



STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

TUESDAY, OCTOBER 16, 2018 10:00 A.M.

DISTRICT COURTROOM
26 SOUTH B STREET, VIRGINIA CITY, NEVADA

MINUTES

MARSHALL MCBRIDE
CHAIRMAN
ATTORNEY

ANNE LANGER
DISTRICT

LANCE GILMAN
VICE-CHAIRMAN

JACK MCGUFFEY
COMMISSIONER
TREASURER

VANESSA STEPHENS
CLERK-

ROLL CALL: Chairman McBride, Vice-Chairman McGuffey (via telephone), Commissioner Gilman, Congressman Amodei, County Manager Pat Whitten, Clerk/Treasurer Vanessa Stephens, Comptroller Hugh Gallagher, Deputy District Attorney Keith Loomis, Administrative Officer/Planning Director Austin Osborne, Sheriff Gerald Antinoro, Fire Chief Jeff Nevin, Community Relations Director Cherie Nevin, Virginia City Senior Center Director Stacey Gilbert, IT Director James Deane, Public Works Director Jason Weizrbicki, Outside Counsel Robert Morris

1. CALL TO ORDER MEETING AT 10:00 A.M.

Meeting was called to order by Chairman McBride at 10:00 A.M.

Chairman McBride introduced Nevada Congressman Mark Amodei.

2. PLEDGE OF ALLEGIANCE

Congressman Amodei led those present in the Pledge of Allegiance.

3. DISCUSSION/POSSIBLE ACTION: Approval of Agenda for October 16, 2018.

County Manager Whitten requested that item 7 - Staff reports, and item 8 - Board reports, be moved to after item 19, Business Licenses, due to time constraints for Commissioner Gilman.

Commissioner McGuffey is present via telephone.

Motion: I move to approve Agenda, moving items 7 and 8 to the last portion of the meeting, **Action:** Approve, **Moved by:** Commissioner Gilman, **Seconded by:** Vice Chairman McGuffey, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

Congressman Mark Amodei reviewed the background and commented on the issue of obtaining a zip code for the River District and TRI in Storey County. Congressman Amodei explained how Congressman Mark Meadows assisted in getting the new zip code. The number for the zip code will be 89437.

Next, Congressman Amodei discussed Interstate 11 - a major north/south arterial - from Arizona to the Pacific Northwest. This is a long-term project. Congressman Amodei explained why Storey County would be interested and reviewed possible routes. This is at least a decade away and will be an important issue in the future.

Issues regarding wild horses were also discussed, including a recent round up - which is being investigated. Congressman Amodei will report back when there is more information.

Congressman Amodei reviewed the Technical Corrections Bill (Lands Bill) which was passed, dealing with issues in Lincoln County, White Pine County, and Storey County. Certain requirements will be taken away and he is not expecting to hear that this will take another 5 or 6 years to implement like in the past.

Information regarding the Technical Corrections Bill and wild horse issues, will be given (to the County) as soon as it is received.

County Manager Whitten reviewed past connections with Congressman Amodei, including the fact that they have been working on the Zip Code issue for about 20 years. Congressman Amodei has always been here for Storey County. The issuance of the new zip code is a huge milestone. Thank you to the Congressman for his efforts.

Congressman Amodei discussed ways to thank Congressman Meadows for his assistance with the zip code issue.

4. DISCUSSION/POSSIBLE ACTION: Approval of Minutes for September 18, 2018.

Public Comment:

None

Motion: I move to approve the Minutes for September 18, 2018, **Action:** Approve, **Moved by:** Commissioner Gilman, **Seconded by:** Vice Chairman McGuffey, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

5. DISCUSSION/POSSIBLE ACTION: Approval of Minutes for October 2, 2018.

Public Comment:

None

Motion: I move to approve Minutes for October 2, 2018, **Action:** Approve, **Moved by:** Commissioner Gilman, **Seconded by:** Vice Chairman McGuffey, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

6. CONSENT AGENDA

I For possible action, approval of business license first readings:

