

STOREY COUNTY BOARD OF COUNTY COMMISSION ERS MEETING

TUESDAY, AUGUST 21, 2018 10:00 A.M. DISTRICT COURTROOM 26 SOUTH B STREET, VIRGINIA CITY, NEVADA

MINUTES

MARSHALL MCBRIDE CHAIRMAN ATTORNEY ANNE LANGER DISTRICT

LANCE GILMAN VICE-CHAIRMAN

JACK MCGUFFEY COMMISSIONER TREASURER VANESSA STEPHENS CLERK-

ROLL CALL: Chairman McBride, Vice-Chairman McGuffey, Commissioner Gilman, County Manager Pat Whitten, Deputy District Attorney Keith Loomis, Clerk & Treasurer Vanessa Stephens, Comptroller Hugh Gallagher, Sheriff Chief Deputy Tony Dosen, Fire Chief Jeff Nevin, Planning Director/Administrative Officer Austin Osborne, IT Director James Deane, Public Works Director Jason Wierzbicki, Project Manager Mike Northan, Tourism Director Deny Dotson, Community Relations Director Cherie Nevin, Fire Marshal Martin Azevedo, Virginia City Senior Center Stacey Gilbert, Community Chest Director Erik Schoen, Special Counsel Robert Morris

1. CALL TO ORDER REGULAR MEETING AT 10:00 A.M.

Meeting was called to order by Chairman McBride at 10:00 A.M.

2. PLEDGE OF ALLEGIANCE

Chairman McBride led those present in the Pledge of Allegiance.

3. DISCUSSION/POSSIBLE ACTION: Approval of Agenda for August 21, 2018.

Mr. Osborne requested Consent Agenda Item 4I be continued. No specific date.

Public Comment: None

Motion: Approve Agenda for August 21, 2018, continuing Consent Agenda Item 4I, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

4. CONSENT AGENDA:

I For possible action, approval of update to Storey County Administrative Policies and Procedures including Policy 1001 Disciplinary Action and Appeals, and adding Policy 1000 Investigations of Alleged Misconduct. **This item continued.**

II For possible action, approval of Treasurer's Report for July 2018.

- III For possible action, approval of business license first readings:
 - A. BLOCKCHAINS MANAGEMENT, INC General / 610 Waltham Way ~ Sparks, NV
 - B. INTERIOR SPECIALISTS, INC Contractor / 10 Bunsen ~ Irvine, CA
 - C. SNVRE, INC General / 6990 S. McCarran Blvd ~ Reno, NV
 - D. EL PAISANOS General / 125 E 2nd Ave ~ Sun Valley, NV
 - E. ANTON PAAR USA, INC General / 10215 Timber Ridge Dr ~ Ashland, VA
 - F. CALTROL INC General / 1385 Pama Lane ~ Las Vegas, NV

Public Comment: None

Motion: Approve Consent Agenda for August 21, 2018, with continuance of Item 4I, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

5. DISCUSSION ONLY (No Action-No Public Comment): Committee/Staff Reports Mike Northan , Project Manager:

- Insurance repair work is 99% complete;
- Station 72 is substantially complete;
- Judge's chambers ceiling registers to be installed and law books to be put away;
- Repairs to the wall in the courtroom will be done August 27th.

Erik Schoen , Community Chest/Library Director:

- Medical center is being fully utilized with two exam rooms. Open Wednesday and half-day on Monday.
- Summer children's program just wrapped up with 60-70 kids attending. They loved the expanded space and additional activities with the park and pool next door.
- Before and after school programs are in full swing in Virginia City.
- Thanks to the generosity of the Gilman family and partnership with the School District, a before and after school program is back in Lockwood. This is exciting the school and community have wanted this for a long time.
- The library is open with books that can be checked out and computers for public use. People are available to help in the technology center.
- The Halloween show will be Friday, October 26th "Halloween No Brainer Zombie Bash"

Louise Pena, RSVP Representative - Lockwood:

- Slow going last month. There seems to be issue with some people not wanting Louise on RSVP.
- She is working hard to get new people.
- Louise did not receive an invitation to National Night Out attend. She attended anyway.
- It's discouraging that we do not have full benefits but she knows the County is behind her trying to get the van going. It is a very big need.
- If anyone is interested in getting a van going in Virginia City, Louise is willing to help. She would like to see the program expand.

