



STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

03/17/2020 10:00 A.M.

26 SOUTH B STREET, VIRGINIA CITY, NEVADA

AGENDA

MARSHALL MCBRIDE
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

JAY CARMONA
VICE-CHAIRMAN

LANCE GILMAN
COMMISSIONER

VANESSA STEPHENS
CLERK-TREASURER

Members of the Board of County Commissioners also serve as the Board of Fire Commissioners for the Storey County Fire Protection District, Storey County Brothel License Board, Storey County Water and Sewer System Board and the Storey County Liquor and Gaming Board and during this meeting may convene as any of those boards as indicated on this or a separately posted agenda.

All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting. Pursuant to NRS 241.020 (2)(d)(6) Items on the agenda may be taken out of order, the public body may combine two or more agenda items for consideration, and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The Commission Chair reserves the right to limit the time allotted for each individual to speak.

All items include discussion and possible action to approve, modify, deny, or continue unless marked otherwise.

1. **CALL TO ORDER REGULAR MEETING AT 10:00 A.M.**
2. **PLEDGE OF ALLEGIANCE**
3. **DISCUSSION/FOR POSSIBLE ACTION:**

Approval of the Agenda for March 17, 2020

4. **DISCUSSION/FOR POSSIBLE ACTION:**

Approval of the Minutes for January 21, 2020

5. **DISCUSSION/FOR POSSIBLE ACTION:**

Approval of the Minutes for February 4, 2020

6. **CONSENT AGENDA**

I For possible action, approval of claims in the amount of \$2,361,770.15

II For possible action, approval of business license first readings:

A. Bank of America ATM - General / 440 USA Parkway Ste. 106 ~ McCarran, NV

B. Buzzard Creek- General / 110 S. C St ~ Virginia City, NV

C. Integrity Tennessee, Inc. - Out-of-County / 2071 Elkton Pike ~ Pulaski, TN

D. Ipsen Construction LLC - Contractor / 30 Granite Way ~ Carson City, NV

E. Sierra Floor Covering, Inc. - Contractor / 4601 Goni Rd. Ste B ~ Carson City, NV

F. CTA, Inc. - General / 13 N. 23rd St. ~ Billings, MT

III For possible action, approval of the Treasurer's Report for January 2020

IV For possible action, approval of 1st reading for general business license for Café Del Rio, 394 S C St., Virginia City, NV 89440 - Applicants Sarah Burnet and Kimberly Moore.

V For possible action, approval of resolution no. 20-567 setting grade and salary range of certain appointive county officers and employees fixed by resolution per NRS 245.045 for the 2019-2020 fiscal year.

7. **DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports**

8. **BOARD COMMENT (No Action - No Public Comment)**

9. **DISCUSSION ONLY/NO ACTION:**

Switch Presentation to Virginia City Silver Bricks FIRST Robotics.

10. **DISCUSSION/FOR POSSIBLE ACTION:**

Approval of engagement letter for Eide Bailly Sales Tax Tesla

11. **DISCUSSION/FOR POSSIBLE ACTION:**

Selection of auditor for fiscal year ending June 30, 2020

12. **DISCUSSION/FOR POSSIBLE ACTION:**

Discussion and direction to staff from the board on the draft Storey County Capital Improvement Plan.

13. **DISCUSSION/FOR POSSIBLE ACTION:**

Approval of memorandum of understanding (MOU) amending Article 7 of the 2017-2020 Collective Bargaining Agreement between Storey County (Employer) and the Storey County Sheriff's Office Employees Association of Police & Sheriff's Officers (NAPSO) Local 9110 (union).

14. **RECESS TO CONVENE AS THE STOREY COUNTY BOARD OF FIRE COMMISSIONERS**

15. **DISCUSSION/FOR POSSIBLE ACTION:**

Discussion and direction to staff from the fire board on the draft Storey County Fire Protection District Capital Improvement Plan.

16. **DISCUSSION/FOR POSSIBLE ACTION:**

Approval of the Battalion Chief compensation policy.

17. **DISCUSSION/FOR POSSIBLE ACTION:**

To approve and accept funds donated by Switch to fund implementation of Mobile Data Terminals for the fire district.

18. **DISCUSSION/FOR POSSIBLE ACTION:**

To approve Resolution No. 20-566, a resolution of the Board of Fire Commissioners of the Storey County Fire Protection District authorizing the Chief of the Storey County Fire Protection District to sign Annual Operating Plans relating to interlocal agreements between the Storey County Fire Protection District and the State of Nevada Division of Forestry addressing cooperation in managing Wildland fires.

19. **DISCUSSION/FOR POSSIBLE ACTION:**

To approve the Operating Plan for the Wildland Fire Protection Program Interlocal Contract between the Storey County Fire Protection District and the Nevada Division of Forestry.

20. **RECESS TO CONVENE AS STOREY COUNTY LIQUOR BOARD**

21. **DISCUSSION/FOR POSSIBLE ACTION:**

Approval of 1st reading of a liquor license for Café Del Rio, 394 S C St., Virginia City, Nv, 89440 – Applicants Sarah Burnet and Kimberly Moore.

22. **RECESS TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS**

23. **DISCUSSION/FOR POSSIBLE ACTION:**

Planning File No. 2019-052. Consideration and Possible Action of acceptance of proposed right-of-way parcels to Storey County. Two parcels of land created for right-of-way purposes are shown on the map titled “EP Minerals, LLC and Sparks Hotels LLC, merger and resubdivision of Parcel 2008-38 of ROS 110555 and Parcel 2007-114 of ROS 108433”. These two parcels, identified as Parcel 2019-27 and 2019-28, will be dedicated to Storey County for future use in potential roadway improvements within the USA Parkway right-of-way, located within the Tahoe-Reno Industrial Center, McCarran area of Storey County, Nevada.

24. **DISCUSSION/FOR POSSIBLE ACTION:**

Approval of 2nd reading for the General Business License for Battle Born Personal Protection Training, PO Box 177, Virginia City – Applicant: Caidyn Edlund

25. **DISCUSSION/FOR POSSIBLE ACTION:**

Approval of business license second readings:

- A. Berkley MF LLC - General / 2555 Peru ~ McCarran, NV
- B. Black Diamonds Cleaning Services- Out-of-County / 501 El Rancho Dr. Sp. 64 ~ Sparks, NV
- C. Lakota HRM, LLC – Out-of-County / 1611 Sonoma St. ~ Carson City, NV
- D. Maverick Printing & Forms, Inc. – Out-of-County / 3430 Crabapple Hollow ~ Sparks, NV
- E. NTN Technical Service Corporation – Out-of-County / Japan
- F. Presence Therapy – Professional / 525 Plumas St. ~ Reno, NV
- G. Richard Joseph Construction, Inc. – Contractor / 1325 Airmotive Way # 375 ~ Reno NV
- H. Silver State Excavation – Contractor / 2587 Kelvin Rd ~ Carson City, NV
- I. Silveria Painting/Handyman – Home Business / 361 S. E St. # A ~ Virginia City, NV
- J. Velocitel, LLC – Contractor / 1150 First Avenue 600 ~ King of Prussia, PA

26. **PUBLIC COMMENT (No Action)**

27. **ADJOURNMENT OF ALL ACTIVE AND RECESSED BOARDS ON THE AGENDA**

28. **CLOSED SESSION AS THE STOREY COUNTY BOARD OF FIRE COMMISSIONERS**

Call to Order Closed Session meeting pursuant to NRS 288.220 for the purpose of conferring with district and county management and legal counsel regarding labor negotiations with the Storey County Firefighters Association IAFF Local 4227. This meeting will commence immediately following the regular commission meeting.

28. CLOSED SESSION AS THE BOARD OF STOREY COUNTY COMMISSIONERS

Call to Order Closed Session meeting pursuant to NRS 288.220 for the purpose of conferring with county management and legal counsel regarding labor negotiations with the Storey County Sheriff's Office Employees Association NAFSA Local 9110. This meeting will commence immediately following the closed session meeting of the Storey County Board of Fire Commissioners.

NOTICE:

- Anyone interested may request personal notice of the meetings.
- Agenda items must be received in writing by 12:00 noon on the Monday of the week preceding the regular meeting. For information call (775) 847-0969.
- Items may not necessarily be heard in the order that they appear.
- Public Comment will be allowed at the end of each meeting (this comment should be limited to matters not on the agenda). Public Comment will also be allowed during each item upon which action will be taken on the agenda (this comment should be limited to the item on the agenda). Time limits on Public Comment will be at the discretion of the Chairman of the Board. Please limit your comments to three minutes.
- Storey County recognizes the needs and civil rights of all persons regardless of race, color, religion, gender, disability, family status, or nation origin.
- In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family / parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form.

To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners' Office in writing at PO Box 176, Virginia City, Nevada 89440.

CERTIFICATION OF POSTING

I, Vanessa Stephens , Clerk to the Board of Commissioners, do hereby certify that I posted, or caused to be posted, a copy of this agenda at the following locations on or before 03/12/2020; Virginia City Post Office at 132 S C St, Virginia City, NV, the Storey County Courthouse located at 26 S B St, Virginia City, NV, the Virginia City Fire Department located at 145 N C St, Virginia City, NV, the Virginia City Highlands Fire Department located a 2610 Cartwright Rd, VC Highlands, NV and Lockwood Fire Department located at 431 Canyon Way, Lockwood, NV.

By Vanessa Stephens
Vanessa Stephens Clerk-Treasurer



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 03/17/2020

Estimate of time required: 5 min.

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☐

1. **Title:** Approval of minutes for January 21, 2020

2. **Recommended motion:** Approve minutes as submitted.

3. **Prepared by:** Vanessa Stephens

Department: Clerk & Treasurer

Telephone: 775 847-0969

4. **Staff summary:** Minutes are attached.

5. **Supporting materials:** Attached.

6. **Fiscal impact:** N/A

Funds Available:

Fund:

____ Comptroller

7. **Legal review required:** N/A

____ District Attorney

8. **Reviewed by:**

☒ Department Head

Department Name: Clerk & Treasurer

____ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 4



STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

TUESDAY, JANUARY 21, 2020 10:00 A.M.

DISTRICT COURTROOM
26 SOUTH B STREET, VIRGINIA CITY, NEVADA

MINUTES

MARSHALL MCBRIDE
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

JAY CARMONA
VICE-CHAIRMAN

LANCE GILMAN
COMMISSIONER

VANESSA STEPHENS
CLERK-TREASURER

ROLL CALL: Chairman McBride, Vice Chairman Carmona, Commissioner Gilman, County Manager Austin Osborne, Deputy District Attorney Keith Loomis, Deputy Clerk/Treasurer Dore Nevin, Sheriff Gerald Antinoro, IT Director James Deane, Fire Chief Jeff Nevin, Tourism Director Deny Dotson, Public Works Director Jason Weizrbicki, Emergency Management Director Joe Curtis, Communications Director Dave Ballard, HR/ Administrative Officer Jen Chapman, Recorder Marney Hansen-Martinez, Comptroller Hugh Gallagher, Senior Planner Kathy Canfield, Senior Center Director Stacey York, Operations/ Projects Coordinator Mike Northan, and Lockwood Senior Center Director Beth Kempf

1. CALL TO ORDER REGULAR MEETING AT 10:00 A.M.

Meeting was called to order by Chairman McBride at 10:00 A.M.

2. PLEDGE OF ALLEGIANCE

Chairman McBride led those present in the Pledge of Allegiance.

3. DISCUSSION/POSSIBLE ACTION: Approval of Agenda for January 21, 2020.

County Manager Osborne requested Items #11 and #13 be moved to follow Item #7; Item #4V be moved to follow Item #19, and Item #8 be continued to February 4, 2020.

Public Comment: None

Motion: I move to approve the Agenda for January 21, 2020, **Action:** Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, (**Summary:** Yes=3)

4. CONSENT AGENDA:

I. For possible action, approval of claims in the amount of \$1,437,020.59.

II. For possible action, approval of business license first readings:

- A. De' Ja' Vu' Construction** - Contractor / 595 Duckhill Rd ~ Carson City, NV
- B. DMG North Inc** - General / 910 Greg St. ~ Sparks, NV
- C. Fike Corporation** - Contractor / 704 SW 10th St. ~ Blue Springs, MO
- D. Hanwha Corporation** - General / South Korea
- E. Little Mountain Development LLC** - Contractor / 2960 Rosanna St. ~ Las Vegas, NV
- F. Robinson Metal, Inc.** - General / 1740 Eisenhower Rd. ~ Depere, WI
- G. Titan Powerline (DBA)** - Contractor / 8695 Delta Dr. ~ Casper, WY
- H. VC Highland Corgi** - Home Business / 2220 Lousetown Rd. ~ Reno, NV

III. For possible action, approval of Justice Court Quarterly Report

IV. For possible action, approval of 2020 Appointments/re-appointments to serve two-year terms on the Virginia City Tourism Commission (VCTC).

Public Comment: None

Motion: I move to approve today's Consent Agenda, **Action:** Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, (**Summary:** Yes=3)

5. DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports

Sheriff Antinoro:

- Passed out a review of what the Sheriff's Office has done over the last year including a breakdown of cases, incidents, arrests, and civil process. There was a change of about 5% from 2018.

James Deane, IT Director:

- The "cut-over" for Office 365 will take place next week. Public safety and dispatch will be completed first.
- Attended a convention on election security. The State is looking seriously at security with Secretary of State pushing to get cyber-hygiene tests done along with Homeland Security testing.
- Tests done on County computers indicate that anti-virus and firewalls are working properly.

Mike Nevin:

- Legal review of contracts and documents has caused delay on the Gold Hill Water Treatment Plant. Inconsistencies are being addressed with funding entities prior to requesting approval from the Board.
- Three proposals have been received for the project. The low amount will be brought to the Board.
- A geology survey of the slide area has been completed for the Hillside Tank project. Findings conclude the area is not a largescale landslide and the hillside is grossly stable. No significant cracks or fissures were found which would indicate significant movement and no possible impact of a landslide. The final engineering plans will now move forward in hopes to get the project "off the ground" by years end.

Beth Kempf, Lockwood Senior Center Director:

- 32 people attended the first “soup cookoff” fundraiser, bringing in \$150 for the senior community.
- A “meet and greet” is set for January 23rd at 5:30 followed by a Town Hall meeting.

Jeff Nevin, Fire Chief:

- The Christmas tree recycling program was pretty successful. The trees have been chipped and are will be used in the park. Hopefully there will be a bigger turn-out next year.
- Fuels crew continues work along Geiger Grade and in the Highlands.
- Burn permits are still available for Painted Rock and Mark Twain areas.
- U-Call/We-Haul trailers are still available for use by residents.

Kathy Canfield, Sr. Planner:

- Interviews are being held for the open Planning Commissioners seat on Friday. Recommendation will be brought back to the Board.

Austin Osborne, County Manager:

- Regarding statements that Tesla and the Government Services Agreement is \$1.2 million in default payment – this appears to not be correct. Reviewing records, 2018-19 – everything is current. 2019-20 – he believes everything is current. All documents and correspondence are being reviewed to make sure. About three weeks ago, he had a check for approximately \$164,000 for the 1st quarter payment of this fiscal year.
- The Government Services Agreement is not expired. In 2018, in went to a lesser rate as the company believed the building would be complete and there would be less inspections. The building is not complete, however there are less inspections because there is not a lot of construction happening.
- Talks are being held with Tesla to re-negotiate the Agreement and to get it adjusted. We were waiting for the (County) audit. Department heads are doing an analysis providing numbers for the FTE (mostly Community Development) being spent on the Gigafactory. There may be future development phases that need to be considered. Research is on-going.
- The (County Manager’s) office has received 10 public record requests in the last few weeks – 7 today. Hours (on time spent) are being kept. A request will made in the budget for a full or part time employee who will do nothing but public records. The Deputy District Attorney has said that 20% of his time is being used for public record requests as opposed to providing legal counsel.

Chairman McBride commented that (the County) will continue to deal with public record requests no matter how much time they want to waste.

6. BOARD COMMENT (No Action – No Public Comment): None

7. DISCUSSION/POSSIBLE ACTION: Approval of National Radon Month Proclamation.

Mr. Osborne: January is Radon Awareness Month - the purpose is to educate the community about radon and radon gas. Free test kits are available at the Lockwood and Virginia City Senior Centers. Presentations will be given February 12th at Lockwood Senior Center and February 20th at Virginia City Center.

Mr. Osborne read the Proclamation: A Proclamation Declaring January 2020 as National Radon Action Month in Storey County, Nevada.

Public Comment: None

Motion: I, Jay Carmona, move to proclaim January 2020 as National Radon Action Month,
Moved by: Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

8. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of Equipment Procurement Contract between Storey County and Aeromix Systems dba Fluence USA for treatment plant equipment for the Gold Hill Wastewater Treatment Project and authorize the Board Chairman or County Manager to sign all documents associated with said contract in an approximate amount of \$206,750.00.

Continued to February 4, 2020.

11. DISCUSSION/POSSIBLE ACTION: Review and possible approval of the Storey County Audited Financial Statements for the year ended June 30, 2019 completed by DiPietro and Thornton.

Comptroller Hugh Gallagher introduced Joe Costanza from DiPietro and Thornton.

Mr. Costanza reviewed the annual audit completed by his firm. It is a clean, modified opinion. The County did really well in the financial part of the audit, including making more than was budgeted. Overall, the net position is \$21.37 million, including liabilities.

Mr. Costanza explained issues discovered during the audit – some of which had to do with the County's new software. Despite learning curves, the new software is a massive leap forward. The accounting system that is in place was looked at to see if there were any issues (deficiencies) – three were found:

- The ambulance account receivables. This is being worked on and is not material to the financial statements, and there is improvement.
- DiPietro and Thornton prepares the (County's) financial statements, rather than the Comptroller's Office. This is the case with most small counties. Ideally, the County preparing its own is preferred – but may not be realistic. The Comptroller's Office is doing more and more each year.
- It is suggested that there be a month-end close. Then some of the items found at the end of the year would be found during the year which would help speed up the process -he realizes this is difficult with the few number of people in the Comptroller's Office. Mr. Costanza said there is always room for improvement.
- The Comptroller's Office takes this seriously and is moving forward. The items he brings up are part of the audit and he is required to tell (the Board).
- The County is on the right path and the financial statements are clean overall.

Public Comment:

Nicole Barde, Storey County resident: Asked about the material weakness identified and significant deficiencies. Is this related to the lack of creating internal financial statements and month end close?

Mr. Costanza explained that material weakness means extra steps are made to insure everything is properly classified at the end of the year. Everything is working good, but a problem could be created without month end close.

Ms. Barde asked if there is corrective action to eliminate the material weakness.

Mr. Costanza said there is. It has been talked about and everyone is very open. Most likely the County will have to do (the statements) or hire someone.

Mr. Costanza explained the difference between material weakness and significant deficiency. Part of the reason he is here is to insure there is no material misstatement – it doesn't mean there is a material misstatement. Just that there is a system where it could happen. Bigger counties, don't prepare their own financial statements. (Storey County) is where it should be – there has been great improvement within the Comptroller's Office over the years.

Ms. Barde questioned the statement – “auditee qualified as low-risk auditee”.

Mr. Costanza: If there is a material weakness, under the terms of auditing grants and you're not a low-risk guarantee, they look at 40% of the grants rather than 20%. The 40% of grants were perfect on the numbers. The County had a harder audit and came out “with flying colors”.

Motion: I, Jay Carmona, hereby move to approve the Storey County audited financial statements for the year ended June 30, 2019, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, (**Summary:** Yes=3)

13. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of Resolution 20-564 authorizing refund of excess funds paid for community development permits in the amount of \$71,266.97.

Deputy District Attorney Keith Loomis reviewed this item. In 2017, fees charged by Community Development for certain permits were increased 10% without a Board resolution authorizing the increase. An audit was conducted to determine amount of overpayments – approximately \$71,266.97. It is the discretion of the Board to grant a refund. If the request seems to be legitimate, it would be equitable to authorize refunds.

Chairman McBride explained this item came before the Board months ago and continued while more work was done. He recommends refunding the over-charged amounts.

Vice Chairman Carmona commented he does not want to delay this matter longer but would like a little more time to review documents received from the District Attorney's Office. Suggests putting this off to the February 4th meeting.

Commissioner Gilman: Has no issue putting this off to the 4th. This looks as if it was a fee increase without authorization by the Board and some folks are owed some money.

Public Comment:
None

Motion: I, Jay Carmona, move to continue this item to the February 4th meeting, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, (**Summary:** Yes=3)

9. DISCUSSION/POSSIBLE ACTION: Phase II of the Storey County Strategic plan public workshop and adoption of a mission statement and vision statement for the plan, and direction to staff to commence public workshops in communities across the county to develop goals and objectives supporting the mission and vision statements.

Linda Ritter reviewed possible mission and vision statements for the Storey County Strategic Plan. Several options were presented at public workshops for response. Five options were developed for the vision statement. Two of the options had the same weighted average.

- The highest rated statement was: Storey County is a place where independence is valued, where the rural Nevada lifestyle is treasured, and where businesses – large and small – thrive.
- The other option was: Storey County celebrates its independence, spirit, its rich history, its enviable quality of life, and its contribution to the Nevada economy.

Comment was received to add history to the first option. 53 comments to the on-line survey were received.

Ms. Ritter asked the Board if they had any comments, changes, additions regarding the vision statement.

Mr. Osborne reminded the Board that at the last meeting Ms. Ritter was given direction to develop a vision statement. The public and department heads participated. Ms. Ritter put together cohesive statements which were posted on-line. Public, staff, and department heads weighed in. He agrees that the first statement has more merit.

Ms. Ritter explained when feedback is received for goals and objectives, there is nothing to say that the mission and vision statements cannot be changed. More might be learned as time goes along. The first statement seemed to be the most popular.

Mr. Osborne: On statement one, there were a few comments asking what “independence” means. It is important if we go with that (statement), when the goals and objectives are built that those are well defined. And thinks it is the belief of the Board and participants – this is a county where people tend to be independent – liking to do things without a lot of interference from government.

Ms. Ritter: This will be a discussion done in the community. How is this done and what does it mean to you? The goals and objectives will reflect the mission and vision statement.

Mr. Osborne: This applies to businesses, small and large, as well as residents.

Commissioner Gilman thinks as a Mission Statement, number 10 approaches what is intended – what government is, what it does, and for whom it is done.

Ms. Ritter said that was the favorite Mission Statement. The Mission looks at what is being done now, why does (the County) exist. It reads: We strive to provide excellent and efficient services; be accessible and transparent; preserve our past and embrace our future; and provide safe and predictable places for our residents, businesses, and stakeholders.

Commissioner Gilman noted that comments said to remove “be accessible and transparent”. He prefers to leave this in. (The County) strives to be transparent and accessible. A lot of money and effort is being invested in transparency.

Chairman McBride said Vision Statement No. 1 and Mission Statement No. 10 are fine choices.

Commissioner Gilman suggested changing the “predictable” to “welcoming” in the Mission statement. He likes No. 1 for the Vision Statement.

Mr. Osborne agrees with both, as does Vice Chairman Carmona.

Vice Chairman Carmona suggested “rich history” to the Vision Statement.

Ms. Ritter read the Vision Statement, with changes: “Storey County is a place where independence is valued, where the rural Nevada lifestyle and rich history is treasured, and where businesses – large and small – thrive”.

Commissioner Gilman questioned the meaning of the word “predictable” in the Mission Statement.

Ms. Ritter said we may want to “rework” that.

Mr. Osborne suggested changing it to read: “We strive to provide excellent and efficient, services....” Striking “predictable” after the word “safe”.

The Mission Statement now reads: “We strive to provide excellent and efficient services; be accessible and transparent; preserve our past and embrace our future; and provide safe, predictable and welcoming, places for our residents, businesses, and stakeholders.”

Chairman McBride and Vice Chairman Carmona are agreeable with these suggestions.

Public Comment:

Mike Northan, Storey County resident: The Mission and Vision statements are very good. He thanked Ms. Ritter and the Board and encouraged them to retain the language dealing with cultural preservation, which is extremely important to people in the County.

Mr. Osborne asked if it would be appropriate to have “cultural preservation” noted and put into the goals and objectives, and line those out rather than the mission and vision statements. This may apply more to the different communities.

Ms. Ritter said we will be asking the communities what is important to them. Cultural preservation will be extremely important in some communities. There will be a goal specific to that in the plan.

Mr. Northan commented he is in favor of the idea that this is tailored to the different communities.

Motion: I, Jay Carmona, move to approve item #1 for a Vision Statement with the noted modifications, and item #10 for the Mission Statement with the noted modification, **Moved by:** Vice

Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

Ms. Ritter noted there will be more outreach to the communities as we go through the process. The survey was on-line on the Storey County website. Updates are also posted on-line as well as schedules for community workshops.

Mr. Osborne said this was also posted on County social media in addition to the website.

10. DISCUSSION/POSSIBLE ACTION: Authorize the County Manager to approve a contract with Farr West Engineering not to exceed \$70,000 to develop the first phases of the Storey County Water Resources Master Plan, a master plan and capital improvement plan for future water demand, supply, storage, transmission, and distribution for central and south Storey County communities including the Comstock, Highlands, and Mark Twain.

Mr. Osborne explained this is the contract for the Water Resources Master Plan for the County. The task is project management, demands, resources management, reliability of the water systems, among other tasks. This is about taking known water resources, assessing future growth potential, current demands – all on the Comstock. Then looking at potential future demands in the Highlands and Mark Twain – assessing this against resources that may come from excess water not part of the Franktown Decree. This will help determine resources and where infrastructure may need to be for the purpose of providing water. This is phase one. Other places may be considered in the future – TRI, Lockwood. It may be simple as adding them to our plan as they have their own GID and plan.

This is also in response under a Senate Bill from the last Legislature requiring a Water Resources Master Plan.

The cost should be approximately \$66,000, and not to exceed \$70,000.

Public Comment: None

Motion: Based on the recommendation by staff and in conformance with the 2016 Storey County Master Plan, I, Jay Carmona, authorize the County Manager to approve a contract with Farr West Engineering not to exceed \$70,000 to develop first phase of a Storey County Water Resources Master Plan, a master plan and capital improvement plan for future water demand, supply, storage, transmission, and distribution for central and south Storey County communities including the Comstock, Highlands, and Mark Twain, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

12. DISCUSSION/POSSIBLE ACTION: Consideration and Possible action to authorize Public Works Department to commence proceedings to remove obstructions on Lousetown Road near its intersection with Long Valley Road.

Mr. Loomis explained that the obstructions have been removed resolving this issue at this time. This matter was left on the agenda for educational purposes. If the Board authorizes Public Works to remove obstructions, there is a process set out in statute. This includes a letter from the District Attorney's Office to the landowner advising them if obstructions are not moved, Public Works will

do it and authorizes a court action to recover attorney's fees as well as reimbursement of the costs for removing obstructions. This puts pressure on the landowner to remove any obstruction.

Chairman McBride asked if there was concern that the obstructions would be returned.

Mr. Loomis: Yes, there is. The landowner is doing historical research regarding that roadway. Based on research that has been done, we believe we are in good shape. If obstructions are returned, the Board will be requested to pursue it.

Vice Chairman Carmona asked if (the County) is moving forward to specify where the easement ends and (the landowner's) property ends.

Mr. Loomis: Yes, this is part of the process. It's pretty clear on Lousetown Road – Long Valley Road is a more difficult question. Lousetown is a public road – at one time a toll road. Toll roads revert to the County about 5 years after authorized. There is nothing indicating the County continued it as toll road. When it was authorized, it is believed the right-of-way was 60 feet wide – this needs to be researched.

Mr. Carmona: Is the area where the debris was County property?

Mr. Loomis answered yes, but he does not have the full width of the toll road at this point. He should know soon.

Public Comment:
None

14. DISCUSSION/POSSIBLE ACTION: Special Use Permit 2020-001 request by the applicant Eco Compliance Corporation to construct and operate a medical waste thermal destruction plant and potential commercial power generation from waste. This request is a re-issuance of Special Use Permit 2017-044, due to expiration, which was originally approved in December 5, 2017. No changes from the previous approval are proposed. The subject property is located at 475 Pittsburgh Avenue, Tahoe-Reno Industrial Center, McCarran, Storey County, Nevada, Assessor's Parcel Number (APN) 005-051-54.

Senior Planner Kathy Canfield reviewed this item, a request for a medical waste thermal destruction plant. The previous permit expired while applicant was waiting for permits from the State. NDEP permits have been received – this request is for re-issuance of the Special Use Permit. Permit language has been adjusted as a previous variance is no longer necessary. Everything else is the same as approved in 2017. The Planning Commission recommended approval.

Public Comment: None

Motion: In accordance with the recommendation by staff and the Planning Commission, the findings of fact under Section 3A of this report, and other findings deemed appropriate by the County Commission, in compliance with the conditions of approval, I, Jay Carmona, move to approve Special Use Permit 2020-001, a request by applicant Eco Compliance Corporation to construct and operate a medical waste thermal destruction plant and potential commercial power generation from waste. The subject property is located at 475 Pittsburgh Avenue, Tahoe-Reno Industrial Center, McCarran, Storey County, Nevada, Assessor's Parcel Number (APN) 005-051-54, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman,

Ms. Canfield read the Findings of Fact:

This approval is for Special Use Permit 2020-001, a request by the applicant Eco Compliance Corporation to construct and operate a medical waste thermal destruction plant and potential commercial power generation from waste. The subject property is located at 475 Pittsburgh Avenue, Tahoe-Reno Industrial Center, McCarran, Storey County, Nevada, Assessor's Parcel Number (APN) 005-051-54.

The Special Use Permit conforms to the 2016 Storey County Master Plan for the McCarran planning area in which the subject property is located. A discussion supporting this finding for the Special Use Permit is provided in Section 2.E of this staff report and the contents thereof are cited in an approval of this Special Use Permit.