- A. OXFORD INSTRUMENTS AMERICA INC - Gen/ 300 Baker Ave ~ Concord, MA
- B. CALIBER HOME LOANS INC - General / 1525 S. Belt Line Rd ~ Coppell, TX
- C. COMPLETE CONCRETE - Contractor / 7481 Deveron Dr ~ Reno, NV
- D. ENLIGHTED INC - General / 930 Benecia Ave ~ Sunnyvale, CA
- E. JAG BROADCAST VIDEO - General / 2051 Canal Rd ~ Sparks, NV
- F. FREEDOM HOME HEALTH LLC - General / 3680 Grant Dr ~ Reno, NV

II For possible action, approval of resolution 18-514, a resolution to direct the County Assessor to prepare a list of all the taxpayers on the secured roll in the County pursuant to NRS 361.300(3).

III For possible action, approval of claims in the amount of, payroll \$522,207.85 and accounts payable in the amount of \$287,012.01.

IV For possible action, approval of Resolution no. 18-499, granting Historic Fourth Ward School Foundation a sum not to exceed \$120,000.00 for the purpose of preserving the Fourth Ward School Building and promoting the history of the Comstock and Storey County history.

V For possible action, approval of Resolution no. 18-500, granting Community Chest Inc., a sum not to exceed \$234,492.00 for the purpose of funding health and human services programs.

VI For possible action, approval of Resolution no. 18-504, granting Liberty Engine Company No. 1 Inc. a sum not to exceed \$10,000.00 for the purpose of preserving the Comstock Firemen's Museum and its historic contents.

VII For possible action, approval of Resolution no. 18-505, granting the Mark Twain Community Center a sum not to exceed \$25,000.00 for the purpose of preserving the Mark Twain Community Center and for community outreach and improvement.

VIII For possible action, approval of Resolution no. 18-506, granting the Nevada Rural Counties RSVP Program Inc., a sum not to exceed \$7,050.00 for the purpose of providing essential programs for Storey County seniors, veterans, adults with disabilities and caregivers.

IX For possible action, approval of Resolution no. 18-507, granting the Storey County Senior Citizens Center the sum of \$135,000.00 for the purpose of maintaining the Storey County Senior Center for providing programs and serviced to seniors to promote independent and healthy lifestyles.

X For possible action, approval of Resolution no. 18-508, granting the St. Mary's Art Center, a non-profit entity, a sum not to exceed \$60,000.00 for the purpose of preserving the St. Mary's Art Center, a County-owned building and supporting arts and culture through education and cultural offerings.

Public Comment:
None

Motion: Approve Consent Agenda for October 16, 2018, **Action:** Approve, **Moved by:** Commissioner Gilman, **Seconded by:** Vice Chairman McGuffey, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

7. DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports

8. BOARD COMMENT (No Action - No Public Comment):

9. DISCUSSION/POSSIBLE ACTION: Approval of Resolution 18-513 approving Notice of Completion and Acceptance of the Virginia City Sewer Improvement Project.

Community Services Director Cherie Nevin presented Resolution 18-513, accepting substantial completion of the Virginia City Sewer Improvement Project. The project has been completed on time and within budget.

Public Comment:
None

Motion: I move to approve Resolution 18-513, Notice of Completion and Acceptance of the Virginia City Sewer Improvement Project, **Action:** Approve, **Moved by:** Commissioner Gilman, **Seconded by:** Vice Chairman McGuffey

Prior to vote, Chairman McBride commented that someone had gone to residents and business owners telling them this project was behind schedule and over budget. As pointed out, this was totally false information. Thank you to all who participated in this project - the largest Virginia City public works project in modern day history.

Mr. Whitten said actually (the project) was early. Due to cost savings, we were able to circle back and get more work done than originally thought. One project was installation of four storm drains at no cost to the County and a savings to NDOT who was going to contribute to the cost of the drains. The "fake news" is totally frustrating.

Vote: Motion carried by unanimous vote, **(Summary:** Yes=3)

Mr. Whitten thanked the Ames Construction team for the great work. Ms. Nevin presented this team with a plaque and certificates in appreciation of their work.

