



# STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

6/4/2024 10:00 AM

26 SOUTH B STREET, VIRGINIA CITY, NEVADA

## AGENDA

**This meeting will be held in person and the public is welcome to attend.**

Storey County Board of County Commissioners are hosting a teleconference meeting this month. Members of the public who wish to attend the meeting remotely may do so by accessing the following meeting on Zoom.com. Public comment may be made by communication through Zoom.

**\*Join Zoom Meeting:** <https://us02web.zoom.us/j/83946331479> **Meeting ID: 839 4633 1479**

### **Dial by your location**

+1 253 215 8782 US (Tacoma)  
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+1 301 715 8592 US (Washington DC)  
+1 312 626 6799 US (Chicago)  
+1 929 205 6099 US (New York)

**Find your local number: <https://us02web.zoom.us/j/83946331479>**

**For additional information or supporting documents please contact the  
Storey County Clerk's Office at 775-847-0969.**

JAY CARMONA  
*CHAIRMAN*

ANNE LANGER  
*DISTRICT ATTORNEY*

CLAY MITCHELL  
*VICE-CHAIRMAN*

LANCE GILMAN  
*COMMISSIONER*

JIM HINDLE  
*CLERK-TREASURER*

Members of the Board of County Commissioners also serve as the Board of Fire Commissioners for the Storey County Fire Protection District, Storey County Brothel License Board, Storey County Water and Sewer System Board, Storey County Highway Board and the Storey County Liquor and Licensing Board and during this meeting may convene as any of those boards as indicated on this or a separately posted agenda. All matters listed under the consent agenda are considered routine and may be acted upon by the Board of County Commissioners with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from

the consent agenda, discussed, and acted upon separately during this meeting. Pursuant to NRS 241.020 (2)(d)(6) Items on the agenda may be taken out of order, the public body may combine two or more agenda items for consideration, and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The Commission Chair reserves the right to limit the time allotted for each individual to speak. Public comment is limited to 3 minutes.

All items include discussion and possible action to approve, modify, deny, or continue unless marked otherwise.

1. **CALL TO ORDER REGULAR MEETING AT 10:00 A.M.**
2. **CONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT (No Action)**
5. **DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible approval of the agenda for the June 4, 2024, meeting.

6. **CONSENT AGENDA FOR POSSIBLE ACTION:**

- I For possible action, approval of business license first readings:
  - A. Tellworks Communication LLC – General / 75 Pittsburgh ~ Sparks, NV
- II Approval of claims in the amount of \$1,706,181.29.
- III For Approval - Tax Bill correction for parcel 4-221-62 in the amount of \$230.45. A well was mistakenly placed on the 2023-24 tax roll for this property when we received the well report. The report showed N/A on the static water level meaning no water was found. See attached report.
- IV Consideration and possible approval of the revised and updated Storey County Policy, 027 – IT Reporting, Suspensions, and Investigations.

7. **DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports**
8. **BOARD COMMENT (No Action - No Public Comment)**
9. **DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible action regarding Resolution No. 24-723 granting Community Chest, Inc., a 501(c)(3) nonprofit, the sum of \$332,661.00 for the specific purpose of funding health and human services and educational programs.

10. **DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible action regarding Resolution No. 24-724 granting the Storey County Jeep Posse, a 501(c)(3) nonprofit, a sum not to exceed \$10,000.00 for the purpose of aiding and assisting all Storey County residents.

11. **DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible action regarding Resolution No. 24-725 granting St. Mary's Art Center, a 501(c)(3) nonprofit, a sum not to exceed \$106,725.00 for the purpose of preserving the St. Mary's Art Center, a county owned building and supporting arts and culture through education and cultural offerings.

12. **DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible action regarding Resolution No. 24-726 granting the University of Nevada Reno, Storey County Extension, a 501(c)(3) nonprofit, a sum not to exceed \$35,000.00 for the purpose of addressing contemporary issues in the areas of agriculture, horticulture, community development, health and nutrition, personal and family development and natural resources.

13. **DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible action regarding Resolution No. 24-727 granting the Veterans of Foreign Wars, Evans-Kendall Post 8071, a 501(c)(19) nonprofit, a sum not to exceed \$10,000.00 for the purpose of providing services to Veterans and the Storey County community.

14. **DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible action regarding Resolution No. 24-728 granting the 109 Comstock Ladies, a 501(c)(3) nonprofit, a sum not to exceed \$4,900.00 for the purpose of preserving heritage and community through specific programs that support the children of the Storey County.

15. **DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible action regarding Resolution No. 24-729 granting the Historic Fourth Ward School Foundation, a 501(c)(3) nonprofit, a sum not to exceed \$120,000.00 for the purpose of preserving the Historic Fourth Ward School Museum, a county owned building, and for promoting the history of the Comstock and Storey County.

**16. DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible approval of Resolution No. 24-730, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 245.045 for appointed Storey County officials for the 2024-25 fiscal year and superseding prior year action by resolution for appointed Storey County employees with the reestablishment of Cook at grade 115, the addition of Code Enforcement Officer at grade 124, Public Relations Officer at grade 124, and Network Security Administrator at grade 140.

**17. RECESS TO CONVENE AS THE STOREY COUNTY HIGHWAY BOARD**

**18. DISCUSSION/FOR POSSIBLE ACTION:**

Report of Public Works Department regarding roads and highways throughout Storey County.

**19. RECESS TO CONVENE AS THE STOREY COUNTY LIQUOR LICENSING BOARD**

**20. DISCUSSION/FOR POSSIBLE ACTION:**

For consideration and possible approval of the Second Reading for On-Sale/Off-Sale Liquor License. The applicant is James Grimes, 1st reading was previously approved under Nevada Wine and Spirits, business name has now changed to the Delta Saloon, location was previously 5 North C Street and has now changed to 18 South C Street, Virginia City, NV 89440.

**21. RECESS TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS**

**22. DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible approval to authorize Storey County Business Development to reallocate \$1,000 of budgeted and available funds from the Professional Services account to apply for the Nevada Division of Environmental Protection's Capital Improvements Grant program for Phase 1 of the Lead Siphon Project.

**23. DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible approval to authorize county staff to sign DOWL Task order 55, for design and bid document preparation of the Six Mile Canyon Truck Turnaround at the cost of \$73,224 and not to exceed \$78,224.

**24. DISCUSSION/FOR POSSIBLE ACTION:**

Discussion and possible consideration approving the proposed budget for reimbursement from the Nevada State Child Support Enforcement Program in the amount of \$35,588 for Fiscal Year 2025 and \$36,004 for Fiscal Year 2026 in accordance with the existing FY 2023-2026 Intrastate Interlocal Contract Between Public Agencies enclosed herewith.

**25. DISCUSSION/FOR POSSIBLE ACTION:**

Consideration and possible approval of the REVISED 5-year (approximately) lease between Storey County and the Nevada State Department of Public Safety (Nevada Highway Patrol) for use of existing office space of approximately 400 square-feet, and future Sheriff's Office substation area as provided for by the Sheriff, for an amount of \$0.00 but with certain cost reimbursements, located at the Storey County Government Complex at 1705 Peru Drive, McCarran, Storey County, Nevada.

**26. DISCUSSION/FOR POSSIBLE ACTION:**

For consideration and possible approval of business license second readings:

- A. Desert Rose Ranch LLC – General / 1035 Hwy 341 ~ Gold Hill, NV
- B. Envy Concrete LLC – Contractor / 11820 Claim Stake Dr. ~ Reno, NV
- C. Fast Eddie's Grill LLC – Food Truck / 1729 Sabatino Dr. ~ Sparks, NV
- D. Heavy Equipment Movers & Installation LLC – Contractor /  
126 Industrial Dr. ~ Maysville, GA
- E. The Cider House – General / 110 N. C St. Virginia City, NV
- F. Thomas Hayward Auctioneers LLC – Out of County /  
1610 Brightstone Ct. ~ Reno, NV

**27. PUBLIC COMMENT (No Action)**

**28. ADJOURNMENT OF ALL ACTIVE AND RECESSED BOARDS ON THE AGENDA**

**29. CLOSED SESSION**

Call to Order Closed Session meeting pursuant to NRS 288.220 for the purpose of conferring with county management and legal counsel regarding labor negotiations with the Storey County Firefighters' Association IAFF Local 4227. This meeting will commence immediately following the regular commission meeting.

**NOTICE:**

- Anyone interested may request personal notice of the meetings.
- Agenda items must be received in writing by 12:00 noon on the Monday of the week preceding the regular meeting. For information call (775) 847-0969.
- Items may not necessarily be heard in the order that they appear.

- Public Comment will be allowed at the end of each meeting (this comment should be limited to matters not on the agenda). Public Comment will also be allowed during each item upon which action will be taken on the agenda (this comment should be limited to the item on the agenda). Time limits on Public Comment will be at the discretion of the Chairman of the Board. Please limit your comments to three minutes.
- Storey County recognizes the needs and civil rights of all persons regardless of race, color, religion, gender, disability, family status, or nation origin.
- In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at

[http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410.

(2) fax: (202) 690-7442; or

(3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

USDA is an equal opportunity provider, employer, and lender.

**Notice to persons with disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners' Office in writing at PO Box 176, Virginia City, Nevada 89440.

### **CERTIFICATION OF POSTING**

I, Drema Smith, Administrative Assistant to Storey County, do hereby certify that I posted, or caused to be posted, a copy of this agenda at the following locations on or before 5/30/2024; Storey County Courthouse located at 26 S B St, Virginia City, NV, the Virginia City Fire Department located at 145 N C St, Virginia City, NV, the Virginia City Highlands Fire Department located a 2610 Cartwright Rd, VC Highlands, NV and Lockwood Fire Department located at 431 Canyon Way, Lockwood, NV.


This agenda was also posted to the Nevada State website at <https://notice.nv.gov/> and to the Storey County website at:

[https://www.storeycounty.org/government/departments/clerk/agendas\\_\\_minutes/board\\_of\\_commissioners.php](https://www.storeycounty.org/government/departments/clerk/agendas__minutes/board_of_commissioners.php)

By \_\_\_\_\_

Drema Smith

Administrative Assistant II

	<h2 style="text-align: center;">Board of Storey County Commissioners</h2> <h3 style="text-align: center;">Agenda Action Report</h3>	
<b>Meeting date:</b> 6/4/2024 10:00 AM - BOCC Meeting	<b>Estimate of Time Required:</b> 1 min	
<b>Agenda Item Type:</b> Discussion/Possible Action		

- **Title:** Consideration and possible approval of the agenda for the June 4, 2024, meeting.
- **Recommended motion:** Approve or amend as necessary.
- **Prepared by:** Drema Smith

**Department:** Commissioners

**Contact Number:** 7758470968

- **Staff Summary:** See attached.
- **Supporting Materials:** No Attachments
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

\_\_\_\_\_Department Head

**Department Name:** \_\_\_\_\_


\_\_\_\_\_County Manager

**Other Agency Review:** \_\_\_\_\_

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



	<b>Board of Storey County Commissioners</b> <b>Agenda Action Report</b>	
<b>Meeting date:</b> 6/4/2024 10:00 AM - <b>BOCC Meeting</b>	<b>Estimate of Time Required:</b> 0-5	
<b>Agenda Item Type:</b> Consent Agenda		

- **Title:** For possible action, approval of business license first readings:
- A. Tellworks Communication LLC – General / 75 Pittsburgh ~ Sparks, NV
- **Recommended motion:** None required (if approved as part of the Consent Agenda) I move to approve all first readings (if removed from consent agenda by request).
- **Prepared by:** Ashley Mead

**Department:** Community Development

**Contact Number:** 775-847-0966

- **Staff Summary:** First readings of submitted business license applications are normally approved on the consent agenda. The applications are then submitted at the next Commissioner's meeting for approval.
- **Supporting Materials:** See Attachments
- **Fiscal Impact:** None
- **Legal review required:** False
- **Reviewed by:**

\_\_\_\_\_ Department Head

**Department Name:**

\_\_\_\_\_ County Manager

**Other Agency Review:** \_\_\_\_\_

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

# Storey County Community Development



110 Toll Road ~ Gold Hill Divide  
P O Box 526 ~ Virginia City NV 89440

(775) 847-0966 ~ Fax (775) 847-0935  
CommunityDevelopment@storeycounty.org

To: Jim Hindle, Clerk's office  
Austin Osborne, County Manager

**May 16, 2024**  
Via Email

Fr: Ashley Mead

Please add the following item(s) to the **June 04, 2024**

COMMISSIONERS Consent Agenda:


## **FIRST READINGS:**

**A. Tellworks Communication LLC** – General / 75 Pittsburgh ~ Sparks, NV

Ec: Community Development  
Commissioner's Office

Planning Department  
Comptroller's Office

Sheriff's Office

	<b>Board of Storey County Commissioners</b> <b>Agenda Action Report</b>	
<b>Meeting date:</b> 6/4/2024 10:00 AM - <b>BOCC Meeting</b>	<b>Estimate of Time Required:</b> 0 min	
<b>Agenda Item Type:</b> Consent Agenda		

- **Title:** Approval of claims in the amount of \$1,706,181.29.
- **Recommended motion:** Approval of claims as submitted.
- **Prepared by:** Cory Y Wood

**Department:** Comptroller

**Contact Number:** 7758471133

- **Staff Summary:** Please find attached claims.
- **Supporting Materials:** See Attachments
- **Fiscal Impact:** N/A
- **Legal review required:** False
- **Reviewed by:**

\_\_\_\_\_Department Head

**Department Name:**

\_\_\_\_\_County Manager

**Other Agency Review:** \_\_\_\_\_

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



STOREY COUNTY

## Check Register

Packet: APPKT06537 - 2024-05-02 Pitney Bowes ACH Bank  
Draft cw

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
103306	PURCHASE POWER	05/02/2024	Bank Draft	0 00	15,000.00	DFT0001819

### Bank Code AP IJ.ank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	15,000.00
EFT's	0	0	0.00	0.00
		1	0.00	15,000.00

\* County Commissioners approval is reported in the

Board of County Commissioners Meeting Minutes

Ken Y. Wooten 5/9/2024  
Processed & Submitted to Treasurer by Comptroller Admin Date

Approved By:

Chris Mc 5-9-24  
Comptroller Date

Wally J. Smith 5/9/24  
Treasurer Date



STOREY COUNTY

# Vendor History Report

By Vendor Name

Posting Date Range 05/10/2024 - 05/10/2024

Payment Date Range 05/10/2024 - 05/10/2024

Payable Number	Description			Post Date	1099	Payment Number	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Item Description	Units	Price	Amount	Account Number		Account Name		Dist Amount					
Vendor Set: 01 - Storey County Vendors													
404300- INTERNAL REVENUE SERVICE													
INV0018837	Medicare			5/10/2024		DFT0001813	5/10/2024	82,782.12	0.00	0.00	0.00	82,782.12	82,782.12
Medicare	0.00	0.00	11,396.76	001-29503-000		Medicare		11,396.76	0.00	0.00	0.00	11,396.76	11,396.76
INV0018838	Social Security			5/10/2024		DFT0001814	5/10/2024	1,601.70	0.00	0.00	0.00	1,601.70	1,601.70
Social Security	0.00	0.00	1,601.70	001-29505-000		Social Security		1,601.70					
INV0018839	Federal Income Tax w/held			5/10/2024		DFT0001815	5/10/2024	37,903.74	0.00	0.00	0.00	37,903.74	37,903.74
Federal Income Tax w/h	0.00	0.00	37,903.74	001-29501-000		Federal w/holding		37,903.74					
INV0018859	Medicare			5/10/2024		DFT0001817	5/10/2024	5,950.08	0.00	0.00	0.00	5,950.08	5,950.08
Medicare	0.00	0.00	5,950.08	001-29503-000		Medicare		5,950.08					
INV0018860	Federal Income Tax w/held			5/10/2024		DFT0001818	5/10/2024	25,929.84	0.00	0.00	0.00	25,929.84	25,929.84
Federal Income Tax w/h	0.00	0.00	25,929.84	001-29501-000		Federal w/holding		25,929.84					
Vendors: (1) Total 01 - Storey County Vendors:								82,782.12	0.00	0.00	0.00	82,782.12	82,782.12
Vendors: (1) Report Total:								82,782.12	0.00	0.00	0.00	82,782.12	82,782.12

•• County Commissioners approval is reported in the  
Bo.Md of County Commissioners Meeting Minutes

Kyale wiqos-ocr  
Processed & Submitted to Treasurer by Comptroller Admin Date

ApprovedB

JM 6-9'-:Zt./  
Comptroller  
Dallen 5 l. i .,  
Treasurer Deputy

STOREY COUNTY

Vendor History Report  
By Vendor Name

Posting Date Range 05/10/2024 - 05/10/2024

Payment Date Range 05/10/2024 - 05/10/2024

Payable Number	Description		Post Date	1099	Payment Number	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Item Description	Units	Price	Amount	Account Number	Account Name	Dist Amount						
Vendor Set: 01 - Storey County Vendors							18,099.47	0.00	0.00	0.00	18,099.47	18,099.47
405424 - OPTUM BANK, MEMBER FDIC							15,042.10	0.00	0.00	0.00	15,042.10	15,042.10
INV0018820	HSA Contributions		5/10/2024		DFT0001811	5/10/2024						
HSA Contributions	0.00	0.00	15,042.10	001-29506-000	Insurances	13,100.06						
				020-29506-000	Rds-Ins	1,100.06						
				090-29506-000	Wtr-Ins	251.01						
				130-29506-000	Swr-Ins	240.97						
				230-29506-000	VCTC-Ins	235.00						
				231-29506-000	Pipers-Ins	115.00						
INV0018821	HSA Contributions		5/10/2024		DFT0001812	5/10/2024	179.37	0.00	0.00	0.00	179.37	179.37
HSA Contributions	0.00	0.00	179.37	001-29506-000	Insurances	179.37						
INV0018848	HSA Contributions		5/10/2024		DFT0001816	5/10/2024	2,878.00	0.00	0.00	0.00	2,878.00	2,878.00
HSA Contributions	0.00	0.00	2,878.00	250-29506-000	Fire-Ins	2,689.87						
				290-29506-000	Fire-Ins	188.13						
Vendors: (1) Total 01 - Storey County Vendors:							18,099.47	0.00	0.00	0.00	18,099.47	18,099.47
Vendors: (1) Report Total:							18,099.47	0.00	0.00	0.00	18,099.47	18,099.47

•• County Comroissioners approval is reported in the  
Board of County Commissioners Meeting Minutes

KynD  
Processed & Submitted to Treasurer by Comptroller Admin  
1.0V-OSO:}  
Date

Approved By:  
c/1Jl(1r=  
6--:f.;z r;

Cod)o  
Treasurer  
Date



STOREY COUNTY

# Check Register

Packet: APPKT06536 - 2024-05-10 PERS 715 kc

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
405456	PUBLIC EMPLOYEES RETIREMENT BC	05/10/2024	EFT	0.00	77,286.90	10530

## Bank Code AP B;mk Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	3	1	0.00	77,286.90
	3	1	0.00	77,286.90

County Commissioners approval is reported in the  
Board of County Commissioners Meeting Minutes

Kyle  
Processed & Submitted to Treasurer by Comptroller Admin

10ZJ-fOS-00  
Date

Approved By:

James M  
Comptroller

5-9-24  
Date

Walter J. [Signature]  
Treasurer Deputy

5/aj?..1

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Account	5/2024	<u>77,286.90</u>
			77,286.90







STOREY COUNTY

Payroll Check Register  
Report Summary

Pay Period: 4/22/2024-5/5/2024

Packet: PRPKT02093 - 2024-05-10 Payroll kc  
Payroll Set: Storey County - 01

Li' e	Count	Amount
Regular Checks	3	3,190.84
ManualChecks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	180	336,205.46
Total	183	339,396.30

County Commissioners approval is reported in the  
Board of County Commissioners Meeting Minutes

Kyle E. 1.0v-10 CA  
Processed & Submitted to Treasurer by Comptroller Admin Date

Approved  
c/:41e , 5-9-24  
Compt Date  
I Deputy 5J 1Jf:JY  
Date



STOREY COUNTY

Check Register

Packet: APPKT06535 - 2024-05-10 PR Payment kc

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
405456	PUBLIC EMPLOYEES RETIREMENT B	05/10/2024	EFT	0.00	143,534.55	10528
404639	VOYA INSTITUTIONAL TRUST COMP.	05/10/2024	EFT	0.00	9,229.48	10529
300003	AFLAC	05/10/2024	Regular	0.00	1,698.25	113903
300008	AFSCME LOCAL4041	05/10/2024	Regular	0.00	615.31	113904
405519	CIGNA HEALTH & LIFE INSURANCE C	05/10/2024	Regular	0.00	3,235.34	113905
300001	COLONIAL LIFE & ACCIDENT INS CO	05/10/2024	Regular	0.00	103.38	113906
407117	COMMONWEALTH OF MASSACHUS	05/10/2024	Regular	0.00	1,500.00	113907
404704	DVM INSURANCE AGENCY	05/10/2024	Regular	0.00	46.54	113908
405264	FIDELITY SECURITY LIFE INSURANCE	05/10/2024	Regular	0.00	21.56	113909
405263	KANSAS CITY LIFE INS CO	05/10/2024	Regular	0.00	958.49	113910
406598	MICHIGAN STATE DISBURSEMENT L	05/10/2024	Regular	0.00	393.79	113911
300011	NEVADA STATE TREASURER	05/10/2024	Regular	0.00	4.00	113912
406600	NORTHWEST FIRE FIGHTER BENEFIT	05/10/2024	Regular	0.00	40,918.77	113913
103233	PUBLIC EMPLOY RETIREMENT SYSTEM	05/10/2024	Regular	0.00	406.17	113914
407110	ROCKY MOUNTAIN HOSPITAL AND I	05/10/2024	Regular	0.00	223,743.65	113915
300010	STATE COLLECTION & DISBURSEMEI	05/10/2024	Regular	0.00	1,124.44	113916
300006	STOREY CO FIRE FIGHTERS ASSOC	05/10/2024	Regular	0.00	1,400.00	113917
300005	WASHINGTON NATIONAL INS	05/10/2024	Regular	0.00	2,022.17	113918
300002	WESTERN INSURANCE SPECIALTIES	05/10/2024	Regular	0.00	258.10	113919

Bank Code AP Bank Summary

Payment Type	Payable	Payment	Discount	Payment
	Count	Count		
Regular Checks	35	17	0.00	278,449.96
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	8	2	0.00	152,764.03
	43	19	0.00	431,213.99

County Commissioners approval is reported in the  
Board of County Commissioners Meeting Minutes

Kyal 11/10/2024  
Processed & Submitted to Treasurer by Comptroller Admin Date

Approved By:  
[Signature] 5-9-24  
Comptroller Date  
[Signature] 5/17/24  
Treasurer Date

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Account	5/2024	431,213.99
			<u>431,213.99</u>



STOREY COUNTY

Check Register

Packet: APPKT06564 - 2024-05-17 AP Payments cw

By Check Number

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
404671	PORTER GROUP LLC	05/16/2024	EFT	0.00	10,000.00	
406777	DOWL LLC	05/16/2024	EFT	0.00	190,090.72	
400481	ALLISON, MACKENZIE, LTD	05/17/2024	Regular	0.00	1,910.00	113920
403795	ALPINE LOCK INC	05/17/2024	Regular	0.00	15.00	113921
100135	ALSCO INC	05/17/2024	Regular	0.00	407.26	113922
406619	AMAZON BUSINESS	05/17/2024	Regular	0.00	499.73	113923
404980	HIGH SIERRA BUSINESS SYSTEMS IN	05/17/2024	Regular	0.00	125.00	113924
406908	STALKER RADAR	05/17/2024	Regular	0.00	2,644.50	113925
405268	ARGENTUM PARTNERS, LTD	05/17/2024	Regular	0.00	4,500.00	113926
406683	SIERRA MEAT CO	05/17/2024	Regular	0.00	1,194.12	113927
406748	AT & T MOBILITY, LLC	05/17/2024	Regular	0.00	1,366.17	113928
403619	AT&T TELECONFERENCE SERVICE	05/17/2024	Regular	0.00	94.84	113929
100073	AUTO & TRUCK ELECTRIC,INC	05/17/2024	Regular	0.00	335.00	113930
407130	BABCOCK & WILCOX CONSTRUCTIO	05/17/2024	Regular	0.00	100.00	113931
407084	BEACON ATHLETICS LLC	05/17/2024	Regular	0.00	2,065.00	113932
100471	MOUNDHOUSE TRUE VALUE HARD\	05/17/2024	Regular	0.00	462.75	113933
99763	CANYON GENERAL IMPROVEMENT I	05/17/2024	Regular	0.00	52.50	113934
100792	CAPITAL FORD INC	05/17/2024	Regular	0.00	188.44	113935
404734	CARSON CITYTOWING INC	05/17/2024	Regular	0.00	699.38	113936
404500	CARSON DODGE CHRYSLER INC	05/17/2024	Regular	0.00	12.36	113937
405831	CARSON NOW LLC	05/17/2024	Regular	0.00	200.00	113938
404216	CARSON VALLEY OIL CO	05/17/2024	Regular	0.00	4,726.16	113939
99720	CASELLE INC	05/17/2024	Regular	0.00	278.00	113940
100597	CASHMAN EQUIPMENT COMPANY	05/17/2024	Regular	0.00	1,132.47	113941
405134	CMCTIRE INC	05/17/2024	Regular	0.00	1,485.36	113942
403822	COLLECTION SERVICE OF NEV	05/17/2024	Regular	0.00	292.11	113943
405587	COMBINED SYSTEMS, INC	05/17/2024	Regular	0.00	1,043.77	113944
404868	PRECISION DOCUMENT IMAGING	05/17/2024	Regular	0.00	1,621.00	113945
406406	COMSTOCK PROPANE	05/17/2024	Regular	0.00	2,187.17	113946
406372	CONSTRUCTION MATERIALS ENGINI	05/17/2024	Regular	0.00	715.00	113947
403773	COONS CONSTRUCTION LLC	05/17/2024	Regular	0.00	2,219.78	113948
406403	COURTSMART DIGITAL SYSTEMS, IN	05/17/2024	Regular	0.00	6,230.16	113949
406895	CT CORPORATION	05/17/2024	Regular	0.00	100.00	113950
103220	ON THE SIDE GRAPHICS & SIGNS	05/17/2024	Regular	0.00	369.83	113951
404466	FIRST CHOICE COFFEE SRV	05/17/2024	Regular	0.00	1,134.90	113952
404970	DANT-PACIFIC LTD	05/17/2024	Regular	0.00	160.46	113953
405997	DIVIDE GRAPHICS	05/17/2024	Regular	0.00	40.00	113954
406059	3D CONCRETE LLC	05/17/2024	Regular	0.00	619.71	113955
404509	FASTENAL COMPANY	05/17/2024	Regular	0.00	633.84	113956
101485	FERGUSON ENTERPRISES INC	05/17/2024	Regular	0.00	3,824.67	113957
405969	FLEETPRIDE, INC	05/17/2024	Regular	0.00	1,126.90	113958
406817	FOLEY, HELEN A	05/17/2024	Regular	0.00	4,000.00	113959
100826	FOURTH WARD SCHOOL MUSEUM	05/17/2024	Regular	0.00	3,400.00	113960
407074	GARDA CL SOUTHWEST INC	05/17/2024	Regular	0.00	7.65	113961
404640	GLADDING, EDWARD A.	05/17/2024	Regular	0.00	2,835.00	11396.2
103470	GREAT BASIN TERMITE & PEST CON	05/17/2024	Regular	0.00	120.00	113963
405784	LAKOTA HRM, LLC	05/17/2024	Regular	0.00	2,185.00	113964
406603	HUSTLER HYDRAULICS LLC	05/17/2024	Regular	0.00	46.38	113965
404328	INTERCEPT INC	05/17/2024	Regular	0.00	2,380.00	113966
100978	INTERSTATE OIL CO	05/17/2024	Regular	0.00	4,072.13	113967
403834	ITI SOURCE LLC	05/17/2024	Regular	0.00	13,321.45	113968
103317	SILVER STATE INTERNATIONAL TRUC	05/17/2024	Regular	0.00	9,518.28	113969
406428	J W WELDING SUPPLIES & TOOLS	05/17/2024	Regular	0.00	262.92	113970
406617	JOHN H BURROWS INC	05/17/2024	Regular	0.00	420.75	113971

