



STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

7/5/2022 10:00:00 AM

26 SOUTH B STREET, VIRGINIA CITY, NEVADA

AGENDA

This meeting will be held in person and the public is welcome to attend.

Storey County Board of County Commissioners are hosting a teleconference meeting this month. Members of the public who wish to attend the meeting remotely, may do so by accessing the following meeting on Zoom.com. Public comment may be made by communication through zoom.

***Join Zoom Meeting:**

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**For additional information or supporting documents please contact the
Storey County Clerk's Office at 775-847-0969.**

JAY CARMONA
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

CLAY MITCHELL
VICE-CHAIRMAN

LANCE GILMAN
COMMISSIONER

DOREAYNE NEVIN
CLERK-TREASURER

Members of the Board of County Commissioners also serve as the Board of Fire Commissioners for the Storey County Fire Protection District, Storey County Brothel License Board, Storey County Water and Sewer System Board, Storey County Highway Board and the Storey County Liquor and Licensing Board and during this meeting may convene as any of those boards as indicated on this or a separately posted agenda. All matters listed under the consent agenda are considered routine

and may be acted upon by the Board of County Commissioners with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting. Pursuant to NRS 241.020 (2)(d)(6) Items on the agenda may be taken out of order, the public body may combine two or more agenda items for consideration, and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The Commission Chair reserves the right to limit the time allotted for each individual to speak.

All items include discussion and possible action to approve, modify, deny, or continue unless marked otherwise.

1. **CALL TO ORDER REGULAR MEETING AT 10:00 A.M.**

2. **PLEDGE OF ALLEGIANCE**

3. **DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible approval of the July 5, 2022, Agenda.

4. **DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible approval of the minutes for the May 17, 2022, meeting.

5. **DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible approval of the minutes for June 7, 2022, meeting.

6. **DISCUSSION/POSSIBLE ACTION:**

Consideration and possible approval of the minutes for June 21, 2022, meeting.

7. **CONSENT AGENDA FOR POSSIBLE ACTION:**

I For possible action, approval of business license first readings:

A. A Pro Contractor Services - Contractor / 1633 Boulder Hwy. ~ Henderson, NV

B. Battleborn Painting - Contractor / 429 Toano St. ~ Reno, NV

C. CalNeva Signs - Contractor / 898 Maestro # 101 ~ Reno, NV

D. Comstock Chronicle - Out of County / 373 Dayton Valley Rd. Apt 116 ~ Dayton, NV

E. Pregis Evertec LLC - General / 727 Milan # 100 ~ Sparks, NV

F. Roto Rooter of Northern Nevada & Tahoe - Contractor / 200 Coney Island Dr. B ~ Sparks, NV

G. TL Consulting LLC - Contractor / 3625 Poco Lena Ct. ~ Washoe Valley, NV

H. Pacific Steel - General / 1980 USA Parkway ~ Sparks, NV

I. TRS-SESCO LLC - Out of County / 721 A Park Centre Dr ~ Kernersville, NC

II Consideration and possible approval of the 1st Reading of a Home-Based Business License- SOL Healing Massage by Jordan located at 169 Julie Way, Dayton NV 89403. Applicant is Jordan Shelton.

III Consideration and possible approval of Storey County Personnel Policy 501 Work Week and Work Time.

8. **PUBLIC COMMENT (No Action)**

9. **DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports**

10. **BOARD COMMENT (No Action - No Public Comment)**

11. **DISCUSSION/NO ACTION:**

A public hearing on the possible adoption of Ordinance 22-320, providing for an increase in longevity pay for the Justice of the Peace of Virginia Township Justice Court, will be held on July 5, 2022, at the meeting of the Board of County Commissioners. All interested persons are invited to attend and be heard.

12. **DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible approval of Ordinance 22-320 providing for an increase in the longevity pay of the Justice of the Peace of Virginia Township Justice's Court.

13. **DISCUSSION/NO ACTION:**

Public Hearing to consider the adoption, rejection, or amendment of Ordinance 22-321. The title of this proposed ordinance states: "An ordinance amending provisions of Storey County Code Title 17 to amend the language of Chapter 17.84 Signs and Billboards, 17.84.110 Exempt Signs. A copy of said ordinance has been filed with the Storey County Clerk's Office and is available for review. All interested persons are invited to attend and be heard.

Ordinance 22-321 would allow signs associated with the national, state, or local elections to be up to 32 square feet in size in all regulatory zones including, but not limited to, the E Estate and R Residential zones, during election seasons set by NRS.

14. **DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible approval of the Second Reading of Bill 132, Ordinance 22-321, text amendments to Storey County Code Title 17 Chapter 17.84 Signs and Billboards, Section 17.84.110. Exempt Signs, M. to allow up to 32 square-feet for signs associated with the national, state, or local election processes in all regulatory zones including, but not limited to, the E Estate and R Residential zones, during election seasons set by NRS.

15. DISCUSSION/FOR POSSIBLE ACTION:

Consideration and possible approval of Memorandum of Understanding (MOU) amending Article 35, Section 6, to allow an election of sick leave buy-out in July of the first year of the contract of the 2022-2025 Collective Bargaining Agreement between Storey County (Employer) and Comstock Chapter, AFSCME Local 4041 (Union).

16. DISCUSSION/FOR POSSIBLE ACTION:

Consideration and possible approval of Personnel Policy 701, Health Insurance.

17. DISCUSSION/FOR POSSIBLE ACTION:

Consideration and possible approval of Resolution No. 22-655, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 245.045 for appointed Storey County officials for the 2022-23 fiscal year and superseding prior year action by resolution for appointed Storey County employees with the addition of Cook, Kitchen Aide, and Meals on Wheels Coordinator; deletion of the cost of living provision for capped employees; and adding language that PERS increases will be shared equally between the employee and county.

18. RECESS TO CONVENE AS THE STOREY COUNTY LIQUOR AND LICENSING BOARD

19. DISCUSSION/FOR POSSIBLE ACTION:

Consideration and possible approval of the 2nd reading amending the General Business License adding an On-Sale and Off-Sale Liquor License for Virginia City Mexican Restaurant, 65 North C Street, Virginia City, NV. Applicants are Hipolito G. Cerda and Arturo Valadez.

20. RECESS TO CONVENE AS THE STOREY COUNTY HIGHWAY BOARD

21. DISCUSSION/NO ACTION:

Report of Public Works Department regarding roads and highways in Storey County.

22. ADJOURN TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS

23. DISCUSSION/FOR POSSIBLE ACTION:

For consideration and possible approval of business license second readings:
A. Bitcoin Depot – Out of County / 2870 Peachtree Rd. NW # 327 ~ Atlanta, GA
B. H & D Construction, LLC – Contractor / 1755 E. Plumb Ln # 170 ~ Reno, NV
C. Ironclad Electric – Contractor / 4690 Longley Ln. Ste 32 ~ Reno, NV
D. Stord Warehousing LLC – General / 727 Milan Ste. 300 ~ Sparks, NV
E. The Hungry Miners Kitchen – General / 355 N. F St. ~ Virginia City, NV

24. PUBLIC COMMENT (No Action)

26. ADJOURNMENT OF ALL ACTIVE AND RECESSED BOARDS ON THE AGENDA

NOTICE:

- Anyone interested may request personal notice of the meetings.
- Agenda items must be received in writing by 12:00 noon on the Monday of the week preceding the regular meeting. For information call (775) 847-0969.
- Items may not necessarily be heard in the order that they appear.
- Public Comment will be allowed at the end of each meeting (this comment should be limited to matters not on the agenda). Public Comment will also be allowed during each item upon which action will be taken on the agenda (this comment should be limited to the item on the agenda). Time limits on Public Comment will be at the discretion of the Chairman of the Board. Please limit your comments to three minutes.
- Storey County recognizes the needs and civil rights of all persons regardless of race, color, religion, gender, disability, family status, or nation origin.
- In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family / parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410.

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

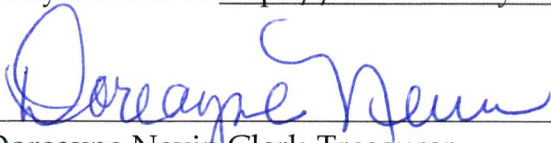
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Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners' Office in writing at PO Box 176, Virginia City, Nevada 89440.

CERTIFICATION OF POSTING

I, Doreayne Nevin, Clerk to the Board of Commissioners, do hereby certify that I posted, or caused to be posted, a copy of this agenda at the following locations on or before 6/29/2022; Storey County Courthouse located at 26 S B St, Virginia City, NV, the Virginia City Fire Department located at 145 N C St, Virginia City, NV, the Virginia City Highlands Fire Department located at 2610 Cartwright Rd, VC Highlands, NV and Lockwood Fire Department located at 431 Canyon Way, Lockwood, NV. This agenda was also posted to the Nevada State website at <https://notice.nv.gov/> and to the Storey County website at <https://www.storeycounty.org/agendacenter>.

By


Doreayne Nevin Clerk-Treasurer



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 7/5/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 5 min

Agenda Item Type: Discussion/Possible Action

- **Title:** Consideration and possible approval of the July 5, 2022 Agenda.
- **Recommended motion:** Approve or amend as necessary
- **Prepared by:** DORE

Department: **Contact Number:** 775-847-0969

- **Staff Summary:** see attached
- **Supporting Materials:** See attached
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

_____ Department Head

Department Name:

_____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



Storey County Board of County Commissioners

Agenda Action Report

Meeting date: 7/5/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 5 min

Agenda Item Type: Discussion/Possible Action

- **Title:** Consideration and possible approval of the minutes for the May 17, 2022 meeting.
- **Recommended motion:** Approve or amend as necessary.
- **Prepared by:** DORE

Department: **Contact Number:** 775-847-0969

- **Staff Summary:** see attached
- **Supporting Materials:** See attached
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

_____ Department Head

Department Name: _____

_____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

TUESDAY, MAY 17, 2022 10:00 A.M.

DISTRICT COURTROOM
26 SOUTH B STREET, VIRGINIA CITY, NEVADA

MEETING MINUTES

JAY CARMONA
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

CLAY MITCHELL
VICE-CHAIRMAN

LANCE GILMAN
COMMISSIONER

DOREAYNE NEVIN
CLERK-TREASURER

Roll Call: Chairman Jay Carmona, Vice-Chairman Clay Mitchell, Commissioner Lance Gilman, County Manager Austin Osborne, Clerk/Treasurer Dore Nevin, Deputy District Attorney Keith Loomis, Sheriff Antinoro, Recorder Marney Hansen-Martinez, Project Manager Mike Northan, District Attorney Anne Langer, Communications Manager Becky Parsons, Public Works Director Jason Wierzbicki, IT Director James Deane, Assessor Jana Seddon, Senior Planner Kathy Canfield, Emergency Management Director Lara Mather, Senior Center Director Stacy York, Acting Human Resources Director Jeannie Green, Community Chest Director Erik Schoen, Comptroller Jennifer McCain, Community Development Director Pete Renaud

1. CALL TO ORDER REGULAR MEETING AT 10:00 A.M

Meeting was called to order by Chairman Carmona at 10:04 A.M.

2. PLEDGE OF ALLEGIANCE

Commissioner Carmona led those present in the Pledge of Allegiance.

3. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval of the Agenda for May 17, 2022

County Manager Austin Osborne asked that item #7 County Staff Reports be moved until after #28 and that item #14 be removed entirely.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve today's Agenda with noted changes.

Seconded by: Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

4. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of the Minutes for April 5, 2022.

Commissioner Mitchell noted that the spelling of the fire chief's name was incorrect on page 9.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve the Minutes of the April 5, 2022, meeting with the one noted correction. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

5. CONSENT AGENDA

- I Consideration and approval of business license first readings:
 - A. G and S Enterprises – Contractor / 11595 Lemmon Dr. ~ Reno, NV
 - B. Ijji Noodle House & Poke Don – General / 1 Electric Ave ~ McCarran, NV
 - C. JMA Construction Company Inc. – Contractor / PO Box 22312 ~ Carson City, NV
 - D. Pallet Broker LLC – Out of County / PO Box 2043 ~ Sparks, NV
 - E. RIA Cast House Engineering GMBH / Out of County / PO Box 68 ~ Wabash, IN
 - F. S&S Mechanical LLC – Contractor / 243 Freeport Blvd. ~ Sparks, NV
 - G. Sky Fiber LLC – Contractor / 8975 Double Diamond Pkwy A9 ~ Reno, NV
 - H. TCR Construction LLC – Contractor / 4585 Goodwin Rd. ~ Sparks, NV
 - I. ThompsonGas, LLC – General / 905 E. Mustang Rd. ~ Sparks, NV
 - J. T&T Lawns Plus LLC – Contractor / PO Box 1740 ~ Sparks, NV
- II Approval of claims in the amount of \$1,329,147.12.
- III Consideration and possible approval of Storey County Treasurer's Affidavit of Mailing Past Due Notice for all Delinquent Parcels pursuant to NRS 361.5648.
- IV Consideration and possible approval of personnel policy revisions including 201, Fair Employment Practices; 202, Anti-Harassment; 202A, Pregnancy, Childbirth, and Related Medical Conditions; 203, Dealing with Allegations of Discrimination and/or Prohibited Conduct/Behavior(s); 206, Drug and Alcohol-Free Workplace; 207, Reasonable Alcohol and Drug Testing; 216, Outside Employment; 302, Source of Candidates, Open Recruitment, Promotion, Transfer and Eligible List to Vacant Positions; 304, Applications, Eligibility or Reduction of Applicants.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve the Consent Agenda as presented. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

6. PUBLIC COMMENT: (No action) None

8. BOARD COMMENT (No Action – No Public Comment): None

9. DISCUSSION/POSSIBLE ACTION: Discussion and consideration directing county staff and lobbyists to draft and propose a bill in the 2023 Nevada legislative session amending Nevada Revised Statute 403.080 regarding certain newspaper reporting requirements, and to submit the bill either directly or through legislative leadership or association sponsorship as found appropriate, and other properly related matters.

County Manager Austin Osborne asked the BOC to direct staff to make a proposal to the Nevada Association of Counties or the Legislature or other groups to sponsor an amendment bill that would reduce some of the required newspaper postings for the recently activated Board of Highway Commissioners. Those posting include a full record of the meetings and the financials of what occurred at the meetings, estimated to cost between 200.00 to 400.00. He said it would take a lot of unnecessary time and was more than necessary for other boards, such as the Planning Commission, the BOC or the RTC.

Public Comment: None

Motion: I, Commissioner Mitchell move to direct county staff and lobbyists to draft and propose a bill in the 2023 Nevada Legislative session amending NRS 403.080 regarding certain newspaper reporting requirements and to submit the bill, either directly or through legislative leadership or association sponsorship as found appropriate and other properly related matters.

Seconded by: Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

10. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of First Reading of Ordinance 22-320 amending Storey County Code chapter 2.47, an Ordinance increasing longevity pay for the Justice of the Peace from 1% per year to 2% per year and mirroring the statutory provisions for nonjudicial elected officials in calculating the increase.

Assistant District Attorney Keith Loomis said the Justice of the Peace has requested to be placed on a similar footing to other elected officials under NRS 245 which allows for longevity pay to elected officials in certain categories. Those categories do not include the Justice of the Peace. There is a provision under Chapter 4, for the BOC to set the salary for a Justice of the Peace. What is being proposed is to put the JP on the same footing as other elected officials with one exception. Other elected officials are entitled to longevity pay of 2 percent per year for each year of service after they have served at least 4 years. The JPs serve 6-year terms, so what this ordinance differs from a JP must make it past the first term before being entitled to longevity pay. The existing ordinance provides for longevity pay for the Justice of the Peace, but it is at 1 percent per year and this ordinance will make it 2 percent per year. This is the first reading; all that is needed is to read in the title. The hearing for the second reading will be set later. Mr. Mitchell asked about a time frame, and Mr. Loomis replied that he didn't think there was a set period, but the current JP received the 1 percent after her first four years of service. The base salary is being reset this June to about \$89,500 and the longevity pay will be based on that. The maximum is 20 percent.

Mr. Loomis read the title of the First Reading of Ordinance 22-320, an Ordinance amending sections of Storey County Code chapter 2.47, to provide for an increase in longevity pay for the Justice of the Peace from 1% per year to 2% per year to mirror the longevity pay for provisions for nonjudicial elected officials and providing other matters properly relating thereto.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve the First Reading of Ordinance 22-320 and set a hearing for the second reading. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

11. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of a proposal from Dube Group Architecture in association with Melvyn Green and Associates to provide a Preservation Report for the V&T Virginia City Freight Depot in an amount estimated at \$48,000. This Preservation Report will guide the work of restoration of the historic building and facilitate grant funding toward that effort.

Mike Northan, Operations Projects Coordinator, said this is a proposal from Dube Group Architecture and Mel Green who has done extensive work providing preservation reports. The work that has been done at the depot so far has been temporary in nature, in accordance with NRS requirements for public bodies that own historic properties. The depot is pretty much squared away from a temporary perspective. This preservation report will identify all the work that we need to do to the building and establish a logical sequence of work for those efforts. This also opens us up to, not just grant funding, but their product will form the backbone of the preliminary engineering reports, the environmental reports that will be required on the front end of any grants. There are two phases to this; there is a Phase 1 which is \$16,000, and that just identifies and catalogs all the work that's needed and sequences it, and then the Phase 2 is \$32,000 which is the actual design work, drawings, and specifications for that work.

Mr. Gilman asked how the architectural group was selected and was there competitive bidding. Mr. Northan said it was done in connection with SHPO, which has a list of people who have done this type of work before, but Dube Group was chosen because the county has had successful projects with them in the past, and there was no competitive bidding as it was not required, especially since the county was working through a state agency. Mr. Northan said he felt it was an appropriate price.

Public Comment: None

Motion: I, Commissioner Mitchell, move to approve proposal from Dube Group Architecture in association with Melvyn Green and Associates to provide a Preservation Report for the V&T Virginia City Freight Depot in an amount estimated at \$48,000. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

12. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of Memorandum of Understanding between Virginia Township Justice Court (VTJC) and the

Storey County Sheriff's Office (SCSO) regarding the payment and duties of an additional deputy sheriff who will also provide part-time bailiff duties for the VTJC.

Mr. Loomis said this MOU provides for the JP office paying for the cost of an additional deputy to act in a bailiff capacity. When not acting as bailiff, he will serve as a deputy for the sheriff's office. This sets out what his duties would be with the Justice of the Peace. Mr. Gilman asked about what percentage of the deputy's time will be used serving as bailiff. Mr. Loomis said there was no provision on time breakdown. Sheriff Gerald Antinoro said he had no breakdown, but since deputies have been doing it periodically, he estimated 75 percent of the deputies time would be with the JP. Mr. Gilman said he hoped the deputy would provide service to the sheriff's office, as he believed in more deputies. Sheriff Antinoro said it would be one of the jail deputies that would provide bailiff service.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve of Memorandum of Understanding between Virginia Township Justice Court (VTJC) and the Storey County Sheriff's Office (SCSO) and authorize the Justice of the Peace and the Sheriff of Storey County and the Chairman to sign.
Seconded by: Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

13. DISCUSSION/POSSIBLE ACTION: Review and possible approval of the 2022-2023 Storey County Final Budget, for submission to the Department of Taxation.

Comptroller Jennifer McCain said this action was more of a formality from everything discussed at previous meetings. Wages to benefits have slightly increased due to the resolution that was just signed and the lower insurance, which will bring the total estimated costs for wages and benefits to \$12.4 million. Supplies and services in the general fund decreased approximately 8 percent due to some streamlining of all our department heads. This brings revenue to expense bottom line of approximately \$551,000 in the black. In Capital Projects and expenditures, in the Road Department alone, \$1 million worth of road projects across the county are planned, and in Capital Projects Fund, \$3 million of \$9 million are road projects, mainly Electric Avenue, per the Farr West plan. She said the county is preparing a very large water project that will be partially grant funded. Completion of the Lockwood Community Center is planned, which will carry over into the following fiscal year as well as several large IT projects and the Lockwood sheriff's substation. If prices come down and orders can be filled, equipment purchases are in the works, including a vector truck, a small-town plow, 2 new pickups for the Public Works and 3 sheriff's vehicles. Some of these have been put on hold during the current year because of lack of inventory. All three commissioners congratulated Ms. McCain on her work.

Public comment: None

Motion: I, Commissioner Mitchell move to approve the filing of the 2022/2023 Storey County Final Budget and submit it to the Department of Taxation. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

15. RECESS TO CONVENE AS THE STOREY COUNTY FIRE PROTECTION DISTRICT BOARD.

16. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of a Memorandum of Understanding for pre-fire and fuels reduction operations in the Lake Tahoe Basin and along the Sierra Front.

Fire Chief Jeremy Loncar said this MOU inclusive of all the Northwestern Nevada fire agencies. And provides a way for all agencies to work together with the same goal. If Storey County needs assistance on fuels reduction or other fire mitigation, it has extended those resources out to everyone within the region. He said the county had assets that were beneficial to its neighbors, such as the excavator and dozer programs. He emphasized that the county's resources will stay here and cover the home front first. Chief Loncar said the MOU provides for fuels reduction and the county would receive as much benefit as it gives. Mr. Gilman asked how the funding would affect the fire budget long term. Chief Loncar said due to the county's agreement with NVEnergy, employees paid under that program can fulfill this role, leaving no impact to the budget. He said it wasn't all NVEnergy funds; many grants have been sought, and that the MOU would not cost Storey County citizens any money as it is from alternative sources. Mr. Gilman asked if there would be a future need of having assistance in the county's fuels reduction programs. Chief Loncar said it was an immediate need. He said the county was a Tier 2 in the region, almost the highest as far as fire danger, so it was important to reduce the fuels in the Highlands. He said the MOU would allow for a lot more work in a shorter period and provide better health for the forests. Mr. Gilman suggested that since fire moves uphill, the Highlands would be the highest risk coming up the canyon from Washoe County. Chief Loncar agreed and said working with Washoe County partners would allow the basin to be treated all the way up to Storey County.

Public Comment: None

Motion: I, Fire Commissioner Mitchell move to approve a Memorandum of Understanding for pre-fire and fuels reduction operations in the Lake Tahoe Basin and along the Sierra Front and approve the fire chief to sign it. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

17. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of contracted fuels reduction work by Wilderness Forestry Inc. in an amount estimated at \$36,000.00. Funding related to the proposed contract is allocated by Nevada Division of Forestry through a sub-grant extension of the 2017 Storey County FPD Fuels Reduction grant (Grant # HF1801).