Mr. Whitten also expressed thanks to Farr West Engineering representatives for their engineering on this monumental project. Ms. Nevin also presented a plaque and certificates of appreciation to the team members from Farr West.

Ms. Nevin also presented a plaque and certificate to USDA, Rural Development representatives. Without USDA grants of just under \$15 million, this project would not have been done.

Mr. Whitten said USDA Rural Development is an invaluable partner to the County.

Ms. Nevin presented Mike Nevin, All Comstock LLC, with a plaque and certificate.

Mr. Whitten explained that Mr. Nevin was brought out of retirement for this project as he was the one who basically structured the project. It ended up being a lot more work than was anticipated. Thanks for a job well done.

Mr. Nevin commented this project is actually three months ahead of schedule - quite a milestone.

Mr. Whitten acknowledged and thanked representatives from Broadbent, who were always on site to preserve and protect the historic integrity of what was found while excavation was being done. There were some amazing discoveries. A report will be out by the end of the year.

Ms. Nevin presented a plaque and certificate to Broadbent & Associates representatives.

A Certificate of Appreciation was given to Public Works Director Jason Weizrbicki and the Public Works staff.

County Manager Pat Whitten was also presented with a Certificate of Appreciation in recognition of his leadership on this project.

10. DISCUSSION/POSSIBLE ACTION: Discussion and possible action on Bill 102, the second reading of Ordinance No. 18-293, an ordinance amending chapter 15.04 Buildings and Construction to adopt the 2018 International Codes for Building, Residential, Existing Building, Energy Conservation, Fuel Gas, Mechanical, the 2018 Uniform Codes for Mechanical and Plumbing, and the 2017 National Electric Code, the 2018 International Fire Code, the 2018 International Wildland Urban Interface Code, the 2017 National Fire Protection Association Standards (NFPA) and the 2018 Northern Nevada Amendments, and providing for other properly related matters.

Outside Counsel Robert Morris presented this Ordinance for second reading - approving new International Codes, including Northern Nevada amendments specific for use by the County. Changes affecting Storey County only are also included. This Code will be effective under the normal course of business - projects started under 2012 Code, could proceed and be completed under that code.

Public Comment:
None

Motion: Approve the second reading of Ordinance No. 18-293, an ordinance amending chapter 15.04 Buildings and Construction to adopt the 2018 International Codes for Building, Residential, Existing Building, Energy Conservation, Fuel Gas, Mechanical, the 2018 Uniform Codes for Mechanical and Plumbing, and the 2017 National Electric Code, the 2018 International Fire Code, the 2018 International Wildland Urban Interface Code, the 2017 National Fire Protection Association Standards (NFPA) and the 2018 Northern Nevada Amendments, and providing for other properly related matters, **Action:** Approve, **Moved by:** Commissioner Gilman, **Seconded by:** Vice Chairman McGuffey, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

11. RECESS TO CONVENE AS THE 474 FIRE DISTRICT BOARD

12. DISCUSSION/POSSIBLE ACTION: Discussion and possible action on Resolution No. 18-515 adopting regulations consistent with ordinance 18-293 amending chapter 15.04 Buildings and Construction to adopt the 2018 International Fire Code, the 2018 International Wildland Urban Interface Code, the 2017 National Fire Protection Association Standards (NFPA) and the 2018 Northern Nevada Amendments, and providing for other properly related matters.

Robert Morris said initially this item was proposed as an Ordinance but has been changed to a Resolution. This Resolution adopts those portions of the new Codes as regulations for the Storey County Fire District and is consistent with the Ordinance adopted.

Public Comment:
None

Motion: I move to approve Resolution 18-515 adopting the 2018 International Fire Code, the 2018 International Wildland Urban Interface Code, the 2017 National Fire Protection Association Standards (NFPA) and the 2018 Northern Nevada Amendments to the 2018 International Fire Code, **Action:** Approve, **Moved by:** Commissioner Gilman, **Seconded by:** Vice Chairman McGuffey, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

13. ADJOURN TO RECONVENE AS THE STOREY COUNTY BOARD OF COMMISSIONERS

14. DISCUSSION/POSSIBLE ACTION : Consideration and possible approval of agreement issuing license to Switch Business Solutions LLC (Switch) by which the County authorizes Switch to install a

data communications line in the County's right of way within a portion of the Tahoe Reno Industrial Center.

