



STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

TUESDAY, JULY 7, 2020 10:00 A.M.

DISTRICT COURTROOM
26 SOUTH B STREET, VIRGINIA CITY, NEVADA

REGULAR MEETING MINUTES

MARSHALL MCBRIDE
CHAIRMAN
ATTORNEY

ANNE LANGER
DISTRICT

JAY CARMONA
VICE-CHAIRMAN

LANCE GILMAN
COMMISSIONER
TREASURER

VANESSA STEPHENS
CLERK-

ROLL CALL via zoom: Chairman McBride, Vice Chairman Carmona, Commissioner Gilman, County Manager Austin Osborne, Clerk-Treasurer Vanessa Stephens, District Attorney Anne Langer, Deputy District Attorney Keith Loomis, HR/Administrative Officer Jen Chapman, Emergency Management Director Joe Curtis, Senior Planner Kathy Canfield, Fire Marshall/Community Development Director Martin Azevedo, Fire Chief Jeff Nevin, Water/Sewer Project Manager Mike Nevin, Community Relations Director Lara Mather, Comptroller Jennifer McCain, Public Works Director Jason Wierzbicki, Human Resources Jeanne Greene, Sheriff Antinoro, Senior Center Director Stacy York, Assessor Jana Seddon and Communications Director Dave Ballard

1. CALL TO ORDER REGULAR MEETING AT 10:00 A.M.

Meeting was called to order by Chairman McBride at 10:00 A.M

2. PLEDGE OF ALLEGIANCE

Chairman McBride led the Pledge of Allegiance.

3. DISCUSSION/POSSIBLE ACTION: Approval of Agenda for July 7, 2020

Mr. Osborne requested Item 18 be continued to July 21, 2020.

Public Comment: None

Motion: I move to approve the Agenda for July 7, 2020, **Action:** Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

4. DISCUSSION/POSSIBLE ACTION: Approval of the Meeting Minutes for May 19, 2020

Public Comment: None

Motion: I move to approve the Minutes for May 19, 2020, **Action:** Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

5. DISCUSSION/POSSIBLE ACTION: Approval of the Meeting Minutes for June 2, 2020
Public Comment: None

Motion: I move to approve the Minutes for June 2, 2020, **Action:** Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

6. CONSENT AGENDA

- I. For possible action, approval of claims in the amount of \$1,378,980.16
- II. For possible action, approval of business license first readings:
 - A. **Ashman Company Auctioneers & Appraisals** - Out of County / 1415 Oakland Blvd. Ste 200 ~ Walnut Creek, CA
 - B. **Aspen Engineering LLC** - Professional / 4600 Kietzke Ln, # 0-264 ~ Reno, NV
 - C. **Best Buy Stores LP** - Contractor / 7601 Penn Ave ~ S. Richfield, MN
 - D. **Drillrite LLC** - Contractor / 233 Springfield Pkwy ~ Spring Creek, NV
 - E. **Fly Right LLC** - Contractor / 822 Wyoming Avenue ~ Reno, NV
 - F. **Holistic 20/20** - Home Business / 326 Rue De La Janue ~ Sparks NV
 - G. **Hotwire Electric LLC** - Contractor / 310 W. Williams Ave. Ste B. ~ Fallon, NV
 - H. **Mercury Clean Up, LLC** - Mining / 2443 Fair Oaks Blvd., PMB 516 ~ Sacramento, CA
 - I. **Pinyon Mountain Studios** - Home Business / 21535 Dortort Dr. ~ Reno, NV
 - J. **Servpro of Lyon and Storey Counties** - Contractor / 193 Shady Lane ~ Stateline, NV
 - K. **Shcalo Group Corporation** - Out of County / 58555 Winnowing Cir. ~ N. South Lyon, MI
 - L. **Siddons Martin Emergency Group, LLC** - General / 3033 Waltham Way ~ McCarran, NV
 - M. **Cal-Sierra Technologies, Inc.** - Out of County / 39055 Hastings St. Ste. 103 ~ Fremont, CA
 - N. **CWX Architects Inc** - Out of County / 1680 Montclair Ave. Ste A ~ Reno, NV

III. For possible action, approval of Assessor's Recommended Correction to Unsecured Tax Roll.

IV. For possible action, approval of update to Storey County Administrative Policies and Procedures 1002-Definitions; 507-Scheduled Salary Step Advancement; Policy 504-Rate of Pay; and Policy 313-Casual Employment.