Chief Loncar said that the fire protection district was awarded a grant in 2017 for work that did involve some of that Bailey's Canyon, and the funds from the grant were exhausted, but the state provided a subgrant of \$36,377.78 to complete the work, which was under contract to Wilderness Forestry Inc. which does the fuels management. The funds are still coming under the grant and try to get this project complete and closed out by July 1. Mr. Gilman asked if this is concentrated along Geiger Grade rather than the bottom of the canyon. Chief Loncar said the county would be working with BLM, and it was an easy project because there were only two

property owners to deal with, one being NVEnergy. Chief Loncar said he has been meeting with BLM and the project would go from Lousetown to the communication towers, north on SR 341. He said BLM will work their way up the canyon and the fire district would work their way over to join BLM. He said they are focused more on Geiger Grade, but the project does go up over and down the other side. Chief Loncar said BLM was excellent to work with. He hopes to address sage and rabbit brush and lighter fuels, then pinion and juniper and Ponderosa pine reduction in the winter.

Public Comment: None

Motion: I, Fire Commissioner Mitchell move to approve contracted fuels reduction work by Wilderness Forestry Inc. in an amount not to exceed \$36,000.00 and approve the fire chief to sign it. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

18. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of Personnel Policies P501 Work Week and Work Time, P502 Pay Periods and Time Reporting, P503 Overtime Compensation, P504 Rate of Pay, P506 Acting Pay, P507 Scheduled Salary Step Advancement, P1000 Workplace Investigations, And P1001 Discipline Appeals for the Storey County Fire Protection District

Chief Loncar said this was the third round of policies that have been presented and praised the cooperation with the IIR office. He suggested they be put on a Fire District Board consent agenda. Mr. Loomis said the district could have a separate consent agenda.

Public Comment: None

Motion: I, Fire Commissioner Mitchell move to approve the presented Personnel Policies P501 Work Week and Work Time, P502 Pay Periods and Time Reporting, P503 Overtime Compensation, P504 Rate of Pay, P506 Acting Pay, P507 Scheduled Salary Step Advancement, P1000 Workplace Investigations, And P1001 Discipline Appeals for the Storey County Fire Protection District. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

19. Review and possible approval of the 2022-2023 Storey County Fire Protection District Final Budget, for submission to the Department of Taxation

Comptroller McCain said this was also a formality from previous discussions on the budget. She said wages and benefits increased approximately 2.5 percent to \$6.9 million, due to the addition of a temporary position of an extra paramedic and the fitness incentive. Service and Supplies coming in at approximately \$2.4 million, resulting in an approximate expenditure budget of \$7.8 million. Revenues to expenses is \$331,000. The mutual aid and grant funds are designed to have revenue cover expenses, and there were some increases in the grant fund, for some of the items you discussed earlier. This is due to the NVEnergy grant. This extra expenditure will not affect the bottom line at all because the revenues will also increase. She asked the BOC to sign the budgets.

Public Comment: None

Motion: I, Fire Commissioner Mitchell approve the 2022-2023 Storey County Fire Protection District Final Budget, for submission to the Department of Taxation. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

20. RECESS TO CONVENE AS THE STOREY COUNTY WATER/SEWER BOARD

21. DISCUSSION/POSSIBLE ACTION Review and possible approval of the 2022-2023 Storey County Water and Sewer Final Budget, for submission to the Department of Taxation.

Comptroller McCain said there was not much change, just a few wage and benefit issues, with largest one being the insurance decrease. Water expenses is \$658,000 and revenues expected to be \$667,000. Sewer expenses are \$565,000, and sewer revenues are \$1.2 million includes transfer in of \$800,000 from the infrastructure fund. Fund balance of 476,000. Mr. Mitchell asked if the one-time transfer was larger than expected for the future. Ms. McCain said the transfer should have been \$200,000 per year. It was discovered in the Farr West rate study to supplement the bonds that came through. \$210,000 is the actual transfer.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve filing of the 2022-2023 Storey County Fire Protection District Final Budget, for submission to the Department of Taxation. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

22. RECESS TO CONVENE AS THE STOREY COUNTY LIQUOR LICENSE BOARD

23. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of the First Reading- Amendment to Existing License- 1st reading for approval of adding an On-Sale and Off-Sale Liquor License for Virginia City Mexican Restaurant, 65 N C Street, Virginia City NV 89440. Applicants are Hipolito G. Cerda and Arturo Valadez

Sheriff Antinoro said that the business had their business license, and after completing background checks his office recommended approval.

Public Comment: None

Motion: I, Commissioner Mitchell recommend approval the First Reading to add an On-Sale and Off-Sale Liquor License for Virginia City Mexican Restaurant, 65 N C Street, Virginia City NV 89440. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

24. ADJOURN TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS

25. DISCUSSION/POSSIBLE ACTION Consideration and possible approval of the 2nd reading for General Business License for Pinon Services, LLC- 1820 Castle Peak Rd, Reno NV 89521. Applicant is Ralph Strahan.

Sheriff Antinoro said this would be a home-based business involving firearms, and the applicant has all permits and licensing. He said no increased traffic was anticipated and recommended approval.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve the 2nd reading for General Business License for Pinon Services, LLC- 1820 Castle Peak Rd, Reno NV 89521. Applicant is Ralph Strahan. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

26. DISCUSSION/POSSIBLE ACTION Consideration and possible direction of county staff and the Storey County Planning Commission to consider amendments to Storey County Code Section 17.84.110 Exempt Signs, Section M, to allow up to 50 square-feet for signs associated with the national, state, or local election processes in all regulatory zones including, but not limited to, the E Estate and R Residential zones, during election seasons set by NRS, and other related matters.

County Manager Osborne said the sign ordinance had been before Planning Commission and public frequently. County Code 1784 is the sign ordinance, and it regulates all different kinds of signs and billboards across the county. The most recent version has gone through the Planning Commission and the BOC with Kathy Canfield's leadership at the Planning Department. He said the ordinance significantly streamlined candidate sign rules, but there were issues about the size of them, as well as questions about enforcement capabilities regarding political signs. Currently two sizes were permitted, up to 4 x 8 feet, and anything smaller in all areas of the county except for the residential and estate zones, where 6 square feet was permitted. Mr. Osborne said it was common to see 4 x 4 signs and 4 x 8 signs and the smaller yard signs, but not commonly in the large estate areas and the sides of the highways throughout the county. He said candidates and others have wanted the county to allow the larger signs and more freedom of expression. Mr. Osborne said that since Storey County is a small government and had to consider the kind of resources available to enforce the sign ordinance rather than taking care of other matters of importance.

Mr. Osborne said that other issues include signs in the rights-of-way, which staff is actively engaging in getting removed. The exception to this is the "freedom zones" that have been identified in the code. But he said going door-to-door to tell property owners about sign problem would require the diversion of resources from other things. He said any direction by the commissioners would not affect the duration of signs, which is regulated by NRS. Also, some homeowner's associations, may have more stringent sign requirements, which is allowed under the code.

Commissioner Gilman asked what the reason for this hearing was. Commissioner Carmona said that after phone calls he received and saw messages on the chat group, he investigated the sign issue. Six square feet was the maximum in Estate zone, which is the Highlands ones and tens, and the R zone, which would classify Rainbow Bend. He sought more uniform sign sizes

throughout the county. He said he didn't think signs should be larger than 4 x 8 and can be smaller. Mr. Carmona said that on some properties a 4 x 8 sign is acceptable. Not everyone is following the 6 square feet, and he admitted some of his signs were slightly larger. Commissioner Mitchell said 4 x 8 or six square feet is probably good as a maximum. He asked about Virginia City, parts of which are CR or Commercial/Residential, and parts are straight residential or R zoning.

Senior Planner Kathy Canfield said that six square feet is for the R and E zoning Districts, and the 32 feet is for everything else. So, CR would be the 32 feet. She also noted there were no limits on the number of signs on one property.

Mr. Mitchell said he supported a similar standard across different zonings but was concerned that someone could put 100 signs for the same candidate in their yard. Mr. Carmona said that candidate wouldn't be running more than once.

Mr. Osborne gave a brief history of previous sign ordinances, saying they were complicated until Ms. Canfield suggested making the rule 30 square feet and since then there hasn't been a problem and most of the signs were compliant. He said this workshop was to hear what commissioners thought, but the base is that a 4 x 8 sign would be the standard for the entire county, rather than have different signs for different zones.

Mr. Gilman said he would consider a sign ordinance with any changes staff would bring.

Mr. Osborne said staff recommended consideration of up to 4 x 8 and to take that to the Planning Commission, where they would hold a workshop and come up with a motion, which will be brought back to the BOC for consideration.

Mr. Mitchell noted this would not likely affect the current election. Mr. Carmona noted that Sparks did not enforce their sign ordinance during elections. He also noted that HIOAs can override county code regarding signs. Gail Drake of the Highlands wrote to the commissioners asking that they not allow larger signs.

Public Comment: None

Motion: I, Commissioner Mitchell move to direct staff and the Storey County Planning Commission to consider amendments to Storey County Code 17.84.110 Exempt Signs, section M, to allow up to 32 square feet for signs associated with the national, state, or local election processes, in all regulatory zones including but not limited to the E estate zone and R residential zone during election season set by NRS. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

27. DISCUSSION ONLY/NO POSSIBLE ACTION: Workshop Discussion Only/No Possible Action – Discussion, consideration, general direction to staff per Commissioner Mitchell's request to consider decreasing certain base business license fees and home-based business license fees countywide.

Commissioner Mitchell disclosed that he held a Storey County business license for a home-based business, but quoting NRS 281A.420, he is on solid ethical grounds discussing this issue, as it would not be considered an undue advantage. He said that the cost for a general business license was \$100 application fee plus \$75 per year, too much for his son to have a lemonade stand. Mr. Mitchell said when he lived in California there was just a \$20 per year business registration, and that Nevadans believed their state is more business-friendly than it was. In California the only

businesses required to have a state business license are ones which are regulated by the state. He said he wanted to know if others thought it made sense to drop the basic fee for a general business and home-based business. He said he did not want to change the add-ons for additional square footage, additional employees, or the privilege licenses such as contractors and other professionals. He wanted to consider lowering the basic business license fees for businesses just starting, basic businesses and home businesses located in the county. He said it was a barrier to entry for home-based or hobby businesses. He said more entrepreneurs would come out of the shadows if the license cost was lower, and that would mitigate lower revenue. He said the county makes \$40,000 a year from basic business license fees, and it was a small portion of the revenue. Mr. Gilman asked if he was focused more on the home-based business than the entire business license program. Mr. Mitchell said that was where he started but he also wanted to consider lowering the fee for general businesses, such as the merchants.

Mr. Gilman reminded the commission that he ran into difficulties trying to get a rebate for residential property taxpayers and suggested that might be a problem in this proposal, so that the BOC should make sure that what is proposed is legal, that it can be lowered for one group of business owners but not all. He also said he would support lowering it if the business owners were also county residents.

Mr. Carmona said he could get behind giving back to the community and asked how many business owners lived here. He said obviously a home-based business owner lives here, but he would have a harder time lowering fees for business owners that don't live in Storey County. He asked if the BOC could just single out the home-based businesses, wondered how many there were, and noted that they require a lot fewer county services.

Mr. Mitchell said Mr. Gilman's giveback efforts were one of the things that prompted him to investigate the business licenses. He agreed that looking into segregating out different categories and rules of the Department of Taxation were things that needed to be investigated. He also said that whether a business owner lived in the county, the important thing was their business was domiciled in the county. He said there were 121 home based or general business licenses outside Virginia City/Gold Hill, and 98 within Virginia City/Gold Hill, and said the amount would be \$5,000 to \$10,000 less revenue.

Mr. Gilman called the effort symbolic and said he was not opposed to it but wanted ask staff and what can be done from a legal standpoint. He said there were extenuating circumstances to amending business license categories and programs.

Mr. Mitchell said that even if it were symbolic, it would be part of the Storey County brand. He said we were looking for a diverse community, not monolithic, just one type of person living here. He said people can choose more because of remote work, where to do business and we can market it has quick and easy.

Mr. Carmona asked if other counties did a reduced fee for home-based businesses. Mr. Mitchell said it would be worth looking at what others are doing, but he was OK about standing out from what others are doing.

Mr. Gilman said it would be worthwhile to have an executive review of the legality of different classes of business licenses. Mr. Loomis agreed but said he could not do that today.

Public Comment: Sheriff Gerald Antinoro said he had a home-based business and between the state and the county it is several hundred dollars a year. He said he had an issue with the fact that he had to pay \$175 to get a piece of paper, then I had to pay that \$75 every year just to get a piece of paper that says I can do business. He said he would not be opposed to seeing the home-

based business license fee go down. Anytime you're dealing with food and beverage. Might be best just to leave it as is and common sense when it comes to lemonade stands.

Mr. Mitchell asked if there was an appetite to investigate lowering fees for people who do business in the county. Mr. Gilman and Mr. Carmona indicated they would not support that as strongly as businesses owned by residents and would have to hear from business owners and have more information.

Mr. Osborne suggested that if there was to be a motion, staff should be asked for a fiscal analysis. He noted that the VCTC also received money from business license fees, and Comptroller McCain said it would impact the Fire District.

28. DISCUSSION/POSSIBLE ACTION: For consideration and possible approval of business license second readings:

- A. Buzz Oates Construction Inc. – Contractor / 555 Capital Mall Ste. 900 ~ Sacramento, CA
- B. Icon Reno Property Owner Pool 2 Nevada, LLC – Out of County / 602W. Office Dr. Ste 200 ~ Fort Washington, PA
- C. Main Electric Supply Company LLC – Out of County / 3600 W. Segerstrom Ave ~ Santa Ana, CA
- D. Performance Diesel Service – General / 88 Megabyte Dr. ~ McCarran, NV
- E. Prietos Roofing, LLC – Contractor / 3690 Grant Dr. Ste J. ~ Reno, NV
- F. RC Roofing, Inc. – Contractor / 7785 Crystal Shores Dr. ~ Reno, NV
- G. Rivera's Mexican Food – Food Truck / 5149 Nanook Ct. ~ Reno, NV
- H. Roof Crafters – Contractor / PO Box 41268 ~ Reno, NV
- I. Star North Construction, LLC – Contractor / 8745 Technology Way Ste. F ~ Reno, NV
- J. Steak It Up – Food Truck / PO Box 522 ~ Silver Springs, NV
- K. Universal Engineering Sciences – Professional / 695 Edison Way ~ Reno, NV

No Public Comment

Motion: I, Commissioner Mitchell move to approve the second readings of business licenses listed on our agenda under item 28, known as A through K. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

7. DISCUSSION ONLY (No Action – No Public Comment: Committee/Staff Reports

Fire Chief Jeremy Loncar

- A brush fire truck will be returning to Storey County from New Mexico. An excavator will be moving from Arizona to New Mexico.
- The draft strategic plan is nearing completion, along with a business plan.
- The department will be on a strike team rotation with other fire agencies.

Jason Wiezrbicki, Public Works Director

- 2022 road rehab is beginning. Paving Thursday, Friday, and Monday. Crack sealing around town.

Mike Northan, Project Manager

- Courthouse pavers have been set and the crew will reset and position stones. Once stones are set, surface grinding will start.
- Lockwood Tower Road's retaining wall has been repaired. The county will extend the road up to the turn-around.
- Freight Depot's temporary work nearly complete and the fence will be removed in the next few weeks. He will schedule a fire marshal walkthrough then open the depot for use this summer.
- He will be in Chicago next week for a conference.

Lara Mather, Emergency Management Director

- COVID cases are very low. The last reporting period had 1.

Lara Mather for Stacy York, Senior Center Director

- COVID vaccinations will be from 3-4 p.m. Wednesday May 25 and Wednesday June 22 at the senior center.

Linda Ritter, VCTC

- The Chili Cookoff is this weekend. C street will be closed from Union Street to Sutton Street from 6 a.m. to 6 p.m.

James Deane, IT Director

- The department will be launching cybersecurity training this week.

Jeannie Green, Human Resources

Human Resources is under audit by Pool/Pact. It includes policies you approved this morning and expect to get a \$500 grant.

Pete Renaud, Community Development Director

- Large format drawings can be scanned and approved. We will now take house drawings and residential drawings over the counter.
- Pure Tonic dispensary is in the park.

Doreayne Nevin, Clerk Treasurer

- There was an error on the sample ballot that has been corrected. New ones will be mailed to all voters. Dore – aware of error on sample ballot has been corrected. New ones will be mailed to all voters. The official ballots are correct no errors on them at all. Overseas and military ballots are correct and were mailed on May 5.

29. CORRESPONDENCE/NO ACTION: I. Letter from NDOT clarifying jurisdiction of State Route 342 between Devil's Gate and the Fourth Ward School, Gold Hill, and Virginia City.

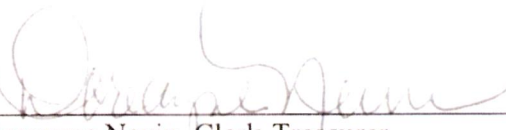
Mr. Osborne said the county had been working with NDOT to get jurisdictional boundaries in writing. Confusion over what part of SR 342 is under state jurisdiction has led to stop-work orders. The letter states that land is owned by Storey County or private property. Where the pavement is, is a prescriptive easement and the shoulder is controlled by NDOT.

No Public Comment

30. PUBLIC COMMENT (No Action): None

30. ADJOURNMENT of all active and recessed Boards on the Agenda: Chairman Carmona adjourned the meeting at 12:31 p.m.

Respectfully submitted,

By: 
Doreayne Nevin, Clerk-Treasurer.



Storey County Board of County Commissioners

Agenda Action Report

Meeting date: 7/5/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 5 min

Agenda Item Type: Discussion/Possible Action

- **Title:** Consideration and possible approval of the minutes for June 7, 2022.
- **Recommended motion:** Approve or Amend as necessary
- **Prepared by:** DORE

Department: **Contact Number:** 775-847-0969

- **Staff Summary:** see attached
- **Supporting Materials:** See attached
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

_____ Department Head

Department Name: _____

_____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

TUESDAY, JUNE 7, 2022 10:00 A.M.

DISTRICT COURTROOM
26 SOUTH B STREET, VIRGINIA CITY, NEVADA

MEETING MINUTES

JAY CARMONA
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

CLAY MITCHELL
VICE-CHAIRMAN

LANCE GILMAN
COMMISSIONER

DOREAYNE NEVIN
CLERK-TREASURER

Roll Call: Chairman Jay Carmona, Vice-Chairman Clay Mitchell, Commissioner Lance Gilman, County Manager Austin Osborne, Clerk/Treasurer Dore Nevin, Deputy District Attorney Keith Loomis, Sheriff Antinoro, Recorder Marney Hansen-Martinez, Project Manager Mike Northan, District Attorney Anne Langer, Communications Manager Becky Parsons, Public Works Director Jason Wierzbicki, IT Director James Deane, Assessor Jana Seddon, Senior Planner Kathy Canfield, Emergency Management Director Lara Mather, Honey Menefee, Community Relations Coordinator, Senior Center Director Stacy York, Acting Human Resources Director Jeannie Green, Community Chest Director Erik Schoen, Comptroller Jennifer McCain, Community Development Director Pete Renaud

1. CALL TO ORDER REGULAR MEETING AT 10:00 A.M
Meeting was called to order by Chairman Carmona at 10:03 a.m.

2. PLEDGE OF ALLEGIANCE
Commissioner Carmona led those present in the Pledge of Allegiance.

3. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval of the Agenda for June 7, 2022

County Manager Austin Osborne asked to remove item #11 from the agenda, as there is still more work to do.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve today's Agenda with noted changes.
Seconded by: Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

4. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of the Minutes for April 19, 2022.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve the Minutes of the April 5, 2022, meeting as presented. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

5. CONSENT AGENDA

- I Consideration and approval of business license first readings:
 - A. Anywhere Repair – Out of County / 405 Gymkhana Ln. ~ Reno, NV
 - B. Bonanza Septic Service – Out of County / 157 Cambridge Dr. ~ Dayton, NV
 - C. CG&B Enterprises Inc. – Contractor / 221 Sunpac Ave. ~ Henderson, NV
 - D. C&L Inspection LLC – Professional / 901 Industrial Dr. ~ W. Sulphur Springs, TX
 - E. Eden Home Care - Out of County / 907 Mountain St. ~ Carson City, NV
 - F. Get Solarize – Contractor / 4830 W. University Ave. ~ Las Vegas, NV
 - G. Gigawatt Operation – Contractor / 4305 Dean Martin Dr. # 150 ~ Las Vegas, NV
 - H. Jehova Es Mi Pastor – General / 727 USA Parkway Ste 101 ~ Sparks, NV
 - I. Just Because Gifts – General / 54 N. C St. ~ Virginia City, NV
 - J. Quality Techniques Engineering – Contractor / 4175 Cincinnati Ave. ~ Rocklin, CA
 - K. Squire Enterprises Inc. – Contractor / 17205 W. Opal Ct. ~ Reno, NV
 - L. Taco Bell # 38736 – General / 460 USA Parkway ~ Sparks, NV
 - M. Top Notch Construction & Development – Contractor / 122 S. Main St. ~ Yerington, NV
 - N. T&R Communications Inc. – Contractor / 76 Hardy Dr. ~ Sparks, NV
 - O. Wilderness Forestry Inc. – Out of County / 1385 Quilici Ranch Rd ~ Verdi, NV

- II Approval of claims in the amount of \$1,813,438.12.

- III Consideration and possible approval of Assessor Business Personal Property Acct DC000064 Data Sales tax bill adjustment in the amount -\$13,294.52.

- IV Consideration and possible approval of Assessor Business Personal Property Acct CM000251 Wyjam LLC, Jerry Evans tax bill adjustment in the amount -\$1,926.88.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve the Consent Agenda as presented.
Seconded by: Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

6. PUBLIC COMMENT: (No action) None

7. DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports

Mike Northan for Jason Wiczrbicki, Public Works Director

Electrical issues are being fixed at the swimming pool, which will be open within the week.