Deputy District Attorney Keith Loomis said this is an agreement for the County to issue a license to Switch for installation of a data transmission line within the County right-of-way within Tahoe Reno Industrial Center. The term of the agreement is initially for 20 years with 5 year renewals, with a \$500 or \$1 per lineal foot annual fee - whichever is greater.

Public Comment:
None

Motion: I, Lance Gilman, Commissioner, move to approve the rights-of-way licensing agreement authorizing Switch Business Solutions LLC (Switch) to install a data communications line within a portion of the County's right of way in the Tahoe Reno Industrial Center, and authorize the Chairman to sign, **Action:** Approve, **Moved by:** Commissioner Gilman, **Seconded by:** Vice Chairman McGuffey, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

15. DISCUSSION/POSSIBLE ACTION: 2018-036 Special Use Permit by applicant Dylan Li. The applicant requests a Special Use Permit to operate an outdoor establishment promoting tourism and local activities. The establishment will consist of a small movable stand that will act as a table and be located within the front patio area of an existing commercial establishment (Firehouse Grill, BBQ & Saloon). The property is located at 171 S. C Street, Virginia City, Nevada, Assessor's Parcel Number (APN) 001-073-28.

Planner Kathy Canfield explained this Special Use Permit is required because of the outdoor operation. The Planning Commission voted unanimously to recommend approval of the request. Applicant is present.

Public Comment:
None

Vice Chairman McGuffey: Understands this is just a stand to hand out information.

Chairman McBride: Correct, no retail sales.

Ms. Canfield read the findings of facts:

This approval is for Special Use Permit 2018-036 to operate an outdoor establishment **promoting tourism and local activities. The establishment consists of a small movable stand that will act as a table and be located within the front patio area of an existing commercial establishment (Firehouse Grill, BBQ & Saloon). The property is located at 171 S. C Street, Virginia City, Nevada, Assessor's Parcel Number (APN) 001-073-28.**

The proposed project complies with the general purpose, goals, objectives, and standards of the county master plan, this title, and any other plan, program, map, or ordinance adopted, or under consideration pursuant to official notice by the county.

The proposal location, size, height, operations, and other significant features will be compatible with and will not cause substantial negative impact on adjacent land uses, or will perform a function or provide a service that is essential to the surrounding land uses, community, and neighborhood.

The proposed project will result in no substantial or undue adverse effect on adjacent property, the character of the neighborhood, traffic conditions, parking, public improvements, public sites or right-of-way, or other matters affecting the public health, safety, and general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions and policies of the county master plan, this title, and any other plans, program, map or ordinance adopted or under consideration pursuant to an official notice, by the county, or other governmental agency having jurisdiction to guide growth and development.

The proposed use in the proposed area will be adequately served by and will impose no undue burden on any of the improvements, facilities, utilities, or services provided by the county or other governmental agency having jurisdiction in the county.

The Special Use Permit conforms to the 2016 Storey County Master Plan for the Virginia City planning area in which the subject property is located. A discussion supporting this finding is provided in Section 2.C of this staff report and the contents thereof are cited in an approval of this Special Use Permit.

The conditions under the Special Use Permit do not conflict with the minimum requirements in Storey County Code Sections 17.03.150, Special Use Permit and Section 17.30, CR - **Commercial Residential Zone.**

Motion: In accordance with the recommendation by staff and the Planning Commission, the Findings of Fact under Section 3.A of this report, and other findings deemed appropriate by the Board of County Commissioners, and in compliance with the conditions of approval, I, Lance Gilman, move to approve Special Use Permit 2018-036 to operate an outdoor establishment promoting tourism and local activities. The establishment consists of a small movable stand that will act as a table and be located within the front patio area of an existing commercial establishment (Firehouse Grill, BBQ & Saloon). The property is located at 171 S. C Street, Virginia City, Nevada, Assessor's Parcel Number (APN) 001-073-28, **Action:** Approve, **Moved by:** Commissioner Gilman, **Seconded by:** Vice Chairman McGuffey, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

16. DISCUSSION/POSSIBLE ACTION: Variance 2018-037 request to the front and side yard setbacks for the construction of a detached garage, to allow for a front yard setback of 20-feet (versus the required 30-feet) and side yard setback of 8-feet (versus the required 15-feet). The property is located at 1930 Applegate Road, Virginia City Highlands, Storey County, Nevada, Assessor's Parcel Number (APN) 003-101-05.