The subject property is located within an existing industrial neighborhood in the McCarran area of Storey County. The zoning is based on the 1999 Storey County Zoning Ordinance which identifies this property as I-2 Heavy Industrial. The proposed medical waste thermal destruction plant is defined as a "recycling facilities and operations involving use, recovery or residue of hazardous materials and/or wastes" and requires a Special Use Permit.

Granting of the Special Use Permit, with the conditions of approval listed in Section 4 of this report, will not under the circumstances of the particular case adversely affect to a material degree the health or safety of persons/property in the neighborhood of the subject property. The project is expected to meet the safety and health requirements for the subject area. The use will also be subject to building and fire plan review in order to ensure compliance with federal, state and other codes.

The Special Use Permit will not impose substantial adverse impacts or safety hazards on the abutting properties or the surrounding area, and it will comply with all federal, state and county regulations.

The conditions under the Special Use Permit do not conflict with the minimum requirements in the 1999 Storey County Zoning Ordinance Sections 17.37 I-2 Heavy Industrial and 17.62 Special Uses.

Granting of the Special Use Permit will not, under the circumstances of the particular case, adversely affect to a material degree the health or safety of persons working in the neighborhood or area of the subject property and will not be materially detrimental to the public welfare or materially injurious to property improvements in the neighborhood or area of the subject property.

Vote: Motion carried by unanimous vote, (**Summary:** Yes=3)

15. DISCUSSION/POSSIBLE ACTION: Approval of second reading to amend the General Business License for the Union Brewery, 63 N C St., Virginia City, NV 89440 – Requesting to add Dawn Grant.

Sheriff Antinoro: This item adds Dawn Grant – owner of the building - to the General Business License, removing the previous license holder who passed away.

Public Comment: None

Motion: I, Jay Carmona, move to approve the second reading to amend the General Business License for the Union Brewery, 63 N C St., Virginia City, NV 89440 – Requesting to add Dawn Grant, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

16. RECESS TO CONVENE AS THE STOREY COUNTY LIQUOR LICENSE BOARD

17. DISCUSSION/POSSIBLE ACTION: Approval of second reading to amend an existing Liquor License for the Union Brewery, 63 N C St., Virginia City, NV 89440 – Requesting to add Dawn Grant

Sheriff Antinoro: This is the same circumstances as the General Business License. There is a partner in the business who is not named on the Liquor License. There is nothing in the background to preclude Ms. Grant from holding the license.

Public Comment: None

Motion: I, Jay Carmona, move to approve the second reading for the amending of the Liquor License for the Union Brewery, 63 N C St., Virginia City, NV 89440 – Requesting to add Dawn Grant, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, Chairman McBride disclosed that he holds a liquor license in proximity to this establishment and his voting on this would not affect applicant any differently than anyone else, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

18. RECESS TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS

19. DISCUSSION/POSSIBLE ACTION: Approval of business license second readings:

- A. All Hours Air LLC - Contractor / 395 Freeport Blvd Ste. 12 ~ Sparks, NV
- B. Baldwin Electrical Installations - Contractor / 1155 S. Rock Blvd Ste. 430 ~ Reno, NV
- C. Balluff Inc. - General / 8125 Holton Dr. ~ Florence, KY
- D. Blockchains LLC - General / 610 Waltham Way ~ Sparks, NV
- E. Datasight - General / 304 S. Jones Blvd Ste. 3546 ~ Las Vegas, NV
- F. Nevada Copper Inc. - General / 1315 Waltham Way ~ McCarran, NV
- G. Oberg Builders LLC. - Contractor / 101 Convention Center Dr. ~ Las Vegas, NV
- H. Rust Automation & Controls Inc. - General / 8070 S. 1300 W. West ~ Jordan, UT
- I. Titan Solar Power NV Inc. - Contractor / 2769 N. Lamb Blvd ~ Las Vegas, NV

Mr. Osborne, on behalf of Community Development, recommends approval of all items A through I.
Public Comment: None

Motion: I, Jay Carmona, move to approve Business Licenses, Second Reading, Items A through I, **Action:** Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

4 V. For possible action, approval of update to Storey County Administrative Policies and Procedures including policies 206 Drug & Alcohol Free Workplace; 1001 Discipline Appeals; 020

Computer Workstation; 021 Outside Software; 022 PC Care & Computer Equipment; 023 Misuse of IT Resources; 024 Privacy of SC IT Resources; 025 Excessive Use of IT Resources; 026 Disposal of IT Equipment; 028 Removal or Restriction of Access to Network; 029 IT Service Request; 030 Network Use and Security; 031 Password Protection Policy.

Human Resource Director Jen Chapman, reviewed updates to these policies as required by PoolPact. This includes technology update requirements passed by the Legislature. The Password Protection Policy is new and will help to better secure the (County's) system.

Public Comment: None

Motion: I, Jay Carmona, move to approve the update to workplace policies, Item 4V of the Consent Agenda, **Action:** Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, (**Summary:** Yes=3)

20. PUBLIC COMMENT (No Action)

County Manager Osborne thanked Commissioner Carmona for stepping up to the VCTC Board appointment.

21. ADJOURNMENT OF ALL ACTIVE AND RECESSED BOARDS ON THE AGENDA

The meeting was adjourned by the Chair at 11:17 AM

Respectfully submitted,

By: 
Vanessa Stephens Clerk-Treasurer



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 03/17/2020

Estimate of time required: 5 min.

Agenda: Consent [] Regular agenda [X] Public hearing required []

1. **Title:** Approval of minutes for February 4, 2020

2. **Recommended motion:** Approve minutes as submitted.

3. **Prepared by:** Vanessa Stephens

Department: Clerk & Treasurer

Telephone: 775 847-0969

4. **Staff summary:** Minutes are attached.

5. **Supporting materials:** Attached.

6. **Fiscal impact:** N/A

Funds Available:

Fund:

____ Comptroller

7. **Legal review required:** N/A

____ District Attorney

8. **Reviewed by:**

☒ Department Head

Department Name: Clerk & Treasurer

____ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved

☐ Approved with Modifications

☐ Denied

☐ Continued

Agenda Item No. 5



STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

TUESDAY, FEBRUARY 4, 2020 10:00 A.M.

DISTRICT COURTROOM
26 SOUTH B STREET, VIRGINIA CITY, NEVADA

MINUTES

MARSHALL MCBRIDE
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

JAY CARMONA
VICE-CHAIRMAN

LANCE GILMAN
COMMISSIONER

VANESSA STEPHENS
CLERK-TREASURER

ROLL CALL: Chairman McBride, Vice Chairman Carmona, Commissioner Gilman, County Manager Austin Osborne, Deputy District Attorney Keith Loomis, Clerk/Treasurer Vanessa Stephens, Sheriff Gerald Antinoro, Tourism Director Deny Dotson, Public Works Director Jason Weizrbicki, Fire Chief Jeff Nevin, Labor Relations Jeanne Greene, Operations and Project Coordinator Mike Northan, Fire Marshal Martin Azevedo, Planner Kathy Canfield, Interim Comptroller Jennifer McCain, Recorder Marney Hansen-Martinez, and Human Resources/ Administrative Officer Jen Chapman.

1. CALL TO ORDER REGULAR MEETING AT 10:00 A.M.

Meeting was called to order by Chairman McBride at 10:00 A.M.

2. PLEDGE OF ALLEGIANCE

Chairman McBride led those present in the Pledge of Allegiance.

3. DISCUSSION/POSSIBLE ACTION: Approval of Agenda for February 4, 2020.

Public Comment: None

Motion: I move to approve the Agenda for February 4, 2020, **Action:** Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

4. DISCUSSION/POSSIBLE ACTION: Approval of the Minutes for December 17, 2019

Public Comment: None

Motion: I move to approve the Minutes for December 17, 2019, **Action:** Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

5. DISCUSSION/POSSIBLE ACTION: Approval of the Minutes for January 7, 2020

Public Comment: None

Motion: I move to approve the Minutes for January 7, 2020, **Action:** Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

6. CONSENT AGENDA:

I. For possible action, approval of claims in the amount of \$1,405,062.67

II. For possible action, approval of business license first readings:

- A. Blue Cross of Idaho Health Serv Inc. - General / 3000 E Pine Ave. ~ Meridian, ID
- B. Day Wireless Systems - General / 4700 SE International Way ~ Milwaukie, OR
- C. Fortis Construction Group, Inc. - Contractor / 1705 SW Taylor St. Ste. 200 ~ Portland, OR
- D. RADCO Communications, LLC - Contractor / 450 US Hwy 395 N. ~ Carson City, NV
- E. The Virginia City Vault LLC - General / 145 S. C St. Ste. A ~ Virginia City, NV
- F. Virginia City Escape Room - General / 184 S. C St. ~ Virginia City, NV
- G. Calamco - General / 1776 W. March Lane 420 ~ Stockton, CA

III. For possible action, approval to appoint Senior Planner Kathy Canfield to serve as Storey County's representative on the Carson Water Subconservancy District (CWSD).

Public Comment: None

Motion: I move to approve today's Consent Agenda, **Action:** Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

7. DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports

Sheriff Antinoro:

- Along with School Districts and Sheriff Offices across the State, the Storey County Sheriff's Office is pursuing a grant from the Bureau of Justice Assistance for school safety programs and training. Storey County will be the lead.

Operations/Project Coordinator Mike Northan:

- Braces have been taken down on the Delta Saloon and Union Street is open.
- The Divide Building project is being re-designed in order to control costs. There are discussions about doing some of the project "in house".
- Plans for the Virginia Highlands Community Center are almost complete.
- The training building next to the fire station sustained wind damage, exposing significant dry rot in the structural sheathing. Ideas on what to do with that building are being put together.
- A structural assessment will be done at the Depot. There are a few known issues which will be addressed along with any new issues found. Roof and fire sprinkler quotes are coming in.
- The interior walls have been repaired at the Visitor's Center. There is still a little water in the wall cavity- this will be addressed by Public Works along with sealing of the exterior wall.
- Visitor's Center floors are being refinished on February 11, 12, and 13.

Fire Marshal Martin Azevedo:

- Work on the Delta is going well.
- The Fulcrum project is also moving along. A walk-around was completed along with the Fire Chief and they should be on-line this year.
- AUECC in TRI is also going. Final life safety write-offs will probably be done in March or April.

Tourism Director Deny Dotson:

- Thank you to Commissioner Gilman for guidance and support of the VCTC the last few years.
- Welcome to Commissioner Carmona to the VCTC Board.
- A special workshop – open to the public – will be held on February 13th at the Conference Center. The major item of discussion will be marketing initiatives for 2020.
- During the three days of the floor refinishing, the Visitor's Center will be closed. Administration offices will be open.

Recorder Marney Hansen-Martinez:

- Work continues on two imaging projects, including historic records. This includes indexing of thousands of records

HR Director/Administrative Officer Jen Chapman:

- Lara Mather has been hired as Community Services Director.

Fire Chief Jeff Nevin:

- There was a recent fire near Peavine Mountain – reminder to everyone that fire season is year-long, be extra vigilant with outdoor activities. Even with snow, the wind pushes through the grasses.
- A meeting will be held Monday in the Highlands to discuss seasonal fire prevention.
- The Fire District is in the process of hiring a fireman. Testing and interviews will be at the end of the month.

Planner Kathy Canfield:

- This Friday, along with the State Department of Water Resources, flood training will be done at Hillside Elementary School. Hands-on exhibits will be brought to the Lockwood Senior Center – public is welcome. These activities help with the community rating system insurance program with FEMA.

Interim Comptroller Jennifer McCain:

- The final budget audit has been received and turned in to Taxation. It will be on-line this week.
- Moving ahead with budget season. Contact (the Comptroller's Office) with any suggestions or changes.

County Manager Austin Osborne:

- Reported on the current status of Tesla payments:
 - Between July and now, negotiations have rescheduled the invoices. Quarterly invoices were being paid at the end rather than the beginning of the quarter. Quarter two (Q2) was re-labeled quarter one. This has all been adjusted and accounted for.

- There has been regular contact with Chris Riley (Tesla), who has been totally cooperative in getting all invoices that need to be paid - in and confirmed ready to go.
- Q2 and Q3 will be ready next week and Q4 will be back on track.
- Everything is being reverted back to the base language of the GSA. All payments will now occur per quarter as the GSA states, with no modifications.
- Updates of where payments are will be given regularly at Commission meetings – as well as brief summary of Tesla negotiations for the next round. The current contract is not null and void – after 2018 it goes to another rate for negotiations to occur. Our team is looking at fire, staffing, and other items that would be negotiated in the next agreement.

8. BOARD COMMENT (No Action – No Public Comment):

Vice Chairman Carmona:

- Next Monday a local arborist will be at the Highlands meeting to go over basics of tree trimming. Fire Marshal Azevedo will also be there along with Don Snyder from the Fire Department.

Chairman McBride:

- Today the old Federal Mint in Carson City is celebrating their Sesquicentennial. They are casting silver commemorative medallions out of the old press for purchase.
- Attended an EDAWN meeting where there were a number of major developers, school board members, as well as others. The tremendous amount of development was a topic of discussion, including huge residential projects and complexes.
- Also attended a Shared Federal Framework conference where we are able to let our neighbors know what our interests are. It was very informative.
- Along with Commissioner Carmona, also attended an EDAWN luncheon. The growth around us is phenomenal.

9. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of Resolution 20-564 authorizing refund of excess funds paid for community development permits in the amount of \$71,266.97.

Mr. Loomis reviewed the background of this item. In 2017, Community Development unilaterally raised the commercial & industrial permit fees without benefit of authority. It has been determined that \$71,000, or so, was over-charged. There is no legal requirement to refund – it is up to the discretion of the Board as to whether the application for refund is just and the return of money is equitable.

Vice-Chairman Carmona: He has spent a lot of time on this and has not changed his position. Resolution 08-269 is clear, talking about raising fees for the building and fire departments. Why these were not changed in '08 is not clear. The rates should have been changed and weren't. If we're going to continue charging '97 rates – a fee study should be done. He acknowledges (the County) is business friendly, but as he sees it, constituents and taxpayers are subsidizing these very low fees. The fees should be more in line with 2020 rates.

Commissioner Gilman: Understands there was this fee Resolution in 2008 which was evidently not used in this case. The fees went back to 1997. Why wouldn't that (2008) Resolution- which had the higher fees - apply to the fees here?

Mr. Loomis explained the Resolution specifically addresses the adoption of the International Fire Code. The Resolution references the Ordinance – Schedule I, which only adopts the International Fire Code and says nothing about the Uniform Building Code. No part of the Resolution or Ordinance increases the fees of the Uniform Building Code. This could have been done in 2008, but it wasn't.

Commissioner Gilman: It could have been that the 2008 fee structure was inadvertently utilized though it only applied to Fire. Would that be the case?

Mr. Loomis: Yes.

Commissioner Gilman: The auditors agree there is an error and that (the County) could pay back the \$71,000. The '08 Resolution cannot be applied – it does not apply to the Building Dept.

Mr. Loomis: I wouldn't say the auditors said there was an error, just that the amount of over-charge in 2017 equals \$71,000 or so. It (the Resolution) does not (apply).

Vice Chairman Carmona said the second paragraph of Resolution 08-269 addresses the Building Code. Supporting documents are fee tables set up for the Building Department. Storey County Code 15-04.020 – isn't that part the Building Department?

Mr. Loomis: That is part of the Building Code – the provision authorizing the Board to adopt Uniform Codes by resolution.

Commissioner Gilman: It does not change the fee structure of the Building Department?

Mr. Loomis: It does not.

Chairman McBride agrees that the fee structure should be looked at – not sure the taxpayers are subsidizing this – but it should be reviewed to see if we are where we should be.

Vice Chairman Carmona said he meant if the Building Department is not breaking even, he would consider that essentially a subsidy by the taxpayers. The Building Department has done a great job – permit waiting times are a week, while other counties are months. If (the County's) fees are in line with others, the biggest feature is that there is no 4 month wait.

Chairman McBride said on the issue of over-charge - even though refunds have not been requested, it is the ethical thing to do.

Public Comment:

Kris Thompson asked about supporting documents to the 2008 Resolution – a Permit Fee Table 105.1.1 stating that it was an adjusted 1997 table 1A. Does that table mean that it was applicable to building fees, or not – if so, why?

Mr. Loomis: The Resolution adopts the International Fire Code, the following Ordinance adopts the International Fire Code. Exhibit A provides for amendments to the International Fire Code, establishing a fee schedule to be set forth in the International Fire Code adopted by the Board. It does change the fees within the Uniform Building Code – setting out a schedule of fees based upon the old fees set out in the UBC as the fees to be applied to be applied to the Fire Code.

Vice Chairman Carmona: Why was the Building Code included in the Resolution?

Mr. Loomis assumes it was a source of fees that could be utilized by the Fire Department. The Board adopted the fees set out in the Uniform Building Code in 1997, stating it would be increased 1% a year to address inflation. That was applied only to the International Fire Code, not to the Building Code.

Vice Chairman Carmona asked if the Resolution should have been signed by the Board of Fire Commissioners? That needs to be rectified.

Mr. Loomis: NRS 474 provides that the Board of County Commissioners is ex-officio Board of Fire Commissioners for any Fire Protection District created. The language of the Resolution could have been cleaner – the intent is clear that the Board is acting as the Board of Fire Commissioners.

Fire Chief Jeff Nevin: In 2008, the 474 Fire District was not in effect. You (Board of County Commissioners) sat as the Board of Fire Commissioners. When this adjustment was made in 2017, there were no fees going to the Fire District, they were going to Community Development via an interlocal agreement. The Fire District currently does not receive any of those fees.

Mr. Osborne: Per the MOU Agreement, isn't it correct the fees collected go to fire inspections?

Chief Nevin: The Fire District doesn't do any fire inspections – all are through Community Development.

Chairman McBride: Any other public comment? Hearing none, I would ask my fellow Commissioners for a motion to approve this.

Commissioner Gilman: It appears the action before us, is a \$71,000 refund and really having nothing to do with an inadvertent mistake it appears to me it was made back when, I can see why folks might considered relying on the 08 Resolution. That said, the Resolution didn't hold the fees invoked and therefore, I believe probably there was a \$71,000 over-payment, inadvertent or not. So, I would make a motion to refund the \$71,000 fees at this point, but with a serious consideration that we review the '08 and the current fee structure and bring that thing current.

Chairman McBride: It might have been their intention that both items were to be combined. But legally it just isn't binding because it's not in the ah.....

Commissioner Gilman: I agree. And, although we might like to feel that we could resurrect that and take care of that today, we can't. So, I believe that it's reasonable to refund the \$71,000.

Mr. Loomis: Commissioner Gilman, if I could recommend that you include in your motion the adoption of Resolution 20-564 which makes the findings that justify the refund.

Commissioner Gilman: Are you going to read the findings?

Mr. Loomis: I can read the Resolution – if you like.

Commissioner Gilman: If you believe that pertinent, I'm fine with that.

Mr. Loomis read the Resolution:

Whereas, Resolution 20-564, Whereas NRS 354.220(4) provides for the refund of monies paid into the County Treasury where in the opinion of the Board of County Commissioners the applicant for a refund has just cause for requesting a refund and granting the refund would be equitable; and,

Whereas, the Storey County Department of Community Development erroneously increased certain permit fees by ten percent (10%) in 2017; and,

Whereas, an agreed upon procedures review by the accounting firm of DiPietro & Thornton established that the overpaid amount of unabated permit fees equals \$71,266.97;

Whereas, application for refund of the overpaid amounts is made on behalf of the persons or entities overcharged by County staff.

Now, therefore it is hereby resolved as follows:

The Board of County Commissioners of Storey County finds that there is just cause for the making of an application for a refund of the overpaid permit fees and that a refund of the overpaid amounts is equitable. The County Manager or his designee is hereby authorized to provide for the refund of the overpaid fees to the persons or entities so entitled.

Chairman McBride: I have a motion, do I have a second? I'll second your motion. It's been moved and seconded- all those in favor signify by saying aye. Gilman – aye; McBride – aye. All those opposed – Carmona – nay; **Moved by:** Commissioner Gilman, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, (**Summary:** Yes=2; Nay=1)

10. DISCUSSION/POSSIBLE ACTION: Approve and authorize the County Manager to sign an 18-month contract between Storey County and Lakota HRM, LLC a Nevada limited liability company to provide labor relations guidance and administration, interpret and guide application of labor agreements and personnel policies; perform and oversee administrative investigations; and ensure due process and discipline are administered in compliance with union agreements and personnel policies.

Mr. Osborne explained that Jeanne Greene was hired as Labor Relations Manager. Since that time, Ms. Greene has taken on a wider scope of work. This includes the 474 Fire District, CBA matters, union and labor cases, as well as other HR services. Ms. Greene replaces contract attorneys that had been doing this work. Lakota HRM, LLC (Jeanne Greene), would be under an 18 month contract with no "evergreen clause".

Public Comment: None

Motion: I, Commissioner Carmona, motion to authorize the County Manager to sign an 18 month contract between Storey County and Lakota HRM, LLC, a Nevada limited liability company, to provide labor relations, guidance, and administration, interpret and guide application of labor agreements and personnel policies; perform and oversee administrative investigations; and ensure due process and discipline are administered in compliance with union agreements and personnel policies, **Action:** Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

11. DISCUSSION/POSSIBLE ACTION: Consideration of letters of interest for appointment of planning commissioners to serve the At-Large on the Storey County Planning Commission.

Ms. Canfield explained there is an open “at-large” position on the Planning Commission. Three applications were received and all three interviewed. Staff recommends Brian Staples be appointed to the Planning Commission for a four-year term.

Chairman McBride commented that he knows Brian and that Brian provides outstanding community service. Mr. Staples will be a nice addition to the Commission and approval is recommended.

Vice Chairman Carmona thanked Mr. Staples for being present today.

Public Comment: None

Motion: In accordance with the recommendation by staff, I, Commissioner Carmona, motion to appoint Brian C. Staples to serve the at-large position on the Storey County Planning Commission, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

12. DISCUSSION/POSSIBLE ACTION: Authorize the County Manager to approve a contract not to exceed \$100,000 with Lumos & Associates for as-needed assistance in professional planning and engineering services related to any planned unit development and/or large land subdivision applications or proposals in Storey County. This contract will provide assistance to county planning staff with certain civil and engineering review of such applications and projects, although there are no such applications occurring or anticipated to occur at this time.

Mr. Osborne explained there are no applications, or any pending, at this time for any large or planned unit developments. Lumos & Associates has agreed to be “on stand-by”, at no cost, unless there is a project to provide critical application and civil engineering review of any applications that may come. Currently, the (County’s) codes do not provide for the developer to pay for this. Updates to Title 16 are being looked at to include the developer providing this cost.

Public Comment: None

Motion: Based on the recommendation by staff, I, Commissioner Carmona, authorize the County Manager to approve a contract not to exceed \$100,000 with Lumos & Associates for as-needed professional planning and engineering services related to any planned unit development and/or

large land subdivision applications or proposals in Storey County, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

13. RECESS TO CONVENE AS THE 474 FIRE PROTECTION DISTRICT BOARD

14. DISCUSSION/POSSIBLE ACTION: Revision of the Fire Chief Job Description of the Fire Chief Job Description

Mr. Loomis provided the Commissioners with “red-lined” versions of the Fire Chief and County Manager job descriptions.

Jeanne Greene said the revision of the Fire Chief job description is a first step in separating the Fire District from the County. Ms. Greene reviewed the three primary revisions. Ms. Greene will bring an evaluation process for the Fire Chief to the Board in the future. Chief Nevin was involved in the revision and concurs with the changes.

Public Comment: None

Motion: Based on recommendation by staff and in conformance with Storey County and Storey County Fire District Administrative Policies and Procedures, I, Jay Carmona, motion to approve the revision to the Fire Chief job description, **Moved by:** Vice Chairman Carmona **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

15. RECESS TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS

16. DISCUSSION/POSSIBLE ACTION: Revision the County Manager Job Description

Jeanne Greene presented a minor change to the County Manager Job Description recommending evaluation of the County Manager be done on County Manager’s anniversary date. This is consistent with all other County employees.

Public Comment: None

Motion: Based on recommendation by staff and in conformance with the Storey County Administrative Policies and Procedures, I, Jay Carmona, motion to approve the revisions to the County Manager job description, **Moved by:** Vice Chairman Carmona **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

17. DISCUSSION/POSSIBLE ACTION: Approval of business license second readings:

- A. De’ Ja’ Vu’ Construction - Contractor / 595 Duckhill Rd ~ Carson City, NV
- B. DMG North Inc – General / 910 Greg St. ~ Sparks, NV
- C. Fike Corporation – Contractor / 704 SW 10th St. ~ Blue Springs, MO
- D. Hanwha Corporation – General / South Korea
- E. Little Mountain Development LLC – Contractor / 2960 Rosanna St. ~ Las Vegas, NV
- F. Robinson Metal, Inc. – General / 1740 Eisenhower Rd. ~ Depere, WI
- G. Titan Powerline (DBA) – Contractor / 8695 Delta Dr. ~ Casper, WY
- H. VC Highland Corgi – Home Business / 2220 Lousetown Rd. ~ Reno, NV

On behalf of Community Development, County Manager Osborne recommended approval of Items A through H.

Public Comment: None

Motion: I, Commissioner Carmona, move to approve the second reading of Business Licenses A through H, **Moved by:** Vice Chairman Carmona **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, (**Summary:** Yes=3)

18. PUBLIC COMMENT (No Action)

None

19. ADJOURNMENT OF ALL ACTIVE AND RECESSED BOARDS ON THE AGENDA

The meeting was adjourned by the Chair at 10:53 AM

Respectfully submitted,

By: Vanessa Stephens
Vanessa Stephens Clerk-Treasurer



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 03/17/2020

Estimate of time required: 0 min

Agenda: Consent ☒ Regular agenda ☐ Public hearing required ☐

1. For possible action, approval of claims in the amount of \$2,361,770.15
2. **Recommended motion:** Approval of claims as submitted.
3. **Prepared by:** V Stephens

Department: Clerk/Treasurer

Telephone: 775 847-0969

4. **Staff summary:** Please find attached the claims

5. **Supporting materials:** Attached

6. **Fiscal impact:**

Funds Available: NA

Fund: NA

__NA__ Comptroller

7. **Legal review required:**

__NA__ District Attorney

8. **Reviewed by:**

☒ Department Head

Department Name: Comptroller

___ County Manager

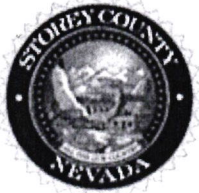
Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 6I



Check Register

Packet: APPKT01612 - 2020-02-14 AP Payments cw

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
404671	PORTER GROUP LLC	02/13/2020	EFT	0.00	6,000.00	
101589	AIRGAS NCN INC	02/14/2020	Regular	0.00	358.31	98469
400481	ALLISON, MACKENZIE, LTD	02/14/2020	Regular	0.00	5,610.00	98470
403795	ALPINE LOCK INC	02/14/2020	Regular	0.00	9.00	98471
100135	ALSCO INC	02/14/2020	Regular	0.00	347.96	98472
405718	Anthem Blue Cross and Blue Shield of Nevada	02/14/2020	Regular	0.00	123.24	98473
100182	APEX SAW WORKS	02/14/2020	Regular	0.00	168.30	98474
403651	ARC HEALTH AND WELLNESS	02/14/2020	Regular	0.00	592.95	98475
103061	ASSESSOR'S ASSOC OF NEV	02/14/2020	Regular	0.00	250.00	98476
403619	AT&T TELECONFERENCE SERVICE	02/14/2020	Regular	0.00	214.27	98477
403671	BURRELL, SCOTT LEWIS	02/14/2020	Regular	0.00	187.50	98478
100463	BUSINESS & PROFESSIONAL COLLECTION	02/14/2020	Regular	0.00	285.41	98479
403259	CALIFORNIA INDUSTRIAL	02/14/2020	Regular	0.00	56.19	98480
99763	CANYON GENERAL IMPROVEMENT INC	02/14/2020	Regular	0.00	103.00	98481
100510	CARSON CITY JUVENILE PROB	02/14/2020	Regular	0.00	5,613.18	98482
404500	CARSON DODGE CHRYSLER INC	02/14/2020	Regular	0.00	332.24	98483
404216	CARSON VALLEY OIL CO INC	02/14/2020	Regular	0.00	3,992.31	98484
99720	CASELLE INC	02/14/2020	Regular	0.00	202.00	98485
403635	CENTRAL SANITARY SUPPLY	02/14/2020	Regular	0.00	113.98	98486
405235	CHARTWELL STAFFING SERVICE	02/14/2020	Regular	0.00	7,093.20	98487
100505	CITY OF CARSON TREASURER	02/14/2020	Regular	0.00	40.00	98488
405134	CMC TIRE INC	02/14/2020	Regular	0.00	4,199.52	98489
99652	COMSTOCK CHRONICLE (VC)	02/14/2020	Regular	0.00	552.00	98490
405762	Conley, Shannon Kathleen	02/14/2020	Regular	0.00	1,083.27	98491
405161	COONS, WES	02/14/2020	Regular	0.00	400.00	98492
404466	DAIOHS USA INC	02/14/2020	Regular	0.00	404.30	98493
405699	Digital Technology Solutions, Inc	02/14/2020	Regular	0.00	1,283.75	98494
405209	DIPIETRO & THORNTON APC	02/14/2020	Regular	0.00	47,500.00	98495
405167	DIXON, MATT	02/14/2020	Regular	0.00	150.00	98496
404614	DUKE, DAVID	02/14/2020	Regular	0.00	349.95	98497
404547	ELLIOTT AUTO SUPPLY INC	02/14/2020	Regular	0.00	2,059.40	98498
403216	FARR WEST ENGINEERING	02/14/2020	Regular	0.00	22,442.55	98499
404509	FASTENAL COMPANY	02/14/2020	Regular	0.00	1,132.19	98500
404757	FCC COMMUNICATIONS, LLC	02/14/2020	Regular	0.00	352.00	98501
403975	FERRELLGAS LP	02/14/2020	Regular	0.00	1,461.61	98502
405746	First Tactical LLC	02/14/2020	Regular	0.00	121.01	98503
405696	Fox, Nancy	02/14/2020	Regular	0.00	25.00	98504
404640	GLADDING, EDWARD A.	02/14/2020	Regular	0.00	1,417.50	98505
103470	GREAT BASIN TERMITE & PES	02/14/2020	Regular	0.00	340.00	98506
404778	HAT, LTD	02/14/2020	Regular	0.00	2,387.28	98507
404805	HAYES + ASSOCIATES, INC	02/14/2020	Regular	0.00	309.50	98508
103218	HD SUPPLY CONST SUPPLY LT	02/14/2020	Regular	0.00	240.00	98509
403040	HENRY SCHEIN	02/14/2020	Regular	0.00	899.90	98510
403105	HOSE & FITTINGS ETC	02/14/2020	Regular	0.00	35.10	98511
403951	HOT AUGUST NIGHTS INC	02/14/2020	Regular	0.00	30,000.00	98512
404328	INTERCEPT INC	02/14/2020	Regular	0.00	328.00	98513
100978	INTERSTATE OIL CO	02/14/2020	Regular	0.00	3,189.84	98514
100885	IRON MOUNTAIN INFO MGT IN	02/14/2020	Regular	0.00	1,074.08	98515
403834	IT1 SOURCE LLC	02/14/2020	Regular	0.00	6,585.94	98516
405757	J. Greg Smith Associates, Inc	02/14/2020	Regular	0.00	500.00	98517
103317	JBP LLC	02/14/2020	Regular	0.00	1,156.12	98518
101040	L N CURTIS & SONS	02/14/2020	Regular	0.00	1,638.14	98519
404105	LEND A CHEK	02/14/2020	Regular	0.00	351.12	98520
404102	LIQUID BLUE EVENTS LLC	02/14/2020	Regular	0.00	4,500.00	98521