## Check Register

Packet: APPKT06564-2024-05-17 AP Payments cw

Vend.or Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
406645	JOHN'S SPRING AND SUSPENSION LI	05/17/2024	Regular	0.00	275.00	113972
406964	FIRE APPARATUS SOLUTIONS	05/17/2024	Regular	0.00	88.46	113973
101040	L N CURTIS & SONS	05/17/2024	Regular	0.00	2,678.20	113974
407118	L3HARRIS TECHNOLOGIES INC	05/17/2024	Regular	0.00	16,219.20	113975
101030	LIFE-ASSIST INC	05/17/2024	Regular	0.00	2,333.71	113976
404849	LINDE GAS & EQUIPMENT INC.	05/17/2024	Regular	0.00	47.07	113977
404102	LIQUID BLUE EVENTS LLC	05/17/2024	Regular	0.00	3,200.00	113978
405548	LUMOS & ASSOCIATES, INC	05/17/2024	Regular	0.00	16,966.00	113979
407129	NOVUS GLASS CARSON VALLEY	05/17/2024	Regular	0.00	402.00	113980
102857	MICHAEL HOHL MOTOR CO	05/17/2024	Regular	0.00	105.99	113981
406758	NAVIANT, INC	05/17/2024	Regular	0.00	1,200.00	113982
101228	NEV ADMIN BLDG & GROUNDS	05/17/2024	Regular	0.00	7,766.23	113983
101226	NEV COMPTROLLER STE 5	05/17/2024	Regular	0.00	571.67	113984
101226	NEV COMPTROLLER STE 5	05/17/2024	Regular	0.00	14,245.00	113985
403731	NEV DEPT OF PUBLIC SAFETY	05/17/2024	Regular	0.00	1,583.77	113986
403317	NEV DEPT PUBLIC SAFETY	05/17/2024	Regular	0.00	1,650.25	113987
103377	NEV DIV ENVIRONMENT PROTE	05/17/2024	Regular	0.00	2,327.00	113988
103377	NEV DIV ENVIRONMENT PROTE	05/17/2024	Regular	0.00	1,551.00	113989
404715	NEVADA ASSOCIATION OF EMPLOYE	05/17/2024	Regular	0.00	780.00	113990
403632	NEVADA BLUE LTD (RNO)	05/17/2024	Regular	0.00	712.50	113991
407021	NEVADA EXHAUST CLEANING INC	05/17/2024	Regular	0.00	425.00	113992
405170	NEVADA PRESORT & MAIL MARKETI	05/17/2024	Regular	0.00	1,222.02	113993
406628	OLIVER PACKAGING & EQUIPMENT	05/17/2024	Regular	0.00	4,688.38	113994
405127	O'REILLY AUTO PARTS	05/17/2024	Regular	0.00	3,484.35	113995
406359	PACSTATES	05/17/2024	Regular	0.00	231.39	113996
407126	PINTO, NELSON	05/17/2024	Regular	0.00	120.88	113997
101435	PITNEY BOWES GLOBAL FINANCIAL:	05/17/2024	Regular	0.00	84.12	113998
101435	PITNEY BOWES GLOBAL FINANCIAL:	05/17/2024	Regular	0.00	84.12	113999
403329	PROTECTION DEVICES INC	05/17/2024	Regular	0.00	75.00	114000
103221	PEBP	05/17/2024	Regular	0.00	2,092.91	114001
406997	QHIK INDUSTRIES LLC	05/17/2024	Regular	0.00	513.00	114002
404863	REFUSE, INC	05/17/2024	Regular	0.00	579.94	114003
405777	RENO BRAKE, INC	05/17/2024	Regular	0.00	249.67	114004
101520	RENO PAINT MART INC	05/17/2024	Regular	0.00	237.46	114005
101568	SANI-HUT COMPANY INC	05/17/2024	Regular	0.00	3,445.00	114006
103241	SBC GLOBAL SERVICES IN LD	05/17/2024	Regular	0.00	75.33	114007
407128	SCARBOROUGH & ASSOCIATES INC	05/17/2024	Regular	0.00	100.00	114008
407114	SCHAUER, HALLIE	05/17/2024	Regular	0.00	26.00	114009
406778	SILVER STATE ANALYTICAL LABORAI	05/17/2024	Regular	0.00	1,334.00	114010
407131	SIERRA WINDOW TINTING, INC.	05/17/2024	Regular	0.00	27,285.00	114011
406945	SILVER STATE JANITORIAL SERVICES	05/17/2024	Regular	0.00	480.00	114012
403384	SMITHS FOOD & DRUG CENTER	05/17/2024	Regular	0.00	1,300.73	114013
406404	SNAP-ON INDUSTRIAL	05/17/2024	Regular	0.00	13,896.99	114014
101658	SPB UTILITY SERVICES INC	05/17/2024	Regular	0.00	5,797.00	114015
405989	TSA CUSTOM CAR AND TRUCK	05/17/2024	Regular	0.00	57,463.57	114016
405475	STAPLES BUSINESS ADVANTAGE	05/17/2024	Regular	0.00	190.58	114017
101229	OFFICE OF THE STATE CONTROLLER	05/17/2024	Regular	0.00	4,365.00	114018
102441	STOREY COUNTY SHERIFF	05/17/2024	Regular	0.00	10.00	114019
407051	SUNRISE DISTRIBUTING LLC	05/17/2024	Regular	0.00	53.25	114020
405244	SUTTON HAGUE LAW CORP	05/17/2024	Regular	0.00	1,650.00	114021
407068	SYSCO SACRAMENTO INC	05/17/2024	Regular	0.00	1,201.07	114022
405185	THATCHER COMPANY OF NEVADA, I	05/17/2024	Regular	0.00	1,740.78	114023
404615	THE ANTOS AGENCY	05/17/2024	Regular	0.00	2,400.00	114024
103306	PURCHASE POWER	05/17/2024	Regular	0.00	156.25	114025
404920	THE VIRGINIA CITY JERKY C	05/17/2024	Regular	0.00	209.82	114026
407125	TIBBALS, DON	05/17/2024	Regular	0.00	1,962.38	114027
404030	TAHOE SIERRA DISTRIBUTING CO	05/17/2024	Regular	0.00	528.00	114028
407013	TRANSUNION RISK AND ALTERNATI	05/17/2024	Regular	0.00	129.00	114029
405112	TYLER TECHNOLOGIES, INC	05/17/2024	Regular	0.00	6,975.00	114030
406738	UBEO BUSINESS SERVICES	05/17/2024	Regular	0.00	1,217.55	114031
102962	UNIFORMITY	05/17/2024	Regular	0.00	370.25	114032

Vendor Number	Vendor OBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
101947	UNITED RENTALS (NORTH AMERICA	05/17/2024	Regular	0.00	950.00	114033
404522	UNIVERSITY OF CHICAGO PRESS	05/17/2024	Regular	0.00	407.13	114034
406623	US FOODS INC	05/17/2024	Regular	0.00	10,226.64	114035
405479	US IMAGING INC	05/17/2024	Regular	0.00	12,896.30	114036
101845	US POSTOFFICE (VC)	05/17/2024	Regular	0.00	300.00	114037
402820	WALKER & ASSOCIATES, INC.	05/17/2024	Regular	0.00	4,000.00	114038
405574	WASHOE COUNTY FORENSIC SCIEN(	05/17/2024	Regular	0.00	300.00	114039
101809	WEDCO INC	05/17/2024	Regular	0.00	1,328.19	114040
101920	WESTERN NEVADA SUPPLY CO	05/17/2024	Regular	0.00	2,760.86	114041
404295	WELLS ONE COMMERCIAL CARD	05/17/2024	Bank Draft	0.00	29,188.35	DFT0001821

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	265	122	0.00	345,705.86
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	37	1	0.00	29,188.35
EFT's	14	2	0.00	200,090.72
	<b>316</b>	<b>125</b>	<b>0.00</b>	<b>574,984.93</b>

\* County Commissioners approval is reported in the  
Board of County Commissioners Meeting Minutes

Processed & Submitted to Treasurer by Comptroller Admin

Date

Approved By:

Comptroller

Date

Treasurer

Date

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash Account	5/2024	574,984.93
			<u>574,984.93</u>





## Board of Storey County Commissioners

### Agenda Action Report

**Meeting date:** 6/4/2024 10:00 AM -  
**BOCC Meeting**

**Estimate of Time Required:** 1

**Agenda Item Type:** Consent Agenda

- **Title:** For Approval - Tax Bill correction for parcel 4-221-62 in the amount of \$230.45. A well was mistakenly placed on the 2023-24 tax roll for this property when we received the well report. The report showed N/A on the static water level meaning no water was found. See attached report.

- **Recommended motion:** Approval

- **Prepared by:** Jana Seddon

**Department:** Assessor

**Contact Number:** 775-847-0961

- **Staff Summary:** We mistakenly added a well to this parcel for the 2023-24 tax year. The well report shows N/A as the static water level, meaning no water found.

- **Supporting Materials:** See Attachments

- **Fiscal Impact:**

- **Legal review required:** False

- **Reviewed by:**

\_\_\_\_\_ Department Head

**Department Name:**

\_\_\_\_\_ County Manager

**Other Agency Review:** \_\_\_\_\_

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

**Jana Seddon**

Storey County Assessor

Storey County Courthouse

26 South B Street

P.O. Box 494

Virginia City, NV 89440

(775) 847-0961 Phone

(775) 847-0904 Fax

Assessor@storeycounty.org

May 20, 2024

Memo to: Storey County Commissioners

Re: **Tax Bill Corrections**

Robert & Candis Kimball

004-221-62

5100 Castle Peak Rd

The above referenced parcel had a well drilled in October of 2022. We mistakenly put the well on the tax roll even though the report showed it was a dry no water found. See attached report that shows N/A for the Static water level.

	Original	Correction	New Value
2023-2024 Assessed Values	16,284	(6,659)	9,625
<b>Total Tax Dollars</b>	<b>\$563.54</b>	<b>\$ (230.45)</b>	<b>\$ 333.09</b>

Please approve this correction and advise the Treasurer and/or Assessor to make the change and issue an amended bill or refund as necessary.

Thank You,



Jana Seddon

Assessor

Storey County

Property Key: 004-221-62

Source: Secured

Type: Value Change

Owner: KIMBALL, ROBERT & CANDIS  
CO-TTEE  
13940 TOMA LN  
PINE GROVE, CA 95665

Correction Reason:  
BOE Case:

Legal Description: PARCEL MAP ID :  
LOT: 51S BLOCK:  
40'S- 51S VR  
TOWN: VIRGINIA RANCHES

The nature of such error and the cause which produced the error are as follows:

Value Change		
2023 Correction		
	Assessed Value	Taxes
Starting Assessed Value and Balance Due	16,284	\$563.54
+ Value Change Due to Changes in Building Value	(6,659)	N/A
+ Value Change Due to Changes in Land Value	0	N/A
+ Value Change Due to Changes in Pers.Prop Value	0	N/A
+ Tax Change Due to Changes in Special Assessments	N/A	\$0.00
+ Tax Change Due to Changes in Ad Valorem	N/A	(\$230.45)
+ Value/Tax Change Due to Changes in Recoupment	N/A	N/A
+ Value Change Due to Changes in Abatements	N/A	\$0.00
+ Value Change Due to Changes in Exemptions	0	\$0.00
Total Change in New Value	0	N/A
Total Change in Value/Taxes	(6,659)	(\$230.45)
Final Corrected Value and Balance Due	9,625	\$333.09
Total Payments Made Before Correction	N/A	\$563.54
Refund	N/A	(\$230.45)
Balance Due	N/A	\$0.00

\*\*\*This certificate is a preview. Actual values are calculated at the time this correction is posted.\*\*\*

Assessor's Signature

Treasurer's Signature

Board Chair's Signature

Change Notes:

STATE OF NEVADA  
DIVISION OF WATER RESOURCES  
**WELL DRILLER'S REPORT**

Please complete this form in its entirety in accordance with NRS 534.170 mod NAC 534.340

NOTICE OF INTENT NO **N2022-1031**  
WELL NAME 111aop1,ra/iJ-1

10/26/2022



## Board of Storey County Commissioners Agenda Action Report

**Meeting date:** 6/4/2024 10:00 AM -  
**BOCC Meeting**

**Estimate of Time Required:** 10 min

**Agenda Item Type:** Consent Agenda

- **Title:** Consideration and possible approval of the revised and updated Storey County Policy, 027 – IT Reporting, Suspensions, and Investigations.
- **Recommended motion:** I (commissioner), move to approve the revised and updated Storey County Policy, 027 – IT Reporting, Suspensions, and Investigations.
- **Prepared by:** Honey Coughlin

**Department:** Commissioners

**Contact Number:** 7755463183

- **Staff Summary:** Updated Policy 027 – IT Reporting, Suspensions, and Investigations has been reviewed and approved for consideration by the IT Director, HR Director, County Manager, Administrative Officer, and the DA's office.
- **Supporting Materials:** See Attachments
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

\_\_\_\_\_ Department Head

**Department Name:**

\_\_\_\_\_ County Manager

**Other Agency Review:** \_\_\_\_\_

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

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**STOREY COUNTY ADMINISTRATIVE  
POLICIES AND PROCEDURES**

**NUMBER:** 027  
**EFFECTIVE DATE:** 12/15/09  
**LAST REVISED:** 06/04/24  
**AUTHORITY:** BOC  
**COUNTY MANAGER:** AO

**SUBJECT: IT REPORTING, SUSPENSIONS, AND INVESTIGATIONS**

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- I. PURPOSE:** This policy contains the standards and definitions for reporting abuse, outlines suspension of computer access, and describes in what manner and for what reasons investigations of alleged misconduct may be conducted.
- II. APPLICABILITY:** This policy applies to all Storey County staff, including elected officials, department heads, employee supervisors, administrators, and computer and network technicians, or any other authorized user.

**III. PROCEDURES:**

**Reporting:** Reports of apparent misuse or abuse of Storey County Information Technology (IT) resources are to be made to the following offices and/or authorities:

- A. If the report is made by an employee, the employee shall follow the employee's immediate chain-of-command and report to the immediate supervisor.
- B. The supervisor, if different from the department head shall immediately report the incident to the department head. The department head shall review the alleged violation and should consider consulting with the IT Department for assistance. If a violation is confirmed and the individual department does not have its own specific policies for disciplinary actions, it shall then be forwarded to the:
1. County Manager
  2. Human Resources Director
  3. IT Department

**Suspension or termination of access:** Department heads or IT staff may temporarily suspend or block access to an account when it appears necessary to protect the integrity, security, and functionality of county or other computing resources, or to protect the county from liability.

Access to county technology resources may be removed immediately given a request from the appropriate county authorities including, the department head, County Manager, and/or IT staff. Reasons for immediate removal may include, but are not limited to, the following: the individual is terminated for cause and there is concern for safety of systems or data; or there is reasonable belief that the individual to whom the account is assigned has perpetrated or is involved in illegal activities or activities that violate county policy.

The technician responsible for a particular service may disable access unilaterally if processes in an assigned account are causing or reasonably appear likely to cause damage to systems or data, breach data security, or may cause serious service degradation for other users. Except when prohibited by law, inappropriate, or impractical, the technician will notify the involved individual prior to disabling the computer account whenever possible. Where prior notification is not permitted, appropriate, or practical, the technician will make all efforts to notify the involved individual afterward in a timely manner. Unless other policies are invoked, access will be restored as soon as possible after the removal of the threat. In all cases the department head, Human Resources Director, and the County Manager shall be notified prior to taking such action, unless it is violating a law or causing immediate damage to any type of electronic system.

**Technical Investigation:** The County Manager and/or IT Department will coordinate technical investigation and computer forensics for complaints of misuse or abuse of county information technology resources. The County Manager and/or IT Department will conduct the necessary investigation and data gathering. All investigations will comply with applicable law as well as county policies and procedures.

**Disciplinary Process:** Reports of misuse or abuse will be resolved through established county disciplinary policies and procedures applicable to the relevant user. The county may also refer suspected violations of applicable law on the part of any individual to appropriate law enforcement agencies. Storey County Sheriff's Office, Storey County legal counsel, and law enforcement officials as appropriate shall address criminal misuse or abuse of Storey County resources by persons not affiliated with the county.

**Determination of relation to purpose:** If the relationship of a use of information technology resources to the county's purpose is unclear, the County Manager will coordinate with the department head involved. The County Manager, Human Resources Director, and the IT Director will collaborate to appropriately determine whether the activity is an appropriate use of county information technology resources.

**Determination of incidental personal use:** Department heads are authorized to define the acceptable level and nature of incidental personal use by members of the department and/or office. An employee's supervisor may require the employee to cease or limit any incidental personal use that hampers job performance or violates county policy. County technology service providers will always place a higher priority on support of county-related activities over any form of incidental personal use.

**Consultation:** The Human Resources and IT Departments will be available to provide consultation or advice related to technology use or misuse to any county office, department, or individual. If there are specific department exceptions they must be clearly written, approved by the County Manager and/or Human Resources Director, and clearly posted.

**Identifying excessive use:** The IT Director is responsible, along with the department heads, for establishing metrics for gauging excessive use.

Controls to limit excessive use may include but are not limited to established per-user limits for the service that allow for shared use of limited resources, limitations on the types of processes that can be run on a service or resource, or identification of certain uses as adversely affecting the activities of others, or adversely affecting system availability or performance. In instances where availability of a resource is constrained and where resource augmentation is not feasible or possible, the department head in consultation with the user of the resource may place limits or remove resources to protect and allow for shared use of the information technology infrastructure.

**Notification of excessive use:** The IT Director, and the department head of the affected information technology resource will notify the user that the user is consuming an excessive share of the resource. Upon request, users will be provided information from which they can compare their use with normal usage patterns. The IT Director or an employee of the IT Department can help identify excessive use and will work with individuals who need clarification on what may be considered personal information compared to county information, as well as give operational tips for optimizing computer workstations.

**Mission-related activities:** If the IT Director determines that the excessive use serves the mission of Storey County, the IT Director should attempt to accommodate the needs. Accommodation may involve augmenting resources or identifying adequate alternate arrangements for fulfilling the requirements in order to find a solution that does not adversely affect other users. The user may find it necessary to cease the activity, reduce the activity to an appropriate level, or find other options.


**Non-mission-related activities:** If the IT Director determines that the excessive use does not serve the mission of Storey County, the user will be notified in writing to cease the activity with a copy of the notice sent to the department head and/or the County Manager.

**Emergency actions:** The department head, County Manager, Human Resources Director, or the IT Director may temporarily suspend or block access to an information technology resource, or stop active processes in an account, when it appears necessary to protect the integrity, security, or functionality of the resource, or to protect other computing resources, or to protect the county from potential liability.

**Repeated notifications:** Users who are repeatedly notified of excessive use may be subject to disciplinary measures.

**IV. RESPONSIBILITY FOR REVIEW:** This policy will be reviewed every five years by the IT Director.



	<b>Board of Storey County Commissioners</b> <b>Agenda Action Report</b>	
<b>Meeting date:</b> 6/4/2024 10:00 AM - <b>BOCC Meeting</b>	<b>Estimate of Time Required:</b> 15 min	
<b>Agenda Item Type:</b> Discussion/Possible Action		

- **Title:** Consideration and possible action regarding Resolution No. 24-723 granting the Community Chest, Inc., a 501(c)(3) nonprofit, the sum of \$332,661.00 for the specific purpose of funding health and human services and educational programs.
- **Recommended motion:** I, \_(commissioner), move to approve Resolution No. 24-723 granting the Community Chest, Inc., a 501(c)(3), nonprofit the sum of \$332,661.00 for the specific purpose of funding health and human services and educational programs.
- **Prepared by:** Lara Mather

**Department:** Business Development

**Contact Number:** 17758470986

- **Staff Summary:** Under NRS 244.1505 a grant of money to a nonprofit organization must be made by resolution of the Board of County Commissioners which specifies the purpose of the grant and any conditions imposed on the expenditure of the granted money. The proposed Resolution meets the requirements of the statute.
- **Supporting Materials:** See Attachments
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

\_\_\_\_\_Department Head

**Department Name:**

\_\_\_\_\_County Manager

**Other Agency Review:** \_\_\_\_\_

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

## **RESOLUTION NO. 24-723**

**RESOLUTION** Authorizing Grant of Money to COMMUNITY CHEST, INC., a 501(c)(3) nonprofit, for the purpose of funding health and human services and educational programs.

**WHEREAS**, NRS 244.1505 authorizes a Board of County Commissioners to grant money to a nonprofit organization created for religious, charitable, or educational purposes to be expended for an authorized purpose; and

**WHEREAS**, a grant to a nonprofit organization must be made by a resolution of the board of county commissioners which must specify the purpose of the grant and any conditions imposed upon the expenditure of the granted monies; and,

**WHEREAS**, an organization qualifies as an organization for charitable purposes if the sole or primary purpose of the organization is to advance a public purpose or provide services that are otherwise required to be provided by a local government and the organization is operating in this state, See NRS 372.3261; and,

**WHEREAS**, an organization that qualifies as an organization for charitable purposes must also meet the requirements that:

- (a) No part of the net earnings of any such organization inures to the benefit of a private shareholder, individual or entity;
- (b) The business of the organization is not conducted for profit;
- (c) No substantial part of the business of the organization is devoted to the advocacy of any political principle or the defeat or passage of any state or federal legislation;
- (d) The organization does not participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office; and,
- (e) Any property sold to the organization for which an exemption is claimed is used by the organization in this State in furtherance of the religious, charitable, or educational purposes of the organization.

See NRS 372.3261(5); and,

**WHEREAS,** COMMUNITY CHEST, INC. is a Nevada domestic nonprofit corporation operating in the State of Nevada which otherwise qualifies as a charitable organization authorized to receive grants from the county for a public purpose; and,

**WHEREAS,** COMMUNITY CHEST, INC., a 501(c)(3) nonprofit, desires to obtain a grant from Storey County in the amount of THREE HUNDRED THIRTY-TWO THOUSAND, SIX HUNDRED SIXTY-ONE DOLLARS (\$332,661.00) for the purpose of funding health and human services and educational programs; and,

**WHEREAS,** the use of the money for the purposes identified does serve a public purpose; and,

**WHEREAS,** the Board of County Commissioners of Storey County has previously appropriated funds for the requested grant by approval of the county budget;

**NOW THEREFORE IT IS HEREBY RESOLVED AS FOLLOWS;**

The Board of County Commissioners of Storey County does hereby grant to COMMUNITY CHEST INC. a sum not to exceed THREE HUNDRED THIRTY-TWO THOUSAND, SIX HUNDRED SIXTY-ONE DOLLARS (\$332,661.00) for the specific purpose of funding health and human services and educational programs.


ADOPTED this **4th** day of **JUNE 2024**.

BOARD OF COUNTY COMMISSIONERS OF STOREY COUNTY

By: \_\_\_\_\_  
Julian (Jay) Carmona, Chairman

ATTEST:

\_\_\_\_\_  
Jim Hindle  
Storey County Clerk/Treasurer

	<b>Board of Storey County Commissioners</b> <b>Agenda Action Report</b>	
<b>Meeting date:</b> 6/4/2024 10:00 AM - <b>BOCC Meeting</b>	<b>Estimate of Time Required:</b> 15 min	
<b>Agenda Item Type:</b> Discussion/Possible Action		

- **Title:** Consideration and possible action regarding Resolution No. 24-724 granting the Storey County Jeep Posse, a 501(c)(3) nonprofit, a sum not to exceed \$10,000.00 for the purpose of aiding and assisting all Storey County residents.
- **Recommended motion:** I, \_ (commissioner), move to approve Resolution 24-724 granting the Storey County Jeep Posse, a 501(c)(3) nonprofit, a sum not to exceed \$10,000.00 for the purpose of aiding and assisting all Storey County residents.
- **Prepared by:** Lara Mather

**Department:** Business Development

**Contact Number:** 17758470986

- **Staff Summary:** Under NRS 244.1505 a grant of money to a nonprofit organization must be made by resolution of the Board of County Commissioners which specifies the purpose of the grant and any conditions imposed on the expenditure of the granted money. The proposed Resolution meets the requirements of the statute.
- **Supporting Materials:** See Attachments
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

\_\_\_\_\_ Department Head

**Department Name:**

\_\_\_\_\_ County Manager

**Other Agency Review:** \_\_\_\_\_

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

## **RESOLUTION NO. 24-724**

**RESOLUTION** Authorizing Grant of Money to Storey County Jeep Posse, a 501(c)(3) nonprofit, for the purpose of aiding and assisting all Storey County residents.

**WHEREAS**, NRS 244.1505 authorizes a Board of County Commissioners to grant money to a nonprofit organization created for religious, charitable, or educational purposes to be expended for an authorized purpose; and

**WHEREAS**, a grant to a nonprofit organization must be made by a resolution of the Board of County Commissioners which must specify the purpose of the grant and any conditions imposed upon the expenditure of the granted monies; and,

**WHEREAS**, an organization qualifies as an organization for charitable purposes if the sole or primary purpose of the organization is to advance a public purpose or provide services that are otherwise required to be provided by a local government and the organization is operating in this state, See NRS 372.3261; and,

**WHEREAS**, an organization that qualifies as an organization for charitable purposes must also meet the requirements that:

- (a) No part of the net earnings of any such organization inures to the benefit of a private shareholder, individual or entity;
- (b) The business of the organization is not conducted for profit;
- (c) No substantial part of the business of the organization is devoted to the advocacy of any political principle or the defeat or passage of any state or federal legislation;
- (d) The organization does not participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office; and,
- (e) Any property sold to the organization for which an exemption is claimed is used by the organization in this State in furtherance of the religious, charitable, or educational purposes of the organization. See NRS 372.3261(5); and,

**WHEREAS,** the STOREY COUNTY JEEP POSSE is a Nevada domestic nonprofit corporation operating in the State of Nevada which otherwise qualifies as a charitable organization authorized to receive grants from the County for a public purpose; and,

**WHEREAS,** STOREY COUNTY JEEP POSSE, a 501(c)(3) nonprofit, desires to obtain a grant from Storey County in the amount of TEN THOUSAND DOLLARS (\$10,000.00) for the purpose of aiding and assisting all Storey County residents.

