



STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

10/4/2022 10:00 AM

26 SOUTH B STREET, VIRGINIA CITY, NEVADA

AGENDA

This meeting will be held in person and the public is welcome to attend.

Storey County Board of County Commissioners are hosting a teleconference meeting this month. Members of the public who wish to attend the meeting remotely, may do so by accessing the following meeting on Zoom.com. Public comment may be made by communication through zoom.

***Join Zoom Meeting:**

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**For additional information or supporting documents please contact the
Storey County Clerk's Office at 775-847-0969.**

JAY CARMONA
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

CLAY MITCHELL
VICE-CHAIRMAN

LANCE GILMAN
COMMISSIONER

JIM HINDLE
CLERK-TREASURER

Members of the Board of County Commissioners also serve as the Board of Fire Commissioners for the Storey County Fire Protection District, Storey County Brothel License Board, Storey County Water and Sewer System Board, Storey County Highway Board and the Storey County Liquor and Licensing Board and during this meeting may convene as any of those boards as indicated on this or a separately posted agenda. All matters listed under the consent agenda are considered routine

and may be acted upon by the Board of County Commissioners with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting. Pursuant to NRS 241.020 (2)(d)(6) Items on the agenda may be taken out of order, the public body may combine two or more agenda items for consideration, and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The Commission Chair reserves the right to limit the time allotted for each individual to speak.

All items include discussion and possible action to approve, modify, deny, or continue unless marked otherwise.

1. CALL TO ORDER REGULAR MEETING AT 10:00 A.M.

2. PLEDGE OF ALLEGIANCE

3. DISCUSSION/FOR POSSIBLE ACTION:

Consideration and possible approval of the agenda for the October 4, 2022 meeting.

4. DISCUSSION/FOR POSSIBLE ACTION:

Consideration and possible approval of the minutes for the September 6, 2022 meeting.

5. DISCUSSION/FOR POSSIBLE ACTION:

Consideration and possible approval of the minutes for the September 7, 2022 meeting.

6. CONSENT AGENDA FOR POSSIBLE ACTION:

I For possible action, approval of business license first readings:

- A. Ace of Spades – Home Business / 2385 Cartwright ~ Reno, NV
- B. AJ Construction LLC – Contractor / 1895 US Hwy 50. ~ Silver Springs, NV
- C. Artharness – Home Business / 2020 Morgan Rd. ~ Reno, NV
- D. Bert's Boilers LLC – Contractor / 2770 Esaw St. ~ Minden, NV
- E. Bighorn Tree Care – Home Business / 21961 Clemens Rd. ~ Reno, NV
- F. Easy Bay Restaurant Supply Inc. – Contractor / 49 4th St. ~ Oakland, CA
- G. Hernandez Electric LLC – Contractor / 340 Freeport Blvd # 1 ~ Sparks, NV
- H. J St. Welding and Fabrication – Home Business / 45 S. I St ~ Virginia City, NV
- I. JT Logistics – General / 1500 Waltham Way ~ McCarran, NV
- J. Omni Cable, LLC – General / 1500 Waltham Way ~ McCarran, NV
- K. PC Exploration – Contractor / 536 Galveston St. ~ W. Sacramento, CA
- L. Polaris Processing LLC – Out of County / 212 Pine St. ~ Lake Charles, LA
- M. Shakespeare Unlimited – Contractor / 312 Stewart St. ~ Reno, NV

N. United Taiyo, LLC – Out of County / 8550 W. Charleston Blvd. Ste 102 ~ Las Vegas, NV

II Consideration and possible approval of revision of Personnel policies 302, Source of Candidates; Open Recruitment; Promotion; Transfer and Eligible List to Vacant Position and 402, Reclassification and Reallocation.

7. **PUBLIC COMMENT (No Action)**

8. **DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports**

9. **BOARD COMMENT (No Action - No Public Comment)**

10. **RECESS TO CONVENE AS THE STOREY COUNTY HIGHWAY BOARD**

11. **DISCUSSION/FOR POSSIBLE ACTION:**

Presentation by the Nevada Department of Transportation (NDOT) regarding the county consultation process, NDOT annual work program within the county, and the One Nevada process.

12. **DISCUSSION ONLY:**

Report of public works department regarding roads and highways in Storey County.

13. **ADJOURN TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS**

14. **DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible approval authorizing the County Manager to approve and sign an agreement with Sloan Vazquez McAfee for approximately \$97,000 to assist the county in developing and executing an RFP, public and community engagement, and negotiation and development of a successor franchise agreement for the collection, transfer, processing, and disposal of municipal solid waste and recyclables in Storey County.

15. **DISCUSSION ONLY:**

Update on progress of action items identified in the Storey County Hazard Mitigation Plan as required by participation in the National Flood Insurance Program, Community Rating System.

16. **RECESS TO CONVENE AS THE STOREY COUNTY FIRE PROTECTION DISTRICT BOARD**

17. DISCUSSION/FOR POSSIBLE ACTION:

Consideration and possible approval of modifications to the Master Services Short Form Contract with NV Energy, Exhibit D previously approved on March 1, 2022, to change the language of "Ram 5500" to "tow vehicle", with no financial impact to the Fire District or change in funding from NV Energy.

18. ADJOURN TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS

19. DISCUSSION/FOR POSSIBLE ACTION:

For consideration and possible approve of business license second readings:

- A. American Lawn and Landscaping LLC - Contractor / 1144 Spruce Meadows Dr. ~ Sparks, NV
- B. Anrak Corporation - Contractor / 5820 Mayhew Rd. ~ Sacramento, CA
- C. Any and All Property Cleanout - Home Business / 1822 Harte Rd. ~ Reno, NV
- D. Designworx - Home Business / 3900 Stovepipe ~ Reno, NV
- E. Espresso Plus - Food Truck / 279 E. 6th Ave ~ Sun Valley, NV
- F. Focus Concrete LLC-Contractor/1220 S. Commerce St. Ste 120~Las Vegas, NV
- G. Go Green Construction Inc. - 755 Hwy 40 West ~Verdi, NV
- H. MMR Technical Services, Inc. - Contractor / 15961 Airline Highway ~ Baton Rouge, LA
- I. Palomino Valley Construction LLC - Contractor / 5204 Eagle Pl. ~ Reno, NV
- J. Precision Build Solutions, LLC - Contractor / 12781 US Highway 41 S. ~ Gibsonton, FL
- K. The Pizza Place - General / 1 Electric Ave. ~ Sparks, NV
- L. Wilbanks Engineering, PLLC - Professional / 180 Gooseberry Dr. ~ Reno, NV

20. PUBLIC COMMENT (No Action)

21. ADJOURNMENT OF ALL ACTIVE AND RECESSED BOARDS ON THE AGENDA

NOTICE:

- Anyone interested may request personal notice of the meetings.
- Agenda items must be received in writing by 12:00 noon on the Monday of the week preceding the regular meeting. For information call (775) 847-0969.
- Items may not necessarily be heard in the order that they appear.
- Public Comment will be allowed at the end of each meeting (this comment should be limited to matters not on the agenda). Public Comment will also be allowed during each item upon which action will be taken on the agenda (this comment should be limited to the item on the agenda). Time limits on Public Comment will be at the discretion of the Chairman of the Board. Please limit your comments to three minutes.
- Storey County recognizes the needs and civil rights of all persons regardless of race, color, religion, gender, disability, family status, or nation origin.

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(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410.

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

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Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners' Office in writing at PO Box 176, Virginia City, Nevada 89440.

CERTIFICATION OF POSTING

I, Brandie Lopez, Administrative Assistant to Storey County, do hereby certify that I posted, or caused to be posted, a copy of this agenda at the following locations on or before 12/09/2020; Storey County Courthouse located at 26 S B St, Virginia City, NV, the Virginia City Fire Department located at 145 N C St, Virginia City, NV, the Virginia City Highlands Fire Department located at 2610 Cartwright Rd, VC Highlands, NV and Lockwood Fire Department located at 431 Canyon Way, Lockwood, NV. This agenda was also posted to the Nevada State website at <https://notice.nv.gov/> and to the Storey County website at <https://www.storeycounty.org/agendacenter>.

By 
Brandie Lopez
Administrative Assistant II



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 10/4/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 5 min

Agenda Item Type: Discussion/Possible Action

- **Title:** Consideration and possible approval of the agenda for the October 4, 2022 meeting.
- **Recommended motion:** Approve or amend as necessary.
- **Prepared by:** Brandie Lopez

Department: **Contact Number:** 775-847-0968

- **Staff Summary:** See attached
- **Supporting Materials:** See attached
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

____ Department Head

Department Name:

____ County Manager

Other Agency Review: _____

- **Board Action:**

| | |
|-----------------------------------|---|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modification |
| <input type="checkbox"/> Denied | <input type="checkbox"/> Continued |



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 10/4/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 5 min

Agenda Item Type: Discussion/Possible Action

- **Title:** Consideration and possible approval of the minutes for the September 6, 2022 meeting.
- **Recommended motion:** Approve or amend as necessary
- **Prepared by:** Jim Hindle

Department: **Contact Number:** 775-847-0968

- **Staff Summary:** See attached
- **Supporting Materials:** See attached
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

____ Department Head

Department Name:

____ County Manager

Other Agency Review: _____

- **Board Action:**

| | |
|-----------------------------------|---|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modification |
| <input type="checkbox"/> Denied | <input type="checkbox"/> Continued |



STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

TUESDAY, SEPTEMBER 6, 2022, 10:00 A.M.

DISTRICT COURTROOM
26 SOUTH B STREET, VIRGINIA CITY, NEVADA

MEETING MINUTES

JAY CARMONA
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

CLAY MITCHELL
VICE-CHAIRMAN

LANCE GILMAN
COMMISSIONER

DOREAYNE NEVIN
CLERK-TREASURER

Roll Call: Chairman Jay Carmona, Vice-Chairman Clay Mitchell, Commissioner Lance Gilman, County Manager Austin Osborne, Clerk/Treasurer Doreayne Nevin, Deputy District Attorney Keith Loomis, Recorder Marney Hansen-Martinez, Public Works Director Jason Wierzbicki, IT Director James Deane, Assessor Jana Seddon, Senior Planner Kathy Canfield, Emergency Management Director Lara Mather, Honey Menefee, Community Relations Coordinator, Senior Center Director Stacy York, Acting Human Resources Director Jeannie Green, Comptroller Jennifer McCain, Community Development Director Pete Renaud, Chief Deputy Tony Dosen, Jeff Hartman

1. CALL TO ORDER REGULAR MEETING AT 10:00 A.M

Meeting was called to order by Chairman Carmona at 10:02 a.m.

2. PLEDGE OF ALLEGIANCE

Commissioner Carmona led those present in the Pledge of Allegiance.

3. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval of the Agenda for Sept. 6, 2022.

Public Comment: None

Motion: I, Commissioner Mitchell moved to approve today's Agenda as presented. **Seconded** by: Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

4. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval of the minutes for the July 19, 2022, meeting.

Public Comment: None

Motion: I, Commissioner Mitchell moved to approve the minutes for the July 19, 2022, meeting.
Seconded by: Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

5. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval of the minutes for the August 2, 2022, meeting.

Public Comment: None

Motion: I, Commissioner Mitchell moved to approve the minutes for the August 2, 2022, meeting as presented. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

6. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval of the minutes for the August 16, 2022, meeting.

Commissioner Mitchell indicated that under Item 18, the word Recorder is spelled incorrectly.

Public Comment: None

Motion: I, Commissioner Mitchell moved to approve the minutes for the August 16, 2022, with the noted correction. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

Commissioner Mitchell indicated that the incorrect spelling was in the August 2 minutes, rather than the August 16 minutes. [Upon investigation, the incorrect spelling was in the August 16 minutes.]

7. CONSENT AGENDA

- I For possible action, approval of business license first readings:
 - A. Bi-State Electric Company Inc. - Contractor / 1617 Freeport Blvd. ~ Sparks, NV
 - B. Menichino Construction LLC - Contractor / 3001 Savella Ave. ~ Henderson, NV
 - C. Miller Insulation Co., Inc. - Contractor / 3520 E. Century Ave. ~ Bismarck, ND
 - D. Ninelives Appliance Repair LLC - Out of County / 460 Scorpio Cir ~ Reno, NV
 - E. Solum Construction Corp. - Contractor / 99 W. Arroyo St. ~ Reno, NV
 - F. Summit Fire Security - Contractor / 1025 Telegraph St. ~ Reno, NV
 - G. Teklus Construction LLC - Contractor / 3855 Warren Way Ste. B ~ Reno, NV
 - H. The Electrician - Contractor / 1275 Kleppe Ln. Ste. 14 ~ Sparks, NV
- II Approval of claims in the amount of \$1,920,049.67

Public Comment: None

Motion: I, Commissioner Mitchell move to approve the Consent Agenda as presented.
Seconded by: Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

8. PUBLIC COMMENT: (No action)

Christina Schwanke said she came to reiterate her desire that Storey County goes back to paper ballots. I believe that it is important that our county is a beacon for free and fair elections. We have a strong commission, and a brave person who will be taking the clerk's office, and it is time to make sure that every voice in Storey County matters. I am the former chairwoman of the Storey County GOP, and during my time doing that I have talked to many people within Storey County. I have hugged senior citizens on Social Security who have cried and said that their vote did not count in our county, and that they felt fear about what was going to happen to them given the nature of things going on in our state. I believe that my job as a human, as a United States citizen, is to make sure that the voices of the unheard are heard, and part of that is us doing the right thing and going back to paper ballots and making sure that every vote in Storey County is counted properly.

Nicole Barde, Virginia City Highlands resident said that after the last election it was asked of the clerk at the time, if there had been any issues. She said no. We have not had issues in this county with voting as far as I have been voting. My request is that if the commission decides to switch to paper ballots, that a cost/benefit analysis be done before that decision is made, and that the cost/benefit, especially on the benefit side, should be heavily weighed with, have we, as a county, ever had those issues.

9. DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports

Fire Chief Jeremy Loncar:

- Thanked the county garage for their efforts in keeping heavy equipment working
- This is the peak of Nevada fire season, so residents should be vigilant.

Mike Northan Operations and Projects Coordinator:

- Bids have been accepted for the water storage tank maintenance contract, and turned over to the bids committee
- V.C. Highlands community center contract has been drafted and sent to the bidder. The lead time for purchases is long and the county and contractor are working out how to structure the work.
- Working with Stacy York to put a cover over the breezeway at the senior center to prevent snow from drifting there.

Honey Menefee, Community Relations Coordinator for Lara Mather, Business Development Officer:

- Lara has reached out to IT and created an email list for businesses with information that may be beneficial. Anyone who wants the list call Lara at her email, lmather@storeycounty.org or call 775-432-4081

Leah Kruse, Event and Business Manager:

- Camel Races are this weekend. First show Friday at 5 p.m. next shows Saturday at 10 a.m. and 2 p.m., and Sunday show at 2 p.m. The shuttle will load at the loading zone at the Delta Parking Lot. Thanked Public Works for all their help.
- Ferrari Hill Climb and 100-mile Endurance Race is Sept. 17-18.
- Street Vibrations is Sept. 22-24.
- NACO Meeting will be Sept. 27-29 and they will use freight depot and Piper's. They are expecting 200 attendees.
- Piper's has an upcoming lecture on Theater's in the West. Also, Bingo on Thursday and a lecture on U.S. Indian Agent Franklin Campbell.

James Deane, IT Director:

- The first microwave link at the sewer plant on Six Mile Island will be lit up. This will line up St. Mary's Art Center and other facilities.

Dru McPherson, Recorder:

- Getting the office settled with changes in leadership.

Pete Renaud, Community Development Director:

- Just over 8 million square feet have been permitted at TRIC, and that is not counting some projected projects. It will probably be over 10 million square feet in the next few months.

Commissioner Gilman said that bodes well for the financial future of the county.

Stacy York, Senior Center Director:

- There will be an Enchilada Cookoff on Sept. 16 at 6 p.m.
- The Mammovan will be in Mark Twain Oct. 6 from noon to 6 p.m.
- A resource fair will be held in Mark Twain from noon to 6 p.m. Nov. 9.

Keith Loomis, Assistant District Attorney:

- We plan to put policy in that is if something is 1 percent or \$5,000 difference, which is minor and the wording in the agenda can be approximate, but nothing over what is in the budget.

Austin Osborne, County Manager:

- Interviewing of HR Directors is continuing, and applicants are down to the top three.

- Beginning interviews with prospective Emergency Managers.
- There will be a town hall in Mark Twain for the strategic plan in the next three weeks. In Virginia City, a strategic plan town hall will be combined with information on the lands act.

10. BOARD COMMENT (No Action – No Public Comment): None

11. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of the increase in cost for installation of security film on the exterior and interior windows of the County Courthouse from \$23,350.00 to approximately \$24,432.00, a difference of \$1,082.00.

Ms. Menefee said in Jan. 2022 Sierra Window Tinting providing a quote for 169 panes of glass in the courthouse. On August 11 Sierra Tinting, submitted a new quote with a difference of \$1,082.00. Comstock Historic District Commission and State Historic Preservation Office have both approved the work.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve of the increase in cost for installation of security film on the exterior and interior windows of the County Courthouse from \$23,350.00 to approximately \$24,432.00, a difference of \$1,082.00.

Seconded by: Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

12. DISCUSSION/POSSIBLE ACTION: Discussion and consideration, per Storey County Commission Resolution No. 22.657, draft bill and/or resolution for the 2023 legislative session regarding “safety corridors” and certain items related to traffic safety on Interstate-80 between Reno/Sparks and Fernley, and submittal of final product(s) to the legislative counsel bureau or otherwise to the legislature.

Mr. Osborne said that at the August 18 BOC meeting he was approved to develop a bill to turn I80 into a Safety Corridor. Lobbyist Will Adler has done a lot of research and found a bill created in 2009 in Southern Nevada dealing with SR 159 and NRS 484b, which might be a way for the county to take a bill already created. A precedent has been set. This bill will deal with all the issues, such as enhanced enforcement, coving loads, speed limits, and there would be a legislative declaration working with NHP and regional people to create a report on what short-term and long-term replacements would cost. Addressing in an efficient way to complete the process.

Will Adler, who worked with the Legislative Council Bureau on this, said they included all the commissioners’ commentary in the draft, and he thought it would have a good impact.

Commissioner Gilman said he has been excited about this outcome and is cautiously optimistic it would be well-received at the Legislature.

Commissioner Carmona agreed and hoped this would make it all the way through.

Commissioner Mitchell said that using a proven template that has some good footing is a wise way to move forward.

Public Comment: None

Motion: In accordance with Storey County Commission Resolution No. 22.657, I, Commissioner Mitchell move to approve the county manager and county lobbyists to continue drafting a bill and/or resolution for the 2023 legislative session regarding "safety corridors" and certain items related to traffic safety on Interstate-80 between Reno/Sparks and Fernley, and to submit of final product(s) to the Legislative Counsel Bureau or otherwise to the Legislature. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

13. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval for the Public Works Director to sign Task Order #48 with Farr West Engineering for the Storey County Electric Avenue Rehabilitation project in the amount not to exceed \$336,714.00.

Public works director Jason Wierzbicki said this allows him to sign the task order for Electric Avenue project, stretching from USA Parkway to the Tesla guard shack, 2.2 miles. Preliminary evaluation includes roadway pulverization, overlay, patching and overlay. Treatment type and limits of work may be adjusted due to funding availability. Work includes project management, geotechnical investigation, pavement design, bidding assistance, construction admin support, construction observation and materials testing along with staking. A 10-year CIP was done but the road has taken a beating.

Commissioner Mitchell asked if this task order would get us to where we can start construction?

Wierzbicki said yes, once all the findings from engineering is done, and find out the cost.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve the Public Works Director to sign Task Order #48 with Farr West Engineering for the Storey County Electric Avenue Rehabilitation project in the amount not to exceed \$336,714.00. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

14. RECESS TO CONVENE AS THE STOREY COUNTY FIRE PROTECTION DISTRICT BOARD.

15. CONSENT AGENDA FOR POSSIBLE ACTION: Discussion/Possible Action on following policies:

- a. Policy P 310 Adopts County policy regarding Probationary Period as the Fire District Policy.
- b. Policy P 311 Adopts County policy for Rehire with revision to identify the policy as a Fire District Policy and
 - i. Removes requirement for Comptroller stipulation that funds are available
 - ii. Authorizes an employee in a grant funded position to be eligible for rehire with approval of Fire Chief without regard to policies regarding job announcements, postings, and appointment.
- c. Policy P 312 Adopts County policy regarding License/Occupational Certification with revisions to include incentive-based certification statue notification to their supervisor as a Fire District Policy.
- d. Policy P 313 Adopts County Policy Casual (Intermittent Part-Time) as a Fire District Policy.
- e. Policy P 314 Adopts County Policy regarding Annual/New Hire Physical Examinations as a Fire District policy.
- f. Policy P 611 Adopts County Policy regarding Leave for Parents of Children Enrolled in School as a Fire District Policy.
- g. Policy P 612 Adopts County policy regarding Leave for Nursing Mothers as a Fire District policy.

Public Comment: None

Motion: I, Fire Commissioner Mitchell move to approve the Fire District Consent Agenda as presented. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

16. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval of 2-year contract with AT&T FirstNet Data service for Storey County Fire Protection District in the amount of \$628 per month.

Chief Loncar said what the department was moving to was ... the Firstnet program was designed for emergency responders, nationwide, and it has federal support. The district gets a discounted rate on cell phone use in the devices and plan. This is moving away from the current Verizon plan to the Firstnet plan and adding additional devices. This will be cost savings to the district. Firstnet pushes everyone else back during large events and gives emergency responders priority. This improves communication when

cell systems are maxed. It is a better program. It is under the amount we are currently paying for Verizon.

Commissioner Mitchell asked if the contract was for the service portion and a grant covers devices?

Chief Loncar said yes, we were able to get a grant to pick up what is called cradle points, which allows for laptop computers to be used in vehicles.

Commissioner Carmona asked if this is only through AT&T or does Verizon offer it as well.

Chief Loncar said it is through AT&T. The cell on wheels, when we have time when NVEnergy shuts down power, we set up these towers as part of our NVEnergy contract, and they are also on Firstnet. It builds a robust system.

Public Comment: None

Motion: I, Fire Commissioner Mitchell move to approve the 2-year contract with AT&T FirstNet Data service in the amount of \$628 per month for the Storey County Fire Protection District. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

17. RECESS TO CONVENE AS THE STOREY COUNTY WATER/SEWER BOARD

18. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible vote to select general improvement district representative to the Storey County Debt Management Commission.

Mr. Loomis said the person who was the GID representative to the Debt Management Commission has moved out of the district and is no longer eligible to represent the GIDs. This is the process of selecting a new person to represent the GIDs. This is intended to take the vote on who will represent GIDs in Storey County. Under NRS 350.115, the selection is done by single vote from each GID in the county. David Hart was offered by Canyon GID. This is an opportunity of Virginia Divide GID to support that or nominate someone else to fill that position.

Public Comment:

Motion: I, Commissioner Mitchell move to cast the vote of this board for Dave Hart to serve on the Storey County Debt Management Commission as a representative of

General Improvement Districts in Storey County. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

19. RECESS TO CONVENE AS THE STOREY COUNTY HIGHWAY BOARD

20. DISCUSSION ONLY/NO ACTION: Report of public works department regarding roads and highways in Storey County.

Mr. Wierzbicki said the department is getting ready for the road rehab project on Electric Avenue. A couple weeks ago the county was hit hard by those downpours at the bottom part of Six Mile Canyon, from Tom Redican's driveway down and a little bit of Martin Lane in Mark Twain. We are working to communicate with homeowners to keep an eye on culverts. Trying to get shoulders done on Six Mile.

Public Comment: None

21. ADJOURN TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS

22. DISCUSSION/POSSIBLE ACTION: For considerations and possible approval of business license second readings:

- A. American Refrigeration LLC – Contractor / 11573 Davis Creek Court ~ Jacksonville, FL
- B. Carson Demolition – Out of County / 1151 S. Deer Run Rd. ~ Carson City, NV
- C. Focus Fire Protection, LLC – Contractor / 1220 S. Commerce St. # 120 ~ Las Vegas, NV
- D. Fulcrum Sierra BioFuels LLC – General / 3600 Peru Dr. ~ McCarran, NV
- E. Houston Boot Company – General / 144 S. C St. ~ Virginia City, NV
- F. Staley Inc. – Contractor / 6101 S. Shackleford Rd. ~ Little Rock, AR
- G. The Virginia City Vault LLC – General / 59 S. C St. ~ Virginia City, NV
- H. Twichell Mechanical & Controls LLC – Out of County / 500 Horizon Ridge Rd. ~ Sparks, NV

Public Comment: None

Motion: I, Commissioner Mitchell move to approve the second reading of business licenses under item 17 listed as A through H. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

23. PUBLIC COMMENT: (No action)

24. ADJOURNMENT OF ALL ACTIVE AND RECESSED BOARDS ON THE AGENDA: Chairman Carmona adjourned the meeting at 10:46 a.m.

Respectfully submitted,

By: 
James Hindle, Clerk-Treasurer.



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 10/4/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 5 min

Agenda Item Type: Discussion/Possible Action

- **Title:** Consideration and possible approval of the minutes for the September 7, 2022 meeting.
- **Recommended motion:** Approve or amend as necessary
- **Prepared by:** Jim Hindle

Department: **Contact Number:** 775-847-0969

- **Staff Summary:** See attached
- **Supporting Materials:** See attached
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

____ Department Head

Department Name: _____

____ County Manager

Other Agency Review: _____

- **Board Action:**

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STOREY COUNTY BOARD OF COUNTY COMMISSIONERS SPECIAL MEETING

TUESDAY, SEPT. 7, 2022, 10:00 A.M.

DISTRICT COURTROOM

26 SOUTH B STREET, VIRGINIA CITY, NEVADA

MEETING MINUTES

JAY CARMONA
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

CLAY MITCHELL
VICE-CHAIRMAN

LANCE GILMAN
COMMISSIONER

DOREAYNE NEVIN
CLERK-TREASURER

Roll Call: Chairman Jay Carmona, Vice-Chairman Clay Mitchell, Commissioner Lance Gilman, Clerk/Treasurer Doreayne Nevin, District Attorney Anne Langer, Recorder Marney Hansen-Martinez

1. CALL TO ORDER REGULAR MEETING AT 10:00 A.M

Meeting was called to order by Chairman Carmona at 10:00 a.m.

2. PLEDGE OF ALLEGIANCE

Commissioner Carmona led those present in the Pledge of Allegiance.

3. PUBLIC COMMENT: (No action)

4. DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports

5. BOARD COMMENT (No Action - No Public Comment):

Commissioner Carmona noted the passing of long time Virginia City Highlands resident Olivia Fiamengo. She was a onetime VRPA president, who was responsible for securing the first blinking horse signs at the bottom of SR 341. Also, VCH resident and wife of CERT member David Gates, Carolyn Gates passed away.

7. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of the acknowledgement of the resignation of Doreayne Nevin as Storey County Clerk-Treasurer to occur on September 9, 2022, instead of September 16, 2022, and the

appointment of an interim Clerk-Treasurer to begin serving this office on September 10, 2022, rather than September 16, 2022, as approved by the board at its August 16, 2022, regular meeting.