Mike Northan, Operations Project Manager

- On the Lockwood Tower Road project. The road was repaired, and slopes stabilized, all main objectives have been achieved. Getting bids for optional work on paving the road to the top and the fire department turnaround.
- Courthouse Paver project. There is an agenda item. Will be working on the concrete ramp.
- Firehouse #72 apparatus building. There were two bids submitted – we thought was high. Cost escalations are very common right now. Staff will recommend BOC reject all bids and rescope all projects.
- In Chicago at the design conference, they are seeing 50 percent cost increases across the board, across the country.
- V&T depot has the temporary work completed. Grand opening this Friday at 5:30 p.m.

Becky Parsons, Communications Director.

- We will be full staff come July 11

Lara Mather, Emergency Management Director

- Working with Porter Group for community project funding, aka earmarks. Each politician can submit 15 projects. We were notified that Sens. Cortez Masto and Rosen pooled their projects. 5 of 6 projects we submitted have been approved. Senators must approve. One will be disbursed by HUD and four by USDA. Those include the 1. Lockwood Senior Center Project, \$2,500,00 grant, Storey County Fire Station 71, \$3,750,000, the Lockwood Sheriff's Office upgrade, which will include a tower and fiber for better, faster internet. Tower will benefit senior center, fire station. Also, the VC Fairgrounds upgrades, a \$615,000 grant. Then the Justice Center upgrades, that is \$244,000, the installation of lighting, pavement, and driveway for additional egress. The total amount is \$7,934,000. This will allow us to do \$12,245,000 with 65 percent of that cost being covered by grants. This will go to the House floor in July, then the Senate, and be added to the omnibus legislation as part of the federal budget. Expect it to pass at the end of this calendar year. Porter Group said to complete the projects within a year.
- Received a grant with Kathy Canfield and Honey Menefee, of \$187,000 for flood study on Lousetown Creek.
- We are no longer receiving COVID numbers. CDC has us as low. Nevada stays low except for Washoe and Clark which are medium. We will ask to stop the declaration of emergency.

Highlands resident Nicole Barde asked if water projects were part of the grant cycle. She said she would like to see a project for the Highlands, like a water tower terminus on Lousetown, where people can buy water to fill their systems. Ms. Mather said the one grant that was rejected

was a water project. She also said that agencies providing water grants are overwhelmed with requests for water projects.

Honey Menefee, Community Relations Coordinator

- Desert research institute doing study and monitoring wildfire smoke. Survey online will be open for 2 weeks. No personal information, just gathering data on how smoke impacts life here. There are paper versions at senior centers, library. Available until June 21.
- On grants, Farr West submitted priorities for 6 or 7 water projects with NDEP and a couple are being monitored and NDEP is waiting for funding.
- Economic adjustments assistance requested a grant from ARP, funding for water projects. The focus of this grant is on creation and retention of jobs. I submitted our application for \$5,371,000 and submitted it at the end of February. This grant is more than 4 times over what was requested. Dozens of businesses submitted letters of support, but this would not create longstanding jobs, only jobs during construction periods. It was rejected because it was not in alignment with their criteria.

Linda Ritter, VCTC

- The County barbecue 5:30 this Friday. At the depot. Will do ribbon cutting at 6 p.m. and are looking to have a good time. Has bus transportation for Lockwood residents.

Jana Seddon, Appraiser

- The BOC will see more corrections on business personal property taxes. This is a fallout from COVID, where we couldn't reach out trying to collect back taxes from companies we thought were still in business. We are now going back and checking their mail, but now some have been out of business. We will clean up these accounts.

Mr. Mitchell expressed concern about the involvement of Washoe County and why people are still using the old zip code and reporting their assets to Washoe County. Ms. Seddon said that, despite the new zip code, businesses are still sending their declarations to Washoe County. Washoe County was looking at their declarations, and when they find Storey County businesses, they send the declarations to Storey. She said it was possible that some assets were in Washoe County and some in Storey, but that some businesses believe they are in Washoe County.

Tiffany, Pieretti, Fire Department for Chief Loncar

- The Fire District will be hosting an open house at all four stations from 9:30 a.m. to 12:30 p.m. Saturday, June 11.

Kathy Canfield, Senior Planner

- The election sign issue will be heard at the June 16 Planning Commission meeting.
- A kickoff for Virginia City Six Mile Canyon drainage study will be held at 5 p.m., Tuesday, June 21. This is funded by a grant from the Carson Water Subconservancy District. Has done one for the Mark Twain neighborhood, this is going more uphill. Brief discussion and interaction and maps for residents to look at.

IT – James Deane, IT Director

- The web site is coming along on back end. Doing updates with staff. We will cut over by September.
- The tower at sewer treatment plant in Six Mile. Electrical circuits are being run and the microwave radio shots will be moved to that tower.

Jeannie Green, Human Resources

- HR – The Juneteenth holiday will be celebrated on June 20 this year.

Pete Renaud, Community Development Director

- In the past few weeks, we have had 47 active single-family residence building permits in Virginia City, Virginia City Highlands, and Mark Twain. There are 11 pending for review.
- We are taking plan reviews over the county except for single-family residences.

Michael-Ann Lazzarino, Community Chest

- There is an expansion on youth programs, we were able to hire enough staff to open the summer program. We have 90 children and 60 children attending daily. The early childhood center is at maximum capacity, with 24 2–5-year-olds and 13 on wait list. We are planning an infant center we are hoping to be open around summer and licensing for 8 infants.

Nora Stefu, Director, Fourth Ward School

- The Fourth Ward School is moving forward with the opening season. We had great events the past few months. Events will promote culture and bring community, neighborhoods, and tourism in.
- Received Nevada Humanities grant for operating and a Rescue Grant to promote the museum. One project was to enhance education for 4th-graders in Nevada history. We have a YouTube channel. We created an autobiography of Sarah Winnemucca and we have digital tours of the museum. We also do school tours and work with teachers.
- We have a good relationship with KOLO and we promoted the Kids' Fair on Saturday, June 11. It is free for kids. We have tried to collaborate with nonprofits here in Virginia City.
- Coming event is Fourth of July, will open our balconies again this year. There is limited seating and tickets are first-come, first-served. We will have more upcoming news on the web site and social media.
- We are looking for new handyman.

Stacy York, Director, Storey County Senior Center

- Lockwood is having a community yard sale from 8 a.m. to 3 p.m. on Saturday, June 11. Next weekend they are having a car show, parade, and barbecue, 10 a.m. to 2 p.m. June 18.
- We are starting tai chi for seniors at the Silverland Inn & Suites from 10 a.m. to 11 a.m. on Mondays and Wednesdays, starting June 13.
- Next vaccine clinic is Wednesday, June 22, 3-4 p.m.

Austin Osborne, County Manager

- We are still actively recruiting for an Economic Development Director.
- We will bring the Capital Improvement Plan back to the BOC for a workshop.
- We are hosting the Nevada Association of Counties annual conference in Virginia City in September. Part of the itinerary is to have a tour to TRIC.
- Linda Ritter is taking the strategic plan to the communities this summer.

Doreayne Nevin, Clerk-Treasurer

- Early voting ends at 6 p.m. Friday in the Slammer. We will have voting centers due to road construction. Go to any polling place within Storey County on Election Day.

8. BOARD COMMENT (No Action – No Public Comment):**Commissioner Gilman**

- Congratulated Lara Mather on the work she has done on grants and the complicated environment the federal government creates. Recently became aware that small counties have a difficult time to avail themselves of help coming out of Washington due to small staffs, and he complimented Ms. Mather for making something very complicated very successful.
- Went to Alaska on behalf of county for NACO, both the Nevada and national groups. National NACO keeps an eye on Washington DC and the bills and do the lobbying, Nevada NACO watches what happens in Carson City. WIR is made up of 15 Western states. Attended committee and board meetings, and workshops, navigating the federal government grants and finding out what is out there. Workshops also with the U.S. Forest Service, BLM and on PILT.
- Recession is coming. It will come with a lot of financial impacts, maybe more than others in Storey County. Storey County is in unique position because so many of companies are recession proof; self-financed and all represent growth industries such as data storage, electric cars, batteries. Lot of grants available to us in some of those areas. We are going to have to look at recessionary things. It was not a pretty picture they painted.
- Social unrest and criminality that is growing, for the foreseeable future, that is not only going to continue but is going to get worse. It is anticipated that our nation is going to have to endure some serious criminal elements and impacts.
- American Rescue Plan's final rules are being created by the Treasury Department, and how that is going to be administered and allocated. It is a complicated program. Review came out, and the rules have been amended. We should be getting acquainted with it. There is some financial participation for us in this. Will allow county to use formula analysis.
- Infrastructure Investment and Jobs Act will create dozens of new grant programs that counties can use that will be funded directly. Agencies will be issuing grants. Praised leadership of the Porter Group.
- With guidance of NACO, our staff, we have enjoyed a successful path and he was honored for the opportunities to represent Storey County.

Commissioner Jay Carmona

- Thanked Lance Gilman for his work with NACO and his update.

Commissioner Clay Mitchell

- Saturday will be busy with Kids Fair and Fire Department. There will be a community trash pickup in Virginia City starting at 9 a.m. at the fairgrounds organized by the VCTC and motorcycle club.

Happy Birthday to Jay Carmona.

9. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of Variance 2022-14 by applicant James Collins. A request to allow for a reduced front yard setback to construct a primary residence and to allow for dwelling construction on a parcel of land not served by a 50-foot right-of-way or a 24-foot-wide traveled way. The applicant proposes a 15-foot front yard setback from Howard Street and be accessed by an existing traveled way less than 24' in width. The property is located at 336 North Howard Street, Virginia City, Storey County, Nevada, Assessor's Parcel Number (APN) 001-033-03 and is identified as Lot 8A of Block 22, shown on record of survey map 136112, recorded in the Office of the Storey County Recorder on May 3, 2022

Senior Planner Kathy Canfield said the application was to reduce front yard setback and construct parcel with less than 50 foot right of way. Howard Street has less than 50 foot right of way. Project is single-family dwelling. Spoke with fire district and request is adequate. Notices were set out to adjacent property owners. One contacted her office, but no concerns. Project was heard at the May 19 Planning Commission meeting, with 5-0 recommended approval. Staff is recommending approval.

Findings of Fact for Motion for Approval:

- (1) This variance (File 2022-14) is to allow for a reduced front yard setback to construct a primary residence and to allow for dwelling construction on a parcel of land not served by a 50-foot right-of-way or a 24-foot-wide traveled way. The applicant proposes a 15-foot front yard setback from Howard Street and be accessed by an existing traveled way less than 24' in width. The property is located at 336 North Howard Street, Virginia City, Storey County, Nevada, Assessor's Parcel Number (APN) 001-033-03 and is identified as Lot 8A of Block 22, shown on record of survey map 136112, recorded in the Office of the Storey County Recorder on May 3, 2022.
- (2) The subject property is located within R-1 Residential zoning in which single family residences are an allowed use.
- (3) That because of special circumstances applicable to the subject property, including shape, size, topography or location of surroundings, the strict application of the zoning ordinance would deprive the subject property of privileges enjoyed by other properties in the vicinity or under identical zone classification.

- (4) That the granting of the Variance is necessary for the preservation and enjoyment of substantial property rights of the applicant.
- (5) That the granting of the Variance will not, under the circumstances of the particular case, adversely affect to a material degree the health or safety of persons residing or working in the area of the subject property and will not be materially detrimental to the public welfare or materially injurious to property or improvements in the area of the subject property.
- (6) The proposed Variance is in compliance with all Federal, Nevada State, and Storey County regulations.
- (7) The proposed Variance is in compliance with Storey County Code 17.03.140 Variances and 17.12 General Provisions and 17.16 R-1 Residential Zone when all Conditions of Approval are met.
- (8) The proposed Variance is in compliance with and supports the goals, objectives and policies of the 2016 Storey County Master Plan.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve Variance File 2022-14 to allow for a reduced front yard setback to construct a primary residence and to allow for dwelling construction on a parcel of land not served by a 50-foot right-of-way or a 24-foot-wide traveled way. The applicant proposes a 15-foot front yard setback from Howard Street and be accessed by an existing traveled way less than 24' in width. The property is located at 336 North Howard Street, Virginia City, Storey County, Nevada, Assessor's Parcel Number (APN) 001-033-03 and is identified as Lot 8A of Block 22, shown on record of survey map 136112, recorded in the Office of the Storey County Recorder on May 3, 2022. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

10. DISCUSSION/POSSIBLE ACTION: Presentation by the Nevada Rural Housing Authority (NRHA) about rural affordable home purchase programs, and discussion and consideration for approval Resolution No. 22-651 providing for the transfer of Storey County's 2022 Private Activity Bond Volume Cap to the NRHA for the purpose of providing first-time home buyer, down payment, and other affordable housing assistance, and other related matters.

Michon Hurst, Deputy Executive Director, Nevada Rural Housing Authority gave an update on the previous transfer of the Private Activity Bond Cap and how it aids communities. Started Home At Last program in 2006. Storey County has transferred any excess funds from the bond cap to this program. NRHA used funds for home ownership programs like down payment assistance and homeowner education. This has provided \$1.9 million for affordable mortgages in Storey County alone, aiding 108 Storey County homebuyers with \$23.1 million in affordable loans, \$698,000 in down payment assistance and \$360,000 in tax savings. State allocates Private

Activity Bond Caps to local jurisdictions; anything not used will revert to the state, and most funds go to Washoe and Clark counties. Requesting the transfer of your unused Private Activity Bond Cap so the money will stay in rural counties with populations of less than 150,000.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve Resolution No. 22-651 providing for the transfer of Storey County's 2022 Private Activity Bond Volume Cap to the NRHA for the purpose of providing first-time home buyer, down payment, and other affordable housing assistance, and other related matters. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

12. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of Resolution No. 22-644 granting the Historic Fourth Ward School Foundation, a 501(c)(3) nonprofit, a sum not to exceed \$120,000.00 for the purpose of preserving the Historic Fourth Ward School Museum, a county owned building and for the purpose of preserving the Fourth Ward School Building and for promoting the history of the Comstock and Storey County.

Lara Mather said county is responsibly funding nonprofit organizations in the county, with a diverse funding source. Storey County will not fund more than 50 percent of 501(c)3's overall operating budget. If a nonprofit is over that amount, we decrease it 10 percent a year until they are under that. Nonprofits are normally notified they must provide the 990s two years earlier. This year it would be 2020, one of the worst years they have had, so we are not taking the 10 percent.

Commissioner Mitchell asked if cost of maintaining buildings is separated out from the 990s, and Ms. Mather said yes, they send a separate notice regarding building maintenance funding, because it is not really a grant, it is us paying for our buildings.

Honey Menefee said the Historic Fourth Ward School Foundation, a 501(c)3, is requesting \$120,000, same amount as last year.

Commissioner Carmona said Ms. Menefee did not have to read the Resolution.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve Resolution No. 22-644 granting the Historic Fourth Ward School Foundation, a 501(c)(3) nonprofit, a sum not to exceed \$120,000.00 for the purpose of preserving the Historic Fourth Ward School Museum, a county owned building and supporting the history of the Comstock and Storey County. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

13. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of Resolution No. 22-645 granting the Storey County Jeep Posse, a 501(c)(3) nonprofit, a sum not to exceed \$10,000.00 for the purpose of aiding and assisting all Storey County

residents with search and rescue, emergency management, youth programs and other capacities.

Ms. Menefee said the Storey County Jeep Posse, a 501(c)3, is requesting \$10,000, same amount as last year.

Public comment: None

Motion: I, Commissioner Mitchell move to approve Resolution No. 22-645 granting the Storey County Jeep Posse, a 501(c)(3) nonprofit, a sum not to exceed \$10,000.00 for the purpose of aiding and assisting all Storey County residents with emergency management, youth programs and other capacities. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

14. Consideration and possible approval of Resolution No. 22-646 granting St. Mary's Art Center, a 501(c)(3) nonprofit, a sum not to exceed \$128,000.00 for the purpose of preserving the St. Mary's Art Center, a county owned building and supporting arts and culture through education and cultural offerings.

Ms. Menefee said St. Mary's Art Center, a 501(c)3, is requesting \$128,000, same amount as last year. She read letter from Arika Perry, Director of the Art Center, thanking the commissioners for their support.

Public comment: None

Motion: I, Commissioner Mitchell move to approve Resolution No. 22-646 granting St. Mary's Art Center, a 501(c)(3) nonprofit, a sum not to exceed \$128,000.00 for the purpose of preserving the St. Mary's Art Center, a county owned building and supporting arts and culture through education and cultural offerings. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

15. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of Resolution No. 22-647 granting the Community Chest, Inc., a 501(c)(3) nonprofit, the sum of \$289,500.00 for the specific purpose of funding health and human services and educational programs.

Ms. Menefee said Community Chest, a 501(c)3, is requesting \$289,500, \$30,000 more than last year, and will go for personnel and operating costs.

Mr. Gilman said at some point he would like to see a financial breakdown. He said department heads are asked to be careful with their budgets to only ask for what they absolutely needed. Ms. Menefee said she could provide that.

Mr. Mitchell agreed and said some of the expansions they have done were very tangible program expansions. Ms. Mather said we need to be very careful about how we fund organizations. We have an extensive grant packet we provide these nonprofits. Community Chest is good about providing thorough information. This is about 10 percent of Community Chest's budget. We do

request a lot of financial information from these organizations. Mr. Mitchell asked for a summary in the future before requests are on the agenda.

Public comment: None

Motion: I, Commissioner Mitchell move to approve Resolution No. 22-647 granting the Community Chest, Inc., a 501(c)(3) nonprofit, the sum of \$289,500.00 for the specific purpose of funding health and human services and educational programs. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

16. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of Resolution No. 22-648 granting the Comstock Community Television, Inc., a 501(c)(3) nonprofit, the sum of \$24,750.00 for the specific purpose of purchasing equipment to provide cable television service to residents of Virginia City and Gold Hill.

Ms. Menefee said the request from the Comstock Community Television Inc. is a new one this year.

Joe Curtis, board chairman of the Comstock Community Television Inc. gave a history of the organization, which began in approximately 1956, funded by 4 local families donating \$12,500 to put the system together. Gordon Lane laid the first cable and placed a makeshift antenna on Mt. Davidson, which connected Channel 8 to rooftop antennas. Eventually got more stations. Could get some television service. Got more stations after that. Since that time, system expanded to where there were almost 600 subscribers, then came satellite TV, cable systems, streaming and unfortunately, we have progressed to a point we have provided to the community about 36 or 37 channels. Equipment is quite old; receivers is equipment we have had for years. We buy refurbished and used equipment when we have opportunity. Gary Greenlund has been a one-man operation to continue to keep system in operation. One of most important is the U.S. has an emergency alert system that is part of that is on our cable system. That is our only way of knowing if there is a regionalized emergency in the area. Now we have some other alert systems that goes to your cell phone. CCTV, because of new technological reception capabilities, we have dropped to 123 subscribers. To be able to continue, to provide cable TV to the community, which has a board of directors to oversee it, we have got to have some new equipment. Last week, channels 4 and 8 were spotty due to windstorms that jostled antenna. We need a technician that can do that due to personal problems with the current technician. We must have some better equipment. Mr. Greenland gave us listing of all equipment that needs to be replaced. We have a boom truck that Gary used for hookups. Barbara Bowers, for so many years, almost from its inception, took care of finances. Marilou Walling was president for many years. Marshall McBride and I sit on the board, the only 2 family members that were members of the original four families that provided the thousands to start the system. Mr. Curtis said the system goes is only within Virginia City and Gold Hill by cable. There are talks with people and companies to possibly purchase the system to provide greater service and internet service.

Mr. Gilman asked if technology would catch up and the cable system no longer be necessary, and how broad a reach does it have.

Mr. Curtis said there was no high-speed or fiber optic to Virginia City homes and businesses. Fiber optic runs down C Street but there are no connections and AT&T has no intention to provide fiber optics from homes. He said providing TV was necessary because included in the

remaining subscribers were a lot of shut-in people who don't have personal computers, the ability to understand or the financial ability to have computers. Without TV, they have nothing to do but read a book.

Mr. Gilman said someday this won't be necessary.

Mr. Curtis noted that other systems cost at least \$100 monthly, while CCTV was at \$44 per month, which is why they buy used equipment from eBay or other companies.

Mr. Mitchell said that he was working with rural broadband to get it to homes, so if CCTV was not available, there could be another source through fiber Internet. We are not leaving the community without a solution.

Mr. Curtis said that fees per subscriber were high, and all channels refused to provide a discount. He said Eastern Nevada had translators that TV stations place in the area for broadcast, but no station is willing to provide a translator. They said we are not a big enough advertising base and don't spend enough money in their communities.

Mr. Gilman said funding seemed to be short-term but was important because of the emergency broadcast. Mr. Osborne said he was a board member for CCTV.

Mr. Mitchell said though there are questions about long-term viability, but short-term it fills an essential need.

Public Comment: Tom Zachry said he had DirectTV and HughesNet but had no problem with this. If you are going to spend my tax money, you can pay for this.

Motion: I, Commissioner Mitchell move to approve Resolution No. 22-648 granting the Comstock Community Television, Inc., a 501(c)(3) nonprofit, the sum of \$24,750.00 for the specific purpose of purchasing equipment to provide cable television service to residents of Virginia City and Gold Hill. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

17. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of Resolution No. 22-649 granting Liberty Engine Company No. 1, Inc., a 501(c)(3) nonprofit, a sum not to exceed \$10,000.00 for the purpose of preserving the Comstock Firemen's Museum, a county owned building and its historic contents.

Ms. Menefee said Liberty Engine Company No 1, Inc., a 501(c)3, is requesting \$10,000, the same amount funded last year.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

18. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of Resolution No. 22-650 granting the University of Nevada Reno, Storey County Extension, a 501(c)(3) nonprofit, a sum not to exceed \$27,500.00 for the purpose of addressing contemporary issues in the areas of agriculture, horticulture, community

development, health and nutrition, personal and family development and natural resources.

Ms. Mather said the 501(c)3 designation was incorrect, that this is part of the University system which is handled differently.

Lisa Taylor, UNR Extension, we are a 501(c)3 because we have the documents, it is under the umbrella of the university. Have a documentation from NSHE. Mr. Loomis agreed to get an answer on this issue.

Commissioner Carmona called a recess to allow for documentation.