Cherie Nevin, Community Relations Director:

- Recently was on tour of Marlette Lake with representatives from Carson City, State of Nevada, and FEMA - looking at proposed projects for the water system. FEMA has mitigation funds available this coming year. The State is looking into this to make much needed improvements to the water system. The lead agency on this project is State of Nevada Public Works. FEMA was impressed with the system and saw the need to make improvements.
- Flu shot clinics are coming up: September 12 at Lockwood Community Center 9 to 11; September 13, Virginia City Senior Center - 9 to 11; and October 17 at Mark Twain Community Center - 10 to 12.
- Grants have been busy:
 - 1. Working with Comstock Cemetery Foundation very close to completion of the Visitor's Center and porch reconstruction. They are very thankful for the County's support and help;
 - 2. The process is beginning for improvements to St. Mary's Art Center porch and addressing drainage issues.
 - **3.** Worked with the School District and received a grant to install a single point of entry at each school that is monitored by video camera.
- Stacey Gilbert and Cherie will be taking over the 4H cook lovers club. This is open to 5th graders at the elementary school starting at the end of January.
- An open house is scheduled at the County/Slammer Museum to showcase the mural October 4th, 5 to 7 pm.
- There will be closures on Ophir Grade when construction begins on the Five Mile Waterline Project - with the exception of emergency access.

Deny Dotson , VCTC Director:

- The rodeo last weekend was a big success starting off with a long-horn cattle drive on C Street. It was a packed house both days.
- Thank you to Public Works for the equipment and to Ames Construction for preparing the property at the fairgrounds.
- Civil War Days will be held on Labor Day weekend.

Fire Chief Jeff Nevin:

• Reminded we are still in fire season and to be extra vigilant. Fire restrictions are still in effect on public and private lands.

James Deane , IT Director:

- The next generation firewall has been installed in Courthouse. Action has been taken on issues we were not aware of before.
- The fiber-line in the Lockwood Sheriff's substation is operational and will improve public service in Lockwood.

Austin Osborne , Administrative Officer/Planning Director:

- The Lands Bill has been introduced into Senate Committee by Senator Cortez-Masto. Senator Heller will be signing the Bill as well.
- Kathy Canfield has been preparing for the FEMA NFIP Flood Plain audit done every five years to determine where the County lands on a community rating system. This includes the up-date of the flood plain ordinance. This all translates into required flood insurance rates for residents in Lockwood.

• There has been regional cooperation between NDOT, Washoe RTC, Storey County, and other counties. There have been discussions regarding what solutions Tesla, Panasonic, and other companies have taken to get people into buses and vans, and off the highway.

Hugh Gallagher , Comptroller:

• Introduced Jacqueline Jones from Tyler Technologies. Ms. Jones is providing insight and training on the County's new software. User training will begin in the next couple of weeks and the program will go live in mid-October.

Pat Whitten , County Manager:

- Commended Ms. Jones and Tyler Technologies. Mr. Whitten said he has never seen a vendor that has been as good as Jacqueline she is a great representative of her company.
- The sewer project is at 347 days, with 83 days left to completion. Basically the project is in clean-up mode, with a few connections left in peripheral areas.
- One milestone is that Ames has connected E Street from the Silverland to Mill Street. Eventually it will be paved.
- When the EDFP was heard at the last meeting, action items were listed to be done at today's meeting. It is not on the agenda as there is a section NRS that requires approval of the Legislative Interim Finance Committee before this Board considers action:
 - This will be brought back probably at a meeting in September.
 - Thank you to Comptroller Gallagher and Deputy District Attorney Loomis for the hard work.
 - I went with Mr. Gallagher to GOED, receiving unanimous approval after some pretty sharp questions.
 - Through Marty Johnson, talks have been engaged with the State Treasurer's Office.
 - The full team met yesterday to clarify where we are in this project. Who's in the Special Assessment District, who's not in. Appraiser Mark Stafford and County Engineer Brett Farr are re-calculating value coverage numbers to make sure they are still adequate.
 - A meeting was held with the Director of Taxation, the Deputy Director, and a Management Analyst specializing in structures like this.
 - We hope to submit today a "safety net", or replenishment tool, that if all "safety nets" were gone through and we were down to the reserves of the General Fund, this would act as a replenishment mechanism.
 - At the September 4th meeting, we hope to present preliminary Special Assessment District and Tax Increment Area revenue numbers.
 - The County's bond counsel has a huge number of integral steps, resolutions and ordinances that will be required.

