of Time Required:** 0-5 min
Agenda Item Type: Regular Agenda

1. **Title:** Canvass of the Primary Election results held in and for Storey County, Nevada on June 12, 2018.

2. **Recommended motion:** Approve results as submitted.

3. **Prepared by:** Vanessa Stephens

   Department: Clerk **Contact Number:** 775.847.0969

4. **Staff Summary:** Results will be made availble following the tally on June 12, 2018.

5. **Supporting Materials:** See attached

6. **Fiscal Impact:** 0

7. **Legal review required:** No

8. **Reviewed by:**

   Department Head **Department Name:** Clerk

   ____ County Manager **Other Agency Review:** _____

9. **Board Action:**

[ ] Approved	[ ] Approved with Modification
[ ] Denied	[ ] Continued

#16

ABSTRACT OF THE VOTE OF STOREY COUNTY, STATE OF NEVADA POLLED AT THE PRIMARY ELECTION HELD JUNE 12, 2018

Relating to votes cast for Primary Election.

FILED June 13, 2018

STATE OF NEVADA)
) SS.
COUNTY OF STOREY)

I, Vanessa Stephens, County Clerk of said County, do hereby certify the attached to be a full and correct Statement of the votes cast of said County, polled at the Primary Election held June 12, 2018. I hereby certify that the whole number of votes cast in said County, and the whole number of votes for the primary is set forth as the total of each of the respective columns, as said statements appear entered in the Record of the Proceedings of the Board of County Commissioners of said County, now in my custody.

Witness by my hand and Official Seal this 13th day of June, 2018.

Vanessa A. Stephens
Storey County Clerk

Storey County Unofficial ALL PRECINCTS- Primary 2018-

Precincts Reported: 16 of 16 (100.00%)

Registered Voters: 1,555 of 3,088 (50.36%)

Ballots Cast: 1,555

UNITED STATES SENATE (DEM) (Vote for 1) DEM

Precincts Reported: 16 of 16 (100.00%)

	Total	
Times Cast	385 / 718	53.62%

Candidate	Total	
Burleigh, Danny	8	2.17%
Knight, David Drew	24	6.52%
Mahendra, Sujeet "Bobby"	10	2.72%
Rheinhart, Allen	13	3.53%
Rosen, Jacky	241	65.49%
Sbaih, Jesse	12	3.26%
None Of These Candidates	60	16.30%
Total Votes	368	

	Total	
Unresolved Write-In	0	

UNITED STATES SENATE (REP) (Vote for 1) REP

Precincts Reported: 16 of 16 (100.00%)

	Total	
Times Cast	883 / 1,564	56.46%

Candidate	Total	
Brooks, Sherry	29	3.34%
Gazala, Sarah	21	2.42%
Harrell, Vic	8	0.92%
Heck, Tom	178	20.53%
Heller, Dean	578	66.67%
None Of These Candidates	53	6.11%
Total Votes	867	

	Total	
Unresolved Write-In	0	

REP IN CONGRESS DISTRICT 2 (DEM) (Vote for 1)
DEM

Precincts Reported: 16 of 16 (100.00%)

	Total	
Times Cast	385 / 718	53.62%

Candidate	Total	
Alm, Vance	54	16.27%
Fogarty, Patrick	81	24.40%
Hurley, Jesse Douglas	24	7.23%
Koble, Clint	62	18.67%
Schofield Jr., Jack L.	32	9.64%
Shepherd, Rick	79	23.80%
Total Votes	332	

	Total	
Unresolved Write-In	0	

REP IN CONGRESS DISTRICT 2 (REP) (Vote for 1)
REP

Precincts Reported: 16 of 16 (100.00%)

	Total	
Times Cast	883 / 1,564	56.46%

Candidate	Total	
Amodei, Mark E.	569	67.34%
Angle, Sharron	170	20.12%
Beck, Joel	90	10.65%
Luetkehans, Ian	16	1.89%
Total Votes	845	

	Total	
Unresolved Write-In	0	

GOVERNOR (DEM) (Vote for 1)
DEM

Precincts Reported: 15 of 15 (100.00%)

	Total	
Times Cast	385 / 718	53.62%

Candidate	Total	
Bonaventura, John	9	2.37%
Dewan, Asheesh	6	1.58%
Giunchigliani, Christina "Chris G"	131	34.47%
Jones, David E.	12	3.16%
Sisolak, Steve	181	47.63%
Thorns, Henry	3	0.79%
None Of These Candidates	38	10.00%
Total Votes	380	

	Total	
Unresolved Write-In	0	

GOVERNOR (REP) (Vote for 1)
REP

Precincts Reported: 15 of 15 (100.00%)

	Total	
Times Cast	883 / 1,564	56.46%

Candidate	Total	
Boyd, William "Bill"	30	3.44%
Carlisle, Stephanie	39	4.48%
Conquest, Frederick L.	2	0.23%
Dundas, Edward F.	2	0.23%
Fisher, Jared L.	30	3.44%
Laxalt, Adam Paul	617	70.84%
Lusak, Stan	10	1.15%
Schwartz, Dan	78	8.96%
None Of These Candidates	63	7.23%
Total Votes	871	

	Total	
Unresolved Write-In	0	

LIEUTENANT GOVENOR (DEM) (Vote for 1)
DEM

Precincts Reported: 15 of 15 (100.00%)

	Total	
Times Cast	385 / 718	53.62%

Candidate	Total	
Hansen, Laurie L.	47	12.81%
Marshall, Kate	255	69.48%
None Of These Candidates	65	17.71%
Total Votes	367	

	Total	
Unresolved Write-In	0	

LIEUTENANT GOVENOR (REP) (Vote for 1)
REP

Precincts Reported: 15 of 15 (100.00%)

	Total	
Times Cast	883 / 1,564	56.46%

Candidate	Total	
Hoover, Eugene	119	14.13%
Jones, Brent A.	119	14.13%
LaFata, Scott Anthony	49	5.82%
Meyers, Gary Anthony	56	6.65%
Roberson, Michael	304	36.10%
None Of These Candidates	195	23.16%
Total Votes	842	

	Total	
Unresolved Write-In	0	

SECRETARY OF STATE (REP) (Vote for 1) REP

Precincts Reported: 15 of 15 (100.00%)

	Total	
Times Cast	883 / 1,564	56.46%

Candidate	Total	
Aldridge, Ernest C.	266	31.89%
Cegavske, Barbara K.	439	52.64%
None Of These Candidates	129	15.47%
Total Votes	834	

	Total
Unresolved Write-In	0

TREASURER (REP) (Vote for 1) REP

Precincts Reported: 15 of 15 (100.00%)

	Total	
Times Cast	883 / 1,564	56.46%

Candidate	Total	
Beers, Bob	547	65.20%
Uehara, Derek	153	18.24%
None Of These Candidates	139	16.57%
Total Votes	839	

	Total
Unresolved Write-In	0

ATTORNEY GENERAL (DEM) (Vote for 1) DEM

Precincts Reported: 15 of 15 (100.00%)

	Total	
Times Cast	385 / 718	53.62%

Candidate	Total	
Ford, Aaron	217	59.62%
MacKie, Stuart J.	74	20.33%
None Of These Candidates	73	20.05%
Total Votes	364	

	Total
Unresolved Write-In	0

ATTORNEY GENERAL (REP) (Vote for 1)
REP

Precincts Reported: 15 of 15 (100.00%)

	Total	
Times Cast	883 / 1,564	56.46%

Candidate	Total	
Duncan, Wes	452	53.43%
Mueller, Craig	278	32.86%
None Of These Candidates	116	13.71%
Total Votes	846	