**WHEREAS,** the use of the money for the purposes identified does serve a public purpose; and,

**WHEREAS,** the Board of County Commissioners of Storey County has previously appropriated funds for the requested grant by approval of the County budget;

**NOW THEREFORE IT IS HEREBY RESOLVED AS FOLLOWS;**

The Board of County Commissioners of Storey County does hereby grant to STOREY COUNTY JEEP POSSE, a 501(c)(3) nonprofit, a sum not to exceed TEN THOUSAND DOLLARS (\$10,000.00) for the purpose of aiding and assisting all Storey County residents.


ADOPTED this **4th** day of **JUNE 2024**.

BOARD OF COUNTY COMMISSIONERS OF STOREY COUNTY

By: \_\_\_\_\_  
Julian (Jay) Carmona, Chairman

ATTEST:

\_\_\_\_\_  
Jim Hindle  
Storey County Clerk/Treasurer

	<b>Board of Storey County Commissioners</b> <b>Agenda Action Report</b>	
<b>Meeting date:</b> 6/4/2024 10:00 AM - <b>BOCC Meeting</b>	<b>Estimate of Time Required:</b> 15 min	
<b>Agenda Item Type:</b> Discussion/Possible Action		

- **Title:** Consideration and possible action regarding Resolution No. 24-725 granting St. Mary's Art Center, a 501(c)(3) nonprofit, a sum not to exceed \$106,725.00 for the purpose of preserving the St. Mary's Art Center, a county owned building and supporting arts and culture through education and cultural offerings.
- **Recommended motion:** I, \_ (commissioner), move to approve Resolution No. 24-725 granting St. Mary's Art Center Inc., a 501(c)(3) nonprofit, a sum not to exceed \$106,725.00 for the purpose of preserving the St. Mary's Art Center, a county owned building and supporting arts and culture through education and cultural offerings.
- **Prepared by:** Lara Mather

**Department:** Business Development

**Contact Number:** 17758470986

- **Staff Summary:** Under NRS 244.1505 a grant of money to a nonprofit organization must be made by resolution of the Board of County Commissioners which specifies the purpose of the grant and any conditions imposed on the expenditure of the granted money. The proposed Resolution meets the requirements of the statute.
- **Supporting Materials:** See Attachments
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

\_\_\_\_ Department Head

**Department Name:** \_\_\_\_\_

\_\_\_\_ County Manager

**Other Agency Review:** \_\_\_\_\_

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

## **RESOLUTION NO. 24-725**

**RESOLUTION** Authorizing Grant of Money to ST. MARY’S ART CENTER, a 501(c)(3) nonprofit, for the purpose of preserving St. Mary’s Art Center, a county owned building, and supporting arts and culture through education and cultural offerings.

**WHEREAS**, NRS 244.1505 authorizes a Board of County Commissioners to grant money to a nonprofit organization created for religious, charitable, or educational purposes to be expended for an authorized purpose; and

**WHEREAS**, a grant to a nonprofit organization must be made by a resolution of the board of county commissioners which must specify the purpose of the grant and any conditions imposed upon the expenditure of the granted monies; and,

**WHEREAS**, an organization qualifies as an organization for charitable purposes if the sole or primary purpose of the organization is to advance a public purpose or provide services that are otherwise required to be provided by a local government and the organization is operating in this state, See NRS 372.3261; and,

**WHEREAS**, an organization that qualifies as an organization for charitable purposes must also meet the requirements that:

- (a) No part of the net earnings of any such organization inures to the benefit of a private shareholder, individual or entity;
- (b) The business of the organization is not conducted for profit;
- (c) No substantial part of the business of the organization is devoted to the advocacy of any political principle or the defeat or passage of any state or federal legislation;
- (d) The organization does not participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office; and,
- (e) Any property sold to the organization for which an exemption is claimed is used by the organization in this State in furtherance of the religious, charitable, or educational purposes of the organization. See NRS 372.3261(5); and,



**WHEREAS,** ST. MARY’S ART CENTER is a Nevada domestic nonprofit corporation operating in the State of Nevada which otherwise qualifies as a charitable organization authorized to receive grants from the County for a public purpose; and,

**WHEREAS,** ST. MARY’S ART CENTER, a 501(c)(3) nonprofit, desires to obtain a grant from Storey County in the amount of ONE HUNDRED SIX THOUSAND SEVEN HUNDRED TWENTY-FIVE DOLLARS (\$106,725.00) for the purpose of preserving St. Mary’s Art Center, a county owned building, and supporting arts and culture through education and cultural offerings; and,

**WHEREAS,** the use of the money for the purposes identified does serve a public purpose; and,

**WHEREAS,** the Board of County Commissioners of Storey County has previously appropriated funds for the requested grant by approval of the county budget;

**NOW THEREFORE IT IS HEREBY RESOLVED AS FOLLOWS;**

The Board of County Commissioners of Storey County does hereby grant to ST. MARY’S ART CENTER, a 501(c)(3) nonprofit, a sum not to exceed ONE HUNDRED SIX THOUSAND SEVEN HUNDRED TWENTY-FIVE DOLLARS (\$106,725.00) for the specific purposes of preserving St. Mary’s Art Center and supporting arts and culture through education and cultural offerings.


ADOPTED this **4th** day of **JUNE 2024**.

BOARD OF COUNTY COMMISSIONERS OF STOREY COUNTY

By: \_\_\_\_\_  
Julian (Jay) Carmona, Chairman

ATTEST:

\_\_\_\_\_  
Jim Hindle  
Storey County Clerk/Treasurer

	<h1>Board of Storey County Commissioners</h1> <h2>Agenda Action Report</h2>	
Meeting date: 6/4/2024 10:00 AM - BOCC Meeting	Estimate of Time Required: 15 min	
Agenda Item Type: Discussion/Possible Action		

- **Title:** Consideration and possible action regarding Resolution No. 24-726 granting the University of Nevada Reno, Storey County Extension, a 501(c)(3) nonprofit, a sum not to exceed \$35,000.00 for the purpose of addressing contemporary issues in the areas of agriculture, horticulture, community development, health and nutrition, personal and family development and natural resources.
- **Recommended motion:** I, \_(commissioner), move to approve Resolution No. 24-726 granting the University of Nevada Reno, Storey County Extension, a 501(c)(3) nonprofit, a sum not to exceed \$35,000.00 for the purpose of addressing contemporary issues in the areas of agriculture, horticulture, community development, health and nutrition, personal and family development and natural resources.
- **Prepared by:** Lara Mather

**Department:** Business Development

**Contact Number:** 17758470986

- **Staff Summary:** Under NRS 244.1505 a grant of money to a nonprofit organization must be made by resolution of the Board of County Commissioners which specifies the purpose of the grant and any conditions imposed on the expenditure of the granted money. The proposed
- Resolution meets the requirements of the statute.
- **Supporting Materials:** See Attachments
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

\_\_\_\_ Department Head

**Department Name:** \_\_\_\_\_

\_\_\_\_ County Manager

**Other Agency Review:** \_\_\_\_\_

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

## **RESOLUTION NO. 24-726**

**RESOLUTION** Authorizing Grant of Money to the UNIVERSITY OF NEVADA RENO, STOREY COUNTY EXTENSION, a 501(c)(3) nonprofit, for the purpose of addressing contemporary issues in the areas of agriculture, horticulture, community development, health and nutrition, personal and family development and natural resources.

**WHEREAS**, NRS 244.1505 authorizes a Board of County Commissioners to grant money to a nonprofit organization created for religious, charitable, or educational purposes to be expended for an authorized purpose; and

**WHEREAS**, a grant to a nonprofit organization must be made by a resolution of the Board of County Commissioners which must specify the purpose of the grant and any conditions imposed upon the expenditure of the granted monies; and,

**WHEREAS**, an organization qualifies as an organization for charitable purposes if the sole or primary purpose of the organization is to advance a public purpose or provide services that are otherwise required to be provided by a local government and the organization is operating in this state, See NRS 372.3261; and,

**WHEREAS**, an organization that qualifies as an organization for charitable purposes must also meet the requirements that:

- (a) No part of the net earnings of any such organization inures to the benefit of a private shareholder, individual or entity;
- (b) The business of the organization is not conducted for profit;
- (c) No substantial part of the business of the organization is devoted to the advocacy of any political principle or the defeat or passage of any state or federal legislation;
- (d) The organization does not participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office; and,
- (e) Any property sold to the organization for which an exemption is claimed is used by the organization in this State in furtherance of the religious, charitable, or educational purposes of the organization. See NRS 372.3261(5); and,

**WHEREAS,** the UNIVERSITY OF NEVADA RENO, STOREY COUNTY EXTENSION is a Nevada domestic nonprofit corporation operating in the State of Nevada which otherwise qualifies as a charitable organization authorized to receive grants from the county for a public purpose; and,

**WHEREAS,** UNIVERSITY OF NEVADA RENO, STOREY COUNTY EXTENSION, a 501(c)(3) nonprofit, desires to obtain a grant from Storey County in the amount of THIRTY-FIVE THOUSAND DOLLARS (\$35,000.00) for the purpose of addressing contemporary issues in the areas of agriculture, horticulture, community development, health and nutrition, personal and family development and natural resources.

**WHEREAS,** the use of the money for the purposes identified does serve a public purpose; and,

**WHEREAS,** the Board of County Commissioners of Storey County has previously appropriated funds for the requested grant by approval of the county budget;

**NOW THEREFORE IT IS HEREBY RESOLVED AS FOLLOWS;**

The Board of County Commissioners of Storey County does hereby grant to the UNIVERSITY OF NEVADA RENO, STOREY COUNTY EXTENSION, a 501(c)(3) nonprofit, a sum not to exceed THIRTY-FIVE THOUSAND DOLLARS (\$35,000.00) for the purpose of addressing contemporary issues in the areas of agriculture, horticulture, community development, health and nutrition, personal and family development and natural resources.


ADOPTED this **4th** day of **JUNE 2024**.

BOARD OF COUNTY COMMISSIONERS OF STOREY COUNTY

By: \_\_\_\_\_  
Julian (Jay) Carmona, Chairman

ATTEST:

\_\_\_\_\_  
Jim Hindle  
Storey County Clerk/Treasurer

	<h2>Board of Storey County Commissioners</h2> <h3>Agenda Action Report</h3>	
<b>Meeting date:</b> 6/4/2024 10:00 AM - BOCC Meeting	<b>Estimate of Time Required:</b> 15 min	
<b>Agenda Item Type:</b> Discussion/Possible Action		

- **Title:** Consideration and possible action regarding Resolution No. 24-727 granting the Veterans of Foreign Wars, Evans-Kendall Post 8071, a 501(c)(19) nonprofit, a sum not to exceed \$10,000.00 for the purpose of providing services to Veterans and the Storey County community.
- **Recommended motion:** I, \_(commissioner), move to approve Resolution No. 24-727 granting the Veterans of Foreign Wars, Evans-Kendall Post 8071, a 501(c)(19) nonprofit, a sum not to exceed \$10,000.00 for the purpose of providing services to Veterans and the Storey County community.

- **Prepared by:** Lara Mather

**Department:** Business Development

**Contact Number:** 17758470986

- **Staff Summary:** Under NRS 244.1505 a grant of money to a nonprofit organization must be made by resolution of the Board of County Commissioners which specifies the purpose of the grant and any conditions imposed on the expenditure of the granted money. The proposed Resolution meets the requirements of the statute.
- **Supporting Materials:** See Attachments
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

\_\_\_\_\_Department Head

**Department Name:**

\_\_\_\_\_County Manager

**Other Agency Review:** \_\_\_\_\_

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

## **RESOLUTION NO. 24-727**

**RESOLUTION** Authorizing Grant of Money to VETERANS OF FOREIGN WARS, EVANS-KENDALL POST 8071, a 501(c)(19) nonprofit, for the purpose of providing services to Veterans and the Storey County community.

**WHEREAS**, NRS 244.1505 authorizes a Board of County Commissioners to grant money to a nonprofit organization created for religious, charitable, or educational purposes to be expended for an authorized purpose; and

**WHEREAS**, a grant to a nonprofit organization must be made by a resolution of the board of county commissioners which must specify the purpose of the grant and any conditions imposed upon the expenditure of the granted monies; and,

**WHEREAS**, an organization qualifies as an organization for charitable purposes if the sole or primary purpose of the organization is to advance a public purpose or provide services that are otherwise required to be provided by a local government and the organization is operating in this state, See NRS 372.3261; and,

**WHEREAS**, an organization that qualifies as an organization for charitable purposes must also meet the requirements that:

- (a) No part of the net earnings of any such organization inures to the benefit of a private shareholder, individual or entity;
- (b) The business of the organization is not conducted for profit;
- (c) No substantial part of the business of the organization is devoted to the advocacy of any political principle or the defeat or passage of any state or federal legislation;
- (d) The organization does not participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office; and,
- (e) Any property sold to the organization for which an exemption is claimed is used by the organization in this State in furtherance of the religious, charitable or educational purposes of the organization. See NRS 372.3261(5); and,

**WHEREAS,** VETERANS OF FOREIGN WARS, EVANS-KENDALL POST 8071, is a Nevada domestic non-profit corporation operating in the State of Nevada which otherwise qualifies as a charitable organization authorized to receive grants from the county for a public purpose; and,

**WHEREAS,** VETERANS OF FOREIGN WARS, EVANS-KENDALL POST 8071, desires to obtain a grant from Storey County in the amount of TEN THOUSAND DOLLARS (\$10,000.00) for the purpose of providing services to Veterans and the Storey County community; and,

**WHEREAS,** the use of the money for the purposes identified does serve a public purpose; and,

**WHEREAS,** the Board of County Commissioners of Storey County has previously appropriated funds for the requested grant by approval of the county budget;

**NOW THEREFORE IT IS HEREBY RESOLVED AS FOLLOWS;**

The Board of County Commissioners of Storey County does hereby grant to VETERANS OF FOREIGN WARS, EVANS-KENDALL POST 8071, a 501(c)(19) nonprofit, a sum not to exceed TEN THOUSAND DOLLARS (\$10,000.00) for the specific purpose of providing services to Veterans and the Storey County community.

ADOPTED this **4th** day of **JUNE 2024**.

BOARD OF COUNTY COMMISSIONERS OF STOREY COUNTY

By: \_\_\_\_\_  
Julian (Jay) Carmona, Chairman

ATTEST:

\_\_\_\_\_  
Jim Hindle  
Storey County Clerk/Treasurer





## Board of Storey County Commissioners

### Agenda Action Report

**Meeting date:** 6/4/2024 10:00 AM -  
**BOCC Meeting**

**Estimate of Time Required:** 15 min

**Agenda Item Type:** Discussion/Possible Action

- **Title:** Consideration and possible action regarding Resolution No. 24-728 granting the 109 Comstock Ladies, a 501(c)(3) nonprofit, a sum not to exceed \$4,900.00 for the purpose of preserving heritage and community through specific programs that support the children of the Storey County.
- **Recommended motion:** I, (commissioner), move to approve Resolution No. 24-728 granting the 109 Comstock Ladies, a 501(c)(3) nonprofit, a sum not to exceed \$4,900.00 for the purpose of preserving heritage and community through specific programs that support the children of the Storey County.

- **Prepared by:** Lara Mather

**Department:** Business Development

**Contact Number:** 17758470986

- **Staff Summary:** Under NRS 244.1505 a grant of money to a nonprofit organization must be made by resolution of the Board of County Commissioners which specifies the purpose of the grant and any conditions imposed on the expenditure of the granted money. The proposed Resolution meets the requirements of the statute.
- **Supporting Materials:** See Attachments
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

\_\_\_\_ Department Head

**Department Name:** \_\_\_\_\_

\_\_\_\_ County Manager

**Other Agency Review:** \_\_\_\_\_

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

## **RESOLUTION NO. 24-728**

**RESOLUTION** Authorizing Grant of Money to the 109 COMSTOCK LADIES, a 501(c)(3) nonprofit, for the purpose of preserving heritage and community through specific programs that support the children of Storey County.

**WHEREAS**, NRS 244.1505 authorizes a Board of County Commissioners to grant money to a nonprofit organization created for religious, charitable, or educational purposes to be expended for an authorized purpose; and

**WHEREAS**, a grant to a nonprofit organization must be made by a resolution of the Board of County Commissioners which must specify the purpose of the grant and any conditions imposed upon the expenditure of the granted monies; and,

**WHEREAS**, an organization qualifies as an organization for charitable purposes if the sole or primary purpose of the organization is to advance a public purpose or provide services that are otherwise required to be provided by a local government and the organization is operating in this state, See NRS 372.3261; and,

**WHEREAS**, an organization that qualifies as an organization for charitable purposes must also meet the requirements that:

- (a) No part of the net earnings of any such organization inures to the benefit of a private shareholder, individual or entity;
- (b) The business of the organization is not conducted for profit;
- (c) No substantial part of the business of the organization is devoted to the advocacy of any political principle or the defeat or passage of any state or federal legislation;
- (d) The organization does not participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office; and,
- (e) Any property sold to the organization for which an exemption is claimed is used by the organization in this State in furtherance of the religious, charitable, or educational purposes of the organization. See NRS 372.3261(5); and,

**WHEREAS**, the 109 COMSTOCK LADIES are a Nevada domestic nonprofit corporation operating in the State of Nevada which otherwise qualifies as a charitable organization authorized to receive grants from the county for a public purpose; and,

**WHEREAS**, 109 COMSTOCK LADIES, a 501(c)(3) nonprofit, desires to obtain a grant from Storey County in the amount of FOUR THOUSAND NINE HUNDRED DOLLARS (\$4,900.00) for the purpose of preserving heritage and community through specific programs that support the children of Storey County.

**WHEREAS**, the use of the money for the purposes identified does serve a public purpose; and,

**WHEREAS**, the Board of County Commissioners of Storey County has previously appropriated funds for the requested grant by approval of the county budget;

**NOW THEREFORE IT IS HEREBY RESOLVED AS FOLLOWS;**

The Board of County Commissioners of Storey County does hereby grant to the 109 COMSTOCK LADIES, a 501(c)(3) nonprofit, a sum not to exceed FOUR THOUSAND NINE HUNDRED DOLLARS (\$4,900.00) for the purpose of preserving heritage and community through specific programs that support the children of Storey County.


ADOPTED this **4th** day of **JUNE 2024**.

BOARD OF COUNTY COMMISSIONERS OF STOREY COUNTY

By: \_\_\_\_\_  
Julian (Jay) Carmona, Chairman

ATTEST:

\_\_\_\_\_  
Jim Hindle  
Storey County Clerk/Treasurer

	<h1>Board of Storey County Commissioners</h1> <h2>Agenda Action Report</h2>	
<b>Meeting date: 6/4/2024 10:00 AM - BOCC Meeting</b>		<b>Estimate of Time Required: 15 min</b>
<b>Agenda Item Type:</b> Discussion/Possible Action		

- **Title:** Consideration and possible action regarding Resolution No. 24-729 granting the Historic Fourth Ward School Foundation, a 501(c)(3) nonprofit, a sum not to exceed \$120,000.00 for the purpose of preserving the Historic Fourth Ward School Museum, a county owned building, and for promoting the history of the Comstock and Storey County.
- **Recommended motion:** I, \_(commissioner), move to approve Resolution No. 24-729 granting the Historic Fourth Ward School Foundation, a 501(c)(3) nonprofit, a sum not to exceed \$120,000.00 for the purpose of preserving the Historic Fourth Ward School Museum, a county owned building, and for promoting the history of the Comstock and Storey County.
- **Prepared by:** Lara Mather

**Department:** Business Development

**Contact Number:** 17758470986

- **Staff Summary:** Under NRS 244.1505 a grant of money to a nonprofit organization must be made by resolution of the Board of County Commissioners which specifies the purpose of the grant and any conditions imposed on the expenditure of the granted money. The proposed Resolution meets the requirements of the statute.
- **Supporting Materials:** See Attachments
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

\_\_\_\_\_Department Head

**Department Name:**

\_\_\_\_\_County Manager

**Other Agency Review:** \_\_\_\_\_

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

## **RESOLUTION NO. 24-729**

**RESOLUTION** Authorizing Grant of Money to the HISTORIC FOURTH WARD SCHOOL FOUNDATION, a 501(c)(3) nonprofit, for the purpose of preserving the Fourth Ward School Building and for promoting the history of the Comstock and Storey County.

**WHEREAS**, NRS 244.1505 authorizes a Board of County Commissioners to grant money to a nonprofit organization created for religious, charitable, or educational purposes to be expended for an authorized purpose; and

**WHEREAS**, a grant to a nonprofit organization must be made by a resolution of the board of county commissioners which must specify the purpose of the grant and any conditions imposed upon the expenditure of the granted monies; and,

**WHEREAS**, an organization qualifies as an organization for charitable purposes if the sole or primary purpose of the organization is to advance a public purpose or provide services that are otherwise required to be provided by a local government and the organization is operating in this state, See NRS 372.3261; and,

**WHEREAS**, an organization qualifies as an organization for educational purposes if the sole or primary purpose of the organization is to (1) provide athletic, cultural or social activities for children, (2) provide displays or performances of the visual or performing arts to members of the general public, or (3) provide instruction and disseminate information on subjects beneficial to the community; and,

**WHEREAS**, an organization that qualifies as an organization for charitable purposes or for educational purposes must also meet the requirements that:

- (a) No part of the net earnings of any such organization inures to the benefit of a private shareholder, individual or entity;
- (b) The business of the organization is not conducted for profit;
- (c) No substantial part of the business of the organization is devoted to the advocacy of any political principle or the defeat or passage of any state or federal legislation;

- (d) The organization does not participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office; and,
- (e) Any property sold to the organization for which an exemption is claimed is used by the organization in this State in furtherance of the religious, charitable, or educational purposes of the organization. See NRS 372.3261(5); and,

**WHEREAS**, the HISTORIC FOURTH WARD SCHOOL FOUNDATION is a Nevada domestic nonprofit corporation operating in the State of Nevada which qualifies as a charitable and/or educational organization authorized to receive grants from the county for a public purpose; and,

**WHEREAS**, the HISTORIC FOURTH WARD SCHOOL FOUNDATION, a 501(c)(3) nonprofit, desires to obtain a grant from Storey County in the amount of ONE HUNDRED TWENTY THOUSAND DOLLARS (\$120,000.00) for the purpose of preserving the Fourth Ward School Building, a county owned building, and for promoting the history of the Comstock and Storey County; and,

**WHEREAS**, the use of the money for the purposes identified does serve a public purpose; and,

**WHEREAS**, the HISTORIC FOURTH WARD SCHOOL FOUNDATION does provide cultural or social activities for children, does provide displays of visual arts to members of the general public and does provide instruction and information on subjects beneficial to the community, and

**WHEREAS**, the Board of County Commissioners of Storey County has previously appropriated funds for the requested grant by approval of the county budget;

**NOW THEREFORE IT IS HEREBY RESOLVED AS FOLLOWS;**

The Board of County Commissioners of Storey County does hereby grant to the HISTORIC FOURTH WARD SCHOOL FOUNDATION, a 501(c)(3) nonprofit, a sum not to exceed ONE HUNDRED TWENTY THOUSAND DOLLARS (\$120,000.00) to be expended for the specific purpose of preserving the Fourth Ward School Building and for promoting the history of the Comstock and Storey County.

ADOPTED this **4th** day of **JUNE 2024**.


BOARD OF COUNTY COMMISSIONERS OF STOREY COUNTY

By: \_\_\_\_\_  
Julian (Jay) Carmona, Chairman

ATTEST:

\_\_\_\_\_  
Jim Hindle  
Storey County Clerk/Treasurer



	<h1>Board of Storey County Commissioners</h1> <h2>Agenda Action Report</h2>	
Meeting date: 6/4/2024 10:00 AM - BOCC Meeting	Estimate of Time Required: 10 mins	
Agenda Item Type: Discussion/Possible Action		

- Title:** Consideration and possible approval of Resolution No. 24-730, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 245.045 for appointed Storey County officials for the 2024-25 fiscal year and superseding prior year action by resolution for appointed Storey County employees with the reestablishment of Cook at grade 115, the addition of Code Enforcement Officer at grade 124, Public Relations Officer at grade 124, and Network Security Administrator at grade 140.
- Recommended motion:** I (commissioner) move to approve Resolution No. 24-730, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 245.045 for appointed Storey County officials for the 2024-25 fiscal year and superseding prior year action by resolution for appointed Storey County employees with the reestablishment of Cook at grade 115, the addition of Code Enforcement Officer at grade 124, Public Relations Officer at grade 124, and Network Security Administrator at grade 140.
- Prepared by:** Brandie Lopez

**Department:** HR

**Contact Number:** 775-847-0968

- Staff Summary:** The role of Cook was approved through the budget process, there was previously a Cook at grade level 115, and we are requesting this title and grade level be reestablished. The nuisance program within the Community Development Department has expanded and requires a dedicated employee to fulfill the program requirements. We are requesting the establishment of a Code Enforcement Officer at a grade 124 to help maintain this program. The County Manager's Office would like to better manage our outreach to the community, media, and other outlets, and are requesting a Public Relations Officer at grade 124 be approved. The security of the County's electronic information is a top priority and with our growth we are asking for a Network Security Administrator at grade 140. These positions have been approved through the budget process and NRS 245.045 states that the Board has authority to fix the salaries of all appointive officers and employees by the enactment of ordinances or the adoption of resolutions. The proposed resolution conforms to the NRS requirement and the Board-approved budget for the 2024-25 fiscal year. The proposed grade level requests are based on external salary data as well as internal alignment.

- **Supporting Materials:** See Attachments

- **Fiscal Impact:**

- **Legal review required:** False

- **Reviewed by:**

\_\_\_\_\_Department Head

**Department Name:**

\_\_\_\_\_County Manager

**Other Agency Review:** \_\_\_\_\_

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

## RESOLUTION NO. 24-730

A RESOLUTION SETTING SALARIES OF EMPLOYEES FIXED BY ORDINANCE OR RESOLUTION PER NRS 245.045 FOR APPOINTED OFFICIALS.

BE IT HEREBY RESOLVED BY THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS, STOREY COUNTY, NEVADA:

**WHEREAS**, for the purposes of NRS 245.045, the Storey County Board of County Commissioners has authority to establish the salaries of all appointed and non-represented County employees by the enactment of a resolution.

**WHEREAS**, the salaries of all appointed officials and non-represented county employees, are consistently to be derived from a similar step and grade range salary system shown in the General Salary Schedule A for appointed officials and non-represented employees of the county and General Salary Schedule B for intermittent/less than parttime employees of the county.

**WHEREAS**, the General Salary Schedule step and grade ranges (Schedules A and B) will be consistent with the AFSCME general employees salary schedule and will be adjusted accordingly on a year-by-year basis to account for cost-of-living and to maintain consistency in the county's classification plan.