Ms. Canfield: This request was heard before the Planning Commission on October 4th for a variance to construct a garage. The Planning Commission voted for approval 6 to 1. Applicant is present.

Public Comment:

Beth Smith, Applicant - Virginia City Highlands resident: She is available to answer any questions regarding this request.

Vice Chairman McGuffey: Sees that the request was approved by the Planning Commission but there is no recommendation for approval by staff. Was there support by neighbors?

Ms. Canfield: When originally reviewing this, staff looked to see if there were other location options for the garage. Apparently, with approval, the Planning Commission felt there were other elements to be considered (regarding location). Moving the garage to another location would mean taking out trees, making the garage more visible to the surrounding neighborhood - disturbing more of the area.

There was support by the neighbor that was at the meeting.

Chairman McBride: The one neighbor who opposed is a Commissioner on the Planning Board. The Highlands is a very unique and challenging area for building based on the topography. I like to see people improving their properties and appreciate that Ms. Smith wanted to save some of the trees.

Austin Osborne concurs with everything said. We (Planning) are just doing what we have to do with the recommendation. If this is approved, we believe that this is not a bad project and that it will not adversely impact the area.

Ms. Canfield read the findings of fact:

This approval is for a variance (Variance 2018-037) to the front and side yard setbacks for the construction of a detached garage, to allow for a front yard setback of 20-feet (versus the **required 30-feet**) and **side yard setback of 8-feet (versus the required 15-feet)**. The property is located at 1930 Applegate Road, Virginia City Highlands, Storey County, Nevada, Assessor's Parcel Number (APN) 003-101-05.

The subject property is located within E-1 VCH Estates zoning with an existing residence as a primary use and the proposed garage as an allowed accessory use.

That because of special circumstances applicable to the subject property, including shape, size, topography or location of surroundings, the strict application of the zoning ordinance would deprive the subject property of privileges enjoyed by other properties in the vicinity or **under identical zone classification.**

That the granting of the Variance is necessary for the preservation and enjoyment of substantial property rights of the applicant.

That the granting of the Variance will not, under the circumstances of the particular case, adversely affect to a material degree the health or safety of persons residing or working in the area of the subject property and will not be materially detrimental to the public welfare or **materially injurious to property or improvements in the area of the subject property.**

The proposed Variance is in compliance with all Federal, Nevada State, and Storey County regulations.

The proposed Variance is in compliance with Storey County Code 17.03.140 Variances, 17.40 E Estates Zone and 17.12 General Provisions when all Conditions of Approval are met.

The proposed Variance is in compliance with and supports the goals, objectives and policies of the 2016 Storey County Master Plan.

Motion: In accordance with the recommendation by the Planning Commission, but against the recommendation by staff, and with the findings of fact under Section 3.a of this report, and other findings deemed appropriate by the Board of County Commissioners, and in compliance with the conditions of approval, I, Lance Gilman, move to approve Variance 2018-037 to the front and side yard setbacks for the construction of a detached garage, to allow for a front yard setback of 20-feet (versus the required 30-feet) and side yard setback of 8-feet (versus the required 15-feet). The property is located at 1930 Applegate Road, Virginia City Highlands, Storey County, Nevada, Assessor's Parcel Number (APN) 003-101-05, **Action:** Approve, **Moved by:** Commissioner

Gilman, **Seconded by:** Vice Chairman McGuffey, **Vote:** Motion carried by unanimous vote, (Summary: Yes=3)

17. DISCUSSION/POSSIBLE ACTION: Special Use Permit 2018-038 is a request by the applicant to allow for an accessory dwelling unit on an existing developed residential property. The applicant requests an accessory dwelling unit be approved within a previously constructed garage. The subject property is located at 1931 Lousetown Road, Virginia City Highlands, Storey County, Nevada, Assessor's Parcel Number (APN) 003-123-07.