	Total
Unresolved Write-In	0

COUNTY COMMISSIONER, DISTRICT 2 (REP) (Vote for 1)
REP

Precincts Reported: 15 of 15 (100.00%)

	Total	
Times Cast	883 / 1,564	56.46%

Candidate	Total	
Carmona, Jay	463	53.84%
McGuffey, Jack	397	46.16%
Total Votes	860	

	Total
Unresolved Write-In	0

DISTRICT ATTORNEY (REP) (Vote for 1)
REP

Precincts Reported: 15 of 15 (100.00%)

	Total	
Times Cast	883 / 1,564	56.46%

Candidate	Total	
Langer, Anne	458	54.14%
Neidert, Dave	388	45.86%
Total Votes	846	

	Total
Unresolved Write-In	0

JUSTICE OF THE SUPREME COURT, SEAT C (Vote for 1)

Precincts Reported: 15 of 15 (100.00%)

	Total	
Times Cast	1,555 / 3,088	50.36%

Candidate	Total	
Aberasturi, Leon	252	17.57%
Cadish, Elissa	333	23.22%
Lefebvre, Alan J	91	6.35%
Rutledge, John	202	14.09%
Tao, Jerry	164	11.44%
None Of These Candidates	392	27.34%
Total Votes	1,434	

	Total	
Unresolved Write-In	0	

UNIVERSITY BOARD OF REGENTS, DISTRICT 9 (Vote for 1)

Precincts Reported: 15 of 15 (100.00%)

	Total	
Times Cast	1,555 / 3,088	50.36%

Candidate	Total	
Del Carlo, Carol	1,257	100.00%
Total Votes	1,257	

	Total	
Unresolved Write-In	0	

JUSTICE OF THE PEACE (Vote for 1)

Precincts Reported: 15 of 15 (100.00%)

	Total	
Times Cast	1,555 / 3,088	50.36%

Candidate	Total	
Herrington, Eileen F.	1,288	100.00%
Total Votes	1,288	

	Total	
Unresolved Write-In	0	

SHERIFF (Vote for 1)

Precincts Reported: 15 of 15 (100.00%)

	Total	
Times Cast	1,555 / 3,088	50.36%

Candidate	Total	
Antinoro, Gerald	823	53.34%
Clark, Bruce	42	2.72%
Cullen, Mike	678	43.94%
Total Votes	1,543	

	Total	
Unresolved Write-In	0	

SCHOOL BOARD, SEAT 2-B (Vote for 1)

Precincts Reported: 15 of 15 (100.00%)

	Total	
Times Cast	1,555 / 3,088	50.36%

Candidate	Total	
Miller, Dawn	1,262	100.00%
Total Votes	1,262	

	Total	
Unresolved Write-In	0	

SCHOOL BOARD, SEAT 1-C (Vote for 1)

Precincts Reported: 15 of 15 (100.00%)

	Total	
Times Cast	1,555 / 3,088	50.36%

Candidate	Total	
Thompson, Tom	1,281	100.00%
Total Votes	1,281	

	Total	
Unresolved Write-In	0	

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: June 19, 2018 **Estimate of time required:** 10 minutes

Agenda: Consent [ ] Regular agenda [X] Public hearing required [ ]

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1. **Title:** Transfer of Funds from the 474 FIRE DISTRICT to the STOREY COUNTY COMMUNITY DEVELOPMENT DEPARTMENT

2. **Recommended motion: I approve Resolution 18-490 which transfers funds from the 474 Fire District to the Storey County Community Development Department in the amount of $195,000.**

3. **Prepared by:** Hugh Gallagher and Staff

   Department: Comptroller **Telephone: 775-847-1006**

4. **Staff summary: Transfer Budgeted funds due to the transfer of employees/inspection duties from the 474 Fire District to Community Development**

5. **Supporting materials:** Resolution _____

6. **Fiscal impact: yes**

   Funds Available: Fund: ALL HL Comptroller

7. **Legal review required:**

   ____ District Attorney

8. **Reviewed by:**

   HL Department Head Department Name: Commissioner's Office

   ____ County Manager Other agency review: _____

9. **Board action:**

   [ ] Approved [ ] Approved with Modifications
   [ ] Denied [ ] Continued

Agenda Item No. 18

RESOLUTION # _____

RESOLUTION TO TRANSFER FUNDS FROM THE 474 FIRE DISTRICT to THE STOREY COUNTY COMMUNITY DEVELOPMENT DEPARTMENT

Whereas, the total Transfer of Funds from the **474 Fire District to the Storey County Community Development Department** is to be **$195,000** and;

WHEREAS, the total **DECREASE** to available resources budgeted in 474 Fire District from is $5,933,615 to $5,738,615 and;

IT IS FURTHER RESOLVED, that the Storey County Comptroller's Office shall forward the necessary documents to the Department of Taxation, State of Nevada.

PASSED, ADOPTED AND APPROVED THE _19th_of June, 2018.

AYES: _____

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NAYS: _____

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Absent: _____

By: _____

Marshall McBride, Chairman

Storey County Board of Commissioners

ATTEST: _____

Storey County Clerk

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: June 19, 2018 **Estimate of time required:** 10 minutes

Agenda: Consent [ ] Regular agenda [X] Public hearing required [ ]

---

1. **Title:** Augment 474 FIRE DISTRICT – MUTUAL AIDE

2. **Recommended motion:** **I approve Resolution 18-496 which Augments 474 Fire District Mutual Aide in the amount of $405,000 pursuant to NRS 354.598005**

3. **Prepared by:** Hugh Gallagher and Staff

   Department: Comptroller **Telephone: 775-847-1006**

4. **Staff summary:** Mutual Aide is an in/out account no funds were budgeted FY 2017-2018

5. **Supporting materials:** Resolution _____

6. **Fiscal impact: yes**

   Funds Available: Fund: ALL ____ Comptroller

7. **Legal review required:**

   ____ District Attorney

8. **Reviewed by:**

   ____ Department Head Department Name: Commissioner's Office

   ____ County Manager Other agency review: _____

9. **Board action:**

   [ ] Approved [ ] Approved with Modifications
   [ ] Denied [ ] Continued

Agenda Item No. 19

RESOLUTION # _____

RESOLUTION TO AUGMENT THE 2017-2018 BUDGET OF 474 FIRE DISTRICT MUTUAL AID FUND

Whereas, total resources of the **474 FIRE DISTRICT MUTUAL AIDE FUND** were budgeted to be **$0.00** on July 1, 2017; and

WHEREAS, the total available resources are now determined to be **$405,000** WHEREAS, said additional unanticipated resources are as follows:

Salaries	$200,000
Benefits	$ 30,000
Service & Supplies	$ 50,000
Capital Outlay	$125,000

WHEREAS, there is a need to apply these excess proceeds in the **STOREY COUNTY JUSTICE COURT FUND**

Now, therefore it is here by RESOLVED, that Storey County shall augment its 2017-2018 budget by appropriating **$405,000**, thereby increasing its appropriations for the **MUTUAL AID** from **$0.00** TO **$405,000**. A detailed schedule is attached to this Resolution and by reference is made a part thereof

IT IS FUTHER RESOLVED, that the Storey County Comptroller's Office shall forward the necessary documents to the Department of Taxation, State of Nevada.

PASSED, ADOPTED AND APPROVED THE _19th_of June, 2018.

