



STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

11/21/2023 10:00 AM
26 SOUTH B STREET, VIRGINIA CITY, NV

MEETING MINUTES

JAY CARMONA
CHAIRMAN

CLAY MITCHELL
VICE-CHAIRMAN

LANCE GILMAN
COMMISSIONER

ANNE LANGER
DISTRICT ATTORNEY

JIM HINDLE
CLERK-TREASURER

Roll Call

✓ Commission Chair Jay Carmona, ✓ Commission Vice-Chair Clay Mitchell,
✓ Commissioner Lance Gilman, ✓ District Attorney Anne Langer, ✓ Clerk & Treasurer Jim Hindle,
✓ County Manager Austin Osborne, ✓ Deputy District Attorney Keith Loomis

□ Assessor Jana Seddon
□ Justice of the Peace Eileen Herrington
✓ Recorder Dru McPherson
✓ Sheriff Mike Cullen
✓ Fire Chief Jeremy Loncar
✓ Comptroller Jennifer McCain
✓ Business Development Manager Lara Mather
✓ Community Development Director Pete Renaud
✓ Community Relations Director Honey Coughlin
✓ Emergency Management Director Adam Wilson
✓ Human Resources Director Brandie Lopez

✓ IT Director James Deane
□ Planning Manager Kathy Canfield
□ Public Works Director Jason Wierzbicki
✓ Operations and Project Manager Mike Northan
✓ Senior Center Director Stacy York
✓ Tourism Director Todd Tuttle

Other:

✓ Labor Relations Consultant Jeanne Green
✓ Newly Appointed Comstock Cemetery
Foundation Member Caitlin Best

Total Attendance: 43

In-Person: 23

Zoom: 20

1. CALL TO ORDER REGULAR MEETING AT 10:00 A.M.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT (No Action)

4. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval of the agenda for the November 21, 2023, meeting.

Motion: I, Commissioner Mitchell, move to approve today's Agenda as presented. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously

5. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval of the minutes from the September 5, 2023, meeting.

Motion: I, Commissioner Mitchell, move to approve the minutes for our September 5, 2023, meeting as presented. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously

6. CONSENT AGENDA FOR POSSIBLE ACTION:

I. For consideration and possible approval of business license first readings:

- A. Gray Construction Inc. – Contractor / 10 Quality St. ~ Lexington, KY
- B. JJ's Chuckwagon LLC – Food Truck / 1005 Ruby Avenue ~ Silver Springs, NV
- C. The Bug Guy Pest Control – 1706 Harvest Creek Way ~ Fernley, NV
- D. XVIIisions Productions – Home Based – 29 S. B St #3 ~ Virginia City, NV

II. Approval of claims in the amount of \$6,131,259.61.

III. Annual Tax Roll Resolution.

IV. Personal Exemption Corrections.

Public Comment: None

Motion: I, Commissioner Mitchell, move to approve today's Consent Agenda as presented. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously

7. DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports

Public Works Operations and Projects Coordinator Mike Northan

- The B. St. waterline project is progressing well; the main line will finish today.
- Christmas lights have been tested and are ready for C Street.
- Final steel inspection for Highlands Station 72 soon.
- The Lockwood substation has been turned over to the Sheriff's Office.
- The Taylor Street RFP is out, and Sierra Nevada Construction has responded. The bid meeting will be held 12/12/2023 at 2 p.m. in the Slammer.
- The Lockwood Senior Center project work is continuing.

- Met with DOWL and Honey Coughlin on the Fairgrounds project.
- On Dec. 12, we will speak at the next mix and mingle on snow removal and plowing.

Business and Community Development Director Lara Mather

- After many rumors that the Virginia City Post Office would close, Lara Mather reached out to Rep. Mark Amodei's office and was informed that the post office would not be closed.
- A letter should arrive shortly from the U.S. Postal Service officially informing the county that the McCarran, NV region along with the 89437 zip code, encompassing the Tahoe Reno Industrial Center was approved.
- The department is working on a branding plan for TRIC, Storey County complex, and working on putting an entrance sign on the project. It is also working with Kris Thompson, general manager for TRIC, to have Storey County added to their signs.
- Progress has been made with the Department of Housing and Urban Development on the Lockwood Senior Center project. The approval is with the director for a signature and once it is signed, construction can begin.