Check Register

Packet: APPKT01612-2020-02-14 AP Payments cw

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
404363	MA LABORATORIES INC	02/14/2020	Regular	0.00	1,212.19	98522
405077	MACKAY MANSION	02/14/2020	Regular	0.00	13.00	98523
403032	MCCAIN, JENNIFER	02/14/2020	Regular	0.00	122.64	98524
405032	MCNUTT, BRITTANI	02/14/2020	Regular	0.00	13.30	98525
405125	MEYER, GREGORY	02/14/2020	Regular	0.00	125.00	98526
405751	Mols, Joep	02/14/2020	Regular	0.00	490.00	98527
403839	MORRIS, ROBERT T	02/14/2020	Regular	0.00	1,600.00	98528
405144	MOTOROLA SOLUTIONS INC	02/14/2020	Regular	0.00	236,282.25	98529
101228	NEV ADMIN BLDG & GROUNDS	02/14/2020	Regular	0.00	4,120.47	98530
101226	NEV COMPTROLLER	02/14/2020	Regular	0.00	774.32	98531
101226	NEV COMPTROLLER	02/14/2020	Regular	0.00	6,146.00	98532
403317	NEV DEPT PUBLIC SAFETY	02/14/2020	Regular	0.00	1,207.50	98533
101335	NEV DEPT TAXATION	02/14/2020	Regular	0.00	81.75	98534
101225	NEV DIV OF FORESTRY	02/14/2020	Regular	0.00	1,725.07	98535
101026	NEV LEGISLATIVE COUNSEL	02/14/2020	Regular	0.00	790.00	98536
101026	NEV LEGISLATIVE COUNSEL	02/14/2020	Regular	0.00	206.52	98537
102338	NEV MAGAZINE-ST OF NEVADA	02/14/2020	Regular	0.00	5,500.00	98538
102599	NEVADA ASSOC OF COUNTY EL	02/14/2020	Regular	0.00	70.00	98539
403632	NEVADA BLUE LTD (RNO)	02/14/2020	Regular	0.00	100.00	98540
101269	NEVADA LEGAL SERVICE INC	02/14/2020	Regular	0.00	822.93	98541
101362	Nextel of California	02/14/2020	Regular	0.00	163.97	98542
404163	NORTON CONSULTING LLC	02/14/2020	Regular	0.00	340.00	98543
405127	O'REILLY AUTO ENTERPRISES LLC	02/14/2020	Regular	0.00	729.57	98544
403104	OVERHEAD DOOR COMPANY	02/14/2020	Regular	0.00	460.00	98545
103486	PAPE MACHINERY	02/14/2020	Regular	0.00	24,133.00	98546
103125	PENNSYLVANIA GLOBE	02/14/2020	Regular	0.00	9,046.00	98547
403895	PETRINI, ANGELO D	02/14/2020	Regular	0.00	73.50	98548
404510	PIERSON, JANET	02/14/2020	Regular	0.00	313.00	98549
405256	PIPER'S OPERA HOUSE	02/14/2020	Regular	0.00	4.00	98550
101435	PITNEY BOWES GLOBAL (LEA)	02/14/2020	Regular	0.00	1,065.81	98551
404471	PUBLIC AGENCY TRAINING	02/14/2020	Regular	0.00	1,875.00	98552
103221	PUBLIC EMPLOY RETIREMENT RETIRE	02/14/2020	Regular	0.00	2,367.84	98553
404398	RAD STRATEGIES INC	02/14/2020	Regular	0.00	6,425.00	98554
405753	Ramirez, Joseph	02/14/2020	Regular	0.00	49.99	98555
404153	RANDS & SOUTH LTD	02/14/2020	Regular	0.00	2,562.00	98556
402937	RAY MORGAN CO INC (CA)	02/14/2020	Regular	0.00	25.53	98557
404863	REFUSE, INC	02/14/2020	Regular	0.00	457.02	98558
403944	RENO TAHOE SPECIALTY INC	02/14/2020	Regular	0.00	42.00	98559
10026	RUPPCO INC	02/14/2020	Regular	0.00	195.50	98560
103241	SBC GLOBAL SERVICES IN LD	02/14/2020	Regular	0.00	3.71	98561
101210	SBC GLOBAL SERVICES INC	02/14/2020	Regular	0.00	3,801.60	98562
	Void	02/14/2020	Regular	0.00	0.00	98563
405081	SHERMARK DISTRIBUTORS INC	02/14/2020	Regular	0.00	312.00	98564
404187	SHOAF, BRIAN ALLEN	02/14/2020	Regular	0.00	55.50	98565
102462	SIERRA ENVIRONMENTAL MONITOR	02/14/2020	Regular	0.00	395.00	98566
403234	SPALLONE, DOMINIC J III	02/14/2020	Regular	0.00	140.68	98567
405756	Sparks Florist, Inc.	02/14/2020	Regular	0.00	150.00	98568
101717	ST CO SCHOOL DISTRICT	02/14/2020	Regular	0.00	673,575.67	98569
101745	ST CO WATER SYSTEM	02/14/2020	Regular	0.00	3,185.90	98570
404487	STANARD & ASSOC INC	02/14/2020	Regular	0.00	15.00	98571
405695	Standley, Bruce	02/14/2020	Regular	0.00	25.00	98572
405475	Staples Contract & Commercial, Inc	02/14/2020	Regular	0.00	433.07	98573
404314	STAROUND AUDIO, INC	02/14/2020	Regular	0.00	525.00	98574
101229	State of Nevada	02/14/2020	Regular	0.00	620.00	98575
403892	SUN PEAK ENTERPRISES	02/14/2020	Regular	0.00	447.00	98576
103089	SUNRIDGE SYSTEMS INC	02/14/2020	Regular	0.00	5,778.00	98577
404615	THE ANTOS AGENCY	02/14/2020	Regular	0.00	1,466.88	98578
405761	The Artina Group, Inc.	02/14/2020	Regular	0.00	102.57	98579
404030	TIJSSELMING, DICK G	02/14/2020	Regular	0.00	240.00	98580
405631	Trench Plate Rental Co.	02/14/2020	Regular	0.00	1,416.00	98581
403225	TRI GENERAL IMPROVEMENT	02/14/2020	Regular	0.00	402.40	98582

Check Register

Packet: APPKT01612-2020-02-14 AP Payments cw

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
405112	TYLER TECHNOLOGIES, INC	02/14/2020	Regular	0.00	250.00	98583
101845	US POSTOFFICE (VC)	02/14/2020	Regular	0.00	200.00	98584
101845	US POSTOFFICE (VC)	02/14/2020	Regular	0.00	120.00	98585
404828	V & T ROCK, INC	02/14/2020	Regular	0.00	1,077.33	98586
403983	VCTC	02/14/2020	Regular	0.00	120.00	98587
404745	VIRGINIA CITY GAMING, LLC	02/14/2020	Regular	0.00	495.41	98588
402820	WALKER & ASSOCIATES	02/14/2020	Regular	0.00	2,083.00	98589
405574	Washoe County Forensic Science Div	02/14/2020	Regular	0.00	327.00	98590
103080	WATERS SEPTIC TANK SV DBA	02/14/2020	Regular	0.00	740.00	98591
404295	WELLS ONE COMMERCIAL CARD	02/14/2020	Regular	0.00	20,911.22	98592
	Void	02/14/2020	Regular	0.00	0.00	98593
	Void	02/14/2020	Regular	0.00	0.00	98594
103237	WESTERN ENVIRONMENTAL LAB	02/14/2020	Regular	0.00	218.80	98595
101920	WESTERN NEVADA SUPPLY CO	02/14/2020	Regular	0.00	447.45	98596
101946	WHITTEN, PAT	02/14/2020	Regular	0.00	372.48	98597

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	222	126	0.00	1,196,347.45
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	1	1	0.00	6,000.00
	223	130	0.00	1,202,347.45

Approved by the Storey County Board of Commissioners:

_____ Chairman	_____ Commissioner	_____ Commissioner
_____ Comptroller	_____ Date	
_____ Treasurer	_____ Date	



Check Register

Packet: APPKT01622 - 2020-02-14 WF Bank Draft cw

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
404295	WELLS ONE COMMERCIAL CARD	02/14/2020	Bank Draft	0.00	20,911.22	DFT0000466

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	17	1	0.00	20,911.22
EFT's	0	0	0.00	0.00
	17	1	0.00	20,911.22

Approved by the Storey County Board of Commissioners:

Chairman

Commissioner

Commissioner

Comptroller

Date

Treasurer

Date



Vendor History Report

By Vendor Name

Posting Date Range -
Payment Date Range 01/01/2019 - 12/31/2019

Payable Number	Item Description	Description	Units	Price	Post Date	Amount	1099	Account Number	Payment Number	Payment Date	Account Name	Amount	Shipping	Tax	Discount	Net	Payment
Vendor Set: 01 - Storey County Vendors																	
405424	Optum Bank, Member FDIC	HSA Contributions	0.00	0.00	2/21/2020	11,056.49	001-29506-000	DFT0000461		2/21/2020	Insurances	11,056.49	0.00	0.00	0.00	11,056.49	11,056.49
INV0009606	HSA Contributions						020-29506-000				Rds-Ins	11,056.49	0.00	0.00	0.00	11,056.49	11,056.49
							090-29506-000				Wtr-Ins	8,366.49					
							130-29506-000				Swr-Ins	290.00					
							230-29506-000				VCTC-Ins	59.37					
							231-29506-000				Pipers-Ins	10.63					
							250-29506-000				Fire-Ins	345.00					
												70.00					
												1,915.00					
Total 01 - Storey County Vendors:												11,056.49	0.00	0.00	0.00	11,056.49	11,056.49
Vendors: (1)												11,056.49	0.00	0.00	0.00	11,056.49	11,056.49
Report Total:												11,056.49	0.00	0.00	0.00	11,056.49	11,056.49



Payroll Check Register

Report Summary

Pay Period: 2/3/2020-2/16/2020

Packet: PRPKT00644 - 2020-02-21 PR cw
Payroll Set: Storey County - 01

Type	Count	Amount
Regular Checks	4	5,061.82
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	158	304,811.80
Total	162	309,873.62

Approved by the Storey County Board of Commissioners:

Chairman

Commissioner

Commissioner

Comptroller

Date

Treasurer

Date

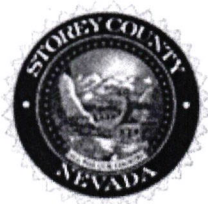


Vendor History Report

By Vendor Name

Posting Date Range -
Payment Date Range 03/06/2020 - 03/06/2020

Payable Number	Description	Units	Price	Post Date	1099 Account Number	Payment Number	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Item Description				Amount			Account Name	Dist Amount					
Vendor Set: 01 - Storey County Vendors													
405424 - Optum Bank, Member FDIC													
INV0009858	HSA Contributions	0.00	0.00	3/6/2020	001-29506-000	DFT0000477	3/6/2020	11,012.67	0.00	0.00	0.00	11,012.67	11,012.67
					020-29506-000		Insurances	8,322.67					
					090-29506-000		Rds-Ins	290.00					
					130-29506-000		Wtr-Ins	45.01					
					230-29506-000		Swr-Ins	24.99					
					231-29506-000		VCTC-Ins	345.00					
					250-29506-000		Pipers-Ins	70.00					
							Fire-Ins	1,915.00					
Total 01 - Storey County Vendors:								11,012.67	0.00	0.00	0.00	11,012.67	11,012.67
Vendors: (1)								11,012.67	0.00	0.00	0.00	11,012.67	11,012.67
Report Total:								11,012.67	0.00	0.00	0.00	11,012.67	11,012.67



Payroll Check Register

Report Summary

Pay Period: 2/17/2020-3/1/2020

Packet: PRPKT00654 - 2020-03-06 Payroll cw

Payroll Set: Storey County - 01

Type	Count	Amount
Regular Checks	4	2,582.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	151	329,468.10
Total	155	332,050.10

Approved by the Storey County Board of Commissioners:

Chairman

Commissioner

Commissioner

Comptroller

Date

Treasurer

Date



Check Register

Packet: APPKT01672 - 2020-03-06 PR Payments cw

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
405456	Public Employees Retirement	03/06/2020	EFT	0.00	118,381.69	10084
300007	USAA 529 College Savings Plans	03/06/2020	EFT	0.00	50.00	10085
300003	AFLAC	03/06/2020	Regular	0.00	1,190.40	98719
300008	AFSCME Union	03/06/2020	Regular	0.00	609.74	98720
405519	Cigna Health and Life Insurance Cor	03/06/2020	Regular	0.00	117,073.70	98721
	Void	03/06/2020	Regular	0.00	0.00	98722
300001	Colonial Life & Accident	03/06/2020	Regular	0.00	103.38	98723
404704	DVM INSURANCE AGENCY	03/06/2020	Regular	0.00	66.94	98724
405264	FIDELITY SEC LIFE INS CO	03/06/2020	Regular	0.00	1,348.33	98725
405263	KANSAS CITY LIFE INS CO	03/06/2020	Regular	0.00	714.21	98726
300011	Nevada State Treasurer	03/06/2020	Regular	0.00	4.00	98727
103233	PUBLIC EMPLY RETIREMENT SYSTEM	03/06/2020	Regular	0.00	46.66	98728
300010	State Collection & Disbursement Un	03/06/2020	Regular	0.00	197.70	98729
300006	Storey Co Fire Fighters Assoc	03/06/2020	Regular	0.00	1,250.00	98730
404639	VOYA RETIREMENT INS	03/06/2020	Regular	0.00	7,862.50	98731
300005	Washington National Ins	03/06/2020	Regular	0.00	518.99	98732
300002	Western Insurance Specialties	03/06/2020	Regular	0.00	375.27	98733

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	30	14	0.00	131,361.82
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	6	2	0.00	118,431.69
	36	17	0.00	249,793.51

Approved by the Storey County Board of Commissioners:

Chairman

Commissioner

Commissioner

Comptroller

Date

Treasurer

Date



Check Register

Packet: APPKT01674 - 2020-03-05 Re-Issue Porter Grp
2/14/2020 cw

By Check Number

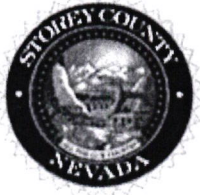
Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank 404671	PORTER GROUP LLC	03/05/2020	EFT	0.00	6,000.00	10086

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	1	1	0.00	6,000.00
	1	1	0.00	6,000.00

Approved by the Storey County Board of Commissioners:

_____ Chairman	_____ Commissioner	_____ Commissioner
_____ Comptroller		_____ Date
_____ Treasurer		_____ Date



Check Register

Packet: APPKT01661 - 2020-02-28 AP Payments

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
405020	ALL COMSTOCK LLC	02/28/2020	Regular	0.00	4,000.00	98610
100135	ALSCO INC	02/28/2020	Regular	0.00	155.87	98611
403949	AMERIGAS PROPANE LP	02/28/2020	Regular	0.00	575.55	98612
403651	ARC HEALTH AND WELLNESS	02/28/2020	Regular	0.00	1,265.00	98613
403619	AT&T TELECONFERENCE SERVI	02/28/2020	Regular	0.00	28.23	98614
405768	Bennetts, Harry	02/28/2020	Regular	0.00	27.45	98615
101605	BERRY ENTERPRISES	02/28/2020	Regular	0.00	691.00	98616
100422	BOB BARKER COMPANY INC	02/28/2020	Regular	0.00	190.24	98617
404634	BRANDON, RUSSELL D	02/28/2020	Regular	0.00	60.00	98618
405766	Burney's Commercial Service of Nev	02/28/2020	Regular	0.00	1,407.00	98619
403671	BURRELL, SCOTT LEWIS	02/28/2020	Regular	0.00	238.50	98620
100476	BURTON'S FIRE INC	02/28/2020	Regular	0.00	190.14	98621
404500	CARSON DODGE CHRYSLER INC	02/28/2020	Regular	0.00	396.48	98622
100560	CARSON TAHOE REGIONAL HEA	02/28/2020	Regular	0.00	285.00	98623
404216	CARSON VALLEY OIL CO INC	02/28/2020	Regular	0.00	4,946.86	98624
403268	CELLCO PARTNERSHIP	02/28/2020	Regular	0.00	2,130.52	98625
405235	CHARTWELL STAFFING SERV	02/28/2020	Regular	0.00	7,176.00	98626
405519	Cigna Health and Life Insurance Cor	02/28/2020	Regular	0.00	19,912.93	98627
100505	CITY OF CARSON TREASURER	02/28/2020	Regular	0.00	35,000.00	98628
405134	CMC TIRE INC	02/28/2020	Regular	0.00	4,046.40	98629
99652	COMSTOCK CHRONICLE (VC)	02/28/2020	Regular	0.00	905.00	98630
405762	Conley, Shannon Kathleen	02/28/2020	Regular	0.00	554.88	98631
405758	Copel, Kimberlee Ann	02/28/2020	Regular	0.00	100.00	98632
403262	CURTIS, JOE	02/28/2020	Regular	0.00	28.00	98633
405763	D&S Tow, Inc	02/28/2020	Regular	0.00	161.15	98634
405648	Dianne S. Drinkwater PC	02/28/2020	Regular	0.00	406.25	98635
405167	DIXON, MATT	02/28/2020	Regular	0.00	250.00	98636
404547	ELLIOTT AUTO SUPPLY INC	02/28/2020	Regular	0.00	863.48	98637
405008	ERICKSON THORPE & SWAINSTON L	02/28/2020	Regular	0.00	2,556.00	98638
405769	Erin Grieve Law	02/28/2020	Regular	0.00	2,916.00	98639
404509	FASTENAL COMPANY	02/28/2020	Regular	0.00	243.67	98640
101485	FERGUSON ENTERPRISES INC	02/28/2020	Regular	0.00	116.99	98641
403975	FERRELLGAS LP	02/28/2020	Regular	0.00	7,806.46	98642
405264	FIDELITY SEC LIFE INS CO	02/28/2020	Regular	0.00	244.12	98643
405109	FITZHENRY'S FUNERAL HOME	02/28/2020	Regular	0.00	500.00	98644
405696	Fox, Nancy	02/28/2020	Regular	0.00	25.00	98645
405501	Friday, Harbor	02/28/2020	Regular	0.00	254.00	98646
403082	GALLAGHER, HUGH III	02/28/2020	Regular	0.00	259.90	98647
404640	GLADDING, EDWARD A.	02/28/2020	Regular	0.00	2,227.50	98648
101899	GRAINGER	02/28/2020	Regular	0.00	2,907.19	98649
103470	GREAT BASIN TERMITE & PES	02/28/2020	Regular	0.00	65.00	98650
404394	GTP INVESTMENTS LLC	02/28/2020	Regular	0.00	1,082.83	98651
404191	HARDWICK, WAYNE C	02/28/2020	Regular	0.00	2,118.85	98652
404778	HAT, LTD	02/28/2020	Regular	0.00	2,728.32	98653
403040	HENRY SCHEIN	02/28/2020	Regular	0.00	2,850.23	98654
403753	HOT SPOT BROADBAND INC	02/28/2020	Regular	0.00	82.50	98655
102564	HYDRAULIC INDUSTRIAL SERV	02/28/2020	Regular	0.00	65.80	98656
100978	INTERSTATE OIL CO	02/28/2020	Regular	0.00	1,452.67	98657
405726	IT1 Consulting, LLC	02/28/2020	Regular	0.00	3,427.84	98658
403834	IT1 SOURCE LLC	02/28/2020	Regular	0.00	1,835.56	98659
404771	ITS MY COMMUNITY STORE	02/28/2020	Regular	0.00	371.72	98660
404583	JAMES C MCLENNAN MDPC	02/28/2020	Regular	0.00	500.00	98661
103317	JBP LLC	02/28/2020	Regular	0.00	151.37	98662
405263	KANSAS CITY LIFE INS CO	02/28/2020	Regular	0.00	19.22	98663

Check Register

Packet: APPKT01661-2020-02-28 AP Payments

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
405517	Lakes Crossing Center-State of Neva	02/28/2020	Regular	0.00	682.50	98664
405445	LaVake, Barbara S.	02/28/2020	Regular	0.00	75.00	98665
404105	LEND A CHEK	02/28/2020	Regular	0.00	232.66	98666
404102	LIQUID BLUE EVENTS LLC	02/28/2020	Regular	0.00	2,300.00	98667
405548	Lumos & Associates, Inc	02/28/2020	Regular	0.00	787.50	98668
404363	MA LABORATORIES INC	02/28/2020	Regular	0.00	3,882.55	98669
405077	MACKAY MANSION	02/28/2020	Regular	0.00	62.00	98670
405767	Mather, Lara	02/28/2020	Regular	0.00	85.00	98671
405125	MEYER, GREGORY	02/28/2020	Regular	0.00	250.00	98672
100471	MOUND HOUSE TRUE VALUE	02/28/2020	Regular	0.00	71.50	98673
405765	National Assoc of School Resource C	02/28/2020	Regular	0.00	495.00	98674
405760	Northern Nevada Chapter Int'l Code	02/28/2020	Regular	0.00	280.00	98675
102295	NTU TECHNOLOGIES INC	02/28/2020	Regular	0.00	3,601.80	98676
103220	ON THE SIDE GRAPHICS & SIGNS, LL	02/28/2020	Regular	0.00	460.00	98677
405424	Optum Bank, Member FDIC	02/28/2020	Regular	0.00	247.50	98678
405127	O'REILLY AUTO ENTERPRISES LLC	02/28/2020	Regular	0.00	1,645.15	98679
404870	OSBORNE, JOAN	02/28/2020	Regular	0.00	3,135.00	98680
404556	OUTFRONT MEDIA LLC	02/28/2020	Regular	0.00	655.97	98681
405592	Outside Television, Inc.	02/28/2020	Regular	0.00	350.00	98682
103344	PDM STEEL SERVICE CENTER	02/28/2020	Regular	0.00	177.50	98683
403895	PETRINI, ANGELO D	02/28/2020	Regular	0.00	241.50	98684
405256	PIPER'S OPERA HOUSE	02/28/2020	Regular	0.00	20.00	98685
103032	POWERPLAN	02/28/2020	Regular	0.00	11.87	98686
404082	PRAETORIAN GROUP INC	02/28/2020	Regular	0.00	2,305.80	98687
403329	PROTECTION DEVICES INC	02/28/2020	Regular	0.00	460.00	98688
402937	RAY MORGAN CO INC (CA)	02/28/2020	Regular	0.00	876.19	98689
404882	RED ROCK SPRING WATER	02/28/2020	Regular	0.00	192.00	98690
103241	SBC GLOBAL SERVICES IN LD	02/28/2020	Regular	0.00	44.76	98691
101210	SBC GLOBAL SERVICES INC	02/28/2020	Regular	0.00	153.19	98692
405081	SHERMARK DISTRIBUTORS INC	02/28/2020	Regular	0.00	312.00	98693
404187	SHOAF, BRIAN ALLEN	02/28/2020	Regular	0.00	25.00	98694
101630	SIERRA PACIFIC POWER CO	02/28/2020	Regular	0.00	12,654.30	98695
	Void	02/28/2020	Regular	0.00	0.00	98696
403480	SLICK INDUSTRIES LLC DBA	02/28/2020	Regular	0.00	105.00	98697
405771	Smiley, Jacob	02/28/2020	Regular	0.00	349.95	98698
403234	SPALLONE, DOMINIC J III	02/28/2020	Regular	0.00	308.21	98699
405695	Standley, Bruce	02/28/2020	Regular	0.00	25.00	98700
405475	Staples Contract & Commercial, Inc	02/28/2020	Regular	0.00	512.39	98701
404871	STAR2STAR COMMUNICATIONS, LLC	02/28/2020	Regular	0.00	2,882.04	98702
403892	SUN PEAK ENTERPRISES	02/28/2020	Regular	0.00	836.00	98703
103089	SUNRIDGE SYSTEMS INC	02/28/2020	Regular	0.00	6,090.00	98704
405244	SUTTON HAGUE LAW CORP	02/28/2020	Regular	0.00	3,422.50	98705
101786	THERMATEMP	02/28/2020	Regular	0.00	1,360.00	98706
405631	Trench Plate Rental Co.	02/28/2020	Regular	0.00	1,416.00	98707
102962	UNIFORMITY OF NEVADA LLC	02/28/2020	Regular	0.00	16.25	98708
101845	US POSTOFFICE (VC)	02/28/2020	Regular	0.00	200.00	98709
405735	VC Tours LLC	02/28/2020	Regular	0.00	391.00	98710
403983	VCTC	02/28/2020	Regular	0.00	180.00	98711
405298	VOTEC Corporation	02/28/2020	Regular	0.00	5,694.92	98712
101890	WASHOE CO CORONER	02/28/2020	Regular	0.00	8,589.55	98713
103080	WATERS SEPTIC TANK SV DBA	02/28/2020	Regular	0.00	740.00	98714
101809	WEDCO INC	02/28/2020	Regular	0.00	101.92	98715
401291	WELLS FARGO HOME MORTGAGE	02/28/2020	Regular	0.00	1,331.00	98716
101920	WESTERN NEVADA SUPPLY CO	02/28/2020	Regular	0.00	3,156.11	98717

Check Register

Packet: APPKT01661-2020-02-28 AP Payments

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
404295	WELLS ONE COMMERCIAL CARD	02/28/2020	Bank Draft	0.00	21,443.34	DFT0000474

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	175	107	0.00	197,281.75
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	18	1	0.00	21,443.34
EFT's	0	0	0.00	0.00
	193	109	0.00	218,725.09

Approved by the Storey County Board of Commissioners:

Chairman

Commissioner

Commissioner

Comptroller

Date

Treasurer

Date



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 03-17-2020

Estimate of time required: 0 - 5

Agenda: Consent ☒ Regular agenda ☐ Public hearing required ☐

1. **Title:** Business License First Readings -- Approval

2. **Recommended motion:** None required (if approved as part of the Consent Agenda) I move to approve all first readings (if removed from consent agenda by request).

3. **Prepared by:** Ashley Mead

Department: Community Development

Telephone: 847-0966

4. **Staff summary:** First readings of submitted business license applications are normally approved on the consent agenda. The applications are then submitted at the next Commissioner's meeting for approval.

5. **Supporting materials:** See attached Agenda Letter

6. **Fiscal impact:**

Funds Available:

Fund:

____ Comptroller

7. **Legal review required:**

____ District Attorney

8. **Reviewed by:**

☒ Department Head

Department Name: Community Development


____ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved

☐ Approved with Modifications

☐ Denied

☐ Continued

Agenda Item No.

6 II

Storey County Community Development

110 Toll Road ~ Gold Hill Divide
P O Box 526 ~ Virginia City NV 89440



(775) 847-0966 ~ Fax (775) 847-0935
CommunityDevelopment@storeycounty.org

To: Vanessa Stephens, Clerk's office
Austin Osborne, County Manager

March 09, 2020
Via Email

Fr: Ashley Mead

Please add the following item(s) to the **March 17, 2020**

COMMISSIONERS Consent Agenda:

LICENSING BOARD FIRST READINGS:

- A. Bank of America ATM** - General / 440 USA Parkway ~ McCarran, NV
- B. Buzzard Creek** - General / 110 S. C St ~ Virginia City, NV
- C. Integrity Tennessee, Inc.** - Out-of-County / 2071 Elkton Pike ~ Pulaski, TN
- D. Ipsen Construction LLC** - Contractor / 30 Granite Way ~ Carson City, NV
- E. Sierra Floor Covering Inc.** - Contractor / 4601 Goni Rd. Ste B ~ Carson City, NV
- F. CTA, Inc.** - General / 13 N. 23rd St. ~ Billings, MT

Ec: Community Development
Commissioner's Office

Planning Department
Comptroller's Office

Sheriff's Office



Storey County Board of County Commissioners Agenda Action Report

Meeting date: March 17, 2020 **Estimate of time required:** 0.