Public Comment: None

Motion: I move to approve the Consent Agenda for July 7, 2020, **Action:** Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

7. PUBLIC COMMENT (No Action) None

8. DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports
Sheriff Antinoro

- July 4th weekend was one of the most successful, with fewer problems and still having a reasonable size crowd.

Erik Schoen , Community Chest Director:

- Summer programs are going well with 30 students enrolled. Early Childhood Education has about 14 students - the maximum with Covid restrictions.
- Working with the School District on plans for the fall and are participating on the planning committee. It is difficult because things are in flux.
- When a plan is developed, they will get the word to parents.

Jason Wierzbicki , Public Works Director:

- Work has been completed on the Waste Management turnaround in Lockwood.
- The rest of the Lockwood Senior Center parking lot is being paved today. The size has been increased as much as could be.

Martin Azevedo , Community Development Director /Fire Marshal :

- The monthly report should be on the website tomorrow.
- Three large projects are close to completion.

Joe Curtis , Emergency Management Director:

- As of last Monday, temperatures are being taken of employees entering the courthouse. There have been no excessive temperatures. Thermometers have been provided to other departments.
- Hand sanitizing stations provided on C Street have been successful with lots of compliments. The stations are being re-filled by business owners. Ten more stations have been ordered to be placed in various locations that have tourism contact.
- The total Covid cases for the Quad-County as of yesterday, is 391. Storey County has one active, with a total of two. New cases have been steady at about 6 per day.
- Most businesses in town are participating in "masking". Only a few are "fudging" a bit. We will keep this message going out to the businesses so that Storey County provides a good impression, showing (the County) is protecting its own and the tourism base.
- Local businesses could have a "surprise" contact from OSHA. OSHA has been tasked with checking various businesses.
- Testing will be done tomorrow at the Lockwood Senior Center, 9AM to 11AM. Thanks to the Jeep Posse for providing volunteers to assist in community testing. Anyone can test, no appointment necessary.
- **Testing may continue possibly for 2 to 2 ½ years.**
- We are working with the School District on a re-opening plan. Under the CARES act the School District is being provided with all necessary personal protective equipment materials, including sanitizer and other products to keep the schools safe.

Fire Chief Jeff Nevin:

- The 4th of July was a quiet weekend. There were 5 incidents throughout the entire County on the 4th and no issues with amateur fireworks.
- The Fire department has been assisting local agencies and currently has resources on the fire in Douglas County.
- There were two small fires in TRI yesterday. They are keeping an eye on the area.
- Employees have been screened since March for Covid and employees are wearing face-coverings.
- The school re-opening committee has met two times so far. A plan has to be submitted to the State 20 days prior to re-opening. He expects a good plan will be put forth.

Jana Seddon , County Assessor:

- Tax Rolls have been closed.

- The Assessor's office is still accepting exemption vouchers as well as tax cap forms. Between 300-400 people have not returned tax caps forms, so those forms will be sent out again to insure everyone who had a tax cap before, or who deserves it, actually gets the tax cap.

Keith Loomis, Deputy District Attorney:

- A motion to set aside a tax sale has been received in the Cetus Mortgage bankruptcy case. The County is working with a tax attorney to handle this matter.

Austin Osborne , County Manager:

- On behalf of the County, as well as the VCTC, we will work with businesses and residents on the remainder of potential events for the season. This will provide a "heads up" warning on what to prepare for on where we're going with Covid 19. This has been a moving target with new information coming all the time.
- In June things were looking better and loosening up, then there was a turn in events.
- Town Halls were conducted at the beginning of the year so that people could discuss issues and concerns within the County. We are looking to resume these meetings with all of the communities and will be done via zoom. The intention is to give people a "heads up" on how we proceed with the season under Covid 19 restrictions. New information comes in all the time.
- Extra precautionary measures - deep cleaning, etc. - are being taken at the Courthouse, and other buildings, frequented by the public. This is a large project conducted by an independent contractor.
- Storey County has approximately \$700,000 in CARES funds to reimburse the County for Covid related expenses. There is also the potential to help the business community impacted by this event. Updates will be given regarding this item.