AYES: _____

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NAYS: _____

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Absent: _____

By: _____

Marshall McBride, Chairman

Storey County Board of Commissioners

ATTEST: _____

Storey County Clerk

NRS 354.598005 Procedures and requirements for augmenting or amending a budget

[redacted] If available resources (unanticipated or higher Beginning fund Balance) exceed those budgeted for:

a) Funds receiving **ad valorem** must **PUBLISH** a notice for **3 days** and need a **RESOLUTION**
b) Funds not receiving ad valorem and enterprise funds just need a **RESOLUTION**, no publish

5) Appropriations may be **TRANSFERRED** between **FUNCTIONS, FUNDS & CONTINGENCY** accounts if the transfer does not increase the total appropriations

a) (comptroller) may transfer appropriations within any function
b) (comptroller)may transfer appropriations **between** functions and programs if:
   1) **BOC** is advised at next regular meeting
   2) **ACTION** is recorded in minutes
c) (comptroller) may recommend and BOC authorize **TRANSFER** of appropriations **BETWEEN FUNDS** or **CONTINGENCY if**:
   1) BOC announces at next regular meeting and sets **EXACT AMOUNTS** to be transferred and affected the **accounts, functions and programs and funds** affected
   2) BOX set forth the reasons
   3) Action is **recorded in the minutes**

[redacted]

Fire District Mutual Aide (270)

$ 405,000.00	Higher than anticipated Revenue				
	Salaries-Regular	$	5,000	270-270-51010	
	Salaries-Overtime	$	195,000	270-270-51011	
	Benefits -PERS	$	1,500	270-270-52010	
	Benefits -PACT	$	7,000	270-270-52011	$ 30,000
	Benefits -Health Insur	$	14,500	270-270-52012	
	Benefits -Medicare	$	4,000	270-270-52013	
	Benefits -Social Security	$	3,000	270-270-52014	
	S&S-Office supplies	$	2,000	270-270-53011	$ 50,000
	S&S-Travel	$	8,000	270-270-53013	
	S&S-Gas & Diesel	$	7,000	270-270-53040	
	S&S-Tires	$	2,000	270-270-53041	
	S&S-Equipment Maint	$	15,000	270-270-53058	
	S&S-Professional Services	$	13,000	270-270-53070	
	S&S Ambulance Supplies	$	3,000	270-270-54308	
	Capital Outlay	$	125,000	270-270-54010	
$ 405,000		**$**	**405,000**		

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: June 19, 2018 **Estimate of time required:** 10 minutes

Agenda: Consent [ ] Regular agenda [X] Public hearing required [ ]

---

1. **Title:** Transfer of Funds from the STOREY COUNTY CONTINGENCY FUND to the PIPERS OPERA HOUSE FUND

2. **Recommended motion: I approve Resolution 18-491 which transfers funds from the Storey County Contingency Fund to Piper's Opera House in the amount of $67,000.**

3. **Prepared by:** Hugh Gallagher and Staff

   Department: Comptroller **Telephone: 775-847-1006**

4. **Staff summary:** As Piper's Fund was established during the 2017-2018 budget year no funds were budgeted for expenses

5. **Supporting materials:** Resolution _____

6. **Fiscal impact: yes**

   Funds Available: Fund: ALL HZ Comptroller

7. **Legal review required:**

   ____ District Attorney

8. **Reviewed by:**

   HZ Department Head Department Name: Commissioner's Office

   ____ County Manager Other agency review: _____

9. **Board action:**

   [ ] Approved [ ] Approved with Modifications

   [ ] Denied [ ] Continued

Agenda Item No. 21

RESOLUTION #

RESOLUTION TO TRANSFER FUNDS FROM THE 2017-2018 BUDGET OF STOREY COUNTY GENERAL CONTINGENCY FUND USING THE ADMIN TRANSFER ACCOUNT TO THE PIPERS OPERA HOUSE FUND

WHEREAS, the total available resources budgeted in Storey County Contingency Fund is $401,300 as of July 1, 2017 and;

Whereas, the total Transfer of Funds from the **Storey County Contingency Fund to Piper's Opera House is** to be **$67,000** and distributed as follows:

Salaries	$ 23,000
Benefits	$ 9,000
Service & Supplies	$ 35,000

Now, therefore it is here by **RESOLVED**, that Storey County shall augment its 2017-18 budget by appropriating **$67,000 to a Transfer of Funds to the Piper's Opera House** thereby increasing appropriations for **Piper's Opera House from $0** TO **$67,000**. A detailed schedule is attached to this Resolution and by reference is made a part thereof

IT IS FURTHER RESOLVED, that the Storey County Comptroller's Office shall forward the necessary documents to the Department of Taxation, State of Nevada.

PASSED, ADOPTED AND APPROVED THE _19th _of June, 2018.

AYES: _____

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_____

NAYS: _____

_____

Absent: _____

By: _____

Marshall McBride, Chairman

Storey County Board of Commissioners

ATTEST: _____

Storey County Clerk

If available resources (unanticipated or higher Beginning fund Balance) exceed those budgeted for:

a) Funds receiving **ad valorem** must **PUBLISH** a notice for **3 days** and need a **RESOLUTION**

b) Funds not receiving ad valorem and enterprise funds just need a **RESOLUTION**, no publish

5) Appropriations may be **TRANSFERRED** between **FUNCTIONS, FUNDS & CONTINGENCY** accounts if the transfer does not increase the total appropriations

a) (comptroller) may transfer appropriations within any function

b) (comptroller)may transfer appropriations **between** functions and programs if:

1) **BOC** is advised at next regular meeting

2) **ACTION** is recorded in minutes

c) (comptroller) may recommend and BOC authorize **TRANSFER** of appropriations **BETWEEN FUNDS** or **CONTINGENCY if**:

1) BOC announces at next regular meeting and sets **EXACT AMOUNTS** to be transferred and affected the **accounts, functions and programs and funds** affected

2) BOX set forth the reasons

3) Action is **recorded in the minutes**

TRANSFERS between Funds

Fund 001 General

$ 67,000	Transfer out from Contingency (57200)to Piper's			
	Salaries	$	23,000	231-231-51010
	Benefits-PERS	$	4,000	231-231-52010
	Benefits-PACT	$	1,500	231-231-52011
	Benefits-Health Ins	$	2,500	231-231-52012
	Benefits-Medicare	$	500	231-231-52013
	Benefits-Social Sec	$	500	231-231-52014
	S&S-Postage	$	500	231-231-53010
	S&S-Office Supplies	$	400	231-231-53011
	S&S-Telephone	$	600	231-231-53012
	S&S-Equip Maint	$	3,000	231-231-53016
	S&S-Utilities	$	10,000	231-231-53022
	S&S-Computer Equip	$	500	231-231-53033
	S&S-Bldg Maint	$	1,500	231-231-53057
	S&S-special Events	$	3,000	231-231-53060
	S&S-Professional Srv	$	5,000	231-231-53070
	S&S-Social Media	$	10,500	231-231-53609
$ 67,000	**PAGE TOTALS**	**$**	**67,000**	

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: June 19, 2018 **Estimate of time required:** 10 minutes

Agenda: Consent [ ] Regular agenda [X] Public hearing required [ ]

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1. **Title:** Augment STOREY COUNTY GENERAL FUND and transfer to STOREY COUNTY CAPITAL PROJECTS FUND

2. **Recommended motion: I approve Resolution 18-492 which AUGMENTS Storey County General Fund and TRANSFERS $2,000,000 to Storey County Capital Projects Fund pursuant to NTS 354.598005**

3. **Prepared by:** Hugh Gallagher and Staff

   Department: Comptroller **Telephone: 775-847-1006**

4. **Staff summary: Higher than anticipated Ad Valorem transferring to Capital Projects**