Agenda: Consent ☒ Regular agenda ☐ Public hearing required ☐

1. **Title:** For possible approval: Treasurer's Report for February 2020.

2. **Recommended motion:** Approve as part of consent agenda.

3. **Prepared by:** Vanessa Stephens

Department: Clerk & Treasurer

Telephone: 847-0969

4. **Staff summary:** Monthly Treasurer's Report.

5. **Supporting materials:** Attached

6. **Fiscal impact:** N/A

Funds Available:

Fund:

____ Comptroller

7. **Legal review required:** N/A

____ District Attorney

8. **Reviewed by:**

☒ Department Head

Department Name: Clerk & Treasurer

____ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved

☐ Approved with Modifications

☐ Denied

☐ Continued

Agenda Item No. 6 III



Fund Balance Report

As Of 01/31/2020

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	11,299,369.88	13,613,400.82	8,955,279.05	15,957,491.65
010 - INDIGENT MEDICAL	493,465.52	45,466.08	16,801.59	522,130.01
015 - Temp V&T	433,555.20	16,758.00	0.00	450,313.20
020 - ROADS	939,494.40	1,219,681.40	973,125.82	1,186,049.98
024 - RESTITUTION	3,066.06	1,757.78	0.00	4,823.84
050 - EMERGENCY MITIGATION	-10,691.67	54,974.74	0.00	44,283.07
060 - EQUIPMENT ACQUISITION	2,729,120.01	226,891.04	137,250.00	2,818,761.05
070 - CAPITAL PROJECTS	5,729,262.45	46,866.02	2,246,111.79	3,530,016.68
080 - INFRASTRUCTURE	1,865,433.64	468,366.66	0.00	2,333,800.30
090 - WATER SYSTEM	5,925,459.22	350,829.59	345,891.50	5,930,397.31
100 - STABILIZATION	1,000,000.00	0.00	0.00	1,000,000.00
130 - VIRGINIA/DIVIDE SEWER	12,203,390.97	227,692.81	259,134.67	12,171,949.11
135 - USDA	29,696.23	98,375.04	253,309.26	-125,237.99
140 - DRUG COURT	50.00	260.00	220.00	90.00
150 - SCHOOL GENERAL	0.00	3,451,300.11	2,886,450.94	564,849.17
160 - SCHOOL DEBT	0.00	665,532.66	556,806.16	108,726.50
165 - TECHNOLOGY	177,388.89	32,493.88	49,982.19	159,900.58
170 - STATE	0.00	1,591,351.93	808,337.40	783,014.53
180 - GENETIC MARKER TESTING	57,439.82	6,308.78	2,759.78	60,988.82
185 - INDIGENT ACCIDENT	5,354.45	68,128.93	57,045.47	16,437.91
187 - JUSTICE COURT FUND	63,682.00	22,401.98	14,149.76	71,934.22
190 - PARK TAX FUND	132,353.56	1,000.00	0.00	133,353.56
200 - TRI PAYBACK	3,594,263.63	188,750.00	194,909.15	3,588,104.48
206 - FEDERAL/STATE GRANTS	0.00	52,065.03	0.00	52,065.03
220 - VC RAIL PROJECT	545,049.13	9,349.78	135,680.00	418,718.91
230 - VC TOURISM COMMISSION	453,906.98	1,184,628.26	638,009.04	1,000,526.20
231 - PIPERS OPERA HOUSE	77,118.35	79,737.92	77,875.20	78,981.07
250 - FIRE DISTRICT 474	955,992.68	4,314,261.53	3,078,010.34	2,192,243.87
260 - FIRE EMERGENCY	207,140.83	0.00	0.00	207,140.83
270 - FIRE MUTUAL AID	1,277,359.76	33,546.23	35,027.08	1,275,878.91
280 - FIRE CAPITAL PROJECTS	597,405.16	0.00	0.00	597,405.16
600 - CONTINGENCY	0.00	0.00	0.00	0.00
Report Total:	50,785,127.15	28,072,177.00	21,722,166.19	57,135,137.96



Bank Statement Register

WELLS FARGO CHECKING

Period 1/1/2020 - 1/31/2020

Bank Statement

Beginning Balance	5,821,374.11
Plus Debits	4,783,009.46
Less Credits	3,170,133.42
Adjustments	-1,312.78
Ending Balance	7,432,937.37

General Ledger

Account Balance	7,155,335.55
Less Outstanding Debits	650.00
Plus Outstanding Credits	279,564.60
Adjustments	-1,312.78
Adjusted Account Balance	7,432,937.37

Statement Ending Balance	7,432,937.37
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

001-10300-000	Wells Fargo
010-10300-000	WELLS FARGO
015-10300-000	WELLS FARGO
020-10300-000	WELLS FARGO
024-10300-000	WELLS FARGO
050-10300-000	WELLS FARGO
060-10300-000	WELLS FARGO
070-10300-000	WELLS FARGO
070-10300-200	WELLS FARGO
080-10300-000	WELLS FARGO
090-10300-000	WELLS FARGO
100-10300-000	WELLS FARGO
130-10300-000	WELLS FARGO
135-10300-000	WELLS FARGO
140-10300-000	WELLS FARGO
150-10300-000	WELLS FARGO
160-10300-000	WELLS FARGO
165-10300-000	WELLS FARGO
170-10300-000	WELLS FARGO
180-10300-000	WELLS FARGO
185-10300-000	WELLS FARGO
187-10300-000	WELLS FARGO
190-10300-000	WELLS FARGO
190-10300-501	WELLS FARGO
190-10300-502	WELLS FARGO
190-10300-503	WELLS FARGO
190-10300-504	WELLS FARGO
200-10300-000	WELLS FARGO
206-10300-000	WELLS FARGO

220-10300-000	WELLS FARGO
221-10300-000	WELLS FARGO
230-10300-000	WELLS FARGO
231-10300-000	WELLS FARGO
250-10300-000	WELLS FARGO
260-10300-000	WELLS FARGO
270-10300-000	WELLS FARGO
280-10300-000	WELLS FARGO
600-10300-000	WELLS FARGO
999-10100-000	Cash In Bank

Adjustments

Item Date	Reference	Item Type	Description	Offsetting Account Number	Amount
01/31/2020	SVC0000020	Service Charge	January Bank Fees	001-102-53031-000	-2,978.71
01/31/2020	SVC0000021	Service Charge	January Bank Fees	230-230-53031-000	-201.87
01/31/2020	MISC0000134	Miscellaneous De	DIT January	001-36500-000	5,701.98
01/31/2020	MISC0000135	Miscellaneous Cr	Returned Checks and Dep Ad	001-36500-000	-2,349.20
01/31/2020	MISC0000136	Miscellaneous De	Redeposited Checks	001-36500-000	1,980.20
01/31/2020	MISC0000137	Miscellaneous Cr	DIT from Dec	001-36500-000	-3,465.18
Total Adjustments (6)					-1,312.78

Cleared Deposits

Item Date	Reference	Item Type	Description	Amount
01/08/2020	<u>DEP0000471</u>	Deposit	CLPKT00159 BG:WELLS FARGO CHECKING	1,360,841.20
01/09/2020	<u>DEP0000474</u>	Deposit	CLPKT00160 BG:WELLS FARGO CHECKING	140,094.74
01/09/2020	<u>DEP0000477</u>	Deposit	CLPKT00161 BG:WELLS FARGO CHECKING	15,130.25
01/14/2020	<u>DEP0000480</u>	Deposit	CLPKT00162 BG:WELLS FARGO CHECKING	245,115.30
01/16/2020	<u>DEP0000483</u>	Deposit	CLPKT00163 BG:WELLS FARGO CHECKING	52,269.97
01/27/2020	<u>DEP0000486</u>	Deposit	CLPKT00164 BG:WELLS FARGO CHECKING	1,519,194.97
01/28/2020	<u>DEP0000489</u>	Deposit	CLPKT00165 BG:WELLS FARGO CHECKING	292,890.32
01/29/2020	<u>DEP0000492</u>	Deposit	CLPKT00166 BG:WELLS FARGO CHECKING	23,002.89
01/31/2020	<u>DEP0000495</u>	Deposit	CLPKT00167 BG:WELLS FARGO CHECKING	1,109,310.34
01/31/2020	<u>DEP0000498</u>	Deposit	CLPKT00168 BG:WELLS FARGO CHECKING	14,656.24
01/31/2020	<u>DEP0000501</u>	Deposit	CLPKT00169 BG:WELLS FARGO CHECKING	1,329.08
01/31/2020	<u>DEP0000504</u>	Deposit	CLPKT00170 BG:WELLS FARGO CHECKING	8,506.05
Total Cleared Deposits (12)				4,782,341.35

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
02/01/2019	<u>94791</u>	Check	WHITTEN, PAT	-338.05
07/05/2019	<u>96479</u>	Check	WHITTEN, PAT	-34.43
10/11/2019	<u>97324</u>	Check	FARR WEST ENGINEERING	-80,731.60
11/08/2019	<u>97666</u>	Check	NORTHERN NEV FIRE CHIEFS	-50.00
11/22/2019	<u>97810</u>	Check	PETRINI, ANGELO D	-150.50

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
12/05/2019	<u>97898</u>	Check	Mosca Design, Inc	-10,490.50
12/05/2019	<u>97910</u>	Check	PETRINI, ANGELO D	-3.50
12/05/2019	<u>97939</u>	Check	US POSTOFFICE (VC)	-200.00
12/13/2019	<u>97945</u>	Check	AFSCME Union	-606.93
12/13/2019	<u>97955</u>	Check	Storey Co Fire Fighters Assoc	-1,300.00
12/20/2019	<u>97965</u>	Check	Anthem Blue Cross and Blue Shield Health	-194.34
12/20/2019	<u>97966</u>	Check	ARC HEALTH AND WELLNESS	-30.00
12/20/2019	<u>97968</u>	Check	AT&T TELECONFERENCE SERVI	-218.18
12/20/2019	<u>97972</u>	Check	BlueCross BlueShield of Western New York	-1,552.33
12/20/2019	<u>97973</u>	Check	BOURNS PRODUCTIONS INC.	-3,000.00
12/20/2019	<u>97975</u>	Check	CANYON GENERAL IMPROVEMENT DISTRICT	-51.50
12/20/2019	<u>97996</u>	Check	Forever Christmas Inc	-697.86
12/20/2019	<u>97999</u>	Check	HAYES + ASSOCIATES, INC	-31.00
12/20/2019	<u>98004</u>	Check	HOT SPOT BROADBAND INC	-82.50
12/20/2019	<u>98017</u>	Check	MACKAY MANSION	-26.00
12/20/2019	<u>98019</u>	Check	Martin, Alexandra	-1,597.48
12/20/2019	<u>98021</u>	Check	MEAD, ASHLEY	-30.54
12/20/2019	<u>98024</u>	Check	Muro, Marsha	-225.00
12/20/2019	<u>98027</u>	Check	NEV ADMIN BLDG & GROUNDS	-4,574.07
12/20/2019	<u>98029</u>	Check	NEV DEPT TAXATION	-128.19
12/20/2019	<u>98031</u>	Check	NEVADA LEGAL SERVICE INC	-535.93
12/20/2019	<u>98032</u>	Check	NEVADA OCCUPATIONAL HLTH	-65.00
12/20/2019	<u>98035</u>	Check	NORIDIAN MEDICARE	-384.27
12/20/2019	<u>98042</u>	Check	PETRINI, ANGELO D	-7.00
12/20/2019	<u>98043</u>	Check	Price, Jason James	-1,250.00
12/20/2019	<u>98048</u>	Check	Roullard, Geoffrey	-120.10
12/20/2019	<u>98064</u>	Check	STAFFORD, MARK	-12,581.25
12/20/2019	<u>98068</u>	Check	TERRY, SHIRLEY	-240.00
12/20/2019	<u>98076</u>	Check	VCTC	-103.97
12/27/2019	<u>36945</u>	Check	HESS, GREG J	-887.82
12/27/2019	<u>98081</u>	Check	AFSCME Union	-606.93
12/27/2019	<u>98082</u>	Check	Cigna Health and Life Insurance Company	-6,537.36
12/27/2019	<u>98085</u>	Check	FIDELITY SEC LIFE INS CO	-74.05
12/27/2019	<u>98087</u>	Check	PUBLIC EMPLOY RETIREMENT SYSTEM	-46.66
12/27/2019	<u>98089</u>	Check	Storey Co Fire Fighters Assoc	-1,300.00
12/27/2019	<u>98090</u>	Check	VOYA RETIREMENT INS	-8,046.50
12/27/2019	<u>98091</u>	Check	Washington National Ins	-518.99
01/03/2020	<u>98092</u>	Check	ALL COMSTOCK LLC	-4,000.00
01/03/2020	<u>98093</u>	Check	ALSCO INC	-75.99
01/03/2020	<u>98094</u>	Check	AT&T MOBILITY II LLC	-126.08
01/03/2020	<u>98095</u>	Check	BOARD OF REGENTS (COMPT)	-6,875.00
01/03/2020	<u>98096</u>	Check	BOURNS PRODUCTIONS INC.	-3,000.00
01/03/2020	<u>98097</u>	Check	BRANDON, RUSSELL D	-60.00
01/03/2020	<u>98098</u>	Check	BUSINESS & PROFESSIONAL COLLECTION	-338.17
01/03/2020	<u>98099</u>	Check	Cabinet and Lighting Supply, LLC	-287.00

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
01/03/2020	<u>98100</u>	Check	CARSON VALLEY OIL CO INC	-3,396.93
01/03/2020	<u>98101</u>	Check	CELLCO PARTNERSHIP	-2,781.40
01/03/2020	<u>98102</u>	Check	CENTRAL SANITARY SUPPLY	-49.50
01/03/2020	<u>98103</u>	Check	CHARTWELL STAFFING SERV	-6,548.10
01/03/2020	<u>98104</u>	Check	Cigna Health and Life Insurance Company	-19,952.93
01/03/2020	<u>98105</u>	Check	COMMUNITY CHEST INC	-61,124.99
01/03/2020	<u>98106</u>	Check	COMSTOCK CHRONICLE (VC)	-1,537.00
01/03/2020	<u>98107</u>	Check	CREATIVE CONCEPTS MEDIA +	-3,046.81
01/03/2020	<u>98108</u>	Check	DAIOHS USA INC	-352.40
01/03/2020	<u>98109</u>	Check	Diamond Motors & Pawn, Inc	-223.79
01/03/2020	<u>98110</u>	Check	Ecology and Enviornment, Inc.	-12,597.00
01/03/2020	<u>98111</u>	Check	ELLIOTT AUTO SUPPLY INC	-1,001.22
01/03/2020	<u>98112</u>	Check	FARR WEST ENGINEERING	-8,940.94
01/03/2020	<u>98113</u>	Check	FASTENAL COMPANY	-2,463.97
01/03/2020	<u>98114</u>	Check	FERGUSON ENTERPRISES INC	-1,109.34
01/03/2020	<u>98115</u>	Check	FERRELLGAS LP	-4,147.41
01/03/2020	<u>98116</u>	Check	FIDELITY SEC LIFE INS CO	-244.12
01/03/2020	<u>98117</u>	Check	FRANCIS, JAMES	-200.00
01/03/2020	<u>98118</u>	Check	Francis, Tamara L	-200.00
01/03/2020	<u>98119</u>	Check	GLENN, PHILLIP	-425.00
01/03/2020	<u>98120</u>	Check	GOPHER CONSTRUCTION INC	-769.44
01/03/2020	<u>98121</u>	Check	HAT, LTD	-2,714.88
01/03/2020	<u>98122</u>	Check	HD SUPPLY CONST SUPPLY LT	-692.00
01/03/2020	<u>98123</u>	Check	HD SUPPLY FACIL MAINT LTD	-1,228.02
01/03/2020	<u>98124</u>	Check	Hegne, Barbara Anne	-430.47
01/03/2020	<u>98125</u>	Check	HENRY SCHEIN	-1,622.86
01/03/2020	<u>98126</u>	Check	HISTORIC FOURTH WARD SCHOOL FOUND	-30,000.00
01/03/2020	<u>98127</u>	Check	INTERSTATE OIL CO	-2,592.63
01/03/2020	<u>98128</u>	Check	IT1 SOURCE LLC	-4,766.62
01/03/2020	<u>98129</u>	Check	JAMES C MCLENNAN MDPC	-1,000.00
01/03/2020	<u>98130</u>	Check	KANSAS CITY LIFE INS CO	-19.22
01/03/2020	<u>98131</u>	Check	L N CURTIS & SONS	-4,096.04
01/03/2020	<u>98132</u>	Check	LATHROP FAMILY CORP	-255.00
01/03/2020	<u>98133</u>	Check	LIBERTY ENGINE CO NO 1	-2,500.00
01/03/2020	<u>98134</u>	Check	LIQUID BLUE EVENTS LLC	-2,300.00
01/03/2020	<u>98136</u>	Check	Lumos & Associates, Inc	-175.00
01/03/2020	<u>98137</u>	Check	LYON CO COMPTROLLER	-4,305.00
01/03/2020	<u>98138</u>	Check	MA LABORATORIES INC	-153.18
01/03/2020	<u>98139</u>	Check	MARK TWAIN COMMUNITY CTR	-5,000.01
01/03/2020	<u>98141</u>	Check	MOUND HOUSE TRUE VALUE	-100.83
01/03/2020	<u>98142</u>	Check	NEV DEPT HUMAN RESOURCES	-899.95
01/03/2020	<u>98143</u>	Check	NEV HUMAN RESOURCES	-8,601.92
01/03/2020	<u>98144</u>	Check	NEV HUMAN RESOURCES, LV	-1,999.25
01/03/2020	<u>98145</u>	Check	NEVADA BLUE LTD (RNO)	-88.72
01/03/2020	<u>98146</u>	Check	NORTON CONSULTING LLC	-1,625.00

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
01/03/2020	<u>98147</u>	Check	OAKES, JUSTIN EDWARD	-478.00
01/03/2020	<u>98148</u>	Check	OFFICE DEPOT INC	-41.96
01/03/2020	<u>98149</u>	Check	ON THE SIDE GRAPHICS & SIGNS, LLC	-225.00
01/03/2020	<u>98150</u>	Check	O'REILLY AUTO ENTERPRISES LLC	-1,910.15
01/03/2020	<u>98152</u>	Check	PITNEY BOWES GLOBAL (LEA)	-1,020.99
01/03/2020	<u>98153</u>	Check	PITNEY BOWES INC	-192.00
01/03/2020	<u>98154</u>	Check	PURCELL TIRE & RUBBER CO	-412.06
01/03/2020	<u>98155</u>	Check	PURCHASE POWER	-1,900.00
01/03/2020	<u>98157</u>	Check	RAY MORGAN CO INC (CA)	-39.54
01/03/2020	<u>98158</u>	Check	RESERVE ACCOUNT	-100.00
01/03/2020	<u>98159</u>	Check	ROBERTS, BOBBI JEAN	-332.30
01/03/2020	<u>98160</u>	Check	RUPPCO INC	-145.08
01/03/2020	<u>98161</u>	Check	SAINT MARYS ARTCENTER INC	-14,285.00
01/03/2020	<u>98162</u>	Check	SBC GLOBAL SERVICES IN LD	-36.42
01/03/2020	<u>98163</u>	Check	Scatena, Peter Gary	-100.00
01/03/2020	<u>98164</u>	Check	Schluter Systems LP	-818.18
01/03/2020	<u>98165</u>	Check	Schmalz, Matthew	-130.00
01/03/2020	<u>98166</u>	Check	SHERMARK DISTRIBUTORS INC	-336.00
01/03/2020	<u>98167</u>	Check	SHOAF, BRIAN ALLEN	-30.00
01/03/2020	<u>98168</u>	Check	SIERRA ENVIRONMENTAL MONITORING, II	-2,953.00
01/03/2020	<u>98169</u>	Check	SIERRA NEVADA CONTST, INC	-447,765.40
01/03/2020	<u>98170</u>	Check	SIERRA PACIFIC POWER CO	-9,415.02
01/03/2020	<u>98172</u>	Check	SOUTHERN GLAZERS WINE & S	-2,063.50
01/03/2020	<u>98173</u>	Check	ST CO SENIOR CENTER(VC)	-69,851.00
01/03/2020	<u>98174</u>	Check	ST CO WATER SYSTEM	-2,868.64
01/03/2020	<u>98175</u>	Check	Staples Contract & Commercial, Inc	-31.51
01/03/2020	<u>98176</u>	Check	STAR2STAR COMMUNICATIONS, LLC	-2,442.26
01/03/2020	<u>98177</u>	Check	STOREY COUNTY JEEP POSSE	-2,500.00
01/03/2020	<u>98178</u>	Check	STRYKER MEDICAL	-18.96
01/03/2020	<u>98179</u>	Check	SUN PEAK ENTERPRISES	-328.00
01/03/2020	<u>98180</u>	Check	SUTTON HAGUE LAW CORP	-227.50
01/03/2020	<u>98181</u>	Check	THE ROASTING HOUSE	-4,082.10
01/03/2020	<u>98182</u>	Check	TRI GENERAL IMPROVEMENT	-396.19
01/03/2020	<u>98184</u>	Check	VC Tours LLC	-135.00
01/03/2020	<u>98185</u>	Check	VCTC	-110.00
01/03/2020	<u>98186</u>	Check	Veriteque USA, Inc	-391.00
01/03/2020	<u>98187</u>	Check	WATERS SEPTIC TANK SV DBA	-740.00
01/03/2020	<u>98188</u>	Check	WEDCO INC	-107.99
01/03/2020	<u>98189</u>	Check	WESTERN ENVIRONMENTAL LAB	-1,057.00
01/03/2020	<u>98190</u>	Check	WESTERN NEVADA SUPPLY CO	-158.08
01/03/2020	<u>98191</u>	Check	WOLF MACHINE	-128.60
01/03/2020	<u>98192</u>	Check	Wyatt, Jamie L.	-200.00
01/10/2020	<u>36946</u>	Check	HESS, GREG J	-887.82
01/10/2020	<u>98195</u>	Check	Cigna Health and Life Insurance Company	-120,818.80
01/10/2020	<u>98197</u>	Check	Colonial LIfe & Accident	-103.38

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
01/10/2020	<u>98198</u>	Check	DVM INSURANCE AGENCY	-114.52
01/10/2020	<u>98199</u>	Check	FIDELITY SEC LIFE INS CO	-1,405.82
01/10/2020	<u>98200</u>	Check	KANSAS CITY LIFE INS CO	-742.26
01/10/2020	<u>98201</u>	Check	Nevada State Treasurer	-4.00
01/10/2020	<u>98202</u>	Check	PUBLIC EMPLOY RETIREMENT SYSTEM	-46.66
01/10/2020	<u>98203</u>	Check	State Collection & Disbursement Unit (SCA	-197.70
01/10/2020	<u>98205</u>	Check	VOYA RETIREMENT INS	-3,492.50
01/10/2020	<u>98206</u>	Check	Washington National Ins	-518.99
01/10/2020	<u>98207</u>	Check	Western Insurance Specialties	-363.34
01/13/2020	<u>36947</u>	Check	NEVIN, CHERIE M	-549.03
01/17/2020	<u>98208</u>	Check	ADVANCED DATA SYSTEMS INC	-1,372.00
01/17/2020	<u>98209</u>	Check	AIRGAS NCN INC	-350.59
01/17/2020	<u>98210</u>	Check	ALLISON, MACKENZIE, LTD	-200.00
01/17/2020	<u>98211</u>	Check	ALSCO INC	-428.93
01/17/2020	<u>98212</u>	Check	AMERIGAS PROPANE LP	-717.04
01/17/2020	<u>98213</u>	Check	APEX SAW WORKS	-1,021.45
01/17/2020	<u>98214</u>	Check	ARC HEALTH AND WELLNESS	-12,264.31
01/17/2020	<u>98215</u>	Check	AT&T TELECONFERENCE SERVI	-214.27
01/17/2020	<u>98216</u>	Check	AXON ENTERPRISE, INC	-66.00
01/17/2020	<u>98217</u>	Check	BOB BARKER COMPANY INC	-127.32
01/17/2020	<u>98218</u>	Check	BOURNS PRODUCTIONS INC.	-800.00
01/17/2020	<u>98219</u>	Check	Brunson, Whitney	-295.66
01/17/2020	<u>98220</u>	Check	BURRELL, SCOTT LEWIS	-138.00
01/17/2020	<u>98221</u>	Check	BURTON'S FIRE INC	-250.21
01/17/2020	<u>98222</u>	Check	BUSINESS & PROFESSIONAL COLLECTION	-282.42
01/17/2020	<u>98224</u>	Check	CARSON VALLEY OIL CO INC	-2,502.51
01/17/2020	<u>98225</u>	Check	CASELLE INC	-202.00
01/17/2020	<u>98226</u>	Check	CENTRAL SANITARY SUPPLY	-478.86
01/17/2020	<u>98227</u>	Check	CHARTWELL STAFFING SERV	-4,119.30
01/17/2020	<u>98228</u>	Check	CITY OF CARSON TREASURER	-40.00
01/17/2020	<u>98229</u>	Check	CLEAR CHANNEL OUTDOOR	-225.00
01/17/2020	<u>98231</u>	Check	COMPLETE DOCUM MNGMNT SOL	-1,195.00
01/17/2020	<u>98232</u>	Check	COMSTOCK CHRONICLE (VC)	-946.91
01/17/2020	<u>98233</u>	Check	COMSTOCK COMMUNITY TV INC	-411.00
01/17/2020	<u>98234</u>	Check	CREATIVE CONCEPTS MEDIA I	-256.74
01/17/2020	<u>98235</u>	Check	DAIOHS USA INC	-51.90
01/17/2020	<u>98236</u>	Check	DEVNET, INC	-6,410.50
01/17/2020	<u>98237</u>	Check	Diamond Motors & Pawn, Inc	-20.76
01/17/2020	<u>98238</u>	Check	DPBH-ENVIRONMENTAL HEALTH	-8,327.01
01/17/2020	<u>98240</u>	Check	ELLIOTT AUTO SUPPLY INC	-725.98
01/17/2020	<u>98241</u>	Check	EWING IRRIGATION PRODUCTS, INC	-10.12
01/17/2020	<u>98242</u>	Check	FARR WEST ENGINEERING	-13,366.00
01/17/2020	<u>98243</u>	Check	FAST GLASS INC	-170.00
01/17/2020	<u>98244</u>	Check	FASTENAL COMPANY	-179.32
01/17/2020	<u>98245</u>	Check	FERRELLGAS LP	-8,437.16

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
01/17/2020	<u>98246</u>	Check	FERRELLGAS LP	-1,391.47
01/17/2020	<u>98247</u>	Check	FITZHENRY'S FUNERAL HOME	-500.00
01/17/2020	<u>98249</u>	Check	Gonzales, Erica	-198.27
01/17/2020	<u>98250</u>	Check	GREAT BASIN TERMITE & PES	-125.00
01/17/2020	<u>98251</u>	Check	GREENLUND, GARY	-588.00
01/17/2020	<u>98252</u>	Check	GTP INVESTMENTS LLC	-1,082.83
01/17/2020	<u>98253</u>	Check	HAT, LTD	-2,046.24
01/17/2020	<u>98254</u>	Check	HD SUPPLY CONST SUPPLY LT	-240.00
01/17/2020	<u>98255</u>	Check	HENRY SCHEIN	-497.50
01/17/2020	<u>98256</u>	Check	HIGH SIERRA BUSINESS	-2,761.16
01/17/2020	<u>98257</u>	Check	Highland Electric and Lighting LLC	-2,023.34
01/17/2020	<u>98258</u>	Check	Ing, Steven	-900.00
01/17/2020	<u>98260</u>	Check	INTERSTATE OIL CO	-1,222.86
01/17/2020	<u>98261</u>	Check	IT1 SOURCE LLC	-1,751.55
01/17/2020	<u>98262</u>	Check	ITS MY COMMUNITY STORE	-49.38
01/17/2020	<u>98263</u>	Check	JBP LLC	-22.19
01/17/2020	<u>98264</u>	Check	LANGUAGE LINE SERVICES IN	-80.96
01/17/2020	<u>98265</u>	Check	LEWIS, DEBORAH PRINCE	-900.00
01/17/2020	<u>98267</u>	Check	LIQUID BLUE EVENTS LLC	-10,000.00
01/17/2020	<u>98268</u>	Check	LIQUID BLUE EVENTS LLC	-3,400.00
01/17/2020	<u>98269</u>	Check	LIQUID BLUE EVENTS LLC	-46,000.00
01/17/2020	<u>98271</u>	Check	MA LABORATORIES INC	-120.20
01/17/2020	<u>98273</u>	Check	MacLeod Watts, Inc.	-7,350.00
01/17/2020	<u>98275</u>	Check	MIGAN, TAMARA	-35.77
01/17/2020	<u>98276</u>	Check	MORRIS, ROBERT T	-1,600.00
01/17/2020	<u>98277</u>	Check	NEV ADMIN BLDG & GROUNDS	-3,908.22
01/17/2020	<u>98278</u>	Check	NEV COMPTROLLER	-232.00
01/17/2020	<u>98279</u>	Check	NEV COMPTROLLER	-298,636.03
01/17/2020	<u>98280</u>	Check	NEV COMPTROLLER	-6,521.50
01/17/2020	<u>98281</u>	Check	NEV DEPT OF PUBLIC SAFETY	-966.89
01/17/2020	<u>98282</u>	Check	NEV DEPT PUBLIC SAFETY	-724.50
01/17/2020	<u>98283</u>	Check	NEV DEPT TAXATION	-89.98
01/17/2020	<u>98284</u>	Check	NEV DIV OF MINERALS	-40.00
01/17/2020	<u>98285</u>	Check	NEVADA BLUE LTD (RNO)	-100.00
01/17/2020	<u>98286</u>	Check	NEVADA JUDGES OF LIMITED	-250.00
01/17/2020	<u>98287</u>	Check	NEVADA LEGAL SERVICE INC	-545.00
01/17/2020	<u>98288</u>	Check	Nextel of California	-329.26
01/17/2020	<u>98289</u>	Check	OFFSITE DATA DEPOT, LLC	-313.15
01/17/2020	<u>98290</u>	Check	ON THE SIDE GRAPHICS & SIGNS, LLC	-110.00
01/17/2020	<u>98291</u>	Check	O'REILLY AUTO ENTERPRISES LLC	-472.73
01/17/2020	<u>98292</u>	Check	OSBORNE, JOAN	-1,237.50
01/17/2020	<u>98293</u>	Check	Outside Television, Inc.	-350.00
01/17/2020	<u>98295</u>	Check	PIPER'S OPERA HOUSE	-8.00
01/17/2020	<u>98296</u>	Check	PUBLIC EMPLOY RETIREMENT RETIREE INS	-4,735.68
01/17/2020	<u>98298</u>	Check	RAD STRATEGIES INC	-11,375.00