Mr. Loomis said he researched the status of the Extension, and it does comply with the requirements and are eligible for the grant.

Ms. Menefee said University of Nevada Reno, Storey County Extension, a 501(c)3, is requesting \$27,500, the same amount funded last year.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve Resolution No. 22-650 granting the University of Nevada Reno, Storey County Extension, a 501(c)(3) nonprofit, a sum not to exceed \$27,500.00 for the purpose of addressing contemporary issues in the areas of agriculture, horticulture, community development, health and nutrition, personal and family development and natural resources. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

19. DISCUSSION ONLY/NO POSSIBLE ACTION: Update on countywide ZIP Code project.

Mr. Osborne said we are working with federal government to come up with resolutions to solve problems. Zip codes that overlap with Washoe County, such as 89521 in the Highlands and 89434 in the River District. People purchasing online are getting charged the Washoe County rate of 8.26 percent instead of the Storey County rate of 7.6 percent. Some taxes are being reported in other counties, not just e-commerce but major construction companies out of TRI. We believe, based on the revenues are from before 2018 as to after 2018, when TRI got the 89437 zip code. There is a discrepancy. There is a difference. Residents and businesses have insurance issues, there are smog requirements to register cars, Remsa in Washoe County is being dispatched to the Highlands and River District, because when people live right next door to the fire station. Storey dispatch didn't get call because it was based on the zip code. The first time we got a call from USPS, it took about 15 years, to get a call from Amodei's office it took 15 hours. Talked to Mr. Romero from the Utah Nevada region. If you apply, you can't apply for anything for 10 years. He said all we do is route mail. We don't look at zip codes for any other reason than routing mail. He wasn't involved in taxes or other issues. He said thousands of other counties have same problem. Mr. Romero said it was easier to expand a zip code than create a new one. What we must do is continue proceeding with expanding 89437 to Lockwood and Painted Rock and expand 89440 up to the Highlands. It doesn't mean mailboxes will go away,

but they might be able to use Virginia City post office. Mr. Romero said encourage people in county to use Zip plus 4. In TRI center companies are getting mail even if they use 89434. We are going to send a letter to TRI companies that mail might not make it if 89437 is not used. Mitchell said there are problems with mail and package delivery for Highlands residents. Mentioned difficulty highlands residents have had getting mail and packaging. said post office isn't really part of executive branch. Mr. Osborne said they will include improper mail routing in their discussions on why expansion was needed.

Public Comment: None

20. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval of Resolution No. 22-643 granting the Comstock Cemetery Foundation, Inc., a 501(c)(3) nonprofit, a sum not to exceed \$5,000.00 for the purpose of preserving the historic cemeteries of the Comstock Historic District.

Ms. Menefee said the Comstock Cemetery Foundation Inc., a 501(c)3, is requesting \$5,000. This is different from previous years, it is lower.

Mr. Osborne said the Cemetery Foundation is eligible for less this year because we are working on an MOU with the Cemetery Foundation, Hugh Roy Marshall's office to try to get the cemetery completely run properly about modern burials, historic preservation, and a lot of other moving parts. Something that has been needed for the past 50 years. MOU was going to be on the agenda today but is not ready. Will bring it back before the board.

Public Comment: None

Motion: I, Commissioner Mitchell approve Resolution No. 22-643 granting the Comstock Cemetery Foundation, Inc., a 501(c)(3) nonprofit, a sum not to exceed \$5,000.00 for the purpose of preserving the historic cemeteries of the Comstock Historic District.

Seconded by: Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

21. DISCUSSION/POSSIBLE ACTION Consideration and possible approval to Authorize the County Manager to approve amendments to existing contract (Task Order 34) between Storey County and Farr West Engineering for an approximate amount of \$6,549 adding and clarifying certain water rights, regulations, demand modeling, county master plan cross-referencing, and other related content to the draft 2022 Storey County Water Resources Master Plan, as recommended by county consultant Walker & Associates.

Mr. Osborne said that in 2020, we began working with Farr West Engineering to write the Storey County comprehensive water master plan, and this includes Virginia City, Gold Hill, and Silver City, and it also applies to potential surplus waters from the Marlette System to the Highlands and Mark Twain. The draft is at 90 percent completion. Walker and Associates were retained to participate and negotiate with the state. The water master plan will be more robust in giving

more ability in negotiating process. It will be about \$6,500 more to complete that task. I think it's well worth it. Original request was \$67,000.

Public Comment: Tom Zachry asked when this would be available for the public and will they make any comments.

Mr. Osborne said the draft will be ready in about 3 months, maybe sooner. We can put it online and let people comment on it before it comes to board for discussion.

Motion: Based on the recommendation by staff, I, Commissioner Mitchell move to approve to Authorize the County Manager to approve amendments to existing contract (Task Order 34) between Storey County and Farr West Engineering for an approximate amount of \$6,549 adding and clarifying certain water rights, regulations, demand modeling, county master plan cross-referencing, and other related content to the draft 2022 Storey County Water Resources Master Plan, as recommended by county consultant Walker & Associates. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

22. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval for an additional expenditure of approximately \$27,775.00 for the Courthouse Paver Project.

Ms. Menefee said an extension was filed with SHPO, who approved it, and the end date is July 15. In previous meetings the board approved an amount not to exceed \$120,000 with the understanding that \$30,000 could be enough to be ADA compliant. To fabricate, supply and improve curb staples. SHPO did not have the OK for the tops of the pavers, but they did OK surface grinding at a cost of \$43,733.83. These additions bring the amount to \$147,775. The grant award is \$32,000 and the county match requirement is \$115,775. Grant funding is reimbursement, so it must be paid for prior to reimbursement.

Mr. Mitchell said there was a reference to prevailing wage requirements. Mr. Northan said prevailing wage does not kick in until \$100,000 is spent. It would have to be paid retroactively now that it is over \$100,000. The contractor is giving us an estimate.

Mr. Gilman said the alternative of not doing it is to have a partially finished project.

Mr. Carmona asked if there was a way to split the project up to avoid prevailing wage. Mr. Northan said that would be illegal.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve the additional expenditure of approximately \$27,775.00 for the Courthouse Paver Project. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

23. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of contract between Tyler Technologies and Storey County regarding the quote for the ExecuTime

time and attendance program to upgrade Storey County's payroll system in the amount of \$15,150.00.

Comptroller Jennifer McCain said this project was OK'd in the budget for the next fiscal year.

Public Comment: None

Motion: I, Commissioner Mitchell recommend approval of contract between Tyler Technologies and Storey County regarding the quote for the ExecuTime time and attendance program to upgrade Storey County's payroll system in the amount of \$15,150.00. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

24. RECESS TO CONVENE AS THE STOREY COUNTY FIRE PROTECTION DISTRICT BOARD

25. CONSENT AGENDA FOR POSSIBLE ACTION: Consideration and possible approval of Personnel Policies P703 Retirees, P705 Workers Comp-Trans Duty, P706 Education Assistance, P801 Seniority, P802 Layoffs & Terminations, P803 Resignation-Termination, and P901 Performance Management for the Storey County Fire Protection District.

Public Comment: None

Motion: I, Fire Commissioner Mitchell move to approval of the Personnel Policies P703 Retirees, P705 Workers Comp-Trans Duty, P706 Education Assistance, P801 Seniority, P802 Layoffs & Terminations, P803 Resignation-Termination, and P901 Performance Management for the Storey County Fire Protection District. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

26. RECESS TO CONVENE AS THE STOREY COUNTY HIGHWAY BOARD

27. DISCUSSION ONLY/NO ACTION: Report of Public Works Department regarding roads and highways in Storey County.

Mike Northan, Operations Projects Coordinator reporting for Jason Wiezrbicki, Public Works Director.

Paving project around town is complete. Slurry project will start Monday, June 13-14. It has been posted to social media. Crack sealing efforts will continue and then move to Mark Twain.

Public Comment: None

28. ADJOURN TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS

29. DISCUSSION/POSSIBLE ACTION: For consideration and possible approval of business license second readings:

- A. G and S Enterprises – Contractor / 11595 Lemmon Dr. ~ Reno, NV
- B. Ijji Noodle House & Poke Don – General / 1 Electric Ave ~ McCarran, NV
- C. JMA Construction Company Inc. – Contractor / PO Box 22312 ~ Carson City, NV
- D. Pallet Broker LLC – Out of County / PO Box 2043 ~ Sparks, NV
- E. RIA Cast House Engineering GMBH / Out of County / PO Box 68 ~ Wabash, IN
- F. S&S Mechanical LLC – Contractor / 243 Freeport Blvd. ~ Sparks, NV
- G. Sky Fiber LLC – Contractor / 8975 Double Diamond Pkwy A9 ~ Reno, NV
- H. TCR Construction LLC – Contractor / 4585 Goodwin Rd. ~ Sparks, NV
- I. ThompsonGas, LLC – General / 905 E. Mustang Rd. ~ Sparks, NV
- J. T&T Lawns Plus LLC – Contractor / PO Box 1740 ~ Sparks, NV

Public Comment: None

Motion: I, Commissioner Mitchell move to approve the second readings of business licenses listed under agenda item 28, known as A through J. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

30. CORRESPONDENCE ONLY/NO ACTION: NACO News Release.

Mr. Osborne, a news release that corresponds with Mr. Gilman's report on NACO.

31. PUBLIC COMMENT (No Action): None

32. ADJOURNMENT of all active and recessed Boards on the Agenda: Chairman Carmona adjourned the meeting at 12:31 p.m.

Respectfully submitted,

By: 
Doreayne Nevin, Clerk-Treasurer.



Storey County Board of County Commissioners

Agenda Action Report

Meeting date: 7/5/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 5 Min

Agenda Item Type: Discussion/Possible Action

- **Title:** Consideration and possible approval of the minutes for June 21, 2022 meeting.
- **Recommended motion:** Approve or amend as necessary
- **Prepared by:** DORE

Department:

Contact Number: 775-847-0969

- **Staff Summary:** see attached
- **Supporting Materials:** See attached
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

_____ Department Head

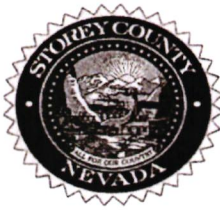
Department Name:

_____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

TUESDAY, JUNE 21, 2022 10:00 A.M.

DISTRICT COURTROOM
26 SOUTH B STREET, VIRGINIA CITY, NEVADA

MEETING MINUTES

JAY CARMONA
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

CLAY MITCHELL
VICE-CHAIRMAN

LANCE GILMAN
COMMISSIONER

DOREAYNE NEVIN
CLERK-TREASURER

Roll Call: Chairman Jay Carmona, Vice-Chairman Clay Mitchell, Commissioner Lance Gilman, County Manager Austin Osborne, Clerk/Treasurer Dore Nevin, Deputy District Attorney Keith Loomis, Sheriff Antinoro, Recorder Marney Hansen-Martinez, Project Manager Mike Northan, District Attorney Anne Langer, Communications Manager Becky Parsons, Public Works Director Jason Wierzbicki, IT Director James Deane, Assessor Jana Seddon, Senior Planner Kathy Canfield, Emergency Management Director Lara Mather, Honey Menefee, Community Relations Coordinator, Senior Center Director Stacy York, Acting Human Resources Director Jeannie Green, Comptroller Jennifer McCain, Community Development Director Pete Renaud

- 1. CALL TO ORDER CLOSED SESSION MEETING AT 9:15 PURSUANT TO NRS 288.220 FOR THE PURPOSE OF CONFERRING WITH COUNTY MANAGEMENT AND LEGAL COUNSEL REGARDING LABOR NEGOTIATIONS WITH THE STOREY COUNTY EMPLOYEES' ASSOCIATION COMSTOCK CHAPTER, AFSCME LOCAL 4041**

Call to Order Closed Session meeting pursuant to NRS 288.220 for the purpose of conferring with county management and legal counsel regarding labor negotiations with the Storey County Employees' Association Comstock Chapter, AFSCME Local 4041. This meeting will begin at 9:15 a.m. immediately before the general meeting of the Board of Storey County Commissioners

- 2. CALL TO ORDER REGULAR MEETING AT 10:00 A.M**
Meeting was called to order by Chairman Carmona at 10:03 a.m.

- 3. PLEDGE OF ALLEGIANCE**

Commissioner Carmona led those present in the Pledge of Allegiance.

4. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval of the Agenda for June 21, 2022.

County Manager Austin Osborne said he would like to move an item from the Consent Agenda to the Regular Agenda. The item is VIII. That is a policy item.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve today's Agenda with noted changes.

Seconded by: Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

5. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of amended minutes from March 1, 2022 to correct the date of the meeting from March 15, 2022 to March 1, 2022.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve the amended minutes from March 1, 2022, to correct the date of the meeting from March 15, 2022, to March 1, 2022. **Seconded by:**

Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

6. DISCUSSION/FOR POSSIBLE ACTION:

Consideration and possible approval of the minutes for the May 3, 2022, meeting

Public Comment: None

Motion: I, Commissioner Mitchell move to approve the amended minutes from May 3, 2022, meeting as presented. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

7. CONSENT AGENDA

I Approval of claims in the amount of \$1,170,703.66

II For possible action, approval of business license first readings:

- A. Bitcoin Depot – Out of County / 2870 Peachtree Rd. NW # 327 ~ Atlanta, GA
- B. H & D Construction, LLC – Contractor / 1755 E. Plumb Ln # 170 ~ Reno, NV
- C. Ironclad Electric – Contractor / 4690 Longley Ln. Ste 32 ~ Reno, NV
- D. Stord Warehousing LLC – General / 727 Milan Ste. 300 ~ Sparks, NV
- E. The Hungry Miners Kitchen – General / 355 N. F St. ~ Virginia City, NV

III Business Personal Property Acct # CM001570 Trivium Packaging. Refund in the amount of \$4,439.33 due to incorrect year life on several assets.

- IV Business Personal Property Acct #CM000232 KTVN. 2021-22 tax bill in the amount of \$1,690.48 needs to be deleted. They did not report they sold the tower until after they received their bill. We re-billed the tower on Business Personal Property Acct. #CM000251.
- V Business Personal Property Acct #CM000089 MRB Holding dba Burger King. Refund in the amount of \$5,477.49 for 2020-21 tax bill, and \$6,090.20 for 2021-22 tax bill. Received a declaration for 2020-21 with Leasehold improvements with no breakdown. They requested a corrected bill for the 2020-21 bill, but when asked for a breakdown of the Leaseholds we never heard back. Same issue this year for the 2021-22 tax bill, but once they received their bill
- VI Business Personal Property Acct # DC000030 iBridge Cloud Solutions. Delete 2021-22 tax bill in the amount of \$17,181.79
- VII Business Personal Property Acct #CM001174 F&P Construction. Tax Bill correction in the amount of -\$38,710.21 F&P Construction did not file a Declaration again for the 2021-22 tax year. We billed them with an estimate and penalties per NRS. Once they received their bill, they called to say they didn't have most of the equipment they were billed for and asked for a correction

Public Comment: None

Motion: I, Commissioner Mitchell move to approve the Consent Agenda including items 1-7 but not including item 8. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

8. **PUBLIC COMMENT: (No action)** Nancy McCormick, senior vice president for EDAWN, expressed concern about the high speed of travel on Interstate 80 between Sparks and the Tahoe Reno Industrial Center. Due to accidents and dangerous conditions, she was requesting assistance from the commission to have additional highway patrol monitoring, especially early in the morning. The situation has been reported as negatively impacting employers' ability to hire and keep employees. Commissioner Carmona asked if she had already reached out to the Highway Patrol in this matter. Ms. McCormick said a CEO of a local company did and was told the highway patrol could not help because of staffing. She hoped the commission could provide added influence with the highway patrol. She had requested a summary of accidents and fatalities over the past 12 months from the RTC.

Bill Wilson, Scuba Rubber Corp. said the trip to work and home is becoming exceedingly dangerous for employees, and he has had 2 employees quite because of the danger. He said they feared for their lives. He said it was impacting his business model and ability to maintain the labor force he has. Commissioner Carmona asked where his facility was located. Mr. Wilson said it was on Denmark Drive, and that Electric Avenue is the most dangerous stretch of road out here, from conversations with officers and others, it appears just getting up to Denmark Drive is hazardous due to high speed and blind curves, noting

several accidents that have occurred. Commissioner Carmona pledged to look at it and see what can be done. Mr. Osborne suggested Mr. Wilson contact Lara Mather and said the county plans to create a transportation management association with EDawn to put together a coalition of folks to discuss with other agencies the problems and transportation planning.

9. DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports

Sheriff Gerald Antinoro

- A couple items for agenda on June 1 that didn't make it onto the agenda. One is operating under a temporary license. The other was waiting for a background check, there was a scheduling error, and they were issued a temporary license.
- A cannabis distribution center was granted a temporary license, first reading approval was done. Because of state requirements, they needed to have temporary license to finalize things with the state. So, the cannabis retailer will be opening doors quick.
- Traffic issues – I 80 is not within confines of Storey County. Deputies have spent lot of time in TRIC; we are doing all we can to keep them slowed down. NHP does USA Parkway. Deputies are back and forth on that; they do act when they see something. We are open to discussing any issues employers have that happen within the jurisdictional confines of Storey County.

Fire Chief Jeremy Loncar

- Since promotion of Scott Snelling to Fire Marshal. An Elko County firefighter has accepted an offer so will bring us to 100 percent staffed.
- Have fire station design spec committee and have a plan coming forward for Station 71 as more funding becomes available, we will be ready.
- NSFA conference starts tomorrow. Quite a few training exercises going on. Friday will have live fire burn below the high school. If you see flames, that is what it is. Board is invited to attend. Starts at 8 a.m.
- June 27 will do internal promotional testing for captain. Need evaluators. It will be a full day commitment.
- Seasonal positions filled 3 out of 8. Looking for more people.
- Were approved for a brush truck, looking for funding mechanisms. Even if we put in the order today, are 2 to 3 years out on getting the brush truck. These units are early 1980s models, so we are moving quickly to get our name on the list.

Mike Northan for Jason Wiczrbicki, Public Works Director

- The 2022 road rehab project is almost finished. Slurry and paving are done, tomorrow we will begin striping.

Lara Mather, Emergency Management Director

- At last meeting had five community project grants being formally submitted. The 6th project was submitted to Department of the Interior. All six were approved by the senators and submitted. This is part of water system replacement and upgrades, \$2,400,000 dollars. Just grant amounts total \$10,334,000 dollars total. Still must go through Senate and House for approval. We hope to know by end of this year. Then funds

will go through committees. One in HUD, 4 in USDA and one in Interior. Then will start projects in early spring.

Honey Menefee, Community Relations Coordinator

- In January submitted grant to SHPO for Commission for Cultural Centers and Historic Preservation to rehabilitate the wiring in the courthouse. Bid estimate by United Electrical Services was \$80,418.00. Last Tuesday attended CCCHIP grant hearing and presented. The grant was for the entire amount and no match was mentioned. The board approved the full amount. More funds were available that were applied for, and some applications were incomplete, so there is a lot of potential award money left over. Requested more funding on the United Electrical Services bid, which had excluded other items such as drywall, carpet, concrete. Also, prices have increased since the bid. The commission will hold another meeting before September and another grant could be submitted then.

Kathy Canfield, Senior Planner

- Public workshop tonight at Piper's. Virginia City/Six Mile master drainage plan. Doors open at 5 with 5:30 presentation.

James Deane, IT Director

- Completed upgrade of revision of backup software and backup servers.

Pete Renaud, Community Development Director

- Last few weeks, we've had 8 new warehouses for review. Some permitted for 3,525,000 square feet of warehouse in the industrial park.
- Montaine Builders head superintendent, Robin Brennan, passed away.

Austin Osborne, County Manager

- Highlands Community Center bids came in quite high. It will go out again for amendments to try to reduce the cost. It is still happening, but we must be fiscally responsible.
- Thanks to folks for attending the VC Depot opening. There were a lot of Lockwood residents there. The school provided the Mucker bus to transport them. We will have another one next year.
- Continuing economic development officers' interviews and getting down to a short list of candidates. Looking confident. Have some type of announcement.
- July 1 will put request for proposal for trash services county wide. Will take a year. Will work with consultants. Will be all inclusive. Contract ends in 2024. RFP will go out beginning of 2023.
- Lands bill for Virginia City/Gold Hill is still with TICOR doing title review. Most is with title company. Been communicating with Todd Hess so the school district can get the lands they need. We will work with federal offices to see if we can get more. There are 35 acres down there.

10. BOARD COMMENT (No Action – No Public Comment):

Commissioner Clay Mitchell praised the new Bitcoin ATM at the Golden Gate Gas Station at TRIC. He also praised the graduation of START, for intensive training for technicians in robotics and related industries.

Commissioner Jay Carmona said the unveiling of the depot was a fantastic event and praised Storey County staffers for volunteering and Miles Construction for funding the event.

11. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of Resolution No. 22-651 requesting the Governor of the State of Nevada to direct the Nevada Department of Transportation to implement safety improvements to the westbound Interstate-80 on ramp at Lockwood, Nevada.

Mr. Osborne said this resolution would request the governor to expedite lane extensions at westbound I80. This has been an effort for at least 10 years with in-person meetings, in-writing and face-to-face. We will request he put this as the number 1 priority of state transportation improvement plan. In 2020 we asked Lockwood residents to send letters, 65-75 letters were received requesting to do something about the westbound onramp of this interchange. Ask this go to the governor and copy the state transportation improvement plan, put it at top. Resolution includes interim improvements and low-cost items like widening shoulder for emergency. Maybe left lane trucks only, or no passing signs, warning signs, lighting the signs or other mechanisms. It is a challenge getting on to that interchange. It is the principal access to Lockwood and principal emergency access. We have no jurisdiction to make improvements ourselves. Commissioner Gilman said this should be high priority for our county. It is time to make some noise and see if we can make something happen. I support everything we can do to make I 80 safer. Commissioner Mitchell said this has been at the top of our list of priorities for several years and we should apply whatever influence we can to deal with safety issues. Commissioner Carmona said he echoed the other commissioners.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve Resolution No. 22-651 requesting the Governor of the State of Nevada to direct the Nevada Department of Transportation to implement safety improvements to the westbound Interstate-80 on ramp at Lockwood, Nevada. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

12. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of Resolution Number 22-652 to dissolve Storey County's Declaration of Emergency due to COVID-19, Resolution No 20-568 adopted on March 17th, 2020.