County Manager Austin Osborne said Ms. Nevin had noticed at the beginning of September her intention to leave on Sept. 16. That necessitates this board moving to accept Dore's resignation effective Sept. 9, 2022, instead of Sept. 16, 2022, and appoint Jim Hindle to Sept. 10, 2022, instead of Sept. 17, 2022. Jim Hindle is the only person on the ballot at this time, and the board had previously taken action to have him appointed until he takes office next year.

Public Comment: None

Motion: I, Commissioner Mitchell move to acknowledge of the resignation of Doreayne Nevin as Storey County Clerk-Treasurer to occur on September 9, 2022, instead of September 16, 2022, and to approve the appointment of Jim Hindle as Interim Clerk-Treasurer to begin serving this office on September 10, 2022, rather than September 16, 2022. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

Mr. Hindle thanked the board, and said he knew it had been somewhat of a moving process, and all the patience and everybody that has reached out to make sure things were good with my schedule etc. He also thanked Ms. Nevin for standing in as it had been a very difficult year. With changes and instability with elections, etc., it never makes it easy to be assuming an office under those situations and then going through to this time. He thanked Ms. Nevin for her work as the interim Clerk-Treasurer. He also thanked the office staff for working with Ms. Nevin and keeping things running. It has been a very difficult year for them as well, with instability, change and the first jury trial in many years and the election. They have done a great job and I want that on the record.

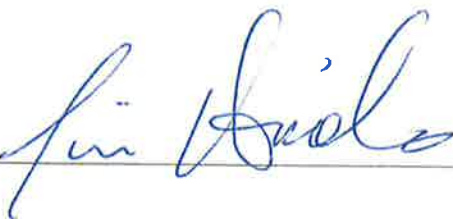
8. PUBLIC COMMENT: (No action)

9. ADJOURNMENT OF ALL ACTIVE AND RECESSED BOARDS ON THE AGENDA:

Chairman Carmona adjourned the meeting at 10:08 a.m.

Respectfully submitted,

By: _____



James Hindle, Clerk-Treasurer.



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 10/4/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 0-5

Agenda Item Type: Consent Agenda

- **Title:** For possible action, approval of business license first readings:
- A. Ace of Spades – Home Business / 2385 Cartwright ~ Reno, NV
- B. AJ Construction LLC – Contractor / 1895 US Hwy 50. ~ Silver Springs, NV
- C. Artharness – Home Business / 2020 Morgan Rd. ~ Reno, NV
- D. Bert's Boilers LLC – Contractor / 2770 Esaw St. ~ Minden, NV
- E. Bighorn Tree Care – Home Business / 21961 Clemens Rd. ~ Reno, NV
- F. Easy Bay Restaurant Supply Inc. – Contractor / 49 4th St. ~ Oakland, CA
- G. Hernandez Electric LLC – Contractor / 340 Freeport Blvd # 1 ~ Sparks, NV
- H. J St. Welding and Fabrication – Home Business / 45 S. I St ~ Virginia City, NV
- I. JT Logistics – General / 1500 Waltham Way ~ McCarran, NV
- J. Omni Cable, LLC – General / 1500 Waltham Way ~ McCarran, NV
- K. PC Exploration – Contractor / 536 Galveston St. ~ W. Sacramento, CA
- L. Polaris Processing LLC – Out of County / 212 Pine St. ~ Lake Charles, LA
- M. Shakespeare Unlimited – Contractor / 312 Stewart St. ~ Reno, NV
- N. United Taiyo, LLC – Out of County / 8550 W. Charleston Blvd. Ste 102 ~ Las Vegas, NV

- **Recommended motion:** None required (if approved as part of the Consent Agenda) I move to approve all first readings (if removed from consent agenda by request).

- **Prepared by:** Ashley Mead

Department:

Contact Number: 7758470966

- **Staff Summary:** First readings of submitted business license applications are normally approved on the consent agenda. The applications are then submitted at the next Commissioner's meeting for approval.
- **Supporting Materials:** See attached
- **Fiscal Impact:** None
- **Legal review required:** False
- **Reviewed by:**

_____ Department Head

Department Name: _____

_____ County Manager

Other Agency Review: _____

• **Board Action:**

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| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modification |
| <input type="checkbox"/> Denied | <input type="checkbox"/> Continued |

Storey County Community Development

110 Toll Road ~ Gold Hill Divide
P O Box 526 ~ Virginia City NV 89440



(775) 847-0966 ~ Fax (775) 847-0935
CommunityDevelopment@storeycounty.org

To: Dore Nevin, Clerk's office
Austin Osborne, County Manager

September 26, 2022
Via Email

Fr: Ashley Mead

Please add the following item(s) to the **October 04, 2022**

COMMISSIONERS Consent Agenda:

FIRST READINGS:

- A. Ace of Spades** – Home Business / 2385 Cartwright ~ Reno, NV
- B. AJ Construction LLC** – Contractor / 1895 US Hwy 50. ~ Silver Springs, NV
- C. Artharness** – Home Business / 2020 Morgan Rd. ~ Reno, NV
- D. Bert's Boilers LLC** – Contractor / 2770 Esaw St. ~ Minden, NV
- E. Bighorn Tree Care** – Home Business / 21961 Clemens Rd. ~ Reno, NV
- F. Easy Bay Restaurant Supply Inc.** – Contractor / 49 4th St. ~ Oakland, CA
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- I. JT Logistics** – General / 1500 Waltham Way ~ McCarran, NV
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- N. United Taiyo, LLC** – Out of County / 8550 W. Charleston Blvd. Ste 102 ~ Las Vegas, NV

Ec: Community Development
Commissioner's Office

Planning Department
Comptroller's Office

Sheriff's Office



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 10/4/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 15 min.

Agenda Item Type: Consent Agenda

- **Title:** Consideration and possible approval of revision of Personnel policies 302, Source of Candidates; Open Recruitment; Promotion; Transfer and Eligible List to Vacant Position and 402, Reclassification and Reallocation.
- **Recommended motion:** I (commissioner) move to approve revisions to Personnel policies 302, Source of Candidates; Open Recruitment; Promotion; Transfer and Eligible List to Vacant Position and 402, Reclassification and Reallocation.
- **Prepared by:** Jeanne Greene

Department:

Contact Number: 775.847.0968

- **Staff Summary:** We are requesting approval of the following Personnel policies:
- a. Policy 302, Source of Candidates; Open Recruitment; Promotion; Transfer and Eligible List to Vacant Position to allow for transfer of a current employee to another position at the same grade level without regard to policies regarding job announcements, postings, and appointment and extension of emergency appointment.
- b. Policy 402, Reclassification and Reallocation to provide for effective dates as currently practiced. There is also clean up language regarding job titles and a reference within the policy.
- **Supporting Materials:** See attached
- **Fiscal Impact:** 0
- **Legal review required:** TRUE
- **Reviewed by:**

____ Department Head

Department Name:

____ County Manager

Other Agency Review: _____

- **Board Action:**

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| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modification |
| <input type="checkbox"/> Denied | <input type="checkbox"/> Continued |

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 302
EFFECTIVE DATE: 08-19/08
REVISED: 01-20-09/ 08-04-15
12-04-18/ 08-04-20
05-17-22 /10-04-22
AUTHORITY: BOC
COUNTY MANAGER: AO

**SUBJECT: Source of Candidates; Open Recruitment; Promotion; Transfer and Eligible
List to Vacant Positions**

1. PURPOSE

It is recognized that the role of the department is critical in the hiring process and that utilizing the subject matter expertise of those in the hiring department will help ensure the selection of the most appropriately qualified candidate for each position. Therefore, the county will involve department management in the recruitment, examination, and selection process.

2. POLICY

2.1 Filling Positions

Regular positions may be filled by applicants selected from an existing eligible applicant pool. If no eligible applicant pool has been established or the pool contains no qualified applicants, the employer may initiate a recruitment (promotional from within or open to outside the organization) to create or renew an eligible applicant pool. Applications from present employees may be considered for open positions before non-employee applicants are considered. For open recruitments, the position vacancy announcement will be posted internally and externally.

The general policy of the county is to fill vacant or new positions from within the organization when possible, depending upon qualifications and interest of existing regular full-time, part-time, and casual employees. Employees are encouraged to apply for any vacancy for which they may qualify.

Promotional recruitments limit consideration of applicants to qualified employees currently working within a single department of the employer (departmental/promotions) or to qualified employees currently working within the employer (employer-wide/promotional). These internal recruitments are limited to employees in regular part-time and regular full-time status. Preference may be given to post-probationary employees with 12 or more months of service to the employer.

When deciding what type of recruitment to initiate, the employer will consider such factors as the impact of the decision on the employer's efforts to have a workforce which is representative of:

- a. The local population;
- b. The qualifications and level of responsibility required by the position;
- c. The extent to which the knowledge and skills required for the position can readily be acquired on the job;
- d. The qualifications of employees potentially available for placement on a promotional list;
- e. The effects on retention of present employees; and
- f. The likelihood of attracting well-qualified outside applicants.

After the employer has determined how it will announce the vacancy, it will develop a recruitment plan by determining the applicant pool it wishes to target and in what geographic region it will advertise; determining what types of media (e.g., internet, newspapers, trade journals) will be used to advertise and ensuring outreach efforts reach diverse applicant groups.

2.2 Eligible Applicant Pool

- a. The employer may maintain eligible applicant pools consisting of the names of applicants eligible for hire based on the recruitment process. While generally used to fill a single position, eligible applicant pools may be used to fill additional positions which occur within 6 months of the establishment of the pool. Eligible applicant pools for law enforcement and fire protection positions may be maintained for up to 12 months when published as such.
- b. Any person on an appropriate reinstatement list shall be considered for employment in accordance with the employer's established layoff policy.
- c. An applicant will be removed from the eligible applicant pool if the applicant submits a written request to be removed, or if the applicant fails to respond within an allotted time period to instructions regarding participation in an examination or selection interview. An eligible applicant who refuses an offer of employment will be removed from the eligible applicant pool unless the specific circumstances of the refusal warrant otherwise as determined by the employer.

2.3 Transfers

- a. An internal transfer is a lateral change of an employee from one position to another position in the same class or to a different class in the same salary range. A transfer may be made without regard to the provisions of Storey County relative to job announcements, postings, and appointment. The employee must successfully pass any required testing that may be required for the position if the employee did not previously hold the requested position.
- b. Internal transfers and promotions do not change the employee's date of hire. However, the anniversary date for future performance evaluations and merit salary increase considerations shall become the date of promotion.

2.4 Scope

It is recognized that the role of the department is critical in the hiring process and that utilizing the subject matter expertise of those in the hiring department will help ensure the selection of the most appropriately qualified candidate for each position. Therefore, the employer will involve department management in the recruitment, examination, and selection process.

2.5 Source of Applicant

Regular positions may be filled by applicants selected from existing eligible lists. If no eligible list exists, the employer may initiate a recruitment (open or promotional) to create an eligible list. Applications from present employees may be considered for open positions before non-employee applicants are considered. For open recruitments, the position vacancy announcement will be posted internally and externally.

Promotional recruitments limit consideration of applicants to qualified employees currently working within a single department of the employer (departmental/promotions) or to qualified employees currently working within the employer (employer-wide/promotional).

When deciding what type of recruitment to initiate, the employer will consider such factors as the impact of the decision on the employer's efforts to have a workforce which is representative of:

- a. The local population;
- b. The qualifications and level of responsibility required by the position;
- c. The extent to which the knowledge and skills required for the position can readily be acquired on the job;
- d. The qualifications of employees potentially available for placement on a promotional list;

- e. The effects on retention of present employees; and
- f. The likelihood of attracting well-qualified outside applicants.

After the employer has determined how it will announce the vacancy, it will develop a recruitment plan by determining the applicant pool they wish to target and in what geographic region they will advertise; determining what types of media (e.g., internet, newspapers, trade journals) will be used to advertise and ensuring outreach efforts reach diverse applicant groups.

2.6 Emergency Appointment

In case of an emergency, as approved by the HR Director, an appointment may be made without regard to the provisions of Storey County HR policies relative to job announcements, postings, and appointment. Emergency appointments shall not continue longer than one year. ~~120 working days in any 12-month period.~~

RESPONSIBILITY FOR REVIEW: The County ~~HR~~ Personnel Director and/or Administrative Officer will review this policy every 5 years or sooner as necessary.

**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER 402
EFFECTIVE DATE: 11-10-08
REVISED: 12/15/15
10-04-22
AUTHORITY: BOC
COUNTY MANAGER:

AOPAW

SUBJECT: Reclassification & Reallocation

1. **PURPOSE:** To establish county policy and procedures for the request, consideration, and approval of position reclassification.

2. **POLICY:**

2.1 Reclassification

Reclassification means the allocation of a position to a different class which results from changes and duties of the position, but not necessarily the position's incumbent employee. The reclassification may be to a newly created class or an existing class in the classification plan. The following apply to reclassifications.

A. When a department head, supervisor, or elected official believes that the duties of an existing position have changed to the extent they no longer fit within its assigned class or no longer conform to changes of the organization (or department), the duties of the position will be reviewed and, if appropriate, the position may be reclassified to the appropriate class.

Reclassification of a position shall not be undertaken as a substitute for discipline or hiring practices, nor to effect a change in salary or wages in the absence of a significant change in assigned duties and responsibilities.

B. An employee may submit a written request to his/her supervisor requesting a reclassification study of a position if s/he believes that the position's specifications, duties, and responsibilities have changed, both in number and variety, as to cause a significant and permanent workload increase.

C. The HR Director ~~and/or Administrative Officer~~ will determine if the position requested to be studied will be reclassified to a new class. ~~The decision to reclassify the position will become effective the first day of the next pay period following the approval.~~

D. A change in a position's class does not constitute the sole basis for determining whether the employee in the reclassified position will also be assigned to the new position.