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
01/17/2020	<u>98299</u>	Check	RAY MORGAN CO INC (CA)	-21.24
01/17/2020	<u>98300</u>	Check	REFUSE, INC	-378.01
01/17/2020	<u>98301</u>	Check	Ritter, Linda P	-1,402.50
01/17/2020	<u>98302</u>	Check	ROADPOST USA INC	-117.98
01/17/2020	<u>98303</u>	Check	ROBERTS, BOBBI JEAN	-415.68
01/17/2020	<u>98304</u>	Check	RUPPCO INC	-195.50
01/17/2020	<u>98305</u>	Check	SAFEGUARD WEB & GRAPHICS	-320.00
01/17/2020	<u>98306</u>	Check	SBC GLOBAL SERVICES IN LD	-55.66
01/17/2020	<u>98307</u>	Check	SBC GLOBAL SERVICES INC	-4,230.14
01/17/2020	<u>98308</u>	Check	Screenwave Services, Inc	-76.00
01/17/2020	<u>98309</u>	Check	SHERMARK DISTRIBUTORS INC	-335.36
01/17/2020	<u>98310</u>	Check	Sierra Nevada Telephone Systems, Inc.	-190.00
01/17/2020	<u>98311</u>	Check	SLICK INDUSTRIES LLC DBA	-130.00
01/17/2020	<u>98312</u>	Check	SPALLONE, DOMINIC J III	-96.00
01/17/2020	<u>98313</u>	Check	SPB UTILITY SERVICES INC	-778.26
01/17/2020	<u>98314</u>	Check	ST CO SCHOOL DISTRICT	-428,657.74
01/17/2020	<u>98315</u>	Check	ST CO WATER SYSTEM	-413.90
01/17/2020	<u>98316</u>	Check	Staples Contract & Commercial, Inc	-11.05
01/17/2020	<u>98317</u>	Check	State of Nevada	-760.00
01/17/2020	<u>98318</u>	Check	SUN PEAK ENTERPRISES	-763.00
01/17/2020	<u>98319</u>	Check	SUTTON HAGUE LAW CORP	-3,101.00
01/17/2020	<u>98320</u>	Check	SYN TECH SYSTEMS INC	-1,150.00
01/17/2020	<u>98321</u>	Check	THE ANTOS AGENCY	-1,200.00
01/17/2020	<u>98322</u>	Check	The DUBE' GROUP INC	-5,900.00
01/17/2020	<u>98324</u>	Check	Trench Plate Rental Co.	-1,416.00
01/17/2020	<u>98325</u>	Check	TRIPP ENTERPRISES INC	-110.00
01/17/2020	<u>98326</u>	Check	UNITED SITE SERVICES OF NEVADA	-120.65
01/17/2020	<u>98327</u>	Check	UNIVERSITY OF CHICAGO	-617.38
01/17/2020	<u>98328</u>	Check	US POSTOFFICE (VC)	-76.00
01/17/2020	<u>98329</u>	Check	US POSTOFFICE (VC)	-76.00
01/17/2020	<u>98331</u>	Check	VCTC	-115.00
01/17/2020	<u>98332</u>	Check	WALKER & ASSOCIATES	-689.00
01/17/2020	<u>98333</u>	Check	WASHOE CO SHERIFFS OFFICE	-375.00
01/17/2020	<u>98334</u>	Check	Washoe County Forensic Science Division	-324.00
01/17/2020	<u>98335</u>	Check	WATERS SEPTIC TANK SV DBA	-740.00
01/17/2020	<u>98336</u>	Check	WESTERN ENVIRONMENTAL LAB	-50.75
01/17/2020	<u>98337</u>	Check	X, Oliver	-320.00
01/17/2020	<u>98338</u>	Check	ST CO CLERK	-2,449.00
01/24/2020	<u>36948</u>	Check	HESS, GREG J	-887.82
01/24/2020	<u>36949</u>	Check	BOWERS, JEFFREY A	-2,952.40
01/24/2020	<u>98339</u>	Check	AFLAC	-1,190.40
01/24/2020	<u>98341</u>	Check	California State Disbursement Unit	-36.94
01/24/2020	<u>98343</u>	Check	Colonial Life & Accident	-103.38
01/24/2020	<u>98344</u>	Check	DVM INSURANCE AGENCY	-114.52
01/24/2020	<u>98345</u>	Check	FIDELITY SEC LIFE INS CO	-66.93

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
01/24/2020	<u>98346</u>	Check	Nevada State Treasurer	-4.00
01/24/2020	<u>98347</u>	Check	PUBLIC EMPLOY RETIREMENT SYSTEM	-46.66
01/24/2020	<u>98348</u>	Check	State Collection & Disbursement Unit (SCA	-197.70
01/24/2020	<u>98350</u>	Check	VOYA RETIREMENT INS	-3,492.50
01/24/2020	<u>98351</u>	Check	Washington National Ins	-518.99
Total Cleared Checks (280)				-2,012,666.18

Cleared Other

Item Date	Reference	Item Type	Description	Amount
02/01/2019	<u>94791</u>	Check Reversal	WHITTEN, PAT Reversal	338.05
07/05/2019	<u>96479</u>	Check Reversal	WHITTEN, PAT Reversal	34.43
01/02/2020	<u>DFT0000412</u>	Bank Draft	WELLS ONE COMMERCIAL CARD	-15,039.09
01/03/2020	<u>10071</u>	EFT	PORTER GROUP LLC	-12,000.00
01/03/2020	<u>98099</u>	Check Reversal	Cabinet and Lighting Supply, LLC Reversal	287.00
01/06/2020	<u>DFT0000418</u>	Bank Draft	INTERNAL REVENUE SERVICE	-1,978.56
01/06/2020	<u>DFT0000421</u>	Bank Draft	INTERNAL REVENUE SERVICE	-2,687.88
01/07/2020	<u>DFT0000426</u>	Bank Draft	INTERNAL REVENUE SERVICE	-2,956.74
01/08/2020	<u>DFT0000457</u>	Bank Draft	USDA RURAL DEVELOPMENT	-35,660.00
01/10/2020	<u>10072</u>	EFT	Public Employees Retirement	-124,531.52
01/10/2020	<u>10073</u>	EFT	USAA 529 College Savings Plans	-50.00
01/10/2020	<u>DFT0000428</u>	EFT	Payroll EFT	-348,058.48
01/10/2020	<u>DFT0000429</u>	Bank Draft	Optum Bank, Member FDIC	-11,391.91
01/10/2020	<u>DFT0000430</u>	Bank Draft	INTERNAL REVENUE SERVICE	-11,830.62
01/10/2020	<u>DFT0000431</u>	Bank Draft	INTERNAL REVENUE SERVICE	-860.88
01/10/2020	<u>DFT0000432</u>	Bank Draft	INTERNAL REVENUE SERVICE	-49,290.58
01/13/2020	<u>DFT0000433</u>	Bank Draft	INTERNAL REVENUE SERVICE	-17.56
01/13/2020	<u>DFT0000434</u>	Bank Draft	INTERNAL REVENUE SERVICE	-47.66
01/13/2020	<u>DFT0000456</u>	Bank Draft	USDA RURAL DEVELOPMENT	-9,907.00
01/17/2020	<u>DFT0000435</u>	Bank Draft	WELLS ONE COMMERCIAL CARD	-7,438.45
01/21/2020	<u>DFT0000455</u>	Bank Draft	USDA RURAL DEVELOPMENT	-10,997.18
01/22/2020	<u>DFT0000437</u>	Bank Draft Reversal	INTERNAL REVENUE SERVICE	1.54
01/22/2020	<u>DFT0000438</u>	Bank Draft Reversal	INTERNAL REVENUE SERVICE	7.09
01/24/2020	<u>10074</u>	EFT	Public Employees Retirement	-114,843.16
01/24/2020	<u>10075</u>	EFT	SCSO EMPLOYEES ASSOCIATIO	-502.00
01/24/2020	<u>10076</u>	EFT	USAA 529 College Savings Plans	-50.00
01/24/2020	<u>DFT0000442</u>	EFT	Payroll EFT	-304,871.51
01/24/2020	<u>DFT0000443</u>	Bank Draft	Optum Bank, Member FDIC	-11,091.91
01/24/2020	<u>DFT0000444</u>	Bank Draft	INTERNAL REVENUE SERVICE	-10,711.32
01/24/2020	<u>DFT0000445</u>	Bank Draft	INTERNAL REVENUE SERVICE	-1,192.68
01/24/2020	<u>DFT0000446</u>	Bank Draft	INTERNAL REVENUE SERVICE	-41,651.64
01/29/2020	<u>DEPR0000008</u>	Deposit Reversal	Correction to tax close out 01/28/2020 Doi	-68.00

Cleared Other

Item Date	Reference	Item Type	Description	Amount
01/31/2020	<u>DFT0000448</u>	Bank Draft	WELLS ONE COMMERCIAL CARD	-27,740.91
Total Cleared Other (33)				-1,156,799.13

Outstanding Checks

Item Date	Reference	Item Type	Description	Amount
04/17/2015	<u>81922</u>	Check	AP	-60.00
04/17/2015	<u>81937</u>	Check	AP	-16.91
04/17/2015	<u>81973</u>	Check	AP	-39.75
06/12/2015	<u>82404</u>	Check	AP	-90.00
06/12/2015	<u>82475</u>	Check	AP	-86.05
06/26/2015	<u>82591</u>	Check	AP	-90.18
07/24/2015	<u>82917</u>	Check	AP	-78.00
08/14/2015	<u>34705</u>	Check	AP	-50.73
09/18/2015	<u>83390</u>	Check	AP	-14.08
10/09/2015	<u>34774</u>	Check	AP	-1,143.53
03/18/2016	<u>84999</u>	Check	84999	-801.00
04/08/2016	<u>35013</u>	Check	AP	-736.93
06/10/2016	<u>85761</u>	Check	AP	-25.34
07/08/2016	<u>86021</u>	Check	AP	-100.00
07/08/2016	<u>86073</u>	Check	AP	-15.19
07/22/2016	<u>86195</u>	Check	AP	-19.93
08/19/2016	<u>86449</u>	Check	AP	-29.62
09/02/2016	<u>86611</u>	Check	AP	-46.00
09/02/2016	<u>86624</u>	Check	AP	-8.43
09/02/2016	<u>86676</u>	Check	AP	-2,344.00
09/16/2016	<u>86738</u>	Check	AP	-14.00
09/16/2016	<u>86743</u>	Check	AP	-46.00
10/14/2016	<u>86967</u>	Check	AP	-2,348.47
12/09/2016	<u>87439</u>	Check	AP	-624.69
12/09/2016	<u>87534</u>	Check	AP	-25.00
07/20/2017	<u>89380</u>	Check	AP	-43.84
09/01/2017	<u>89853</u>	Check	AP	-22.33
10/13/2017	<u>90204</u>	Check	AP	-91.37
12/22/2017	<u>90827</u>	Check	AP	-25.00
04/27/2018	<u>91848</u>	Check	AP	-16.94
05/14/2018	<u>36362</u>	Check	AP	-16.23
05/25/2018	<u>91998</u>	Check	AP	-55.20
06/18/2018	<u>92197</u>	Check	AP	-100.00
07/20/2018	<u>92634</u>	Check	AP	-12.00
08/17/2018	<u>92883</u>	Check	AP	-153.40
08/31/2018	<u>93019</u>	Check	AP	-25.00
09/14/2018	<u>93177</u>	Check	AP	-300.00
09/28/2018	<u>93318</u>	Check	AP	-9.99

Outstanding Checks

Item Date	Reference	Item Type	Description	Amount
10/12/2018	<u>93445</u>	Check	AP	-9,222.50
10/26/2018	<u>93640</u>	Check	STAR2STAR COMMUNICATIONS,	-1,859.30
11/21/2018	<u>94019</u>	Check	SBC GLOBAL SERVICES IN LD	-50.62
11/21/2018	<u>94050</u>	Check	Welch, Ryan A	-25.00
08/02/2019	<u>96767</u>	Check	SIERRA PACIFIC POWER CO	-95.48
08/02/2019	<u>96799</u>	Check	WEIDNER & ASSOCIATES	-1,336.00
08/09/2019	<u>96817</u>	Check	Storey Co Fire Fighters Assoc	-1,300.00
08/30/2019	<u>36854</u>	Check	Greene, Danielle	-9.41
09/27/2019	<u>97164</u>	Check	BENDER, DEBORAH	-195.00
09/27/2019	<u>97255</u>	Check	THOMAS PETROLEUM LLC	-2,865.09
10/25/2019	<u>97471</u>	Check	BENDER, DEBORAH	-105.00
10/25/2019	<u>97529</u>	Check	PIPER'S OPERA HOUSE	-10.00
10/25/2019	<u>97556</u>	Check	VIEVU LLC	-10,152.00
11/08/2019	<u>97611</u>	Check	COMSTOCK CIVIL WAR REENAC	-500.00
11/08/2019	<u>97711</u>	Check	VCTC	-45.00
11/22/2019	<u>97734</u>	Check	ANTINORO, GERALD	-47.45
11/22/2019	<u>97738</u>	Check	AVS DEVELOPMENT LTD	-218.90
11/22/2019	<u>97784</u>	Check	LEWIS, DEBORAH PRINCE	-300.00
11/22/2019	<u>97808</u>	Check	Palmer, Jeffrey Scott	-25.00
11/22/2019	<u>97829</u>	Check	Spencer Investigations, LLC	-2,345.38
12/05/2019	<u>97873</u>	Check	Deisler, Conrad	-1,250.00
12/20/2019	<u>98037</u>	Check	ON THE SIDE GRAPHICS & SIGNS, LLC	-210.00
01/03/2020	<u>98135</u>	Check	Longoria, CindyAnne	-100.00
01/03/2020	<u>98140</u>	Check	MENDOZA, JOHN MICHAEL	-60.00
01/03/2020	<u>98151</u>	Check	PETRINI, ANGELO D	-122.50
01/03/2020	<u>98156</u>	Check	Ratcliff, Danyelle J.	-100.00
01/03/2020	<u>98183</u>	Check	US POSTOFFICE (VC)	-200.00
01/10/2020	<u>98193</u>	Check	AFLAC	-1,218.42
01/10/2020	<u>98194</u>	Check	AFSCME Union	-608.32
01/10/2020	<u>98204</u>	Check	Storey Co Fire Fighters Assoc	-1,300.00
01/17/2020	<u>98223</u>	Check	C & W LOCK, GLASS & SAFE	-5.00
01/17/2020	<u>98230</u>	Check	CMC TIRE INC	-3,934.32
01/17/2020	<u>98239</u>	Check	Dunn, Estrella	-198.00
01/17/2020	<u>98248</u>	Check	GALLAGHER, HUGH III	-180.25
01/17/2020	<u>98259</u>	Check	INTERCEPT INC	-248.00
01/17/2020	<u>98266</u>	Check	LIQUID BLUE EVENTS LLC	-500.00
01/17/2020	<u>98270</u>	Check	LIQUID BLUE EVENTS LLC	-1,000.00
01/17/2020	<u>98272</u>	Check	MACKAY MANSION	-107.50
01/17/2020	<u>98274</u>	Check	MEITZ, FRANK & JEANNETTE	-346.00
01/17/2020	<u>98294</u>	Check	PETRINI, ANGELO D	-199.50
01/17/2020	<u>98323</u>	Check	TIMELY TESTING LTD	-140.00
01/17/2020	<u>98330</u>	Check	VC Tours LLC	-332.00
01/24/2020	<u>98340</u>	Check	AFSCME Union	-608.32
01/24/2020	<u>98342</u>	Check	Cigna Health and Life Insurance Company	-6,441.25
01/24/2020	<u>98349</u>	Check	Storey Co Fire Fighters Assoc	-1,250.00

Outstanding Checks

Item Date	Reference	Item Type	Description	Amount
01/31/2020	<u>98352</u>	Check	5 G Automotive LLC	-886.96
01/31/2020	<u>98353</u>	Check	ACTN	-80.00
01/31/2020	<u>98354</u>	Check	ALL COMSTOCK LLC	-4,000.00
01/31/2020	<u>98355</u>	Check	ALLISON, MACKENZIE, LTD	-4,555.68
01/31/2020	<u>98356</u>	Check	ALPINE LOCK INC	-12.00
01/31/2020	<u>98357</u>	Check	ALSCO INC	-247.96
01/31/2020	<u>98358</u>	Check	AMERICAN WATERWORKS ASSN	-445.00
01/31/2020	<u>98359</u>	Check	APEX SAW WORKS	-52.97
01/31/2020	<u>98360</u>	Check	ARC HEALTH AND WELLNESS	-1,008.78
01/31/2020	<u>98361</u>	Check	AT&T MOBILITY II LLC	-125.95
01/31/2020	<u>98362</u>	Check	BLACKPOINT LLC	-396.88
01/31/2020	<u>98363</u>	Check	Bragg Investment Company, Inc	-1,166.00
01/31/2020	<u>98364</u>	Check	BRANDON, RUSSELL D	-60.00
01/31/2020	<u>98365</u>	Check	BURRELL, SCOTT LEWIS	-127.50
01/31/2020	<u>98366</u>	Check	BUSINESS & PROFESSIONAL COLLECTION	-380.97
01/31/2020	<u>98367</u>	Check	Calkins, Lawrence G.	-500.00
01/31/2020	<u>98368</u>	Check	CARSON VALLEY OIL CO INC	-1,773.12
01/31/2020	<u>98369</u>	Check	CELLCO PARTNERSHIP	-2,956.91
01/31/2020	<u>98370</u>	Check	CHARTWELL STAFFING SERV	-6,265.20
01/31/2020	<u>98371</u>	Check	Cigna Health and Life Insurance Company	-19,952.93
01/31/2020	<u>98372</u>	Check	COMSTOCK CEMETERY FOUNDAT	-240.00
01/31/2020	<u>98373</u>	Check	COMSTOCK CHRONICLE (VC)	-229.50
01/31/2020	<u>98374</u>	Check	Dianne S. Drinkwater PC	-500.00
01/31/2020	<u>98375</u>	Check	ELLIOTT AUTO SUPPLY INC	-485.90
01/31/2020	<u>98376</u>	Check	FASTENAL COMPANY	-226.51
01/31/2020	<u>98377</u>	Check	FERGUSON ENTERPRISES INC	-1,642.86
01/31/2020	<u>98378</u>	Check	FERRELLGAS LP	-4,321.92
01/31/2020	<u>98379</u>	Check	FIDELITY SEC LIFE INS CO	-244.12
01/31/2020	<u>98380</u>	Check	First Tactical LLC	-1,385.73
01/31/2020	<u>98381</u>	Check	GALLAGHER, HUGH III	-209.69
01/31/2020	<u>98382</u>	Check	HAT, LTD	-2,805.05
01/31/2020	<u>98383</u>	Check	HAYES + ASSOCIATES, INC	-61.00
01/31/2020	<u>98384</u>	Check	HD SUPPLY CONST SUPPLY LT	-452.00
01/31/2020	<u>98385</u>	Check	HENRY SCHEIN	-1,542.64
01/31/2020	<u>98386</u>	Check	Hequet, Tom	-800.00
01/31/2020	<u>98387</u>	Check	HOT SPOT BROADBAND INC	-82.50
01/31/2020	<u>98388</u>	Check	HRPOA 10's	-100.00
01/31/2020	<u>98389</u>	Check	Hunt, Jason	-1,000.00
01/31/2020	<u>98390</u>	Check	Hunt, Jennifer J.	-2,500.00
01/31/2020	<u>98391</u>	Check	HYDRAULIC INDUSTRIAL SERV	-320.49
01/31/2020	<u>98392</u>	Check	International Assoc. for Property & Evidenc	-395.00
01/31/2020	<u>98393</u>	Check	IT1 SOURCE LLC	-4,629.54
01/31/2020	<u>98394</u>	Check	ITS MY COMMUNITY STORE	-30.16
01/31/2020	<u>98395</u>	Check	JAMES C MCLENNAN MDPC	-500.00
01/31/2020	<u>98396</u>	Check	JBP LLC	-1,650.09

Outstanding Checks

Item Date	Reference	Item Type	Description	Amount
01/31/2020	<u>98397</u>	Check	KANSAS CITY LIFE INS CO	-19.22
01/31/2020	<u>98398</u>	Check	KNECHT, RAQUEL	-74.36
01/31/2020	<u>98399</u>	Check	L N CURTIS & SONS	-1,640.60
01/31/2020	<u>98400</u>	Check	LIQUID BLUE EVENTS LLC	-2,300.00
01/31/2020	<u>98401</u>	Check	MA LABORATORIES INC	-1,128.69
01/31/2020	<u>98402</u>	Check	MACKAY MANSION	-13.00
01/31/2020	<u>98403</u>	Check	Midtgard, Denise Jean	-686.55
01/31/2020	<u>98404</u>	Check	MUNICIPAL CODE CORP	-3,807.93
01/31/2020	<u>98405</u>	Check	NATIONAL SHERIFF'S ASSOC	-65.00
01/31/2020	<u>98406</u>	Check	NEV DIV OF FORESTRY	-2,555.58
01/31/2020	<u>98407</u>	Check	NEV EMPLOYMENT SECURITY	-7,912.34
01/31/2020	<u>98408</u>	Check	NEVADA ORGANIZATION OF BU	-150.00
01/31/2020	<u>98409</u>	Check	NEVADA RUBBER STAMP CO IN	-125.00
01/31/2020	<u>98410</u>	Check	NEVADA SHERIFF & CHIEFS A	-500.00
01/31/2020	<u>98411</u>	Check	NORTON CONSULTING LLC	-660.00
01/31/2020	<u>98412</u>	Check	OFFICE DEPOT INC	-56.30
01/31/2020	<u>98413</u>	Check	ON THE SIDE GRAPHICS & SIGNS, LLC	-300.00
01/31/2020	<u>98414</u>	Check	O'REILLY AUTO ENTERPRISES LLC	-788.78
01/31/2020	<u>98415</u>	Check	OUTFRONT MEDIA LLC	-655.97
01/31/2020	<u>98416</u>	Check	Outside Television, Inc.	-350.00
01/31/2020	<u>98417</u>	Check	PAPE MACHINERY	-25,086.57
01/31/2020	<u>98418</u>	Check	PETRINI, ANGELO D	-45.50
01/31/2020	<u>98419</u>	Check	POST NEV	-1,000.00
01/31/2020	<u>98420</u>	Check	PROTECTION DEVICES INC	-2,487.01
01/31/2020	<u>98421</u>	Check	PURCHASE POWER	-1,900.00
01/31/2020	<u>98422</u>	Check	RECORDERS ASSOC OF NEV	-50.00
01/31/2020	<u>98423</u>	Check	REMSA EDUCATION DEPT	-136.00
01/31/2020	<u>98424</u>	Check	ROBERTS, BOBBI JEAN	-415.76
01/31/2020	<u>98425</u>	Check	RUPPCO INC	-115.17
01/31/2020	<u>98426</u>	Check	SBC GLOBAL SERVICES INC	-349.09
01/31/2020	<u>98427</u>	Check	SHERMARK DISTRIBUTORS INC	-312.00
01/31/2020	<u>98428</u>	Check	SIERRA PACIFIC POWER CO	-13,669.38
01/31/2020	<u>98430</u>	Check	SLICK INDUSTRIES LLC DBA	-125.00
01/31/2020	<u>98431</u>	Check	SMITHS FOOD & DRUG CENTER	-54.51
01/31/2020	<u>98432</u>	Check	SOLENIS, LLC	-2,007.11
01/31/2020	<u>98433</u>	Check	SOUTHERN GLAZERS WINE & S	-1,238.10
01/31/2020	<u>98434</u>	Check	SPALLONE, DOMINIC J III	-126.20
01/31/2020	<u>98435</u>	Check	SPELTZ, JASON	-12.88
01/31/2020	<u>98436</u>	Check	STAFFORD, MARK	-9,134.50
01/31/2020	<u>98437</u>	Check	STANARD & ASSOC INC	-150.00
01/31/2020	<u>98438</u>	Check	STAR2STAR COMMUNICATIONS, LLC	-2,415.94
01/31/2020	<u>98439</u>	Check	SUN PEAK ENTERPRISES	-284.00
01/31/2020	<u>98440</u>	Check	SUNBELT PUBLICATIONS, INC	-282.70
01/31/2020	<u>98441</u>	Check	TAX MANAGEMENT ASSC INC	-29,600.00
01/31/2020	<u>98442</u>	Check	TEST NOTICE LLC	-345.00

Outstanding Checks

Item Date	Reference	Item Type	Description	Amount
01/31/2020	<u>98443</u>	Check	THATCHER COMPANY	-1,363.17
01/31/2020	<u>98444</u>	Check	THE ANTOS AGENCY	-1,082.14
01/31/2020	<u>98445</u>	Check	The DUBE' GROUP INC	-4,255.00
01/31/2020	<u>98446</u>	Check	Trench Plate Rental Co.	-1,416.00
01/31/2020	<u>98447</u>	Check	UNITED STATES GEOLOGICAL	-11,233.33
01/31/2020	<u>98448</u>	Check	VC Tours LLC	-87.00
01/31/2020	<u>98449</u>	Check	WASHOE CO CORONER	-950.00
01/31/2020	<u>98450</u>	Check	WATERS SEPTIC TANK SV DBA	-740.00
01/31/2020	<u>98451</u>	Check	WESTERN ENVIRONMENTAL LAB	-50.96
01/31/2020	<u>98452</u>	Check	WESTERN NEVADA SUPPLY CO	-134.11
Total Outstanding Checks (183)				-268,884.60

Outstanding Other

Item Date	Reference	Item Type	Description	Amount
03/15/2019	<u>10014</u>	EFT	PORTER GROUP LLC	-6,000.00
11/27/2019	<u>refund chk # 2163</u>	Bank Draft Reversal	Optum Bank, Member FDIC	650.00
01/31/2020	<u>10077</u>	EFT	PORTER GROUP LLC	-4,680.00
Total Outstanding Other (3)				-10,030.00

Voided Checks

Item Date	Reference	Item Type	Description	Amount
01/03/2020	<u>98171</u>	Check	Void Check	0.00
01/10/2020	<u>98196</u>	Check	Void Check	0.00
01/17/2020	<u>98297</u>	Check	Void Check	0.00
01/31/2020	<u>98429</u>	Check	Void Check	0.00
Total Voided Checks (4)				0.00



Bank Statement Register

Transaction Summary

Transaction Type	Count	Outstanding	Cleared	Total
Bank Draft Reversal	3	650.00	8.63	658.63
Bank Draft	19	0.00	-252,492.57	-252,492.57
Check	467	-268,884.60	-2,012,666.18	-2,281,550.78
Deposit	12	0.00	4,782,341.35	4,782,341.35
EFT	10	-10,680.00	-904,906.67	-915,586.67
Check Reversal	3	0.00	659.48	659.48
Deposit Reversal	1	0.00	-68.00	-68.00
		-278,914.60	1,612,876.04	1,333,961.44



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 3/17/20

Estimate of time required:

Agenda: Consent ☒ Regular agenda ☐ Public hearing required ☐

1. **Title:** Approval of 1st reading for general business license for Café Del Rio 394 S C St., Virginia City, NV 89440 – Applicants Sarah Burnet & Kimberly Moore.

2. **Recommended motion:** I motion to approve the 1st reading for general business license for Café Del Rio 394 S C St., Virginia City, NV 89440 – Applicants Sarah Burnet & Kimberly Moore.

3. **Prepared by:** Brandy Gavenda, Administrative Assistant

Department: SCSO

Telephone: 775-847-0959

4. **Staff summary:** 1st reading for general business license for Café Del Rio 394 S C St., Virginia City, NV 89440 – Applicants Sarah Burnet & Kimberly Moore.

5. **Supporting materials:** See attached Agenda letter

6. **Fiscal impact:** None

Funds Available:

Fund:

____ Comptroller

7. **Legal review required:**

____ District Attorney

8. **Reviewed by:**

☒ Department Head

Department Name: Gerald Antinoro

A blue ink signature of Gerald Antinoro, written over a horizontal line.

____ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 61V



STOREY COUNTY SHERIFF'S OFFICE

Gerald Antinoro
Sheriff

February 20, 2020

To: Vanessa Stephens, Clerk's Office
Austin Osborne, County Manager

Fr: Brandy Gavenda

Please add the following item(s) to the March 17, 2020 Commissioners Consent Agenda:

LICENSE BOARD

First Reading:

1. General Business License – Café Del Rio 394 S C St., Virginia City, NV 89440 – Applicants Sarah Burnet & Kimberly Moore.

**PO Box 498
205 South C Street
Virginia City, NV 89440
Office: (775) 847-0959 Fax: (775) 847-0924**



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 03/17/20

Estimate of time required: 15 min.