Ms. Mather said May 18 ended state's declaration of emergency. There is a low demand for vaccinations as they are offered elsewhere. If necessary, the state will begin them again. Staff recommends staff formally terminate COVID-19 declaration of emergency.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve Resolution Number 22-652 to dissolve Storey County's Declaration of Emergency due to COVID-19, Resolution No 20-568 adopted on March 17th, 2020. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

13. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of the acceptance of the renewal from Nevada Public Agency Insurance Pool (POOL) or to enroll with alternate insurance agencies; Travelers or Liberty Mutual, for liability and casualty insurance, and the approval of payment not to exceed \$485,000.00 for fiscal year 2022-2023.

Jarrold Rossi with LP Insurance Services presented renewal options. Summary of premiums with 3 different options: \$5,000, \$10,000, and \$25,000 deductible. Summary of coverages, and year-by-year comparison, blanket property limit of \$300 million, sub-limits that apply to that are accounts receivable \$5 million, arson reward, 10 percent up to \$25,000, earthquake, \$150 million aggregate amongst all members, flood at \$150 million aggregate as well with a \$25 million aggregate for flood zone A, that's the high hazard area. To breakdown, \$100 million per loss, also includes loss of income and extra expense. Sub-limits of hazardous substance coverage at \$250,000 per loss, spoilage coverage at \$250,000 per loss and data restoration at \$100,000 per loss. Expediting expenses, \$25,000 per loss, unintentional errors and omissions, \$5 million per loss, money and securities \$500,000 per loss. For the liability limits, for each event, and your aggregate, \$10 million. The limit of liability is subject to sub-limits, and the liabilities included are auto liability, general liability, personal injury liability, employment practices liability, law enforcement liability and wrongful ads liability. Only change in coverage this year is cyber liability moved from \$3 million per event last year to \$3 million with an annual aggregate of \$15 million across POOL. Privacy response and expense coverage is included in that as well. Environmental liability is also included, coverage A, third-party claims for bodily injury, property damage, or remediation expense, \$2 million each event with a \$10 million aggregate, coverage B, which is first-party remediation expense, \$2 million with a \$10 million aggregate, coverage C, emergency response expense, \$2 million each occurrence, \$10 million aggregate, and your business interruption coverage D \$2 million each interruption, 365-day limit. Deductibles, and option that was provided in the open market. Travelers was the option on liability and Liberty Mutual on property. They came in at a do-not-exceed number of \$460,000, however, due to some underwriting items, that option is not available right now, but it may be available again next year. We've taken 10 years of loss history, we've gone through each claim and capped it at the deductible level, then we paired that information with the renewal premiums, and that's what gives you this total cost of programs for the three different scenarios as well as the three different deductibles. The \$5,000, \$10,000, and \$25,000 paired with your best year of losses, your average year of losses and your worst year of losses. That claim information is supported on the next page, showing the total incurred claims, the capped amounts for each year and the number of claims per year as well. The last item, based on the presentation that pool gave, cost they gave us insofar as the number of years and I tried to annualize it as well. From 2016 to present, total programs have paid out about \$209,966, with an annualized weighted value of about \$76,803. You don't see that within your premium, but that is not necessarily an item you normally pay for, it's all included within the program. The \$5,000 deductible came in at \$481,351, the \$10,000 deductible came in at \$458,209, and the \$25,000 deductible came in at \$409,348. Commissioner Mitchell asked about relating the last numbers and how they relate to

the total cost of the program, what the difference is and how they relate to each other. Mr. Rossi said they try to offset the total cost of the program by taking those numbers and reducing by \$76,803, that is the market value. It doesn't reflect in the price that POOL gives. If we were to move to another carrier, we would probably have to pay for those items as well. Mr. Mitchell asked for staff recommendations. Comptroller Jennifer McCain said to go with the \$5,000 deductible. It is better for budgeting to have the higher premium than higher unknown that we can't put a dollar amount on.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve renewing insurance coverage with Nevada Public Agency Insurance Pool (POOL) with a deductible amount of \$5,000, and so move to approve payment for fiscal year 2022-2023 coverage. **Seconded by:** Commissioner Gilman.
Vote: Motion carried by unanimous vote.

14. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of modification and extension of Collective Bargaining Agreement Between Storey County (Employer) and the Storey County Employees Association AFSCME Local 4041 Comstock Chapter (Union).

Mr. Osborne said the 2019-2022 Collective Bargaining Agreement with AFSCME, expires on July 1, 2022. Jennifer McCain, Jeannie Green, were on the team and came up with tentative agreement between the county and the union. Also, a member of our team was Sutton Hague Law Firm that would do reviews and give guidance as needed. We had 8 meetings with the union, 2-3 hours long, sometimes longer. This is tentatively agreed contract, with the highest-level items of wages, health insurance, the duration of the contract being three years. Other things are commercial driver's licenses, water, sewer, other types of incentive pay for additional licenses. All the numbers associated with this were based on COLAs, no major changes to chart, grades, or salaries. Health insurance will bring everyone in same package. All based on comparisons with other jurisdictions, including Carson City, Lyon, Douglas Humboldt, Elko and Churchill counties, fiscal responsibility limitations, being competitive with the region. Results are a fair contract, it was a win-win, but not everyone got everything they wanted.

Ms. Green said the most significant changes were that probationary employees can join the union, to receive union benefits such as educational benefits, but no additional employment rights. COLA increases are 3 percent beginning July 2022, 2 percent beginning July 2023 and 2 percent beginning July 2024. Any PERS increase will be shared equally between employee and employer. Standby pay was increased from \$3 per hour to \$4.25 per hour and on holidays will go from \$4 per hour to \$6 per hour. Health insurance for dependents will change incrementally. This July, employees hired before July 1, 2014, will pay 15 percent of dependent coverage and the county will pay 85 percent. Prior to this change the employee did not contribute to dependent coverage. Employees hired after July 2014 will pay 40 percent and county will pay 60 percent. Prior to this contract, employees hired after July 2014 paid 100 percent of dependent coverage. Then in July 2023, all employees will be treated the same, paying 30 percent of dependent coverage and the county will pick up 70 percent. Employees can buy out 40 hours of sick leave and that can go to HSA or to the premiums. They can't get cash for it. Increased footwear allowance for Public Works, from \$150 every 2 years to \$187.50 every year. Also, for mechanics, who bring in their own tools, we have \$600 reimbursement plan for them every year.

How monies are paid if employee dies while still an employee. Covered in NRS but was added to contract.

Comptroller McCain said we had some financial issues that changed within contract. Some were major, some we won't touch on, that were minor like tool article. The 3 percent for first year will be a cost of \$84,000, 2 percent for the second year will cost \$58,000 and the cost for the third year would be \$59,000. No reclasses or merit increases. Standby pay changes of \$3 to \$4.25 run \$19,000 a year and holiday standby are \$1,100 per year. Additional payroll benefits that go along with these increases and they will run about \$32,000 for the first year and \$24,000 for subsequent years. Health insurance cost will increase of \$18,000 first year and progressively change through the years. This is a total three-year cost of \$360,000.

Public Comment: Jana Seddon, Assessor, asked how it will affect appointed and elected officials. How much 30 percent a year is going to cost. We don't get sick leave so there's no way to compensate for that 30 percent increase. What will happen to elected officials as far as insurance goes? Mr. Osborne said this should be addressed in an item that deals with elected and appointed officials that are not part of the collective bargaining agreement.

Jessie Fain asked if employees had the option to change medical plans that they chose. Ms. Green said that employees may make changes to their health or HSA plan.

Ms. Seddon asked what the cost for dependent coverage would be. Ms. McCain said for base plan, nothing changes. Spouse coverage employee cost is \$139.78 month. For children and employee, the cost is \$93.18, and for the complete family, the cost is \$244.61. For those hired after 2014, 40 percent will be \$332.74, \$248.49, and \$652.30.

Ms. Seddon asked what it would cost for dependent coverage?

Ms. McCain said that for base plan employees hired before July 1, 2014, nothing changes. Spouse is 139.78 month. For children and employee 93.18. And for complete family 244.61. For those hired after 2014 – 40 percent will be 332.74, 248.49 and for family 652.30 quick example. Employee hired after 2014, their insurance cost about \$1,600 month, that will drop to \$652. Commissioner Mitchell thanked teams on both sides, and he appreciates the balance between taxpayer dollars and the burdens put on employees.

Motion: In accordance with the recommendations by staff, and the tentative agreement between Storey County as employer and the Storey County Employees Association AFSCME Local 4041 Comstock Chapter, the union, I, Commissioner Mitchell hereby move to approve the 2022-2025 Collective Bargaining Agreement between parties, including the two noted edits. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

DISCUSSION/POSSIBLE ACTION: VIII. Consideration and possible approval of Personnel Policies: 701, Health Insurance Coverage; 702, Life Insurance Coverage; and 704, Retiree Health Benefits.

Ms. Green said these policies coincide with the changes that were just approved for the union eligible employees. It applies to the non-represented employees. This does not apply to elected officials at this time. Elected officials have not received a pay increase in quite some time. Jennifer and I would like more time to consider that. What is before you are just for the non-represented employees and does the same thing as the CBA. Mr. Mitchell asked if this goes into

effect July 1, any complications that come up from trying to review situation with elected officials, with making the changeover for the rest of the structure and having that still outstanding at the time. Ms. McCain explained that elected officials would continue their insurance situation until that decision is made.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve the presented Personnel Policies: 701, Health Insurance Coverage; 702, Life Insurance Coverage; and 704, Retiree Health Benefits.

Seconded by: Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

15. DISCUSSION/POSSIBLE ACTION: Consideration and Possible Approval of Resolution No. 22-654 setting the Tax Rate Levy at 3.4607 for 2022-2023 fiscal year.

Ms. McCain, this is a housekeeping issue. In February the commission voted to keep the tax rate the same and this is the resolution for doing so.

Public comment: None

Motion: I, Commissioner Mitchell move to approve Resolution No. 22-654 setting the Tax Rate Levy at 3.4607 for 2022-2023 fiscal year. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

16. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of the transfers within the 2021-2022 Storey County Budget, pursuant to NRS 354.598005. Transfers from Contingency will be going to the General Fund in the amount of \$195,000, and to the Indigent Accident Fund in the amount of \$36,000. Transfer within the same fund include the Roads Dept. in the amount of \$36,100 and the VCTC in the amount of \$45,000. These transfers will have a net adjustment of \$0.00 in total expenses in the County budget

Ms. McCain said that in the budget there was a contingency for these kinds of items. Need to transfer 195,000 of contingency. The Clerk Treasurer's Office needs \$100,000 for ballot sorter. This will be reimbursed either partially or in whole by the state, but don't know when it will be received. IIR will be over budget in salaries of \$25,000 due to staffing changes due to fill-in positions. Buildings and grounds had utilities increases, so we must transfer \$40,000 from contingency. District Court is over budget in public defender costs of \$22,000. This is due to a fourth quarter from the previous year being paid well into fiscal year 2022 and it was decided this was the simplest way to correct that. Health and Human Services we will need to transfer \$8,000 due to changes in personnel and costs that go with those benefits. All will not affect overall total expenses for general fund. Transfers to other funds indigent accident fund, which is over budget by \$36,000. Higher than anticipated quarterly payments. Payments are calculated according to taxes received. This will drop General Fund expenses by \$36,000 and increase overall expenses in the Indigent Fund by \$36,000. Transfers within same fund in Road department over by \$8,100. Retiree insurance overbudget by \$15,000, PERS by \$13,000. To bring them into matching with budget, we would like to transfer \$36,100 from TRI Road Improvement Account, which has \$100,000 excess, bringing it down to \$63,900. Public Works

Director said that is not a problem. VCTC overbudget in salaries and benefits due to staffing changes and temporary fill-in for director position. Will transfer from their Capital Projects Account into the Salaries in the amount of \$30,000 and PERS, \$15,000.

Public comment: None

Motion: I, Commissioner Mitchell move to approve the transfers within the 2021-2022 Storey County Budget, pursuant to NRS 354.598005. Transfers from Contingency will be going to the General Fund in the amount of \$195,000, and to the Indigent Accident Fund in the amount of \$36,000. Transfer within the same fund include the Roads Dept. in the amount of \$36,100 and the VCTC in the amount of \$45,000. These transfers will have a net adjustment of \$0.00 in total expenses in the County budget. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

17. RECESS TO CONVENE AS THE STOREY COUNTY FIRE PROTECTION DISTRICT BOARD

18. CONSENT AGENDA FOR POSSIBLE ACTION

- I. Consideration and possible approval of Personnel Policies P201 Fair Employment Practices, P202 Anti-Harassment, P202A Pregnancy, P203 Dealing with Discrimination, P204 Employee Bullying, P205 Employment Disabilities, P205A Victims Domestic Violence, P206 Drug Alcohol Free Workplace, P206A Vehicle Drug Alcohol Policy, P208 Discipline Alcohol Drug Abuse, P209 Prohibition of Workplace Violence, and P601 Holidays for the Storey County Fire Protection District.

Public Comment: None

Motion: I, Fire Commissioner Mitchell move to approve the presented Personnel Policies P201 Fair Employment Practices, P202 Anti-Harassment, P202A Pregnancy, P203 Dealing with Discrimination, P204 Employee Bullying, P205 Employment Disabilities, P205A Victims Domestic Violence, P206 Drug Alcohol Free Workplace, P206A Vehicle Drug Alcohol Policy, P208 Discipline Alcohol Drug Abuse, P209 Prohibition of Workplace Violence, and P601 Holidays for the Storey County Fire Protection District. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

19. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of the transfers within the 2021-2022 Storey County Fire District Budget, pursuant to NRS 354.598005. Transfers from Contingency will be going to the Fire General Fund in the amount of \$147,100 and to the Mutual Aid Fund in the amount of \$58,000. Transfer within the same fund include the Fire Grant Fund in the amount of \$404,000. These transfers will have a net adjustment of \$0.00 in total expenses in the County budget.

Ms. McCain said the Fire Contingency Funds will be used to increase the budget General Fund Salaries and Benefits. Regular wages were trending to be over budget by \$10,000 and overtime by \$130,000 to cover firefighters on sick and extended leave. Transfer from Capital Outlay budget \$7,100 to buy the dozer. Mutual aid is over budget and trending to be \$58,000 in the red. This is due to higher than budgeted of out-of-district fires. We will use contingency to supplement PERS in the amount of \$44,000, and PACT in the amount of \$7,000 and health insurance by another \$7,000. This will increase Mutual Aid expenses by \$58,000 and decrease General Fund by \$58,000. Overall fire district budget will not change. Grant fund primarily used to track NVEnergy grant. Has seen changes in positive direction. Fire district has included personnel and equipment. We need to adjust budget. Increase wages at \$81,000 and overtime at \$25,000 which would move over to increase benefit section of PERS, \$10,000, PACT, \$41,000 and health insurance \$2,000. We need to increase Capital Outlay budget \$245,000. That brings us to \$404,000 to be transferred. It will go out of anticipated state grants at \$300,000 and anticipated federal grants of \$104,000. Transfers will not increase overall expenses.

Public Comment: None

Motion: I, Fire Commissioner Mitchell move to approve the transfers within the 2021-2022 Storey County Fire District Budget, pursuant to NRS 354.598005. Transfers from Contingency will be going to the Fire General Fund in the amount of \$147,100 and to the Mutual Aid Fund in the amount of \$58,000. Transfer within the same fund include the Fire Grant Fund in the amount of \$404,000. These transfers will have a net adjustment of \$0.00 in total expenses in the County budget. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

20. RECESS TO CONVENE AS THE STOREY COUNTY WATER/SEWER BOARD

21. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval of the transfers within the 2021-2022 Storey County Sewer Budget in the amount of \$10,500.

Ms. McCain said sewer had shortfall on benefits, due to miscalculation in origination of budget., transfer \$10,000 from External System Maintenance Account to Wages and \$8,000 in overtime in \$25,000 to balance actuals and budget. This will not cause an increase to budget.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve of the transfers within the 2021-2022 Storey County Sewer Budget in the amount of \$10,500. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

22. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval of Resolution # 22-653 to augment the Storey County Water Fund, pursuant to NRS 354.598005, in the amount of \$50,000

Ms. McCain said the Water Fund will need to be augmented using unanticipated revenues, requiring the resolution, which will allow us to increase the budget in both revenues and expenses in amount of \$50,000. These new revenues to be budgeted are actuals that have been

received. The increased budget will be more in line with actuals. We can increase expenses in health insurance in the amount of \$2,500 and capital projects in the amount of \$47,500. This will not be changing the Fund's net position.

Public Comment: None

Motion: I, Commissioner Mitchell approve Resolution # 22-653 to augment the Storey County Water Fund, pursuant to NRS 354.598005, in the amount of \$50,000. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

23. ADJOURN TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS.

24. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval First Reading of Bill 132, Ordinance 22-321, text amendments to Storey County Code Title 17 Chapter 17.84 Signs and Billboards, Section 17.84.110. Exempt Signs, M. to allow up to 32 square-feet for signs associated with the national, state, or local election processes in all regulatory zones including, but not limited to, the E Estate and R Residential zones, during election seasons set by NRS.

Senior Planner Kathy Canfield said at the May 17 meeting, the board asked staff to investigate sizing for election signs in the R and E zones. We discussed with the Planning Commission on June 16 on the changes. We talked about if it was equitable for estate zones to have smaller amount of size area than rest of county. Staff went out to look on major roadways and didn't see any signs larger than 32 square feet. People putting up signs don't always know what the zoning is. Would not impact HOA or POA regulation. Talked about staffing for enforcement, which pulls us off something else. The Planning Commission recommended unanimously to change to 32 square feet would be applicable size for political signs across the county. Assistant District Attorney Keith Loomis said the only thing that had to be done was just reading the ordinance since it was a First Reading, which he read. County clerk will advertise public hearing for second reading then submit to board for possible approval.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve First Reading of Bill 132, Ordinance 22-321, text amendments to Storey County Code Title 17 Chapter 17.84 Signs and Billboards, Section 17.84.110. Exempt Signs, M. to allow up to 32 square-feet for signs associated with the national, state, or local election processes in all regulatory zones including, but not limited to, the E Estate and R Residential zones, during election seasons set by NRS. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

25. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of the final canvass of the June 14, 2022, Primary Election results in and for Storey County, Nevada.

Clerk-Treasurer Doreayne Nevin thanked the staff and poll workers running a smooth and honest election. Statement of vote is on web site. Total registration of voters was 3,877. Total turnout was 1,790 at 46.17 percent. Requested for approval of canvass.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve the final canvass of the June 14, 2022, Primary Election in and for Storey County, Nevada. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

29. DISCUSSION/POSSIBLE ACTION: For Consideration and possible approval of business license second readings:

- A. Anywhere Repair – Out of County / 405 Gymkhana Ln. ~ Reno, NV
- B. Bonanza Septic Service – Out of County / 157 Cambridge Dr. ~ Dayton, NV
- C. CG&B Enterprises Inc. – Contractor / 221 Sunpac Ave. ~ Henderson, NV
- D. C&L Inspection LLC – Professional / 901 Industrial Dr. ~ W. Sulphur Springs, TX
- E. Eden Home Care - Out of County / 907 Mountain St. ~ Carson City, NV
- F. Get Solarize – Contractor / 4830 W. University Ave. ~ Las Vegas, NV
- G. Gigawatt Operation – Contractor / 4305 Dean Martin Dr. # 150 ~ Las Vegas, NV
- H. Jehova Es Mi Pastor – General / 727 USA Parkway Ste 101 ~ Sparks, NV
- I. Just Because Gifts – General / 54 N. C St. ~ Virginia City, NV
- J. Quality Techniques Engineering – Contractor / 4175 Cincinnati Ave. ~ Rocklin, CA
- K. Squire Enterprises Inc. – Contractor / 17205 W. Opal Ct. ~ Reno, NV
- L. Taco Bell # 38736 – General / 460 USA Parkway ~ Sparks, NV
- M. Top Notch Construction & Development – Contractor / 122 S. Main St. ~ Yerington, NV
- N. T&R Communications Inc. – Contractor / 76 Hardy Dr. ~ Sparks, NV
- O. Wilderness Forestry Inc. – Out of County / 1385 Quilici Ranch Rd ~ Verdi, NV


Public Comment: None

Motion: I, Commissioner Mitchell move to approve the second readings of business licenses listed under agenda item 28, known as A through O. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

27. PUBLIC COMMENT: (No action) None

28. ADJOURNMENT of all active and recessed Boards on the Agenda: Chairman Carmona adjourned the meeting at 11:57 A.m.

Respectfully submitted,

By: 
Doreayne Nevin, Clerk-Treasurer.