**WHEREAS**, the salary grade range of appointed officials and non-represented employees shall be as follows for the 2024-25 fiscal period:

Position	Salary Grade
Administrative Assistant I	Grade 110
Administrative Assistant II	Grade 116
Administrative Assistant III	Grade 119
Administrative Officer	Grade 140
Assistant Sheriff	Grade 144
Automotive/Equipment Manager	Grade 133
Bailiff/Court Services Officer	Grade 124
Buildings and Grounds Manager	Grade 133
Building Official	Grade 144
Business Development Officer	Grade 140
Chief Deputy District Attorney	Grade 153
Code Enforcement Officer	Grade 124
Community Development Director	Grade 152
Community Services Coordinator	Grade 130
Comptroller	Grade 154
Cook	Grade 115
Corrections Officer	Grade 117
County Manager	Grade 161

Culinary Coordinator	Grade 119
Cyber Security Officer	Grade 133
Deputy District Attorney	Grade 152
Dispatch Manager	Grade 140
Emergency Management Director	Grade 144
Events and Assistant Tourism Director	Grade 140
Event and Site Manager	Grade 124
Grants Manager	Grade 135
HR Director	Grade 144
HR Generalist	Grade 124
Information Technology Director	Grade 152
Information Technology Officer	Grade 140
Kitchen Aide	Grade 108
Management Analyst	Grade 131
Meals on Wheels Coordinator	Grade 110
Network Security Administrator	Grade 140
Planning Manager	Grade 144
Public Relations Officer	Grade 124
Public Works Director	Grade 152
Roads Manager	Grade 133
Senior Center Site Manager	Grade 119
Senior Planner	Grade 140
Senior Services Director	Grade 144
Tourism Director	Grade 152
Undersheriff	Grade 148

**WHEREAS**, the salary grade and step range of casual intermittent less-than part-time positions in the General Salary Schedule B shall be as follows for the 2024-25 fiscal period:

IPT Administrative Assistant I	Grade 110
IPT Administrative Assistant II	Grade 116
IPT Evidence Custodian	Grade 115
IPT Facilities Maintenance Worker	Grade 110
IPT Homemaker	Grade 102
IPT Inmate Work Crew Coordinator	Grade 117
IPT Lifeguard	Grade 100
IPT Maintenance Worker/Heavy Equipment Operator	Grade 118
IPT Park Maintenance Worker	Grade 105
IPT Pool Maintenance Worker	Grade 110
IPT Pool Supervisor	Grade 108
IPT Program Coordinator (Senior Services)	Grade 104
IPT Road Worker	Grade 110
IPT Volunteer Coordinator (Sheriff Office)	Grade 117
IPT Tourism Assistant	Grade 110
IPT Tourism Transportation Driver	Grade 110

IPT Transportation Driver	Grade 102
IPT Visitor Liaison	Grade 110

**WHEREAS**, the salary grade and step range of casual, intermittent, less-than part-time Deputy Sheriff positions shall be as outlined in Appendix A of the Storey County Sheriff's Office Employees' Association/Nevada Association of Police and Sheriff's Officers (NAPSO) for the 2024-25 fiscal period.

**WHEREAS**, the flat-rate salaries for the positions below shall be set by the Storey County Board of Commissioners as follows:

Government Affairs Director	\$30,000 (salary split 50/50 with SCSD)
Justice of the Peace	\$ 89,500

**WHEREAS**, salaries are set by the Nevada Legislature and County Commissioners for elected positions as follows:

Assessor	\$71,361
Commissioners	\$30,806.31
Clerk/Treasurer	\$71,361
District Attorney	\$122,678
Recorder	\$71,361
Sheriff	\$96,937

**WHEREAS**, if there is a PERS increase, said increase will be shared equally between Storey County and the employee in accordance with NRS 286.421 (3) (a) (1) and will be so reflected on Salary Schedule A. Salary Schedule B and casual, intermittent, less than part-time Deputy Sheriffs will not be impacted by any changes in PERS contributions.

**NOW**, THEREFORE BE IT RESOLVED BY THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS, by unanimous vote, to adopt Resolution 24-730 providing for the setting of salaries for the appointed officials and non-represented employees.

This resolution shall be effective on the 1<sup>st</sup> day of July 2024.

PROPOSED AND ADOPTED this 4<sup>th</sup> day of June 2024.

THOSE VOTING AYE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THOSE VOTING NAY: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STOREY COUNTY  
BOARD OF COUNTY COMMISSIONERS: \_\_\_\_\_  
Jay Carmona, Chairman

ATTEST: \_\_\_\_\_  
CLERK TO THE BOARD

## Non-Rep

	1	2	3	4	5	6
110	\$ 40,472.71	\$ 41,889.25	\$ 43,355.38	\$ 44,872.82	\$ 46,443.36	\$ 48,068.87
111	\$ 41,484.53	\$ 42,936.48	\$ 44,439.25	\$ 45,994.64	\$ 47,604.44	\$ 49,270.59
112	\$ 42,521.62	\$ 44,009.90	\$ 45,550.23	\$ 47,144.49	\$ 48,794.54	\$ 50,502.35
113	\$ 43,584.69	\$ 45,110.14	\$ 46,689.01	\$ 48,323.11	\$ 50,014.44	\$ 51,764.94
114	\$ 44,674.30	\$ 46,237.88	\$ 47,856.22	\$ 49,531.18	\$ 51,264.77	\$ 53,059.04
115	\$ 45,791.15	\$ 47,393.84	\$ 49,052.62	\$ 50,769.47	\$ 52,546.38	\$ 54,385.53
116	\$ 46,935.93	\$ 48,578.70	\$ 50,278.95	\$ 52,038.71	\$ 53,860.07	\$ 55,745.17
117	\$ 48,109.32	\$ 49,793.14	\$ 51,535.92	\$ 53,339.68	\$ 55,206.55	\$ 57,138.80
118	\$ 49,312.06	\$ 51,037.98	\$ 52,824.30	\$ 54,673.15	\$ 56,586.72	\$ 58,567.25
119	\$ 50,544.87	\$ 52,313.94	\$ 54,144.93	\$ 56,040.00	\$ 58,001.40	\$ 60,031.46
120	\$ 51,808.49	\$ 53,621.79	\$ 55,498.56	\$ 57,441.01	\$ 59,451.44	\$ 61,532.23
121	\$ 53,103.69	\$ 54,962.33	\$ 56,886.00	\$ 58,877.02	\$ 60,937.72	\$ 63,070.54
122	\$ 54,431.29	\$ 56,336.38	\$ 58,308.17	\$ 60,348.94	\$ 62,461.18	\$ 64,647.32
123	\$ 55,792.07	\$ 57,744.80	\$ 59,765.87	\$ 61,857.68	\$ 64,022.68	\$ 66,263.47
124	\$ 57,186.87	\$ 59,188.41	\$ 61,260.02	\$ 63,404.10	\$ 65,623.25	\$ 67,920.07
125	\$ 58,616.53	\$ 60,668.12	\$ 62,791.49	\$ 64,989.21	\$ 67,263.83	\$ 69,618.06
126	\$ 60,081.97	\$ 62,184.83	\$ 64,361.30	\$ 66,613.94	\$ 68,945.43	\$ 71,358.51
127	\$ 61,584.01	\$ 63,739.44	\$ 65,970.35	\$ 68,279.30	\$ 70,669.06	\$ 73,142.49
128	\$ 63,123.59	\$ 65,332.94	\$ 67,619.58	\$ 69,986.28	\$ 72,435.80	\$ 74,971.04
129	\$ 64,701.71	\$ 66,966.26	\$ 69,310.08	\$ 71,735.94	\$ 74,246.71	\$ 76,845.34
130	\$ 66,319.24	\$ 68,640.42	\$ 71,042.84	\$ 73,529.35	\$ 76,102.87	\$ 78,766.47
131	\$ 67,977.22	\$ 70,356.43	\$ 72,818.91	\$ 75,367.56	\$ 78,005.42	\$ 80,735.63
132	\$ 69,676.65	\$ 72,115.33	\$ 74,639.38	\$ 77,251.75	\$ 79,955.56	\$ 82,754.01
133	\$ 71,418.55	\$ 73,918.21	\$ 76,505.34	\$ 79,183.04	\$ 81,954.44	\$ 84,822.84
134	\$ 73,204.03	\$ 75,766.15	\$ 78,417.98	\$ 81,162.61	\$ 84,003.30	\$ 86,943.42
135	\$ 75,034.13	\$ 77,660.32	\$ 80,378.44	\$ 83,191.68	\$ 86,103.39	\$ 89,117.01
136	\$ 76,909.99	\$ 79,601.83	\$ 82,387.90	\$ 85,271.47	\$ 88,255.98	\$ 91,344.95
137	\$ 78,832.74	\$ 81,591.90	\$ 84,447.60	\$ 87,403.27	\$ 90,462.38	\$ 93,628.56
138	\$ 80,803.56	\$ 83,631.68	\$ 86,558.78	\$ 89,588.35	\$ 92,723.94	\$ 95,969.28
139	\$ 82,823.66	\$ 85,722.47	\$ 88,722.77	\$ 91,828.06	\$ 95,042.05	\$ 98,368.51
140	\$ 84,894.26	\$ 87,865.54	\$ 90,940.83	\$ 94,123.76	\$ 97,418.11	\$ 100,827.74
141	\$ 87,016.59	\$ 90,062.18	\$ 93,214.34	\$ 96,476.85	\$ 99,853.55	\$ 103,348.42
142	\$ 89,192.02	\$ 92,313.73	\$ 95,544.71	\$ 98,888.78	\$ 102,349.89	\$ 105,932.14
143	\$ 91,421.82	\$ 94,621.58	\$ 97,933.34	\$ 101,361.01	\$ 104,908.63	\$ 108,580.45
144	\$ 93,707.36	\$ 96,987.14	\$ 100,381.67	\$ 103,895.04	\$ 107,531.36	\$ 111,294.96
145	\$ 96,050.04	\$ 99,411.80	\$ 102,891.19	\$ 106,492.41	\$ 110,219.62	\$ 114,077.33
146	\$ 98,451.31	\$ 101,897.09	\$ 105,463.49	\$ 109,154.71	\$ 112,975.13	\$ 116,929.26
147	\$ 100,912.59	\$ 104,444.51	\$ 108,100.07	\$ 111,883.59	\$ 115,799.50	\$ 119,852.49
148	\$ 103,435.37	\$ 107,055.64	\$ 110,802.58	\$ 114,680.66	\$ 118,694.48	\$ 122,848.78
149	\$ 106,021.28	\$ 109,732.04	\$ 113,572.64	\$ 117,547.70	\$ 121,661.87	\$ 125,920.03
150	\$ 108,671.80	\$ 112,475.34	\$ 116,411.97	\$ 120,486.39	\$ 124,703.39	\$ 129,068.03
151	\$ 111,388.61	\$ 115,287.22	\$ 119,322.28	\$ 123,498.55	\$ 127,821.01	\$ 132,294.72
152	\$ 114,173.32	\$ 118,169.39	\$ 122,305.32	\$ 126,586.03	\$ 131,016.52	\$ 135,602.09
153	\$ 117,027.67	\$ 121,123.63	\$ 125,362.96	\$ 129,750.65	\$ 134,291.92	\$ 138,992.15
154	\$ 119,953.35	\$ 124,151.72	\$ 128,497.03	\$ 132,994.41	\$ 137,649.23	\$ 142,466.95

155	\$ 122,952.18	\$ 127,255.51	\$ 131,709.46	\$ 136,319.27	\$ 141,090.45	\$ 146,028.63
156	\$ 126,026.00	\$ 130,436.91	\$ 135,002.20	\$ 139,727.27	\$ 144,617.73	\$ 149,679.35
157	\$ 129,176.64	\$ 133,697.82	\$ 138,377.25	\$ 143,220.45	\$ 148,233.16	\$ 153,421.32
158	\$ 132,406.05	\$ 137,040.25	\$ 141,836.67	\$ 146,800.94	\$ 151,938.99	\$ 157,256.85
159	\$ 135,716.20	\$ 140,466.28	\$ 145,382.60	\$ 150,470.99	\$ 155,737.48	\$ 161,188.28
160	\$ 139,109.12	\$ 143,977.93	\$ 149,017.17	\$ 154,232.77	\$ 159,630.91	\$ 165,218.00
161	\$ 142,586.84	\$ 147,577.39	\$ 152,742.59	\$ 158,088.58	\$ 163,621.68	\$ 169,348.45
162	\$ 146,151.51	\$ 151,266.81	\$ 156,561.14	\$ 162,040.79	\$ 167,712.21	\$ 173,582.15
163	\$ 149,805.31	\$ 155,048.48	\$ 160,475.20	\$ 166,091.81	\$ 171,905.03	\$ 177,921.70
164	\$ 153,550.43	\$ 158,924.70	\$ 164,487.07	\$ 170,244.10	\$ 176,202.65	\$ 182,369.74
165	\$ 157,389.20	\$ 162,897.81	\$ 168,599.25	\$ 174,500.21	\$ 180,607.73	\$ 186,928.99



7	8	9	10
\$ 49,751.29	\$ 51,492.58	\$ 53,294.83	\$ 55,160.13
\$ 50,995.07	\$ 52,779.89	\$ 54,627.18	\$ 56,539.13
\$ 52,269.95	\$ 54,099.39	\$ 55,992.87	\$ 57,952.63
\$ 53,576.71	\$ 55,451.89	\$ 57,392.71	\$ 59,401.45
\$ 54,916.12	\$ 56,838.16	\$ 58,827.49	\$ 60,886.46
\$ 56,289.02	\$ 58,259.14	\$ 60,298.19	\$ 62,408.64
\$ 57,696.26	\$ 59,715.62	\$ 61,805.67	\$ 63,968.87
\$ 59,138.63	\$ 61,208.50	\$ 63,350.79	\$ 65,568.08
\$ 60,617.11	\$ 62,738.70	\$ 64,934.57	\$ 67,207.27
\$ 62,132.56	\$ 64,307.20	\$ 66,557.95	\$ 68,887.47
\$ 63,685.88	\$ 65,914.87	\$ 68,221.89	\$ 70,609.66
\$ 65,277.99	\$ 67,562.73	\$ 69,927.43	\$ 72,374.88
\$ 66,909.97	\$ 69,251.81	\$ 71,675.64	\$ 74,184.28
\$ 68,582.70	\$ 70,983.11	\$ 73,467.50	\$ 76,038.89
\$ 70,297.27	\$ 72,757.67	\$ 75,304.20	\$ 77,939.85
\$ 72,054.70	\$ 74,576.61	\$ 77,186.79	\$ 79,888.33
\$ 73,856.08	\$ 76,441.01	\$ 79,116.46	\$ 81,885.53
\$ 75,702.47	\$ 78,352.06	\$ 81,094.39	\$ 83,932.69
\$ 77,595.02	\$ 80,310.85	\$ 83,121.74	\$ 86,031.00
\$ 79,534.93	\$ 82,318.63	\$ 85,199.79	\$ 88,181.78
\$ 81,523.29	\$ 84,376.60	\$ 87,329.78	\$ 90,386.32
\$ 83,561.36	\$ 86,486.00	\$ 89,513.02	\$ 92,645.99
\$ 85,650.39	\$ 88,648.16	\$ 91,750.84	\$ 94,962.12
\$ 87,791.64	\$ 90,864.35	\$ 94,044.61	\$ 97,336.18
\$ 89,986.43	\$ 93,135.97	\$ 96,395.71	\$ 99,769.57
\$ 92,236.10	\$ 95,464.36	\$ 98,805.62	\$ 102,263.81
\$ 94,542.02	\$ 97,850.98	\$ 101,275.77	\$ 104,820.42
\$ 96,905.56	\$ 100,297.25	\$ 103,807.65	\$ 107,440.94
\$ 99,328.20	\$ 102,804.70	\$ 106,402.86	\$ 110,126.95
\$ 101,811.41	\$ 105,374.80	\$ 109,062.94	\$ 112,880.15
\$ 104,356.72	\$ 108,009.19	\$ 111,789.53	\$ 115,702.15
\$ 106,965.60	\$ 110,709.40	\$ 114,584.24	\$ 118,594.70
\$ 109,639.75	\$ 113,477.15	\$ 117,448.85	\$ 121,559.55
\$ 112,380.75	\$ 116,314.07	\$ 120,385.08	\$ 124,598.55
\$ 115,190.30	\$ 119,221.95	\$ 123,394.71	\$ 127,713.53
\$ 118,070.02	\$ 122,202.47	\$ 126,479.56	\$ 130,906.35
\$ 121,021.80	\$ 125,257.55	\$ 129,641.56	\$ 134,179.01
\$ 124,047.33	\$ 128,388.97	\$ 132,882.59	\$ 137,533.50
\$ 127,148.51	\$ 131,598.69	\$ 136,204.66	\$ 140,971.81
\$ 130,327.24	\$ 134,888.69	\$ 139,609.79	\$ 144,496.13
\$ 133,585.39	\$ 138,260.90	\$ 143,100.03	\$ 148,108.53
\$ 136,925.06	\$ 141,717.42	\$ 146,677.53	\$ 151,811.25
\$ 140,348.16	\$ 145,260.36	\$ 150,344.47	\$ 155,606.52
\$ 143,856.88	\$ 148,891.87	\$ 154,103.08	\$ 159,496.70
\$ 147,453.28	\$ 152,614.13	\$ 157,955.65	\$ 163,484.10

\$ 151,139.63	\$ 156,429.52	\$ 161,904.54	\$ 167,571.20
\$ 154,918.12	\$ 160,340.27	\$ 165,952.17	\$ 171,760.50
\$ 158,791.07	\$ 164,348.76	\$ 170,100.97	\$ 176,054.50
\$ 162,760.83	\$ 168,457.48	\$ 174,353.48	\$ 180,455.84
\$ 166,829.87	\$ 172,668.93	\$ 178,712.33	\$ 184,967.27
\$ 171,000.63	\$ 176,985.66	\$ 183,180.16	\$ 189,591.46
\$ 175,275.65	\$ 181,410.27	\$ 187,759.64	\$ 194,331.23
\$ 179,657.53	\$ 185,945.54	\$ 192,453.64	\$ 199,189.51
\$ 184,148.96	\$ 190,594.18	\$ 197,264.97	\$ 204,169.26
\$ 188,752.67	\$ 195,359.02	\$ 202,196.60	\$ 209,273.48
\$ 193,471.50	\$ 200,243.00	\$ 207,251.50	\$ 214,505.33

## Non-Rep PT

	1	2	3	4	5	6
97	\$ 29,661.90	\$ 30,700.05	\$ 31,774.59	\$ 32,886.68	\$ 34,037.71	\$ 35,229.02
98	\$ 30,418.83	\$ 31,483.48	\$ 32,585.39	\$ 33,725.89	\$ 34,906.30	\$ 36,128.00
99	\$ 31,199.39	\$ 32,291.37	\$ 33,421.57	\$ 34,591.34	\$ 35,802.02	\$ 37,055.10
100	\$ 32,003.64	\$ 33,123.76	\$ 34,283.09	\$ 35,482.99	\$ 36,724.89	\$ 38,010.28
101	\$ 32,831.53	\$ 33,980.61	\$ 35,169.92	\$ 36,400.89	\$ 37,674.92	\$ 38,993.55
102	\$ 33,683.04	\$ 34,861.96	\$ 36,082.13	\$ 37,345.00	\$ 38,652.07	\$ 40,004.91
103	\$ 34,558.25	\$ 35,767.79	\$ 37,019.65	\$ 38,315.35	\$ 39,656.39	\$ 41,044.34
104	\$ 35,433.43	\$ 36,673.61	\$ 37,957.17	\$ 39,285.69	\$ 40,660.67	\$ 42,083.80
105	\$ 36,332.29	\$ 37,603.92	\$ 38,920.04	\$ 40,282.25	\$ 41,692.12	\$ 43,151.34
106	\$ 37,254.78	\$ 38,558.69	\$ 39,908.25	\$ 41,305.03	\$ 42,750.70	\$ 44,246.98
107	\$ 38,200.93	\$ 39,537.96	\$ 40,921.79	\$ 42,354.05	\$ 43,836.44	\$ 45,370.72
108	\$ 39,170.74	\$ 40,541.71	\$ 41,960.67	\$ 43,429.30	\$ 44,949.32	\$ 46,522.56
109	\$ 40,187.85	\$ 41,594.41	\$ 43,050.22	\$ 44,556.98	\$ 46,116.48	\$ 47,730.57
110	\$ 41,230.63	\$ 42,673.69	\$ 44,167.27	\$ 45,713.14	\$ 47,313.10	\$ 48,969.04
111	\$ 42,261.39	\$ 43,740.54	\$ 45,271.46	\$ 46,855.96	\$ 48,495.92	\$ 50,193.28
112	\$ 43,317.91	\$ 44,834.03	\$ 46,403.23	\$ 48,027.34	\$ 49,708.29	\$ 51,448.09
113	\$ 44,400.88	\$ 45,954.90	\$ 47,563.33	\$ 49,228.03	\$ 50,951.03	\$ 52,734.32
114	\$ 45,510.89	\$ 47,103.76	\$ 48,752.41	\$ 50,458.73	\$ 52,224.78	\$ 54,052.66
115	\$ 46,648.65	\$ 48,281.36	\$ 49,971.20	\$ 51,720.21	\$ 53,530.40	\$ 55,403.98
116	\$ 47,814.88	\$ 49,488.42	\$ 51,220.50	\$ 53,013.22	\$ 54,868.69	\$ 56,789.09
117	\$ 49,010.25	\$ 50,725.60	\$ 52,501.01	\$ 54,338.54	\$ 56,240.38	\$ 58,208.81
118	\$ 50,235.51	\$ 51,993.75	\$ 53,813.52	\$ 55,696.99	\$ 57,646.40	\$ 59,664.02
119	\$ 51,491.40	\$ 53,293.61	\$ 55,158.88	\$ 57,089.44	\$ 59,087.57	\$ 61,155.64
120	\$ 52,778.69	\$ 54,625.94	\$ 56,537.85	\$ 58,516.68	\$ 60,564.76	\$ 62,684.53
121	\$ 54,098.14	\$ 55,991.59	\$ 57,951.28	\$ 59,979.59	\$ 62,078.87	\$ 64,251.63
122	\$ 55,450.60	\$ 57,391.38	\$ 59,400.08	\$ 61,479.08	\$ 63,630.86	\$ 65,857.94
123	\$ 56,836.86	\$ 58,826.16	\$ 60,885.08	\$ 63,016.06	\$ 65,221.60	\$ 67,504.37
124	\$ 58,257.79	\$ 60,296.81	\$ 62,407.21	\$ 64,591.44	\$ 66,852.15	\$ 69,191.98
125	\$ 59,714.23	\$ 61,804.22	\$ 63,967.36	\$ 66,206.24	\$ 68,523.45	\$ 70,921.77
126	\$ 61,207.10	\$ 63,349.34	\$ 65,566.56	\$ 67,861.39	\$ 70,236.54	\$ 72,694.81
127	\$ 62,737.26	\$ 64,933.07	\$ 67,205.74	\$ 69,557.94	\$ 71,992.44	\$ 74,512.20
128	\$ 64,305.68	\$ 66,556.41	\$ 68,885.87	\$ 71,296.88	\$ 73,792.27	\$ 76,374.99
129	\$ 65,913.36	\$ 68,220.32	\$ 70,608.03	\$ 73,079.31	\$ 75,637.09	\$ 78,284.39
130	\$ 67,561.17	\$ 69,925.83	\$ 72,373.23	\$ 74,906.30	\$ 77,528.02	\$ 80,241.50
131	\$ 69,250.20	\$ 71,673.97	\$ 74,182.56	\$ 76,778.93	\$ 79,466.19	\$ 82,247.53
132	\$ 70,981.46	\$ 73,465.80	\$ 76,037.11	\$ 78,698.42	\$ 81,452.85	\$ 84,303.71
133	\$ 72,755.98	\$ 75,302.45	\$ 77,938.03	\$ 80,665.86	\$ 83,489.17	\$ 86,411.29
134	\$ 74,574.89	\$ 77,185.00	\$ 79,886.48	\$ 82,682.51	\$ 85,576.40	\$ 88,571.57
135	\$ 76,439.26	\$ 79,114.64	\$ 81,883.65	\$ 84,749.58	\$ 87,715.81	\$ 90,785.87
136	\$ 78,350.26	\$ 81,092.50	\$ 83,930.74	\$ 86,868.31	\$ 89,908.71	\$ 93,055.53
137	\$ 80,309.01	\$ 83,119.83	\$ 86,029.01	\$ 89,040.03	\$ 92,156.44	\$ 95,381.91
138	\$ 82,316.74	\$ 85,197.81	\$ 88,179.74	\$ 91,266.04	\$ 94,460.34	\$ 97,766.46
139	\$ 84,374.67	\$ 87,327.76	\$ 90,384.25	\$ 93,547.69	\$ 96,821.86	\$ 100,210.62
140	\$ 86,484.04	\$ 89,510.97	\$ 92,643.84	\$ 95,886.39	\$ 99,242.41	\$ 102,715.90
141	\$ 88,646.12	\$ 91,748.74	\$ 94,959.93	\$ 98,283.54	\$ 101,723.47	\$ 105,283.79

142	\$ 90,862.28	\$ 94,042.45	\$ 97,333.94	\$ 100,740.62	\$ 104,266.56	\$ 107,915.89
143	\$ 93,133.84	\$ 96,393.52	\$ 99,767.30	\$ 103,259.16	\$ 106,873.22	\$ 110,613.79
144	\$ 95,462.18	\$ 98,803.38	\$ 102,261.48	\$ 105,840.64	\$ 109,545.06	\$ 113,379.14
145	\$ 97,848.74	\$ 101,273.44	\$ 104,818.00	\$ 108,486.65	\$ 112,283.66	\$ 116,213.61
146	\$ 100,294.97	\$ 103,805.28	\$ 107,438.47	\$ 111,198.81	\$ 115,090.76	\$ 119,118.94
147	\$ 102,802.34	\$ 106,400.40	\$ 110,124.42	\$ 113,978.79	\$ 117,968.03	\$ 122,096.92
148	\$ 105,372.37	\$ 109,060.43	\$ 112,877.53	\$ 116,828.24	\$ 120,917.22	\$ 125,149.32
149	\$ 108,006.69	\$ 111,786.94	\$ 115,699.47	\$ 119,748.97	\$ 123,940.18	\$ 128,278.08
150	\$ 110,706.85	\$ 114,581.61	\$ 118,591.97	\$ 122,742.69	\$ 127,038.67	\$ 131,485.03
151	\$ 113,474.53	\$ 117,446.16	\$ 121,556.78	\$ 125,811.25	\$ 130,214.66	\$ 134,772.16
152	\$ 116,311.40	\$ 120,382.30	\$ 124,595.68	\$ 128,956.55	\$ 133,470.01	\$ 138,141.46
153	\$ 119,219.20	\$ 123,391.87	\$ 127,710.58	\$ 132,180.44	\$ 136,806.75	\$ 141,595.00
154	\$ 122,199.66	\$ 126,476.65	\$ 130,903.34	\$ 135,484.95	\$ 140,226.93	\$ 145,134.87
155	\$ 125,254.65	\$ 129,638.56	\$ 134,175.92	\$ 138,872.06	\$ 143,732.59	\$ 148,763.25
156	\$ 128,386.04	\$ 132,879.54	\$ 137,530.33	\$ 142,343.89	\$ 147,325.93	\$ 152,482.33
157	\$ 131,595.67	\$ 136,201.52	\$ 140,968.58	\$ 145,902.48	\$ 151,009.07	\$ 156,294.38
158	\$ 134,885.56	\$ 139,606.55	\$ 144,492.79	\$ 149,550.02	\$ 154,784.28	\$ 160,201.73
159	\$ 138,257.71	\$ 143,096.73	\$ 148,105.12	\$ 153,288.80	\$ 158,653.90	\$ 164,206.79
160	\$ 141,714.16	\$ 146,674.15	\$ 151,807.75	\$ 157,121.03	\$ 162,620.25	\$ 168,311.97
161	\$ 145,257.01	\$ 150,341.01	\$ 155,602.94	\$ 161,049.04	\$ 166,685.75	\$ 172,519.76
162	\$ 148,888.43	\$ 154,099.52	\$ 159,493.00	\$ 165,075.26	\$ 170,852.90	\$ 176,832.75
163	\$ 152,610.65	\$ 157,952.01	\$ 163,480.35	\$ 169,202.15	\$ 175,124.23	\$ 181,253.57
164	\$ 156,425.91	\$ 161,900.82	\$ 167,567.34	\$ 173,432.19	\$ 179,502.32	\$ 185,784.90
165	\$ 160,336.56	\$ 165,948.34	\$ 171,756.54	\$ 177,768.01	\$ 183,989.89	\$ 190,429.54