1. The decision to reclassify a position shall be made by the HR Director ~~and/or Administrative Officer~~ with the concurrence of the County Manager.

2. The decision to place the current employee in the new class of the position shall be based upon the qualifications and job performance of the employee.

The employee will be assigned to the class whenever a position is reallocated to a higher class and the employee has satisfied the following requirements:

- a. Completes the orientation period for the position as previously allocated;
 - b. Demonstrates acceptable or better job performance; and
 - c. Possesses the knowledge, skills, and abilities required for the higher class.
3. Whenever a position is reclassified to a lower level class, the employee will be placed in the lower level class effective the first day of the pay period which follows the approval of the reclassification.
4. At the discretion of the HR Director ~~and/or Administrative Officer~~, responsibility or acting pay may be paid back to the date on which a formal reclassification request was made if the reclassification is subsequently approved.

2.2 Reallocation

Reallocation means an allocation of an entire class (i.e., group of same positions) to a higher or lower pay grade. An entire class may be reallocated to a higher pay grade or to a lower pay grade based on a change in duties and responsibilities for all positions in the class, or based upon salaries or wages paid by other comparable employers.

Whenever a class is reallocated to a different pay grade level, the employees affected will be placed at an appropriate step in the range of the new pay grade, ~~effective the first day of the pay period following the date that the reallocation is approved by the HR Director and/or Administrative Officer.~~

2.3 Procedure for classification and reclassification review

The following are the procedures for reviewing and/or approving requests for position classification and reclassification.

A. Submittal process is as follows.

1. Requests for classification review are made by the supervisor, department head, or elected official. S/he will review the request and, if appropriate, submit it to the HR Director ~~and/or Administrative Officer~~ with a written memorandum explaining the reasons why the request meets the criteria for a classification study.

At a minimum, the request shall include the specific duty and responsibility changes to the position, and a verification that the changes to the position will be permanent. The HR Director ~~and/or Administrative Officer~~ will review the request and respond to the department head or elected official whether or not the study is justified and will be conducted.

2. In the event that the supervisor, department head, or elected official fails or refuses to process an employee's reclassification request, the employee may submit directly to the HR Director ~~and/or Administrative Officer~~ a written request for a position reclassification study. The request must be submitted no later than 120 days prior to the requesting employee's annual performance evaluation date. An employee may not submit more than one request for a job reclassification study per calendar year.
3. The requesting department head, elected official, or employee must submit the following documents with a request for position reclassification.

- a. Justification for Reclassification Form: Information documented on this form includes from where the duties came (e.g., new duties/program responsibilities, reassigned responsibilities, etc.); -program efficiencies to be gained by the reclassification (e.g., cost savings, productivity improvements, etc.); why working the position within its current class is not a viable option; and the extent to which reclassification of the position will change the current staffing configuration.
 - b. Position Description Questionnaire (PDQ): This questionnaire documents the purpose of the position; position responsibilities; contact; decision making responsibility; environmental factors (if applicable); and knowledge, skills and abilities associated with the position. Information documented on this form uses the duties and associated percentages of time to determine essential job functions (versus “marginal” job functions). Derived from this information, physical characteristics required to perform the duties of the position, or class as a whole, are developed for the essential functions. This information is provided to final candidates interviewing for position vacancies and is also used in the analysis of requests for accommodation under the American with Disabilities Act (ADA), workers’ compensation issues, and FMLA return-to-work certifications.
4. The HR Director ~~and/or Administrative Officer~~ will proceed within 30 days of receipt of such written request to investigate the classification status of the position, and to reasonably attempt to conclude the investigation within ninety 90 days after receipt of the written request and provide the supervisor, department head, or elected official, and the employee with a written decision, which shall include the reasons supporting such decision.
5. Criteria for determining the need for classification review.
 - a. The HR Director ~~and/or Administrative Officer~~ may authorize a classification review when, in his/her judgment, permanent and substantial specifications, duties and responsibilities have changed, both in number and variety as to cause an increase in workload in a position.
 - b. The new duties must be clearly defined and assigned as outlined in the ~~three~~ documents listed in Submittal Process, 3Procedures Section (e) before a review is begun.
 - c. The HR Director ~~and/or Administrative Officer~~ may include in any classification review any positions which are in the same work unit, have related duties, or are in the same class series as the position for which classification review is requested.

2.4 Effective date

The effective date of a reclassification or a class reallocation shall be the date the reclassification/reallocation request is received in the HR office, the date the employee qualifies for the higher level position, or the date funding is available if the reclassification/reallocation is subject to budget approval, whichever is appropriate. first day of the pay period following approval of the action. ~~The anniversary date for future step increases shall be established as the~~

~~first day of the pay period following 12 months in the new class, and will not include the period for which retroactive pay is granted, if any.~~

~~In the event of a reclassification to a lower paid class, the action will be effective the first day of the pay period following approval of the reclassification.~~

RESPONSIBILITY FOR REVIEW: The County HR Director ~~and/or Administrative Officer~~ will review this policy every 5 years or sooner as necessary.



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 10/4/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 30 min.

Agenda Item Type: Discussion/Possible Action

- **Title:** Presentation by the Nevada Department of Transportation (NDOT) regarding the county consultation process, NDOT annual work program within the county, and the One Nevada process.
- **Recommended motion:** There are three recommended motions from which to consider.
 - a. I (county commissioner) motion to accept the Nevada Department of Transportation (NDOT) infrastructure work program and/or other elements as presented by NDOT.
 - b. I (county commissioner) motion to accept the Nevada Department of Transportation (NDOT) infrastructure work program and/or other elements with the following comments (-----pending board comments-----) brought forth by this board.
 - c. I (county commissioner) motion to reject the Nevada Department of Transportation (NDOT) infrastructure work program and/or other elements of the presentation.
- **Prepared by:** Austin Osborne

Department:

Contact Number: 7758470968

- **Staff Summary:** NDOT makes an annual presentation to the counties throughout Nevada, and this presentation is for Storey County. The Board of Storey County Commissioners and county officials each year expresses to NDOT the importance of making improvements to the Lockwood westbound onramp, improving safety along Interstate-80 between Sparks and Fernley, and implementing other improvements throughout Storey County as related to state highways.
- On July 19, 2022, the Board of Storey County Commissioners adopted Resolution 22-657 (Exhibit A) directing the County Manager and county lobbyists to develop a draft bill (Exhibit B) for the 2023 legislative session addressing safety concerns along the interstate.
- The resolution directs that the bill requires NDOT and the Nevada Highway Patrol within 90-days of bill passage to submit reports to the Nevada State Governor; Senate President; Assembly Speaker; mayors of Reno, Sparks, and Fernley; and the county managers of

Storey, Washoe, and Lyon counties discussing feasibility of and recommending short- and long-term solutions to safety issues along said segment of Interstate-80.

-
- The resolution suggests that a bill designates this segment of the interstate as eligible for “safety corridor” or similar type treatment including reduced speed and lane restrictions for commercial trucks; signage upgrades; and enhancement of enforcement of speed limits, lane restrictions, “tailgating”, securing loads, and other traffic laws.
-
- The suggested bill would also require NDOT and NHP to provide state and area county leadership timelines and feasibility statements within 90-days of passage addressing upgrades to the Lockwood and Patrick interchanges and adding travel lanes to the subject segment of interstate highway.
-
- The County Manager has worked with Silver State Government Relations to develop a draft bill. The draft was submitted on September 2, 2022, to meet the legislative deadline for county-sponsored bills. The draft bill, however, may be amended per changes made by the board after that time. The draft bill is attached as Exhibit B.
-
- Storey County maintains a strong and positive working relationship with NDOT, including its District II officials, and the NHP. The county hopes that the actions that it is taking at the legislature will help facilitate funding, staffing, and other resources from state leadership to NDOT, NHP, and other appropriate state agencies enabling them to implement necessary safety improvements along Interstate-80 between Sparks and Fernley.

- **Supporting Materials:** See attached

- **Fiscal Impact:** 0

- **Legal review required:** TRUE

- **Reviewed by:**

_____ Department Head

Department Name: _____

_____ County Manager

Other Agency Review: _____

- **Board Action:**

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| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modification |
| <input type="checkbox"/> Denied | <input type="checkbox"/> Continued |

RESOLUTION NO. 22-657

A RESOLUTION OF THE BOARD OF COMMISSIONERS WHICH AUTHORIZES THE COUNTY MANAGER TO ENGAGE A LOBBYIST TO DRAFT A BILL REGARDING CERTAIN ITEMS RELATED TO TRAFFIC SAFETY ON I-80

WHEREAS, the I-80 Corridor along the North boundary of Storey County running from the Wadsworth interchange to the Vista Boulevard interchange in Sparks ("the corridor") is a high traffic corridor for residents in Storey, Lyon, and Washoe Counties, as well as for thru traffic; and

WHEREAS, the corridor is a "chokepoint" as there currently is no alternative route for traffic; (an environmental hazard spill could close the corridor for a day(s) or more.)

WHEREAS, there have been a relatively high amount of accidents and deaths from traffic incidents involving or affecting residents and motorists, especially in the segment between USA Parkway and Vista Boulevard; and

WHEREAS, the Lockwood interchange is substandard and creates increased safety risks and hazards to residents and visitors of Lockwood; and

WHEREAS, the Patrick interchange is substandard and creates increased safety risks and hazards for motorists; and

WHEREAS, traffic on the corridor comes to a complete stop, often for one or more hours in the event of an accident, greatly affecting the lives of Storey, Lyon, and Washoe residents.

NOW THEREFORE THE BOARD OF COMMISSIONERS OF STOREY COUNTY DOES HEREBY RESOLVE AS FOLLOWS:

1. That the Board authorizes the County Manager to engage and pay a lobbyist to prepare and submit all necessary documents to have a Bill Draft prepared by the Nevada Legislative Counsel Bureau.
2. That the Bill would contain the following provisions, with the final language to be approved within the full discretion of the County Manager:
 - a. Within 90 days after the bill becomes law, NDOT will coordinate and collaborate directly with the County Managers of Storey, Lyon, and Washoe Counties and the Mayors of Reno, Sparks, and Fernley regarding the items below.
 - b. Within 90 days after the bill becomes law, NDOT will submit a report to the Governor, the President of the Senate, the Speaker of the Assembly, County Managers of Storey, Lyon, and Washoe Counties, and the Mayors of Reno, Sparks, and Fernley regarding the following:
 - i. The possibility of designating this segment of Interstate-80 as a special "safety corridor"
 - ii. The feasibility of immediately reducing traffic speed limits for commercial trucks or vehicles with more than two axles to 55 MPH between Wadsworth and Vista Boulevard interchange.
 - iii. The feasibility of restricting commercial truck traffic or vehicles with more than two axles to one lane only in the corridor.
 - iv. A plan to upgrade signage in the corridor regarding warnings for merging traffic and increased intervals between vehicles.
 - v. A timeline for upgrading the Lockwood interchange.
 - vi. A timeline for upgrading the Patrick interchange.

- vii. A timeline for adding one or more lanes.
 - viii. The feasibility of adding a third westbound and eastbound travel lane within the next 12-24 months on a design/build basis.
3. That within 90 days after the bill becomes law, the Chief of the Nevada Highway Patrol will submit a report to the Governor, the President of the Senate, the Speaker of the Assembly, County Managers of Storey, Lyon, and Washoe Counties, and the Mayors of Reno, Sparks, and Fernley regarding a requested increase in budget to upgrade enforcement in the corridor regarding:
- a. Failing to maintain lanes
 - a. Speeding
 - b. Following vehicles too closely
 - c. Securing loads
 - d. Any private or commercial trucks carrying material (direct, gravel, rocks, trash, refuse, etc.) that are uncovered.
4. That within 90 days after the bill becomes law, the NDOT Director and the NHP Chief will submit a report to the Governor, the President of the Senate, the Speaker of the Assembly, County Managers of Storey, Lyon, and Washoe Counties, and the Mayors of Reno, Sparks, and Fernley regarding the following:
- a. Feasibility and methods by which the NHP and Washoe, Storey, and Lyon Counties may work together to enforce traffic laws on I-80 and provide mutual assistance, with a discussion of means and methods already being deployed by the counties for this purpose.
 - b. The feasibility of designating this segment of Interstate-80 as a "safety corridor" with enhanced moving violation penalties.

BE IT FURTHER RESOLVED THAT THE HONORABLE COUNTY COMMISSIONERS OF STOREY COUNTY VOTED TO ACCEPT THIS RESOLUTION AS FOLLOWS:

Passed and adopted this (19th) the day of (July), 2022 by the following vote:

Ayes: Chairman Carmona, Vice-Chair Mitchell, Commissioner Gilman

Nays: 0

Absent: 0

[Signature] Jay Carmona, Commission Chairman

Attest: [Signature] Deputy Clerk/Treasurer

Certification and Seal:

Enclosure A: Draft Bill.

The following is DRAFT and subject to change.

Local Government Bill Draft Request for the 2023 Legislative Session
Storey County Supplemental Form

1. Intent of Proposed Bill or Resolution

The Interstate-80 corridor along the northern boundary of Storey County between the Vista and Wadsworth interchange is a high traffic area for residents and businesses in Storey, Lyon, and Washoe Counties, and for other regional and interstate traffic. The corridor is the principal artery between Reno/Sparks, Fernley, and the Tahoe-Reno Industrial Center.

There were ((? ?)) vehicle collisions and ((? ?)) deaths along this corridor between 2017 and 2021, an annual average of (()) collisions and (()) deaths. The rate of vehicle collisions and deaths exceeds that of any other ((classification)) road in the state.