Storey County Board of County Commissioners

Agenda Action Report

Meeting date: 7/5/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 0-5

Agenda Item Type: Consent Agenda

- **Title:** For possible action, approval of business license first readings:
- A. A Pro Contractor Services – Contractor / 1633 Boulder Hwy. ~ Henderson, NV
- B. Battleborn Painting – Contractor / 429 Toano St. ~ Reno, NV
- C. CalNeva Signs – Contractor / 898 Maestro # 101 ~ Reno, NV
- D. Comstock Chronicle - Out of County / 373 Dayton Valley Rd. Apt 116 ~ Dayton, NV
- E. Pregis Evertec LLC - General / 727 Milan # 100 ~ Sparks, NV
- F. Roto Rooter of Northern Nevada & Tahoe – Contractor / 200 Coney Island Dr. B ~ Sparks, NV
- G. TL Consulting LLC – Contractor / 3625 Poco Lena Ct. ~ Washoe Valley, NV
- H. Pacific Steel – General / 1980 USA Parkway ~ Sparks, NV
- I. TRS-SESCO LLC – Out of County / 721 A Park Centre Dr ~ Kernersville, NC
- **Recommended motion:** None required (if approved as part of the Consent Agenda) I move to approve all first readings (if removed from Consent Agenda by request)
- **Prepared by:** Ashley Mead

Department: _____ **Contact Number:** 7758470966

- **Staff Summary:** First readings of submitted business license applications are normally approved on the Consent Agenda. The applications are then submitted at the next Commissioner's Meeting for approval.
- **Supporting Materials:** See attached
- **Fiscal Impact:** None
- **Legal review required:** False
- **Reviewed by:**

_____ Department Head

Department Name: _____

_____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

Storey County Community Development

110 Toll Road ~ Gold Hill Divide
P O Box 526 ~ Virginia City NV 89440



(775) 847-0966 ~ Fax (775) 847-0935
CommunityDevelopment@storeycounty.org

To: Dore Nevin, Clerk's office
Austin Osborne, County Manager

June 27, 2022
Via Email

Fr: Ashley Mead

Please add the following item(s) to the **July 5, 2022**

COMMISSIONERS Consent Agenda:

FIRST READINGS:

- A. A Pro Contractor Services** – Contractor / 1633 Boulder Hwy. ~ Henderson, NV
- B. Battleborn Painting** – Contractor / 429 Toano St. ~ Reno, NV
- C. CalNeva Signs** – Contractor / 898 Maestro # 101 ~ Reno, NV
- D. Comstock Chronicle** - Out of County / 373 Dayton Valley Rd. Apt 116 ~ Dayton, NV
- E. Pregis Evertec LLC** - General / 727 Milan # 100 ~ Sparks, NV
- F. Roto Rooter of Northern Nevada & Tahoe** – Contractor / 200 Coney Island Dr. B ~ Sparks, NV
- G. TL Consulting LLC** – Contractor / 3625 Poco Lena Ct. ~ Washoe Valley, NV
- H. Pacific Steel** – General / 1980 USA Parkway ~ Sparks, NV
- I. TRS-SESCO LLC** – Out of County / 721 A Park Centre Dr ~ Kernersville, NC

Ec: Community Development
Commissioner's Office

Planning Department
Comptroller's Office

Sheriff's Office



**Storey County Board of County
Commissioners
Agenda Action Report**

Meeting date: 7/5/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 2 Minutes

Agenda Item Type: Consent Agenda

- **Title:** Consideration and possible approval of the 1st Reading of a Home Based Business License- SOL Healing Massage by Jordan located at 169 Julie Way, Dayton NV 89403. Applicant is Jordan Shelton.
- **Recommended motion:** I move to approve the 1st reading of a Home Based Business License- SOL Healing Massage by Jordan located at 169 Julie Way, Dayton NV 89403. Applicant is Jordan Shelton.

- **Prepared by:** Lori Trowbridge

Department: **Contact Number:** 775-847-0959

- **Staff Summary:** Background investigation complete.
- **Supporting Materials:** See attached
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

 X Department Head

Department Name:

 County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



**Storey County Board of County
Commissioners
Agenda Action Report**

Meeting date: 7/5/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 15 min.

Agenda Item Type: Consent Agenda

- **Title:** Consideration and possible approval of Storey County Personnel Policy 501 Work Week and Work Time.
- **Recommended motion:** I (commissioner)_ move to approve the presented personnel policy 501 Work Week and Work Time.
- **Prepared by:** Jeanne Greene

Department: **Contact Number:** 7758470968

- **Staff Summary:** Policy revisions are recommended to provide a shift bid policy in the Communications department.
- **Supporting Materials:** See attached
- **Fiscal Impact:** Pending
- **Legal review required:** TRUE
- **Reviewed by:**

_____ Department Head

Department Name:

_____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 501
EFFECTIVE DATE: 11-10-08
REVISED: 12-06-16/01-02-18
07-05-22

*

AUTHORITY: BOC
COUNTY MANAGER: AOPAW

SUBJECT: Work Week and Work Time

PURPOSE: To Establish Policy regarding a work week and work schedules.

POLICY: 1. Workweek Defined: The work week generally begins at 12:01 a.m. on Monday and generally ends 7 days (168 hours) later at midnight on the next Sunday. The Storey County Board of Commissioners formally adopted the 5-day, 40-hour work week, excluding lunch for all offices except the District Attorney and the Justice of the Peace. The Board of Commissioners hereby defines the county work day to be 8:00 a.m. to 5:00 p.m., Mondays through Fridays for county offices, and allows an alternative workweek in accordance with Section 2 Work Time. All departments and/or statutory offices are encouraged to keep their offices open for public business including lunch hours subject to the capabilities of their respective staffing levels. State law requires that certain county departments and/or office be open to the public per NRS 245.040. Public statutory offices with modified or alternate work schedules are required to allow public access as required by NRS.

2. Work Time

a. Attendance

Employees are expected to be available and ready for work at the beginning of their assigned shifts and at the end of their scheduled rest and meal periods. Required preparation for rest and meal periods, as well as the end of the work day, is considered work time. Rest and meal periods include the time spent going to and from the place where the break is taken.

b. Regularly Scheduled Shift – Non-Exempt General Employees

- i. **Standard workweek:** Regular employees will work regular 5 day, 40 hour workweeks. The workweek will consist of 8 hours per shift for 5 shifts within the week, with 2, 24-hour periods off over a 7 day period. Overtime will be paid after 8 hours worked in a day.
- ii. **Alternative workweek:** The department head may authorize regular employees to work a regular workweek of more than 8 hours but not more than 10 hours in any workday, with the workweek not exceeding 40 hours in a 7 day period. Overtime will be paid after the regularly scheduled

hours worked in the workday (e.g., 8.5, 9, 9.5, 10, or in between) and over 40-hours worked in the 7 day period.

- iii. Variable workweek: The department head may authorize regular employee(s) to work a 40-hour variable workweek. Overtime will be paid after 40 hours worked over a 7 day period. An example of a variable workweek is when one or more workdays have different starting and/or ending times than other workdays in the 7 day workweek, thus creating a fluctuating workweek.

- 1. The affected employee(s) must sign an alternative variable work schedule agreement. The variable workweek will end upon the affected employee(s) written desire to return to a non-variable workweek.

c. Regularly Scheduled Shift – Law Enforcement Non-Exempt Employees

- i. The Sheriff may schedule peace officers to work the shifts set forth in section (b) above.
- ii. The Sheriff may authorize peace officers to work variable bi-weekly work periods as allowed under FLSA 207(k) exemption and/or collective bargaining agreement.

d. Regularly Scheduled Shift – Line Firefighter Non-Exempt Employees

- i. The Fire Chief may schedule line firefighters to work the shifts set forth in section (b) above.
- ii. The Fire Chief may authorize line firefighters to work up to 106 hours in a 14 day period or 212 hours in a 28 day period, with a 24-hour workday as allowed by FLSA Section 207(k) exemption and/or a collective bargaining agreement.

- e. Each regular part-time employee will be assigned a regular schedule by the department head. All schedules are subject to the approval of the Administrative Officer and/or Personnel Director.
- f. The assignment of the regular normal shift will be determined by the department head. Consideration will be given to the preferences of staff; however, the necessity of delivering adequate services to the community will take precedent.
- g. The department head will provide at least 30 days of written notice to the employee(s) prior to changing the normal regular shift, with exception of a drastic change in workload or if the schedule change is mutually agreed upon by the affected employees and the department head. During temporary instances, such as during community special events, disasters and emergencies, and unusual staff shortage conditions, changes to the regular shift may be made by the department head, effective immediately.
- h. Subject to the provisions of NRS 288.150, nothing herein may be construed to limit the authority of the county to make temporary assignments to different or

additional locations, shifts, or work duties for the purpose of meeting emergencies.

3. Rest Periods

Regular employees, except communications series and Virginia City Tourism Commission employees, will be granted one 15 minute break or rest period during each work period of 4 or more hours. Communications series and Virginia City Tourism Commission employees will be provided short breaks as needed, such as restroom breaks, up to 15 cumulative minutes throughout the first half of the shift (or 6 hours) and 15 cumulative minutes throughout the second half of the shift (or 6 hours); however, the employee is at all times responsible to ensure no disruption/gap to 911 dispatch service, including when s/he is the only person on-shift. Employees may not take rest periods at the beginning or at the end of the work period. Rest periods may not be scheduled or taken consecutively or in conjunction with meal periods. This policy does not apply to firefighters, and law enforcement personnel. Refer to departmental policy or applicable collective bargaining agreement.

4. Meal Periods

Regular employees, except communications employees, who work 6 or more hours in a work day are allowed an uninterrupted, unpaid meal period of 30 minutes, up to 1 hour as allowed by the department head, at or about mid-point of their work day. Supervisors or managers will be responsible to ensure that wherever and whenever possible, employees will be permitted the meal period uninterrupted by work-related duties. If an employee's meal period is interrupted by a work-related matter, the employee will be paid for the meal period. Employees may not take rest periods at the beginning or at the end of the work period. This policy does not apply to firefighters, public safety communication specialists, and law enforcement personnel. Refer to departmental policy or applicable bargaining agreement.

Meal periods, but not rest periods, may be waived if an employee signs a waiver with the department head's approval waiving his/her meal period. Meal period waivers will apply to each individual employee who signs the waiver. Each employee may individually choose not to sign a meal period waiver, and thus be allowed to take his/her meal period in accordance with this policy. The department head may deny any and all meal period waiver requests. The department head may adjust the employee's schedule to accommodate the meal period waiver, or may be subject to overtime pay requirements.

5. Work Assignments

- a) Any changes to an employee's permanent regularly scheduled workweek shall require 30 days written notice to the employee, with the exception of a drastic change in workload or if the change is schedule is mutually agreed upon by both the employee and the department head.

- b) The department head may adjust rest and meal periods from time to time to meet the needs of individual employees and/or to respond to changes in department workload.
- c) Nothing herein may be considered to limit or restrict the authority of the department head to make temporary assignments to different or additional locations, shifts, hours of work, or duties as needed to meet the employer's needs or to respond to unforeseen or emergency situations.

6. Attendance and Punctuality

Punctuality and attendance are an important part of employment, and employees are expected to maintain a satisfactory attendance and punctuality record. An employee who is absent or late without permission is subject to disciplinary action up to and including termination.

- a) If the employee is going to be absent from work, s/he must notify his/her supervisor or department head, whichever is most appropriate for the department, within one hour of the start of the shift. If the employee is going to be late for work, s/he must notify his/her supervisor or department head within 15 minutes of the start of the shift. In the event that the department head or supervisor is not available, the employee may notify a fellow department employee or the Personnel Director and/or Administrative Officer.
- b) If any employee leaves the work site without permission or without notification to his/her supervisor, or is absent for 3 days without notifying the employer, it will be assumed he/she has voluntarily abandoned his/her employment and will, accordingly, be removed from the payroll and terminated from employment.

7. Shift Bid

Due to the nature of work being performed in the Communication's Department, it is recognized that certain classifications work in shifts. The Storey County Communications Center employee's shift bids and assignments are determined by addressing the needs of the department. Allocation of personnel is made with the aim of establishing optimum efficiency and effectiveness within the department and to meet the changing needs of the communications center.

Employees in the communication classifications shall bid for shifts/days off by classification, based on seniority within the classification. Bidding shall occur twice a year or as staffing permits. For shifts not filled during the bid process, assignments will be made to cover the vacant shifts. Any of the scheduled shifts may be modified or changed by the Communications Manager in order to provide adequate coverage, and to meet the needs of the department. The following are examples of considerations used to determine assignments:

- Transfers
- Special Assignments, such as FTO
- Re-scheduled RDO's

- Emergency Leave
- Resignations/Terminations

78. Inclement Weather

Severe weather is generally to be expected during the winter months. Although driving may at times be difficult, when caution is exercised, the roads are normally passable. Except in cases of severe storms, all employees are expected to work our regular hours. Time taken off due to poor weather conditions is to be used as vacation or is, in turn, unpaid.

RESPONSIBILITY FOR REVIEW: The County ~~HR~~Personnel Director ~~and/or Administrative Officer~~ will review this policy every 5 years or sooner as necessary.



Storey County Board of County Commissioners Agenda Action Report

Meeting date: July 5, 2022 **Estimate of time required:** 10 Min

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☒

1. **Title: Public Hearing:** A public hearing on the possible adoption of Ordinance 22-320, providing for an increase in longevity pay for the Justice of the Peace of Virginia Township Justice Court, will be held on July 5, 2022 at the meeting of the Board of County Commissioners. All interested persons are invited to attend and be heard.

2. **Recommended motion:** No motion required.

3. **Prepared by:** Keith Loomis

Department: District Attorney's Office

Telephone: 847-0964

4. **Staff summary:** As required by NRS 244.100 whenever an ordinance is proposed a public hearing on the proposed ordinance must be held at which interested persons are invited to attend and be heard. This agenda item is intended to accomplish that requirement.

5. **Supporting materials:** None

6. **Fiscal impact:**

Funds Available:

Fund:

____ Comptroller

7. **Legal review required:**

 X District Attorney

8. **Reviewed by:**

____ Department Head

Department Name: Commissioner's Office

____ County Manager

Other agency review: _____

9. **Board action:**

☐ Approved

☐ Approved with Modifications

☐ Denied

☐ Continued

Agenda Item No. 11



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 7/5/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 15 min.

Agenda Item Type: Discussion/Possible Action

- **Title:** Consideration and possible approval of Ordinance 22-320 providing for an increase in the longevity pay of the Justice of the Peace of Virginia Township Justice's Court.
- **Recommended motion:** I (commissioner), move to approve the adoption of Ordinance 22-320 providing for an increase in the longevity pay for the Justice of the Peace of the Virginia Township Justices Court.
- **Prepared by:** Keith Loomis

Department:

Contact Number: 7758470968

- **Staff Summary:** Human Resources has recommended that Chapter 2.47 of the Storey County Code be amended to provide that the Justice of the Peace of the Virginia Township Justice's court be entitled to the same percentage increase in pay for longevity as are all other elected non-judicial officials under NRS 245.044. The code section currently provides for a 1% increase in pay for longevity for each year of service. The amendment would provide for a 2% annual increase as is allowed for all other elected officials. In the case of elected public officials other than judicial officials the longevity pay is calculated after completing a four-year term of service. As elected Judicial officials serve six year terms, the longevity pay for justices of the peace would begin after serving a six year term.
- **Supporting Materials:** See attached
- **Fiscal Impact:** Pending
- **Legal review required:** TRUE
- **Reviewed by:**

____ Department Head

Department Name:

____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

Summary- An Ordinance increasing longevity pay for the Justice of the Peace from 1% per year to 2% per year and mirroring the statutory provisions for nonjudicial elected officials in calculating the increase.

Bill No. 131

ORDINANCE NO. 22-320

TITLE AN ORDINANCE AMENDING SECTIONS OF CHAPTER 2.47 OF THE STOREY COUNTY CODE TO PROVIDE FOR AN INCREASE IN LONGEVITY PAY FOR THE JUSTICE OF THE PEACE FROM A 1% INCREASE PER YEAR TO A 2% INCREASE PER YEAR, TO MIRROR THE LONGEVITY PAY PROVISIONS FOR NON-JUDICIAL ELECTED OFFICIALS AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO.

The Board of County Commissioners of Storey County Nevada do ordain:

SECTION 1. That Chapter 2.47 of the Storey County Code is amended as hereafter set forth (**Bold underlined text is added** ~~stricken-text is deleted~~).

SECTION 2. Section 2.47.010 **LONGEVITY PAY** is hereby amended as follows

A justice of the peace who has served in his/her office for more than ~~four~~~~ur~~~~four~~~~four~~ six years is entitled to an additional salary of ~~one~~ two percent of his/her base salary for each full calendar year he/she has served in his/her office. ~~The additional salary provided in this section must not exceed twenty percent of the base salary of the justice of the peace.~~

SECTION 3 Section 2.47.020 **COMPUTATION OF PAY** is hereby amended as follows:

Payment for longevity under the provisions of this section ~~must be computed on the basis of full calendar years of service and only at the beginning of a term.~~

(a) Must be calculated on July 1 of each year by multiplying 2 percent of the base salary as last set by the Board of County Commissioners for the appropriate fiscal year by the number of full calendar years the Justice of the peace has served in his or her office ; and

(b) Must not exceed 20 percent of the base salary as last set by the Board of County Comissioners for the appropriate fiscal year.

Proposed on _____, 2022.

by Commissioner _____

Passed on _____, 2022

.

Vote: Ayes: Commissioners _____

Nays: Commissioners _____

Absent Commissioners _____

Jay Carmona, Chair
Storey County Board of County Commissioners

Attest:

DOREAYNE NEVIN
Clerk & Treasurer, Storey County

This ordinance will become effective on _____, 2022.



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 7/5/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 5

Agenda Item Type: Discussion/No Action

- **Title:** Public Hearing to consider the adoption, rejection or amendment of Ordinance 22-321. The title of this proposed ordinance states: "An ordinance amending provisions of Storey County Code Title 17 to amend the language of Chapter 17.84 Signs and Billboards, 17.84.110 Exempt Signs. A copy of said ordinance has been filed with the Storey County Clerk's Office and is available for review. All interested persons are invited to attend and be heard.
-
- Ordinance 22-321 would allow signs associated with the national, state, or local elections to be up to 32 square feet in size in all regulatory zones including, but not limited to, the E Estate and R Residential zones, during election seasons set by NRS.
- **Recommended motion:** No Action
- **Prepared by:** AGENDA_SUBMITTER

Department:

Contact Number: 7758471144

- **Staff Summary:** There is increased expression by residents and candidates across the county to freely display local, state, and national election candidate signs on their properties during the election season. Signs typically range from three to 32 square feet (e.g., 4'x8') in area. This condition is evident by the current display of such signs throughout the county.
- The existing sign ordinance limits signs in some residential areas to 6 square feet. After discussion of this limitation at the June 16, 2022, Planning Commission meeting and the June 21, 2022 Board of County Commissioners meeting, all commissioners were in agreement that 32 square feet was an equitable solution for all zoning districts. No public comments were received at either of the above meetings or at the Planning Department office during the public notification period.
-
- Supporting materials. Additional information including, but not limited to, draft text may be obtained from the Planning Department at 775.847.1144 or planning@storeycounty.org, or viewed online at <http://storeycounty.org/517/Updates>. In addition to the provisions of the NRS, any person may complete and return to the Board a statement supporting or opposing the proposed amendments to the county code and/or zoning ordinance.

- **Supporting Materials:** See attached

- **Fiscal Impact:** None

- **Legal review required:**

- **Reviewed by:**

_____ Department Head

Department Name:

_____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

Bill No. 132

Ordinance No. 22-321

Summary

An ordinance amending provisions of Storey County Code Title 17 to amend the language of Chapter 17.84 Signs and Billboards, 17.84.110 Exempt Signs.

Title

An ordinance amending provisions of the Storey County Code Title 17 to amend the language of Chapter 17.84 Signs and Billboards, 17.84.110 Exempt Signs.

The Board of County Commissioners of the County of Storey, State of Nevada, does ordain as follows:

Chapter 17.84.110.M. Exempt Signs of Chapter 17.84 (Signs and Billboards) of the Storey County Code is hereby amended to provide as follows:

~~Deleted language~~

Chapter 17.84 Signs and Billboards

17.84.110. Section M.

Signs associated with the national, state or local election processes shall be consistent with the following:

1. Signs, posters and banners shall not be displayed prior to the first day allowed for the filing of candidacies for election.
2. Signs, posters and banners may not be placed on private property without the private property owner's permission.
3. Unsuccessful primary candidates must remove, or cause to be removed, their signs or posters no later than 30 days after the primary election.
4. All signs, posters and banners associated with national, state or local elections shall be removed no later than 30 days after the general election.
5. Signs, posters and banners may not be affixed or placed on the public domain. The public domain placement restriction does not apply to signs placed on the county-owned property located as shown in Appendix A. Signs located in these public areas shown in Appendix A shall be permissible up to 32 square feet ~~regardless of the zoning district.~~
6. Sign, posters, and banners shall not exceed ~~6 square feet in area for the R and E zoning districts with the exception of the E-40 zone and~~ 32 square feet ~~in all other zones including the E-40 zone.~~ Signs, posters and/or banners may have copy on both sides. Only one side is counted toward the overall allowable sign area.
7. The sign owner is responsible for knowing the location of the abutting state and county right-of-way and for complying with state and federal regulations.
8. The county is not responsible for state right-of-way non-compliance or penalties imposed against the sign owner for violation of those regulations.

9. There is no limit on the number of signs or posters that may be placed on a parcel.
10. Lighting installed specifically for signs, posters and banners is not allowed.
11. Signs, posters and banners located near property lines and intersecting driveways and public right-of-ways are allowed outside of the vision clearance triangle as demonstrated in section 17.84.080.G. Any sign located within the vision clearance triangle must have a base that is higher than 8 feet above street/grade level or a total height not exceeding 3 feet above street/grade level. In instances where a safety or traffic hazard is identified with regard to these requirements, additional or more restrictive conditions may be imposed. Otherwise, setback requirements apply as follows:
 - a. C, CR, E, and R zones - 7 foot clearance setback;
 - b. All other zones – 25 foot clearance setback.

Proposed on _____, 2022.

by Commissioner _____

Passed on _____, 2022.

Vote: Ayes: Commissioners _____

Nays: Commissioners _____

Absent: Commissioners _____

_____, Chair
Storey County Board of County Commissioners

Attest:

Doreayne Nevin
Clerk & Treasurer, Storey County

This ordinance will become effective on _____, 2022.

Bill No. 132

Ordinance No. 22-321

Summary

An ordinance amending provisions of Storey County Code Title 17 to amend the language of Chapter 17.84 Signs and Billboards, 17.84.110 Exempt Signs.

Title

An ordinance amending provisions of the Storey County Code Title 17 to amend the language of Chapter 17.84 Signs and Billboards, 17.84.110 Exempt Signs.

The Board of County Commissioners of the County of Storey, State of Nevada, does ordain as follows:

Chapter 17.84.110.M. Exempt Signs of Chapter 17.84 (Signs and Billboards) of the Storey County Code is hereby amended to provide as follows:

Chapter 17.84 Signs and Billboards

17.84.110. Section M.

Signs associated with the national, state or local election processes shall be consistent with the following:

1. Signs, posters and banners shall not be displayed prior to the first day allowed for the filing of candidacies for election.
2. Signs, posters and banners may not be placed on private property without the private property owner's permission.
3. Unsuccessful primary candidates must remove, or cause to be removed, their signs or posters no later than 30 days after the primary election.
4. All signs, posters and banners associated with national, state or local elections shall be removed no later than 30 days after the general election.
5. Signs, posters and banners may not be affixed or placed on the public domain. The public domain placement restriction does not apply to signs placed on the county-owned property located as shown in Appendix A. Signs located in these public areas shown in Appendix A shall be permissible up to 32 square feet.
6. Sign, posters, and banners shall not exceed 32 square feet. Signs, posters and/or banners may have copy on both sides. Only one side is counted toward the overall allowable sign area.
7. The sign owner is responsible for knowing the location of the abutting state and county right-of-way and for complying with state and federal regulations.
8. The county is not responsible for state right-of-way non-compliance or penalties imposed against the sign owner for violation of those regulations.
9. There is no limit on the number of signs or posters that may be placed on a parcel.
10. Lighting installed specifically for signs, posters and banners is not allowed.