6. BOARD COMMENT (No Action-No Public Comment):

Commissioner Gilman : Stated he is glad to be back.

Vice-Chairman McGuffey :

- Thank you to Stacey at the Senior Center for giving their old chairs to the V&T.
- Met with Michael Weldon, Chief of Staff for Governor Sandoval, along with Pam Robinson, Policy Director, regarding the V&T and to see how to get the State more involved. The V&T has a new Board, they have a handle on the budget, but there is a lot of work to do to finish rail reconstruction and it will take way more than the V&T has.
- The V&T is in the process of applying to get on the Governor's list for funds.
- It was also recommended the V&T present a BDR and get the State to commit to annual funding.

• It is a good feeling that they are all behind (the V&T).

Chairman McBride :

• Attended the National Night Out in Lockwood. The turnout was amazing despite 100 degree weather. The Sheriff's Office and Fire Department were there with a lot of staff.

7. RECESS TO CONVENE AS STOREY COUNTY 474 FIRE PROTECTION DISTRICT BOARD

8. DISCUSSION/POSSIBLE ACTION: Approve a contract between the Carson City and the Storey County Fire Protection District for use of the Regional Fire Training Facility.

Fire Chief Jeff Nevin: This is a housekeeping issue - a new contract for use of the Regional Fire Training Facility. This is not used all the time, costs are only charged when the facility is used.

Chairman McBride commented this is a great deal because Storey County can use Carson City's facilities without having to build one in Storey County - which would be expensive.

Chief Nevin said they have more specialized equipment than what we have.

Public Comment: None

Motion: I move to approve the Regional Fire Training Facility Use Contract between Storey County and the Fire Protection District, and authorize the Fire Chief to sign the contract, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

9. ADJOURN TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS

10. DISCUSSION/POSSIBLE ACTION: (Continued from July 3 and August 7, 2018, board meeting.) Consideration of letters of interest and appointment of a planning commissioner to fill the vacancy and serve the remainder of the term representing Precinct 1 Virginia City on the Storey County Planning Commission.

Vice-Chairman McGuffey recused himself as he is employed by the appointee, Jim Collins.

Austin Osborne explained this is an appointment to fill Planning Commissioner vacancy left by Virgil Bucchianeri, who retired after 23 years. Mr. Bucchianeri would be considered for an opening on the Planning Commission if one was available and he expressed interest. Mr. Bucchianeri's position expires December 2020. Two applicants applied - it was a hard decision. Jim Collins is being recommended for this position.

Chairman McBride said both applicants would have been acceptable. Mr. Collins brings a lot to the table with experience and knowledge of Virginia City.

Mr. Whitten agreed that both applicants are very dedicated to this community - either would have made a great choice. Jim will be a great addition to the Board.

Public Comment: None **Motion:** In accordance to the recommendation by staff, I, Lance Gilman, motion to appoint Jim Collins to fill the vacancy and serve the remainder of the term representing Precinct One, Virginia City, on the Storey County Planning Commission, **Action:** Approve, **Moved by:** Commissioner Gilman, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=2)

11. DISCUSSION/POSSIBLE ACTION: (Continued from August 7, 2018) Consideration and possible acceptance of deed of dedication from Tahoe-Reno Industrial Center, LLC for the extension of Milan Drive in the Tahoe-Reno Industrial Center, McCarran, Storey County, Nevada.