Mike Nevin, Water/Sewer Project Manager:

Update on the Gold Hill sewer project:

- Application has been submitted to NVEnergy for power at the location of the proposed facility project.
- The 90% plans for the facility are complete, and have been submitted to USDA, SRF, and NDEP for concurrence.
- The permit application to proceed with construction has been received from NDEP. We are waiting for the others.

Hillside Tank project:

- Bids were opened on July 25th (note: he meant to say June 25th). Four bids were received, ranging from \$2,485,127 (high) to \$2,128,149 (low). It was determined there would be a shortage of approximately \$340,000. USDA has committed that they have additional funding available, so the County can apply for additional loan funds.
- A meeting was held with Cheryl Couch at USDA to see where (the County) stands on these projects. Good news from that meeting, USDA loan rate on existing loans (water and sewer) is going to drop - providing great savings. Over the term of the loans, the County will save over \$371,000 in interest. This will be on the July 21st agenda for approval and then the project will be awarded to the low bid.
- USDA received concurrence from the National Parks Service that the project has a finding of "no historic properties affected". This has been forwarded to SHPO for review.

9. BOARD COMMENT (No Action - No Public Comment): None

10. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of Resolution 20-587 providing for the transfer of the County's 2020 Private Activity Bond Volume Cap to the Nevada Rural Housing Authority; and other matters related thereto.

Nevada Rural Housing Authority (NRHA) Executive Director Bill Brewer reviewed the background of Storey County's relationship with NRHA beginning in 2006. Storey County has been very supportive of their program. NRHA has helped over 9,000 families since 2006, and has assisted 95 homebuyers in Storey County. Storey County has transferred approximately \$1.6 million to NRHA over the years. This item is a request for the transfer of the County's un-used, private activity bond cap - \$221,191. NRHA uses funds from counties and cities to fund single family programs. Transfer of the bond cap does not obligate the County in any way.

Chairman McBride: Are all the funds utilized in an annual year? Do you have any numbers of how many Storey County residents are able to participate in the program?

Mr. Brewer: Typically all are used in a year. Due to programmatic issues, we did not get all of the dollars "out the door".

Mr. Brewer said he does not have specific numbers, but they have helped 95 (Storey County) homebuyers over the term. They do help a substantial number of homebuyers in the County-far more than the amount of the bond cap transferred to (NHRA) - 9 last year.

Motion: I, Jay Carmona, move to approve Resolution 20-587 providing for the transfer of the County's 2020 Private Activity Bond Volume Cap to the Nevada Rural Housing Authority, **Action:** Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

11. PUBLIC HEARING (No Action) : Public Hearing to consider comments on the proposed amendment of the lease to Divide Fitness Inc. whereby the initial term of the lease will be extended from two to three years and there will be an option to extend the lease for an additional two years as allowed by NRS 244.2833

Mr. Loomis explained this is a requirement under statute. An appraisal and a public auction are not required when leasing out less than 25,000 square feet of County property. The subject property is way less than that. A Resolution and a public hearing is required for a proposed amendment.

Public Comment: None

12. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of amendment to lease of county property at 800 South C Street with Divide Fitness, Inc. extending the term of the lease from two (2) to three (3) years and providing an option to extend the lease for an additional two years.

Mr. Loomis explained this is the item to increase the term of the lease to three years, with an option to extend an additional two years. Per NRS, that is the maximum limit allowed.

Public Comment: None

Motion: I, Jay Carmona, move to approve the amended lease with Divide Fitness, Inc. by extending the original term of the lease to three years and by granting an option to extend the lease another two years and authorize the Chairman to sign, **Action:** Approve, **Moved by:** Vice Chairman Carmona,

Seconded by: Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

13. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of the transfer of Community Development funds in the 2019-2020 Storey County budget to accommodate permit refunds approved in Resolution #20-564 in the amount of \$71,586.00.