7	8	9	10
\$ 36,462.05	\$ 37,738.22	\$ 39,059.05	\$ 40,426.12
\$ 37,392.49	\$ 38,701.24	\$ 40,055.77	\$ 41,457.73
\$ 38,352.04	\$ 39,694.35	\$ 41,083.66	\$ 42,521.57
\$ 39,340.63	\$ 40,717.55	\$ 42,142.67	\$ 43,617.66
\$ 40,358.31	\$ 41,770.84	\$ 43,232.82	\$ 44,745.98
\$ 41,405.06	\$ 42,854.24	\$ 44,354.15	\$ 45,906.55
\$ 42,480.88	\$ 43,967.74	\$ 45,506.62	\$ 47,099.34
\$ 43,556.73	\$ 45,081.22	\$ 46,659.07	\$ 48,292.13
\$ 44,661.64	\$ 46,224.82	\$ 47,842.68	\$ 49,517.16
\$ 45,795.64	\$ 47,398.48	\$ 49,057.42	\$ 50,774.44
\$ 46,958.69	\$ 48,602.24	\$ 50,303.34	\$ 52,063.95
\$ 48,150.84	\$ 49,836.12	\$ 51,580.37	\$ 53,385.69
\$ 49,401.13	\$ 51,130.18	\$ 52,919.73	\$ 54,771.91
\$ 50,682.96	\$ 52,456.86	\$ 54,292.86	\$ 56,193.10
\$ 51,950.04	\$ 53,768.29	\$ 55,650.18	\$ 57,597.94
\$ 53,248.77	\$ 55,112.47	\$ 57,041.41	\$ 59,037.86
\$ 54,580.02	\$ 56,490.32	\$ 58,467.47	\$ 60,513.84
\$ 55,944.50	\$ 57,902.55	\$ 59,929.13	\$ 62,026.66
\$ 57,343.11	\$ 59,350.13	\$ 61,427.37	\$ 63,577.34
\$ 58,776.71	\$ 60,833.89	\$ 62,963.07	\$ 65,166.79
\$ 60,246.10	\$ 62,354.72	\$ 64,537.14	\$ 66,795.95
\$ 61,752.27	\$ 63,913.58	\$ 66,150.57	\$ 68,465.83
\$ 63,296.08	\$ 65,511.45	\$ 67,804.36	\$ 70,177.50
\$ 64,878.50	\$ 67,149.23	\$ 69,499.46	\$ 71,931.95
\$ 66,500.42	\$ 68,827.95	\$ 71,236.93	\$ 73,730.21
\$ 68,162.96	\$ 70,548.66	\$ 73,017.88	\$ 75,573.50
\$ 69,867.02	\$ 72,312.38	\$ 74,843.30	\$ 77,462.84
\$ 71,613.70	\$ 74,120.18	\$ 76,714.39	\$ 79,399.40
\$ 73,404.04	\$ 75,973.17	\$ 78,632.24	\$ 81,384.36
\$ 75,239.15	\$ 77,872.49	\$ 80,598.04	\$ 83,418.97
\$ 77,120.12	\$ 79,819.33	\$ 82,613.00	\$ 85,504.46
\$ 79,048.11	\$ 81,814.80	\$ 84,678.32	\$ 87,642.07
\$ 81,024.34	\$ 83,860.18	\$ 86,795.30	\$ 89,833.13
\$ 83,049.94	\$ 85,956.69	\$ 88,965.17	\$ 92,078.95
\$ 85,126.17	\$ 88,105.59	\$ 91,189.29	\$ 94,380.93
\$ 87,254.33	\$ 90,308.24	\$ 93,469.02	\$ 96,740.44
\$ 89,435.69	\$ 92,565.94	\$ 95,805.74	\$ 99,158.95
\$ 91,671.57	\$ 94,880.09	\$ 98,200.88	\$ 101,637.91
\$ 93,963.37	\$ 97,252.09	\$ 100,655.91	\$ 104,178.86
\$ 96,312.46	\$ 99,683.39	\$ 103,172.32	\$ 106,783.35
\$ 98,720.27	\$ 102,175.48	\$ 105,751.61	\$ 109,452.94
\$ 101,188.28	\$ 104,729.88	\$ 108,395.43	\$ 112,189.26
\$ 103,718.00	\$ 107,348.12	\$ 111,105.31	\$ 114,994.01
\$ 106,310.96	\$ 110,031.83	\$ 113,882.96	\$ 117,868.86
\$ 108,968.71	\$ 112,782.62	\$ 116,730.01	\$ 120,815.57

\$ 111,692.93	\$ 115,602.19	\$ 119,648.27	\$ 123,835.95
\$ 114,485.26	\$ 118,492.24	\$ 122,639.48	\$ 126,931.86
\$ 117,347.42	\$ 121,454.57	\$ 125,705.48	\$ 130,105.16
\$ 120,281.07	\$ 124,490.90	\$ 128,848.09	\$ 133,357.79
\$ 123,288.12	\$ 127,603.20	\$ 132,069.30	\$ 136,691.73
\$ 126,370.31	\$ 130,793.26	\$ 135,371.03	\$ 140,109.02
\$ 129,529.57	\$ 134,063.08	\$ 138,755.31	\$ 143,611.74
\$ 132,767.82	\$ 137,414.69	\$ 142,224.20	\$ 147,202.04
\$ 136,086.99	\$ 140,850.05	\$ 145,779.81	\$ 150,882.10
\$ 139,489.20	\$ 144,371.30	\$ 149,424.30	\$ 154,654.16
\$ 142,976.41	\$ 147,980.60	\$ 153,159.91	\$ 158,520.49
\$ 146,550.83	\$ 151,680.10	\$ 156,988.90	\$ 162,483.52
\$ 150,214.58	\$ 155,472.08	\$ 160,913.62	\$ 166,545.60
\$ 153,969.96	\$ 159,358.91	\$ 164,936.46	\$ 170,709.24
\$ 157,819.21	\$ 163,342.89	\$ 169,059.89	\$ 174,976.99
\$ 161,764.69	\$ 167,426.45	\$ 173,286.38	\$ 179,351.40
\$ 165,808.79	\$ 171,612.11	\$ 177,618.52	\$ 183,835.16
\$ 169,954.03	\$ 175,902.43	\$ 182,059.00	\$ 188,431.08
\$ 174,202.89	\$ 180,300.00	\$ 186,610.49	\$ 193,141.86
\$ 178,557.96	\$ 184,807.47	\$ 191,275.74	\$ 197,970.39
\$ 183,021.90	\$ 189,427.67	\$ 196,057.64	\$ 202,919.65
\$ 187,597.45	\$ 194,163.36	\$ 200,959.08	\$ 207,992.65
\$ 192,287.36	\$ 199,017.43	\$ 205,983.05	\$ 213,192.46
\$ 197,094.56	\$ 203,992.87	\$ 211,132.62	\$ 218,522.28



**Storey County Board of Highway  
Commissioners  
Agenda Action Report**

**Meeting date:** 6/4/2024 10:00 AM -  
**BOCC Meeting**

**Estimate of Time Required:** 10

**Agenda Item Type:** Discussion/Possible Action

- **Title:** Report of Public Works Department regarding roads and highways throughout Storey County.
- **Recommended motion:** Discussion Only
- **Prepared by:** Jason Wierzbicki

**Department:** Public Works

**Contact Number:** 7752299920

- **Staff Summary:** Discussion of roads and Highways throughout the County.
- **Supporting Materials:** No Attachments
- **Fiscal Impact:** no
- **Legal review required:** False
- **Reviewed by:**

\_\_\_\_ Department Head


**Department Name:**

\_\_\_\_ County Manager

**Other Agency Review:** \_\_\_\_\_

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

	<h1>Storey County Liquor Licensing Board</h1> <h2>Agenda Action Report</h2>	
Meeting date: 6/4/2024 10:00 AM - BOCC Meeting	Estimate of Time Required: 10 min	
Agenda Item Type: Discussion/Possible Action		

- **Title:** For consideration and possible approval of the Second Reading for On-Sale/Off-Sale Liquor License. The applicant is James Grimes, 1st reading was previously approved under Nevada Wine and Spirits, business name has now changed to the Delta Saloon, location was previously 5 North C Street and has now changed to 18 South C Street, Virginia City, NV 89440.
- **Recommended motion:** I (insert name) motion to approve the Second Reading for On-Sale/Off-Sale Liquor License. Applicant is James Grimes, 1st reading was previously approved under Nevada Wine and Spirits, business name has now changed to the Delta Saloon, location was previously 5 North C Street and has now changed to 18 South C Street, Virginia City, NV 89440.
- **Prepared by:** Dore Nevin

**Department:** Sheriff

**Contact Number:** 775-847-0959

- **Staff Summary:** Second Reading for On-Sale/Off-Sale Liquor License. Applicant is James Grimes, 1st reading was previously approved under Nevada Wine and Spirits, business name has now changed to the Delta Saloon, location was previously 5 North C Street and has now changed to 18 South C Street, Virginia City, NV 89440.
- **Supporting Materials:** No Attachments
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

\_\_\_\_\_Department Head

**Department Name:**

\_\_\_\_\_County Manager

**Other Agency Review:** \_\_\_\_\_

- **Board Action:**



<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



## Board of Storey County Commissioners

### Agenda Action Report

**Meeting date:** 6/4/2024 10:00 AM -  
**BOCC Meeting**

**Estimate of Time Required:** 5 min

**Agenda Item Type:** Discussion/Possible Action

- **Title:** Consideration and possible approval to authorize Storey County Business Development to reallocate \$1,000 of budgeted and available funds from the Professional Services account to apply for the Nevada Division of Environmental Protection's Capital Improvements Grant program for Phase 1 of the Lead Siphon Project.
- **Recommended motion:** I (commissioner), move to approve the authorization for Storey County Business Development to reallocate \$1,000 of budgeted and available funds from the Professional Services account to apply for the Nevada Division of Environmental Protection's Capital Improvements Grant program for Phase 1 of the Lead Siphon Project.
- **Prepared by:** Sara Sturtz

**Department:** Business Development

**Contact Number:** 775-350-9473

- **Staff Summary:** Jason Cooper from Nevada Division of Environmental Protections (NDEP) reached out to Storey County staff to request our help in expending the remaining bond money in their Capital Improvement Grant Program. NDEP had a grantee who had to cancel a project, leaving additional money in the bond program that has to be spent by November 31st, 2024. We are proposing to reallocate some funds from our state revolving fund principal forgiveness loan for the Lead Siphon Phase 1 Project that is also administered by NDEP, into the capital improvement grant program. By aiding the NDEP in this request, we can help NDEP get future bond money approved by State Legislators so that NDEP can continue to provide funding for the crucial capital improvement projects not only for Storey County, but for all of Nevada.
- **Supporting Materials:** See Attachments
- **Fiscal Impact:** \$1,000
- **Legal review required:** False
- **Reviewed by:**

\_\_\_\_ Department Head

**Department Name:**

\_\_\_\_\_County Manager

Other Agency Review: \_\_\_\_\_

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

## Sara Sturtz

---

**From:** Sara Sturtz  
**Sent:** Tuesday, May 21, 2024 11:49 AM  
**To:** Jason Cooper  
**Cc:** Luke Tipton; Austin Osborne; Matt Van Dyne; Rachel Cruz; Benjamin D. Miller; Chris Flores; Lara Mather  
**Subject:** Re: Storey County Re-assignment of funds in DW2410

Perfect, thank you Jason.

-S

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**From:** Jason Cooper <j.cooper@ndep.nv.gov>  
**Sent:** Tuesday, May 21, 2024 11:20:32 AM  
**To:** Sara Sturtz <ssturtz@storeycounty.org>  
**Cc:** Luke Tipton <LTipton@dowl.com>; Austin Osborne <aosborne@storeycounty.org>; Matt Van Dyne <MVanDyne@dowl.com>; Rachel Cruz <rcruz@DOWL.COM>; Benjamin D. Miller <b.miller@ndep.nv.gov>; Chris Flores <cflores@ndep.nv.gov>; Lara Mather <lmather@storeycounty.org>  
**Subject:** RE: Storey County Re-assignment of funds in DW2410

Thank you, Sara. Received. I have revised your total project amount to \$690,000. This will provide \$310,500 from the Capital Improvements Grant Program.

Thank you for confirming your understanding of the conditions on the Capital Improvements Grant Program. We will begin preparing a staff report and resolutions to the Board for Financing Water Projects to support Storey County in this re-assignment of funds.

Jason B. Cooper, CGFM  
Administrative Services Officer III  
Office of Financial Assistance, Bureau of Administrative Services  
Nevada Division of Environmental Protection  
Department of Conservation and Natural Resources  
901 S. Stewart Street, Suite 4001  
Carson City, NV 89701  
[j.cooper@ndep.nv.gov](mailto:j.cooper@ndep.nv.gov)  
(O) 775-687-9531 | (F) 775-687-5856

---

**From:** Sara Sturtz <ssturtz@storeycounty.org>  
**Sent:** Tuesday, May 21, 2024 9:30 AM  
**To:** Jason Cooper <j.cooper@ndep.nv.gov>  
**Cc:** Luke Tipton <LTipton@dowl.com>; Austin Osborne <aosborne@storeycounty.org>; Matt Van Dyne <MVanDyne@dowl.com>; Rachel Cruz <rcruz@DOWL.COM>; Benjamin D. Miller <b.miller@ndep.nv.gov>; Chris Flores <cflores@ndep.nv.gov>; Lara Mather <lmather@storeycounty.org>  
**Subject:** RE: Storey County Re-assignment of funds in DW2410

**WARNING** - This email originated from outside the State of Nevada. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good morning Jason,

I have touched base with DOWL and I would like to modify the amount we would be requesting from the capital improvement grant program from \$730,466 to \$690,000. Let me know if you have any concerns with this proposal. This lower figure will ensure that we are able to expend the grant monies by October 31<sup>st</sup>.

I have read through the information below and understand the requirements, specifically those presented in 4.a-4.d. I have talked with Lara and Austin, and we will be able to over the \$1,000 application fee as well (3.a).

I have a training on June 26<sup>th</sup>, so I will ask another Storey County employee involved in this project to attend the Board meeting.

Let me know if you have any further questions or need anything else from the County at this time.

Thanks,  
S

---

**From:** Jason Cooper <[j.cooper@ndep.nv.gov](mailto:j.cooper@ndep.nv.gov)>

**Sent:** Thursday, May 16, 2024 12:53 PM

**To:** Sara Sturtz <[ssturtz@storeycounty.org](mailto:ssturtz@storeycounty.org)>; Lara Mather <[lmather@storeycounty.org](mailto:lmather@storeycounty.org)>

**Cc:** Luke Tipton <[LTipton@dowl.com](mailto:LTipton@dowl.com)>; Austin Osborne <[aosborne@storeycounty.org](mailto:aosborne@storeycounty.org)>; Matt Van Dyne <[MVanDyne@dowl.com](mailto:MVanDyne@dowl.com)>; Rachel Cruz <[rcruz@DOWL.COM](mailto:rcruz@DOWL.COM)>; Benjamin D. Miller <[b.miller@ndep.nv.gov](mailto:b.miller@ndep.nv.gov)>; Chris Flores <[cflores@ndep.nv.gov](mailto:cflores@ndep.nv.gov)>

**Subject:** Storey County Re-assignment of funds in DW2410

Good afternoon, Storey County.


I have some follow up information for you on the capital improvements grant program re-assignment we have been discussing.

1. We have completed the grant scale for Storey County. The county is eligible for **up to 45%** grant funding. Therefore, this is how the split would look on the amount you can spend by November 1, 2024:
  - a. Capital Improvements Grant: \$328,700
  - b. DW2410 SRF loan: \$401,766
  - c. Total expenditures by November 1, 2024: \$730,466
2. The proposed plan would be to amend contract DW2410 and re-assign it to the cap grant program:
  - a. Cap grant program: +\$328,700
  - b. DW2410: (\$328,700)
  - c. Overall project funding remains the same at \$1,150,000.00
3. The capital Improvements Grant program does require a \$1,000 application fee:
  - a. NAC 349.549: The recipient of a grant under the program shall pay to the Division of Environmental Protection of the Department an administrative fee of \$1,000.
4. NDEP would need to receive confirmation on the following conditions:
  - a. Storey County will spend a total of \$730,466 by November 1, 2024.
  - b. Storey County will have a project representative at the June 26, 2024 Board for Financing Water Projects meeting.

- c. Storey County acknowledges that the funding agreement resolution will contain a clause allowing NDEP authority to re-allocate funds, should Storey County not draw funds according to a pre-approved schedule.
- d. Funding agreements must be signed by the County by July 26 (30 days after the Board for Financing Water Projects meeting).

If the above is acceptable to Storey County, we will need an email reply no later than June 5, 2024, confirming the county's understanding to the above conditions. We will then move forward with preparing the necessary documents for the Board for Financing Water Projects meeting on June 26, 2024.

Jason B. Cooper, CGFM  
Administrative Services Officer III  
Office of Financial Assistance, Bureau of Administrative Services  
Nevada Division of Environmental Protection  
Department of Conservation and Natural Resources  
901 S. Stewart Street, Suite 4001  
Carson City, NV 89701  
[j.cooper@ndep.nv.gov](mailto:j.cooper@ndep.nv.gov)  
(O) 775-687-9531 | (F) 775-687-5856

	<h1>Board of Storey County Commissioners</h1> <h2>Agenda Action Report</h2>	
Meeting date: 6/4/2024 10:00 AM - BOCC Meeting	Estimate of Time Required: 10 min	
Agenda Item Type: Discussion/Possible Action		

- **Title:** Consideration and possible approval to authorize county staff to sign DOWL Task order 55, for design and bid document preparation of the Six Mile Canyon Truck Turnaround at the cost of \$73,224 and not to exceed \$78,224.
- **Recommended motion:** I (commissioner), move to authorize county staff to sign DOWL Task order 55, for the design and bid document preparation of the Six Mile Canyon Truck Turnaround at the cost of \$73,224 and not to exceed \$78,224.
- **Prepared by:** Honey Coughlin

**Department:** Commissioners

**Contact Number:** 7755463183

- **Staff Summary:** For FY23/24, \$200,000 was budgeted for the Six Mile Canyon Truck Turnaround project. The initial estimate on April 12, 2024, for the design and bid document preparation of the project was \$38,414. Since that time, county staff and DOWL met with Lyon County to gain approval for the project, as it will be undertaken in Lyon County. Modifications were made to the initial plan at the request of Lyon County, increasing the cost. The new estimate is \$73,224, which is well under what was budgeted for the project in FY23/24. The construction phase of the project is scheduled in the FY25 CIP. A preliminary estimate for construction is \$300,000, which the Board approved on May 21st as part of the final budget. The design and bid document preparation will not be completed by the end of FY23/24 but is scheduled for 100% completion and submittal by September 2024. Construction is scheduled to begin in October/November 2024.
- **Supporting Materials:** See Attachments
- **Fiscal Impact:**
- **Legal review required:** False
- **Reviewed by:**

\_\_\_\_\_Department Head

**Department Name:** \_\_\_\_\_

\_\_\_\_\_County Manager

**Other Agency Review:** \_\_\_\_\_

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued





<b>Project: Six Mile Canyon Truck Turnaround Design and Construction Services</b> <b>Client: Storey County</b> <b>Project or Contract #: 7363.30004.55</b> <b>4/12/2024</b>							Prepared By: <b>Keith Karpstein</b> Reviewed By:  <b>0</b>
<b>Summary</b>							
Phase Name	Task		Labor Subtotal		Direct Expenses Subtotal	Subconsultants	Project Totals
			Hours	Cost			
Project Management	1	Project coordination and management	12	\$ 2,940.00	\$ 119.70	\$ -	\$ 3,059.70
	2	Monthly Reports/Progress Billings	10	\$ 1,480.00	\$ -	\$ -	\$ 1,480.00
	<input checked="" type="checkbox"/> T&M	<input type="checkbox"/> Lump Sum <input type="checkbox"/> Other _____ <b>Subtotal</b>	<b>22</b>	<b>\$ 4,420.00</b>	<b>\$ 119.70</b>	<b>\$ -</b>	<b>\$ 4,539.70</b>
Survey and Mapping	1	Topographic Survey	8	\$ 1,400.00	\$ 65.00	\$ -	\$ 1,465.00
	2	Base Mapping	5	\$ 1,025.00	\$ -	\$ -	\$ 1,025.00
	<input checked="" type="checkbox"/> T&M	<input type="checkbox"/> Lump Sum <input type="checkbox"/> Other _____ <b>Subtotal</b>	<b>13</b>	<b>\$ 2,425.00</b>	<b>\$ 65.00</b>	<b>\$ -</b>	<b>\$ 2,490.00</b>
Bid Documents	1	Site Visit	8	\$ 1,100.00	\$ 54.60	\$ -	\$ 1,154.60
	2	Utility mapping	3	\$ 400.00	\$ -	\$ -	\$ 400.00
	3	<b>90% Plans</b>	-	\$ -	\$ -	\$ -	\$ -
	4	Cover, general notes, legend and abbreviations (3 sheets)	3	\$ 495.00	\$ -	\$ -	\$ 495.00
	5	Sheet index (1 sheet)	4	\$ 645.00	\$ -	\$ -	\$ 645.00
	6	Intersection Improvement Plan (1 sheet)	13	\$ 1,845.00	\$ -	\$ -	\$ 1,845.00
	7	Intersection Details (1 sheet)	6	\$ 895.00	\$ -	\$ -	\$ 895.00
	8	Signage Location Exhibit (1 sheet)	7	\$ 1,045.00	\$ -	\$ -	\$ 1,045.00
	9	Signage Details (2 sheets)	7	\$ 1,045.00	\$ -	\$ -	\$ 1,045.00
	10	90% Specs	12	\$ 1,830.00	\$ -	\$ -	\$ 1,830.00
	11	90% Opinion of Probable Cost	7	\$ 1,045.00	\$ -	\$ -	\$ 1,045.00
	12	100% Plans	10	\$ 1,590.00	\$ -	\$ -	\$ 1,590.00
	13	100% Specs	5	\$ 765.00	\$ -	\$ -	\$ 765.00
	14	100% Opinion of Probable Cost	3	\$ 520.00	\$ -	\$ -	\$ 520.00
	15	QA/QC	4	\$ 800.00	\$ -	\$ -	\$ 800.00
	<input checked="" type="checkbox"/> T&M	<input type="checkbox"/> Lump Sum <input type="checkbox"/> Other _____ <b>Subtotal</b>	<b>92</b>	<b>\$ 14,020.00</b>	<b>\$ 54.60</b>	<b>\$ -</b>	<b>\$ 14,074.60</b>
Bidding Assistance	1	Advertisement and Management of PlanetBids	7	\$ 985.00	\$ 600.00	\$ -	\$ 1,585.00
	2	RFI's, Questions During Bidding, Addendum	5	\$ 765.00	\$ -	\$ -	\$ 765.00
	3	Bid Opening	1	\$ 110.00	\$ -	\$ -	\$ 110.00
	4	Bid Tabulation and Recommendation	4	\$ 480.00	\$ -	\$ -	\$ 480.00
	5	Prepare Agreement and NoA for Board Approval	3	\$ 465.00	\$ -	\$ -	\$ 465.00
	<input checked="" type="checkbox"/> T&M	<input type="checkbox"/> Lump Sum <input type="checkbox"/> Other _____ <b>Subtotal</b>	<b>20</b>	<b>\$ 2,805.00</b>	<b>\$ 600.00</b>	<b>\$ -</b>	<b>\$ 3,405.00</b>
Construction Administration Support	1	Awarding Activities (NoA, Agreements, Bonds and Insurance)	5	\$ 685.00	\$ -	\$ -	\$ 685.00
	2	Conformed Documents	6	\$ 715.00	\$ -	\$ -	\$ 715.00
	3	Submittal Review	4	\$ 600.00	\$ -	\$ -	\$ 600.00
	4	Organize and Conduct Pre-Construction Conference	8	\$ 1,735.00	\$ 39.90	\$ -	\$ 1,774.90
	5	Office Engineering	5	\$ 795.00	\$ -	\$ -	\$ 795.00
	6	Review Certified Payroll Reports	2	\$ 220.00	\$ -	\$ -	\$ 220.00
	7	Field Visits/Meetings	4	\$ 800.00	\$ 54.60	\$ -	\$ 854.60
	8	Final walk-through/punchlist	4	\$ 500.00	\$ 54.60	\$ -	\$ 554.60
	<input checked="" type="checkbox"/> T&M	<input type="checkbox"/> Lump Sum <input type="checkbox"/> Other _____ <b>Subtotal</b>	<b>38</b>	<b>\$ 6,050.00</b>	<b>\$ 149.10</b>	<b>\$ -</b>	<b>\$ 6,199.10</b>



**Project: Six Mile Canyon Truck Turnaround Design and Construction Services**

**Client: Storey County**

**Project or Contract #: 7363.30004.55**

Prepared By:

**Keith Karpstein**

Reviewed By:

**0**

**Summary**

4/12/2024

Phase Name	Task		Labor Subtotal		Direct Expenses Subtotal	Subconsultants	Project Totals
			Hours	Cost			
Construction Staking	1	Construction Staking (Prevailing Wage)	8	\$ 1,400.00	\$ 65.00	\$ -	\$ 1,465.00
	2	Office Engineering	8	\$ 1,240.00	\$ -	\$ -	\$ 1,240.00
	<input checked="" type="checkbox"/> T&M	<input type="checkbox"/> Lump Sum <input type="checkbox"/> Other _____ <b>Subtotal</b>	16	\$ 2,640.00	\$ 65.00	\$ -	\$ 2,705.00
County Directed Services	1	Owner Directed Services	-	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
	<input checked="" type="checkbox"/> T&M	<input type="checkbox"/> Lump Sum <input type="checkbox"/> Other _____ <b>Subtotal</b>	-	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
<b>TOTAL</b>			201	\$ 37,360.00	\$ 1,053.40	\$ -	\$ 38,413.40