5. **Supporting materials:** Resolution _____

6. **Fiscal impact: yes**

   Funds Available: Fund: ALL HZ Comptroller

7. **Legal review required:**

   ____ District Attorney

8. **Reviewed by:**

   HZ Department Head Department Name: Commissioner's Office

   ____ County Manager Other agency review: _____

9. **Board action:**

   [ ] Approved [ ] Approved with Modifications
   [ ] Denied [ ] Continued

Agenda Item No. 22

RESOLUTION # _____

RESOLUTION TO AUGMENT THE 2017-2018 STOREY COUNTY CAPITAL PROJECTS FUND

Whereas, total resources of the **STOREY COUNTY GENERAL FUND** were budgeted to be **$13,773,617** on July 1, 2017; and

WHEREAS, the total available resources are now determined to be **$15,773,617**; and

WHEREAS, said additional unanticipated resources are as follows:

Ad Valorem	$2,000,000

WHEREAS, there is a need to apply these excess proceeds in the **STOREY COUNTY CAPITAL PROJECTS FUND;**

Now, therefore it is here by RESOLVED, that Storey County shall transfer the 2017-2018 excess resource by transferring **$2,000,000**, thereby increasing appropriations for the **CAPITAL PROJECTS FUND** from **$1,550,200** TO **$3,550,200**. A detailed schedule is attached to this Resolution and by reference is made a part thereof

IT IS FUTHER RESOLVED, that the Storey County Comptroller's Office shall forward the necessary documents to the Department of Taxation, State of Nevada.

PASSED, ADOPTED AND APPROVED THE _19th_of June, 2018.

AYES: _____

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NAYS: _____

_____

Absent: _____

By: _____

Marshall McBride, Chairman

Storey County Board of Commissioners

ATTEST: _____

Storey County Clerk

[redacted] If available resources (unanticipated or higher Beginning fund Balance) exceed those budgeted

a) Funds receiving **ad valorem** must **PUBLISH** a notice for **3 days** and need a **RESOLUTIC**

b) Funds not receiving ad valorem and enterprise funds just need a **RESOLUTION**, no publi

5) Appropriations may be **TRANSFERRED** between **FUNCTIONS, FUNDS & CONTINGENCY** acc if the transfer does not increase the total appropriations

a) (comptroller) may transfer appropriations within any function

b) (comptroller)may transfer appropriations **between** functions and programs if:

1) **BOC** is advised at next regular meeting

2) **ACTION** is recorded in minutes

c) (comptroller) may recommend and BOC authorize **TRANSFER** of appropriations **BETWE FUNDS** or **CONTINGENCY if**:

1) BOC announces at next regular meeting and sets **EXACT AMOUNTS** to be transferrec affected the **accounts, functions and programs and funds** affected

2) BOX set forth the reasons

3) Action is **recorded in the minutes**

[redacted]

General (001) to Capital Projects Fund (070)				
$ 2,000,000	Transfer from General Higher than Anticapated Revenue			
	Capital Outlay	$	1,000,000	070-070-54010
	Capital Outlay -Tyler	$	500,000	070-070-54101-280
	Capital Outlay -Devnet	$	500,000	070-070-54101-281
$ 2,000,000	**PAGE TOTALS**	**$**	**2,000,000**	

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: June 19, 2018 **Estimate of time required:** 20 minutes

Agenda: Consent [ ] Regular agenda [X] Public hearing required [ ]

---

1. **Title:** Transfer of Appropriations in the General Budget

2. **Recommended motion: I approve the transfers of appropriations within General Fund Departments and Special Revenue Funds pursuant to NRS 354.598005 in the amount of $640,500**

3. **Prepared by:** Hugh Gallagher and Staff

   Department: Comptroller **Telephone: 775-847-1006**

4. **Staff summary:** Procedural matter per NRS 354.598005 for transferring appropriations.

5. **Supporting materials:** Spreadsheet of proposed transfers detailing affected funds, functions, and transferred amounts

6. **Fiscal impact:**

   Funds Available: Fund: ALL Comptroller

7. **Legal review required:**

   ____ District Attorney

8. **Reviewed by:**

   ____ Department Head Department Name: Commissioner's Office

   ___ County Manager Other agency review: _____

9. **Board action:**

   [ ] Approved [ ] Approved with Modifications
   [ ] Denied [ ] Continued

Agenda Item No.

NRS 354.598005 Procedures and requirements for augmenting or amending a budget

If available resources (unanticipated or higher Beginning fund Balance) exceed those budgeted for:

a) Funds receiving **ad valorem** must **PUBLISH** a notice for **3 days** and need a **RESOLUTION**

b) Funds not receiving ad valorem and enterprise funds just need a **RESOLUTION**, no publish

5) Appropriations may be **TRANSFERRED** between **FUNCTIONS, FUNDS & CONTINGENCY** accounts if the transfer does not increase the total appropriations

a) (comptroller) may transfer appropriations within any function

b) (comptroller)may transfer appropriations **between** functions and programs if:

1) **BOC** is advised at next regular meeting

2) **ACTION** is recorded in minutes

c) (comptroller) may recommend and BOC authorize **TRANSFER** of appropriations **BETWEEN FUNDS** or **CONTINGENCY if**:

1) BOC announces at next regular meeting and sets **EXACT AMOUNTS** to be transferred and affected the **accounts, functions and programs and funds** affected

2) BOX set forth the reasons

3) Action is **recorded in the minutes**

Summary of Transfers in General

		Page Totals
Page 2	337,500.00	Transfers from Contingency
Page 3	114,500.00	Transfers within a Department between Objects
Page 4	10,000.00	Transfers within a Department between Objects
Page 5	178,500.00	Transfers between Departments and Objects
	640,500.00	

Transfers from Contingency

Fund 001 General					
$ 337,500	from Contingency (57900) to Com Dev (109), General Transfers Out				
	Com Dev (109)	$	12,000	001-109-53029	Training
		$	1,500	001-109-53034	Computer Software
		$	8,000	001-109-53040	Fuel
		$	2,500	001-109-53041	Tires
		$	27,000	001-109-53070	Professional Services
		$	11,000	001-109-53071	
	Transfer Out to Sewer	$	208,500	001-105-57200-xxx	Transfer Out to Sewer
	Transfer Out to Pipers	$	67,000	001-105-57200-xxx	Transfer Out to Pipers
$ 337,500	**PAGE TOTALS**	**$**	**337,500**		

Transfers within a Department between Objects

Fund 001 General - Administrative (105)					
$ 50,000	Service & Supplies (53401) to Salaries & Benefits				
		$	26,000	001-105-51010	Salaries
	Benefits	$	2,000	001-105-52010	PERS
		$	5,500	001-105-52012	Health Insurance
		$	5,500	001-105-52014	Social Security
		$	11,000	001-105-52016	Retiree Health Benefits
$ 50,000		**$**	**50,000**		
Fund 001 General - Buildings & Grounds (106)					
$ 15,000	Capital Outlay (54409) to Service & Supplies				
	Service & Supplies	$	10,000	001-106-53071	Adverse Labor Relations
		$	5,000	001-106-53022	Utilities
$ 15,000		**$**	**15,000**		
Fund 001 General - Sheriff (107)					
$ 40,000	Salaries (51010) to Benefits and Service & Supplies				
	Benefits	$	10,000	001-107-52010-100	PERS - Corrections
		$	15,000	001-107-52011	PACT
	Service & Supplies	$	15,000	001-107-53401	Garnisments
$ 40,000		**$**	**40,000**		
Fund 001 General - Health & Human (114)					
$ 1,000	Service & Supplies (53045) to Benefits				
	Benefits	$	1,000	001-114-52012	Health Insurance
$ 1,000		**$**	**1,000**		
Fund 001 General - Communications (117)					
	Service & Supplies to Salaries				
$ 3,000	001-117-53016				
$ 6,000	001-117-53027				
		$	9,000	001-117-51011	Salaries- Overtime
$ 9,000		**$**	**9,000**		
Fund 001 General - Emergency Mgt (142)					
$ 500	Benefits (52012) to Salaries				
		$	500	001-142-51010	Salaries (51010)
$ 500		**$**	**500**		
$ 114,500	**PAGE TOTALS**	**$**	**114,500**		