Chairman McBride said this issue has previously been discussed and the refunds have been approved. This item is to approve the transfer of funds.

Public Comment: None

Motion: I, Jay Carmona, motion to approve the transfer of \$71,586 in the 2019-2020 Storey County budget within Community Development to accommodate the permit refunds lined out in Resolution #20-564, **Action:** Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

14. DISCUSSION/POSSIBLE ACTION: Consideration and possible action of the annual review and evaluation of the performance of Austin Osborne, County Manager for the time period of July 1, 2019 through June 30, 2020. The board may, without further notice, take administrative action against Austin Osborne, County Manager, if the board determines that such administrative action is warranted after considering the character, alleged misconduct, professional competence, or physical or mental health of Mr. Osborne. At the end of the annual performance evaluation, the board may modify existing goals and objectives of the county manager's job; determine whether or not to provide a merit increase, bonus, or other compensation adjustments; take adverse administrative action up to and including termination; or any other such action deemed warranted by the board.

Jeanne Greene, HR Labor Relations Manager, explained the review process for the County Manager position given year on the Manager's anniversary date.

The Commission members stated they were ready to proceed with the evaluation on this date. Items evaluated and rated are: Leadership, Organizational Management, Financial Management, Human Resources Development, Public Service, Economic Development, Personal Character, Emergency Management, and the ICMA Code of Ethics.

Commission members, Carmona and Gilman, rated Mr. Osborne in each of the above categories. Commissioner Gilman and Vice Chairman Carmona rated Mr. Osborne "excellent" in most categories, "distinguished" in several categories, and that he "conformed" to the ICMA Code of Ethics.

Chairman McBride commented all of the questions asked are what is required of a County Manager. It is an intense, labor intensive job. Mr. Osborne is in communication with his Board continually. The dedication to his job is shown in his performance. Chair McBride said he has no problems with Mr. Osborne's performance - there were a few times he wishes communication was a little better. Information is always provided when asked for. He agrees with Commissioner Gilman, Mr. Osborne does work too many hours. Going forward, hopefully that will change. Mr. Osborne has the best staff and elected officials working with him.

Chair McBride gives Mr. Osborne an "excellent" recommendation.

Ms. Greene said, per the agenda item, the Board can choose to grant a merit increase to Mr. Osborne. He would go from step 4 to step 5. It also allows granting of a bonus or other

compensation. Additionally, the goals and objectives of the position can be changed if the Board wishes.

Chair McBride asked the Board members if there were any goals/objectives they would like to see or change.

Vice Chairman Carmona: Does not see anything new to add or any to take away.

Commissioner Gilman: We've come through a time with financial success, holding costs down, and putting the County in a position of financial strength. Now we're in the Covid situation having many stops and starts, and unknowns. Mr. Osborne has directed the County with leadership into this unknown. He has done a "yeoman's" job in preparing for what is to come.

Commission Gilman also said he has given Mr. Osborne high marks, but he is concerned at this time about increasing compensation because of Covid. He would prefer to know where (the County) is going financially.

Chair McBride: The County Manager is the only position evaluated by the Board. Chair McBride asked Ms. Greene - since the County Manager works at "the pleasure of this Board", is he entitled to a step increase as any other County employee, based on years of service?

Ms. Greene: According to County policy, he would be. If an employee is in their position for one year and has satisfactory performance, they move up one step. In this case, it would be step 4 to step 5 - approximately \$4,500.

Chair McBride: This would be the normal step increase for any other County employee. It is not a bonus and it is not going higher more than one step. Per Ms. Greene, if we deem that Mr. Osborne's service this last year is satisfactory, he would automatically go up one step.

Commissioner Gilman: The step is more than warranted. If this is the protocol for the County, he is in favor of the step - the only concern is the timing which we cannot choose. If it's the view of the Board, he will follow the majority.

Chair McBride: The evaluation is "excellent" with a couple of "distinguished" marks, which is more than satisfactory - he would be entitled to a "step increase".

Vice Chair Carmona: Step increases are not being put on hold for other employees deserving a step increase. He supports this and it is deserved. A bonus at this time, would have to be put on hold. He wants to see what the Special Session comes up with.