Commissioner Gilman recused himself as he has a pecuniary interest in the Tahoe Reno Industrial Center.

Austin Osborne: This item is in accordance with the TRI Development Agreement creating an extension of Milan Drive, and under the Development Agreement, dedicate it to Storey County. The Public Works Director is comfortable that the road meets Storey County building standards. It is recommended that this Deed of Dedication be approved.

Public Comment: None

Motion: In accordance with the recommendation by staff, I, Commissioner Jack McGuffey, motion to approve acceptance of the Deed of Dedication from Tahoe-Reno Industrial Center, LLC, for the extension of Milan Drive in the Tahoe-Reno Industrial Center, McCarran, Storey County, Nevada, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=2)

12. DISCUSSION/POSSIBLE ACTION: Second reading of Ordinance No. 18-285 an ordinance amending chapter 2.44 of the Storey County Code re-establishing the Storey County Regional Transportation Commission, removing redundant provisions from Chapter 3.80 of the Storey County Code, and providing for other matters properly related thereto.

Austin Osborne: Regional transportation issues in Storey County and elsewhere have been discussed - including transit, buses, roads, and other improvements. This would be a good time to reconvene the Storey County Regional Transportation Commission (RTC). The District Attorney's Office has reviewed to insure this complies with NRS. This also defines the duties, powers, and other matters of the RTC.

Public Comment: None

Mr. Osborne read the title: This is an Ordinance amending chapter 2.44 of the Storey County Code re-establishing the Storey County Regional Transportation Commission, removing redundant provisions from Chapter 3.80 of the Storey County Code, and providing for other matters properly related thereto. Ordinance No. 18-815.

Motion: In accordance with the recommendation by staff, I, Commissioner Jack McGuffey, motion to approve second reading of Ordinance No. 18-285 an ordinance amending chapter 2.44 of the Storey County Code re-establishing the Storey County Regional Transportation Commission, removing redundant provisions from Chapter 3.80 of the Storey County Code, and providing for other matters

properly related thereto, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

13. DISCUSSION/POSSIBLE ACTION: Second reading of Ordinance Ordinance No. 18-286 an ordinance amending chapter 2.12 of the Storey County Code providing for the creation, duties, and powers of the Planning Commission, and other properly related matters.

Mr. Osborne reviewed this item - an update of the ordinance pertaining to the Planning Commission.

Public Comment:

Joe Bowman, Storey County Resident: Asked if this had been put out to the public such as in a newspaper article so the public would know what the changes are.

Mr. Osborne answered that when these ordinances are updated, they are posted for 3 days on the website (per NRS) in the agenda packet. This ordinance addresses the powers of the Planning Commission - not being able to enter into contracts and or having the power to create committees. This is the second reading - it has been posted twice and was published in the newspaper.

Mr. Osborne read the title: This is Ordinance No. 18-286 an ordinance amending chapter 2.12 of the Storey County Code providing for the creation, duties, and powers of the Planning Commission, and other properly related matters.

Motion: In accordance with the recommendation by staff, I, Commissioner Jack McGuffey, motion to approve the second reading of Ordinance No. 18-286 an ordinance amending chapter 2.12 of the Storey County Code providing for the creation, duties, and powers of the Planning Commission, and other properly related matters, Action: Approve, Moved by: Vice Chairman McGuffey, Seconded by: Commissioner Gilman, Vote: Motion carried by unanimous vote, (Summary: Yes=3)
14. DISCUSSION/POSSIBLE ACTION: Second reading of Ordinance No. 18-288 an ordinance adding chapter 2.22 to the Storey County Code establishing a procedure for creating or amending a list of appraisers qualified to conduct appraisals of real property offered for sale or lease by the board and providing for other matters properly related thereto.

Deputy District Keith Loomis explained there is a different process for the County to sell Countyowned property from purchasing property. NRS requires the adoption of an ordinance establishing a list of appraisers qualified to appraised County-owned property for sale. This is brought forward so the County can have the appraisal before selling County-owned property.