Transfers within a Department between Objects Continued

Fund 001 General - Planning (143)					
$	1,000	Salaries			
			$ 1,000	001-143-52012	Health Insurance
$	**1,000**		**$ 1,000**		
Fund 001 General - District Attorney (111)					
$	9,000	Professional Services (53070)			
		DA	$ 4,000	001-111-51010	Salaries
			$ 5,000	001-111-52012	Health Insurance
$	**9,000**		**$ 9,000**		
$	**10,000**	**PAGE TOTALS**	**$ 10,000**		

Transfers between Departments and Objects

Fund 001 General - District Attorney (111)				
$ 178,500	Professional Services (53070) to Various Departments			
	Clerk/Treasurer (102)	$ 20,000	001-102-51010	Salaries
		$ 6,000	001-102-52010	PERS
		$ 14,000	001-102-52012	Health Ins
		$ 40,000	001-102-56530	Refunds
	Admin (105)	$ 6,800	001-105-52010	PERS
	Sheriff (107)	$ 5,000	001-107-54303	Coroner's Office
		$ 5,200	001-107-56602	Insurance Deductible
	District Court (112)	$ 38,500	001-112-54245	Public Defender
	Justice Court (113)	$ 3,000	001-113-53029	Training
	Comptroller (121)	$ 5,000	001-121-52012	Benefits
		$ 15,000	001-121-53070	Professional Services
	Planning (143)	$ 20,000	001-143-53070	Professional Services
$ 178,500	**PAGE TOTALS**	**$ 178,500**		

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: June 19, 2018 **Estimate of time required:** 10 minutes

Agenda: Consent [ ] Regular agenda [X] Public hearing required [ ]

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1. **Title:** Augmentation of the Storey County Justice Court Fund

2. **Recommended motion:** **I approve Resolution 18-493 which accepts the Augmentation for the Storey County Justice Court Fund pursuant to NRS 354.598005 in the amount of $7000.**

3. **Prepared by:** Hugh Gallagher and Staff

   Department: Comptroller **Telephone: 775-847-1006**

4. **Staff summary:** Procedural matter per NRS 354.598005 for augmenting budgets

5. **Supporting materials:** Resolution _____ and supporting schedules

6. **Fiscal impact: yes**

   Funds Available: Fund: ALL Comptroller

7. **Legal review required:**

   ____ District Attorney

8. **Reviewed by:**

   Department Head Department Name: Commissioner's Office

   County Manager Other agency review: _____

9. **Board action:**

   [ ] Approved [ ] Approved with Modifications

   [ ] Denied [ ] Continued

Agenda Item No. 24

RESOLUTION #

RESOLUTION TO AUGMENT THE 2017-2018 BUDGET OF STOREY COUNTY JUSTICE COURT FUND

Whereas, total resources of the **STOREY COUNTY JUSTICE COURT FUND** were budgeted to be **$17,000** on July 1, 2017; and

WHEREAS, the total available resources are now determined to be **$31,000** WHEREAS, said additional unanticipated resources are as follows:

JOP Admin Assessment	$ 5000
JOP Court Facility	$ 9000

WHEREAS, there is a need to apply these excess proceeds in the **STOREY COUNTY JUSTICE COURT FUND**

Now, therefore it is here by RESOLVED, that Storey County shall augment its 2017-2018 budget by appropriating **$7000**, thereby increasing its appropriations for the **JUSTICE COURT FUND** from **$17,000** TO **$24,000**. A detailed schedule is attached to this Resolution and by reference is made a part thereof

IT IS FUTHER RESOLVED, that the **Storey County Comptroller's Office** shall forward the necessary documents to the Department of Taxation, State of Nevada.

PASSED, ADOPTED AND APPROVED THE _19th_of June, 2018.

AYES: _____

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NAYS: _____

_____

Absent: _____

By: _____

Marshall McBride, Chairman

Storey County Board of Commissioners

ATTEST: _____

Storey County Clerk

[redacted] If available resources (unanticipated or higher Beginning fund Balance) exceed those budgeted for:

a) Funds receiving **ad valorem** must **PUBLISH** a notice for **3 days** and need a **RESOLUTION**
b) Funds not receiving ad valorem and enterprise funds just need a **RESOLUTION**, no publish

5) Appropriations may be **TRANSFERRED** between **FUNCTIONS, FUNDS & CONTINGENCY** accounts if the transfer does not increase the total appropriations

a) (comptroller) may transfer appropriations within any function
b) (comptroller)may transfer appropriations **between** functions and programs if:
   1) **BOC** is advised at next regular meeting
   2) **ACTION** is *recorded in minutes*
c) (comptroller) may recommend and BOC authorize **TRANSFER** of appropriations **BETWEEN FUNDS** or **CONTINGENCY if**:
   1) BOC announces at next regular meeting and sets **EXACT AMOUNTS** to be transferred and affected the **accounts, functions and programs and funds** affected
   2) BOX set forth the reasons
   3) Action is **recorded in the minutes**

[redacted]

Justice Court Fund (187)

$	5,000	187-000-35104	JOP Admin Assessment			
$	2,000	187-000-35111	JOP Court Facility			
		S&S - Furniture & Fixtures		$	7,000	187-187-53034
						187-187-53035
$	**7,000**	**PAGE TOTALS**		**$**	**7,000**	

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: June 19, 2018 **Estimate of time required:** 10 minutes

Agenda: Consent [ ] Regular agenda [X] Public hearing required [ ]

---

1. **Title:** Augmentation of the Storey County Indigent Fund

2. **Recommended motion:** **I approve Resolution 18-494 which accepts the Augmentation for the Storey County Indigent Fund pursuant to NRS 354.598005 in the amount of $5500.**

3. **Prepared by:** Hugh Gallagher and Staff

   Department: Comptroller **Telephone: 775-847-1006**

4. **Staff summary:** Procedural matter per NRS 354.598005 for augmenting budgets

5. **Supporting materials:** Resolution _____ and supporting schedules

6. **Fiscal impact: yes**

   Funds Available: Fund: ALL HZ Comptroller

7. **Legal review required:**

   ____ District Attorney

8. **Reviewed by:**

   HZ Department Head Department Name: Commissioner's Office

   County Manager Other agency review: _____

9. **Board action:**

   [ ] Approved [ ] Approved with Modifications
   [ ] Denied [ ] Continued

Agenda Item No. 25

RESOLUTION #

RESOLUTION TO AUGMENT THE 2017-2018 BUDGET OF STOREY INDIGENT FUND

Whereas, total resources of the **STOREY COUNTY INDIGENT FUND** were budgeted to be **$72,621** on July 1, 2017; and

WHEREAS, the total available resources are now determined to be **$81,621** WHEREAS, said additional unanticipated resources are as follows:

Ad Valorem – Assessor	$6000
State Centrally Assessed	$3000

WHEREAS, there is a need to apply these excess proceeds in the **STOREY COUNTY INDIGENT FUND;**

Now, therefore it is here by RESOLVED, that Storey County shall augment its 2017-2018 budget by appropriating **$5,500**, thereby increasing its appropriations for the **INDIGENT FUND** from **$72,711** TO **$78,711**. A detailed schedule is attached to this Resolution and by reference is made a part thereof

IT IS FUTHER RESOLVED, that the Storey County Comptroller's Office shall forward the necessary documents to the Department of Taxation, State of Nevada.