Grants Manager Honey Caughlin

- Met with DOWL on the Fairgrounds project and are on track with the progress that is needed. U.S. Department of Agriculture, which is funding the project, will obligate the funds soon.
- On the Lockwood Senior Center project, things are moving along with the Department of Housing and Urban Development. The approval is with the director for a signature and once it is signed, construction can begin.

Emergency Management Director Adam Wilson

- The Federal Emergency Management Agency projects from the 2023 storm damage are progressing, but because FEMA is short-staffed, it is delayed. Reimbursement is hoped for after the New Year, probably in the amount of \$500,000.
- The department is working with companies at TRIC on hazardous materials issues.
- The department is working with the clerk on increased election security, including the possibility of tainted mail.
- Adam Wilson will go with Stacy York to the National Health Preparedness Conference next week.

Tourism Director Todd Tuttle

- The director and staff participated in an event with the National Travel Exchange and talked to bus operators.
- The director is in the middle of negotiations for an RFP to hire a new marketing manager.
- There is an RFQ out for an event manager. Liquid Blue has responded already.
- There was a good response to Hauntober and the same is expected for Christmas on the Comstock.

- The Tree Lighting Ceremony will be on Friday, Dec. 1 in the Bucket of Blood Parking Lot, followed by the 601 Christmas concert at Piper's Opera House at 7 p.m.
- The Grinch Made Me Do It pub crawl will be from 1 to 5 p.m. Saturday, Dec. 2.
- The Parade of Lights will begin at 5 p.m. Saturday, Dec. 2 from Silver Street heading north, followed by fireworks at 6 p.m.
- The Mark Twain and Friends Holiday Spectacular will be at 7.p.m. on Saturday, Dec. 2 at Piper's Opera House.
- Another Parade of Lights will be at 5 p.m. Dec. 9, same place, also followed by fireworks.

Community Development Director Pete Renaud

- The boardwalks effort has paid off and the boardwalk is being fixed.

Senior Center Stacy York

- Director Stacy York thanked the Sheriff's Office, who provided a flag in honor of Don Perry of Lockwood, a veteran, who passed away.
- Don Gilman and the Mustang Ranch donated turkeys for Thanksgiving baskets. Redwood Materials donated side dishes.
- There will be craft faire and bake sale in Virginia City Dec. 2-3.

District Attorney Anne Langer

- Deputy District Attorney Keith Loomis is retiring. He will be replaced by Brian Brown.

County Manager Austin Osborne

- The Town Hall meeting on the Storey County Lands Act will be postponed for more study on the issue.
- The county Holiday Party will be at 5:30 p.m. Friday, Dec. 15 at the Historic Fourth Ward School.

Clerk-Treasurer

- With marriage license applications on the decline, the department is working with the Nevada Commission on Tourism to get a formal promotion of Nevada as a wedding destination.
- The Presidential Preference primary is on Feb. 6, and it is only to pick presidential candidates, not those seeking other offices. To opt out on getting a mail-in ballot, voters must do that by next week. This is only for Republicans and Democrats. If a non-partisan voter would like to change their registration to vote in the preference primary, they must re-register by the end of the year.

8. BOARD COMMENT (No Action - No Public Comment)

- Commissioner Clay Mitchell thanked the staff and residents who attended the town hall to discuss snow removal.

- Commission Chairman Jay Carmona noted the passing of Jan “Swede” Broman.

9. 10:30 A.M. PUBLIC HEARING: Public Hearing for second Reading of Bill 136, Ordinance 23-324, an ordinance amending provisions of Storey County Code Title 17 to allow for changeable copy or variable message signs to be installed on public zoning district land and providing for other matters properly related thereto.

County Manager Austin Osborne asked that this item be continued for a Dec. 5 hearing, also at 10:30 a.m.

Public Comment: None

Motion: I, Commissioner Mitchell, move to continue the public hearing for the second Reading of Bill 136, Ordinance 23-324, to tentatively be held on Dec. 5, 2023. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously

10. DISCUSSION ONLY: County staff has reviewed the responses to the Requests for Qualifications (RFQ) for the Construction Management portion of the Lockwood Senior Center Rebuild Project. County staff intends to pursue cost and contract negotiations with the selected respondent, Construction Materials Engineers, Inc.