Public Comment:

Nicole Barde, Storey County resident : Has not heard any suggestions or discussion to help Mr. Osborne with continuous improvement. Doing well this year, with no improvement, is a step backwards. He should be given goals and things to accomplish next year. A couple of ideas:

- Continue to improve communication on social media; continue with his visibility in each of the communities on a quarterly basis, in person (via zoom at this time); look at ways technology can help streamline and save money.
- Look at all use of technology around, and for, the County streamlining operations to save money and reduce overhead. Look at how to combine functions, like Planning and Community Development - providing better services and possibly reduction in overhead.

- Continue working on contracts. Nothing has been heard for awhile about the Tesla Service Contract. Current contracts and future contracts.
- Work on contingency plans - which may include pay freezes.
- Suggests the Commission give Mr. Osborne concrete goals going forward.

Sheriff Antinoro :

- Has been pleasantly surprised with Mr. Osborne's ability. His willingness to listen, provide constructive input, and work towards resolution - even with contract negotiations.
- We don't always agree, but he has done an excellent job working with the (Sheriff's) office and staff in pursuit of the Sheriff's and County's goals and in coordinating efforts to the betterment of the County, and to the benefit of the citizens.

Erik Schoen, Community Chest Director:

- Austin has done an amazing job following the foundation of his successor.
- It has been a seamless transition due to lots of dedication and talent.
- No one else in this position could "live and breathe Storey County" like Austin. He is a champion for the County, and for the non-profits - serving on different Boards.
- Ms. Barde pointed out goals - Austin has goals. If appropriate, perhaps he will share those goals for improving his performance for next year. This would enable us to be in sync and help support accomplishment of those goals.
- Nice work Austin.

Sam Toll, Gold Hill resident:

- Echoes much of what was said. Austin's public outreach with the communities has been exceptional.
- A brief meeting was requested shortly after Austin took this position. He was unable to meet 9 months ago, 6 months ago, 3 months ago - and assume he is unable to meet still today.
- Mr. Toll said he has nearly 2 dozen record requests open with the County. Seven are over a year old. He is reluctant to take the County to court, but it appears the books - which NRS provides are open to the county and Austin, as public information officer, is restricting - in his case - free and legal access to County records. This needs to change quickly. If not, he will be entering into lawsuits to provide what is legally entitled.
- To Austin - congratulations for a year under your belt and looking forward to working with you.

Commissioner Gilman: In response to comments made, not everyone has the access to Austin as the Commissioners. I work with Austin every day - we are in constant contact. To make everyone comfortable, the goals suggested today are well underway. As the County, and Austin, evolve - his planning across the board (for all the suggestions) are all being implemented. In the last 48 hours, he is planning multiple meetings in all the neighborhoods. Specific goals may not have been discussed, but they are talked about daily. I am confident that over the next year, everyone will be delighted with the effort, focus, financial sharing, the growth coming in the County - except for the impact of Covid. Austin is looking at every challenge and request presented today.

Motion: I move to approve Austin's step increase based upon satisfactory/excellent results of his review, Commissioner Gilman added: taking him from a step 4 to a step 5, **Action:** Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

15. DISCUSSION/FOR POSSIBLE APPROVAL: Consideration and possible approval of Resolution No. 20-583 setting the tax rate levy for 2020-2021.

County Clerk, Vanessa Stephens said this is the annual approval of the County tax rate, the rate used to develop the 20-21 Final Budget. After approval, the tax bills can be sent out to owners. The total rate is 3.4607 - unchanged from the prior year, and years before.

Public Comment: None

Commissioner Gilman commented it's been years since the tax rate has been raised.

Motion: I, Jay Carmona, move to approve Resolution 20-583, setting the tax rate levy for 2020-2021,
Action: Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman,
Vote: Motion carried by unanimous vote, **(Summary:** Yes=3)

16. DISCUSSION/FOR POSSIBLE APPROVAL: Consideration and possible approval of Tyler InCode modules to existing contract in the amount of \$80,896 to add modules permitting, licensing, parks and recreation and MobileEyes as part of the remote workforce development due to COVID-19.