PASSED, ADOPTED AND APPROVED THE _19th_of June, 2018.

AYES: _____

_____

_____

NAYS: _____

_____

Absent: _____

By: _____

Marshall McBride, Chairman

Storey County Board of Commissioners

ATTEST: _____

Storey County Clerk

[redacted] If available resources (unanticipated or higher Beginning fund Balance) exceed those budgeted for:

a) Funds receiving **ad valorem** must **PUBLISH** a notice for **3 days** and need a **RESOLUTION**
b) Funds not receiving ad valorem and enterprise funds just need a **RESOLUTION**, no publish

5) Appropriations may be **TRANSFERRED** between **FUNCTIONS, FUNDS & CONTINGENCY** accounts if the transfer does not increase the total appropriations

a) (comptroller) may transfer appropriations within any function
b) (comptroller)may transfer appropriations **between** functions and programs if:
   1) **BOC** is advised at next regular meeting
   2) **ACTION** is recorded in minutes
c) (comptroller) may recommend and BOC authorize **TRANSFER** of appropriations **BETWEEN FUNDS** or **CONTINGENCY if**:
   1) BOC announces at next regular meeting and sets **EXACT AMOUNTS** to be transferred and affected the **accounts, functions and programs and funds** affected
   2) BOX set forth the reasons
   3) Action is **recorded in the minutes**

[redacted]

Indigent Fund (185)				
$ 5,500	185-000-31101			
	S&S-Indigent Accident	$ 5,500	185-185-53046	
$ 5,500	**PAGE TOTALS**	**$ 5,500**		

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: June 19, 20178 **Estimate of time required:** 10 minutes

Agenda: Consent [ ] Regular agenda [X] Public hearing required [ ]

–

1. 1. **Title:** Acceptance of a transfer of funds from the 474 FIRE DISTRICT to the STOREY COUNTY COMMUNITY DEVELOPMENT DEPARTMENT and distributions as recommended

2. **Recommended motion:** **I approve the acceptance of funds transferred from the 474 Fire District in the amount of $195,000 to Storey County Community Development and the Comptroller's recommendations on distribution of funds pursuant to NRS 354.598005**

3. **Prepared by:** Hugh Gallagher and Staff

Department: Comptroller **Telephone: 775-847-1006**

4. **Staff summary:** Procedural matter per NRS 354.598005 for augmenting budgets

5. **Supporting materials:** Resolution _____ and supporting schedules

6. **Fiscal impact: yes**

Funds Available: Fund: ALL HG Comptroller

7. **Legal review required:**

____ District Attorney

8. **Reviewed by:**

HG Department Head Department Name: Commissioner's Office

____ County Manager Other agency review: _____

9. **Board action:**

[ ] Approved [ ] Approved with Modifications
[ ] Denied [ ] Continued

Agenda Item No. 26

RESOLUTION # _____

RESOLUTION TO ACCEPT TRANSFER OF FUNDS FROM THE 474 FIRE DISTRICT TO STOREY COUNTY GENERAL FUND TO increase STOREY COUNTY COMMUNITY DEVELOPMENT DEPARTMENT'S 2017-2018 BUDGET

Whereas, the total Transfer of Funds from the **474 Fire District to Storey County Community Development Department is** to be **$195,000** and;

WHEREAS, the total **INCREASE** to available resources budgeted in Storey County Community Development Department from is $723,862 to $918,862 and distributed as follows;

Salaries	$ 155,000
Benefits	$ 40,000

IT IS FURTHER RESOLVED, that the Storey County Comptroller's Office shall forward the necessary documents to the Department of Taxation, State of Nevada.

PASSED, ADOPTED AND APPROVED THE _19th_of June, 2018.

AYES: _____

_____

_____

NAYS: _____

_____

Absent: _____

By: _____

Marshall McBride, Chairman

Storey County Board of Commissioners

ATTEST: _____

Storey County Clerk

474 Fire District

NRS 354.598005 Procedures and requirements for augmenting or amending a budget

[redacted] If available resources (unanticipated or higher Beginning fund Balance) exceed those budgeted for:

a) Funds receiving **ad valorem** must **PUBLISH** a notice for **3 days** and need a **RESOLUTION**
b) Funds not receiving ad valorem and enterprise funds just need a **RESOLUTION**, no publish

5) Appropriations may be **TRANSFERRED** between **FUNCTIONS, FUNDS & CONTINGENCY** accounts if the transfer does not increase the total appropriations
   a) (comptroller) may transfer appropriations within any function
   b) (comptroller)may transfer appropriations **between** functions and programs if:
      1) **BOC** is advised at next regular meeting
      2) **ACTION** is recorded in minutes
   c) (comptroller) may recommend and BOC authorize **TRANSFER** of appropriations **BETWEEN FUNDS** or **CONTINGENCY if**:
      1) BOC announces at next regular meeting and sets **EXACT AMOUNTS** to be transferred and affected the **accounts, functions and programs and funds** affected
      2) BOX set forth the reasons
      3) Action is **recorded in the minutes**

TRANSFERS between Funds

Fire District (250) to Com Dev (109)				
$ 195,000	Salaries (51010) to Com Dev Salaries & Benefits			
	Community Development	$ 155,000	001-109-51010	Salaries
		$ 40,000	001-109-52010	PERS
$ 195,000		**$ 195,000**		

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: June 19, 2018 **Estimate of time required:** 10 minutes

Agenda: Consent [ ] Regular agenda [X] Public hearing required [ ]

---

1. **Title:** Acceptance of a transfer of funds from the STOREY COUNTY CONTINGENCY FUND to the VIRGINIA DIVIDE SEWER and distributions as recommended

2. **Recommended motion:** **I approve the acceptance of funds transferred from Storey County Contingency in the amount of $208,500 into the Virginia Divide Sewer Fund and the Comptroller's recommendations on distribution of funds pursuant to NRS 354.598005**

3. **Prepared by:** Hugh Gallagher and Staff

   Department: Comptroller **Telephone: 775-847-1006**

4. **Staff summary:** Procedural matter per NRS 354.598005 for transferring appropriations.

5. **Supporting materials:** Resolution _____ and supporting schedules

6. **Fiscal impact: yes**

   Funds Available: Fund: ALL ____ Comptroller

7. **Legal review required:**

   ____ District Attorney

8. **Reviewed by:**

   ____ Department Head Department Name: Commissioner's Office

   ____ County Manager Other agency review: _____

9. **Board action:**

   [ ] Approved [ ] Approved with Modifications
   [ ] Denied [ ] Continued

Agenda Item No. 29

RESOLUTION # _____

RESOLUTION TO ACCEPT TRANSFER OF FUNDS FROM THE STOREY COUNTY GENERAL CONTINGENCY TO THE VIRGINIA DIVIDE SEWER and INCREASE THE VIRGINIA DIVIDE SEWER 2017-2018 BUDGET

Whereas, the total Transfer of Funds from the **Storey County Contingency Fund to Virginia Divide Sewer is** to be **$208,500** and; distributed as follows:

WHEREAS, the total **INCREASE** to available resources budgeted in Virginia Divide Sewer from is $382,000 to $590,500 and distributed as follows;

Salaries	$ 12,000
Benefits	$ 7,000
Capital Outlay	$189,500

IT IS FURTHER RESOLVED, that the Storey County Comptroller's Office shall reflect the applicable changes in the next QES report to the Department of Taxation

PASSED, ADOPTED AND APPROVED THE _19th_of June, 2018.