Grants Manager Honey Coughlin said that on Nov. 6 review committee met and there were four responses to the RFQ. The firm that best met the needs of the county was Construction Materials Engineers Inc. and Ms. Coughlin said they will begin negotiations for costs and begin work when a full agreement with the Housing and Urban Development grant agreement is obtained.

Public Comment: None

11. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval for County Staff to apply for grant funding in the amount of \$700,000 for ADA compliant restroom facilities for the Virginia City Fairgrounds through Conserve Nevada’s Nevada Conservation and Recreation fund, with a 20% match of \$140,000 being required of the county.

Ms. Caughlin said that due to rapidly increasing costs for the goods and services, the ADA restrooms for the Fairgrounds project had to be removed from the scope of work. The grant is an FY23 appropriations request award, and includes installation of electricity and water to the Fairgrounds, both of which are to be installed with the consideration of the future build of the ADA compliant restrooms. The application submittal grant for the Conserve Nevada grant is Dec. 28, and award announcements will be made in February of 2024. If awarded, the project will begin in FY 24/25, and will be budgeted accordingly. Board approval is required to complete the application.

Public Comment: None

Motion: I, Commissioner Mitchell, move to approve County Staff to apply for grant funding in the amount of \$700,000 for ADA compliant restroom facilities for the Virginia City Fairgrounds through Conserve Nevada's Nevada Conservation and Recreation fund, with a 20% match of \$140,000 being required of the county. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously.

- 12. DISCUSSION/FOR POSSIBLE ACTION:** Consideration and possible approval of Resolution No. 23-714, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 245.045 for appointed Storey County officials for the 2023-24 fiscal year and superseding prior year action by resolution for appointed Storey County employees with the addition of Undersheriff at grade 148 and reallocation of Assistant Sheriff from grade 148 to grade 144.

Labor Relations Consultant Jeannie Green said there are two revisions to this request. The sheriff has reorganized and created an undersheriff; the two assistant sheriffs will report to the undersheriff. She said the undersheriff would be at grade 148 and the two assistant sheriffs will be at grade 144.

Sheriff Mike Cullen said the office had 50 employees, instead of the previous 20, so reorganization was necessary.

Public Comment: None

Motion: I, Commissioner Mitchell, move to approve Resolution No. 23-714, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 245.045 for appointed Storey County officials for the 2023-24 fiscal year and superseding prior year action by resolution for appointed Storey County employees with the addition of Undersheriff at grade 148 and reallocation of Assistant Sheriff from grade 148 to grade 144. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously

- 13. DISCUSSION/FOR POSSIBLE ACTION:** Consideration and possible approval for County Staff to proceed with a Letter of Intent to Apply for a Principal Forgiveness Loan through the Nevada Division of Environmental Protection (NDEP) for Phase 1 of the Lead Siphon Transmission Replacement Project in the amount of \$2,504,666.16.

Ms. Caughlin said the commissioners' approval is required to obtain the grant for the lead siphon project. Staff are working with NDEP to apply, with the due date being Dec. 1, 2023. The total amount is over \$11 million, though funding is not available at that level. Phase One is the architectural and environmental reports, which will cost \$2,504,666.16. This is a

principal forgiveness loan, and now it is available. She said she already sent a letter of intent, but has not put in the application without BOC approval.

Public Comment: None

Motion: I, Commissioner Mitchell, move to approve County Staff to proceed with a Letter of Intent to Apply for a Principal Forgiveness Loan through the Nevada Division of Environmental Protection (NDEP) for Phase 1 of the Lead Siphon Transmission Replacement Project in the amount of \$2,504,666.16. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously

14. DISCUSSION/FOR POSSIBLE ACTION: Consideration and approval of appointing a county resident to serve as a voting member on the Comstock Cemetery Foundation Board of Directors as the Storey County representative. She is a county resident.

Lara Mather said the county sought members for this board, and found Caitlin Best had experience working with a nonprofit, fundraising and public grants.