The Storey County Board of County Commissioners and county officials have engaged with the Nevada Department of Transportation (NDOT) in various regional traffic and infrastructure studies, professional one-on-one interactions, and other collaborative encounters to address the growing concerns along this corridor. The county contributed to the conversation about long-term solutions such as lane additions, interchange enhancements, and other infrastructure improvements, and proposed low-cost and short-term solutions such as reduced speed limits, lane controls, cautionary signage and lighting, enhanced traffic enforcement of existing traffic regulations. The county suggested that NDOT consider designating this interstate alignment as a “safety corridor” with enhanced traffic calming and control measures.

Storey County proposes a bill to address short- and long-term safety concerns on I-80 between the City of Sparks and the City of Fernley. The county petitions that the Nevada Department of Transportation (NDOT) and the Department of Public Safety (DPS) work with Storey and the surrounding counties to develop feasibility reports for short- and long-term enhancements to infrastructure, traffic management, and law enforcement along this segment of interstate.

The following elements should be included in the NDOT feasibility study:

1. Designating this segment of Interstate-80 as a special “safety corridor”;
2. Reducing traffic speed limits for commercial trucks or vehicles with more than two axles to 55 MPH between Wadsworth and Vista Boulevard interchange;
3. Restricting commercial truck traffic or vehicles with more than two axles to one lane only in the corridor;
4. A plan to upgrade signage in the corridor regarding warnings for merging traffic and increased intervals between vehicles;
5. A timeline for upgrading the Lockwood interchange;
6. A timeline for upgrading the Patrick interchange;
7. A timeline for adding one or more lanes; and

8. The feasibility of adding a third westbound and eastbound travel lane within the next 12-24 months on a design/build basis.

As for the DPS, we request that a study is conducted to develop findings supporting increase in budget to upgrade enforcement along this segment of interstate. The study should support a budget supporting enhanced enforcement of the following:

1. Failing to maintain lanes;
2. Speeding;
3. Following vehicles too closely;
4. Securing loads; and
5. Any private or commercial trucks carrying material (direct, gravel, rocks, trash, refuse, etc.) that are uncovered.

Jointly between NDOT and DPS, we would like such a study to consider: feasibility and methods by which the Nevada Highway Patrol, Lyon, Storey, and Washoe Counties may work together to enforce traffic laws on I-80 and provide mutual assistance, with a discussion of means and methods already being deployed by the state and counties for this purpose; the feasibility of designating segments of I-80 as a "safety corridor" with enhanced moving violation penalties; and other matters that can improve safety along this segment of interstate.

Because of the long-standing nature of these safety concerns, we request the study be conducted and a report submitted within 90 days of passage of this bill. Once the study is completed, we request that a copy of the report be submitted to: the Governor; the Senate Majority Leader; the Speaker of the Assembly; the county managers of Lyon, Storey, and Washoe Counties; and the mayors of the Cities of Fernley, Reno, and Sparks.

2. If known, list any existing state law that is sought to be changed or which is affected by the measure (NRS Title(s), Chapter(s) and Section(s) affected, Statutes of Nevada Chapter(s) and Section(s) affected and/or Nevada Constitutional provision):

We believe such a request may be added to Title 35 (Highways; Roads; Bridges; Parks; Outdoor Recreation), Chapter 408 (Highways, Roads, and Transportation Facilities). Alternatively, this request for an agency study may be more appropriate as a resolution.

3. Any additional information that may be helpful in drafting the bill or resolution

Attached please find: a) staff report and resolution approved at the July 19, 2022 County Commission meeting; b) petition letters from Storey County residents regarding the Lockwood interchange.

4. Effective Date:

Upon Passage and Approval

5. Describe any known cost to the State or a local government that would result from carrying out the changes in the measure:

This legislation may have a fiscal impact to the Nevada Department of Transportation and the Nevada Department of Public Safety. Additionally, this legislation would impact the Counties of Lyon, Storey, Washoe, and the Cities of Fernley, Reno, and Sparks. However, it is indeterminate as to the exact cost at this time.

6. Please indicate the governing body that approved the request and the date on which the request was approved during a public hearing:

I hereby certify that this request for the drafting of a legislative measure was approved during a public hearing on 7/19/2022 by the Storey County Commission.



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 10/4/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 15 min.

Agenda Item Type: Discussion/Possible Action

- **Title:** Report of public works department regarding roads and highways in Storey County.
- **Recommended motion:** No action.
- **Prepared by:** Austin Osborne

Department: **Contact Number:** 7758470968

- **Staff Summary:** Under NRS Chapter 403 the Board of Highway Commissioners is required to meet once per month as close to the first of the month as is possible. This agenda item satisfies that requirement. The public works department will provide an update as to the status of roads in Storey County.
- **Supporting Materials:** See attached
- **Fiscal Impact:** 0
- **Legal review required:** TRUE
- **Reviewed by:**

____ Department Head

Department Name:

____ County Manager

Other Agency Review: _____

- **Board Action:**

| | |
|-----------------------------------|---|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modification |
| <input type="checkbox"/> Denied | <input type="checkbox"/> Continued |



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 10/4/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 15 min

Agenda Item Type: Discussion/Possible Action

- **Title:** Consideration and possible approval authorizing the County Manager to approve and sign an agreement with Sloan Vazquez McAfee for approximately \$97,000 to assist the county in developing and executing an RFP, public and community engagement, and negotiation and development of a successor franchise agreement for the collection, transfer, processing, and disposal of municipal solid waste and recyclables in Storey County.
- **Recommended motion:** I (commissioner) move to authorize the County Manager to approve and sign an agreement with Sloan Vazquez McAfee for approximately \$97,000 to assist the county in developing and executing an RFP, public and community engagement program, and negotiation and development of a successor franchise agreement for the collection, transfer, processing, and disposal of municipal solid waste and recyclables in Storey County.
- **Prepared by:** Austin Osborne

Department:

Contact Number: 775-847-0968

- **Staff Summary:** This contract will maximize public and private business engagement, open competitive bidding, recycle program expansion, and securing a cost-effective franchise agreement between Storey County and a successor solid waste collection provider following the current 2019-2024 franchise agreement between Storey County and Waste Management, Inc.
- The proposed contract will enable Sloan Vazquez to lead and assist the county in all aspects of competitive procurement including development of a scope of services, preparation and management of an RFP process, engagement with public and business stakeholders, franchise negotiations, and drafting a successor franchise agreement. Related elements include:
 1. Solid waste, recycling, organics, and other waste stream
 2. Competitive procurement
 3. Public and business engagement – Virginia City, TRI-Center, and Lockwood
 4. Contract negotiations
 5. Contract compliance
 6. Rate adjustment negotiations
 7. Comparative rate surveys
 8. Rate review and cost of service studies

- 9. Recycle processing
- 10. Disposal options and transfer stations
- 11. Customer service and access to franchisee representatives
- 12. Special needs including transfer stations, senior discounts, community clean-up, dump vouchers, high-country snow routes and service, special events collection, etc.
- 13. Performance metrics
- Sloan Vazquez provided consulting services for numerous municipalities in California, Arizona, and nationwide including, most recently, Carson City, Nevada. The firm has comprehensive knowledge of federal, state, and local regulations and industry best practices, and provides extensive experience in the development and analyses of solid waste franchise agreements.

- **Supporting Materials:** See attached

- **Fiscal Impact:** 97,000

- **Legal review required:** TRUE

- **Reviewed by:**

_____ Department Head

Department Name: _____

_____ County Manager

Other Agency Review: _____

- **Board Action:**

| | |
|-----------------------------------|---|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modification |
| <input type="checkbox"/> Denied | <input type="checkbox"/> Continued |

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is made and entered into as of _____ day of September, 2022 by and between Storey County, Nevada, hereinafter "Client", and Sloan Vazquez McAfee, hereinafter, "Consultant".

RECITALS

This Agreement is entered into with reference to the following facts and circumstances:

- A. That Client desires to engage Consultant to render certain professional service.
- B. That Consultant is qualified to provide such services to Client; and
- C. That Client has elected to engage the services of Consultant upon the terms and conditions as hereinafter set forth.

1. Services

The services to be performed by Consultant under this Agreement shall be the as defined in the Scope of Work attached herein as Exhibit A and further defined in the Proposal to Provide Solid Waste Franchise Agreement Consulting Services, dated September 7, 2022 as Exhibit B.

Performance of work specified above is hereby made an obligation of Consultant under this Agreement, subject to any changes that may be made subsequently hereto upon the mutual written agreement of said Parties.

2. Term of Agreement

Said services shall commence on execution and shall continue for completion of tasks within a twenty-four (24) month period. The term of the Agreement may be extended upon written agreement by both parties. Agreement can be terminated: (a) by either party at any time for failure of the other party to comply with the terms and conditions of this Agreement; or (b) upon mutual written agreement of both parties. In the event termination for reasons, causes, or purposes other than those described herein, Consultant shall be entitled to compensation in an amount equal to the amount of work completed as per the Scope of Work and Compensation described in Exhibit A and Exhibit B. Such final compensation shall be due and payable within 3 (three) days of the termination of service.

3. Compensation & Method of Payment

Compensation and Method of Payment under this Agreement shall be as per Exhibit A and further defined in Exhibit B, Section 4.B., pages 8 and 9.

4. Authorization and Termination

This Agreement becomes effective when endorsed by both Parties in the space provided below.

5. Relationship to Parties

It is understood that the relationship of Consultant to Client is that of an independent contractor and all persons working for or under the direction of Consultant are its agents or employees and not agents or employees of Client.

6. Confidentiality

Consultant agrees that all data, correspondence, information regarding Client operations, and other information regarding the development of the project described herein shall be kept strictly confidential and that Consultant shall at no time convey all or a portion of said data, correspondence or other information to any third party without written consent of Client.

7. Nonassignment

Neither this agreement nor any rights or obligations herein shall be assigned or delegated by the Consultant without the prior written consent of Client.

8. Amendments

This Agreement may be amended or modified only by written agreement signed by both Parties.

9. Validity

The invalidity, in whole or in part, of any provision of this Agreement shall not void or affect the validity of any other provisions of this Agreement.

10. Government Law/Litigation

This Agreement shall be governed by the laws of the State of Nevada and any suit or action initiated by either party shall be brought in the First Judicial District Court of the State of Nevada. In the event of litigation between the Parties hereto over the terms or performance of this agreement the prevailing party shall be entitled to reasonable attorney's fees and costs.

11. Mediation

Should any dispute arise out of this Agreement, the Parties shall meet in mediation and attempt to reach a resolution with the assistance of a mutually acceptable mediator. Neither Party shall be permitted to file legal action without first meeting in mediation and making a good faith attempt to reach a mediated resolution. The costs of the mediator, if any, shall be paid equally by the Parties. If a mediated settlement is reached, neither Party shall be deemed the prevailing party for purposes of the settlement, and each Party shall bear its own legal costs. Mediation shall occur within 30 days of notice by either party, and if it does not occur within that period of time a legal action shall be permitted to be filed.

12. Entire Agreement

This Agreement, including Exhibit A, comprises the entire Agreement.

13. Limitation of Liability. The County will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases.

14. Public Records. Storey County is subject to Nevada's public record law as set out in NRS Chapter 239. Consequently, information or documents received from Consultant may be open to public inspection and copying. The County has a legal obligation to disclose such information unless a particular record is made confidential by law or a common law balancing of interests.

15. Indemnity

Consultant shall defend, indemnify and hold Client and its officers, employees and agents harmless from any and all claims, damages, losses and expenses related to or as a result of intentional or negligent acts for which Consultant or its agents and employees are responsible. Client shall defend, indemnify and hold Consultant and its officers, employees and agents harmless for any and all claims, damages, losses and expenses related to or as a result of intentional or negligent acts for which Client or its agents and employees are responsible.

16. Notice

All notices required by this Agreement shall be given to Client and Consultant in writing, by first class mail, postage prepaid, addressed as follows:

Client: **Storey County, Nevada**
Storey County Manager
P.O. Box 176
Virginia City, Nevada 89440
(775) 847-0964

Consultant: **Sloan Vazquez McAfee**
Joe Sloan, President
P.O. Box 15623
Irvine, CA 92623
Phone (714) 348-6350

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed on the date first written by their respective officers duly authorized in that behalf.

CLIENT:

DATED: _____, 2022

BY: _____

CONSULTANT:

DATED: September 20, 2022

BY: 
Joe Sloan, President

EXHIBIT A: Scope of Work / Terms

Scope of Work

| Phase | Tasks | Projected Timeline |
|---------|---|--------------------|
| Phase 1 | 1. Recommendations regarding current trends and best practices in franchise agreements and solid waste and recycling programs | Oct-Dec 2022 |
| | 2. Development and participation in community and stakeholder data collection and outreach | Jan-Feb 2023 |
| | 3. Presentations to County Leadership to establish solid waste programs and service levels | Feb-Mar 2023 |
| Phase 2 | 4. Development of New Franchise Agreement | Mar-Apr 2023 |
| | 5. Development of RFP Documents | Apr-May 2023 |
| Phase 3 | 6. Procurement process | June - Aug 2023 |
| Phase 4 | 7. Evaluation of proposals and firms | Sep - Oct 2023 |
| | 8. Negotiations with selected service provider | Nov-Dec 2023 |
| | 9. Finalization of franchise agreement | Dec 2023 |

Terms

Sloan Vazquez McAfee will invoice the County for services rendered and out-of-pocket expenses on a monthly basis. Remittance will be due and payable net-20 days from the date of the invoice. Fees for service and expense reimbursement terms are set forth in Exhibit B, Section 4. B., pages 8 and 9.