<b>Project: Six Mile Canyon Truck Turnaround Design and Construction Services</b> <b>Client: Storey County</b> <b>Project or Contract #: 7363.30004.55</b> <b>5/21/2024</b>							Prepared By: <b>Keith Karpstein</b> Reviewed By:  <b>0</b>
<b>Summary</b>							
Phase Name	Task		Labor Subtotal		Direct Expenses Subtotal	Subconsultants	Project Totals
			Hours	Cost			
Project Management	1	Project coordination and management	15	\$ 3,675.00	\$ 119.70	\$ -	\$ 3,794.70
	2	Monthly Reports/Progress Billings	10	\$ 1,480.00	\$ -	\$ -	\$ 1,480.00
	<input checked="" type="checkbox"/> T&M	<input type="checkbox"/> Lump Sum <input type="checkbox"/> Other	<b>Subtotal</b>	<b>25</b>	<b>\$ 5,155.00</b>	<b>\$ 119.70</b>	<b>\$ 5,274.70</b>
Survey and Mapping	1	Topographic Survey	16	\$ 2,800.00	\$ 65.00	\$ -	\$ 2,865.00
	2	Base Mapping	16	\$ 3,280.00	\$ -	\$ -	\$ 3,280.00
	<input checked="" type="checkbox"/> T&M	<input type="checkbox"/> Lump Sum <input type="checkbox"/> Other	<b>Subtotal</b>	<b>32</b>	<b>\$ 6,080.00</b>	<b>\$ 65.00</b>	<b>\$ 6,145.00</b>
Bid Documents	1	Site Visit	8	\$ 1,100.00	\$ 54.60	\$ -	\$ 1,154.60
	2	Utility mapping	3	\$ 400.00	\$ -	\$ -	\$ 400.00
	3	<b>90% Plans</b>	-	\$ -	\$ -	\$ -	\$ -
	4	Cover, general notes, legend and abbreviations (3 sheets)	3	\$ 495.00	\$ -	\$ -	\$ 495.00
	5	Sheet index (1 sheet)	4	\$ 645.00	\$ -	\$ -	\$ 645.00
	6	Intersection Improvement Plan (1 sheet)	13	\$ 1,845.00	\$ -	\$ -	\$ 1,845.00
	7	Intersection Details (1 sheet)	6	\$ 895.00	\$ -	\$ -	\$ 895.00
	8	Sam Clemens Roadway Typical Section	28	\$ 4,180.00	\$ -	\$ 7,705.00	\$ 11,885.00
	9	Sam Clemens Drainage Design	28	\$ 4,180.00	\$ -	\$ -	\$ 4,180.00
	10	Signage Location Exhibit (1 sheet)	7	\$ 1,045.00	\$ -	\$ -	\$ 1,045.00
	11	Signage Details (2 sheets)	7	\$ 1,045.00	\$ -	\$ -	\$ 1,045.00
	12	90% Specs	20	\$ 2,830.00	\$ -	\$ -	\$ 2,830.00
	13	90% Opinion of Probable Cost	7	\$ 1,045.00	\$ -	\$ -	\$ 1,045.00
	14	100% Plans	24	\$ 3,680.00	\$ -	\$ -	\$ 3,680.00
	15	100% Specs	5	\$ 765.00	\$ -	\$ -	\$ 765.00
	16	100% Opinion of Probable Cost	3	\$ 520.00	\$ -	\$ -	\$ 520.00
	17	QA/QC	12	\$ 2,220.00	\$ -	\$ -	\$ 2,220.00
	<input checked="" type="checkbox"/> T&M	<input type="checkbox"/> Lump Sum <input type="checkbox"/> Other	<b>Subtotal</b>	<b>178</b>	<b>\$ 26,890.00</b>	<b>\$ 54.60</b>	<b>\$ 34,649.60</b>
Bidding Assistance	1	Advertisement and Management of PlanetBids	7	\$ 985.00	\$ 600.00	\$ -	\$ 1,585.00
	2	RFI's, Questions During Bidding, Addendum	15	\$ 2,065.00	\$ -	\$ -	\$ 2,065.00
	3	Bid Opening	1	\$ 110.00	\$ -	\$ -	\$ 110.00
	4	Bid Tabulation and Recommendation	5	\$ 725.00	\$ -	\$ -	\$ 725.00
	5	Prepare Agreement and NoA for Board Approval	3	\$ 465.00	\$ -	\$ -	\$ 465.00
	<input checked="" type="checkbox"/> T&M	<input type="checkbox"/> Lump Sum <input type="checkbox"/> Other	<b>Subtotal</b>	<b>31</b>	<b>\$ 4,350.00</b>	<b>\$ 600.00</b>	<b>\$ 4,950.00</b>
Construction Administration Support	1	Awarding Activities (NoA, Agreements, Bonds and Insurance)	5	\$ 685.00	\$ -	\$ -	\$ 685.00
	2	Conformed Documents	7	\$ 840.00	\$ -	\$ -	\$ 840.00
	3	Submittal Review	8	\$ 1,245.00	\$ -	\$ -	\$ 1,245.00
	4	Organize and Conduct Pre-Construction Conference	8	\$ 1,735.00	\$ 39.90	\$ -	\$ 1,774.90
	5	Office Engineering	17	\$ 2,885.00	\$ -	\$ -	\$ 2,885.00
	6	Review Certified Payroll Reports	2	\$ 220.00	\$ -	\$ -	\$ 220.00
	7	Field Visits/Meetings	20	\$ 2,800.00	\$ 54.60	\$ -	\$ 2,854.60



**Project: Six Mile Canyon Truck Turnaround Design and Construction Services**

**Client: Storey County**

**Project or Contract #: 7363.30004.55**

Prepared By:

**Keith Karpstein**

Reviewed By:

**0**

**Summary**

5/21/2024

Phase Name	Task		Labor Subtotal		Direct Expenses Subtotal	Subconsultants	Project Totals
			Hours	Cost			
	8	Final walk-through/punchlist	8	\$ 1,300.00	\$ 54.60	\$ -	\$ 1,354.60
	<input checked="" type="checkbox"/> T&M <input type="checkbox"/> Lump Sum <input type="checkbox"/> Other _____	<b>Subtotal</b>	<b>75</b>	<b>\$ 11,710.00</b>	<b>\$ 149.10</b>	<b>\$ -</b>	<b>\$ 11,859.10</b>
Construction Staking	1	Construction Staking (Prevailing Wage)	16	\$ 2,800.00	\$ 65.00	\$ -	\$ 2,865.00
	2	Office Engineering	16	\$ 2,480.00	\$ -	\$ -	\$ 2,480.00
	<input checked="" type="checkbox"/> T&M <input type="checkbox"/> Lump Sum <input type="checkbox"/> Other _____	<b>Subtotal</b>	<b>32</b>	<b>\$ 5,280.00</b>	<b>\$ 65.00</b>	<b>\$ -</b>	<b>\$ 5,345.00</b>
County Directed Services	1	Owner Directed Services	-	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
	<input checked="" type="checkbox"/> T&M <input type="checkbox"/> Lump Sum <input type="checkbox"/> Other _____	<b>Subtotal</b>	<b>-</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>
<b>TOTAL</b>			<b>373</b>	<b>\$ 64,465.00</b>	<b>\$ 1,053.40</b>	<b>\$ 7,705.00</b>	<b>\$ 73,223.40</b>



**TASK ORDER**

Task Order No.: 55

Issued under the authority of Professional Services Master Task Order Agreement dated: March 15, 2023

Task Order Title: Six Mile Canyon Road Truck Turnaround Design and Construction Services

Effective Date: June 4, 2024

This Task Order is issued under the provisions of the above Professional Services Master Task Order Agreement dated March 15, 2023 between **Storey County** (CLIENT) and **DOWL** (DOWL).

The following representatives have been designated for the work performed under this Task Order:

CLIENT: Jason Wierzbicki

DOWL: Keith Karpstein

**SCOPE OF WORK:** (attach additional sheet(s) as required)

**Refer to Exhibit A – DOWL’s Services for Task Order**

**COMPENSATION:**

**See Exhibit B- DOWL’s compensation for Task Order**

DOWL shall be reimbursed on a ***Time & Materials*** basis. DOWL shall invoice no more often than monthly for services provided in the prior month.

The provisions of the Master Task Order Agreement and any Special Terms and Conditions and/or Exhibits or Attachments to this Task Order shall govern the Work.

**IN WITNESS WHEREOF:** Persons authorized to commit the resources of the Parties have executed this Task Order and this Task Order may be signed in any number of counterparts, each of which is an original, and all of which taken together constitute one single document:

**Storey County**

By: \_\_\_\_\_

Title: \_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

**DOWL**

By: \_\_\_\_\_

Title: Senior Engineer / Associate

Date: April 12, 2024

Fed. ID. No. 92-0166301



## **Exhibit A – DOWL’s Services for Task Order**

**Task Order No.:** 55

**Task Order Title:** Six Mile Canyon Road Truck Turnaround Design and Construction Services

**Issued under the authority of Professional Services Master Task Order Agreement**

**Number:** 7363.30004

**Project Description:** Provide project management, coordination, design, bidding and construction administration services for the selected truck turnaround Alternative 4 (Rowans Gulch) as described in the Technical Memorandum prepared by DOWL, LLC dated November 2023.

### **PART 1 - SERVICES**

#### **Task 1 – Project Management**

##### ***Objective***

To plan, organize, direct, control, and communicate all relevant activities set forth in this SOW within the approved budget and schedule.

##### ***Approach***

The following applies:

DOWL will routinely review project progress and communicate project status on a regular basis. Communication will be through email and telephone, and with project coordination meetings with County and DOWL staff. This task will include the following activities:

- Project administration includes scheduling maintenance, cost control, filing, resource allocation, and routine communications.
- Team coordination, including conference calls and internal meetings.
- Monitoring changes to the scope, budget, or schedule and developing change management strategies with the County.
- Coordination with Lyon County Roads Department, including meetings and general correspondence.

##### ***Deliverables***

The following will be delivered under this task:

- Monthly invoices and status reports.
- Meeting agendas and minutes.

##### ***Assumptions***

The following assumptions apply:

- Monthly reports will be provided with timely invoices.
- Project-related issues will be identified, communicated, and resolved.

#### **Task 2 – Survey and Mapping**

##### ***Objective***

To generate survey and mapping data for development of CAD base maps in support of design activities for



the intersection of Rowans Gulch and Sam Clemens Avenue and drainage improvements along Sam Clemens Avenue.

### ***Approach***

The following approach applies:

- DOWL will utilize Lyon County GIS data for street rights-of-way and parcel lines. A boundary survey will not be required.
- DOWL will establish project control for base map preparation. The horizontal and vertical control will be based on published data. Horizontal control will conform to North American Datum of 1983 (NAD 83), and vertical control will conform to North American Vertical Datum of 1988 (NAVD 88).
- DOWL will prepare a topographic survey to support development of design drawings. The final drawing will be prepared showing 1-foot contour intervals with drawing scale of 1" = 20'.
- DOWL will locate existing conditions including, but not be limited to roadway and driveways, and utility features, drainage features and structures which are visible from the surface of the ground. These features will be mapped and shown on the topographic map.
- DOWL will coordinate with utility owners in the project area to obtain record drawings and/or maps. Fees, if applicable, are included in this task. A third-party utility locator to mark buried utilities is not included.

### ***Deliverables***

- Electronic CAD files for use in preparing design plans for the intersection of Rowans Gulch and Sam Clemens Avenue.

### ***Assumptions***

The following assumptions apply:

- Boundary survey and record map recordation are not included.

## **Task 3 – Bid Documents**

### ***Objective***

Prepare contract documents for bidding and opinion of probable costs for client budgetary review.

### ***Approach***

The following approach applies:

- Complete site visit to verify proposed improvements and potential conflicts.
- Request utility maps from utility agencies and map on the existing topographic map for Rowans Gulch and Sam Clemens Avenue.
- Prepare intersection improvement plan for Rowans Gulch and Sam Clemens Avenue.
- Prepare pavement design for Sam Clemens Avenue, including AC coring to support design decision.
- Prepare drainage improvement plan for Sam Clemens Avenue.
- Prepare details for paving transitions, utility adjustments, and other work applicable to the intersection improvements for Rowans Gulch and Sam Clemens Avenue.
- Prepare exhibits and details for proposed signage. Exhibits will display sign type, size, and location.
- Prepare engineer's opinion of probable costs.



- Prepare bid documents, bid schedule and technical specifications for intersection improvements, signage and related work.
- Submit bid package to County staff for comments.
- Meet with County to review comments and finalize the bid documents.

### ***Deliverables***

The following will be delivered under this task:

- Submittal of the 90% set for County review and comment will include individual PDF files of the Plans (22"x34"), Specifications, and Opinion of Probable Construction Cost.
- Submittal of the 100% set used for bidding will include individual PDF files of the Plans (22"x34"), Specifications, and Opinion of Probable Construction Cost.

### ***Assumptions***

The following assumptions apply:

- Plans will include the following sheets:
  - Cover, general notes, legend and abbreviations (3 sheets)
  - Sheet index (1 sheet)
  - Intersection Improvement Plan 1"=40' (1 sheet)
  - Intersection Details (1 sheet)
  - Sam Clemens Roadway Typical Section (1 sheet)
  - Sam Clemens Drainage Design (1 sheet)
  - Signage Location Exhibit (1 sheet)
  - Signage Details (2 sheets)
- County review and comment will be complete within 14 days after receiving draft bid package.
- Improvements will generally follow the recommendations for Alternative 4 as described in the Technical Memorandum prepared by DOWL, LLC dated November 2023.

## **Task 4 – Bidding Assistance**

### ***Objective***

Assist the County in the bid solicitation, opening, review, and award process of the construction contract.

### ***Approach***

Activities under this task will include the following elements:

- Advertise and bid the Project electronically through the Planet Bids platform and maintain a plan holder's list.
- Answer questions from bidders and prepare addendums as required.
- Collect and review bids and perform due-diligence checks.
- Prepare letter of recommendation for award of the contract to the County.
- Prepare and issue Notice of Award.





### ***Deliverables***

The following deliverables will be submitted under this task:

- Bid results summary.
- Letter of recommendation to the County Board for award. Recommendation to the Board will be made for award of the contract to the lowest responsible and responsive bidder.
- Notice of Award.

### ***Assumptions***

The following assumptions apply:

- DOWL will conduct the bid-opening virtually and no attendance is required.
- Two (2) RFIs and preparation of one (1) addendum are assumed.

## **Task 5 – Construction Administration Support**

### ***Objective***

Monitor the Project and keep the County informed of the Project status at all times. This phase also includes assisting the County with the close out of the construction process and construction contract.

### ***Approach***

The following activities will be performed as part of this task:

- Conduct one (1) pre-construction meeting, prepare agenda and meeting minutes for the pre-construction meeting. DOWL attendance will include our Project Manager and Project Engineer.
- Process one (1) change order(s), review payment applications, evaluate claims, review submittals, respond to RFIs, and address unanticipated conditions.
- Weekly in-office construction management activities are limited to eight (8) total hours per week throughout the project duration.
  - These activities include processing of documents (described earlier), coordination of parties, daily observation report QC, etc.
  - Maintain all Project documentation for the duration of the Project including tracking, disbursing, and reviewing. Maintain logs for all documentation including submittals, RFCs/RFIs, field orders, work change directives, change orders.
- Certified Payroll Review:
  - Review certified payroll reports supplied by prime contractor. Reports to include prime and sub-contractors working on Project.
  - Verify contractor staffs' position, time, and wages paid are accurate and comply with the prevailing wages for the Project.
- Coordinate a substantial completion inspection and formulate a final punch-list of work items to be completed prior to final inspection.
- Conduct a final inspection meeting to verify that all outstanding work items are complete (construction observer to perform on-site final walkthrough with Contractor and County Staff).
- Recommend Project final acceptance to the County.
- Assist the County with coordination with the Labor Commission for project startup and closeout.

### ***Deliverables***

The following will be delivered under this task:



- Certified payroll reports supplied by contractor.
- Electronic copies of responses to material submittals, cutsheets, and construction plan review.
- Electronic copies of responses to work plans, RFIs, and requests for change orders.
- Draft and final notice of substantial completion.

### ***Assumptions***

The following assumptions apply:

- Pre-construction meeting to be held at Storey County's office.
- Construction and post/pre-construction activities anticipated to take two (2) weeks.
- No weekly construction meetings are included.
- Office engineering efforts are detailed under the Approach section of this task.
- Certified payroll reviews are assumed at one (1) hour per week. Additional hours are included for coordination with the labor commission.
- Certified Payroll reports are anticipated to be complete and correct. Contractor is to be familiar with certified payrolls and compliance.
- If certified payroll reports are not complete, DOWL will reject submission and require re-submittal by the contractor.
- DOWL's review of CPR reports will consist of verification of personnel, their time, and hourly wages meet requirements of the Project.
- All final certification and reporting to the Nevada Department of Labor must come from the County as they are the public body, funding Project, and have ultimate responsibility.
- No materials testing or inspection is included.

## **Task 6 – Construction Staking**

### ***Objective***

To provide the necessary control and alignment staking for the Contractor's use during construction for Summit Street.

### ***Approach***

The following activities will be performed as part of this task:

- DOWL will verify existing control points and set additional control as needed throughout construction.
- DOWL will provide one set of stakes at an offset designated by the contractor at all radius points, tangent points, and mid-point of curves.

### ***Deliverables:***

The following deliverables will be submitted under this task:

- Construction staking cut sheets.



**Assumptions:**

The following assumptions apply:

- One (1) day of staking will be required by our survey crew. Additional mobilizations will be charged on a time and material basis.
- Additional staking or re-staking due to removal of stakes by the public or the Contractor will be charged on a time and materials basis.
- Prevailing wage rates apply to field work.

**Task 9 - County Directed Services**

For tasks to cover the cost of Project work items that are currently unforeseen by the County, a task budget of \$5,000 is incorporated into this Contract. Labor efforts will not be charged to this task unless written authorization is obtained from the County.

**PART 2 - SCHEDULE**

DOWL will complete the work per the following schedule:

- Notice to proceed - June 2024
- 90% Bid Documents – August 2024
- 100% Bid Documents - September 2024
- Construction - October/November 2024



## **Exhibit B – DOWL’s Compensation for Task Order**

**Task Order No.:** 55

**Task Order Title:** Six Mile Canyon Road Truck Turnaround Design and Construction Services

**Issued under the authority of Professional Services Master Task Order Agreement**

**Number:** 7363.30004

A. Owner shall pay Engineer for Basic Services set forth in this Exhibit A, except for services of Engineer’s Resident Project Representative, if any, as follows:

1. A Time and Materials, Not to Exceed Amount of \$73,223 based on the following estimated distribution of compensation:

<b>Task</b>	<b>Description</b>	<b>Fee</b>
1	Project Management	\$5,275
2	Surveying and Mapping	\$6,145
3	Bid Documents	\$34,650
4	Bidding Assistance	\$4,950
5	Construction Administration Support	\$11,859
6	Construction Staking (PWP)	\$5,345
7	Owner Directed Services	\$5,000
	<b>Total</b>	<b>\$73,223</b>

2. Engineer may alter the distribution of compensation between individual phases noted herein to be consistent with services rendered but shall not exceed the total amount unless approved in writing by the Client.
3. The Amount includes compensation for Engineer’s services and services of Engineer’s Consultants, if any. Appropriate rates have been incorporated in the Amount to account for labor, overhead, profit, and Reimbursable Expenses.



DOWL Project No.: 7363.30004.55

## **TASK ORDER**

Task Order No.: 55

Issued under the authority of Professional Services Master Task Order Agreement dated: March 15, 2023

Task Order Title: Six Mile Canyon Road Truck Turnaround Design and Construction Services

Effective Date: May 7, 2024

This Task Order is issued under the provisions of the above Professional Services Master Task Order Agreement dated March 15, 2023 between **Storey County** (CLIENT) and **DOWL** (DOWL).

The following representatives have been designated for the work performed under this Task Order:

CLIENT: Jason Wierzbicki

DOWL: Keith Karpstein

**SCOPE OF WORK:** (attach additional sheet(s) as required)

**Refer to Exhibit A – DOWL’s Services for Task Order**

### **COMPENSATION:**

**See Exhibit B- DOWL’s compensation for Task Order**

DOWL shall be reimbursed on a ***Time & Materials*** basis. DOWL shall invoice no more often than monthly for services provided in the prior month.

The provisions of the Master Task Order Agreement and any Special Terms and Conditions and/or Exhibits or Attachments to this Task Order shall govern the Work.

**IN WITNESS WHEREOF:** Persons authorized to commit the resources of the Parties have executed this Task Order and this Task Order may be signed in any number of counterparts, each of which is an original, and all of which taken together constitute one single document:

**Storey County**

By: \_\_\_\_\_

Title: \_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

**DOWL**

By: Keith Karpstein

Title: Senior Engineer / Associate

Date: April 12, 2024

Fed. ID. No. 92-0166301

Digitally signed by Keith Karpstein  
DN: cn=Keith Karpstein, ou=Standard, ou=Users, ou=Staff, dc=DOWL,  
c=SC  
Reason: I am the author of this document  
Date: 2024.04.12 12:43:08-07'00'



## **Exhibit A – DOWL’s Services for Task Order**

**Task Order No.:** 55

**Task Order Title:** Six Mile Canyon Road Truck Turnaround Design and Construction Services

**Issued under the authority of Professional Services Master Task Order Agreement**

**Number:** 7363.30004

**Project Description:** Provide project management, coordination, design, bidding and construction administration services for the selected truck turnaround Alternative 4 (Rowans Gulch) as described in the Technical Memorandum prepared by DOWL, LLC dated November 2023.

### **PART 1 - SERVICES**

#### **Task 1 – Project Management**

##### ***Objective***

To plan, organize, direct, control, and communicate all relevant activities set forth in this SOW within the approved budget and schedule.

##### ***Approach***

The following applies:

DOWL will routinely review project progress and communicate project status on a regular basis. Communication will be through email and telephone, and with project coordination meetings with County and DOWL staff. This task will include the following activities:

- Project administration includes scheduling maintenance, cost control, filing, resource allocation, and routine communications.
- Team coordination, including conference calls and internal meetings.
- Monitoring changes to the scope, budget, or schedule and developing change management strategies with the County.
- Coordination with Lyon County Roads Department, including meetings and general correspondence.

##### ***Deliverables***

The following will be delivered under this task:

- Monthly invoices and status reports.
- Meeting agendas and minutes.

##### ***Assumptions***

The following assumptions apply:

- Monthly reports will be provided with timely invoices.
- Project-related issues will be identified, communicated, and resolved.



## **Task 2 – Survey and Mapping**

### ***Objective***

To generate survey and mapping data for development of CAD base maps in support of design activities for the intersection of Rowans Gulch and Sam Clemens Avenue.

### ***Approach***

The following approach applies:

- DOWL will utilize Lyon County GIS data for street rights-of-way and parcel lines. A boundary survey will not be required.
- DOWL will establish project control for base map preparation. The horizontal and vertical control will be based on published data. Horizontal control will conform to North American Datum of 1983 (NAD 83), and vertical control will conform to North American Vertical Datum of 1988 (NAVD 88).
- DOWL will prepare a topographic survey to support development of design drawings. The final drawing will be prepared showing 1-foot contour intervals with drawing scale of 1" = 20'.
- DOWL will locate existing conditions including, but not be limited to roadway and driveways, and utility features, drainage features and structures which are visible from the surface of the ground. These features will be mapped and shown on the topographic map.
- DOWL will coordinate with utility owners in the project area to obtain record drawings and/or maps. Fees, if applicable, are included in this task. A third-party utility locator to mark buried utilities is not included.

### ***Deliverables***

- Electronic CAD files for use in preparing design plans for the intersection of Rowans Gulch and Sam Clemens Avenue.

### ***Assumptions***

The following assumptions apply:

- Boundary survey and record map recordation are not included.

## **Task 3 – Bid Documents**

### ***Objective***

Prepare contract documents for bidding and opinion of probable costs for client budgetary review.

### ***Approach***

The following approach applies:

- Complete site visit to verify proposed improvements and potential conflicts.
- Request utility maps from utility agencies and map on the existing topographic map for Rowans Gulch and Sam Clemens Avenue.
- Prepare intersection improvement plan for Rowans Gulch and Sam Clemens Avenue.
- Prepare details for paving transitions, utility adjustments, and other work applicable to the intersection improvements for Rowans Gulch and Sam Clemens Avenue.
- Prepare exhibits and details for proposed signage. Exhibits will display sign type, size, and location.
- Prepare engineer's opinion of probable costs.



- Prepare bid documents, bid schedule and technical specifications for intersection improvements, signage and related work.
- Submit bid package to County staff for comments.
- Meet with County to review comments and finalize the bid documents.

### ***Deliverables***

The following will be delivered under this task:

- Submittal of the 90% set for County review and comment will include individual PDF files of the Plans (22"x34"), Specifications, and Opinion of Probable Construction Cost.
- Submittal of the 100% set used for bidding will include individual PDF files of the Plans (22"x34"), Specifications, and Opinion of Probable Construction Cost.

### ***Assumptions***

The following assumptions apply:

- Plans will include the following sheets:
  - Cover, general notes, legend and abbreviations (3 sheets)
  - Sheet index (1 sheet)
  - Intersection Improvement Plan 1"=40' (1 sheet)
  - Intersection Details (1 sheet)
  - Signage Location Exhibit (1 sheet)
  - Signage Details (2 sheets)
- County review and comment will be complete within 14 days after receiving draft bid package.
- Improvements will generally follow the recommendations for Alternative 4 as described in the Technical Memorandum prepared by DOWL, LLC dated November 2023.

## **Task 4 – Bidding Assistance**

### ***Objective***

Assist the County in the bid solicitation, opening, review, and award process of the construction contract.

### ***Approach***

Activities under this task will include the following elements:

- Advertise and bid the Project electronically through the Planet Bids platform and maintain a plan holder's list.
- Answer questions from bidders and prepare addendums as required.
- Collect and review bids and perform due-diligence checks.
- Prepare letter of recommendation for award of the contract to the County.
- Prepare and issue Notice of Award.

### ***Deliverables***

The following deliverables will be submitted under this task:

- Bid results summary.





- Letter of recommendation to the County Board for award. Recommendation to the Board will be made for award of the contract to the lowest responsible and responsive bidder.
- Notice of Award.

### ***Assumptions***

The following assumptions apply:

- DOWL will conduct the bid-opening virtually and no attendance is required.
- Two (2) RFIs and preparation of one (1) addendum are assumed.

## **Task 5 – Construction Administration Support**

### ***Objective***

Monitor the Project and keep the County informed of the Project status at all times. This phase also includes assisting the County with the close out of the construction process and construction contract.

### ***Approach***

The following activities will be performed as part of this task:

- Conduct one (1) pre-construction meeting, prepare agenda and meeting minutes for the pre-construction meeting. DOWL attendance will include our Project Manager and Project Engineer.
- Process one (1) change order(s), review payment applications, evaluate claims, review submittals, respond to RFIs, and address unanticipated conditions.
- Weekly in-office construction management activities are limited to eight (8) total hours per week throughout the project duration.
  - These activities include processing of documents (described earlier), coordination of parties, daily observation report QC, etc.
  - Maintain all Project documentation for the duration of the Project including tracking, disbursing, and reviewing. Maintain logs for all documentation including submittals, RFCs/RFIs, field orders, work change directives, change orders.
- Certified Payroll Review:
  - Review certified payroll reports supplied by prime contractor. Reports to include prime and sub-contractors working on Project.
  - Verify contractor staffs' position, time, and wages paid are accurate and comply with the prevailing wages for the Project.
- Coordinate a substantial completion inspection and formulate a final punch-list of work items to be completed prior to final inspection.
- Conduct a final inspection meeting to verify that all outstanding work items are complete (construction observer to perform on-site final walkthrough with Contractor and County Staff).
- Recommend Project final acceptance to the County.
- Assist the County with coordination with the Labor Commission for project startup and closeout.

### ***Deliverables***

The following will be delivered under this task:

- Certified payroll reports supplied by contractor.
- Electronic copies of responses to material submittals, cutsheets, and construction plan review.