11. Signs, posters and banners located near property lines and intersecting driveways and public right-of-ways are allowed outside of the vision clearance triangle as demonstrated in section 17.84.080.G. Any sign located within the vision clearance triangle must have a base that is higher than 8 feet above street/grade level or a total height not exceeding 3 feet above street/grade level. In instances where a safety or traffic hazard is identified with regard to these requirements, additional or more restrictive conditions may be imposed. Otherwise, setback requirements apply as follows:
- a. C, CR, E, and R zones - 7 foot clearance setback;
 - b. All other zones – 25 foot clearance setback.

Proposed on _____, 2022.

by Commissioner _____

Passed on _____, 2022.

Vote: Ayes: Commissioners _____

Nays: Commissioners _____

Absent: Commissioners _____

_____, Chair
Storey County Board of County Commissioners

Attest:

Doreayne Nevin
Clerk & Treasurer, Storey County

This ordinance will become effective on _____, 2022.



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 7/5/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 5

Agenda Item Type: Discussion/Possible Action

- **Title:** Consideration and possible approval of the Second Reading of Bill 132, Ordinance 22-321, text amendments to Storey County Code Title 17 Chapter 17.84 Signs and Billboards, Section 17.84.110. Exempt Signs, M. to allow up to 32 square-feet for signs associated with the national, state or local election processes in all regulatory zones including, but not limited to, the E Estate and R Residential zones, during election seasons set by NRS.
- **Recommended motion:** I [county commissioner] move to adopt Bill 132, Ordinance 22-321, text amendments to Storey County Code Title 17 Chapter 17.84 Signs and Billboards, Section 17.84.110. Exempt Signs, M. to allow up to 32 square-feet for signs associated with the national, state or local election processes in all regulatory zones including, but not limited to, the E Estate and R Residential zones, during election seasons set by NRS.
- **Prepared by:** AGENDA_SUBMITTER

Department:

Contact Number: 7758471144

- **Staff Summary:** There is increased expression by residents and candidates across the county to freely display local, state, and national election candidate signs on their properties during the election season. Signs typically range from three to 32 square feet (e.g., 4'x8') in area. This condition is evident by the current display of such signs throughout the county.
- The existing sign ordinance limits signs in some residential areas to 6 square feet. After discussion of this limitation at the June 16, 2022, Planning Commission meeting and the June 21, 2022 Board of County Commissioners meeting, all commissioners were in agreement that 32 square feet was an equitable solution for all zoning districts. No public comments were received at either of the above meetings or at the Planning Department office during the public notification period.
- **Supporting Materials:** See attached
- **Fiscal Impact:** None
- **Legal review required:** False

- **Reviewed by:**

_____ Department Head

Department Name: _____

_____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

Bill No. 132

Ordinance No. 22-321

Summary

An ordinance amending provisions of Storey County Code Title 17 to amend the language of Chapter 17.84 Signs and Billboards, 17.84.110 Exempt Signs.

Title

An ordinance amending provisions of the Storey County Code Title 17 to amend the language of Chapter 17.84 Signs and Billboards, 17.84.110 Exempt Signs.

The Board of County Commissioners of the County of Storey, State of Nevada, does ordain as follows:

Chapter 17.84.110.M. Exempt Signs of Chapter 17.84 (Signs and Billboards) of the Storey County Code is hereby amended to provide as follows:

~~Deleted language~~

Chapter 17.84 Signs and Billboards

17.84.110. Section M.

Signs associated with the national, state or local election processes shall be consistent with the following:

1. Signs, posters and banners shall not be displayed prior to the first day allowed for the filing of candidacies for election.
2. Signs, posters and banners may not be placed on private property without the private property owner's permission.
3. Unsuccessful primary candidates must remove, or cause to be removed, their signs or posters no later than 30 days after the primary election.
4. All signs, posters and banners associated with national, state or local elections shall be removed no later than 30 days after the general election.
5. Signs, posters and banners may not be affixed or placed on the public domain. The public domain placement restriction does not apply to signs placed on the county-owned property located as shown in Appendix A. Signs located in these public areas shown in Appendix A shall be permissible up to 32 square feet ~~regardless of the zoning district.~~
6. Sign, posters, and banners shall not exceed ~~6 square feet in area for the R and E zoning districts with the exception of the E-40 zone and~~ 32 square feet ~~in all other zones including the E-40 zone.~~ Signs, posters and/or banners may have copy on both sides. Only one side is counted toward the overall allowable sign area.
7. The sign owner is responsible for knowing the location of the abutting state and county right-of-way and for complying with state and federal regulations.
8. The county is not responsible for state right-of-way non-compliance or penalties imposed against the sign owner for violation of those regulations.

9. There is no limit on the number of signs or posters that may be placed on a parcel.
10. Lighting installed specifically for signs, posters and banners is not allowed.
11. Signs, posters and banners located near property lines and intersecting driveways and public right-of-ways are allowed outside of the vision clearance triangle as demonstrated in section 17.84.080.G. Any sign located within the vision clearance triangle must have a base that is higher than 8 feet above street/grade level or a total height not exceeding 3 feet above street/grade level. In instances where a safety or traffic hazard is identified with regard to these requirements, additional or more restrictive conditions may be imposed. Otherwise, setback requirements apply as follows:
 - a. C, CR, E, and R zones - 7 foot clearance setback;
 - b. All other zones – 25 foot clearance setback.

Proposed on _____, 2022.

by Commissioner _____

Passed on _____, 2022.

Vote: Ayes: Commissioners _____

Nays: Commissioners _____

Absent: Commissioners _____

_____, Chair
Storey County Board of County Commissioners

Attest:

Doreayne Nevin
Clerk & Treasurer, Storey County

This ordinance will become effective on _____, 2022.

Bill No. 132

Ordinance No. 22-321

Summary

An ordinance amending provisions of Storey County Code Title 17 to amend the language of Chapter 17.84 Signs and Billboards, 17.84.110 Exempt Signs.

Title

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Chapter 17.84 Signs and Billboards

17.84.110. Section M.

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4. All signs, posters and banners associated with national, state or local elections shall be removed no later than 30 days after the general election.
5. Signs, posters and banners may not be affixed or placed on the public domain. The public domain placement restriction does not apply to signs placed on the county-owned property located as shown in Appendix A. Signs located in these public areas shown in Appendix A shall be permissible up to 32 square feet.
6. Sign, posters, and banners shall not exceed 32 square feet. Signs, posters and/or banners may have copy on both sides. Only one side is counted toward the overall allowable sign area.
7. The sign owner is responsible for knowing the location of the abutting state and county right-of-way and for complying with state and federal regulations.
8. The county is not responsible for state right-of-way non-compliance or penalties imposed against the sign owner for violation of those regulations.
9. There is no limit on the number of signs or posters that may be placed on a parcel.
10. Lighting installed specifically for signs, posters and banners is not allowed.

11. Signs, posters and banners located near property lines and intersecting driveways and public right-of-ways are allowed outside of the vision clearance triangle as demonstrated in section 17.84.080.G. Any sign located within the vision clearance triangle must have a base that is higher than 8 feet above street/grade level or a total height not exceeding 3 feet above street/grade level. In instances where a safety or traffic hazard is identified with regard to these requirements, additional or more restrictive conditions may be imposed. Otherwise, setback requirements apply as follows:
- a. C, CR, E, and R zones - 7 foot clearance setback;
 - b. All other zones – 25 foot clearance setback.

Proposed on _____, 2022.

by Commissioner _____

Passed on _____, 2022.

Vote: Ayes: Commissioners _____

Nays: Commissioners _____

Absent: Commissioners _____

_____, Chair
Storey County Board of County Commissioners

Attest:

Doreayne Nevin
Clerk & Treasurer, Storey County

This ordinance will become effective on _____, 2022.

Draft

Deleted language

Chapter 17.84 Signs and Billboards

17.84.110. Section M.

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4. All signs, posters and banners associated with national, state or local elections shall be removed no later than 30 days after the general election.
5. Signs, posters and banners may not be affixed or placed on the public domain. The public domain placement restriction does not apply to signs placed on the county-owned property located as shown in Appendix A. Signs located in these public areas shown in Appendix A shall be permissible up to 32 square feet ~~regardless of the zoning district.~~
6. Sign, posters, and banners shall not exceed ~~6 square feet in area for the R and E zoning districts with the exception of the E-40 zone and~~ 32 square feet ~~in all other zones including the E-40 zone.~~ Signs, posters and/or banners may have copy on both sides. Only one side is counted toward the overall allowable sign area.
7. The sign owner is responsible for knowing the location of the abutting state and county right-of-way and for complying with state and federal regulations.
8. The county is not responsible for state right-of-way non-compliance or penalties imposed against the sign owner for violation of those regulations.
9. There is no limit on the number of signs or posters that may be placed on a parcel.
10. Lighting installed specifically for signs, posters and banners is not allowed.
11. Signs, posters and banners located near property lines and intersecting driveways and public right-of-ways are allowed outside of the vision clearance triangle as demonstrated in section 17.84.080.G. Any sign located within the vision clearance triangle must have a base that is higher than 8 feet above street/grade level or a total height not exceeding 3 feet above street/grade level. In instances where a safety or traffic hazard is identified with regard to these requirements, additional or more restrictive conditions may be imposed. Otherwise, setback requirements apply as follows:
 - a. C, CR, E, and R zones - 7 foot clearance setback;
 - b. All other zones – 25 foot clearance setback.

Chapter 17.84 Signs and Billboards

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4. All signs, posters and banners associated with national, state or local elections shall be removed no later than 30 days after the general election.
5. Signs, posters and banners may not be affixed or placed on the public domain. The public domain placement restriction does not apply to signs placed on the county-owned property located as shown in Appendix A. Signs located in these public areas shown in Appendix A shall be permissible up to 32 square feet.
6. Sign, posters, and banners shall not exceed 32 square feet. Signs, posters and/or banners may have copy on both sides. Only one side is counted toward the overall allowable sign area.
7. The sign owner is responsible for knowing the location of the abutting state and county right-of-way and for complying with state and federal regulations.
8. The county is not responsible for state right-of-way non-compliance or penalties imposed against the sign owner for violation of those regulations.
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 - a. C, CR, E, and R zones - 7 foot clearance setback;
 - b. All other zones – 25 foot clearance setback.



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 7/5/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 10 Min

Agenda Item Type: Discussion/Possible Action

- **Title:** Consideration and possible approval of Memorandum of Understanding (MOU) amending Article 35, Section 6, to allow an election of sick leave buy-out in July of the first year of the contract of the 2022-2025 Collective Bargaining Agreement between Storey County (Employer) and Comstock Chapter, AFSCME Local 4041 (Union).
- **Recommended motion:** Based on the recommendation by staff and the tentative agreement MOU between the employer and union (attached hereto), I [commissioner] motion to approve the MOU amending Article 35, Section 6, to allow an election of sick leave buy-out in July of the first year of the contract of the 2022-2025 Collective Bargaining Agreement between Storey County (Employer) and Comstock Chapter, AFSCME Local 4041 (Union).
- **Prepared by:** Jeanne Greene

Department: **Contact Number:** 775-847-0968

- **Staff Summary:** Pursuant to NRS 288 and Article 1 of the subject bargaining agreement between the Employer and the Union, the existing 2022-2025 bargaining agreement is proposed by management to the board of commissioners to be modified as tentatively agreed between the parties.
- **Supporting Materials:** See attached
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

_____ Department Head

Department Name:

_____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

**Memorandum of Understanding
between
Storey County
and
Comstock Chapter, AFSCME Local 4041 (Union)**

July 5, 2022

This Memorandum of Understanding (MOU) is between Storey County, a political subdivision of the State of Nevada, and Comstock Chapter, AFSCME Local 4041 (Union) to amend Article 35, Benefits Insurance. This agreement applies exclusively to the amendments shown herein and shall have no effect on the remaining provisions of the bargaining agreement or its appendices.

Approved on this fifth day of July, 2022.

STOREY COUNTY

**COMSTOCK CHAPTER, AFSCME LOCAL
4041**

Jay Carmona, Chairman

Rachel Ferris, President

Clay Mitchell, Vice-Chairman

Dave Duke, Chief Negotiator

Lance Gillman, Commissioner

Approved as to form:

Anne Langer, District Attorney

ARTICLE 35. BENEFITS INSURANCE

1. Employee eligibility for health insurance benefits shall commence 60 days after hire, and to the first day of the next month.
2. Full-time employee premiums. The employer agrees to pay 100 percent of the monthly premiums for health insurance (to include hospitalization, major medical, dental, and vision) for regular full-time employees.
3. Regular part-time employee premiums. The employer agrees to pay a prorated percentage of monthly premiums for health insurance based on actual hours scheduled to be worked for regular part-time employees working an average of at least 20 hours but less than 40 hours per workweek hired on or after July 1, 2005.
4. Employer agrees to pay \$30,000 in Life and Accidental Death and Dismemberment (AD&D) for regular full-time employee for the term of this agreement.
5. Dependent and spouse premiums.

Fiscal Year 2022-2023 (first of the month after signing of contract)

For regular full-time employees hired before July 1, 2014, the employer agrees to pay 85 percent of the monthly premiums for health insurance for the employee's dependents (up to age 26) and 85 percent for the employee's spouse who is not eligible for any other health insurance or Medicare Part A or B coverage.

For employees hired on, or after, July 1, 2014 the employer will pay 60 percent of the monthly health insurance premiums for the employee's dependents (up to age 26) and 60 percent for the employee's spouse who is not eligible for any other health insurance or Medicare Part A or B coverage.

Beginning July 1, 2023

For regular full-time employees the employer agrees to pay 70 percent of the monthly premiums for health insurance for the employee's dependents (up to age 26) and 70 percent for the employee's spouse who is not eligible for any other health insurance or Medicare Part A or B coverage.

Effective May 1, 2012, if the employee's spouse is eligible for any other health insurance coverage, the employee may choose to cover his/her spouse on employer's plan for a charge equal to 50 percent of the cost of the spouse's coverage.

Each employee shall provide on a county-provided affidavit to the Personnel Office annual certification stating whether his/her spouses is eligible for any other health insurance coverage.

6. Sick Leave HSA/Premium Contribution – Employees may utilize up to 40 hours of his/her accrued sick leave to be utilized as an HSA contribution or toward their monthly insurance

premium provided that the employee has 240 hours of sick leave in their bank at the time of contribution. This election will take place in July of the first year of the contract, 2022. The election must be made no later than July 15, 2022, thereafter, for the remainder of the contract This election takes place twice annually in the second full pay period in June and December. Signed requests must be submitted with the employee's timecard. Total annual contributions cannot exceed the limits outlined in law.

7. In the event that the bargaining unit of the Storey County Sheriff's Office, and/or any other collective bargaining unit recognized by the employer, negotiates a higher level of spousal and/or dependent coverage than is provided in this Article, or that said level of coverage is offered to any employees excluded from coverage by collective bargaining agreement (with exception of those subject to statutory requirements), the union under this agreement will negotiate this Article. The Storey County Fire Protection District is a separate local government, is not recognized by Storey County for this reason, and therefore is not subject to this article.
8. As allowed by law and without federal penalties to the employer, an employee may opt out of employer-paid health insurance coverage and accordingly may receive 50 percent of the premium that the employer would have paid for employee only coverage. Premium percentage will be paid to the employee via payroll once per month and will be considered taxable income. Employee opt-out may only be done once per year during the open-enrollment period. Any employee opting out of health benefits coverage must complete an employer-provided affidavit stating that the employee and his/her tax-family (e.g., spouse and dependents) will maintain minimum essential health coverage, other than coverage purchased in the individual market and Medicare, as required by the Affordable Care Act.
9. The employer shall allow one representative from the union to communicate with the employer and participate in a representative advisory role with the employer in decision making pertaining to changes to employee health benefits, including medical, dental, and vision.
10. Legal Liability - NRS Chapter 41 shall apply to represented employees, as appropriate



**Storey County Board of County
Commissioners
Agenda Action Report**

Meeting date: 7/5/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 5 Min

Agenda Item Type: Discussion/Possible Action

- **Title:** Consideration and possible approval of Personnel Policy 701, Health Insurance.
- **Recommended motion:** I (commissioner)_ move to approve the presented personnel policy 701, Health Insurance.
- **Prepared by:** Jeanne Greene

Department:

Contact Number: 775-847-0968

- **Staff Summary:** Policy revision is recommended for alignment with the Insurance MOU negotiated with AFSCME.
- **Supporting Materials:** See attached
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

_____ Department Head

Department Name:

_____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 701
EFFECTIVE DATE: 12-2-08
REVISED: 08-02-11/01-05-15
01-02-18/06-21-22
07-05-22

AUTHORITY: BOC

COUNTY MANAGER: AO

SUBJECT: Health Insurance Coverage

1. PURPOSE

To establish eligibility for health insurance benefits. Health insurance benefits is to include hospitalization, major medical, dental and vision, and prescription medications.

2. POLICY

2.1 Definitions

- **Health Insurance:** Insurance coverage for medical, dental, vision, and prescription consistent with active employee coverage.
- **Initial Date of Hire:** The first date on which a regular employee in a position which is considered more than half-time (average 21 hours or more per week) is employed.
- **Medicare Eligible:** The point when a retiree or dependent is eligible to enroll in Medicare Part A and Part B; this may be because the retiree has reached age 65 or because s/he has been granted Medicare Part A and Part B due to a disability before reaching age 65. All questions about Medicare should be directed to the Centers for Medicare & Medicaid Service.
- **Open Enrollment:** The period designated annually by the HR Director during which changes in coverage under county plans may be made by participants.
- **Plan year:** The period set forth by the Storey County Board of Commissioners in which program benefits and rates are offered for enrollment.

2.2 Benefits

The specific terms and conditions of coverage are specified in the plan document for medical, dental, vision, prescription drug, and Accidental Death and Dismemberment (AD&D) insurance issued by the insurance company. See policy 702 for Life and AD&D insurance.

2.3 Eligibility

Elected officers of the county are eligible to enroll in the group health insurance plan effective the first day of the month following the official administration of the oath of office. Full-time regular employees and part-time regular employees who are regularly scheduled to work at least an average of 21 hours per week are eligible to enroll in the group health insurance plan effective the first of the month following 60 days of employment. Employee's spouse and dependents are also eligible for coverage under the insurance plan as allowable by the provisions of this policy and the applicable collective bargaining agreement.

2.4 Employee Coverage

- The employer will pay one hundred percent 100 percent of the monthly premiums for health insurance for all regular full-time employees.
- For employees hired on or after July 1, 2005, the employer will pay a prorated percentage of monthly health insurance premiums based on actual hours scheduled to be worked for regular part-time employees working at least an average of 21 hours, but less than 40 hours, per workweek.
- Employees must authorize a payroll deduction of any share of the health coverage premium which is to be paid by the employee.

2.5 Dependent and Spouse Coverage

Fiscal Year 2022-2023

- For employees hired before July 1, 2014, the employer will pay 85 percent of the monthly health insurance premiums for the employee's dependents (up to age 26) and 85 percent for the employee's spouse who is not eligible for any other health insurance or Medicare Part A and Part B coverage.
- For employees hired on, or after, July 1, 2014, the employer will pay 60 percent of the monthly health insurance premiums for the employee's dependents (up to age 26) and 60 percent for the employee's spouse who is not eligible for any other health insurance or Medicare Part A and Part B coverage.

Beginning July 1, 2023

- For all employees, the employer will pay 70 percent of the monthly health insurance premiums for the employee's dependents (up to age 26) and 70 percent for the employee's spouse who is not eligible for any other health insurance or Medicare Part A and Part B coverage.
- Effective May 1, 2012, if the employee's spouse is eligible for any other health insurance coverage, or Medicare Part A and Part B, the employee may choose to cover his/her spouse on employer's health, dental, and/or vision plan for a charge equal to 50 percent of the cost of the spouse's coverage under the employer's plan. The employee shall provide to the HR office on a county provided affidavit annual certification stating whether his/her spouses is eligible for any other health insurance or Medicare coverage.

2.6 Pay In-Lieu of Benefit (Health insurance medical coverage)

- The employee may opt out of employer provided insurance plan coverage. Doing so, the employee is required to opt out of all three insurance plans, including health, dental, and vision. The employee opting out of this program will receive 50 percent of the insurance premium attributable to the medical and prescription coverage, that the employer would have paid for employee for the employer provided insurance coverage. Premium percentage will be paid to the employee via payroll once per month and will be considered taxable income. The amount paid will be included in calculating the employee's regular rate of pay for the purposes of calculating overtime. Opt out may only be done annually during the open enrollment period or upon an employee becoming newly eligible for coverage.
- No employee who is in any way covered under the county insurance plan may receive Pay In-Lieu of Benefit.

2.7 Sick Leave HSA Contribution

Employees may utilize up to 40 hours of his/her accrued sick leave to be utilized as an HSA contribution or toward their monthly insurance premium, provided that the employee maintains 240 hours of sick leave in their bank at the time of contribution. This election must take place no later than July 15, 2022, and thereafter, ~~This election~~ takes place twice annually in the second full pay period in June and December. Signed requests must be submitted with the employee's timecard. Total annual contributions to the HSA cannot exceed limits outlined in law.

2.8 Plan Changes

The employer will periodically evaluate the health coverage plan that is offered and make adjustments, as the employer deems appropriate, in the level of coverage and the amount of premium cost to be paid by the employer.

RESPONSIBILITY FOR REVIEW: The County HR Director will review this policy every 5 years or sooner as necessary.