Jen Chapman explained that workers have been impacted by the pandemic. The County is supporting and abiding by the directives set by the Governor and the guidelines established by the Federal Government. This has come with challenges. Offices with more technological software are more able to adapt under these circumstances. An overview of software is included in the packet. Ms. Chapman is requesting CARES Act funds to support the software request.

The added modules will help support COVID 19 guidelines with Public Works functions in the pools and parks including setting up reservations.

The Community Development portion is more comprehensive with continuing demand for services in high-risk areas - TRI or other developing areas in the County. Implementing mobile solutions with the existing system, will improve telework options.

(The County) needs to adapt to the changing COVID conditions and how to respond to emergencies and also serve the public. This request will reduce governmental delays and down-time, increasing the ability to tele-commute, and allow operation and better service to the public. This will allow on-line permitting, and licensing. This request meets the requirements of the CARES Act fund.

Commissioner Gilman said it is incumbent on the County to stay current and grow with all of the software and technology that is out there.

Chair McBride: Will this replace any of the Devnet system? Is there be any cost savings?

Ms. Chapman: Much of what Devnet would be able to provide would not be able to be provided within the timeline of the pandemic. What is provided in the quotes, exceeds what we would be getting. Cost savings are not seen. This is not budgeted - it is part of the utilization of the CARES fund.

Assessor Jana Seddon commented she had not been in favor of this system as it will sever the link between Community Development and the Assessor's Office. After a closer look, she agrees this is a good move. Hopefully, there will be a link to help them out in the future. She does not see that Devnet would be able to provide this type of services especially now with the pandemic.

Public Comment: None

Motion: I, Jay Carmona, move to approve the modification of the existing Tyler InCode contract to add modules permitting, licensing, parks and recreation, and MobileEyes as part of the remote workforce development due to Covid 19, **Action:** Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

17. DISCUSSION/FOR POSSIBLE APPROVAL: Consideration and possible approval of the grant of an easement to TRI GID for the construction of the effluent pipeline from TMWRF to TRI Center along a portion of Canyon Way near Lockwood.

Mr. Loomis explained there was an imminent domain action against a landowner regarding the pipeline. As a result of a settlement, TRI GID is to obtain an easement in a different location. The requested easement is along a portion of Canyon Way, south of Lockwood. Mr. Loomis reviewed the portion of the settlement agreement pertaining to the easement where Storey County Properties grant the roadway to Storey County. The County, along with Storey County Properties, is granting an easement for the effluent pipeline to be installed along that roadway.

Public Comment: None

Motion: I, Jay Carmona, move to grant an easement for the construction, maintenance, and repair of the effluent pipeline, and authorize the Chairman to sign,
Commissioner Gilman recused himself from vote and discussion on this matter,
Action: Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Chairman McBride, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=

18. DISCUSSION/FOR POSSIBLE APPROVAL: Consideration and possible approval of Resolution No. 20-585, a resolution setting grade and salary range of employees fixed by ordinances or resolution per NRS 245.045 for appointed Storey County officials for the 2020-2021 fiscal year and superseding prior year action by resolution for appointed Storey County employees Resolution 20-567 and 19-547 by clarifying language and removing unbudgeted position titles of Assistant County Manager, Assistant Comptroller and adding budgeted position titles of Fire Marshal/Community Development Director, Dispatch Manager, Information Technology Officer, HR Director and HR Generalist. **Continued to July 21, 2020**

19. RECESS TO CONVENE AS THE 474 FIRE PROTECTION DISTRICT BOARD

20. DISCUSSION/FOR POSSIBLE APPROVAL: Consideration and possible approval of Resolution No. 20-586, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 474.470 for appointed Storey Fire Protection District officials.

Jen Chapman: This is an annual request with the addition of intermittent part-time positions and addressing Battalion Chief grades.

Public Comment: None

Motion: I, Jay Carmona, move to approve to approve Resolution No. 20-586, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 474.470 for appointed Storey County Fire District officials, **Action:** Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

21. RECESS TO RECONVENE AT THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS

22. DISCUSSION ONLY (No possible action): Discussion of road right-of-way modifications and process for potential modifications, including but not limited to, Italy Drive and East Sydney Drive, within the Tahoe Reno Industrial Center.