Agenda: Consent ☒ Regular agenda ☐ Public hearing required ☐

-
1. **Title:** Discussion/Possible Action. Resolution No. 20-567 setting grade and salary range of certain appointive county officers and employees fixed by resolution per NRS 245.045 for the 2019-2020 fiscal year.
 2. **Recommended motion.** I [commissioner] move to approve Resolution No. 20-567 setting grade and salary range of certain appointive county officers and employees fixed by resolution per NRS 245.045 for the 2019-2020 fiscal year.
 3. **Prepared by:** Austin Osborne

Department: County Manager **Telephone:** 775.847.0968
 4. **Staff summary:** NRS 245.045 states that the board has authority to fix the salaries of all appointive county officers and employees by the enactment of ordinances or the adoption of resolutions. This resolution includes three positions which were not added to the resolution 19-547 including Corrections Officer, Bailiff, and non-represented "confidential" Administrative Assistant I, II, and III.
 5. **Supporting materials:** Draft Resolution No. 20-567.
 6. **Fiscal impact:**

Funds Available: yes Fund: per department budget yes Comptroller
 7. **Legal review required:**

yes District Attorney
 8. **Reviewed by:**

____ Department Head Department Name: Commissioner's Office

@' County Manager Other agency review:

 9. **Board action:**

☐ Approved	☐ Approved with Modifications
☐ Denied	☐ Continued

Agenda Item No. 6 ✓

RESOLUTION NO. 20-567

A RESOLUTION SETTING SALARIES OF EMPLOYEES FIXED BY ORDINANCE OR RESOLUTION PER NRS 245.045 FOR APPOINTED OFFICIALS.

BE IT HEREBY RESOLVED BY THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS, STOREY COUNTY, NEVADA:

WHEREAS, for the purposes of NRS 245.210, the Storey County Board of County Commissioners has authority to establish the salaries of all appointed County employees by the enactment of a resolution.

WHEREAS, the salaries of all regular county employees, except certain Sheriff's Office employees set by collective bargaining agreement, are for the 2019-2020 fiscal period consistently to be derived from a similar step and grade range salary chart shown in the General Salary Schedule for regular employees of the county;

WHEREAS, on or about July 1, 2019, the Board of Storey County Commissioners approved Resolution 19-547 setting the salaries of appointed officials and employees fixed by resolution per NRS 245.045 and shortly thereafter approved the collective bargaining agreement between Storey County and the Storey County Employees' Association AFSCME Local 4041. The union agreement contained a cost-of-living-increase (COLA) in the form of a 2.0% chart increase effective on July 1, 2019.

WHEREAS, Storey County has applied grade and step structure and most benefits of in the general employees' association contracts to all non-represented employees and appointed officials in the county, but for 2019/2020 it did not apply the general employees' 2.0% chart increase to the appointive officials and employees chart in the Resolution.

WHEREAS, Effective July 1, 2019, several employee classifications were neither represented by the general employees' association contract nor Resolution 19-547. These non-represented classifications are Corrections Officer, Bailiff/Court Services Officer, and non-represented "confidential" Administrative Assistant I, II, and III.

WHEREAS, an amendment is made to the salary grade chart below that will become effective on July 1, 2019 and remain until June 30, 2020, and action taken on this Resolution will be retroactive to July 1, 2019, and the action will cause the listed classifications to have similar grade and step structure and most benefits of the general employees' association contract, including but not limited to the 2.0% chart increase.

Resolution: 20-567

WHEREAS, the salary range of appointed employees for the 2019-2020 fiscal period shall be set by the General Salary Schedule for regular employees of the county and the assigned grades for the appointed positions are as follows:

<u>Bailiff/Court Services Officer</u>	<u>Grade 124</u>
<u>Corrections Officer</u>	<u>Grade 117</u>
<u>Non-Represented "Confidential":</u>	
a. <u>Administrative Assistant I.</u>	a. <u>Grade 113</u>
b. <u>Administrative Assistant II.</u>	b. <u>Grade 116</u>
c. <u>Administrative Assistant III.</u>	c. <u>Grade 119</u>

WHEREAS, each employee who is capped in the ten-step General Salary Schedule shall receive a Cost of Living increase equal to fifty (50%) percent of any PERS increase for that year, if there is no PERS increase (every other year) each employee who is capped in the ten-step General Salary Schedule shall receive a two (2%) percent Cost of Living increase July 1st. Each employee who is not capped in the ten-step General Salary Schedule shall receive a Cost of Living increase equal to fifty (50%) percent of any PERS increase for that year, if there is no PERS increase (every other year) no Cost of Living increase will be granted.

NOW, THEREFORE BE IT RESOLVED BY THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS, by unanimous vote, to adopt Resolution 20-567 providing for the setting of salaries for the appointed officials not represented by a bargaining unit.

This resolution shall be effective on the 17th day of March 2020.

PROPOSED AND ADOPTED this 17th day of March 2020.

THOSE VOTING AYE:

THOSE VOTING NAY:

STOREY COUNTY

BOARD OF COUNTY COMMISSIONERS

Resolution: 20-567

Marshall McBride, Chairman

ATTEST:

CLERK TO THE BOARD

Resolution: _____

Resolution: _____



Storey County Board of County Commissioners Agenda Action Report

Meeting date: March 17, 2020

Estimate of time required: 5 minutes

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☐

1. **Title:** Engagement letter for Eide Bailly Sales Tax Tesla

2. **Recommended motion:** I approve _____ the signing of the Eide Bailly engagement letter which lays out the agreed upon procedures to report the accuracy of the NV sales tax claims related to Tesla.

3. **Prepared by:** Jennifer McCain and Staff

Department: Comptroller

Telephone: 775-847-1133

4. **Staff summary:** Eide Bailly engagement letter for specifying the agreed upon procedures to report the accuracy of the sales tax claims related to the Nevada State sales tax and Tesla. There is no costs implications for Storey County regarding this engagement.

5. **Supporting materials:** Eide Bailly engagement letter

6. **Fiscal impact:**

Funds Available: _____ Fund: ALL _____ Comptroller

7. **Legal review required:**

_____ District Attorney

8. **Reviewed by:**

_____ Department Head

Department Name: Commissioner's Office

_____ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 10



January 30, 2020

Mr. Mark Olson
Senior Director, US Tax
Tesla, Inc.
3500 Deer Creek Road
Palo Alto, CA 94304

This letter sets forth our understanding for applying agreed-upon procedures to the Tesla, Inc.'s (the "Company") Schedule of Sales Tax Remitted to the State of Nevada for project costs incurred solely for the purpose of assisting the Company and Storey County, Nevada for the period requested and each period thereafter until terminated by either party.

This engagement is solely for the purpose of reporting our findings in regards to the results of the procedures performed in connection with determining the accuracy of the sales tax claim submitted for reimbursement relating to sales tax paid to the State of Nevada and allocated to Storey County, Nevada by all Participants and Contractors. The procedures we will perform have been agreed to by the specified parties to this engagement listed as follows: The Company and Storey County, Nevada. We will apply the following procedures:

1. We will obtain the Schedule of Sales Tax Remitted to the State of Nevada from the Company, listing all sales tax for which the Company is filing a claim to Storey County, Nevada related to the specific project costs incurred from the period requested and each period thereafter.
2. We will agree all amounts on the Schedule to the sales tax returns submitted by the Participants or Contractors during the period.
3. We will foot and recalculate the sales tax returns, ensuring all sales tax returns were for Storey County, Nevada at 2.75%.

We will conduct our engagement in accordance with the attestation standards for agreed-upon procedures engagements of the American Institute of Certified Public Accountants. We are responsible for carrying out the procedures and reporting findings in accordance with these standards. The sufficiency of these procedures is solely the responsibility of the specified parties. Consequently, we make no representation as to the sufficiency of these procedures for the purposes of the specified parties or for any other purpose.

The agreed-upon procedures to be performed do not constitute an examination or review of the subject matter. Accordingly, we will not express an opinion or conclusion on the subject matter. If we did perform additional procedures, other matters might come to our attention that would be reported to you.

Our report will list the procedures performed and our findings. Our report will be addressed to Tesla, Inc. and will be intended for use by and restricted to the use of the specified parties as identified above. Our report will contain such restricted-use language.

Should we have any reservations with respect to the subject matter, we will discuss them with you before the report is issued.

We have no responsibility to update our report for events and circumstances occurring after the date of our report.

As part of our engagement, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the agreed upon procedures.

During the course of the engagement, we may communicate with you or with your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Daniel A. Flowers is the engagement partner for the services specified in this letter. Responsibilities include supervising services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the agreed-upon procedures report.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses, and our rates by level will be based upon our standard rates, discounted by 10% at the Partner and Senior Manager levels as follows:

- Partner - \$315.00
- Senior Manager - \$225.00
- Manager - \$165.00
- Senior - \$145.00
- Associate - \$135.00

Invoices are payable upon presentation. We estimate that our fee for the engagement will be between \$2,000 and \$3,000. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate.

In addition, we will be compensated for any time and expenses, including time and expenses of legal counsel, we may incur in conducting or responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings as a result of our Firm's performance of these services. You and your attorney will receive, if lawful, a copy of every subpoena we are asked to respond to on your behalf and will have the ability to control the extent of the discovery process to control the costs you may incur.

Should our relationship terminate before our agreed upon procedures are completed and a report issued, you will be billed for services to the date of termination. All bills are payable upon receipt. A service charge of 1% per month, which is an annual rate of 12%, will be added to all accounts unpaid 30 days after billing date. If collection action is necessary, expenses and reasonable attorney's fees will be added to the amount due.

We may use third party service providers and/or affiliated entities (including Eide Bailly Shared Services Private Limited) (collectively, "service providers") in order to facilitate delivering our services to you. Our use of service providers may require access to client information by the service provider. We will take reasonable precautions to determine that they have the appropriate procedures in place to prevent the unauthorized release of confidential information to others. We will remain responsible for the confidentiality of client information accessed by such service provider and any work performed by such service provider.

We will maintain the confidentiality of your personal information and will apply procedures to protect against any unauthorized release of your personal information to third parties.

We agree to retain our attest documentation or work papers for a period of at least eight years from the date of our report.

Eide Bailly LLP is a member of HLB International, a worldwide organization of accounting firms and business advisors, (HLB). Each member firm of HLB, including Eide Bailly LLP is a separate and independent legal entity and is not owned or controlled by any other member of HLB. Each member firm of HLB is solely responsible for its own acts and omissions and no other member assumes any liability for such acts or omissions. Neither Eide Bailly LLP, nor any of its affiliates, are responsible or liable for any acts or omission of HLB or any other member firm of HLB and hereby specifically disclaim any and all responsibility, even if Eide Bailly LLP, or any of its affiliates are aware of such acts or omissions of another member of HLB.

DISPUTE RESOLUTION

The following procedures shall be used to resolve any disagreement, controversy or claim that may arise out of any aspect of our services or relationship with you, including this engagement, for any reason ("Dispute"). Specifically, we agree to first mediate.

Mediation

All Disputes between us shall first be submitted to non-binding mediation by written notice ("Mediation Notice") to the other party. In mediation, we will work with you to resolve any differences voluntarily with the aid of an impartial mediator. The mediator will be selected by mutual agreement, but if we cannot agree on a mediator, one shall be designated by the American Arbitration Association ("AAA").

The mediation will be conducted as specified by the mediator and agreed upon by the parties. The parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the Dispute. Mediation will be conducted with the parties in person in Reno, Nevada.

Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties.

Either party may commence suit on a Dispute after the mediator declares an impasse.

Governing Law and Venue

We both agree to submit any unresolved Dispute to trial by a federal or state court venued in Minneapolis, Minnesota. This agreement shall be governed by and construed in accordance with the laws of the State of Minnesota (regardless of the laws that might be applicable under the principles of conflict of law) as to all matters including without limitation, matters of validity, construction, effect, and performance.

LIMITATION OF DAMAGES AND NO PUNITIVE DAMAGES

The exclusive remedy available to you in any adjudication proceeding shall be the right to pursue claims for actual damages that are directly caused by acts or omissions that are breaches by us of our duties under this agreement and/or under applicable professional standards, such damages will be limited to no more than two times fees paid under this agreement. In no event shall we be liable to you for any punitive or exemplary damages, or for attorneys' fees.

TIME LIMITATION

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any Dispute. We both agree that, notwithstanding any statute of limitations that might otherwise apply to a Dispute, it is reasonable that you may not bring any legal proceeding against us unless it is commenced within twenty-four (24) months ("Limitation Period") after the date when we deliver our report, return or other deliverable under this agreement to you, regardless of whether we do other services for you or that may relate to the agreed-upon procedure report.

The Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a Dispute.

INDEMNITY

You agree that none of Eide Bailly LLP, its partners, affiliates, officers or employees (collectively "Eide Bailly") shall be responsible for or liable to you for any misstatements in this agreed-upon procedures report that we may fail to detect as a result of knowing representations made to us, or the concealment or intentional withholding of information from us, by any of your owners, directors, officers or employees, whether or not they acted in doing so in your interests or for your benefit, and to hold Eide Bailly harmless from any claims, losses, settlements, judgments, awards, damages and attorneys' fees from any such misstatement, provided that the services performed hereunder were performed in accordance with professional standards, in all material respects.

If a claim is brought against you by a third-party that arises out of or is in any way related to the services provided under this engagement, you agree to indemnify Eide Bailly LLP, its partners, affiliates, officers and employees, against any losses, including settlement payments, judgments, damage awards, punitive or exemplary damages, and the costs of litigation (including attorneys' fees) associated with the services performed hereunder provided that the services were performed in accordance with professional standards, in all material respects.

ASSIGNMENTS PROHIBITED

You agree that you will not and may not assign, sell, barter or transfer any legal rights, causes of actions, claims or Disputes you may have against Eide Bailly LLP, its partners, affiliates, officers and employees, to any other person or party, or to any trustee, receiver or other third party.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our engagement including our respective responsibilities. If you have any questions, please let us know.

We appreciate the opportunity to be of service to you and look forward to working with you and your staff.

Respectfully,



Daniel A. Flowers
Partner

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of **Tesla, Inc.** by:

Name: _____

Title: _____

Date: _____

Specified Party Acknowledgement

The aforementioned procedures #1, #2, and #3 are acknowledged and agreed to on behalf of **Storey County, Nevada** by:

Name: _____

Title: _____

Date: _____

EideBailly

CPAs & BUSINESS ADVISORS

January 8, 2019

Mr. Mark Olson
Senior Director, US Tax
Tesla, Inc.
3500 Deer Creek Road
Palo Alto, CA 94304

This letter sets forth our understanding for applying agreed-upon procedures to Tesla, Inc.'s (the "Company") Schedule of Sales Tax Remitted to the State of Nevada for project costs incurred solely for the purpose of assisting the Company and Storey County, Nevada for the period September 2018 through October 2018 and each month thereafter until terminated by either party.

This engagement is solely for the purpose of reporting our findings in regards to the results of the procedures performed in connection with determining the accuracy of the sales tax claim submitted for reimbursement relating to sales tax paid to the State of Nevada and allocated to Storey County, Nevada by all Participants and Contractors. The procedures we will perform have been agreed to by the specified parties to this engagement listed as follows: The Company and Storey County, Nevada. We will apply the following procedures:

1. We will obtain the Schedule of Sales Tax Remitted to the State of Nevada from the Company listing all sales tax for which the Company is filing a claim to Storey County, Nevada related to the specific project costs incurred from the period of September 2018 through October 2018, and each month thereafter.
2. We will agree all amounts on the Schedule to the sales tax returns submitted by the Participants, or contractors, during the period.
3. We will foot and recalculate the sales tax returns, ensuring all sales tax returns were for Storey County, Nevada at 2.75%.

We will conduct our engagement in accordance with the attestation standards for agreed-upon procedures engagements of the American Institute of Certified Public Accountants. We are responsible for carrying out the procedures and reporting findings in accordance with these standards. The sufficiency of these procedures is solely the responsibility of the specified parties. Consequently, we make no representation as to the sufficiency of these procedures for the purposes of the specified parties or for any other purpose.

The agreed-upon procedures to be performed do not constitute an examination or review of the subject matter. Accordingly, we will not express an opinion or conclusion on the subject matter. If we did perform additional procedures, other matters might come to our attention that would be reported to you.

Our report will list the procedures performed and our findings. Our report will be addressed to Tesla, Inc. and will be intended for use by and restricted to the use of the specified parties as identified above. Our report will contain such restricted-use language.

Should we have any reservations with respect to the subject matter, we will discuss them with you before the report is issued.

What inspires you, inspires us. Let's talk. eidebailly.com

5441 Kietzke Ln., Ste. 150 Reno, NV 89511-2094 T 775 689.9100 F 775 689.9299 EOE

We have no responsibility to update our report for events and circumstances occurring after the date of our report.

As part of our engagement, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the agreed upon procedures.

During the course of the engagement, we may communicate with you or with your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Dan Flowers is the engagement partner for the services specified in this letter. Responsibilities include supervising services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the agreed-upon procedures report.

Our fees, which represent an approximate 45% discount based off the fees previously billed by Grant Thornton LLP, are based on the amount of time required at various levels of responsibility, and our rates by level will be based upon our standard rates, and further discounted by 10% at the Partner and Senior Manager levels as follows:

- Partner - \$315.00.
- Senior Manager - \$225.00.
- Manager - \$165.00.
- Senior - \$145.00.
- Associate - \$135.00.

Invoices are payable upon presentation. We estimate that our fee for the engagement will be between \$2,000 and \$3,000. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate.

In addition, we will be compensated for any time and expenses, including time and expenses of legal counsel, we may incur in conducting or responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings as a result of our Firm's performance of these services. You and your attorney will receive, if lawful, a copy of every subpoena we are asked to respond to on your behalf and will have the ability to control the extent of the discovery process to control the costs you may incur.

Should our relationship terminate before our agreed upon procedures are completed and a report issued, you will be billed for services to the date of termination. All bills are payable upon receipt. A service charge of 1% per month, which is an annual rate of 12%, will be added to all accounts unpaid 30 days after billing date. If collection action is necessary, expenses and reasonable attorney's fees will be added to the amount due.

We will maintain the confidentiality of your personal information and will apply procedures to protect against any unauthorized release of your personal information to third parties.

We agree to retain our attest documentation or work papers for a period of at least seven years from the date of our report.

Eide Bailly LLP is a member of HLB International, a worldwide organization of accounting firms and business advisors, (HLB). Each member firm of HLB, including Eide Bailly LLP is a separate and independent legal entity and is not owned or controlled by any other member of HLB. Each member firm of HLB is solely responsible for its own acts and omissions and no other member assumes any liability for such acts or omissions. Neither Eide Bailly LLP, nor any of its affiliates, are responsible or liable for any acts or omission of HLB or any other member firm of HLB and hereby specifically disclaim any and all responsibility, even if Eide Bailly LLP, or any of its affiliates are aware of such acts or omissions of another member of HLB.

DISPUTE RESOLUTION

The following procedures shall be used to resolve any disagreement, controversy or claim that may arise out of any aspect of our services or relationship with you, including this engagement, for any reason ("Dispute"). Specifically, we agree to first mediate.

Mediation

All Disputes between us shall first be submitted to non-binding mediation by written notice ("Mediation Notice") to the other party. In mediation, we will work with you to resolve any differences voluntarily with the aid of an impartial mediator. The mediator will be selected by mutual agreement, but if we cannot agree on a mediator, one shall be designated by the American Arbitration Association ("AAA").

The mediation will be conducted as specified by the mediator and agreed upon by the parties. The parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the Dispute. Mediation will be conducted with the parties in person in Reno, Nevada.

Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties.

Either party may commence suit on a Dispute after the mediator declares an impasse.

Governing Law and Venue

We both agree to submit any unresolved Dispute to trial by a federal or state court venued in Minneapolis, Minnesota. This agreement shall be governed by and construed in accordance with the laws of the State of Minnesota (regardless of the laws that might be applicable under the principles of conflict of law) as to all matters including without limitation, matters of validity, construction, effect, and performance.

LIMITATION OF DAMAGES AND NO PUNITIVE DAMAGES

The exclusive remedy available to you in any adjudication proceeding shall be the right to pursue claims for actual damages that are directly caused by acts or omissions that are breaches by us of our duties under this agreement and/or under applicable professional standards, such damages will be limited to no more than two times fees paid under this agreement. In no event shall we be liable to you for any punitive or exemplary damages, or for attorneys' fees.

TIME LIMITATION

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any Dispute. We both agree that, notwithstanding any statute of limitations that might otherwise apply to a Dispute, it is reasonable that you may not bring any legal proceeding against us unless it is commenced within twenty-four (24) months ("Limitation Period") after the date when we deliver our report, return or other deliverable under this agreement to you, regardless of whether we do other services for you or that may relate to the agreed-upon procedure report.

The Limitations Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a Dispute.

INDEMNITY

You agree that none of Eide Bailly LLP, its partners, affiliates, officers or employees (collectively "Eide Bailly") shall be responsible for or liable to you for any misstatements in this agreed-upon procedures report that we may fail to detect as a result of knowing representations made to us, or the concealment or intentional withholding of information from us, by any of your owners, directors, officers or employees, whether or not they acted in doing so in your interests or for your benefit, and to hold Eide Bailly harmless from any claims, losses, settlements, judgments, awards, damages and attorneys' fees from any such misstatement, provided that the services performed hereunder were performed in accordance with professional standards, in all material respects.

If a claim is brought against you by a third-party that arises out of or is in any way related to the services provided under this engagement, you agree to indemnify Eide Bailly LLP, its partners, affiliates, officers and employees (collectively "Eide Bailly"), against any losses, including settlement payments, judgments, damage awards, punitive or exemplary damages, and the costs of litigation (including attorneys' fees) associated with the services performed hereunder provided that the services were performed in accordance with professional standards, in all material respects.

ASSIGNMENTS PROHIBITED

You agree that you will not and may not assign, sell, barter or transfer any legal rights, causes of actions, claims or Disputes you may have against Eide Bailly, its partners, affiliates, officers and employees, to any other person or party, or to any trustee, receiver or other third party.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our engagement including our respective responsibilities. If you have any questions, please let us know.

We appreciate the opportunity to be of service to you and look forward to working with you and your staff.

Respectfully,



Dan Flowers
Partner

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of Tesla, Inc. by:

Name: _____

Title: _____

Date: _____

Specified Party Acknowledgement

The aforementioned procedures #1, #2 and #3 acknowledged and agreed on behalf of Storey County, Nevada by:

Name: Marshall Mc Bride

Title: MARSHALL Mc BRIDE, CHAIRMAN

Date: FEB 5, 2019



Storey County Board of County Commissioners Agenda Action Report

Meeting date: March 17, 2020

Estimate of time required: 5 minutes

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☐

1. **Title:** Selection of auditor for fiscal year ending June 30, 2020

2. **Recommended motion:** Per NRS 354.624 the Storey County Commissioners due hereby select DiPietro and Thornton CPA, LTD as the auditor for the fiscal year ending June 30, 2020 and authorized Austin Osbourne, County Manager to sign the attached engagement letter.

3. **Prepared by:** Jennifer McCain and Staff

Department: Comptroller

Telephone: 775-847-1133

4. **Staff summary:** This will be DiPietro & Thornton's 4th year with Storey County. They have done an excellent job providing audit compliance, accounting and auditing advice and financial statements to Storey County through several rough changes. It is our recommendation that we continue this relationship another year.

5. **Supporting materials:** NRS 354.624

6. **Fiscal impact:**

Funds Available:

Fund: ALL

____ Comptroller

7. **Legal review required:**

____ District Attorney

8. **Reviewed by:**

____ Department Head

Department Name: Commissioner's Office

____ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. | |



Joseph E. Costanza, CPA
Scott A. Westover, CPA
Theresa M. Westover, CPA

Of Counsel
John F. DiPietro, CPA
Randall D. Thornton, CPA

February 26, 2020

Storey County, Nevada

To the County Manager

We are pleased to confirm our understanding of the services we are to provide Storey County, Nevada for the year ended June 30, 2020. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Storey County, Nevada as of and for the year ended June 30, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Storey County, Nevada's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Storey County, Nevada's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Budgetary Comparison
3. Schedule of Changes in The Total OPEB Liability and Related Ratios
4. Schedule of County's Share of Net Position Liability
5. Schedules of County's Contributions-Public Employees' Retirement System

We have also been engaged to report on supplementary information other than RSI that accompanies Storey County, Nevada's financial statements. We will subject the supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other

records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a separate written report accompanying our auditor's report on the financial statements.

1. Schedule of expenditures of federal awards

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on-

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards.
- Internal control over compliance related for major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

The Government Auditing Standards report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our single audit. Our reports will be addressed to the Board of County Commissioners of Storey County, Nevada. We cannot provide assurance that unmodified opinions will be expressed.

Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not

formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures-General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, Government Auditing Standards do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a single audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures-Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and

fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, Government Auditing Standards, and the Uniform Guidance.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Storey County, Nevada's compliance with provisions of applicable laws, regulations; contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of Storey County, Nevada's major programs. The purpose of these procedures will be to express an opinion on Storey County, Nevada's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Storey County, Nevada in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. We will also assist with account reconciliations and propose adjusting entries. These nonaudit services do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with Government Auditing Standards. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related

notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to county however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of DiPietro and Thornton and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the board of commissioners or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of DiPietro and Thornton personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein, to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the board of commissioners. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately June 30, 2020 and to issue our reports no later than November 30, 2020. Joseph Costanza is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$47,500. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Storey County, Nevada and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.



DiPietro and Thornton

RESPONSE:

This letter correctly sets forth the understanding of Storey County, Nevada.

Management signature: _____

Title: _____



Storey County Board of County Commissioners

Agenda Action Report

Meeting date: 03/17/20

Estimate of time required: 20 min.

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☒

1. **Title:** Discussion/Possible Action: Discussion and direction to staff from the board on the draft Storey County Capital Improvement Plan.
2. **Recommended motion:** I [county commissioner] motion to direct staff to continue developing the Storey County Capital Improvement Plan (CIP) and to use the draft plan as a guide toward developing the 2020/2021 tentative budget.
3. **Prepared by:** Austin Osborne
4. **Department:** County Manager **Telephone:** 775.847.0968
5. **Staff summary:** The Storey County Capital Improvement Plan (CIP) is a five-year plan for maintaining existing infrastructure and building or acquiring new facilities to meet demands from growth, legal mandates, and health and safety issues. The plan will be finalized in 2020 and submitted as part of the budget per NRS.
6. **Supporting materials:** Presentation and guiding points.
7. **Fiscal impact:** None on local government.

Funds Available: Fund: _____ Comptroller

8. **Legal review required:**

___yes___ District Attorney

9. **Reviewed by:**

_____ Department Head

Department Name:

___@'_ County Manager

Other agency review: _____

10. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 12

The following is a DRAFT TALKING PAPER for discussion and planning purposes. The draft is subject to change.

CAPITAL IMPROVEMENT PLAN (CIP)

2020 / 2021

DRAFT DISCUSSION PAPER

ROADS

1-3 Years

- 2020 Resurface (patch and slurry) Cartwright Rd. – VCH Highlands
\$150,000 (see Other Infrastructure Plans below for prerequisite easement).
- 2019 Cut and patch Lousetown Rd. Phase I – VCH Highlands
\$15,000
- 2020 Cut and patch Lousetown Rd. Phase II – VCH Highlands
\$35,000
- 2020 Reimburse LCC (Lockwood) for paving Peri Ranch Road from Canyon Way to Senior Center.
\$5,000 for LCC's portion. County maintain permanently hereafter.
- 2020 Resurface Mark Twain roads including full re-pavement of Edith.
\$400,000
- 2019 Mark Twain culvert and drainage improvements - Phase I
\$150,000
- 2020 Mark Twain culvert and drainage improvements - Phase II.
\$150,000
- 2019 Add additional on- or off-street parking spaces at Virginia City Highlands mailbox plaza
\$ Completed
- 2019 Pave Lockwood Senior Center parking lot from north edge to Peri Ranch Road. (the dirt triangle area)
\$35,000
- 2020 Waste Management truck turnaround and retaining wall at Lockwood LCC Canyon Way road.
\$100,000
- 2023 Stripe E Street between Mill and Carson for Senior Center parking.
\$500
- 2023 Acquire from NDOT "C" Street between south and north "B" Street intersections.
\$Pending cost feasibility and benefit study. On hold. Working with NDOT.
- 2020 Fairgrounds: Purchase easement between F and I Streets from VC Ventures for arena entrance.
\$10,000
- 2020 Fairgrounds: Gravel / base down on parking areas.
\$50,000 rough estimate
- 2020 East Sydney Drive drainage and cul-de-sac improvements. TRIC
\$Pending return and rededication per TRI agreement.
- 2021 Highlands Fire Station 72 / VCH Community Center repave parking lot and driveway.
\$35,000
- 2021 VC Fire Station 21 repave parking lot and driveway.
\$35,000
- 2021 Six Mile Canyon Road drainage diversion at Sugarloaf Peak.
\$100,000

DRAFT – STOREY COUNTY CAPITAL IMPROVEMENT PLAN DEVELOPMENT

4-5 Years

- Improve storm water drainage, bridges, and culverts throughout Six Mile Canyon Road (USDA)
- Extend I-80 westbound freeway off ramp at Lockwood through NDOT (NDOT jurisdiction).
- Grind and Re-Surface 3 Miles of Canyon Way – Lockwood
- Work with owner of former Peri Ranch to pave and maintain Peri Ranch Road from Hillside Elementary School to Mustang Road. Requires landowner/developer to install underlying improvements. Easement needs to be established.
- Grid and repave Peru Drive TRIC.
- Through NDOT replace failing retaining wall at north end of “C” Street, Virginia City.
- Purchase and Installation of (20) Solar Powered Traffic Warning Signs.
- Addition of solar operated overhead streetlights at all road intersections and at grade railroad crossings at the Tahoe-Reno Industrial Center
- Improve existing roadside and other open drainage systems in Gold Hill and Virginia City
- ~~-Pave Carson Street from public swimming pool to “G” Street, then pave “G” Street from that point to Mill Street~~
- Plan for future round-about and frontage access in TRI on USA Parkway
- Emergency vehicle entering roadway emergency flashers on USA Parkway at Denmark Dr. and at Station 71 near Sutton Avenue and Mill Street.