Ms. Canfield explained this request if for an accessory dwelling unit that was built by a previous owner. The proposed unit meets all requirements for an accessory dwelling. Staff and the Planning Commission recommend approval.

Public Comment:

None

Ms. Canfield read the findings of fact:

This approval is for Special Use Permit 2018-038 to allow for an accessory dwelling unit on an **existing developed residential property. This approval allows for an accessory dwelling unit within a previously constructed garage. The subject property is located at 1931 Lousetown Road, Virginia City Highlands, Storey County, Nevada, Assessor's Parcel Number (APN) 003-123-07.**

The Special Use Permit conforms to the 2016 Storey County Master Plan for the Virginia City Highlands Rural Residential community area in which the subject property is located. A discussion supporting this finding for the Special Use Permit is provided in Section 2.E of this staff report and the contents thereof are cited in an approval of this Special Use Permit. The Special Use Permit complies with the general purpose, goals, objectives, and standards of the county master plan, the zoning ordinance and any other plan, program, map or ordinance adopted, or under consideration pursuant to the official notice by the county.

The proposal location, size, height, operations, and other significant features will be compatible with and will not cause substantial negative impact on adjacent land uses, or will perform a function or provide a service that is essential to the surrounding land uses, community, and neighborhood.

The Special Use Permit will result in no substantial or undue adverse effect on adjacent property, the character of the neighborhood, traffic conditions, parking, public improvements, public sites or right-of-way, or other matters affecting the public health, safety, and general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions and policies of the county master plan, this title, and any other plans, program, map or ordinance adopted or under consideration pursuant to an official notice, by the county, or other governmental agency having jurisdiction to guide growth and development.

The proposed use in the proposed area will be adequately served by and will impose no undue burden on any of the improvements, facilities, utilities, or services provided by the county or other governmental agency having jurisdiction in the county.

The Special Use Permit, with the recommended conditions of approval, complies with the requirements of Chapters 17.03.150 - Special Use Permit, 17.12.046 - Accessory Dwellings, Location and Placement, and 17.40 Estate Zone.

Vice Chairman McGuffey asked, if the residents sell or move away, does this dwelling have to be refurbished back to a garage or remove the bathroom? This has been done in the past.

Ms. Canfield: Under condition K, this Special Use Permit states that it belongs exclusively to Brian and Amanda Burlison and the real property subject to the Permit, so long as one, or both owners, own and maintain the primary residence. The Special Use Permit is non-transferable. A new owner would have to obtain a Special Use Permit to insure they are meeting the same requirements, or the unit would have to be adjusted to no longer be a dwelling unit.

Motion: In accordance with the recommendation by staff and the Planning Commission, the findings of fact under section 3.A of this report, and other findings deemed appropriate by the Board of County Commissioners, and in compliance with the conditions of approval, I, Lance Gilman, move to approve Special Use Permit 2018-038, a request by the applicant to allow for an accessory dwelling unit on an existing developed residential property. The applicant desires an accessory dwelling unit within a previously approved garage, with a shop/office being legally established with a Special Use Permit. The subject property is located at 1931 Lousetown Road, Virginia City Highlands, Storey County, Nevada, Assessor's Parcel Number (APN) 003-123-07, **Action:** Approve, **Moved by:** Commissioner Gilman, **Seconded by:** Vice Chairman McGuffey, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

18. DISCUSSION ONLY (No Action): Outline tentative process to select the next County Manager.

County Manager Whitten explained that he hopes to retire in the foreseeable future. A target date is July 1, 2019. Mr. Whitten said it is incumbent on him and the Commission to select the best candidate available. Mr. Whitten said he is not advocating a Nation-wide search and reviewed some steps he believes should be taken. Specifics will be brought to the November 9th meeting for approval.