Agreement between Storey County, Nevada and Sloan Vazquez McAfee
Exhibit B: Proposal to Provide Solid Waste Franchise Agreement Services

EXHIBIT B:
Proposal to Provide Solid Waste Franchise Agreement Services

Proposal to Provide Solid Waste Franchise Agreement Consulting Services



Presented to:
Storey County, Nevada

Submitted by:

***Sloan*VAZQUEZMcAFEE**
MUNICIPAL SOLID WASTE ADVISORS

3002 Dow Avenue, Suite 116, Tustin, CA 92780
Office: 866.241.4533
info@sloanvazquez.com · www.sloanvazquez.com

Contact: Joe Sloan
joe@sloanvazquez.com
714-348-6350

*Sloan*VAZQUEZMcAFEE

MUNICIPAL SOLID WASTE ADVISORS

September 7, 2022

Austin Osborne, County Manager
Storey County
PO Box 176
Virginia City, NV 89440

RE: Solid Waste Franchise Agreement Consulting Services

Dear Mr. Osborne,

Sloan Vazquez McAfee (SVM) is a consulting firm focused exclusively on municipal solid waste planning and management services including disposal and recycling contract analysis and development, collection, transfer and processing operations, waste composition and characterization studies, and infrastructure and system feasibility studies. Together, the firm's partners have over 65 years of wide-ranging expertise and experience in municipal waste management and recycling.

Our proposal is specifically crafted to achieve Storey County's goals and objectives, including the following:

- Reviewing the current franchise agreement to identify opportunities for new or enhanced programs and services
- Obtaining public input regarding current programs and services, opportunities for new or enhanced services, and other potential changes to the franchise agreement
- Crafting a new franchise agreement that incorporates identified programs and services
- Drafting a Request for Proposals (RFP) document and managing a competitive procurement process
- Negotiating with the selected hauler and finalizing the franchise agreement to include new components

Our team is equipped to provide the flexibility and customized service Storey County's needs in order to navigate this process. While our proposal includes a proposed approach and timeline for anticipated tasks, we are able to further customize our project plan in coordination with Storey County upon commencement of the project.

The attached proposal includes our proposed Scope of Work, a procurement process timeline, and a proposed fee structure for professional services. We are ready, willing and able to perform the proposed services and prepared to commence a competitive process that will meet Storey County's waste management goals.

Sincerely,



Joe Sloan, President
Sloan Vazquez McAfee

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| | |
|--|---|
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1. Company Background and Experience

Sloan Vazquez, Incorporated dba Sloan Vazquez McAfee (SVM) is honored to have the opportunity to submit our proposal to Storey County for the implementation of a competitive procurement process. SVM offers our extensive experience in conducting all aspects of competitive procurements, from the development of a scope of services, the drafting of new or revised franchise agreements, the preparation of Request for Proposal (RFP) documents and the evaluation of proposers. Our goal is to conduct a process that meets the unique needs of the County and provides the highest level of service at the greatest value to Storey County ratepayers.

SVM is a municipal solid waste, recycling and organics services consulting firm. Our team works to maximize solid waste and recycling programs, develop and procure high-value franchise services, optimize system design and performance, ensure contract compliance and deliver measurable results for public and private entities. Founded by Joe Sloan in 2000, SVM was joined by Enrique Vazquez in 2005, and Charissa McAfee in 2013. Combined, the firm's partners have over 65 years of wide-ranging expertise and experience in municipal waste management and recycling. With offices in Tustin, California, SVM provides solid waste and recycling advisory services to both public and private sector solid waste and recycling enterprises throughout the United States. Our firm provides a unique perspective, as all of our staff members have worked in the industry and possess hands-on expertise and working knowledge of solid waste and recycling program management and service delivery.

SVM has provided consulting services for numerous municipalities and private organizations evaluating all aspects of solid waste management. Our firm has comprehensive knowledge of Federal, State and local regulations and industry best practices and provides our clients with extensive experience in the development and analysis of Solid Waste Franchise Agreements. SVM offers economic, regulatory and evaluation proficiency we have fine-tuned through our academic and professional experience, as well as keen industry insight developed through many years of direct, bottom-line management of municipal solid waste and recycling contracts, including day-to-day responsibility for delivery of services, ongoing development and implementation of new services, rate negotiation for existing and/or new programs, development and preparation of operational data and service metrics.

SVM Partners

Contact Information

Address:

3002 Dow Avenue, Suite 116
Tustin, CA 92780

Website:

Sloanvazquez.com

Joe Sloan

(714) 348-6350

Joe@sloanvazquez.com

Enrique Vazquez

(626) 347-3226

Enrique@sloanvazquez.com

Charissa McAfee

(858) 212-1427

cm@sloanvazquez.com

Professional Services

SVM provides a wide array of waste management and recycling consulting services for public and private sector clients throughout the United States. The following is a partial listing of municipalities for whom SVM has conducted work.

- | | |
|-----------------------------|---|
| • City Carson City, NV | • City of San Benito, CA |
| • City of Berkeley, CA | • City of San Jose, CA |
| • City of Dana Point, CA | • City of Santa Monica, CA |
| • City of Glendale, CA | • City of Yuba City, CA |
| • City of Mesa, AZ | • County of Orange, CA |
| • City of Mission Viejo, CA | • Monterey Regional Waste Management District |
| • City of Palm Springs, CA | • Regional Waste Management Authority |
| • City of Pasadena, CA | • South Bayside Waste Management Authority |

Municipal Service Management

- Competitive Procurement Management
- Service Contract Negotiation
- Contract Compliance Management
- Rate Adjustment Negotiation
- Comparative Rate Surveys
- Rate Reviews & Cost of Service Studies
- Operational Reviews & Performance Assessments

General Solid Waste Service Analysis

- Waste Composition Studies
- Collection Operations
- Recyclables Processing
- Organics Processing
- C&D Recycling
- Disposal Options
- Solid Waste Transfer
- Commodity Market Development

Operations Management

- Collection Route Analysis
 - Route Audits
 - Billing Audits
- Re-Routing
- Customer Service & Billing Functions
- Revenue Enhancement Methods
- Personnel Classification & Job Descriptions
- Performance Metrics Development & Management

Facility Evaluation & Operation

- Recycling Processing Systems
- MRF Project Development
- MRF systems
- Conceptual Facility Design
- Bid Analysis & Ranking
- Process Capacity/Operating Specifications
- Acquisition/Negotiation of systems
- Warranty Management

2. SCOPE OF WORK

Our project approach includes a description of the scope of work and associated tasks addressing the following major components:

Phase 1:

1. Recommendations regarding current trends and best practices in franchise agreements and solid waste and recycling programs

- a. The SVM project team will advise Storey County on the latest trends in the franchising of solid waste and recycling services, and identify best practices that could be of benefit to County.
- b. SVM will work with the County to identify potential programs and services to include in community outreach to ascertain public interest.

Deliverable A: List of potential programs and services

The SVM project team will prepare a concise and practical summary of the findings with a focus on identifying opportunities and best practices that would enhance programs and services in Storey County and add value. Findings and recommendations will serve as the foundation for obtaining community input and later, in the development of service options and specifications.

2. Development and Participation in Community and Stakeholder Data Collection and Outreach

- a. In coordination with Storey County Staff, the SVM project team will collect and analyze the data necessary to analyze the current and ongoing needs of the community. This **data collection** may include:
 - **Hauler Data:** SVM will prepare a data request form for the current hauler, Waste Management, to complete. This data request form will include items such as the current number of households serviced and number/size/type of residential carts; number of each size of commercial bin and compactor and frequency of collection for each material type; other service metrics such as roll-off, temporary, bulky and other services; number of trucks and stops for each type of route; annual tonnage for each type of service and each material stream.
 - **Disposal Data:** SVM will request data from the landfill operator regarding annual disposal of Storey County tonnage.
 - **Processing Data:** SVM will request annual data from any/all processors of Storey County recyclable tonnage.

- b. In coordination with County Staff, the SVM project team will prepare and participate in a community and stakeholder **outreach plan**. With consideration of Storey County's preferred timeframe, budget and desired participation levels, the SVM project team will develop and participate in data collection and outreach. Strategies could include some or all of the following:
- **Community and Stakeholder Workshops:** These meetings would be conducted with targeted stakeholder groups, including residents, businesses, civic organizations/government committees, etc. The workshops would be held on a schedule of days and times to maximize participation (i.e. morning and evening timeslots, varied locations). The SVM project team would develop workshop agendas to facilitate the opportunity for meaningful feedback. **This proposal includes the cost of SVM participation in up to five (5) community and stakeholder workshops.**
 - **Community and Stakeholder Surveys:** Another approach is to offer the opportunity for feedback through a survey. An online survey would be developed by the SVM project team in coordination with Storey County Staff and access to the survey would be offered through links on Storey County's website, through regularly scheduled email blasts, and through printed materials such as billing inserts, community advisories or even newspaper advertisements.
 - **Community and Stakeholder Email:** In addition to or instead of the approaches listed above, the SVM project team has successfully gathered feedback from community members and stakeholders through the development of a Storey County project-specific email address (i.e. StoreyCountyTrashTalk@sloanvazquez.com any other address preferred by the City). This email address is promoted either through the community and stakeholder meetings, on Storey County's website, and/or through print promotional opportunities to solicit feedback and ideas.

Deliverable B: Community and Stakeholder Data and Feedback Summary

The SVM project team will prepare a summary of the data as well as the community and stakeholder feedback. The summary will include any notable findings or opportunities identified through the data collection as well as key themes from the community and stakeholder outreach, such as feedback on the current program, issues or concerns, requests for programs and services, and any other recommendations or feedback gathered through the selected approach(es).

3. Presentations to the Board of Supervisors to Establish Solid Waste Programs and Service Levels

- a. The SVM project team will develop a presentation for the Board of Supervisors summarizing the findings of the Scope of Work Tasks 1 and 2, including:
- Trends in the Development of Franchise Agreements and Solid Waste and Recycling Programs; and,
 - Community and Stakeholder Data Collection and Outreach.

- b. The presentation will include recommendations and best practices identified through the analysis, data collection and outreach, as well as opportunities for Storey County to enhance the current program and/or add value for the community and stakeholders.
- c. According to the direction of the Board of Supervisors, based upon their review of the best practices and feedback summarized as part of Tasks 1 and 2, the SVM team, in coordination with Storey County staff, will develop a new Scope of Services to be later included in a new Franchise Agreement.
- d. The SVM Project Manager and/or project team members will be available to participate in the presentations at the level preferred by Storey County staff. **This proposal includes SVM participation in up to two (2) presentations to County staff and/or officials on a single day, regarding the Scope of Services to be later included in the new Franchise Agreement and Request for Proposals. *Should the County direct SVM to allocate additional days beyond the one (1) included in this proposal, workshops can be scheduled for an additional \$2,500 per day. This fee includes all expenses and professional service fees.***

Deliverable C: Board of Supervisors Presentation

The SVM project team will prepare a presentation in coordination with Storey County staff and participate in the delivery of the presentation as requested by staff.

Deliverable D: Scope of Services

The SVM project team will develop a Scope of Services as directed by the Board of Supervisors and in coordination with staff.

Phase 2:

4. Development of New Franchise Agreement

- a. The SVM project team, in consultation with Storey County staff, will develop the new Franchise Agreement, incorporating the Scope of Services as directed by the Board of Supervisors.

5. Development of RFP Documents

- a. The SVM project team, in consultation with Storey County staff, will develop the RFP and corresponding documents.

Deliverable E: New Franchise Agreement

The SVM project team, in consultation with County Staff, will develop the new Franchise Agreement.

Deliverable F: RFP Documents

The SVM project team, in consultation with County Staff, will develop the RFP and corresponding documents.

Phase 3:

6. Management of RFP Process

- a. The SVM project team will assist County Staff in issuing the RFP, conduct a Proposer's Conference, answer written questions, and prepare and issue necessary RFP addenda.

Phase 4:

7. Evaluation of Proposals and Firms

- a. The SVM project team will facilitate the process of developing evaluation criteria and weighting and prepare the corresponding evaluation and scoring tools.
- b. The SVM project team, using the evaluation and scoring tools, will conduct the evaluation of proposals and firms and prepare a summary report detailing the findings. **This proposal includes the evaluation of up to five (5) proposals in response to the County's RFP.** SVM reserves the option to seek a change-order to cover the additional costs of evaluating and scoring more than five (5) proposals.
- c. This proposal includes SVM participation in up-to two (2) public meetings to present the results and recommendations from the evaluation and scoring of submittals in response to the County's Request for Proposals.

Deliverable G: Evaluation Summary

The SVM project team will prepare a summary report detailing findings and recommendations and present the evaluation results to the Board of Supervisors.

8. Negotiations with Selected Service Provider

- a. The SVM project team, as directed by the Board of Supervisors and in coordination with Storey County staff, will conduct final negotiations. The level of staff involvement is at the discretion of the County and can range from the leadership of negotiations by staff with the support of SVM, to SVM conducting negotiations and reporting to staff on the progress and outcomes.

9. Finalization of Franchise Agreement

- a. The SVM project team will finalize the franchise agreement to reflect all proposed services, rates and any negotiated terms.

Deliverable G: Final Franchise Agreement

The SVM project team, in consultation with County staff, will finalize the franchise agreement to reflect all proposed services, rates and any negotiated terms.

3. ANTICIPATED TIMELINE

SVM anticipates completing this process according to the following schedule. The hours required to complete each task depends upon the selected strategy and the schedule depends upon the availability of staff and the meeting schedule of the Board of Supervisors. A detailed timeline will be developed in coordination with Storey County staff upon commencement of the project.