Storey County Board of County Commissioners

Agenda Action Report

Meeting date: 7/5/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 10 min

Agenda Item Type: Discussion/Possible Action

- **Title:** Consideration and possible approval of Resolution No. 22-655, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 245.045 for appointed Storey County officials for the 2022-23 fiscal year and superseding prior year action by resolution for appointed Storey County employees with the addition of Cook, Kitchen Aide, and Meals on Wheels Coordinator; deletion of the cost of living provision for capped employees; and adding language that PERS increases will be shared equally between the employee and county.
- **Recommended motion:** : I (commissioner)_ move to approve Resolution No. 22-655, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 245.045 for appointed Storey County officials for the 2022-23 fiscal year and superseding prior year action by resolution for appointed Storey County employees with the addition of Cook, Kitchen Aide, and Meals on Wheels Coordinator; deletion of the cost of living provision for capped employees; and adding language that PERS increases will be shared equally between the employee and county.
- **Prepared by:** JEANNE GREENE

Department:

Contact Number: 775-847-0968

- **Staff Summary:** NRS 245.045 states that the Board has authority to fix the salaries of all appointive officers and employees by the enactment of ordinances or the adoption of resolutions. The proposed resolution conforms to the NRS requirement and the Board-approved budget for the 2022-23 fiscal year.
- **Supporting Materials:** See attached
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

____ Department Head

Department Name:

____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

RESOLUTION NO. 22-655

A RESOLUTION SETTING SALARIES OF EMPLOYEES FIXED BY ORDINANCE OR RESOLUTION PER NRS 245.045 FOR APPOINTED OFFICIALS.

BE IT HEREBY RESOLVED BY THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS, STOREY COUNTY, NEVADA:

WHEREAS, for the purposes of NRS 245.045, the Storey County Board of County Commissioners has authority to establish the salaries of all appointed and non-represented County employees by the enactment of a resolution.

WHEREAS, the salaries of all appointed officials and non-represented county employees, except certain Sheriff's Office employees set by collective bargaining agreement, are consistently to be derived from a similar step and grade range salary system shown in the General Salary Schedule (Attachment A) for appointed officials and non-represented employees of the county.

WHEREAS, the General Salary Schedule step and grade ranges (Attachment A) will be consistent with the AFSCME general employees salary schedule and will be adjusted accordingly on a year-by-year basis to account for cost-of-living and to maintain consistency in the county's classification plan.

WHEREAS, the salary grade range of appointed officials and non-represented employees shall be as follows for the 2022-23 fiscal period:

Position	Salary Grade
Administrative Assistant I	Grade 110
Administrative Assistant II	Grade 116
Administrative Assistant III	Grade 119
Automotive/Equipment Manager	Grade 133
Bailiff/Court Services Officer	Grade 124
Building Official	Grade 144
Business Development Officer	Grade 140
Chief Deputy District Attorney	Grade 153
Chief Deputy Sheriff	Grade 140
Community Development Director	Grade 152
Community Relations Coordinator	Grade 130
Comptroller	Grade 154
Corrections Officer	Grade 117
County Manager	Grade 161
Deputy District Attorney	Grade 152
Dispatch Manager	Grade 140
Emergency Management Director	Grade 144
Event & Business Development Manager	Grade 131

Event and Site Manager	Grade 124
HR Director	Grade 144
HR Generalist	Grade 124
Information Technology Director	Grade 152
Information Technology Officer	Grade 140
Management Analyst	Grade 131
Planning Manager	Grade 144
Public Works Director	Grade 152
Senior Center Site Manager	Grade 119
Cook	Grade 115
Kitchen Aide	Grade 108
Meals on Wheels Coordinator	Grade 110
Senior Services Director	Grade 140
Tourism Director	Grade 152
Tourism Marketing Manager	Grade 135

WHEREAS, the salary grade and step range of casual intermittent less-than part-time positions in the General Salary Schedule (Attachment A) shall be as follows for the 2022-23 fiscal period:

IPT Administrative Assistant I	Grade 110
IPT Administrative Assistant II	Grade 116
IPT Facilities Maintenance Worker	Grade 110
IPT Tourism Assistant	Grade 110
IPT Visitor Liaison	Grade 110
IPT Lifeguard	Grade 100
IPT Pool Supervisor	Grade 108
IPT Park Maintenance Worker	Grade 105
IPT Road Worker	Grade 110
IPT Pool Maintenance Worker	Grade 110
IPT Maintenance Worker/Heavy Equipment Operator	Grade 118
IPT Transportation Driver	Grade 102
IPT Homemaker	Grade 102
IPT Program Coordinator (Senior Services)	Grade 104

~~**WHEREAS**, each employee who is capped in the ten-step General Salary Schedule shall receive a Cost of Living increase equal to fifty (50%) percent of any PERS increase for that year, if there is no PERS increase (every other year) each employee who is capped in the ten-step General Salary Schedule shall receive a two (2%) percent Cost of Living increase July 1. Each employee who is not capped in the ten-step General Salary Schedule shall receive a Cost of Living increase equal to fifty (50%) percent of any PERS increase for that year, if there is no PERS increase (every other year) no Cost of Living increase will be granted.~~

WHEREAS, the flat-rate salaries for the positions below shall be set by the Storey County Board of Commissioners as follows:

Government Affairs Director	\$30,000 (salary split 50/50 with SCSD)
Justice of the Peace	\$ 89,500

WHEREAS, salaries are set by the Nevada Legislature and County Commissioners for elected positions as follows:

Assessor	\$71,361
Commissioners	\$30,806.31
Clerk/Treasurer	\$71,361
District Attorney	\$122,678
Recorder	\$71,361
Sheriff	\$96,937

WHEREAS, if there is a PERS increase, said increase will be shared equally between Storey County and the employee in accordance with NRS 286.421 (3) (a) (1).

NOW, THEREFORE BE IT RESOLVED BY THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS, by unanimous vote, to adopt Resolution ____ providing for the setting of salaries for the appointed officials and non-represented employees.

This resolution shall be effective on the 1st day of July, 2022.

PROPOSED AND ADOPTED this 5th day of July, 2022.

THOSE VOTING AYE:

THOSE VOTING NAY:

STOREY COUNTY
BOARD OF COUNTY COMMISSIONERS

Jay Carmona, Chairman

ATTEST:

CLERK TO THE BOARD

	1-hourly		2	3	4	5	6	7	8	9	10
97	28,510.09	13.71	29,507.94	30,540.72	31,609.65	32,715.99	33,861.05	35,046.18	36,272.80	37,542.35	38,856.33
98	29,237.62	14.06	30,260.94	31,320.07	32,416.27	33,550.84	34,725.12	35,940.50	37,198.42	38,500.36	39,847.88
99	29,987.89	14.42	31,037.46	32,123.77	33,248.11	34,411.79	35,616.20	36,862.77	38,152.97	39,488.32	40,870.41
100	30,760.89	14.79	31,837.52	32,951.83	34,105.15	35,298.83	36,534.29	37,812.99	39,136.44	40,506.22	41,923.93
101	31,556.62	15.17	32,661.11	33,804.25	34,987.39	36,211.95	37,479.37	38,791.15	40,148.84	41,554.05	43,008.44
102	32,375.10	15.56	33,508.22	34,681.01	35,894.85	37,151.17	38,451.46	39,797.26	41,190.16	42,631.82	44,123.93
103	33,216.30	15.97	34,378.87	35,582.13	36,827.51	38,116.47	39,450.55	40,831.32	42,260.41	43,739.53	45,270.41
104	34,057.51	16.37	35,249.52	36,483.26	37,760.17	39,081.78	40,449.64	41,865.38	43,330.66	44,847.24	46,416.89
105	34,921.45	16.79	36,143.70	37,408.73	38,718.04	40,073.17	41,475.73	42,927.38	44,429.84	45,984.88	47,594.35
106	35,808.13	17.22	37,061.41	38,358.56	39,701.11	41,090.65	42,528.82	44,017.33	45,557.94	47,152.47	48,802.80
107	36,717.54	17.65	38,002.66	39,332.75	40,709.40	42,134.22	43,608.92	45,135.23	46,714.97	48,349.99	50,042.24
108	37,649.69	18.10	38,967.43	40,331.29	41,742.88	43,203.89	44,716.02	46,281.08	47,900.92	49,577.45	51,312.66
109	38,627.31	18.57	39,979.26	41,378.54	42,826.79	44,325.73	45,877.13	47,482.83	49,144.72	50,864.79	52,645.06
110	39,629.59	19.05	41,016.62	42,452.20	43,938.03	45,475.86	47,067.52	48,714.88	50,419.90	52,184.60	54,011.06
111	40,620.33	19.53	42,042.04	43,513.51	45,036.48	46,612.76	48,244.21	49,932.75	51,680.40	53,489.21	55,361.34
112	41,635.82	20.02	43,093.08	44,601.34	46,162.38	47,778.07	49,450.30	51,181.06	52,972.40	54,826.43	56,745.35
113	42,676.73	20.52	44,170.42	45,716.38	47,316.46	48,972.53	50,686.57	52,460.60	54,296.72	56,197.11	58,164.00
114	43,743.65	21.03	45,274.67	46,859.29	48,499.36	50,196.84	51,953.73	53,772.11	55,654.13	57,602.03	59,618.10
115	44,837.23	21.56	46,406.53	48,030.76	49,711.84	51,451.75	53,252.56	55,116.40	57,045.48	59,042.07	61,108.54
116	45,958.17	22.10	47,566.71	49,231.54	50,954.65	52,738.06	54,583.89	56,494.33	58,471.63	60,518.13	62,636.27
117	47,107.12	22.65	48,755.87	50,462.33	52,228.51	54,056.51	55,948.49	57,906.68	59,933.42	62,031.09	64,202.18
119	49,491.93	23.79	51,224.15	53,016.99	54,872.59	56,793.13	58,780.89	60,838.22	62,967.55	65,171.42	67,452.42
120	50,729.23	24.39	52,504.76	54,342.42	56,244.41	58,212.96	60,250.41	62,359.18	64,541.75	66,800.71	69,138.74
121	51,997.45	25.00	53,817.36	55,700.97	57,650.50	59,668.27	61,756.66	63,918.14	66,155.27	68,470.71	70,867.18
122	53,297.39	25.62	55,162.80	57,093.50	59,091.77	61,159.99	63,300.59	65,516.11	67,809.17	70,182.49	72,638.88
123	54,629.83	26.26	56,541.87	58,520.84	60,569.07	62,688.98	64,883.10	67,154.01	69,504.40	71,937.05	74,454.85
124	55,995.57	26.92	57,955.42	59,983.86	62,083.29	64,256.21	66,505.18	68,832.86	71,242.01	73,735.48	76,316.22
125	57,395.46	27.59	59,404.30	61,483.45	63,635.37	65,862.61	68,167.80	70,553.67	73,023.05	75,578.86	78,224.12
126	58,830.34	28.28	60,889.40	63,020.53	65,226.25	67,509.17	69,871.99	72,317.51	74,848.62	77,468.32	80,179.72
127	60,301.10	28.99	62,411.64	64,596.04	66,856.90	69,196.90	71,618.79	74,125.45	76,719.84	79,405.03	82,184.21
128	61,808.62	29.72	63,971.93	66,210.94	68,528.33	70,926.82	73,409.26	75,978.58	78,637.83	81,390.15	84,238.81
129	63,353.86	30.46	65,571.25	67,866.24	70,241.56	72,700.01	75,244.51	77,878.07	80,603.80	83,424.94	86,344.81
130	64,937.69	31.22	67,210.51	69,562.88	71,997.58	74,517.50	77,125.61	79,825.00	82,618.88	85,510.54	88,503.41

131	66,561.14	32.00	68,890.78	71,301.95	73,797.52	76,380.44	79,053.75	81,820.63	84,684.35	87,648.31	90,716.00
132	68,225.17	32.80	70,613.05	73,084.50	75,642.46	78,289.95	81,030.09	83,866.15	86,801.46	89,839.51	92,983.90
133	69,930.78	33.62	72,378.36	74,911.60	77,533.51	80,247.18	83,055.83	85,962.79	88,971.49	92,085.49	95,308.48
134	71,679.05	34.46	74,187.82	76,784.39	79,471.85	82,253.36	85,132.23	88,111.86	91,195.77	94,387.63	97,691.19
135	73,471.03	35.32	76,042.52	78,704.01	81,458.65	84,309.70	87,260.54	90,314.66	93,475.67	96,747.32	100,133.48
136	75,307.81	36.21	77,943.58	80,671.61	83,495.11	86,417.44	89,442.05	92,572.52	95,812.56	99,166.00	102,636.81
137	77,190.51	37.11	79,892.18	82,688.41	85,582.50	88,577.89	91,678.11	94,886.85	98,207.89	101,645.16	105,202.74
138	79,120.28	38.04	81,889.49	84,755.62	87,722.07	90,792.34	93,970.07	97,259.03	100,663.09	104,186.30	107,832.82
139	81,098.29	38.99	83,936.73	86,874.51	89,915.12	93,062.15	96,319.32	99,690.50	103,179.67	106,790.96	110,528.64
140	83,125.75	39.96	86,035.15	89,046.38	92,163.01	95,388.71	98,727.32	102,182.77	105,759.17	109,460.74	113,291.87
141	85,203.88	40.96	88,186.02	91,272.53	94,467.07	97,773.41	101,195.48	104,737.32	108,403.13	112,197.24	116,124.14
142	87,333.98	41.99	90,390.67	93,554.35	96,828.75	100,217.75	103,725.38	107,355.76	111,113.22	115,002.18	119,027.25
143	89,517.34	43.04	92,650.45	95,893.21	99,249.47	102,723.21	106,318.52	110,039.67	113,891.05	117,877.24	122,002.94
144	91,755.28	44.11	94,966.72	98,290.55	101,730.72	105,291.30	108,976.49	112,790.67	116,738.34	120,824.18	125,053.03
145	94,049.14	45.22	97,340.86	100,747.79	104,273.97	107,923.56	111,700.88	115,610.41	119,656.78	123,844.76	128,179.33
146	96,400.38	46.35	99,774.39	103,266.50	106,880.83	110,621.65	114,493.41	118,500.68	122,648.21	126,940.89	131,383.82
147	98,810.39	47.50	102,268.75	105,848.16	109,552.85	113,387.20	117,355.75	121,463.20	125,714.41	130,114.42	134,668.42
148	101,280.64	48.69	104,825.46	108,494.35	112,291.65	116,221.86	120,289.63	124,499.76	128,857.25	133,367.26	138,035.11
149	103,812.67	49.91	107,446.12	111,206.73	115,098.97	119,127.43	123,296.89	127,612.28	132,078.71	136,701.47	141,486.02
150	106,407.98	51.16	110,132.26	113,986.89	117,976.43	122,105.60	126,379.30	130,802.57	135,380.66	140,118.99	145,023.15
151	109,068.18	52.44	112,885.57	116,836.57	120,925.85	125,158.25	129,538.79	134,072.65	138,765.19	143,621.97	148,648.74
152	111,794.89	53.75	115,707.71	119,757.48	123,949.00	128,287.21	132,777.26	137,424.47	142,234.32	147,212.52	152,364.96
153	114,589.76	55.09	118,600.40	122,751.42	127,047.72	131,494.39	136,096.69	140,860.08	145,790.18	150,892.84	156,174.08
154	117,454.50	56.47	121,565.41	125,820.20	130,223.90	134,781.74	139,499.10	144,381.57	149,434.93	154,665.15	160,078.43
155	120,390.87	57.88	124,604.55	128,965.71	133,479.50	138,151.29	142,986.58	147,991.11	153,170.80	158,531.78	164,080.39
156	123,400.65	59.33	127,719.67	132,189.86	136,816.51	141,605.08	146,561.26	151,690.91	157,000.09	162,495.09	168,182.42
157	126,485.66	60.81	130,912.66	135,494.60	140,236.91	145,145.20	150,225.28	155,483.17	160,925.08	166,557.46	172,386.97
158	129,647.79	62.33	134,185.46	138,881.96	143,742.82	148,773.82	153,980.91	159,370.24	164,948.20	170,721.38	176,696.63
159	132,889.00	63.89	137,540.11	142,354.01	147,336.41	152,493.18	157,830.44	163,354.51	169,071.91	174,989.43	181,114.06
160	136,211.23	65.49	140,978.62	145,912.87	151,019.82	156,305.52	161,776.21	167,438.38	173,298.72	179,364.18	185,641.92
161	139,616.50	67.12	144,503.07	149,560.68	154,795.31	160,213.14	165,820.60	171,624.32	177,631.17	183,848.27	190,282.95
162	143,106.92	68.80	148,115.66	153,299.71	158,665.20	164,218.48	169,966.12	175,914.94	182,071.96	188,444.48	195,040.04
163	146,684.59	70.52	151,818.55	157,132.20	162,631.83	168,323.94	174,215.28	180,312.82	186,623.76	193,155.60	199,916.04
164	150,351.70	72.28	155,614.01	161,060.50	166,697.62	172,532.03	178,570.66	184,820.63	191,289.35	197,984.48	204,913.93
165	154,110.49	74.09	159,504.36	165,087.01	170,865.06	176,845.34	183,034.92	189,441.14	196,071.59	202,934.09	210,036.78



Storey County Board of County Commissioners

Agenda Action Report

Meeting date: 7/5/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 2 Min

Agenda Item Type: Consent Agenda

- **Title:** Consideration and possible approval of the 2nd reading amending the General Business License adding an On-Sale and Off-Sale Liquor License for Virginia City Mexican Restaurant, 65 North C Street, Virginia City, NV. Applicants are Hipolito G. Cerda and Arturo Valadez.
- **Recommended motion:** I motion to approve the 2nd reading amending the General Business License adding an On-Sale and Off-Sale License for Virginia City Mexican Restaurant, 65 North C Street, Virginia City, NV. Applicants are Hipolito G. Cerda and Arturo Valadez.
- **Prepared by:** Lori Trowbridge

Department: **Contact Number:** 775-847-0959

- **Staff Summary:** Background Investigation is complete
- **Supporting Materials:** See attached
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

____ Department Head

Department Name:

____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



Storey County Board of County Commissioners Agenda Action Report

Meeting date: July 5, 2022

Estimate of time required:

Agenda: Consent ☒ Regular agenda ☐ Public hearing required ☐

1. **Title:** Approval of 2nd reading Amending the General Business License Adding an On-Sale and Off-Sale Liquor License for Virginia City Mexican Restaurant, 65 N C Street, Virginia City, NV. Applicants are Hipolito G. Cerda and Arturo Valadez.
2. **Recommended motion:** I (insert name) motion to approve the 2nd reading Amending the General Business License Adding an On-Sale and Off-Sale Liquor License for Virginia City Mexican Restaurant, 65 N C Street, Virginia City, NV. Applicants are Hipolito G. Cerda and Arturo Valadez.
3. **Prepared by:** Lori Trowbridge, Admin. Asst.

Department: Storey County Sheriff's Office

Telephone: 775-847-0959

4. **Staff summary:** Approval of 2nd reading Amending the General Business License Adding an On-Sale and Off-Sale Liquor License for Virginia City Mexican Restaurant, 65 N C Street, Virginia City, NV. Applicants are Hipolito G. Cerda and Arturo Valadez.

5. Supporting materials:

6. Fiscal impact: None

Funds Available:

Fund:

____ Comptroller

7. Legal review required:

____ District Attorney

8. Reviewed by:

☒ Department Head

Department Name: Sheriff's Office

A blue ink signature is written over a horizontal line.

____ County Manager

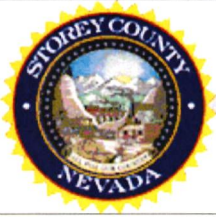
Other agency review: _____

9. Board action:

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No.



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 7/5/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 15 min

Agenda Item Type: Discussion/Possible Action

- **Title:** Report of Public Works Department regarding roads and highways in Storey County.
- **Recommended motion:** Discussion Only/No Action
- **Prepared by:** Austin

Department: **Contact Number:** 775-847-0968

- **Staff Summary:** Discussion Only
- **Supporting Materials:** See attached
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

____ Department Head

Department Name:

____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



**Storey County Board of County
Commissioners
Agenda Action Report**

**Meeting date: 7/5/2022 10:00 AM -
BOCC Meeting**

Estimate of Time Required: 0-5

Agenda Item Type: Discussion/Possible Action

- **Title:** For consideration and possible approval of business license second readings:
- A. Bitcoin Depot – Out of County / 2870 Peachtree Rd. NW # 327 ~ Atlanta, GA
- B. H & D Construction, LLC – Contractor / 1755 E. Plumb Ln # 170 ~ Reno, NV
- C. Ironclad Electric – Contractor / 4690 Longley Ln. Ste 32 ~ Reno, NV
- D. Stord Warehousing LLC – General / 727 Milan Ste. 300 ~ Sparks, NV
- E. The Hungry Miners Kitchen – General / 355 N. F St. ~ Virginia City, NV

- **Recommended motion:** Approval

- **Prepared by:** Ashley Mead

Department:

Contact Number: 7758470966

- **Staff Summary:** Second readings of submitted business license applications are normally approved unless, for various reasons, requested to be continued to the next meeting. A follow-up letter noting those to be continued or approved will be submitted prior to the Commission Meeting. The business licenses are then printed and mailed to the new business license holder.
- **Supporting Materials:** See attached
- **Fiscal Impact:** None
- **Legal review required:** False
- **Reviewed by:**

_____ Department Head

Department Name:

_____ County Manager

Other Agency Review: _____

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

Storey County Community Development

110 Toll Road ~ Gold Hill Divide
P O Box 526 ~ Virginia City NV 89440



(775) 847-0966 ~ Fax (775) 847-0935
CommunityDevelopment@storeycounty.org

To: Dore Nevin, Clerk's office
Austin Osborne, County Manager

June 27, 2022
Via Email

Fr: Ashley Mead

Please add the following item(s) to the **July 5, 2022**

COMMISSIONERS Consent Agenda:

SECOND READINGS:

- A. Bitcoin Depot** – Out of County / 2870 Peachtree Rd. NW # 327 ~ Atlanta, GA
- B. H & D Construction, LLC** – Contractor / 1755 E. Plumb Ln # 170 ~ Reno, NV
- C. Ironclad Electric** – Contractor / 4690 Longley Ln. Ste 32 ~ Reno, NV
- D. Stord Warehousing LLC** – General / 727 Milan Ste. 300 ~ Sparks, NV
- E. The Hungry Miners Kitchen** – General / 355 N. F St. ~ Virginia City, NV

Ec: Community Development
Commissioner's Office

Planning Department
Comptroller's Office

Sheriff's Office