AYES: _____

_____

_____

NAYS: _____

_____

Absent: _____

By: _____

Marshall McBride, Chairman

Storey County Board of Commissioners

ATTEST: _____

Storey County Clerk

If available resources (unanticipated or higher Beginning fund Balance) exceed those budgeted for:

a) Funds receiving **ad valorem** must **PUBLISH** a notice for **3 days** and need a **RESOLUTION**

b) Funds not receiving ad valorem and enterprise funds just need a **RESOLUTION**, no publish

5) Appropriations may be **TRANSFERRED** between **FUNCTIONS, FUNDS & CONTINGENCY** accounts if the transfer does not increase the total appropriations

a) (comptroller) may transfer appropriations within any function

b) (comptroller)may transfer appropriations **between** functions and programs if:

1) **BOC** is advised at next regular meeting

2) **ACTION** is recorded in minutes

c) (comptroller) may recommend and BOC authorize **TRANSFER** of appropriations **BETWEEN FUNDS** or **CONTINGENCY if**:

1) BOC announces at next regular meeting and sets **EXACT AMOUNTS** to be transferred and affected the **accounts, functions and programs and funds** affected

2) BOX set forth the reasons

3) Action is **recorded in the minutes**

Transfer from General Contingency

Virginia City Sewer Enterprise Fund

$ 280,500	From General Contingency			
	Salaries	$ 12,000	130-130-51010
	Benefits-Health Ins	$ 7,000	130-130-52012
	Capital Outlay - USDA	$ 132,000	130-130-57202-139
	Capital Outlay - GH Septic	$ 57,500	130-130-54016-145
$ 280,500	**PAGE TOTALS**	**$ 208,500**	

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: June 19, 2018 **Estimate of time required:** 10 minutes

Agenda: Consent [ ] Regular agenda [X] Public hearing required [ ]

---

1. **Title:** Transfer of Funds from the STOREY COUNTY CONTINGENCY FUND to the VIRGINIA DIVIDE SEWER

2. **Recommended motion:** **I approve Resolution 18-495 which transfers funds from the Storey County Contingency Fund to the Virginia Divide Sewer in the amount of $208,500 pursuant to NRS 354.598005**

3. **Prepared by:** Hugh Gallagher and Staff

   Department: Comptroller **Telephone: 775-847-1006**

4. **Staff summary:** *USDA Loan was finalized after the 2017-18 budget was approved.
   * Funds for emergency repairs to the GH septic system.

5. **Supporting materials:** Resolution _____

6. **Fiscal impact: yes**

   Funds Available: Fund: ALL ____ Comptroller

7. **Legal review required:**

   ____ District Attorney

8. **Reviewed by:**

   ____ Department Head Department Name: Commissioner's Office

   ____ County Manager Other agency review: _____

9. **Board action:**

   [ ] Approved [ ] Approved with Modifications
   [ ] Denied [ ] Continued

Agenda Item No. 27

RESOLUTION # _____

RESOLUTION TO TRANSFER FUNDS FROM THE 2017-2018 BUDGET OF STOREY COUNTY GENERAL CONTINGENCY FUND USING THE ADMIN TRANSFER ACCOUNT TO THE VIRGINIA CITY SEWER ENTERPRISE FUND

WHEREAS, the total available resources budgeted in Storey County Contingency is $401,300 as of July 1, 2017 and;

Whereas, the total Transfer of Funds from the **Storey County Contingency Fund to Virginia City Sewer Enterprise Fund is** to be **$208,500** and distributed as follows:

Salaries	$ 12,000
Benefits	$ 7,000
Capital Outlay	$189,500

Now, therefore it is here by **RESOLVED**, that Storey County shall augment its 2017-18 budget by appropriating **$208,500.00 to a Transfer of Funds to the Virginia Divide Sewer**, thereby increasing appropriations for the **Virginia Divide Sewer from $359,332** TO **$567,832**. A detailed schedule is attached to this Resolution and by reference is made a part thereof

IT IS FURTHER RESOLVED, that the **Storey County Comptroller's Office** shall forward the necessary documents to the Department of Taxation, State of Nevada.

PASSED, ADOPTED AND APPROVED THE _19th_of June, 2018.

AYES: _____

_____

_____

NAYS: _____

_____

Absent: _____

By: _____

Marshall McBride, Chairman

Storey County Board of Commissioners

ATTEST: _____

Storey County Clerk

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: June 19, 2018 **Estimate of time required:** 10 minutes

Agenda: Consent [ ] Regular agenda [X] Public hearing required [ ]

---

1. **Title:** Transfer of Appropriations in the Storey County Water Fund

2. **Recommended motion: I approve the transfers of appropriations within the Storey County Water Fund pursuant to NRS 354.598005 in the amount of $52,000**

3. **Prepared by:** Hugh Gallagher and Staff

   Department: Comptroller **Telephone: 775-847-1006**

4. **Staff summary:** Procedural matter per NRS 354.598005 for transferring appropriations.

5. **Supporting materials:** Spreadsheet of proposed transfers detailing affected funds, functions, and amounts

6. **Fiscal impact:**

   Funds Available: Fund: ALL HZ Comptroller

7. **Legal review required:**

   ____ District Attorney

8. **Reviewed by:**

   HZ Department Head Department Name: Commissioner's Office

   ___ County Manager Other agency review: _____

9. **Board action:**

   [ ] Approved [ ] Approved with Modifications
   [ ] Denied [ ] Continued

Agenda Item No. 30

Storey County Water Fund (090)

Transfers within a Fund between Objects

Water Fund 090					
		Capital Outlay to Salaries & Benefits			
$	48,000	54107			
$	4,000	54404			
		Salaries	$	37,000	090-090-51010
		Benefits	$	15,000	090-090-52012
$	**52,000**		**$**	**52,000**	

If available resources (unanticipated or higher Beginning fund Balance) exceed those budgeted for:

a) Funds receiving **ad valorem** must **PUBLISH** a notice for **3 days** and need a **RESOLUTION**
b) Funds not receiving ad valorem and enterprise funds just need a **RESOLUTION**, no publish

5) Appropriations may be **TRANSFERRED** between **FUNCTIONS, FUNDS & CONTINGENCY** accounts if the transfer does not increase the total appropriations

a) (comptroller) may transfer appropriations within any function
b) (comptroller)may transfer appropriations **between** functions and programs if:
   1) **BOC** is advised at next regular meeting
   2) **ACTION** is recorded in minutes
c) (comptroller) may recommend and BOC authorize **TRANSFER** of appropriations **BETWEEN FUNDS** or **CONTINGENCY if**:
   1) BOC announces at next regular meeting and sets **EXACT AMOUNTS** to be transferred and affected the **accounts, functions and programs and funds** affected
   2) BOX set forth the reasons
   3) Action is **recorded in the minutes**

Storey County Water Fund (090)

Transfers within a Fund between Objects

Water Fund 090

	Capital Outlay to Salaries & Benefits			
$ 48,000	54107			
$ 4,000	54404			
	Salaries	$	37,000	090-090-51010
	Benefits	$	15,000	090-090-52012
$ 52,000		**$**	**52,000**	

Storey County Board of County Commissioners
Agenda Action Report

LIQUOR BOARD

Meeting date: 6/19/18 **Estimate of time required:**

Agenda: Consent [X] Regular agenda [ ] Public hearing required [ ]

---

1. **Title:** First reading for On-Sale, Off-Sale & Cabaret for Bonanza Saloon, 27 N C St, Virginia City, NV 89440. Applicant is Vincent Malfitano.