- Electronic copies of responses to work plans, RFIs, and requests for change orders.
- Draft and final notice of substantial completion.

### ***Assumptions***

The following assumptions apply:

- Pre-construction meeting to be held at Storey County's office.
- Construction and post/pre-construction activities anticipated to take two (2) weeks.
- No weekly construction meetings are included.
- Office engineering efforts are detailed under the Approach section of this task.
- Certified payroll reviews are assumed at one (1) hour per week. Additional hours are included for coordination with the labor commission.
- Certified Payroll reports are anticipated to be complete and correct. Contractor is to be familiar with certified payrolls and compliance.
- If certified payroll reports are not complete, DOWL will reject submission and require re-submittal by the contractor.
- DOWL's review of CPR reports will consist of verification of personnel, their time, and hourly wages meet requirements of the Project.
- All final certification and reporting to the Nevada Department of Labor must come from the County as they are the public body, funding Project, and have ultimate responsibility.

## **Task 6 – Construction Staking**

### ***Objective***

To provide the necessary control and alignment staking for the Contractor's use during construction for Summit Street.

### ***Approach***

The following activities will be performed as part of this task:

- DOWL will verify existing control points and set additional control as needed throughout construction.
- DOWL will provide one set of stakes at an offset designated by the contractor at all radius points, tangent points, and mid-point of curves.

### ***Deliverables:***

The following deliverables will be submitted under this task:

- Construction staking cut sheets.

### ***Assumptions:***

The following assumptions apply:

- One (1) day of staking will be required by our survey crew. Additional mobilizations will be charged on a time and material basis.



- Additional staking or re-staking due to removal of stakes by the public or the Contractor will be charged on a time and materials basis.
- Prevailing wage rates apply to field work.

### **Task 9 - County Directed Services**

For tasks to cover the cost of Project work items that are currently unforeseen by the County, a task budget of \$5,000 is incorporated into this Contract. Labor efforts will not be charged to this task unless written authorization is obtained from the County.

### **PART 2 - SCHEDULE**

DOWL will complete the work per the following schedule:

- Notice to proceed - April 2024
- 90% Bid Documents – June 2024
- 100% Bid Documents - July 2024
- Construction - September 2024



## **Exhibit B – DOWL’s Compensation for Task Order**

**Task Order No.:** 55

**Task Order Title:** Six Mile Canyon Road Truck Turnaround Design and Construction Services

**Issued under the authority of Professional Services Master Task Order Agreement**

**Number:** 7363.30004

A. Owner shall pay Engineer for Basic Services set forth in this Exhibit A, except for services of Engineer’s Resident Project Representative, if any, as follows:

1. A Time and Materials, Not to Exceed Amount of \$38,415 based on the following estimated distribution of compensation:

<b>Task</b>	<b>Description</b>	<b>Fee</b>
1	Project Management	\$4,540
2	Surveying and Mapping	\$2,490
3	Bid Documents	\$14,075
4	Bidding Assistance	\$3,405
5	Construction Administration Support	\$6,200
6	Construction Staking (PWP)	\$2,705
7	Owner Directed Services	\$5,000
	<b>Total</b>	<b>\$38,415</b>

2. Engineer may alter the distribution of compensation between individual phases noted herein to be consistent with services rendered but shall not exceed the total amount unless approved in writing by the Client.
3. The Amount includes compensation for Engineer’s services and services of Engineer’s Consultants, if any. Appropriate rates have been incorporated in the Amount to account for labor, overhead, profit, and Reimbursable Expenses.



## Board of Storey County Commissioners

### Agenda Action Report

**Meeting date:** 6/4/2024 10:00 AM -  
**BOCC Meeting**

**Estimate of Time Required:** 15 min.

**Agenda Item Type:** Discussion/Possible Action

- **Title:** Discussion and possible consideration approving the proposed budget for reimbursement from the Nevada State Child Support Enforcement Program in the amount of \$35,588 for Fiscal Year 2025 and \$36,004 for Fiscal Year 2026 in accordance with the existing FY 2023-2026 Intrastate Interlocal Contract Between Public Agencies enclosed herewith.
- **Recommended motion:** Motion to approve proposed budgets for reimbursement from the State Child Support Enforcement Program in the amount of \$35,588 for FY 2025 and \$36,004 for FY 2026.
- **Prepared by:** Austin Osborne & Max Cortes First Dist. Court

**Department:** County Manager

**Contact Number:** 775.847.0968

- **Staff Summary:** On April 19, 2022, the County Commissioners approved an Intrastate Interlocal contract from fiscal year 2023 to fiscal year 2026 between the State of Nevada acting by and through its Department of Health and Human Services, Division of Welfare and Supportive Services, the First Judicial District Court, Storey County and Carson City to recruit and appoint court masters to hold child support hearings and other matters properly related thereto and to receive reimbursement to the Carson City's General fund for these services. Two years of budget requests for fiscal years 2023 (\$34,782) and 2024 (\$35,181) were previously approved by the County Commissioners. In accordance with the Interlocal contract, two years of budget requests for fiscal years 2025 (\$35,588) and 2026 (\$36,004) are required in order to receive reimbursement from the State of Nevada and to ensure budgets approved by the State are consistent with budgets approved by the County Commissioners.
- **Supporting Materials:** See Attachments
- **Fiscal Impact:** Interlocal
- **Legal review required:** TRUE
- **Reviewed by:**

\_\_\_\_ Department Head

**Department Name:**

\_\_\_\_\_County Manager

**Other Agency Review:** \_\_\_\_\_

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued

Joe Lombardo  
Governor

Richard Whitley, MS  
Director



DEPARTMENT OF  
**HEALTH AND HUMAN SERVICES**  
DIVISION OF WELFARE AND SUPPORTIVE SERVICES  
*Helping people. It's who we are and what we do.*



Robert Thompson  
Administrator

May 13, 2024

James T. Russell, Chief Judge  
1<sup>st</sup> Judicial District Court  
885 E Musser Street, Ste 2003  
Carson City, NV 89701

Dear Judge Russell:

In accordance with the interlocal contract, Attachment B, two years of budget requests for **State Fiscal Years 2025 and 2026** are required. They are due in Central Office no later than June 11, 2024. Each Judicial District must have an approved budget on file to receive reimbursement for expenditures. To ensure budgets approved by the State are consistent with budgets approved by the county commissioners, please submit your budget request to the county commission first; then, forward the commissioners' approved budget to the Child Support Enforcement Unit in Central Office at the address listed above. If you will not have a budget approved by the county commission before May 30, 2024 please submit a provisional budget that includes the date when the budget will be approved and submitted to Central Office.

Budget requests must include back-up documentation to justify all expenditures. Any proposed increases over funding provided in the current year must include a detailed analysis and spreadsheet validating how the increased budget authority can be negated through a proportionate increase in child support collections.

Upon approval of the annual budget by state staff, county personnel are responsible for submitting all requests for reimbursement in accordance with 2 CFR Part 225. All claims for reimbursement must be addressed to the Chief of the Child Support Enforcement Program. Claims must be submitted within thirty days of the end of the month in which the expenses are incurred unless the Chief grants an approval for an extension.

The standardized invoice billing format must be used again this year. This is necessary to streamline the reimbursement process. The format is very similar to that used by most offices. You will no longer be required to submit the required documentation on a monthly basis; however, the required documentation must be retained at each office and available for inspection and review by federal and state auditors. Costs must be clearly identifiable on the invoice to ensure the allowable expenditures can be easily determined by staff reviewing the invoice. For example, supplies must be itemized with associated costs.

General budget claims must be submitted on county letterhead; signed by the responsible party

(including name and title); and submitted in accordance with the interlocal agreement, 2 CFR Part

225 and the approved budget. The request for reimbursement must show total expenses and the reimbursement rate, typically 66%.

Compensation for Hearing Master services are reimbursed at the contractual rate - up to 100% of the actual time worked in Child Support Enforcement.

Travel claims must be submitted on either county or state travel claim forms that include: the language and signature declaring the claimant is submitting an accurate claim; the dates and times the claimant entered and ended travel status; the purpose of the trip (attach conference schedules, if applicable); and itemized costs. Travel is reimbursed at the state rate pursuant the State Administration Manual, Section 200. If travel claims are completed showing the county rates (per diem, mileage, etc.), also include the state rate on the form for reimbursement.

If you have any questions or experience any problems, please do not hesitate to contact Kiersten Gallagher at (702) 486-1068 or [kgallagher@dwss.nv.gov](mailto:kgallagher@dwss.nv.gov).

Sincerely,

*Kiersten Gallagher*  
Kiersten Gallagher, Chief

cc: Maxine Cortes, Court Administrator



**PART ONE: BUDGET ANALYSIS FY 2024 - 2025**  
FIRST JUDICIAL DISTRICT COURT

**SUMMARY OF BUDGET REQUEST**

1. Personnel: (Salaries Only)	\$	28,112	
2. Fringe Benefits	\$	7,476	
3. County Indirect Costs	\$	-	
4. Instate Travel			
5. Other Expenses	\$	-	
<b>TOTAL BUDGET REQUEST</b>		<b>\$</b>	<b>35,588</b>

**PART ONE: BUDGET ANALYSIS FY 2025 - 2026**  
FIRST JUDICIAL DISTRICT COURT

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SUMMARY OF BUDGET REQUEST

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1. Personnel: (Salaries Only)	\$	28,371	
2. Fringe Benefits	\$	7,633	
3. County Indirect Costs	\$	-	
4. Instate Travel			
5. Other Expenses	\$	-	
<b>TOTAL BUDGET REQUEST</b>		<b>\$</b>	<b>36,004</b>

**First Judicial District Court Budget for 07/01/2024 - 06/30/2025**

Position	Pro Salary 07/01/2024 - 06/30/2025	Fringe Benefits	IVD Activity and % of Time Spent Annually	Non IVD Activity and % of Time Spent Annually	Annual Salary/Benefits Apportioned to IVD Activities	
(1) Special Hearing Master			Case Review: <b>45.00%</b> Hearings: <b>55.00%</b>		Contract	\$ 14,820
					Salary:	\$ 2,675
					Fringe:	\$ 963
(1) Court Clerk I	\$ 61,349	\$ 22,098	Case Processing: <b>4.36%</b>	Clerical Work: 95.64%	Total:	\$ 3,638
					Salary:	\$ 3,297
					Fringe:	\$ 2,283
(1) Court Clerk II	\$ 75,608	\$ 52,359	Case Processing: <b>4.36%</b>	Clerical Work: 95.64%	Total:	\$ 5,579
					Salary:	\$ 2,266
					Fringe:	\$ 1,232
(1) Court Clerk I	\$ 51,970	\$ 28,266	Case Processing: <b>4.36%</b>	Clerical Work: 95.64%	Total:	\$ 3,498
					Salary:	\$ 5,054
					Fringe:	\$ 2,998
(1) Security	\$ 93,074	\$ 55,212	Courtroom Security: <b>5.43%</b>	Bailiff: 94.57%	Total:	\$ 8,052
Training/Travel						
Equipment						\$ -
Total						\$ 35,588

**First Judicial District Court Budget for 07/01/2025 - 06/30/2026**

Position	Pro Salary 07/01/2025 - 06/30/2026	Fringe Benefits	IVD Activity and % of Time Spent Annually	Non IVD Activity and % of Time Spent Annually	Annual Salary/Benefits Apportioned to IVD Activities	
(1) Special Hearing Master			Case Review: <b>45.00%</b> Hearings: <b>55.00%</b>		Contract	\$ 14,820
					Salary:	\$ 2,684
					Fringe:	\$ 969
(1) Court Clerk I	\$ 62,426	\$ 22,540	Case Processing: <b>4.3%</b>	Clerical Work: 95.76%	Total:	\$ 3,654
					Salary:	\$ 3,349
					Fringe:	\$ 2,319
(1) Court Clerk II	\$ 77,876	\$ 53,929	Case Processing: <b>4.3%</b>	Clerical Work: 95.76%	Total:	\$ 5,668
					Salary:	\$ 2,346
					Fringe:	\$ 1,276
(1) Court Clerk I	\$ 54,569	\$ 29,680	Case Processing: <b>4.3%</b>	Clerical Work: 95.76%	Total:	\$ 3,623
					Salary:	\$ 5,172
					Fringe:	\$ 3,068
(1) Security	\$ 97,766	\$ 57,995	Courtroom Security: <b>5.29%</b>	Bailiff: 94.78%	Total:	\$ 8,240
Training/Travel						
Equipment						\$ -
Total						\$ 36,004

INTRASTATE INTERLOCAL CONTRACT BETWEEN PUBLIC AGENCIES

A Contract Between the State of Nevada  
Acting By and Through Its

Department of Health and Human Services  
Division of Welfare and Supportive Services  
1470 College Parkway  
Carson City, NV 89706

And

The First Judicial District Court of the State of Nevada  
in and for Carson City and Storey County  
Department One, Room 3061  
885 East Musser Street  
Carson City, NV 89701

And

City of Carson City  
201 N. Carson Street  
Carson City, NV 89701

WHEREAS, NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform; and

WHEREAS, it is deemed that the services of **The First Judicial District Court of the State of Nevada**, hereinafter set forth are both necessary to Division of Welfare and Supportive Services (DWSS) and in the best interests of the State of Nevada;

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. REQUIRED APPROVAL. This Contract shall not become effective until and unless approved by appropriate official action of the governing body of each party.
2. DEFINITIONS. "State" means the State of Nevada and any state agency identified herein, its officers, employees and immune contractors as defined in NRS 41.0307. "Court" and "County/City" are used interchangeably throughout this contract and both are responsible parties under the terms of this contract.
3. CONTRACT TERM. This Contract shall be effective: **July 1, 2022 subject to Board of Examiners' approval to June 30, 2026,** unless sooner terminated by either party as set forth in this Contract.
4. TERMINATION. This Contract may be terminated by either party prior to the date set forth in paragraph (3), at any time without cause upon provision of sixty (60) days notice in writing to either party; or in the event of: (1) material breach of this contract by either party; (2) failure to take corrective action; (3) termination of the program established by Congress in Title IV-D of the Social Security Act; (4) any significant change in federal or state funding provisions. Termination will be effective sixty (60) days

after written notice is received by the other party. DWSS shall reimburse the Judicial District Court for costs incurred pursuant to this contract through the last effective date of this contract, unless Section III. E of Attachment A of this contract applies. The parties expressly agree that this Contract shall be terminated immediately if for any reason federal and/or State Legislature funding ability to satisfy this Contract is withdrawn, limited, or impaired.

5. NOTICE. All notices or other communications required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by telephonic facsimile with simultaneous regular mail, or mailed certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address set forth above.

6. INCORPORATED DOCUMENTS. The parties agree that the services to be performed shall be specifically described; this Contract incorporates the following attachments in descending order of constructive precedence:

ATTACHMENT A: SCOPE OF WORK

ATTACHMENT B: NOTICE/APPEAL PROCESS

ATTACHMENT C: BUDGET ANALYSIS

ATTACHMENT D: IRS SAFEGUARDING CONTRACT LANGUAGE

ATTACHMENT E: SUBRECIPIENT FEDERAL AWARD FUNDING

7. CONSIDERATION. The First Judicial District Court of the State of Nevada agrees to provide the services set forth in paragraph (6) at a cost to be determined per Attachment C and not to exceed **\$141,555; \$34,782 for FY23, \$35,181 for FY24, \$35,588 for FY25 and \$36,004 for FY26 or the approved annual budget, whichever is less.** Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the results of legislative appropriation may require.

8. ASSENT. The parties agree that the terms and conditions listed on incorporated attachments of this Contract are also specifically a part of this Contract and are limited only by their respective order of precedence and any limitations expressly provided.

9. INSPECTION & AUDIT.

a. Books and Records. Each party agrees to keep and maintain under general accepted accounting principles full, true and complete records, agreements, books, and documents as are necessary to fully disclose to the State or United States Government, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with all state and federal regulations and statutes.

b. Inspection & Audit. Each party agrees that the relevant books, records (written, electronic, computer related or otherwise), including but not limited to relevant accounting procedures and practices of the party, financial statements and supporting documentation, and documentation related to the work product shall be subject, at any reasonable time, to inspection, examination, review, audit, and copying at any office or location where such records may be found, with or without notice by the State Auditor, Employment Security, the Department of Administration, Budget Division, the Nevada State Attorney General's Office or its Fraud Control Units, the State Legislative Auditor, and with regard to any federal funding, the relevant federal agency, the Comptroller General, the General Accounting Office, the Office of the Inspector General, or any of their authorized representatives.

c. Period of Retention. All books, records, reports, and statements relevant to this Contract must be retained a minimum three years and for five years if any federal funds are used in this Contract. The retention period runs from the date of termination of this Contract. Retention time shall be extended when an audit is scheduled or in progress for a period reasonably necessary to complete an audit and/or to complete any administrative and judicial litigation which may ensue.

10. BREACH; REMEDIES. Failure of either party to perform any obligation of this Contract shall be deemed a breach. Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but not limited to actual damages, and to a prevailing party reasonable attorneys' fees and costs.

11. LIMITED LIABILITY. The parties will not waive and intend to assert available NRS chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Actual damages for any State breach shall never exceed the amount of funds which have been appropriated for payment under this Contract, but not yet paid, for the fiscal year budget in existence at the time of the breach.

12. FORCE MAJEURE. Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases.

13. INDEMNIFICATION. Neither party waives any right or defense to indemnification that may exist in law or equity.

14. INDEPENDENT PUBLIC AGENCIES. The parties are associated with each other only for the purposes and to the extent set forth in this Contract, and in respect to performance of services pursuant to this Contract, each party is and shall be a public agency separate and distinct from the other party and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract. Nothing contained in this Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.

15. WAIVER OF BREACH. Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

16. SEVERABILITY. If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the nonenforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

17. ASSIGNMENT. Neither party shall assign, transfer or delegate any rights, obligations or duties under this Contract without the prior written consent of the other party.

18. OWNERSHIP OF PROPRIETARY INFORMATION. Unless otherwise provided by law any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which is intended to be consideration under this Contract), or any other documents or drawings, prepared or in the course of preparation by either party in performance of its obligations under this Contract shall be the joint property of both parties.

19. PUBLIC RECORDS. Pursuant to NRS 239.010, information or documents may be open to public inspection and copying. The parties will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests.

20. CONFIDENTIALITY. Each party shall keep confidential all information, in whatever form, produced, prepared, observed or received by that party to the extent that such information is confidential by law or otherwise required by this Contract.

21. PROPER AUTHORITY. The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract and that the parties are authorized by law to perform the services set forth in paragraph (6).

22. GOVERNING LAW; JURISDICTION. This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada. The parties consent to the jurisdiction of the Nevada district courts for enforcement of this Contract.

23. ENTIRE AGREEMENT AND MODIFICATION. This Contract and its integrated attachment(s) constitute the entire agreement of the parties and such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto, approved by the Office of the Attorney General.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

_____ Lori Bagwell	_____ Date	_____ Mayor, Carson City	_____ Title
_____ Jason Woodbury	_____ Date	_____ District Attorney, Carson City	_____ Title

*[This section intentionally left blank]*



IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

<hr/>	<hr/>	Chairman, Board of County Commissioners, Storey County	<hr/>
Jay Carmona	Date		Title
 		District Attorney, Storey County	<hr/>
Anne M. Langer	Date		Title

*[This section intentionally left blank]*

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

<hr/>	1st Judicial District Court Judge, <u>Department One</u> Title
James T. Russell	Date
<hr/>	1st Judicial District Court Judge, Department Two Title
James E. Wilson, Jr.	Date
<hr/>	Administrator, Division of Welfare and Supportive Services Title
Robert H. Thompson	Date

APPROVED BY BOARD OF EXAMINERS

---

Signature - Board of Examiners

On: 

---

Date

Approved as to form by:

On: 

---

Date

---

Deputy Attorney General for Attorney General

## ATTACHMENT A

### SCOPE OF WORK

WHEREAS, Title IV, Part D (Title IV-D), 42 USC§ 651, authorizes an appropriation for each fiscal year for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders; and

WHEREAS, the Child Support Enforcement Program (CSEP) within the Division of Welfare and Supportive Services (DWSS), has been designated the single and separate organizational unit to develop and administer the Nevada State Plan pursuant to Title IV-D, 42 USC§ 654; and

WHEREAS, Title IV-D, 42 USC § 654(7) authorizes DWSS to enter into interlocal contracts with appropriate courts and law enforcement officials to implement an efficient statewide system to meet the purposes of this Act; and

WHEREAS, Title IV-D, 42 USC§ 666(a)(2) requires expedited processes for establishing paternity and establishing, modifying and enforcing support obligations and 42 USC§ 666(c) more specifically defines this obligation; and

WHEREAS, the NRS authorizes the District Courts of the State of Nevada to take evidence, hear arguments, and issue orders regarding establishing paternity, securing financial and medical support, adjusting support orders, enforcing and recovering support debts for children who may or may not be receiving public assistance; and

WHEREAS, the NRS and Title IV-D of the Social Security Act require DWSS attempt to establish paternity, secure financial and medical support, and recover support debts for children who may or may not be receiving public assistance; and

WHEREAS, DWSS may carry out its responsibilities through, and in coordination with, the District Courts of the State of Nevada in connection with this contract, under the authority of NRS 277.180; and

WHEREAS, the Title IV-D CSEP offers Federal Financial Participation (FFP) in the form of reimbursements with which to plan, coordinate, and improve financial and medical support enforcement services to Nevada's children and taxpayers; and

WHEREAS, the Title IV-D CSEP requires the development of an effective and efficient system to assist children in obtaining and securing their birth rights.

NOW, THEREFORE, the parties agree as follows:

I. The JUDICIAL DISTRICT COURT(S) agrees:

A. To recruit and appoint Court Masters pursuant to NRS 3.405 and NRS Chapter 425 to hold hearings on matters related to paternity, financial and medical support establishment and payment of support in accordance with the purposes of CSEP.

B. To recruit and appoint Court Masters who either:

I. Reside within the judicial district that is a party to this contract or a judicial district immediately adjacent to the judicial district that is a party to this contract; or

2. Perform similar duties within the judicial district as a local government employee. (Example: Juvenile Court Master)
- C. To appoint a sufficient number of substitute Court Masters to maintain an uninterrupted court calendar in the event the primary Court Master is unavailable.
  - D. To consult with the Chief of the CSEP prior to appointment of Court Masters.
  - E. To ensure Court Masters recommendations are compliant with federal and state laws and regulations.
  - F. To permit authorized state and federal personnel to monitor and/or audit the activities, procedures, cases, and accounting records that are subject to this contract, and to develop correctional plans to rectify any exceptions noted in monitoring and/or audit reports that place them out of compliance with this contract or federal/state statutes and regulations.
  - G. To ensure through its own court resources and processes: (1) expedited process time frames pursuant to NRS 3.415 are met, and (2) pursuant to NRS 425.3844, it shall approve or reject a master's recommendation for modification(s) within ten (10) days after expiration of the objection time period.
  - H. To ensure compliance with 45 CFR Part 300, et. seq. which may be viewed at [https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title45/45tab\\_02.tpl](https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title45/45tab_02.tpl) Note this website is not maintained by the DWSS and is subject to change by the U.S. Government Printing Office.)
  - I. To pay the unmatched portion of FFP of the allowable costs (County Share) for expenditures which exceed the annual budget approved by the Chief of CSEP.
  - J. To conduct a master's court in which the plaintiff/obligor and the defendant/obligee are both given the opportunity to present their side with or without attorney representation.
  - K. In IV-D actions brought before the master, cases will be presented pursuant to NRS 425.3852 and a program representative may participate telephonically or by video conferencing whichever is available to present cases before the master.
  - L. To submit a budget annually to DWSS for approval. During even numbered years, projected two-year budgets must be provided. The budget projection will commence on July 1 of the even numbered years and end on June 30 two years later. This information will be used to obtain authority from the state legislature for reimbursements.
  - M. To limit any claims for reimbursement to those costs for hearings held under the "master system" meeting the purpose of CSEP. Total expenditures shall not exceed the yearly estimated budget as approved by the Chief of CSEP or designee, and subject to work program authority granted pursuant to the State Budget Act, NRS 353.150 to 353.246, inclusive. Any expenditure exceeding yearly budgeted amounts will not be reimbursed by the DWSS. An annual budget must be submitted pursuant to Attachment C attached hereto.
  - I. Court Masters actual time spent preparing for court, in court, preparing recommendations, in travel status, participating in program related training and/or performing policy analysis may be reimbursable when included as part of the budget approved by the Chief of CSEP or designee; or

A flat rate not to exceed a monthly proportionate share of the State Fiscal Year amounts submitted under the budget approval process contained in Attachment C of this Intrastate Interlocal Contract.

2. Costs not included in the annual budget approved by the Chief of CSEP or designee are not reimbursable without the approval of the Chief prior to the expense being incurred.
  3. A monthly IV-D master claim form, as provided by the Chief of CSEP must be completed, approved by the District Court Judge or designee and submitted to the Chief of CSEP before reimbursement can be paid.
  4. All masters' requests for training shall be submitted on a travel request form attached hereto and hereby incorporated by reference, to the Chief of CSEP. If approved, the master must submit a travel expense form, attached hereto and incorporated by reference, to the Chief of CSEP before reimbursement can be paid.
- N. To submit an invoice to DWSS CSEP, 1470 College Parkway, Carson City, Nevada, 89706 for reimbursement of services not later than the 20th calendar day of the month following the month service was provided. Expenses which are more than 90 calendar days older than the date the reimbursement claim is submitted will be considered stale and rejected from reimbursement consideration. Delay in claim payment may occur for the prior State Fiscal Year (SFY), which ends on June 30, for claims submitted after the end of the third week in July of each year.
- O. Federal statutes, regulations and policies established for all state IV-D programs will be complied with to the extent they do not violate the U.S. Constitution and the Nevada Constitution. This includes, but is not limited to, the federal requirements for review and adjustment as part of the state IV-D program.
- P. Any equipment or furniture purchased with CSEP/federal funds must be clearly marked and all purchasing records prepared so as to identify CSEP as the source of funds for the purchase. An inventory must be developed based on these records, which identifies where the items are being stored or used in the office. If the Judicial District Court ceases to offer services under this contract, all equipment and furniture purchased must be properly accounted for before first being offered to the Chief of CSEP or disposed of according to federal statutes, regulations, and the CSEP manual.
- Q. Any administrative and/or cost recovery amount or program must be approved by the Chief of CSEP or designee prior to implementation.
- R. Must provide services to all interstate and intrastate cases, whether public assistance/referred under state assignments (45CFR 30 I. I, i.e., TANF, Title IV-E Foster Care, Medicaid only cases, et. al.) or non-public assistance in an equal manner. This standard includes all services in UIFSA [NRS Chapter 130], parentage, enforcement and modification of court orders.
- S. The parties agree to adhere to all case processing time frames and procedures in 45 CFR Chapter 300, including, but not limited to:

45 CFR 303.4	Establishment of Support Obligations
45 CFR 303.5	Paternity Establishment
45 CFR 303.6	Enforcement of Support Obligations
45 CFR 303.101	Expedited Service
45 CFR 303.31	Medical Health Insurance
45 CFR 303.8	Review and Adjustment

- T. The expenditure of funds under this program are subject to the annual audit requirements under the Single Audit Act of 1984 (P.L. 98-502) and the Office of Management and Budget Circular A-133 (Audit of States, Local Governments, and Non-Profit Organizations). OMB A-133 states in part: non-federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provision of this part.
- U. To comply with current federal requirements pertaining to safeguarding and maintaining the confidentiality of federal tax information in accordance with the Internal Revenue Code and Internal Revenue Service Publication 1075 including Exhibit 7 of IRS Publication (Attachment D).