The timeline allows flexibility in scheduling and can accommodate delays associated with accommodating community, staff, and elected official schedules throughout the project. The goal is to complete the procurement process 9-12 months prior to the end of the current agreement to allow time for the selected service provider to procure the equipment necessary to commence services.

| Phase | Tasks | Projected Timeline |
|---------|---|--------------------|
| Phase 1 | 1. Recommendations regarding current trends and best practices in franchise agreements and solid waste and recycling programs | Oct-Dec 2022 |
| | 2. Development and participation in community and stakeholder data collection and outreach | Jan-Feb 2023 |
| | 3. Presentations to County Leadership to establish solid waste programs and service levels | Feb-Mar 2023 |
| Phase 2 | 4. Development of New Franchise Agreement | Mar-Apr 2023 |
| | 5. Development of RFP Documents | Apr-May 2023 |
| Phase 3 | 6. Procurement process | June - Aug 2023 |
| Phase 4 | 7. Evaluation of proposals and firms | Sep - Oct 2023 |
| | 8. Negotiations with selected service provider | Nov-Dec 2023 |
| | 9. Finalization of franchise agreement | Dec 2023 |

4. RATE PROPOSAL

A. SVM 2022 Standard Rate Sheet

The following table sets forth the standard rates charged on a time-and-materials basis:

| | |
|-----------------------|-------|
| Principal..... | \$285 |
| Sr. Associate..... | \$225 |
| Associate..... | \$195 |
| Field Technician..... | \$125 |
| Clerical/Admin..... | \$75 |

B. Storey County Professional Service Fee Proposal

In lieu of applying the Standard Rate Sheet to the completion of the proposed Scope of Work on a time-and-materials basis, SVM offers to complete the Storey County Scope of Work for a discounted rate of \$200 per hour. This discount recognizes SVM's familiarity with the region and previous experience in conducting an RFP process in Northern Nevada. The work can be contracted on a task-by-task basis, on a phase-by-phase basis, or as a single contract. Tasks and rates are described in the table below:

| Phase | Tasks | Hours | Rate | Project Fee |
|--|---|-------|-------|-------------|
| Phase 1 | 1. Recommendations regarding current trends and best practices in franchise agreements and solid waste and recycling programs | 40 | \$200 | \$8,000 |
| | 2. Development and participation in community and stakeholder data collection and outreach | 40 | \$200 | \$8,000 |
| | 3. Presentations to County Leadership to establish solid waste programs and service levels | 20 | \$200 | \$4,000 |
| | Phase 1 Subtotal | 100 | | \$20,000 |
| Phase 2 | 4. Development of New Franchise Agreement | 80 | \$200 | \$16,000 |
| | 5. Development of RFP Documents | 60 | \$200 | \$12,000 |
| | Phase 2 Subtotal | 140 | | \$28,000 |
| Phase 3 | 6. Procurement process | 120 | \$200 | \$24,000 |
| | Phase 3 Subtotal | 120 | | \$24,000 |
| Phase 4 | 7. Evaluation of proposals and firms | 80 | \$200 | \$16,000 |
| | 8. Negotiations with selected service provider | 20 | \$200 | \$4,000 |
| | 9. Finalization of franchise agreement | 20 | \$200 | \$4,000 |
| | Phase 4 Subtotal | 120 | | \$24,000 |
| Total Project Hours/ Total Project Fee | | 484 | | \$96,800 |

The proposed fee is based upon a reduced, all-in, hourly rate of \$200 per hour. SVM will submit receipts for out-of-pocket expenses for travel (airfare, car rental, lodging, etc.), per diem, and mileage.

C. Expense Reimbursement Guidelines

The following expense reimbursement guidelines will be used:

- **Airfare:** Coach Fare
- **Car Rental:** Compact Rate
- **Hotel:** Not to exceed \$250 per night
- **Per Diem:** \$80 per day
- **Mileage:** Current IRS Reimbursement Rate



**Storey County Board of County
Commissioners
Agenda Action Report**

**Meeting date: 10/4/2022 10:00 AM -
BOCC Meeting**

Estimate of Time Required: 10

Agenda Item Type: Discussion/Possible Action

- **Title:** Update on progress of action items identified in the Storey County Hazard Mitigation Plan as required by participation in the National Flood Insurance Program, Community Rating System.

- **Recommended motion:** None

- **Prepared by:** AGENDA_SUBMITTER

Department:

Contact Number: 7758471144

- **Staff Summary:** Storey County belongs to the National Flood Insurance Program and participates in the Community Rating System (CRS) that is part of that program. As a requirement of the CRS, an annual progress report of the Storey County Hazard Mitigation Plan is required to the Board of County Commissioners, along with notifying the media and making the progress report available to the public. This is a notification item only and no action is required or requested. See attached Progress Report and action items from the Hazard Mitigation Plan with updates noted.

- **Supporting Materials:** See attached

- **Fiscal Impact:** None

- **Legal review required:** False

- **Reviewed by:**

_____ Department Head

Department Name: _____

_____ County Manager

Other Agency Review: _____

- **Board Action:**

| | |
|-----------------------------------|---|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modification |
| <input type="checkbox"/> Denied | <input type="checkbox"/> Continued |

CRS Activity 510
Annual Progress Report on Implementation of Credited Plan

Which Plan is this for (use separate templates for each credited Plan):

- ☒ **Floodplain Management Plan (Hazard Mitigation Plan)**
- ☐ **Repetitive Loss Area Analysis**
- ☐ **Floodplain Species Plan**
- ☐ **Substantial Damage Plan**

Name of Community: Storey County, Nevada, CID 320033

Date this Annual Progress Report was prepared (not the date of adoption of the credited Plan):
[October 2022](#)

Name of Plan: [Hazard Mitigation Plan, Storey County 2020](#)

Date of Adoption of Plan: [June 2, 2020](#)

5 Year CRS Expiration Date: [October 1, 2024](#)

1. How can a copy of the credited Plan be obtained: [A copy of the Hazard Mitigation Plan is available on the Storey County website \(www.storeycounty.org\).](#)
2. Describe how **this annual progress report** (not the credited Plan) was prepared and how it was submitted to the governing body, released to the media, and made available to the public: [The plan was prepared by Storey County staff and presented to the Storey County Board of County Commissioners at their October 4, 2022 meeting. Notice of this progress report was made available on Storey County's website and Storey County social media. No comments from the public on the progress report have been received.](#)
3. Provide a description of the implementation of each recommendation or action item in the action plan or area analysis report, including a statement on how the project was implemented or not implemented during the previous year: [See attached document.](#)
4. Discuss why any objectives were not reached or why implementation is behind schedule: [County staff are working on implementing the projects as staffing and funding become available.](#)
5. What are the recommendations for new projects or revised recommendations? [County staff are working on implementing the existing plan and no new recommendations are being solicited at this time.](#)

SECTION SEVEN

Mitigation Strategy

Language in red is an updated response – October 2022

Table 7-2 - Mitigation Goals and Actions

| Goals | Action | Action Status: New (N), Existing (E) | Description |
|---|--------|--------------------------------------|--|
| <p>Goal 1: <i>Adopt an all-hazard approach to risk reduction in the community that considers both the natural and human environment.</i></p> | I.A | E | Review and update ordinances and code every three years. <i>Ordinances and codes are updated as needed. The last Storey County Code update occurred in August 2021.</i> |
| | 1.B | E | Enforce zoning ordinances to reduce public health risks from hazardous materials releases. <i>Ongoing. The zoning ordinance is enforced daily.</i> |
| | 1.C | E | <p>1. Local code enforcement office, or insurance, employment agencies, representatives, newspapers, and similar office uses and activities</p> <p>2. Building maintenance and service</p> <p>3. Business offices and professional</p> <p>4. Convention and meeting facilities</p> <p>C. Personal services:</p> <p>1. Barbers, hair stylists, beautician, tailors, massage establishments,</p> <p>2. Wedding chapels and travel agencies</p> <p>3. Childcare facilities.</p> |
| | 1.D | N / E | Increase the resilience of critical infrastructure by increasing sources of back-up power and updating insurance coverage to account for retrofits/improvements. <i>Ongoing, looking for grant assistance for back up power sources and monitoring. A grant from the Nevada State Historic Preservation Office has been awarded to replace all outdated electrical in the Historic Courthouse building in Virginia City.</i> |
| | 1.E | E | Develop a voluntary building inspection program in which homes, businesses, schools, and critical facilities and infrastructure are inspected by a building official for non-structural elements that might break during an earthquake. In conjunction with this action, develop a non-structural retrofitting program to correct identified problems. <i>This has been ongoing as a courtesy upon request, development of an official program has not begun.</i> |

| | | |
|-----|---|--|
| 1.F | E | Retrofit all critical assets within strong shaking areas that do not meet the most current IBC requirements for safety; with higher priority given to critical facilities, infrastructure, and government agencies located within identified historical buildings. <i>In the process of identifying all critical assets to evaluate for retrofit. Grant monies will most likely be needed. Over the past year, grant funding specifically for earthquake retrofitting has not been identified.</i> |
| 1.G | E | Perform study to determine appropriate method to retrofit buildings located in the Virginia City urban fire hazard zone (i.e. critical facilities, commercial business district, historic district and infrastructure). <i>An inventory of un-reinforced masonry structures within the Virginia City area was performed the summer of 2021. Although an inventory has been completed, a study has not yet been implemented.</i> |

SECTION SEVEN

Mitigation Strategy

Table 7-2 - Mitigation Goals and Actions

| Goals | Action | Action Status: New (N), Existing (E) | Description |
|-------|--------|--------------------------------------|---|
| | I.H | N / E | Work with utility companies to evaluate the seismic risk to their transmission pipelines and implement mitigation measures, such as automatic shut-off valves. Additionally, work with utility companies to evaluate the fuels risk around assets and implement mitigation measures, such as fuels reduction. <i>Ongoing</i> |
| | I.I | E | Install on all private and public buildings propane earthquake disconnect valves. |
| | I.J | E | Continue seismic retrofit on facades on B & C Streets. <i>Ongoing as funds are available.</i> |
| | I.K | N / E | Implement fuels-reduction treatment along all boundaries of Six Mile Canyon to protect residences and community infrastructure. Continue to identify areas for fuel reduction and work to create buffers in areas that will assist in fighting fire by reducing the distance fire can spread and allowing additional time for evacuation and response measures. <i>A Fuels Reduction team has been implemented within the Storey County Fire Protection District in 2021. A work plan is being developed and implemented based on staffing and funding.</i> |
| | I.L | N | Complete inventory of buildings with unreinforced masonry structures. <i>Completed August 2021.</i> |
| | I.M | N / E | Enhance current cyber security capabilities and develop a detailed plan to respond to a cyber incident (ransomware, virus, successful hacking attempt, election security) that determines the scope of the incident, affected platforms, and immediately works to restore systems from the most recent backup. <i>Implementation of cybersecurity plan is ongoing.</i> |
| | I.N | E | Install new flood facilities including upgrade of the existing storm drain system to current standards including culverts and channel improvements throughout Storey County. |

| | | | |
|--|-----|---|--|
| | | | <i>Storey County, in cooperation with the Carson Water Subconservancy District, has obtained grant money from FEMA to develop a community-wide drainage study for the Virginia City and Six Mile Canyon area of Storey County. The plan is currently being developed and analyzed. Storey County Public Works Department continues to implement roadside drainage ditch upgrades and driveway culvert upgrades in the Mark Twain neighborhood as funding allows. Storey County has received a planning grant from FEMA for a drainage/flood study for the Lockwood community which is currently being developed.</i> |
| | I.O | E | Protect and enhance existing water conveyance structures, storage, and treatment facilities to reduce impact from flood (i.e. Lockwood, Virginia City). <i>See item 1.N above.</i> |

SECTION SEVEN

Mitigation Strategy

Table 7-2 - Mitigation Goals and Actions

| Goals | Action | Action Status: New (N), Existing (E) | Description |
|---|--------|--------------------------------------|---|
| | 1.P | E | Within the Virginia Highlands, create manageable, shaded fuel breaks through the entire subdivision including Virginia City Highlands and Highland Ranches. <i>The Storey County Fire Protection District Fuels Reduction Program continues to implement fuels treatments within the County along with continued maintenance on previously treated land.</i> |
| Goal 2: <i>Establish a culture of risk reduction and mitigation in the County through effective communication, outreach, and education.</i> | 2.A | N / E | Identify a temporary location within the County to establish County offices and conduct essential duties should catastrophic damage occur to the County Courthouse or other County buildings that requires the need to relocate offices for an extended period of time. Identify a plan for replacing damaged equipment (hardware, digital assets) to ensure continuity of operations. <i>A temporary location has been determined, a plan for replacement equipment is ongoing.</i> |
| | 2.B | E | Continue and expand the Risk Watch outreach program that coordinates with the school district to teach children about the hazards in their community and what they can do to mitigate, prevent, and prepare for these hazard events. <i>Although not specifically the Risk Watch program, flood safe programs have been presented at community events, including outreach by the State Division of Water Resources, National Weather Service, Army Corps of Engineers and Carson Water Subconservancy District.</i> |
| | 2.C | E | Continue and sustain a public outreach program that encourages consistent hazard mitigation content including all hazards addressed in this mitigation plan. <i>Ongoing.</i> |
| | 2.D | E | Develop outreach program that will teach adults how to anchor parapets, signs, glass, machinery, shelving, fixtures, and other nonstructural elements or architectural detailing that might cause injury if items were to fall or break during an earthquake. <i>Ongoing</i> |

| | | | |
|--|-----|---|--|
| | 2.E | E | <p>Use seasonal firefighters to conduct an outreach program to inform homeowners about the threat of wildfires; to explain how homeowners can reduce the wildfire hazards around their homes; to encourage homeowners to take the necessary action to improve the chance of their home surviving a wildfire; encourage homeowners to become involved with the Living With Fire program. <i>The Storey County Fire Protection District Fuels Reduction Program will continue with community outreach related to these programs.</i></p> |
|--|-----|---|--|