2. **Recommended motion:** I motion to approve the first reading for On-Sale, Off-Sale & Cabaret for Bonanza Saloon, 27 N C St, Virginia City, NV 89440. Applicant is Vincent Malfitano.

3. **Prepared by:** Brandy Gavenda, Administrative Assistant

   Department: SCSO **Telephone: 775-847-0959**

4. **Staff summary:** First reading for On-Sale, Off-Sale & Cabaret for Bonanza Saloon, 27 N C St, Virginia City, NV 89440. Applicant is Vincent Malfitano.

5. **Supporting materials:**

6. **Fiscal impact: None**

   Funds Available: Fund: ____ Comptroller

7. **Legal review required:**

   ____ District Attorney

8. **Reviewed by:**

   _X__ Department Head Department Name: Gerald Antinoro

   ____ County Manager Other agency review: _____

9. **Board action:**

   [ ] Approved [ ] Approved with Modifications
   [ ] Denied [ ] Continued

Agenda Item No. 32

Storey County Board of County Commissioners
Agenda Action Report

LIQUOR BOARD

Meeting date: 6/19/18 **Estimate of time required:**

Agenda: Consent [X] Regular agenda [ ] Public hearing required [ ]

---

1. **Title:** First reading for On-Sale, Off-Sale & Cabaret for Delta Saloon 18 S C St, Virginia City, NV 89440. Applicant is Vincent Malfitano.

2. **Recommended motion:** I motion to approve the first reading for On-Sale, Off-Sale & Cabaret for Delta Saloon 18 S C St, Virginia City, NV 89440. Applicant is Vincent Malfitano.

3. **Prepared by:** Brandy Gavenda, Administrative Assistant

   Department: SCSO **Telephone: 775-847-0959**

4. **Staff summary:** First reading for On-Sale, Off-Sale & Cabaret for Delta Saloon 18 S C St, Virginia City, NV 89440. Applicant is Vincent Malfitano.

5. **Supporting materials:**

6. **Fiscal impact: None**

   Funds Available: Fund: ____ Comptroller

7. **Legal review required:**

   ____ District Attorney

8. **Reviewed by:**

   _X__ Department Head Department Name: Gerald Antinoro

   ____ County Manager Other agency review: _____

9. **Board action:**

   [ ] Approved [ ] Approved with Modifications
   [ ] Denied [ ] Continued

Agenda Item No. 33

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: 6-19-18 **Estimate of time required:** 0 - 5

Agenda: Consent [ ] Regular agenda [X] Public hearing required [ ]

---

1. **Title:** Business License Second Readings -- Approval

2. **Recommended motion:** Approval

3. **Prepared by:** Melissa Field

   Department: Community Development **Telephone:** 847-0966

4. **Staff summary:** Second readings of submitted business license applications are normally approved unless, for various reasons, requested to be continued to the next meeting. A follow-up letter noting those to be continued or approved will be submitted prior to the Commission Meeting. The business licenses are then printed and mailed to the new business license holder.

5. **Supporting materials:** See attached Agenda Letter

6. **Fiscal impact:**

   Funds Available: Fund: ____ Comptroller

7. **Legal review required:**

   ____ District Attorney

8. **Reviewed by:**

   x Department Head Department Name:

   ____ County Manager Other agency review: _____

9. **Board action:**

   [ ] Approved [ ] Approved with Modifications

   [ ] Denied [ ] Continued

Agenda Item No. 35

Storey County Community Development

Business Licensing

P O Box 526 • Virginia City NV 89440 • (775) 847-0966 • Fax (775) 847-0935 • mfield@storeycounty.org

To: Vanessa Stephens, Clerk's Office
Pat Whitten, County Manager

June 11, 2018
Via email

Please add the following item(s) to the **June 19, 2018** COMMISSIONERS Agenda:

Storey County Building Department has inspected and found that the following businesses meet code requirements necessary to operate in the county:

LICENSING BOARD
SECOND READINGS

A. **JACKSON QUALITY DRYWALL** – Contractor / 1560 Willow Cr Ln ~ Gardnerville, NV
B. **APOLLO CONSTRUCTION, INC** – Contractor / 1133 W. Columbia Dr ~ Kennewick, WA
C. **EDGE COMMUNICATION INC** – Contractor / 2955 Hwy 40 W. ~ Verdi, NV
D. **HENKEL** – General / 32100 Stephenson Hwy ~ Madison Heights, MI
E. **CLIMATE PROS OF NORTHERN NV** – Contractor / 10090 Orchard Hill De ~ Reno, NV
F. **RELEVATE, LLC** – General / 2161 W. Enfield Way ~ Chandler, AZ
G. **TIM BLAKELY IMAGING SOLUTIONS** – Home Business / 2090 Lousetown Rd ~ VCH, NV
H. **AIR TREATMENT CORP** – General / 640 N. Puente St ~ Brea, CA
I. **PRECISION MANHOLES, INC** – Contractor / 770 E. Main St #321 ~ Lehi, UT
J. **PACIFIC CONSOLIDATED OF NV INC** – General / 2615 Branson Ave ~ Plano, TX
K. **GQS – GLOBAL QUALITY SUPPLY LLC** – General / 333 H. St Ste. 5024 ~ Chula Vista, CA
L. **RICKS AEC REPROGRAPHICS** – General / 488 Kietzke Ln ~ Reno, NV
M. **CRYSATL BARHAM** – Handyman / 234 Prospector Rd ~ Dayton, NV
N. **A & A TOWING, INC** – General / 1395 E. 4th St ~ Reno, NV
O. **MECHATECH INC**– General / 435-1 Fuzinomori ~ Hikone-Shi, Japan
P. **LELY TANK AND WASTE SOLUTIONS, LLC** / General – 3033 Waltham ~ Sparks, NV
Q. **ARC HEALTH & WELLNESS CNT** – General / 82 E. Glendale ~ Reno, NV
R. **ARC WORK PLACE SVC, LLC**- General / 82 E. Glendale ~ Reno, NV
S. **ALFA LAVAL INC** – General / 5400 International Trade Dr ~ Richmond, VA
T. **APPLIED ENGINEERING INC** – General / 3300 Fiechtner Dr ~ Fargo, ND
U. **CENTURY PLASTICS LLC** – General / 15030 23 Mi Rd ~ Shelby Twp, MI
V. **CYBERTROL ENGINEERING LLC** – General /2950 Xenium Ln ~ Mpls, MN
W. **ELECTRICAL SOLUTIONS** – Contractor / 2710 Valley View Dr ~ Reno, NV
X. **MK NORTH AMERICA, INC** – General / 105-125 Highland PK Dr ~ Bloomfield, CT
Y. **PFM INTEGRATORS INC**- General / 2726 Autumn Woods Dr ~ Chaska, MN
Z. **AMUNDSON ROOFING INC**- Contractor / 8995 Terabyte Dr ~ Reno, NV
AA. **SAFETY ON SITE** – General / 316 California Ave ~ Reno, NV
BB. **NAISBITT CONSTRUCTION** – Contractor / 4 Hardy Dr ~ Sparks, NV

Ec: Community Development
Commissioners' Office
Planning Department
Comptroller's Office
Sheriff's Office