Public Comment: None

Mr. Loomis read the title: An Ordinance adding chapter 2.22 to the Storey County Code establishing a procedure for creating or amending a list of appraisers qualified to conduct appraisals of real property offered for sale or lease by the board and providing for other matters properly related thereto.

Motion: I, Commissioner Jack McGuffey, move to approve the second reading Ordinance No. 18-288, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

15. DISCUSSION/POSSIBLE ACTION: Modification to the Tahoe-Reno Industrial Center, LLC - Storey County Development Agreement by amending the development agreement master site plan to

de-annex and exclude therefrom a portion of parcel defined in Exhibit A hereto "Deannexed Property" (APN 005-031-01) and located at McCarran, Storey County, Nevada.

Mr. Osborne said this modification is for a boundary line adjustment - creating a split parcel inside and outside of TRI that has taxing and zoning implications. When the record of survey is created for the boundary line adjustment, it requested that the TRI Master Site Plan be moved out to the line. One condition, this will not happen until the record of survey is recorded. This complies with the Zoning Ordinance, the Development Agreement, and all other County Codes

Mr. Loomis said this does not affect Mr. Gilman's pecuniary interest in TRIC - he can vote on this item.

Public Comment: None

Motion: In accordance with the recommendation by staff, I, Commissioner Jack McGuffey, move to approve modification to the Tahoe-Reno Industrial Center, LLC - Storey County Development Agreement by amending the development agreement master site plan to de-annex and exclude therefrom a portion of parcel defined in Exhibit A hereto "Deannexed Property" (APN 005-031-01) and located at McCarran, Storey County, Nevada, and that approval is conditioned that a record of survey (ROS) is filed with the Storey County Recorder's Office before the de-annexation is filed **Action**: Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

16. DISCUSSION/POSSIBLE ACTION: Consideration and possible acceptance of deed of dedication from Tahoe-Reno Industrial Center, LLC certain real property located at APN 005-061-01 Tahoe-Reno Industrial Center, McCarran, Storey County, Nevada, described in "Exhibit A" attached hereto.

Commissioner Gilman recused himself from discussion and vote on this.

Mr. Osborne explained this is a vacant, approximate half acre parcel, at the corner of Denmark and Peru in TRI. This parcel is adjacent to Fire Station 75 and could benefit the County in future expansion. TRI Center is dedicating this parcel to the County. Mr. Osborne said he is working with TRIC to potentially update a culvert on the property. Approval of this item is recommended.

Public Comment:

Sam Toll: Asked if this is the property on the agenda the County is paying TRI \$10 for and pointed out that in the past the County has received nothing for property given to TRI.

Mr. Loomis explained the reference to \$10 is a recital in a deed. Recitals do not have to actually happen - once there is recitation that consideration is given, it is binding on the deed making it a valid deed. No one ever pays the \$10.

Mr. Whitten: The property is worth substantially more than \$10 and is adjacent to the County's McCarren complex.

Motion: In accordance with the recommendation by staff, I, Commissioner Jack McGuffey, motion to approve acceptance of Deed of Dedication from Tahoe-Reno Industrial Center, LLC, certain real property located at APN 005-061-01 Tahoe-Reno Industrial Center, McCarran, Storey County, Nevada, described in "Exhibit A" attached hereto, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=2)