Public Comment: None

Motion: I, Commissioner Mitchell, move to appoint Caitlin Best to serve as a voting member on the Comstock Cemetery Foundation Board of Directors as the Storey County representative. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously

15. RECESS TO CONVENE AS THE STOREY COUNTY FIRE PROTECTION DISTRICT BOARD

16. DISCUSSION/FOR POSSIBLE ACTION: Consideration and discussion regarding the Storey County Fire Protection District 2024-2029 Capital and Operational improvement plan.

Fire Chief Jeremy Loncar said there have been a lot of changes in how the district obtains equipment. Delays are a problem, so it is important to not just look at current needs and projects. The Type 1 engine takes three years to obtain, and the Type 2 engines take two years to obtain. For this year, Chief Loncar said a Type 1 engine is needed as the existing one was not in service. There is a three-year wait and a heavy price tag, \$1.2 million, fully equipped.

Chief Loncar said the Fire Marshal vehicle is old and dated, and he is hoping for fleet order availability. He also said the district needed a prevention vehicle. An ambulance ordered in 2021 was expected to arrive in 2024. The transport and trailer equipment were part of an agreement with NVEnergy, but that program is changing. Part of that contract is no more equipment purchases. The district also needs a side-by-side for Virginia City Highlands Station 72, and he wants to keep the major engine on the plan. No deposit is required. Chief

Loncar said he was still building on the radio system, and once the new base at 72 is done, needs to connect it to the existing home where the firefighters stay.

Chief Loncar said that Virginia City Station 71 was the second busiest station, and the district has built up staffing to a four-person station in the industrial park. He said there was a need to bring the two-person stations up to four. He also said he has a heavy equipment operator thanks to the NVEnergy grant, but may have to seek county funding for that position. Chief Loncar also said the Wildland Division firefighters were paid under the NVEnergy grant, but he would like them on the district's payroll so they could have the confidence that they will have steady employment. He said the district would still receive the grant.

The commissioners asked for a written report with a higher level of detail.

Public Comment: None

Motion: I, Fire Commissioner Mitchell, move to direct the fire chief to make the recommended changes to the SCFPD 2024-2029 Capital and Operational Improvement Plan. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously

17. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval of the purchase of a command vehicle approved and ordered within the 2022/2023 budget and received within the 2023/2024 that is unbudgeted.

Chief Loncar said this item was about getting equipment in time. This vehicle arrived a month ago and it was carried over to the Capital fund.

Comptroller Jennifer McCain said this vehicle was not budgeted for this year – not rolled over – but the extra purchase could be accommodated. Chief Loncar said he just assumed it was rolled over. Commissioner Gilman said he approves so long as Ms. McCain was comfortable with it. Commissioner Mitchell asked about making it standard operating procedure to roll things over. Chief Loncar replied that he checked the fund balance in the CIP, and there is funding. Ms. McCain said that items are rolled over if it is anticipated the equipment will arrive after the end of the fiscal year.

Public Comment: None

Motion: I, Fire Commissioner Mitchell, move to approve the purchase of a command vehicle approved and ordered within the 2022/2023 budget and received within the 2023/2024 budget. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously

18. ADJOURN TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS

- 19. DISCUSSION/FOR POSSIBLE ACTION:** Discussion and possible consideration of the board's position responding to the Nevada Governor's Office of Economic Development (GOED) requesting from Storey County a letter of acknowledgement regarding an application to GOED for Sales and Use Tax Abatement, Modified Business Tax Abatement, and Personal Property Tax Abatement for Arcadia Cold Reno, LLC. planned in Storey County. The tax abatements are subject to GOED approval per NRS 360 as a "standard partial abatement".

County Manager Austin Osborne said this was a standard abatement offered by GOED. These companies receive a letter of acknowledgement from the county. This agreement means the company would make a \$2.8 million in investment, and in return would receive about \$170,000 in sales and use tax abatement and about \$66,000 in personal property tax abatement. Property tax abatement is not part of this agreement.