6-10 Years

- Retrofit or replace dilapidated public restroom’s in Miner’s Park – VC -Grants?
- Remove and Replace Curb and Gutter - C Street (NDOT project jurisdiction)
- Improve ADA parking on “C” Street in Virginia City. (NDOT performing study)
- Painted Rock Road bridge replacement. New bridge above 100-year floodplain.
- Improved I80 ramp at Painted Rock (work with NDOT jurisdiction)
- New bridge/freeway off/on ramp at Orchard.
- Widen Tunnel Road to two lanes at the rock outcropping pinch point near its north terminus. 10+ years.
- Add covered bus stop at VCH Highlands mailbox plaza for school students. Work with SCSD.

BUILDINGS & GROUNDS

1-3 Years

- | | |
|-----------------|--|
| 2022 | New Lockwood Community Center with permanent community/senior center building, including commercial-grade kitchen facilities and separated Food Closet program.
\$400,000 (rough) Public workshops will direct design and essential elements of center. |
| 2020 | VCH Highlands Community Center: Build new Fire apparatus bay, remove trucks from existing VCH community center, make only community center, attach existing buildings and add kitchen and bathrooms. Plans in progress.
\$90,000 |
| 2019 | Improve Mark Twain community park including new playground equipment.
\$ Completed |
| 2020 | Work with Mark Twain residents to improve Mark Twain Community Center to meet needs.
\$7,000 |
| 2020 | Improve outdoor bulletin board at Mark Twain Community Center.
\$500 |
| 2021 | Sidewalk paver install adjacent to street parking at Taylor Street between B and A Street
\$Pending |
| 2021 | Construct VCTC Visitors Center at Black and Howell site. Sell existing visitor center.
\$1,800,000 (Sell Crystal Bar for \$375,000) |

DRAFT – STOREY COUNTY CAPITAL IMPROVEMENT PLAN DEVELOPMENT

- 2020 Fix 2 windows in Assessor's office so they open and close properly.
\$5,000
- 2020 Interior modifications for Justice of Peace per District Court order.
\$750,000 (out to bid)
- 2020 Interior modification of "Bank Building" for 911 Dispatch Center relocation.
\$In review (bid out)
- 2020 Modify existing interior space for Emergency Operations Command Center now at Bank Building.
\$5,000
- 2020 Interior modification of old 911 Dispatch space at jail for jail dorms, attorney-client space, etc.
\$Pending
- 2020 Interior amendments to Jail, general.
\$6,000
- 2020 Animal control kennels at Jail. 5 units.
\$20,000
- 2020 Relocate IT office/workspace to Divide justice center building.
\$80,000 pending
- 2023 Work with school district for possible dedication of VCMS/HGES for county complex.
\$ Pending school plans paid for by school funds to consolidate schools at VCHS.
- 2022 Relocate VC solid waste transfer station to "Old Storey County Dump" on Mill Street by sewer. Allows school to expand facilities.
\$ Pending
- 2020 V&T Freight Depot: install sprinklers, install roof, install ADA/safety. (Community Center/Conference)
\$150,000 pending
- 2021 V&T Freight Depot: improve town visitor parking adjacent to depot.
\$150,000 (note: V&TRR funds, see Storey County Master Plan for transportation.)
- 2020 Reset sidewalk stones for safety at public facility.
\$10,000 pending
- 2020 VC Fairgrounds: power.
\$50,000
- 2022 VC Fairgrounds: bathrooms.
\$50,000
- 2020 VC Fairgrounds: 6" water line and fire hydrants (see also Water/Sewer above and fire hydrant)
\$25,000
- 2022 VC Fairgrounds: Remodel shed and shop for ticket booth, concessions, and storage.
\$15,000
- 2020 Carpet replacement Administrative office.
\$2,000
- 2021 Paint Administrative office interior walls
\$1,000
- 2021 Piper's: Complete downstairs office.
\$ Material already purchased 2019.
- 2020 Install existing camera on existing pole at Courthouse Parking Lot.
\$1,000
- 2020 Re-install historic stairs on Taylor Street between "C" and "B" Streets.
\$60,000
- 2020 Relocate or bid to public Station 71 training building.
\$Possible revenue
- 2020 Paint exterior of Community Development.
\$5,000
- 2023 Gold Hill Depot – paint exterior.
\$10,000
- 2022 Gold Hill Depot – Deck extension from depot to railroad tracks for loading.
\$10,000

4-5 Years

- Replace deteriorated wood sidewalk between Fourth Ward and Presbyterian Church with hard surface.
- Construct 2 fire stations at TRI: one on Waltham and the other at Comstock Meadows. Convert Station 75 to administration, operations, Public Works, and lease vacant space in the interim. Funding to come from TRIC per STIP agreement. Plan saves addition of third station.
- Install smoke/heat alarm systems in all county-owned buildings less than 5,000 square feet.
- Install fire sprinklers in county buildings in excess of 5,000 square feet.
- Piper's: Complete balcony seating area. Grant funding.
- Replace carpet in Courthouse common areas. Grant funding.
- Reginal animal shelter and veterinarian facility. Ideas brought forth by non-profit animal rescue groups.

6-10 Years

- Elevator at Saint Mary's Art Center. Grants.
- VC Senior Center: Convert sunroom into offices.
- VC Senior Center: Finish attic space for offices.
- Seismic Retrofit of Historic Storey County Courthouse Building. Grants.
- Seismic Retrofit of Historic Storey County 1930's Fire Station (Museum) Grants.
- Seismic Retrofit of (3) Storey County Fire Stations. Grants.
- Seismic Retrofit of Historic Saint Mary's Art Center. Grants.
- Seismic Retrofit of Historic Piper's Opera House. Grants.
- Retrofit and repair of county Swimming Pool.
- County jail expansion.
- Expand fire district offices, training, and dormitory facilities at or abutting Station 71 VC
- South VC entrance rest-area with restrooms and interpretive center. Part of federal park grant trade with Community Chest community center building.
- Coordinate with The Nature Conservancy to develop parks, walking trails, and public access at key places on the Truckee River.
- ~~-Acquire V&T Freight Depot at E Street, Virginia City for V&T and tourism relates uses~~
- Evaluate and upgrade all pavement in parking areas to include ADA parking spaces, parking bumpers, stripping and pavement overlay as needed
- ~~-Add solar powered outdoor lighting at the Virginia City Highlands mailbox plaza.~~
- Develop dog parks in Virginia City, Mark Twain, Lockwood, and Highlands.
- Equipment building in VC
- Equipment building and storage yard in TRI
- Buildings and Grounds dedicated shop building in VC
- Automated vacuum system for the county swimming pool.
- Remodel of county swimming pool building facilities.
- Solar water heating system at the pool that works and is efficient
- Addition on Mechanics shop building.
- V&T Freight Depot: return to V&TRR terminus station. Long-range plan.
- Build an independent senior living center in the county.

DRAFT – STOREY COUNTY CAPITAL IMPROVEMENT PLAN DEVELOPMENT
WATER & WASTEWATER

Most costs born from Storey County Water and Sewer Funds (Virginia City, Gold Hill, Silver City).

1-3 Years

- 2021 Re-coat Raw Water Storage 3 Tank at Five Mile Reservoir
\$175,000
- 2021 Re-coat North Water Tank.
\$175,000
- 2021 Re-coat Silver City Tank.
\$175,000
- 2020 Gold Hill Sewer to replace failing septic (active project)
\$USDA and State Revolving Fund funding.
- 2020 Check existing water tanks in system for possible re-coating needs and re-paint exteriors of all tanks
\$25,000
- 2020 Fairgrounds install 6" water supply.
\$50,000
- 2021 Engineer and construct recirculating water tank instead of the ponds for backwash at the water plant.
\$250,000
- 2020 Replace Sewer Treatment Plant Pickup.
\$35,000
- 2023 Chlorine injection and mixing system Silver City Water Tank
\$40,000
- 2020 On-site chlorine generator (saves \$ on purchase of drums of chlorine at water plant.)
\$30,000
- 2021 Replace existing turbidity meter.
\$10,000
- 2021 Replace multi-size valves at water plant.
\$35,000
- 2020 Tablet chlorine system at sewer plant to replace liquid drum system. Saves on pickup truck/haling costs and increases safety and versatility.
\$6,000
- 2020 Hach Ph probe meter for dissolved oxygen at sewer plant.
\$6,000

4-5 Years

- Water Transmission Line Replacement to Silver City Storage Tank
- Water System Telemetry Upgrades for Water System Storage Tanks
- Replacement of 1 Mile of 4" Distribution Main with 6" - B Street
- Replacement of 12" water line from Storage Tanks to Main Line
- Gold Hill Sewer Line Replacement
- Replacement / Upgrades of Silver City Water Transmission and Distribution Lines
- Upgrade/modify fire hydrants to 4.5" storz fittings in all water districts
- Assess possibility of municipal water system in Virginia Highlands and Mark Twain for fire protection, through GID, inter-local cooperation, or by other means
- Design/redesign VC street drainage – overall plan for storm drainage for town
- 2025 Replace 5 miles of 12" raw water transmission from top of siphon to I-580 at Lakeview.

6-10 Years

- Develop water transmission line from Virginia City to Highlands and Mark Twain. Pending 2020 water master plan feasibility and allowances.
- Replacement of Outgoing 4”AC Waterline from North Tank (Taylor St.) with minimum 6” across Summit St., North to Union and East to B St. tie-in.

COMMUNICATIONS & INFORMATION TECHNOLOGY

1-3 Years

- | | |
|------|--|
| 2021 | Purchase and Install Countywide Wireless Mesh Network Linking County and Schools
\$100,000 |
| 2020 | Expand security camera systems and network in county buildings.
\$100,000 |
| 2020 | Convert to new county-wide communications radio/cellular system countywide. (in progress)
\$750,000 (2020-2021) |
| 2020 | Continue refining Tyler and Devnet systems.
\$Department software based; physical hardware is still good for 3 more years. |
| 2020 | Upgrade and take advantage of microwave loops for emergency services communication systems to include all APCO requirements (in progress).
\$125,000 |
| 2020 | Expand security cameras and alarm systems in all county owned buildings and at all county municipal water tanks, and install monitoring facility to monitor systems
\$100,000 |
| 2020 | Single cloud based countywide camera network
\$150,000 |
| 2023 | Countywide key fob entry/exist system
\$250,000 |
| 2020 | Cable cleanup of existing infrastructure
\$50,000 |
| 2020 | Expand and Secure Network Facility in Jail
\$ |
| 2021 | New Line of Sight Paths for Entire County (Microwave)
\$100,000 |
| 2019 | Expand network capability at TRI training facility
\$Paid for by Switch. Completed IG upgrade, No cost. |
| 2020 | Establish high-speed public-private Wi-Fi system covering high traffic areas in VC.
\$20,000 |
| 2020 | Expand network capability at Bank Building for Emergency Command Center capability.
\$0 – Use existing microwave links for redundancy. |
| 2020 | Implement full cybersecurity training program provided to all departments
\$5,000 Completed. Annual reoccurring. |
| 2020 | Install new technology structured furniture in Divide Justice facility
\$5,000 |
| 2021 | Provide adequate cooling solutions for network closets/spaces countywide
\$50,000 |
| 2020 | Utilize 110-foot tower sitting unassembled at TRI
\$28,000 (Quoted by RADCO 2018) |
| 2020 | Standardize all meeting space / conference rooms with commercial grade audio/video solutions
\$50,000 |
| 2021 | Add tower to sewer treatment plant to better serve line of sight microwave functions in VC |

DRAFT – STOREY COUNTY CAPITAL IMPROVEMENT PLAN DEVELOPMENT

- \$50,000 for tower cost and installation.
- 2020 Complete physical security upgrades in all critical network infrastructure areas countywide
\$25,000
- 2021 Begin upgrading core switching and firewall equipment to be 10GB compliant
\$100,000
- 2021 Transition to HP Aruba Wi-Fi devices – begin mesh network testing
\$100,000
- 2020 Increase bandwidth to key locations in the County, starting with gigabit internet in the Courthouse
\$Completed
- 2022 Rewire Courthouse with CAT6 cabling
\$50,000
- 2020- Find another program for uploading plans for plan review
\$Tyler systems check.

4-5 Years

- Develop and expand county wide a general government talk group in a digital based system
- Consider means by which to merge Comstock Television (cooperative cable) with other provider to increase channels and reliability of system, and to ensure its long-term survival. Possible expansion of Comstock Cable to other communities.
- Fiber connectivity throughout county. Working with Switch.
- Explore cloud-based services to replace in house or on-premise hardware solutions
- Retire the AS400/iSeries mainframe permanently. Semi-retired now with Tyler migration.

5-10 Years

- Replace any aged network or server equipment with latest technical offerings
- Evaluate microwave networks and update, relicense, relocate, retire as needed

OTHER INFRASTRUCTURE & PLANS

1-3 Years

- 2020 Resolve easement issue on Cartwright Road allowing county to improve and maintain. (in process)
\$ Internal resources.
- ~~2020 Establish easement on Peri Ranch Road from Canyon Way to Senior Center allowing county work.~~
~~\$ Completed~~
- 2021 Finish transferring to Washoe County Mustang Road easement located in Washoe County
\$ Internal resources.
- 2023 Street plan for VC & GH – identify areas for street construction and right-of-way that can be abandoned
\$ Internal resources.
- 2021 Work with NRHA, USDA, and other sources to fund Lockwood LCC flood mitigation projects.
\$ (Pending grants, funding, and LCC interests).
- 2022 Work with USDA and private landowners to obtain property and build Mark Twain flood mitigation structures; coordinate shared costs and design with Lyon County. Coordinate with CWSD district.
\$ (Pending grants, funding, and private cooperation).
- 2020 Launch Storey County water resources plan for Marlette System for: water rights; water use trends and projections; existing and future infrastructure; potential for alternative use in VC, GH, AF, SC, Highlands, and Mark Twain.
\$66,000 (2019, 2020, and 2021)
- 2022 TRI Center drainage plan (FEMA funding/CTCD?)
\$ (Pending grants and funding).
- 2021 Launch flood study at Lockwood LCC area and plan projects that can mitigate flooding. (Possible MOU with TRFMA)

DRAFT – STOREY COUNTY CAPITAL IMPROVEMENT PLAN DEVELOPMENT

- \$ (Pending cooperation with TRFMA and other sources. LW workshops coming).
- 2020 Piper's: Historic Structures Report to gain eligibility for more grants.
\$20,000
- 2020 Monitor properties in Lockwood for possible redevelopment with USDA.
\$ (Pending cooperation with USDA and NRHA)
- 2021 Improvement of existing and construction of new stormwater drainage systems throughout the Mark Twain Estates including roadside drainages, culverts and bridges, high-water-crossings, drainage easements and rights-of-ways, and regional upstream detention basin(s)
\$ (300,000 2019 and 2020).
- 2023 Improve vehicle barriers, surveillance, and public accommodations at the petroglyphs site.
\$
- 2020 Study natural gas expansion in VC and VCH.
\$ (Pending work with NVE)
- 2020 Coordinate with NV Energy to transmit natural gas to VC and VCH.
\$ (Pending work with NVE)
- 2023 (SCFPD) Add Fire/Emergency training site to south end of county (Mark Twain or VC)**
\$20,000

4-10 Years

- Virginia and Truckee Railroad Project - Re-Construction of Tunnel # 6
- Ranger station and public park at Petroglyphs.

EQUIPMENT & VEHICLES

1-3 Years

- 2023 Replace John Deere Motor grader.
\$310,000
- 2020 Four post 18-ton lift for mechanics shop
\$20,000 (pending assessment)
- 2020 (SCFPD) Rehab fire ladder truck**
\$50,000
- 2021 (SCFPD) Refurbish two ambulances with new chassis utilizing current boxes (one approved in 19/20 FD CIP Budget)**
\$140,000
- 2021 (SCFPD) Purchase new Battalion Chief Vehicle**
\$55,000
- 2020 Sheriff's patrol cars – 2x Dodge Durango and patrol equipment.
\$75,000
- 2020 UTV vehicle VCTC for fairgrounds.
\$15,000 (2020)
- 2021 Replace PW Directors Pickup
\$60,000 (\$30,000 over 2 years) (Put into low-mileage use).
- 2020 Replace Sewer Plant Pickup (1/2 ton short-bed regular cab, base)
\$30,000
- 2020 Ground vibrator plate compactor attachment for existing min-excavator.
\$5,500
- 2021 Paladin JRB 10' show plow blade for streets and intersections.
\$14,000
- 2021 Bradco 24" cold planner motor skid steer attachment to existing tractor to grind/patch asphalt.

DRAFT – STOREY COUNTY CAPITAL IMPROVEMENT PLAN DEVELOPMENT

\$20,000

2021 Plow attachment for existing pickup.

\$8,000

4-5 Years

Two 10-wheeled dump Trucks to replace old Kenworth. \$400,000

Vacuum Truck for water and sewer

LeeBoy track paver and training to replace old antiquated rubber tire highway paver. \$160,000 (pending other efficient methods and contracting road work out).

2020 New medium duty F-450 multi-purpose plow, sander, brine and utility dump truck

\$ 85,000

Man-Bucket Truck for street lighting and tall signage. Possible use existing lift instead.

Replace 3 ambulances over a 3-year period

Refurbish 4 brush engines

Purchase at least one new engine for possible new fire station in Comstock Meadows

Purchase one new water tender for Comstock Meadows fire station

Purchase used ladder truck for VC

The preceding is a living document and subject to change.



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 3/17/2020

Estimate of time required: 15 min

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☐

1. **Title:** DISCUSSION/POSSIBLE ACTION: Approval of memorandum of understanding (MOU) amending Article 7 of the 2017-2020 Collective Bargaining Agreement between Storey County (Employer) and the Storey County Sheriff's Office Employees Association of Police & Sheriff's Officers (NAPSO) Local 9110 (union).

2. **Recommended motion** Based on the recommendation by staff and the tentative agreement MOU between the employer and union (attached hereto), I [commissioner] motion to approve the MOU amending Article 7 of the 2017-2020 collective bargaining agreement between Storey County (Employer) and the Storey County Sheriff's Office Employees Association of Police & Sheriff's Officers (NAPSO) Local 9110 (union).

3. **Prepared by:** Jen Chapman

Department: Administrative Officer

Telephone: (775) 847-0968

4. **Staff summary:** Management and union identified certain compensation practice elements in the existing bargaining agreement that may result in unintended wage chart placements for certain employees.

5. **Supporting materials:** Article 7 with proposed amendments

6. **Fiscal impact:**

Funds Available:

Fund:

____ Comptroller

7. **Legal review required:**

____ District Attorney

8. **Reviewed by:**

____ Department Head

Department Name: Commissioner's Office

____ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 13

**Memorandum of Understanding
between
Storey County, Nevada
and the
Storey County Sheriff's Office Employee's Association/Nevada Association of Police
& Sheriff's Officers (NAPSO)**

March 17, 2020

This Memorandum of Understanding (MOU) is between Storey County, Nevada, a political subdivision of the State of Nevada, and the Storey County Sheriff's Office Employee's Association/Nevada Association of Police & Sheriff's Officers (NAPSO) to amend Article 7, Compensation Practices. This agreement applies exclusively to the amendments shown herein and shall have no effect on the remaining provisions of the bargaining agreement or its appendices.

Article 7: Compensation Practices, shall have a new subsection of the bargaining agreement as follows:

Salary Upon Hire:

Applicants hired into a position represented by this Agreement will be placed at step 1. The Sheriff may approve an applicant to be hired at step 2 or 3 if it is determined the applicant has extensive experience comparable to the duties assigned. Prior to approving an accelerated hiring step, the Sheriff must ensure there are funds available and there will be no disparate impact to current employees.

Approved on this _____ day of _____, 2020.

STOREY COUNTY

STOREY COUNTY SHERIFF'S OFFICE
EMPLOYEES' ASSOCIATION

Marshall McBride, Chairman
Storey County Commission

Joe Welch, President
SCSO Employees' Association

Jay Carmona, Vice-Chairman
Storey County Commission

Harry Schroeder, Vice-President
SCSO Employees' Association

Continued on next page

Lance Gilman, Commissioner
Storey County Commission

Eric Kern, Supervisor Representative
SCSO Employees' Association

Approved as to form:

Anne Langer, District Attorney



Storey County Fire Protection District Board of Fire Commissioners Agenda Action Report

Meeting date: 03/17/20

Estimate of time required: 20 min.

Agenda: Consent [] Regular agenda [x] Public hearing required [x]

1. **Title:** Discussion/Possible Action: Discussion and direction to staff from the fire board on the draft Storey County Fire Protection District Capital Improvement Plan.
2. **Recommended motion:** I [fire commissioner] motion to direct staff to continue developing the Storey County Fire Protection District Capital Improvement Plan (CIP) and to use the draft plan as a guide toward developing the 2020/2021 tentative budget.

3. **Prepared by:** Austin Osborne

4. **Department:** County Manager

Telephone: 775.847.0968

5. **Staff summary:** The Storey County Fire Protection District Capital Improvement Plan (CIP) is a five-year plan for maintaining existing infrastructure and building or acquiring new facilities to meet demands from growth, legal mandates, and health and safety issues. The plan will be finalized in 2020 and submitted as part of the budget per NRS.

6. **Supporting materials:** Presentation and guiding points.

7. **Fiscal impact:** None on local government.

Funds Available:

Fund:

____ Comptroller

8. **Legal review required:**

__yes__ District Attorney

9. **Reviewed by:**

____ Department Head

Department Name:

__@'_ County Manager

Other agency review: _____

10. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 15

The following is a **DRAFT TALKING PAPER** for discussion and planning purposes. The draft is subject to change.

**CAPITAL IMPROVEMENT PLAN (CIP)
2020 / 2021**

DRAFT DISCUSSION PAPER

1-3 Years

- | | | |
|------|---|-----------|
| 2020 | (SCFPD) Rehab fire ladder truck | \$50,000 |
| 2021 | (SCFPD) Refurbish two ambulances with new chassis utilizing current boxes (one approved in 19/20 FD CIP Budget) | \$140,000 |
| 2021 | (SCFPD) Purchase new Battalion Chief Vehicle | \$55,000 |
| 2023 | (SCFPD) Add Fire/Emergency training site to south end of county (Mark Twain or VC) | \$20,000 |

The preceding is a living document and subject to change.



Storey County Board of Fire Commissioners Agenda Action Report

Meeting date: March 17, 2020

Estimate of time required: 5 minutes

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☐

1. **Title:** Discussion/For Possible Action: Approval of the Battalion Chief compensation policy.

2. **Recommended motion:** Based on the recommendation by staff and in conformance with the Storey County Fire District Administrative Policies and Procedures, I (Commissioner) motion to approve the Battalion Chief compensation policy.

3. **Prepared by:** Jeff Nevin
Department: Fire

Telephone: 775-847-0954

4. **Staff summary:** A policy for Battalion Chief compensation has been developed to pay Battalion Chiefs on a 2912 schedule rather than the 2669.42 schedule they are currently on. All other local fire districts are on a 2912 schedule. As background, the Firefighters union bargained to change from a 2912 schedule to a 2669.42 schedule in 2017. This change increased their overtime rate while at the same time reducing their PERS contributions. The change for the Battalion Chiefs will restore the previous pay practice. There is also a provision for incentive pay that is comparable to the Firefighters.

5. **Supporting materials:** Battalion Chief compensation policy.

6. **Fiscal impact:** None

Funds Available: _____ Fund: _____ Comptroller

7. **Legal review required:**

_____ District Attorney

8. **Reviewed by:**

___JN___ Department Head

Department Name: Fire

_____ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

**STOREY COUNTY FIRE DISTRICT
POLICIES AND PROCEDURES**

**NUMBER: 064
EFFECTIVE: 03/17/20
REVISED:
AUTHORITY: BOFC
FIRE CHIEF: JN**

SUBJECT: BATTALION CHIEF COMPENSATION

- I. PURPOSE:** To provide guidelines for Battalion Chief Pay.
- II. POLICY:** Battalion Chiefs are scheduled for 2912 hours per year with 112-hour, 14 day, work periods. Overtime is paid in accordance with Section 207(k) of the Fair Labor Standards Act (FLSA).
 - A. All overtime hours must be specifically authorized in advance by the Fire Chief. Overtime will be compensated at 1.5 times the employee's regular rate of pay. Paid overtime will be included in the same paycheck covering the pay period in which the overtime was earned unless the correct overtime amount cannot be determined until after the regular pay period.
 - B. Battalion Chiefs who earn overtime may, with the approval of the Fire Chief, elect to receive compensatory time (comp-time) off in lieu of overtime pay. Requests for compensatory time off in lieu of overtime must be made in writing and, once approved, will be placed in the employee's payroll file. Compensatory time will be earned at the rate of one and one-half (1.5) hours off for each overtime hour worked. Battalion Chiefs may accrue up to 480 hours in a calendar year.
 - C. When a Battalion Chief has exceeded the maximum number of hours specified, the excess hours will be paid out to the employee as overtime pay. Battalion Chiefs will be allowed to use compensatory time within a reasonable period of request unless it unduly disrupts the operations of the district.
 - D. Compensatory time balances shall be paid out at the rate it was earned on the first payroll period of December of each year.
 - E. Time paid but not worked, such as sick leave, holidays, and annual leave, does count toward hours worked for the purpose of computing overtime hours.
 - F. The Personnel Director/Administrative Officer will classify employees as exempt or non-exempt in accordance with the FLSA and NRS. If an employee feels s/he is improperly classified, s/he should request a review of the position classification from the Personnel Director/Administrative Officer. An investigation will be conducted on a timely basis and employer will act to correct any errors as soon as practicable. The employer will not make improper deductions of pay from any employee, regardless of exempt or non-exempt status. Improper deductions should be reported to the Comptroller and the Personnel Director/Administrative Officer. The complaint will be investigated and employer will act to reimburse the employee as required by the FLSA if an error is found. The employer will continuously make a good faith commitment to comply with all provisions of the FLSA and NRS and intends this policy of correction to satisfy the "safe harbor" provisions of the FLSA regulations, as amended effective August 23, 2004.

G. If a Battalion Chief feels s/he has been improperly paid for overtime under the FLSA or state law, it is the responsibility of the employee to seek correction by reporting any error to the Fire Chief. An investigation will be conducted on a timely basis and employer will act to correct any errors as soon as practicable.

H. Battalion Chiefs will be granted incentive pay as provided below:

Incentive Category	Annual Incentive Pay Rate
Category 1: Education Degree	
Applied Associates Degree in Fire Science or field directly related to the duties of a Battalion Chief	2.5% of <i>base rate of pay</i>
Bachelor's Degree in Fire Science, Emergency Management, Chemistry, Mathematics, Business Management, or field directly related to the duties of a Battalion Chief	3.5% of base rate of pay
Category 2: Operations Certification	
Fire Officer 3	2.5% of base rate of pay
Executive Fire Officer or Chief Officer Designation	3% of base rate of pay
Strike Team Leader	2% of base rate of pay
Category 3: Current Instructor Certification	
Fire Instructor	2% of base rate of pay
Master Instructor FI 3	2.5% of base rate of pay
EMS Instructor	2% of base rate of pay

Battalion Chiefs are eligible to receive incentive pay for all three (3) categories for a total of no more than 13 percent of base rate of pay in annual incentive pay.

Category 1: Education Degree Incentive. Battalion Chiefs are eligible to receive incentive pay for only one (1) Education Degree subcategory. Incentive pay for Education Degree will not be compounded for those employees having multiple degrees.

Category 2: Operations Certification Incentive. Battalion Chiefs are eligible to receive incentive pay for sub-categories of the Operations Certification category. Battalion Chiefs are only eligible to receive credit for Fire Officer 3 OR Executive Fire Officer or Chief Officer Designation.

Category 3: Current Instructor Certification Incentive. Battalion Chiefs are eligible to receive incentive pay for all three (3) of the Current Instructor Certification subcategories.

Incentive Certification Maintenance. The purpose of incentive pay is to encourage the maintenance of certification that is in addition to the minimum qualifications of the Battalion Chief job description. Re-certification in each category is the responsibility of the Battalion Chief. The Fire District shall allow Battalion Chiefs to attend recertification training while on duty as staffing permits.

RESPONSIBILITY FOR REVIEW: The County Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.



Storey County Board of Fire Commissioners Agenda Action Report

Meeting date: March 17, 2020

Estimate of time required: 5

Agenda: Consent [] Regular agenda [X] Public hearing required []

1. **Title:** DISCUSSION/ FOR POSSIBLE ACTION: To approve and accept funds donated by Switch for the implementation of Mobile Data Terminals for the fire district.

2. **Recommended motion** I (Commissioner _____) make a motion to approve the acceptance of the donation from Switch to fund the implementation of Mobile Data Terminals for use by the fire district.

3. **Prepared by:** Jeff Nevin

Department: Fire

Telephone: 847-0954

4. **Staff summary:** The fire district has been pursuing opportunities to establish and fund the use of Mobile Data Terminals or MDT's. These MDT's would be used in the fire apparatus to assist in responses. These units would include maps of the fire district response areas, fire hydrant locations, GPS Tracking of each equipped apparatus, faster routing to incidents and would include pre-fire attack plans for each business or high hazard target within the county. Funding for initial set-up and the first year's subscription would be an estimated \$12,060. Switch has approached the district and is willing to fund the initial set-up and first year's costs. They are also willing to assist in annual funding if available to continue this service.