SECTION SEVEN

Migration Strategy

Table 7-2 - Mitigation Goals and Actions

| Goals | Action | Action Status: New (N), Existing (E) | Description |
|--|--------|--------------------------------------|---|
| | 2.F | E | Initiate an outreach program to inform and instruct building contractors, County and State road maintenance agencies, and Storey County schools in best management practices for vegetation management in developments, around existing and new construction, and along road right-of-ways. |
| | 2.G | E | Continue program using seasonal firefighters and community service groups to provide vegetation management services to elderly, disabled, or low-income persons to remove flammable vegetation around homes. <i>The Storey County Fire Protection District Fuels Reduction Program will continue to provide this service.</i> |
| Goal 3: <i>Build community capacity and relationships to foster successful planning and implementation of mitigation strategies.</i> | 3.A | N / E | Partner with Lyon County to conduct a flood assessment of the area. Use the results of the study to continue improving drainage issues in the area. <i>The flood assessment was addressed in the Dayton Valley Area Master Drainage Plan, which was completed August 2019. Storey County is working with the Carson Water Subconservancy District and Lyon County to address future projects associated with the results of this study.</i> |
| | 3.B | N / E | Increase local staff with emergency management and response capabilities. <i>Emergency Manager position is currently being recruited. Other staffing and training ongoing.</i> |
| | 3.C | N | Build tourism into planning and implementation of mitigation strategies. Account for population fluctuations/increases as the result of tourism and major events. Establish plans to address mass injuries/causalities should an emergency occur during an event drawing concentrated populations to the County (i.e. parades on C Street, events at Fairgrounds). <i>Reviewing existing plans and updating for new events as</i> |

| | | |
|-----|---|--|
| | | <i>they occur is ongoing.</i> |
| 3.D | E | Develop partnerships for a community based vegetation management program including chipping programs. <i>The Storey County Fire Protection District Fuels Reduction Program continues implementing this program.</i> |
| 3.E | N | Develop partnership with State to coordinate efforts and increase capabilities to reduce and respond to emergencies along USA Parkway and 1-80, such as evacuation routes, signage, communication tower, etc. Share data to better understand potential hazards occurring on roads within the County, especially in relation to the transport of hazardous materials. <i>This is ongoing and has been somewhat delayed because of staff levels with the State of Nevada.</i> |



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 10/4/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 5

Agenda Item Type: Discussion/Possible Action

- **Title:** Consideration and possible approval of modifications to the Master Services Short Form Contract with NV Energy, Exhibit D previously approved on March 1, 2022, to change the language of "Ram 5500" to "tow vehicle", with no financial impact to the Fire District or change in funding from NV Energy.
- **Recommended motion:** I (Fire Commissioner) move to approve the modifications to the Master Services Short Form Contract with NV Energy Exhibit D, to reflect "tow vehicle" instead of Ram 5500.
- **Prepared by:** Jeremy Loncar

Department: **Contact Number:** 17758470954

- **Staff Summary:** This modification in our agreement with NV Energy will assist us in acquiring a vehicle suitable to tow some of our heavy equipment without specifying a particular brand or class of vehicle. Within the Master Services Agreement, it specifically calls out a "Ram 5500 Crew Cab 4X4 Tow vehicle." Unfortunately, due to supply issues, the vehicle we originally stated that we were going to purchase is not available and since that time, we have found a greater need for a larger vehicle. The amount allotted to us under the agreement will not be exceeded.
- **Supporting Materials:** See attached
- **Fiscal Impact:** N/A
- **Legal review required:** False
- **Reviewed by:**
____ Department Head
____ County Manager
- **Board Action:**

Department Name:

Other Agency Review: _____

| | |
|-----------------------------------|---|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modification |
| <input type="checkbox"/> Denied | <input type="checkbox"/> Continued |

Storey County FPD Seasonal Program Proposal (2022)

EXHIBIT D FIRE MITIGATION CREW & EQUIPMENT

| Fire Mitigation Crew – 1 Year Fuels Reduction Crew of (7) FTE & (8) Seasonal Employees | | | | | | |
|--|-------------|--------------------|----------------|-------------------|----------------------------|-----------|
| Year one | Hourly rate | Annual Regular Pay | Annual 1.5 Max | Benefits INS/PERS | Annual Total | Pay Grade |
| FMO | 37.84 | 78,711.50 | 7,000 | 51,872.03 | 137,583.53 | 140 |
| WL Fuels Specialist | 26.52 | 55,168.03 | 7,000 | 41,524.67 | 103,692.70 | 127 |
| WL Engine Boss | 24.63 | 51,229.01 | 7,000 | 39,793.47 | 98,022.48 | 124 |
| Heavy Fire Equip. Oper. | 24.63 | 51,229.01 | 7,000 | 39,793.47 | 98,022.48 | 124 |
| WL Crew Member | 16.56 | 34,444.80 | 4,000 | 32,416.81 | 70,861.61 | 108 |
| WL Crew Member | 16.56 | 34,444.80 | 4,000 | 32,416.81 | 70,861.61 | 108 |
| WL Crew Member | 16.56 | 34,444.80 | 4,000 | 32,416.81 | 70,861.61 | 108 |
| Seasonal Firefighter | 16.56 | <\$21,691.40 | N/A | N/A | <\$21,691.40 | 108 |
| Storey County FPD Fire Mitigation FTE Personnel <u>Only</u> Total: | | | | | \$ 649,906.02 | |
| Storey County FPD Fire Mitigation FTE & (8) Seasonal Personnel Total: | | | | | \$ 823,437.22 | |
| Difference requested for PO revision: | | | | | \$ 173,531.20/ year | |

| Equipment, Rentals, and Operating expenses | | |
|--|----------------------|-------------------------|
| Annual Administrative/HR/Payroll cost | 30,000 annually | |
| Annual operating costs/ Equipment maintenance | 50,000 annually | |
| PPE, Tools, Ipads, HT radios | 40,000 first year | 35,000 year 2-3 |
| 1 Type 5 Firefighting Vehicles | 200,000 one time | |
| 24 ft Deck over gooseneck trailer for skid steer | 15,000 one time | |
| CAT 299D3 skid steer forestry masticator | 153,000 one time | |
| CAT 2137mm Industrial Grapple Rake | 4961 one time | |
| Chip Truck (Unknown Make- TBD) | 95,000 one time | |
| Ram 5500 Crew Cab 4x4 Tow Vehicle <i>Tow Vehicle</i> | Funding Available | No PO Increase Required |
| Storey County FPD Fire Mitigation Operating/ Equipment (Current) : | | |
| | \$ 587,961.00 | Year 1 |
| | \$ 12,000.00 | Annual |
| Storey County FPD Fire Mitigation Operating/ Equipment (Proposed) : | | |
| | \$ 587,961.00 | Year 1 |
| | \$ 35,000.00 | Annual |
| Difference requested for PO revision: | | |
| | \$ 0.00 | Year 1 |
| | \$ 23,000.00 | Annual |
| *PO Revision difference in total reflects the authorization to reallocate funding for a Ram 5500 Crew Cab 4x4 Tow Vehicle and increased equipment/ PPE cost for additional personnel. | | |
| All items to be purchased by NV Energy will remain property of Storey County Fire Protection District from time of purchase. | | |

Storey County FPD Seasonal Program Proposal (2022)

| Current Contract total costs paid by NV Energy | | |
|--|---|---|
| Yearly totals | | |
| Year 1 Operating & Equipment \$587,961.00 | Year 2 Operating & Equipment \$92,000.00 | Year 3 Operating & Equipment \$92,000.00 |
| Year 1 Personnel \$649,906.02 | Year 2 Personnel \$672,653.36 | Year 2 Personnel \$696,196.29 |
| <p style="text-align: right;">3-year contract total: \$ 2,790,716.67</p> | | |

| Proposed PO Revision Contract total costs paid by NV Energy | | |
|---|--|--|
| Yearly totals | | |
| Year 1 Operating & Equipment \$587,961.00 | Year 2 Operating and Equipment \$115,000.00 | Year 3 Operating & Equipment \$115,000.00 |
| Year 1 Personnel \$649,906.02 | Year 2 Personnel \$846,184.56 | Year 2 Personnel \$869,727.49 |
| <p style="text-align: right;">3-year contract total: \$ 3,183,779.07 PO Revision Difference: \$ 393,062.40</p> <p style="text-align: right;">*SCFPD Event Coding Total (2021): \$19,277.19 (See Backup Documentation for Details)</p> | | |



Storey County Board of Fire Commissioners Agenda Action Report

Meeting date: 10/4/2022

Estimate of time required: 5 Minutes

Agenda: Consent ☐ Regular agenda ☒ Public hearing required ☐

1. **Title:** Consideration and possible approval of modifications to the Master Services Short Form Contract with NV Energy, Exhibit D previously approved on March 1, 2022, to change the language of "Ram 5500" to "tow vehicle", with no financial impact to the Fire District or change in funding from NV Energy.

2. **Recommended motion:** I (Fire Commissioner) move to approve the modifications to the Master Services Short Form Contract with NV Energy Exhibit D, to reflect "tow vehicle" instead of Ram 5500.

3. **Prepared by:** Jeremy Loncar

Department: Fire

Telephone: 847-0954

4. **Staff summary:** This modification in our agreement with NV Energy will assist us in acquiring a vehicle suitable to tow some of our heavy equipment without specifying a particular brand or class of vehicle. Within the Master Services Agreement, it specifically calls out a "Ram 5500 Crew Cab 4X4 Tow vehicle." Unfortunately, due to supply issues, the vehicle we originally stated that we were going to purchase is not available and since that time, we have found a greater need for a larger vehicle. The amount allotted to us under the agreement will not be exceeded.

5. **Supporting materials:** See attached

6. **Fiscal impact:**

Funds Available: Yes NV Energy

Fund: 290

____ Comptroller

7. **Legal review required:**

____ District Attorney

8. **Reviewed by:**

JL Department Head

Department Name: Fire District

Other agency review: _____

9. **Board action:**

☐ Approved
☐ Denied

☐ Approved with Modifications
☐ Continued

Agenda Item No. ____



Storey County Board of County Commissioners Agenda Action Report

Meeting date: 10/4/2022 10:00 AM -
BOCC Meeting

Estimate of Time Required: 0-5

Agenda Item Type: Discussion/Possible Action

- **Title:** For consideration and possible approve of business license second readings:
- A. American Lawn and Landscaping LLC – Contractor / 1144 Spruce Meadows Dr. ~ Sparks, NV
- B. Anrak Corporation - Contractor / 5820 Mayhew Rd. ~ Sacramento, CA
- C. Any and All Property Cleanout – Home Business / 1822 Harte Rd. ~ Reno, NV
- D. Designworx – Home Business / 3900 Stovepipe ~ Reno, NV
- E. Espresso Plus – Food Truck / 279 E. 6th Ave ~ Sun Valley, NV
- F. Focus Concrete LLC – Contractor / 1220 S. Commerce St. Ste 120 ~ Las Vegas, NV
- G. Go Green Construction Inc. – 755 Hwy 40 West ~Verdi, NV
- H. MMR Technical Services, Inc. – Contractor / 15961 Airline Highway ~ Baton Rouge, LA
- I. Palomino Valley Construction LLC – Contractor / 5204 Eagle Pl. ~ Reno, NV
- J. Precision Build Solutions, LLC – Contractor / 12781 US Highway 41 S. ~ Gibsonton, FL
- K. The Pizza Place – General / 1 Electric Ave. ~ Sparks, NV
- L. Wilbanks Engineering, PLLC – Professional / 180 Gooseberry Dr. ~ Reno, NV

- **Recommended motion:** Approval

- **Prepared by:** Ashley Mead

Department:

Contact Number: 7758470966

- **Staff Summary:** Second readings of submitted business license applications are normally approved unless, for various reasons, requested to be continued to the next meeting. A follow-up letter noting those to be continued or approved will be submitted prior to the Commission Meeting. The business licenses are then printed and mailed to the new business license holder.
- **Supporting Materials:** See attached
- **Fiscal Impact:** None
- **Legal review required:** False

- **Reviewed by:**

____ Department Head

Department Name:

____ County Manager

Other Agency Review: _____

- **Board Action:**

| | |
|-----------------------------------|---|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modification |
| <input type="checkbox"/> Denied | <input type="checkbox"/> Continued |

Storey County Community Development



110 Toll Road ~ Gold Hill Divide
P O Box 526 ~ Virginia City NV 89440

(775) 847-0966 ~ Fax (775) 847-0935
CommunityDevelopment@storeycounty.org

To: Dore Nevin, Clerk's office
Austin Osborne, County Manager

September 26, 2022
Via Email

Fr: Ashley Mead

Please add the following item(s) to the **October 04, 2022**

COMMISSIONERS Consent Agenda:

SECOND READINGS:

- A. American Lawn and Landscaping LLC** – Contractor / 1144 Spruce Meadows Dr. ~ Sparks, NV
- B. Anrak Corporation** - Contractor / 5820 Mayhew Rd. ~ Sacramento, CA
- C. Any and All Property Cleanout** – Home Business / 1822 Harte Rd. ~ Reno, NV
- D. Designworx** – Home Business / 3900 Stovepipe ~ Reno, NV
- E. Espresso Plus** – Food Truck / 279 E. 6th Ave ~ Sun Valley, NV
- F. Focus Concrete LLC** – Contractor / 1220 S. Commerce St. Ste 120 ~ Las Vegas, NV
- G. Go Green Construction Inc.** – 755 Hwy 40 West ~Verdi, NV
- H. MMR Technical Services, Inc.** – Contractor / 15961 Airline Highway ~ Baton Rouge, LA
- I. Palomino Valley Construction LLC** – Contractor / 5204 Eagle Pl. ~ Reno, NV
- J. Precision Build Solutions, LLC** – Contractor / 12781 US Highway 41 S. ~ Gibsonton, FL
- K. The Pizza Place** – General / 1 Electric Ave. ~ Sparks, NV
- L. Wilbanks Engineering, PLLC** – Professional / 180 Gooseberry Dr. ~ Reno, NV

Ec: Community Development
Commissioner's Office

Planning Department
Comptroller's Office

Sheriff's Office