Commissioner Gilman recused himself from this item.

Senior Planner, Kathy Canfield explained there are a few roadways in TRI that are not functioning to a level the County would like. This item is to advise what will be coming to the Board in the future and the process. Italy Drive - there was a cul de sac on paper but never constructed. We are working with the developer to extend the cul de sac further down east.

Ms. Canfield explained the current procedure used in building roadways in TRI. It has been determined that the County will relinquish the roadways back to TRI. TRI will then do any improvement work needed, boundary line adjustments or parcel maps needed, to get the correct configurations. TRI will then re-dedicate the new configurations back to the County.

Ms. Canfield reviewed several of the road corrections/work that will be completed by TRI. Additional information will be provided when work actually begins. Italy Drive will be coming up quickly.

23. DISCUSSION/POSSIBLE ACTION: Planning File No. 2019-052. Consideration and Possible Action to approve Resolution 20-584 conditionally accepting the dedication of two parcels of land from Sparks Hotels LLC. The two parcels of land, created for right-of-way purposes, are shown on the map titled "EP Minerals, LLC and Sparks Hotels LLC, merger and re-subdivision of Parcel 2008-38 of ROS 110555 and Parcel 2007-144 of ROS 108433". These two parcels, identified as Parcel 2019-27 and 2019-28, will be dedicated to Storey County for future use in potential roadway improvements within the USA Parkway right-of-way, located within the Tahoe-Reno Industrial Center, McCarran area of Storey County, Nevada.

Mr. Loomis explained that Sparks Hotels is building a hotel between USA. There are two financing liens left on the property (two parcels) from Greenlake entities. Greenlake has a specific way they want documents recorded. The County will accept the deliverance of property conditioned upon the removal of (Greenlake's) deeds of trust on those properties. Greenlake will amend the description of properties showing that the lien is not on the two parcels (to be used for potential roadway improvements) that are being conveyed. The two parcels will ultimately be conveyed to NDOT.

Public Comment: None

Motion: In accordance with the recommendation by staff, I, Jay Carmona, move to approve Resolution 20-584 accepting the proposed dedication of two parcels of land to Storey County, created for right of way purposes as shown on the map titled "EP Minerals, LLC and Sparks Hotels LLC, merger and resubdivision of Parcel 208-38 of ROS 110555 and Parcek 2007-144 of ROS 108433", identified as Parcek 2019-27 and 2019-28 conditioned upon Greenlake Real Estate Fund LLC and Greenlake Real Estate Finance LLC removing their liens upon the two parcels being dedicated,
Action: Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman,
Vote: Motion carried by unanimous vote, **(Summary:** Yes=3)

24. DISCUSSION/POSSIBLE ACTION: Approval of business license second readings:
A. Elite Hardscapes LLC - Contractor / 35 Eagle Claw Ct. ~ Reno, NV

- B. LA Rebuilds** - Home Business / 4680 Hanaupah Rd ~ Reno, NV
- C. Reno Heating & Air Inc.** - Contractor / 899 Marietta Way ~ Sparks, NV
- D. Silver State Heating and Air** - Contractor / 80 Coney Island Dr. ~ Sparks, NV
- E. United Technology Services Group Inc** - Home Business / 355 Mill St. ~ Virginia City, NV

On behalf of Community Development, Mr. Osborne recommended approval of Items A. through E.

Public Comment: None

Motion: I move to approve Items A. through E., **Action:** Approve, **Moved by:** Vice Chairman Carmona, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

25. PUBLIC COMMENT (No Action) None

Chairman McBride commented the tax levy has been at the current rate since the 2008-2009 tax year, when the rate was decreased by .049. 12 years is a good record. The lowest rate was in 2003-04 at 3.3797. Current rate is 3.4607. A very small increase from the low rate of 03-04 to where it is today.

26. ADJOURNMENT ALL ACTIVE AND RECESSED BOARDS ON THE AGENDA

The meeting was adjourned by the Chair at 4:05 PM

Respectfully submitted,

By: _____
Vanessa Stephens Clerk-Treasurer