District Attorney Langer has advised Mr. Whitten of a process used by Carson City when selecting a City Manager where two different interview Boards were used. One with City officials and the other with citizens. Applicants are reduced by a screening process and through an interview process.

Mr. Whitten suggested using Linda Ritter, past City Manager in Carson City, and who has held many other positions, to be in charge of the process of selection.

Active advertising, through various sources, would be done in November. The number of applicants would be "screened down" in December. Review committees would be created, consisting of panels of six. Mr. Whitten recommends at least one individual from the tourism sector in Virginia City and one from the commercial/industrial sector at the industrial park be on the panel. Committee interviews to be done at the end of the year. Note: this timeline is "soft" at this time, subject to discussion.

The process would be turned over to Ms. Ritter, subject to Board approval. There could be one on one interviews with the Board - if this is compliant with Open Meeting requirements, background interviews, then a public board interview, and then Board selection, probably in February. The process would move forward from there. This would be an independent, transparent process.

Commissioner Gilman left the meeting.

19. DISCUSSION/POSSIBLE ACTION: Approval of business license second readings:

- A. HERITAGE CONSTRUCTION & DEVELOPMENT - Contractor / 2351 Sunset Blvd ~ Rocklin, CA
- B. UNITED HERITAGE FINANCIAL GROUP, INC - General/707 E. United Heritage Ct ~ Meridian, ID
- C. AXINE USA INC - General / 108-2386 East Mall ~ Vancouver, Canada
- D. LIBERTY INTERACTIVE CORP, dba: ZULILY - General / 2555 USA Pkwy ~ McCarran, NV

Mr. Whitten, on behalf of Community Development, recommended approval of items A. through D.

Public Comment:
None

Motion: Approve Items A. through D., **Action:** Approve, **Moved by:** Vice Chairman McGuffey, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=2)

7. DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports

Mike Northan, Project Coordinator:

- Slurry-sealing of streets will be finished this week.
- Radar signs have been installed in town at each end of C Street.
- Storm drain installations are on-going.
- Public Works is preparing to start demolition of the Black & Howell building.

Stacy Gilbert, Senior Center Director:

- The Senior Center is taking over the Veteran's Day Spaghetti Feed this year. Monetary donations and volunteers are being requested.

Pat Whitten, County Manager:

- On behalf of Deny Dotson: The VCTC is holding a community workshop this Thursday at Pipers - 6 PM to 8 PM, to discuss marketing and special events done by the VCTC. Survey results have been posted on-line.
- The County's annual Christmas Party will be held December 7th at Pipers.
- Thank you to Comptroller Hugh Gallagher and Deputy District Attorney Keith Loomis for their assistance on the pipeline project. The project is still "alive" but looks different. There would be no Special Assessment District at all - relieving any liability the County would have. The Tax Increment Area would be in and all of the "players" would pre-pay. Two are not asking for repayment from the TIA, the others are. We are looking at approximately \$28 million payback, much less than the \$65 million. 50% of that payback would come from State funds the County never sees - the other 50% from County funds. The County would be giving up taxpayer dollars that it would not otherwise receive. There will be another Special Meeting regarding this - tentatively October 29th.
- Working on a lease of County offices at the McCarren complex with NHP who is in need of an office at that location.
- On behalf of Mike Nevin:
 1. October 3rd a ceremony was held at the Divide to commemorate the completion of the wastewater project and the kickoff of the water pipeline project. Special thanks to the High School choir for singing the National Anthem, and to the Fire Department for flying the flag on their aerial truck.
 2. Ophir Grade road remains closed and out of bounds. Hunters and four-wheelers are reminded to stay out of the area.

8. BOARD COMMENT (No Action - No Public Comment)

None

20. CORRESPONDENCE:

- Denial of agenda item request from Druscilla Thyssen.

21. PUBLIC COMMENT (No Action)

None

22. ADJOURNMENT

Chairman McBride adjourned the meeting at 11:40 A.M.

Respectfully submitted,

By: _____
Vanessa Stephens Clerk-Treasurer