Public Comment: None

Motion: I, Commissioner Mitchell, move to direct county staff to submit a letter to GOED acknowledging an application for Sales and Use Tax Abatement, Modified Business Tax Abatement, and Personal Property Tax Abatement for Arcadia Cold Reno, LLC., planned in Storey County. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously

- 20. DISCUSSION/FOR POSSIBLE ACTION:** Consideration and possible approval to adopt the 2023 Storey County Water Resources Plan for south and central Storey County including Comstock (Virginia City, Gold Hill, Silver City, and American Flat), Highlands, and Mark Twain. This item is being considered in accordance with the 2016 Storey County Master Plan.

County Manager Osborne asked that this item be continued to the Dec. 5 BoCC meeting for more time for public review and comment. It is posted on the county website. The Planning Commission heard this on Nov 7.

Public Comment: None

Motion: I, Commissioner Mitchell, move to continue this item, Item #20, to the Dec. 5 tentative commissioner's meeting. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously

- 21. DISCUSSION/FOR POSSIBLE ACTION:** Review and possible approval of first reading of Bill No. 137, Ordinance No. 23-325, an ordinance amending Storey County Code Chapter 2 Administration and Personnel, Section 2.22.060 Qualifications of Appraisers, to revise Subsection 2.22.060(F) allowing a qualified appraiser to be placed on the list of county appraisers if the appraiser demonstrates an ability to obtain professional liability insurance as required by the county, and other properly related matters.

Mr. Osborne said the county maintains a list of approved appraisers when the county intends to buy, sell, rent, or lease property. There is a requirement in code to be on the list the appraiser must maintain errors and omissions insurance, even if the appraiser is not conducting appraisals. This would allow the language to be amended to only require them to have insurance at the time they are conducting business with the county. At the second reading Attorney Brian Brown recommended an amendment to take the language that was stricken and just maintain the language that was added.

Public Comment: None

Motion: I, Commissioner Mitchell, move to approve to approve first reading of Bill No. 137, Ordinance No. 23.325, an ordinance amending Storey County Code Chapter 2 Administration and Personnel, Section 2.22.060 Qualifications of Appraisers, to revise Subsection 2.22.060(F) allowing a qualified appraiser to be placed on the list of county appraisers if the appraiser demonstrates an ability to obtain professional liability insurance as required by the county, and other properly related matters. This motion includes a finding that a special hearing and business impact statement are not required because the proposed action does not impose a direct or significant economic burden upon a business, or directly restrict the formation, operation, or expansion of a business in Storey County. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously.

Mr. Osborne said there would be a written motion for the chairman to sign.

22. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval accepting property appraiser Anthony J. Wren and Associates as a qualified appraiser from the list of Storey County appraisers to provide appraisal of properties located at 175 North C Street and 208 North D Street, Virginia City, Storey County, Nevada, of which the county has expressed potential interest in purchase and/or trade for the purpose of constructing and/or expanding Fire Station 71.

Mr. Osborne said that he was working with the fire protection district on this appraisal. He said the land is owned by Storey County, and the county has procured a federal grant of \$3.57 million, which is partially contingent on the acquisition of land, and will be managing the process. Appraisals are required on that land. There are two people on the list, and we ask that they be certified. Anthony J. Wren and Associates.

Public Comment: None

Motion: I, Commissioner Mitchell, move to approve accepting property appraiser Anthony J. Wren and Associates as a qualified appraiser from the list of Storey County appraisers to provide appraisal of properties located at 175 North C Street and 208 North D Street, Virginia City, Storey County, Nevada, of which the county has expressed potential interest in

purchase and/or trade for the purpose of constructing and/or expanding Fire Station 71.
Seconded by: Lance Gilman. **Vote:** Motion passed unanimously.

23. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval accepting property appraiser Mark Stafford Real Estate Appraisers as a qualified appraiser from the list of Storey County appraisers to provide appraisal of properties located at 175 North C Street and 208 North D Street, Virginia City, Storey County, Nevada, of which the county has expressed potential interest in purchase and/or trade for the purpose of constructing and/or expanding Fire Station 71.

Mr. Osborne said the same facts apply to this request as the request in Item #22. Staff are asking this board to certify Mark Stafford Real Estate Appraisers to perform an appraisal of one or both properties.