5. **Supporting materials:**

6. **Fiscal impact:** No impact if approved

Funds Available:

Fund:

____ Comptroller

7. **Legal review required:**

____ District Attorney

8. **Reviewed by:**

__JN__ Department Head

Department Name: Commissioner's Office

____ County Manager

Other agency review: _____

9. **Board action:**

[] Approved
[] Denied

[] Approved with Modifications
[] Continued

Agenda Item No. 17



Storey County Board of Fire Commissioners Agenda Action Report

Meeting date: March 17, 2020

Estimate of time required: 5 minutes

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☐

1. **Title:** DISCUSSION/POSSIBLE ACTION to approve Resolution No. 20-566, a resolution of the Board of Fire Commissioners of the Storey County Fire Protection District authorizing the Chief of the Storey County Fire Protection District to sign Annual Operating Plans relating to interlocal agreements between the Storey County Fire Protection District and the State of Nevada Division of Forestry addressing cooperation in managing Wildland fires.
2. **Recommended motion** I, (Commissioner _____) make a motion to approve resolution No. 20-566 authorizing the fire chief to sign annual operation plans as they apply to the interlocal agreement with the Storey County Fire Protection District and the State of Nevada Division of Forestry.

3. **Prepared by:** Jeff Nevin

Department: Fire

Telephone: 847-0954

4. **Staff summary:** This resolution is presented upon the recommendation of the District Attorney's Office to allow the fire chief to sign the annual operation plan with NDF as it relates to the current and future interlocal agreements. This AOP must be signed by March of each year and this allows for the chief to provide the necessary information and sign the agreement.

5. **Supporting materials:** Resolution No, 20-566

6. **Fiscal impact:**

Funds Available: N/A

Fund: _____ Comptroller

7. **Legal review required:**

___KL___ District Attorney

8. **Reviewed by:**

___JN___ Department Head

Department Name: Commissioner's Office

___ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. | 8

RESOLUTION NO. 20 - 566

RESOLUTION

A Resolution of the Board of Fire Commissioners of the Storey County Fire Protection District authorizing the Chief of the Storey County Fire Protection District to sign Annual Operating Plans relating to interlocal agreements between the Storey County Fire Protection District and the State of Nevada Division of Forestry addressing cooperation in managing wildland fires

WHEREAS, the Nevada Division of Forestry and the Storey County Fire Protections District (District) have entered into an interlocal agreement (C21786) effective as of July 1, 2019, and in effect until June 30, 2021, to cooperate in addressing wildland fires within Storey County; and,

WHEREAS, the interlocal agreement requires that representatives of the parties meet annually to develop an annual operating plan (AOP). The AOP is intended to identify, amongst other things, prioritized hazardous fuel treatment areas, training needs, equipment needs, defensible space activities and personnel responsible for representing the Wildland Fire Protection Program interests for cost containment, Fire Management Assistance Grant data and cost recovery; and

WHEREAS, the Annual Operating Plans must be signed by March of each year; and,

WHEREAS, the Chief of the Storey County Fire Protection District is fully capable of providing the information necessary for the creation of the AOP's; and,

WHEREAS, it is likely that interlocal agreements of the nature set forth in Contract C21786 which require the creation of AOPs will be entered into biannually ; and,

WHEREAS, it is not necessary for the Board of Fire Commissioners to review the AOPs.

NOW THEREFORE IT IS HEREBY RESOLVED:

That the authority to approve and sign AOPs is hereby delegated to the Chief of the Storey County Fire Protection District. This authority shall extend beyond the life of Contract C21786 and shall remain in effect so long as AOPs are required in subsequent contracts.

The authority of the Chief to approve and sign such AOPs may be terminated by action of the Board of Fire Commissioners at any time and for any reason.

BE IT FURTHER RESOLVED that this resolution becomes effective upon approval.

ADOPTED this ____ day of _____, 2020.

Signatures on next page.

BOARD OF COUNTY COMMISSIONERS OF STOREY COUNTY

By: _____
MARSHALL McBRIDE, Chairman

ATTEST:

VANESSA STEPHENS
Storey County Clerk/Treasurer



Storey County Board of Fire Commissioners Agenda Action Report

Meeting date: March 17, 2020

Estimate of time required: 5 minutes

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☐

1. **Title:** DISCUSSION/POSSIBLE ACTION: To approve the Operating Plan for the Wildland Fire Protection Program Interlocal Contract between the Storey County Fire Protection District and the Nevada Division of Forestry
2. **Recommended motion** I (Commissioner _____) move to approve the Operating Plan for the Wildland Fire Protection Program between the Storey County Fire Protection District and the Nevada Division of Forestry and Authorize the Fire Chief to sign the plan.
3. **Prepared by:** Jeff Nevin

Department: Fire

Telephone: 847-0954

4. **Staff summary:** This operating plan is part of the Wildland Fire Protection Program (WFPP) which was approved by the board in 2019. The Operating Plan defines the procedures and responsibilities as it relates to the WFPP. This plan is developed to identify and prioritize hazardous fuels treatment areas, training needs, defensible space activities, and to identify personnel responsible for representing the Wildland Fire Protection Program interests for cost containment, Fire Management Assistance Grant data, and cost recovery.

5. **Supporting materials:** Operating Plan document

6. **Fiscal impact:** N/A

Funds Available: N/A

Fund: _____ Comptroller

7. **Legal review required:**

____ KL ____ District Attorney

8. **Reviewed by:**

____ JN ____ Department Head

Department Name: Fire District

____ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 19



OPERATING PLAN

For

WILDLAND FIRE PROTECTION PROGRAM INTERLOCAL CONTRACT

Between the

STOREY COUNTY FIRE PROTECTION DISTRICT

And the

NEVADA DIVISION OF FORESTRY

This Operating Plan (OP) is entered into by and between Storey County Fire Protection District referred to as the Fire Protection Agency (FPA); Nevada Division of Forestry referred to as the DIVISION. Collectively, all will be referred to as Parties. This OP becomes attached to and made part of the Wildland Fire Protection Program (WFPP) Interlocal Contract listed above.

The Parties agree to the following:

A. PURPOSE:

The purpose of this OP is to define operating procedures and responsibilities within the framework of the above referenced WFPP Contract.

B. GENERAL PROVISIONS:

The FPA is primarily responsible for all hazard response, prevention, structure suppression and wildland fire suppression occurring to property within their jurisdictional boundaries. These structures and lands protected by the District/Department are intermingled or adjacent to lands protected by the Federal Agencies.

The signatory parties to this local operating plan will follow the State Master Cooperative Wildland Fire Management and Stafford Act Response Agreement Annual Operating Plan in daily wildland fire operations. Each Party will make available and familiarize their officers with the contents of this OP.

The DIVISION has the responsibility for prevention, protection and suppression, including direct and indirect perimeter control, of wildland fires on State and private forested/range lands as

identified through written agreement in the State Master Cooperative Wildland Fire Management and Stafford Act Response Agreement between signatory agencies. The DIVISION is not responsible for fighting structure fires; however, the DIVISION may assist in providing structure protection or water support during a wildland fire event. Such activities will be limited to the exterior of structures, and only when such actions can be accomplished safely and in accordance with established wildland fire operations standards.

The DIVISION is not funded, trained or equipped to respond to medical emergencies outside of wildland fire personnel. Under no circumstances will DIVISION resources be dispatched for medical emergencies outside of the wildland incident.

The intent of this operating plan is to provide for cooperation by the parties in the wildland fire management (prevention, detection and suppression of wildland fires).

All resources provided by the FPA for suppression activities, on federal jurisdiction fires during the "off season", will be considered assistance-by-hire. This period is October 15 - April 15 each year.

For any "off season" federal fires to be considered for assistance-by-hire reimbursement, the FPA must:

- Contact the local Interagency Dispatch Center immediately, and provide a verbal size-up of the incident upon arrival of the initial attack Incident Commander (IC).
- Furnish the Protecting Party a written incident report within ten (10) days.
- Ordering of resources beyond the initial response will be coordinated with the federal duty officer.

C. ANNUAL COORDINATION MEETING:

A coordination meeting between the FPA and the DIVISION will be held annually by April 30. This meeting will review the past year of cooperative assistance and revise the OP, as needed. All exhibits will be reviewed, updated as needed, and attached to the OP as part of the annual review.

D. COMMUNICATIONS/FREQUENCIES:

The FPA and DIVISION agree to maintain and provide annually with the signing of this OP current and up-to-date list of telephone numbers for each principal emergency contact. Any additional changes throughout the year shall be communicated to the FPA or DIVISION.

Each agency that is signatory to this Operating Plan is permitted to use each other's frequencies during emergency activities or training to contact cooperators resources in conjunction with the communications plan for the incident. The communications plan may be a formal document, as in the case of an incident command team deployment or it may be an informal verbal agreement made on the ground by the Incident Commander(s) and/or Agency Representative. Use of frequencies is permitted in "narrowband" and VHF mode only. Federal Communications Commission procedures will be followed when operating radio(s) on any Party's frequency.

When multi-agency or a rapidly expanding incident occurs, the use of other tactical channels may be used (such as NV-TAC, or NDF Red 1). It is imperative that agency resources make positive communications on the incident, preferably face-to-face, to ensure all resources are able to communicate via radio on the incident.

Air-to-ground channels should be monitored by all parties as the application of retardant and water delivered by aircraft is often used during the course of the incident, particularly during the initial attack. Drops cannot occur unless the line (drop zone) is clear of personnel and equipment.

Weather warnings, emergency broadcasts, command changes, etc. will be transmitted over the command frequency to all units on the scene.

Pre-identified incident communication protocols will be established and followed (e.g., frequencies plans, points of contacts, and interoperable radio hardware).

E. OPERATIONS:

1. The local Interagency Dispatch Center will coordinate the use of aircraft resources. The FPA may order air tanker, helicopter, or observation flights through the interagency dispatch center, but the operational phase will remain under the direction of the incident IC. The FPA will provide mission objectives, geographic coordination, and hazards in the area (power lines, houses, etc.).
2. DIVISION and FPA's will coordinate and communicate fire restrictions or closures due to weather or fire severity through the Regional FMO (RFMO). The FPA will follow the State and Federal Fire Restriction implementation and message to the public that Fire Restrictions have been implemented and what stage of restriction.
3. Fire Suppression Damage Repair: The FPA will work with the Incident Commander and/or Incident Management Team overhead (within a Delegation of Authority) to request and assign resource advisor(s) (READ/REAF) during the incident, who will be supported by incident overhead and suppression resources to inventory, plan and implement any necessary suppression damage repair activities, according to the WFPP Suppression Damage Repair Turn Back Standards prior to incident turn back or closure (attached).
4. Fire Management Assistance Grant (FMAG): The FPA or Incident Commander will immediately notify the respective local Interagency Dispatch Center and or the DIVISION Regional Duty Officer in the event a wildfire could qualify for an FMAG request. The information needed for the FMAG will be collected on the request form attached.

Notification timing is critical and must be while threats are current to lives, property, and or resource concerns. If the DIVISION does not receive notification of FMAG qualifying fires in a timely manner from the FPA, the DIVISION may not pay for costs of the FPA's fire. The DIVISION will provide FMAG training to FPA employees annually upon request to the RFMO.

5. General Cooperative Activities: Both signatory parties will, to the extent possible, provide fire prevention programs, defensible space inspections, mitigation and rehabilitation as necessary to adequately address fire issues in their Direct Protection Areas/jurisdiction. In addition, units are encouraged to undertake joint prevention and mitigation activities in areas of mutual interest whenever practical.

F. SHARING FACILITIES, RESOURCES AND EQUIPMENT:

Administrative/Training: Sharing of facilities for the purpose of training is beneficial for all parties to this agreement; therefore there will be no charge for the use of Agencies' facilities for training.

1. Shared Facilities: See Attachment
2. Shared Resources and Equipment: See Attachment

G. PROTECTION ORGANIZATION & RATES:

FPA will attach Agency Rate Tables.

Final Cost Determination: Costs will be determined by using agency financial records.

Transfer of Responsibility Procedures: When Incident Management Teams (IMTs) are rotated, the departing team must brief their counterparts on all cost sharing agreements and documentation to date, and provide copies of these documents. If there is a change in the Agency Administrators or representatives the departing Agency Administrators shall brief and provide copies of any existing cost sharing agreements and documentation to the incoming Agency Administrators to ensure the incoming Agency Administrators have a clear understanding of all the decisions and agreements used to develop the final cost share percentages and conditions that will be used to generate the final cost share agreement.

Wildland Fire Protection Program (WFPP): The FPA is required to notify the DIVISION Duty Officer of any wildland fire within their jurisdiction that may require a cost share agreement. The DIVISION will assume an active role in the development of cost share agreements. The DIVISION will be a signatory along with the FPA on the cost share, unless the FPA delegates the full authority to the DIVISION.

II. NON-SUPPRESSION RELATED ACTIVITIES:

The FPA and DIVISION staff will work collaboratively towards implementation of the National Cohesive Wildland Fire Management Strategy (Resilient Landscapes, Fire Adapted Communities and Safe and Effective Wildfire Response) through the establishment of mutually beneficial and agreed upon goals and project activities.

1. Safe and Effective Wildfire Response

Purpose: Create and maintain an inter-agency safe, effective, comprehensive, and cost-effective wildfire management program in support of wildland fire and natural resource management objectives through coordinated planning and implementation.

- a. Preparedness discussions: DIVISIONs RFMO, and other staff, as available, will work together with the designated FPA staff within their respective jurisdictions to create wildfire suppression pre-plans and have discussions that identify values at risk, detection methods, dispatch and response protocols, agency response capabilities (equipment, staff, etc.) and needs, training opportunities, resource locations, pre-position opportunities, communication strategies, wildfire cost-control methods, and other activities needed to prepare all forces for wildfire response.
- b. The FPA will provide the DIVISION with a list of sub divisions at risk (primary residences (# of homes) and secondary residence (# of homes) and population, infrastructure threat (power line, telecom, radio tower repeaters, railway locations etc.) businesses that will be threatened and population, facilities that will be threatened, resources that will be threatened (watersheds, sage grouse, archeological, heritage etc.) and other critically important community attributes within their jurisdiction for use in development of Fire Management Assistance Grant (FMAG) applications.

2. Fire Adapted Communities

Purpose: Create and sustain communities that are more resilient to wildland fire by educating community members on risk; coordinating stakeholders to actively work together to reduce risk; working cooperatively to identify, create, and maintain defensible space and surrounding fuel breaks; and create and sustain a framework of collaboration and a network to sustain the process.

- a. Preparedness: DIVISIONs RFMO, Regional Resource Managers (RMO), Regional Conservation Camp Area Supervisors (RCCAS), and other staff, as available, will work together with the FPA's within their respective jurisdictions to identify communities at risk and facilitate the implementation of fire adapted community concepts through the creation or updating of Community Wildfire Protection Plans (CWPPs) that meet the national standards. The FPA and DIVISION staff, as available, will work together to facilitate community involvement, investment, and proactivity through Nevada Network of Fire Adapted Communities chapter establishment and implementation of CWPP priority projects (e.g. fuels reduction projects, defensible space inspections, identifying local community leaders, grant application assistance, etc.)
- b. Prevention (activities directed at reducing the incidence of fires): The RFMO and other staff, *as available*, will work with the FPA to identify, prioritize and plan opportunities to prevent wildfires. (e.g. staff attendance for prevention education and outreach events, common public messaging, etc.).
- c. Mitigation (actions that are implemented to reduce or eliminate (mitigate) risks to persons, property or natural resources): The RFMO, RCCAS, RMO, and others, as available, will work with the FPA to prioritize projects identified in the FPA CWPP

or identified by the FPA in the absence of a CWPP (fuels reduction, defensible space, etc.).

3. Resilient Landscapes

Purpose: Increase collaborative stewardship to create large landscapes regardless of jurisdictional ownership that are resilient to catastrophic loss during a wildland fire by utilizing all tools available for active management.

- a. Preparedness: The RFMO, RCCAS, RMO, and others, as available, will work with the FPA to assess wildland areas for condition, health, function, and fuel loading in order to create a landscape level management, rehabilitation and restoration plans that identify and prioritize specific improvement projects.
- b. Mitigation: The RFMO, RCCAS, RMO, and others, as available, will work with the FPA to plan, coordinate, facilitate and implement fire hazard mitigation projects, prioritized by the FPA or identified in land management plans, and post-wildfire rehabilitation plans using various means (e.g. prescribed burning, seeding, fuels management, planting, etc.)

4. Reporting Requirements: See Table 1.

- a. The FPA map or provide GIS or GPS polygons of the jurisdictional boundary, including Response Capacity, Staffing, Equipment and Station location, to the DIVISION Business and Process Analyst.
- b. The FPA map or provide GIS or GPS polygons of fires that do not meet the federal large fire criteria (300-acre shrub/grass or 100-acre timber) to the DIVISION Business and Process Analyst monthly.
- c. The FPA will provide GIS or GPS polygons of treatment areas and description of treatment type (e.g. fuels reduction, rehabilitation, restoration, etc.) to the DIVISION Business and Process Analyst by the end of each calendar year.
- d. The FPA will provide GIS or GPS polygons, as available, of defensible space status within communities-at-risk to the DIVISION Business and Process Analyst by the end of each calendar year.
- e. FPA will provide a list of communities-at-risk assisted with non-suppression activities, including a description of the prevention, preparedness, or other fire mitigation accomplishments achieved through the assistance.
- f. The FPA will provide Fire Management Assistance Grant intelligence to support applications (e.g. Values at Risk, infrastructure, businesses, communities and other critical attributes).

Table 1.

Fire Protection Agency Reporting Requirements Summary

(Extracted from the WFPP Scope of Work and Annual Operating Plan)

Deliverable Category	Data Needed	Format	Frequency
Jurisdictional Boundary FPA	Single boundary layer	GIS or GPS polygon	Once initially and upon amendment
Existing and enhanced FPA response capacity	Response Capacity, Staffing, Equipment, Station location, seat hours of wildfire suppression training, number of firefighters trained	GIS Files/narrative	Once initially and upon amendment
Treatments Areas (e.g. fuels reduction, rehabilitation, restoration, etc.)	Existing treatment areas, description of treatment type, and prescriptive plan (e.g. CWPP, fuels management plan, etc.)	GIS or GPS polygons /Plans	Once initially
	Planned treatment areas, description of treatment type, and prescriptive plan (e.g. CWPP, fuels management plan, etc.)	GIS or GPS polygons and Plans	Quarterly
	Accomplished treatment areas, description of treatment type, and prescriptive plan (e.g. CWPP, fuels management plan, etc.)	GIS or GPS polygons and Plans	Quarterly
FMAG Intelligence to support applications	Values at Risk, infrastructure, businesses, communities and other critical attributes	GIS Files/narratives	Annually by March 31 st
Communities at Risk in the FPA	Boundary, name, CWPP published/renewal date, CWPP, fire adapted community or Firewise chapter status and contacts, defensible space status	GIS Files/CWPP	Quarterly
Wildfire prevention, preparedness, and mitigation activities accomplished	Location, type, number of people addressed (education/outreach, evacuation exercise, common messaging, etc.)	GIS/narratives	Quarterly
Wildfires within FPA not reported through other mechanisms (e.g. Less than 300-acre shrub/grass or 100-acre timber)	Names, DIVISION notified, investigator used, responses, acreage, location and suppression or rehabilitation repair needed, FMAG requested	GIS or GPS polygon	Quarterly <i>Monthly</i>
*Quarterly due dates - March 31st, June 30th, September 31 st and December 31			

Attachments:

1. Shared Facilities
2. Shared Resources and Equipment
3. Agency Rate Table
4. FMAG Request Information
5. Fire Suppression Repair Standards
6. DIVISION Regions and Service Provider Locations

I. AUTHORIZED SIGNATURES:

Jeff Nevin, Fire Chief

Storey County Fire Protection District

Date

Mike Friend, Regional Fire Management Officer

Nevada Division of Forestry

Date



Storey County Board of County Commissioners

Agenda Action Report

LIQUOR BOARD

Meeting date: 3/17/20

Estimate of time required:

Agenda: Consent ☒ Regular agenda ☐ Public hearing required ☐

1. **Title:** 1st reading for approval of a Liquor License for Café Del Rio 394 S C St., Virginia City, NV 89440 – Applicants Sarah Burnet & Kimberly Moore.
2. **Recommended motion:** I recommend the approval of a Liquor License for Café Del Rio 394 S C St., Virginia City, NV 89440 – Applicants Sarah Burnet & Kimberly Moore.
3. **Prepared by:** Brandy Gavenda, Administrative Assistant

Department: SCSO

Telephone: 775-847-0959

4. **Staff summary:** 1st reading for approval of a Liquor License for Café Del Rio 394 S C St., Virginia City, NV 89440 – Applicants Sarah Burnet & Kimberly Moore.

5. **Supporting materials:**

6. **Fiscal impact:** None

Funds Available:

Fund:

____ Comptroller

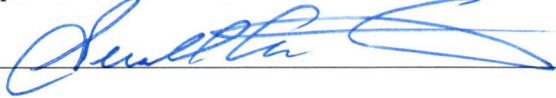
7. **Legal review required:**

____ District Attorney

8. **Reviewed by:**

 X Department Head

Department Name: Gerald Antinoro



____ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 21



STOREY COUNTY SHERIFF'S OFFICE

Gerald Antinoro
Sheriff

February 20, 2020

To: Vanessa Stephens, Clerk's Office
Austin Osborne, County Manager

Fr: Brandy Gavenda

Please add the following item(s) to the March 17, 2020 Commissioners Agenda:

LIQUOR BOARD

- A. 1st reading for Liquor License for Café Del Rio 394 S C St., Virginia City, NV 89440 – Applicants Sarah Burnet & Kimberly Moore.

PO Box 498
205 South C Street
Virginia City, NV 89440
Office: (775) 847-0959 Fax: (775) 847-0924



Storey County Board of County Commissioners Agenda Action Report

Meeting date: March 17, 2020

Estimate of time required: 5 min.

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☒

1. **Title: Discussion/Possible Action:** Planning File No. 2019-052. Consideration and Possible Action of acceptance of proposed right-of-way parcels to Storey County. Two parcels of land created for right-of-way purposes are shown on the map titled "EP Minerals, LLC and Sparks Hotels LLC, merger and resubdivision of Parcel 2008-38 of ROS 110555 and Parcel 2007-144 of ROS 108433". These two parcels, identified as Parcel 2019-27 and 2019-28, will be dedicated to Storey County for future use in potential roadway improvements within the USA Parkway right-of-way, located within the Tahoe-Reno Industrial Center, McCarran area of Storey County, Nevada.
2. **Recommended motion:** In accordance with the recommendation by staff, I [commissioner] move to accept the proposed dedication of two parcels of land to Storey County, created for right-of-way purposes as shown on the map titled "EP Minerals, LLC and Sparks Hotels LLC, merger and resubdivision of Parcel 2008-38 of ROS 110555 and Parcel 2007-144 of ROS 108433", identified as Parcel 2019-27 and 2019-28.
3. **Prepared by:** Kathy Canfield
4. **Department:** Planning **Telephone:** 775.847.1144
5. **Staff summary:** The property owners, along with Storey County and the Nevada Department of Transportation (NDOT) have been in discussions regarding the widening of USA Parkway to facilitate potential future development between Electric Avenue and I-80. As part of that discussion, it was determined additional right-of-way width was needed. Storey County owns the underlying land associated with USA Parkway and NDOT has an easement to provide for all the functions of the roadway. This dedication is occurring at this time due to the desire to construct a hotel at the corner of USA Parkway and Electric Avenue and to preserve land for future roadway improvements. NDOT and Storey County will amend the roadway easement to include the dedicated parcels at such time the roadway improvements are proposed.
6. **Supporting materials:** See attached deed and map
7. **Fiscal impact:** None on local government.
Funds Available: _____ Fund: _____ Comptroller
8. **Legal review required:** ☒ District Attorney
9. **Reviewed by:**
KC Department Head Department Name: Planning
[Signature] County Manager Other agency review: _____
10. **Board action:**
☐ Approved ☐ Approved with Modifications
☐ Denied ☐ Continued

Agenda Item No. 23



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 3/17/2020

Estimate of time required:

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☐

1. **Title:** Approval of 2nd reading for the General Business License for Battle Born Personal Protection Training, PO Box 177, Virginia City – Applicant: Caidyn Edlund
2. **Recommended motion:** I motion to approve the 2nd reading for the General Business License for Battle Born Personal Protection Training, PO Box 177, Virginia City – Applicant: Caidyn Edlund.
3. **Prepared by:** Brandy Gavenda, Admin. Asst.

Department: Storey County Sheriff's Office

Telephone: 775-847-0959

4. **Staff summary:** Approval of 2nd reading for the General Business License for Battle Born Personal Protection Training, PO Box 177, Virginia City – Applicant: Caidyn Edlund.

5. Supporting materials: None

6. **Fiscal impact:** None

Funds Available:

Fund:

____ Comptroller

7. **Legal review required:**

____ District Attorney

8. **Reviewed by:**

☒ Department Head

Department Name: Sheriff, Gerald Antinoro



____ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 24



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 03-17-2020

Estimate of time required: 0 - 5

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☐

1. **Title:** Business License Second Readings -- Approval

2. **Recommended motion:** Approval

3. **Prepared by:** Ashley Mead

Department: Community Development

Telephone: 847-0966

4. **Staff summary:** Second readings of submitted business license applications are normally approved unless, for various reasons, requested to be continued to the next meeting. A follow-up letter noting those to be continued or approved will be submitted prior to the Commission Meeting. The business licenses are then printed and mailed to the new business license holder.

5. **Supporting materials:** See attached Agenda Letter

6. **Fiscal impact:**

Funds Available:

Fund:

____ Comptroller

7. **Legal review required:**

____ District Attorney

8. **Reviewed by:**

☒ Department Head

Department Name: Community Development


____ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved

☐ Approved with Modifications

☐ Denied

☐ Continued

Agenda Item No. 25

Storey County Community Development

110 Toll Road ~ Gold Hill Divide
P O Box 526 ~ Virginia City NV 89440



(775) 847-0966 ~ Fax (775) 847-0935
CommunityDevelopment@storeycounty.org

To: Vanessa Stephens, Clerk's office
Austin Osborne, County Manager

March 9, 2020
Via Email

Fr: Ashley Mead

Please add the following item(s) to the **March 17, 2020**

COMMISSIONERS Consent Agenda:

LICENSING BOARD SECOND READINGS:

- A. Berkley MF LLC** - General / 2555 Peru ~ McCarran, NV
- B. Black Diamonds Cleaning Services**— Out-of-County / 501 El Rancho Dr. Sp. 64 ~ Sparks, NV
- C. Lakota HRM, LLC** – Out-of-County / 1611 Sonoma St. ~ Carson City, NV
- D. Maverick Printing & Forms, Inc.** – Out-of-County / 3430 Crabapple Hollow ~ Sparks, NV
- E. NTN Technical Service Corporation** – Out-of-County / Japan
- F. Presence Therapy** – Professional / 525 Plumas St. ~ Reno, NV
- G. Richard Joseph Construction, Inc.** – Contractor / 1325 Airmotive Way # 375 ~ Reno NV
- H. Silver State Excavation** – Contractor / 2587 Kelvin Rd ~ Carson City, NV
- I. Silveria Painting/Handyman** – Home Business / 361 S. E St. # A ~ Virginia City, NV
- J. Velocitel, LLC** – Contractor / 1150 First Avenue 600 ~ King of Prussia, PA

Ec: Community Development
Commissioner's Office

Planning Department
Comptroller's Office

Sheriff's Office



Storey County Board of Fire Commissioners Agenda Action Report

Meeting date: 03/17/20

Estimate of time required: 15 min.

Agenda: Consent ☐ Regular agenda ☐ Public hearing required ☐ (**x Closed Session**)

1. **Title:** Call to Order Closed Session meeting pursuant to NRS 288.220 for the purpose of conferring with district and county management and legal counsel regarding labor negotiations with the Storey County Firefighters Association IAFF Local 4227. This meeting will commence immediately following the regular meeting of the Storey County Board of County Commissioners.

2. **Recommended motion.** No action

3. **Prepared by:** Austin Osborne

Department: County Manager

Telephone: 775.847.0968

4. **Staff summary:** Pursuant to NRS 288 and the existing bargaining agreements between the Storey County Firefighters Association and the Storey County Board of Fire Commissioners, the bargaining agreements are proposed to be modified separately as tentatively agreed between the parties.

5. **Supporting materials:** Provided at meeting.

6. **Fiscal impact:**

Funds Available: n/a Fund: _____ Comptroller

7. **Legal review required:**

_____ District Attorney

8. **Reviewed by:**

_____ Department Head

Department Name: Commissioner's Office

__@'__ County Manager

Other agency review:

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 28



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 03/17/20

Estimate of time required: 15 min.

Agenda: Consent ☐ Regular agenda ☐ Public hearing required ☐ (x **Closed Session**)

1. **Title:** Call to Order Closed Session meeting pursuant to NRS 288.220 for the purpose of conferring with county management and legal counsel regarding labor negotiations with the Storey County Sheriff's Office Employees Association NAPSO Local 9110. This meeting will commence immediately following the closed session meeting of the Storey County Board of Fire Commissioners.

2. **Recommended motion.** No action

3. **Prepared by:** Austin Osborne

Department: County Manager

Telephone: 775.847.0968

4. **Staff summary:** Pursuant to NRS 288 and the existing bargaining agreements between the Storey County Sheriff's Office Employees Association and the Storey County Board of County Commissioners, the bargaining agreements are proposed to be modified separately as tentatively agreed between the parties.

5. **Supporting materials:** Provided at meeting.

6. **Fiscal impact:**

Funds Available: n/a Fund: _____ Comptroller

7. **Legal review required:**

_____ District Attorney

8. **Reviewed by:**

_____ Department Head

Department Name: Commissioner's Office

__@'__ County Manager

Other agency review:

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. 29