17. DISCUSSION/POSSIBLE ACTION: Approval of Business License second readings: A. INTEGRATED MANUFACTORING & SUPPYLY - Contractor / 620 Orvis Ave ~ San Jose, CA B. AKAZAWA MACHINE CO., LTD - General / 2-10-6 Tohgo Dohri ~ Osaka, JP C. EVOQUA WATER TECHNOLOGIES, LLC - General / 210 Sixth Ave ~ Pittsburgh, PA D. PETERSEN DEAN INC - Contractor / 39300 Civic Center Dr ~ Freemont, CA E. DANIEL W. PHETTEPLACE, DBA: THE ELECTRCIAN - Contractor / 1275 Kleppe ~ Sparks, NV F. GAEA GLOBAL TECHNOLOGIES, INC - General / 317 Whitcliff Ct ~ San Ramon, CA G. ASPEN DEVELOPERS CORP - Contractor / 2340 E. 5th St ~ Reno, NV H. CUMMINS INC - General / 390 Intercresent St ~ Broomfield, Co I. AEGIS ENGINEERING AND MNGMNT GROUP - General / 18601 LBJ Fwy ~ Mesquite, TX J. NORMAN S. WRIGHT MECH EQUIP - Contractor / 99A South Hill Dr ~ Brisbane, CA K. BERIAH VETTER, DBA: VETTER WERKS - Home / 131 Elizabeth Ln ~ Dayton, NV L. FUKAMI MANUFACTURING CO - General / 1121-1 Yamada ~ Gifu, JP M. FARR WEST ENGINEERING - General / 5510 Longley Lane ~ Reno, NV N. ZION BUILDERS INC - Contractor / 1170 Marietta Way ~ Sparks, NV O. JOLT ELECTRIC LLC - Contractor / 152 Pebble Dr ~ Dayton, NV P. USA SCALES, INC - General / 5401 Byron Hot Springs Rd ~ Byron, CA Q. SUPERIOR TANK CO - Contractor / 9500 Lucas Ranch Rd ~ Bakersfield, CA R. STEVEN GREEN - Home / 5438 Comstock Rd ~ Placerville, CA S. MAYA'S SOUTH INDIAN CUISINE - General / 9655 Frankwood Dr ~ Reno, NV T. AMIAD USA, INC - General / 120 Talbot Road ~ Mooresville, NC U. AI SYSTEMS CO, LTD - General / 11-18 Motomachi ~ Osaka, JP V. WTR ELECTRIC INC - Contractor / 6005 Hockberry ~ Reno, NV W. COMINIX U.S.A. INC - General / 990 Hammond Dr ~ Atlanta, GA X. HOLDIAY ENTERPRISES - Home / 2331 Empire Rd ~ Reno, NV Y. WELSCO DRILLING CORP - Contractor / 2510 Beasley Dr ~ Fallon, NV Z. POGGEMEYER DESIGN GROUP INC - General / 6960 Smoke Ranch Rd ~ Las Vegas, NV On behalf of Community Development, Mr. Whitten requested approval of items A. through Z.

Motion: I make a motion to approve Items A through Z, **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

18. PUBLIC COMMENT (No Action)

Sam Toll: Once again asking to have Public Comment moved to both the beginning and end of the meeting. Having Public Comment at the end of the meeting sends the wrong message to the public, suggesting that they come last.

Louise Pena : As a taxpayer, Ms. Pena says she, and other homeowners in her community, have concerns about the Lockwood Senior/Community Center - it is not just a senior center, it is for the community. There is no one on the Board representing young people and no one who backs Cherie Nevin and Stacey Gilbert in their efforts. It is a community center which should include those who are not seniors. Too many on the Board discourage this and there is a breakdown in communication. National Night Out was successful, however if had been put on by someone else, it good have been bigger and better. If it wasn't handled by the "We Care" program, attendance could have been doubled. The power needs to be taken away from them somehow. A lot of people would like to see the County not support the "We Care" program. If we can switch it over to what it was - the Lockwood Community/Senior Center and combine everything is where it should go. Ms. Pena would like to see the RSVP van for the Community Center and that it could be used for young kids. If it's RSVP, it can only be used for seniors. The youth in Lockwood would like to come up to Virginia City for programs.

but have no transportation. Changes are needed. Thank you to all of the County Commissioners - there has been huge changes in participation from years past. Thank you Lance for so much that you do for the River District - like the food pantry. However, working families do not get the benefit as food is only given out on Wednesday mornings. "We Care" is the big problem and something needs to be done.

19. ADJOURNMENT

Chairman McBride adjourned the meeting at 11:14 A.M.

Respectfully submitted,

By:_

Vanessa Stephens Clerk-Treasurer