Public Comment: None

Motion: I, Commissioner Mitchell, move to approve accepting property appraiser Mark Stafford Real Estate Appraisers as a qualified appraiser from the list of Storey County appraisers to provide appraisal of properties located at 175 North C Street and 208 North D Street, Virginia City, Storey County, Nevada, of which the county has expressed potential interest in purchase and/or trade for the purpose of constructing and/or expanding Fire Station 71. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously.

24. DISCUSSION/FOR POSSIBLE ACTION: Review and possible approval of first reading of Bill No. 138, Ordinance No. 23-326, an ordinance amending Storey County Code Chapter 5 Business License Required, Section 5.04.200 Fees and Exemption from Fees, to revise the list of certain base in-county business license fees from their current amount to a reduced amount being \$25.00 annually, Section 5.04.190 deleting conflicting language regarding fees set by resolution, and other properly related matters.

Mr. Osborne said after several workshops the Board of Commissioners indicated the desire to reduce business fees. There are two proposals, one to update the Storey County Code to reduce business license fees from current listed amounts to \$25, and only affects the base business license fees for in-county business. The other was to remove conflicting language. A Title 5 overhaul is proposed for next year. We have been advised by attorneys that no business license impact fee is required. A presentation with the Virginia City Tourism Commission to discuss impacts will occur on Dec. 14 and a second reading will come before this board on Dec. 19.

Commissioner Mitchell asked if the application fee will match the annual business license fee.

Mr. Osborne said we have advised Community Development as well as Tourism to make sure they are complying with the existing ordinance as it is. That action has been taken.

Public Comment: None

Motion: I, Commissioner Mitchell, move to approve first reading of Bill No. 138, Ordinance No. 23-326, an ordinance amending Storey County Code Chapter 5 Business License Required, Section 5.04.200 Fees and Exemption from Fees, to revise the list of certain base in-county business license fees from their current amount to a reduced amount being \$25.00 annually, Section 5.04.190 deleting conflicting language regarding fees set by resolution, and other properly related matters. This motion includes a finding that a special hearing and business impact statement are not required because the proposed action does not impose a direct or significant economic burden upon a business, or directly restrict the formation, operation, or expansion of a business in Storey County. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously.

25. DISCUSSION/FOR POSSIBLE ACTION: For consideration and possible approval of business license second readings:

- A. Andrei Mihheikin – Home Based / 240 S. M ~Virginia City, NV
- B. Asphalt Protectors Inc. – Contractor / 14010 Mt. Anderson St. ~ Reno, NV
- C. Aurum Construction Strategies, LLC – Contractor / 232 West St. ~ Reno, NV
- D. Florence Fence Inc. – Contractor / 2597 Nowlin Rd. ~ Minden, NV
- E. Johnson Plumbing – Contractor / 131 Coney Island Dr. ~ Sparks, NV
- F. Leading Out Loud, Inc. – Home Based / 2330 Enterprise Rd. ~ Reno, NV
- G. Seiwa Giken Co., LTD – Out of County / Toyonaka-shi, Japan
- H. Sierra Manor Bakery – Home Based / 6 N. D St. ~ Virginia City, NV
- I. Supreme Concrete LLC – Contractor / 5295 Coggins Rd. ~ Reno, NV
- J. Sutlug Inc. – Food Truck / 500 A Truck Inn ~ Fernley, NV
- K. Virginia City Off Road Experience LLC – Home Based / 311 S. E. St. ~ Virginia City, NV
- L. Ziglift Material Handling – Contractor / 12640 Allard St. ~ Santa Fe Springs, CA

Public Comment: None

Motion: I, Commissioner Mitchell, move to approve the second readings of business licenses listed under Item #25 as A-L. **Seconded by:** Lance Gilman. **Vote:** Motion passed unanimously.

26. [Blank Item]

27. PUBLIC COMMENT (No Action) Deputy District Attorney Keith Loomis affirmed his retirement, thanked the county for the opportunity, and he had enjoyed his work.


28. CORRESPONDENCE/NO ACTION:

Correspondence: Letter from member of the public regarding Taylor Street.

29. ADJOURNMENT OF ALL ACTIVE AND RECESSED BOARDS ON THE AGENDA

Commission Chairman Jay Carmona adjourned the meeting at 11:27 a.m.

Respectfully submitted,



Jim Hindle
Clerk-Treasurer