II. **DWSS Agrees:**

- A. To pay the unmatched portion of FFP of the allowable costs (state share) based upon the budget approved by the Chief of CSEP within 30 days of receiving and approving reimbursement requests, for current billings. The amount for the Judicial District Court shall not exceed the yearly estimated budget as approved by the Chief, and subject to work program authority granted pursuant to the State Budget Act, NRS 353.150 to 353.246, inclusive.
- B. To submit the total cost of the master's system to the federal program for reimbursement. DWSS agrees to reimburse THE JUDICIAL DISTRICT COURT(S) by installments, as documentation of actual costs and travel claims are submitted to the Program within 30 days of receiving and approving reimbursement requests, for current billings.

III. **ALL PARTIES Mutually agree:**

- A. That this contract is contingent upon DWSS concurring with the rules and procedures adopted by the DISTRICT COURT for application to the master's system. Said concurrence will not be unreasonably withheld.
- B. That the standardized forms developed for the Nevada automated computer system will be used in all IV-D cases, unless specifically exempted by procedures described in the CSEP Manual.
- C. To provide Title IV-D services in compliance with federal law and any other applicable requirements so long as such services are authorized or permitted under the NRS, and regulations adopted by DWSS.
- D. That the parties shall not use or disclose any information concerning a recipient of services under this contract, for any purpose not in conformity with the Social Security Act.
- E. That failure to comply with this contract or any of the federal regulations and state laws pertaining to Title IV-D of CSEP may result in a disallowance of reimbursement by the state for the state share of costs and/or the FFP provided pursuant to this contract. Notice

will be provided thirty (30) days prior to the reduction. Notice and appeal process are outlined in Attachment B.

- F. This contract will be reviewed periodically by DWSS, not less than once per duration of the contract, to be conducted not less than ninety (90) days prior to the expiration date of this contract, to ensure that continuous IV-D master's hearings are provided. Renewal of this contract is contingent upon satisfactory levels of compliance with all federal state laws pertaining to the Title IV-D, CSEP.
- G. This contract may be renewed for additional periods as mutually agreed and shall only be valid when they have been reduced to writing, duly signed, and attached to the original of this contract. Renewal must be approved/negotiated not less than thirty (30) days prior to the existing contract's ending date and will be effective upon expiration of the existing contract.
- H. There shall be no discrimination on the basis of race, color, sex, religion, ancestry, national origin, age, or handicap. No otherwise qualified individual shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under this contract. The parties agree to treat, without regard to the aforementioned factors, all individuals on an equal basis in employment practices, in connection with CSEP.

## ATTACHMENT B

### NOTICE/APPEAL PROCESS

Under this contract, the parties responsible for completing each identified function agree to meet the following performance standards:

#### NOTICE/APPEAL PROCESS:

- A. The Chief of the Child Support Enforcement, Division of Welfare and Supportive Services (DWSS) will provide written notice thirty (30) days prior to withholding or assessing a penalty or reducing Federal Financial Participation (FFP) per the terms of this agreement. If the Judicial District Court(s) does not disagree pursuant to paragraph B below, the penalty will be assessed.
- B. The Judicial District Court(s) have thirty (30) days from the date of notice to respond in writing to the Chief if they disagree with the above notice. The response must contain arguments and documentation why the Chief should not withhold FFP or assess the penalty. If the Judicial District Court(s) fails to respond in accordance with the above, the Chief will take the action outlined in **"A"**.
- C. The Chief will respond in writing within thirty (30) days of receipt, indicating what action will be taken.
- D. If the Judicial District Court(s) disagrees with the Chief's decision, an appeal may be submitted in writing to the Administrator, DWSS within fifteen (15) days. The appeal must contain written arguments and documentation why the Chief should not take the action outlined in "A" and "C".
- E. The Administrator may request additional information and will make a written decision within sixty (60) days of receipt of the appeal or all information, whichever is later. The decision of the Administrator is final.



## ATTACHMENT C

### CHILD SUPPORT ENFORCEMENT PROGRAM BUDGET ANALYSIS

Grant: Child Support Enforcement, Catalog of Federal Domestic Assistance (CFDA) number 93.563  
The expenditure of funds under this program are subject to the annual audit requirements under the Single Audit Act of 1984 (P.L. 98-502) and the Office of Management and Budget Circular A-133 (Audit of States, Local Governments, and Non-Profit Organizations).

Attachment C, Budget Analysis, is divided into two parts. Part one is a general explanation of the budget process. Part two contains instructions on how to prepare your annual budget analysis. Submit the annual budget using your County/City format.

#### **PART ONE: EXPLANATION**

The budget review process is implemented to provide an estimate of Title IV-D funds needed in any fiscal year, and to analyze requests for Federal Financial Participation (FFP), state share and County/City match to examine the cost effectiveness of the proposal.

Based on fiscal guidelines provided by the Division of Welfare and Supportive Services (DWSS) on or before April 15<sup>th</sup> of each year, a budget must be submitted to the Chief of the Child Support Enforcement Program, for establishment of a maximum level of reimbursements no later than May 15<sup>th</sup>.

FFP is approved at the applicable matching federal rate by the federal government through the Federal Offset of Child Support Enforcement (OCSE) and transmitted to your office.

Budgetary costs that are not covered by FFP pursuant to 45 CFR 304.21 & 23 includes, but is not limited to the following:

- I. Bad Debts
2. Contingencies
3. Contributions and Donations
4. Entertainment
5. Fines and Penalties
6. Governor's expenses
7. Interest and Other Financial Costs
8. Legislative Expenses
9. Under recovery of Costs Under Grant Agreements
10. Building Space and Related Facilities

Budgetary costs that require approval prior to the expenditure in order to be covered by FFP are listed as the following:

- I. Data Processing
2. Capital Expenditures
3. Insurance and Indemnification
4. Management Studies
5. Pre-Agreement Costs
6. Professional Services
7. Proposal Costs

Listed are various categories of expenses which could arise. An office's particular cost allocation plan may not provide for every category listed which may necessitate an amendment to that office's plan. The Title IV-D accounting unit will coordinate any required amendments with an office.

The U.S. Congress has shown an interest in reviewing the cost effectiveness of the program, and every state and local unit of government must take appropriate action to protect this valuable funding source. It is recommended that each office review its office operation from the following positions:

1. Ensure office procedures maintain an efficient flow of work;
2. Ensure that Title IV-D resources and staff are directed to Title IV-D matters only;
3. Ensure that efficient and effective methods are applied in processing the legal aspects of cases; and
4. Control program costs so only essential expenditures are made.

Administrators must consider the cost effectiveness of their proposals to assure the Title IV-D Program meets or exceeds its past relationships between total expenditures and child support collected. The only exception to this policy is if an administrator plans a management move that will increase the future efficiency of the office that has been approved by the Chief of the Child Support Enforcement Program.

FFP is reimbursed to each office by the submittal of claims for reimbursement to the state IV-D agency based upon each office's approved annual budget analysis. The claim reimbursement procedure is as follows:

Claims from your office for FFP reimbursement are to be submitted within thirty (30) days from incurred expenditure unless an approval for an extension is granted by the Chief of the Child Support Enforcement Program or designee. Claims not submitted within ninety (90) days of the end of the month in which the expenses are incurred will be considered stale and non-payable.

Claims for reimbursement must include a listing of costs incurred pursuant to the Title IV-D Program with receipts for such costs retained and available for review. As noted in part two of this budget analysis, certain expenditures require approval prior to County/City expenditure/claim for FFP reimbursement.

Upon receipt by the state IV-D agency, claims are audited and approved/disapproved. Disapproved claims are returned to the appropriate office with a letter of explanation. Approved claims are vouchered and forwarded for distribution by the state controller's office.

## **PART TWO: INSTRUCTIONS FOR COMPLETING ITEMS A-K OF THE BUDGET ANALYSIS**

Complete the detail for items A-G. For categories in which explanation is requested, please annotate or attach extra pages as needed. Guidelines for completing categories A-G are as follows:

- A. **PERSONNEL:** (salaries only)
  1. List titles of positions for which you are requesting reimbursements.
  2. List the number of staff within each position classification that are Title IV-D staff.
  3. List annual salary of the position(s)
  4. Estimate the percentage of time and activities each staff member will be assigned to Title IV-D responsibilities as well as provide the estimated percentage of time and activities spent for non-Title IV-D responsibilities.
  5. Identify the annual salary apportioned to Title IV-D activities.

Example:

<i>Position Title</i>	<i>Annual Salary</i>	<i>!VD Activity and % of Time Spent</i>	<i>Non !VD Activity and % of Time Spent</i>	<i>Annual Salary Apportioned to !VD Activities</i>
Hearing Master	\$20,000	Coull Prep 30% Hearings 40%	Juvenile Hearings 30%	\$14,000
Court Clerk	\$10,000	Filing 20% Court time 40%	Filing 10% Court time 30%	\$6,000

**B. FRINGE BENEFITS:**

- I. The standard benefits given government employees are listed in this category. The rate for each benefit must be identified along with the portion of a staff member's salary that is dedicated to Title IV-D activities. The portion of a staff member's salary that is dedicated to Title IV-D work is multiplied by the rate of the particular fringe benefit.

Example:

$$\begin{array}{rclcl}
 \text{Title IV-D} & & \text{Retirement} & & \text{Retirement} \\
 \text{Costs for DA} & \times & \text{Rate} & = & \text{Cost} \\
 \$2,500 & \times & 15\% & & \$375
 \end{array}$$

2. Each category is based on rate except group insurance. The applicant will have to provide a brief explanation of how this category was computed.

**C. COUNTY/CITY INDIRECT COSTS:**

Indirect costs are those incurred for a common or joint purpose benefiting other programs in your County/City in addition to the Title IV-D Child Support Enforcement Program.

Examples of indirect costs are:

- Salaries for time spent by employees not employed by the IV-D program who are indirectly performing child support tasks, such as County/City clerks; and
- Supplies purchased by County/City funds which are used by more than one County/City entity, including the use by or benefit of your office, for which your office must reimburse the County/City.

Costs allocated as indirect and calculated in your County/City's indirect cost rate should not be listed as direct costs in this budget proposal.

**D. INSTATE TRAVEL, TRAINING, AND POLICY ANALYSIS:**

- I. All travel, training and policy analysis, in which you seek Title IV-D reimbursement, requires PRIOR approval by the Chief of the Child Support Enforcement Program or designee. The travel must be for the purpose of administration of the Title IV-D Program. Travel is approved at the prevailing state rate for travel.

2. Training and policy analysis costs would include registration fees, travel expenses, and per diem allowances at the state rate, or any other related IV-D activity the Chief of the Child Support Enforcement Program approves.

E. OUT OF STATE TRAVEL, TRAINING, AND POLICY ANALYSIS:

Same as in state travel.

F. SUPPLIES, COMMUNICATIONS, EQUIPMENT RENTAL, AND MAINTENANCE (data processing not included):

I. Office/Janitor Supplies:

Identify the various types of supplies your agency defines as office/janitorial.

2. Postage and Freight:

All claims must be supported with documentation of actual Title IV-D expenditures. Records must be retained for audit purposes.

3. Telephone Rental and Tolls:

All claims must be supported with documentation of actual Title IV-D expenditures. Records must be retained for audit purposes.

4. Printing:

Identify the forms/materials for which you are budgeting.

5. Other:

This line is for types of expenditures within this category not specifically identified as a cost.

G. OTHER EXPENSES:

I. Copies/Reproductions:

This category is for the costs of copying documents (not for equipment procurement). Charges for the shared use of copying systems must include a procedure to log of Title IV-D use exclusive of other office uses.

2. Dues and Registration:

Must be related to Title IV-D matters/activities and cost allocated based upon the average IV-D activities.

3. Publications/Periodicals:

Must be related to Title IV-D matters/activities and cost allocated based upon the average IV-D activities.

4. Fees (Service of Process, Garnishment):

Must be related to Title IV-D matters/activities and cost allocated based upon the average IV-D activities.

### **PART THREE: APPROVAL OF BUDGET BY CHIEF**

The Chief of the Child Support Enforcement or designee will approve the eligible **IV-D** expenditures and the budget will indicate the amount of expenditures out of FFP, state share and County/City costs.

The Chief of Child Support Enforcement's approval of the budget does not guarantee that all costs are IV-D eligible for reimbursement.

Upon federal review, any disallowed costs will be deducted from future federal reimbursement payments. DWSS will provide thirty (30) days' notice prior to the reduction. Parties agree to notify the other of any disallowed costs and work together on the disallowance.

## TRAVEL REQUEST



In-State \_\_\_\_\_

Out-Of-State \_\_\_\_\_

DWSS

Agency _____	Official Station _____	Budget Account _____
--------------	------------------------	----------------------

Employee Name _____	Employee ID _____	Destination _____
---------------------	-------------------	-------------------

Employee Requested _____	Agency Directed _____
--------------------------	-----------------------

**Purpose of Trip / Justification :** Attach agendas, meeting notices, training labus, etc.

Departure:	Date _____	Time _____	
------------	------------	------------	--

Return:	Date _____	Time _____	
---------	------------	------------	--

Special Airline Requests: \_\_\_\_\_

Motor Pool:	Yes/No _____	Note: _____
-------------	--------------	-------------

Hotel:	Yes/No _____	Note: _____
--------	--------------	-------------

Total Budgeted Travel Authority For This Funding Source	_____
---	-------

Total Expended and/or Committed Funds for this Source	_____
---	-------

Total Balance Available to Fund this Trip	_____
---	-------

Estimated Cost for this Trip	\$ _____
------------------------------	----------

Budgetary Authority Verification: \_\_\_\_\_

(Documents Accuracy of Balance Available on Date Signed)	Acctg. Asst. Signature _____	Date _____
--	------------------------------	------------

Funding Source: \_\_\_\_\_

(Describe In Detail) \_\_\_\_\_

Employee Signature: \_\_\_\_\_

(See <b>NOTE</b> below)	Date _____
-------------------------	------------

Supervisor Signature: \_\_\_\_\_

Date \_\_\_\_\_

Signature/Administrator/DWSS (For Out-Of-State Only)	Date _____
--	------------

Signature/Director/DHHS (For Out-Of-State Only)	Date _____
---	------------

**NOTE:** No travel reservations or commitments should be made without all proper approvals. Employees requesting travel and making commitments prior to approvals will be responsible for the cost of all cancellation fees or charges in the event the trip is not approved or any part of the request is not approved i.e. excessive room charges.

## ESTIMATED TRAVEL COSTS

This form must be filled out completely and attached to the Travel Request form when sent to the Accounting Office for processing. If this form is not attached (including supporting documentation), the Request **will** be returned unsigned.

You must attach current approved GSA rates for per diem and lodging and estimates for airfare and rental car if applicable. Airfare and rental car cost estimates can be easily researched on the internet. Lodging receipts are required for reimbursement. Requests for hotel rate adjustments must be documented below.

**Shaded cells are formula driven. Do Not Type In The Shaded Cells.**

Start/Stop Time of Travel	Dates of Travel	Hotel Rate Adjustment Requested _____					Tax Rate 0.00%	
		Breakfast	Lunch	Dinner	Lodging Rate	Tax	Total Lodging	Total
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

### Total Estimated Per Diem

Miles	Estimated Rate	Description	Amount	Estimate Only	
				Cat	GL
0	\$ 0.505	Transportation to/from local airport	\$ -		
Receipt Required		Parking at airport/garages, etc./tolls	\$ -		
Receipt Required		Transportation to/from hotel	\$ -		
Receipt Required		Other transportation/Motor Pool	\$ -		
Receipt Required		Car rental	\$ -		
		Air fare	\$ -		

### Total Estimated Transportation I=\$====

Receipt Required	Registration/Tuition	\$	
Receipt Required	Books	\$	
Receipt Required	ATM Fees	\$	
	Incidentals	\$	

### Total Estimated Misc. II=\$====

### ESTIMATED GRAND TOTAL I\$

TRAVEL CLAIM SHOULD NOT EXCEED ESTIMATED GRAND TOTAL

Note: Meal Policy (When traveling more than 50 miles one-way from duty station)

Breakfast: Depart at or before 7:00 am

Lunch: Depart at or before 11:00 am and return to work site after 1:30 pm

Dinner: Depart at or before 5:30 pm and return to work site after 6:30 pm

Convention or Meeting Hotel Rate Calculation		
Rate	Adjust %	Allowed Rate
Conus or	300%	\$
GSA	175%	\$
Convention Rate		





## **ATTACHMENT D**

### **IRS SAFEGUARDING CONTRACT LANGUAGE**

#### **CONTRACT LANGUAGE FOR GENERAL SERVICES**

##### **I. PERFORMANCE**

In performance of this contract, the Contractor agrees to comply with and assume responsibility for compliance by officers or employees with the following requirements:

- (1) All work will be performed under the supervision of the contractor.
- (2) The contractor and contractor's officers or employees to be authorized access to FTI must meet background check requirements defined in IRS Publication 1075. The contractor will maintain a list of officers or employees authorized access to FTI. Such list will be provided to the agency and, upon request, to the IRS.
- (3) FTI in hardcopy or electronic format shall be used only for the purpose of carrying out the provisions of this contract. FTI in any format shall be treated as confidential and shall not be divulged or made known in any manner to any person except as may be necessary in the performance of this contract. Inspection or disclosure of FTI to anyone other than the contractor or the contractor's officers or employees authorized is prohibited.
- (4) FTI will be accounted for upon receipt and properly stored before, during, and after processing. In addition, any related output and products require the same level of protection as required for the source material.
- (5) The contractor will certify that FTI processed during the performance of this contract will be completely purged from all physical and electronic data storage with no output to be retained by the contractor at the time the work is completed. If immediate purging of physical and electronic data storage is not possible, the contractor will certify that any FTI in physical or electronic storage will remain safeguarded to prevent unauthorized disclosures.
- (6) Any spoilage or any intermediate hard copy printout that may result during the processing of FTI will be given to the agency. When this is not possible, the contractor will be responsible for the destruction of the spoilage or any intermediate hard copy printouts and will provide the agency with a statement containing the date of destruction, description of material destroyed, and the destruction method.
- (7) All computer systems receiving, processing, storing, or transmitting FTI must meet the requirements in IRS Publication 1075. To meet functional and assurance requirements, the security features of the environment must provide for the managerial, operational, and technical controls. All security features must be available and activated to protect against unauthorized use of and access to FTI.
- (8) No work involving FTI furnished under this contract will be subcontracted without the prior written approval of the IRS.
- (9) Contractor will ensure that the terms of FTI safeguards described herein are included, without modification, in any approved subcontract for work involving FTI.

(10) To the extent the terms, provisions, duties, requirements, and obligations of this contract apply to performing services with FTI, the contractor shall assume toward the subcontractor all obligations, duties and responsibilities that the agency under this contract assumes toward the contractor, and the subcontractor shall assume toward the contractor all the same obligations, duties and responsibilities which the contractor assumes toward the agency under this contract.

(11) In addition to the subcontractor's obligations and duties under an approved subcontract, the terms and conditions of this contract apply to the subcontractor, and the subcontractor is bound and obligated to the contractor hereunder by the same terms and conditions by which the contractor is bound and obligated to the agency under this contract.

(12) For purposes of this contract, the term "contractor" includes any officer or employee of the contractor with access to or who uses FTI, and the term "subcontractor" includes any officer or employee of the subcontractor with access to or who uses FTI.

(13) The agency will have the right to void the contract if the contractor fails to meet the terms of FTI safeguards described herein.

## **II. CRIMINAL/CIVIL SANCTIONS**

(1) Each officer or employee of a contractor to whom FTI is or may be disclosed shall be notified in writing that FTI disclosed to such officer or employee can be used only for a purpose and to the extent authorized herein, and that further disclosure of any FTI for a purpose not authorized herein constitutes a felony punishable upon conviction by a fine of as much as \$5,000 or imprisonment for as long as 5 years, or both, together with the costs of prosecution.

(2) Each officer or employee of a contractor to whom FTI is or may be accessible shall be notified in writing that FTI accessible to such officer or employee may be accessed only for a purpose and to the extent authorized herein, and that access/inspection of FTI without an official need-to-know for a purpose not authorized herein constitutes a criminal misdemeanor punishable upon conviction by a fine of as much as \$1,000 or imprisonment for as long as 1 year, or both, together with the costs of prosecution.

(3) Each officer or employee of a contractor to whom FTI is or may be disclosed shall be notified in writing that any such unauthorized access, inspection or disclosure of FTI may also result in an award of civil damages against the officer or employee in an amount equal to the sum of the greater of \$1,000 for each unauthorized access, inspection, or disclosure, or the sum of actual damages sustained as a result of such unauthorized access, inspection, or disclosure, plus in the case of a willful unauthorized access, inspection, or disclosure or an unauthorized access/inspection or disclosure which is the result of gross negligence, punitive damages, plus the cost of the action. These penalties are prescribed by IRC sections 7213, 7213A and 7431 and set forth at 26 CFR 301.6103(n)-1.

(3) Additionally, it is incumbent upon the contractor to inform its officers and employees of the penalties for improper disclosure imposed by the Privacy Act of 1974, 5 U.S.C. 552a. Specifically, 5 U.S.C. 552a(i)(1), which is made applicable to contractors by 5 U.S.C. 552a(m)(1), provides that any officer or employee of a contractor, who by virtue of his/her employment or official position, has possession of or access to agency records which contain individually identifiable information, the disclosure of which is prohibited by the Privacy Act or regulations established thereunder, and who knowing that disclosure of the specific material is so prohibited, willfully discloses the material in any manner to any person or agency not entitled to receive it, shall be guilty of a misdemeanor and fined not more than \$5,000.

(4) Granting a contractor access to FTI must be preceded by certifying that each officer or employee understands the agency's security policy and procedures for safeguarding FTI. A contractor and each officer or employee must maintain their authorization to access FTI through annual recertification of their understanding of the agency's security policy and procedures for safeguarding FTI. The initial certification and recertifications must be documented and placed in the agency's files for review. As part of the certification and at least annually afterwards, a contractor and each officer or employee must be advised of the provisions of IRC sections 7213, 7213A, and 7431 (see Exhibit 4, Sanctions for Unauthorized Disclosure, and Exhibit 5, Civil Damages for Unauthorized Disclosure). The training on the agency's security policy and procedures provided before the initial certification and annually thereafter must also cover the incident response policy and procedure for reporting unauthorized disclosures and data breaches. (See Section 10) For the initial certification and the annual recertifications, the contractor and each officer or employee must sign, either with ink or electronic signature, a confidentiality statement certifying their understanding of the security requirements.

### **III. INSPECTION**

The IRS and the Agency, with 24 hour notice, shall have the right to send its inspectors into the offices and plants of the contractor to inspect facilities and operations performing any work with FTI under this contract for compliance with requirements defined in IRS Publication 1075. The IRS' right of inspection shall include the use of manual and/or automated scanning tools to perform compliance and vulnerability assessments of information technology (IT) assets that access, store, process or transmit FTI. Based on the inspection, corrective actions may be required in cases where the contractor is found to be noncompliant with FTI safeguard requirements.

## ATTACHMENT E

### SUBRECIPIENT FEDERAL AWARD FUNDING

According to the definition in 2 CFR Part 200 Subpart A 200.93 the Child Support Enforcement Program services which your organization performs constitutes a subrecipient and not a contractual relationship, as such, your award hereby includes the following information:

**Project Description:** To provide hearing master and court services for child support hearings for the purpose of enforcing support obligations owed by non-custodial parents to their children, locating non-custodial parents, establishing paternity, obtaining financial and medical support, and adjusting support orders.

Under this award, **The First Judicial District Court of the State of Nevada** will receive passthrough from the State of Nevada, Division of Welfare and Supportive Services for providing such IV-D services for local, intrastate and interstate cases as defined under 45 CFR 304.20 and described within the Interlocal Agreement and its incorporated attachments.

**Performance Period(s):** July 1, 2022 - June 30, 2023  
July 1, 2023 - June 30, 2024  
July 1, 2024 - June 30, 2025  
July 1, 2025 - June 30, 2026

**Source of Funds:** Administration for Children and Families, Child Support Enforcement

**% of Funds:** 66%

**CFDA #:** 93.563

**DUNS#:** 073787152

	FFY23	FFY24	FFY25	FFY26
<b>FAIN#:</b>				
<b>Federal Grant#:</b>				
<b>Federal Grant Award Date by Federal Agency:</b>				
<b>Total Amount of Federal Funds Obligated</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Research & Development:** This award does not contain any Research and Development.

#### Amended Attachment E:

Each Fiscal Year over the term of the contract, the Division of Welfare and Supportive Services Child Support Enforcement Program will send the Subrecipient an amended Attachment E with the current grant award information electronically via email.


The Subrecipient must acknowledge receipt of the amended attachment and respond to the original email notification from the Child Support Enforcement Program. The correspondence shall be printed and attached as back up documentation to the contract for tracking and reporting purposes.

**First Judicial District Court Budget for 07/01/2022 - 06/30/2023**

Position	Salary 07/01/2022 - 06/30/2023	Fringe Benefits	IVD Activity and % of Time Spent Annually	Non IVD Activity and % of Time Spent Annually	Annual Salary/Benefits Apportioned to IVD Activities	
(1) Special Hearing Master			Case Review: <b>45.00%</b> Hearings: <b>55.00%</b>		Contract	\$ 14,820
(1) Court Clerk I	\$ 54,278	\$ 19,865	Case Processing: <b>4.80%</b>	Clerical Work: 95.20%	Salary:	\$ 2,605
					Fringe:	\$ 954
					Total:	\$ 3,559
(1) Court Clerk II	\$ 68,154	\$ 47,722	Case Processing: <b>4.80%</b>	Clerical Work: 95.20%	Salary:	\$ 3,271
					Fringe:	\$ 2,291
					Total:	\$ 5,562
(1) Court Clerk I	\$ 44,254	\$ 24,387	Case Processing: <b>4.80%</b>	Clerical Work: 95.20%	Salary:	\$ 2,124
					Fringe:	\$ 1,171
					Total:	\$ 3,295
(1) Security	\$ 86,781	\$ 51,684	Courtroom Security: <b>5.45%</b>	Bailiff: 94.55%	Salary:	\$ 4,730
					Fringe:	\$ 2,817
					Total:	\$ 7,546
Training/Travel						
Equipment						\$ -
<b>Total</b>						<b>\$ 34,782</b>

**First Judicial District Court Budget for 07/01/2023 - 06/30/2024**

Position	Salary 07/01/2023 - 06/30/2024	Fringe Benefits	IVD Activity and% of Time Spent Annually	Non IVD Activity and % of Time Spent Annually	Annual Salary/Benefits Apportioned to IVD Activities	
(1) Special Hearing Master			Case Review: <b>45.00%</b> Hearings: <b>55.00%</b>		Contract	\$ 14,820
(1) Court Clerk I	\$ 55,906	\$ 20,137	Case Processing: <b>4.80%</b>	Clerical Work: 95.20%	Salary:	\$ 2,683
					Fringe:	\$ 967
					Total:	\$ 3,650
(1) Court Clerk II	\$ 69,517	\$ 48,138	Case Processing: <b>4.80%</b>	Clerical Work: 95.20%	Salary:	\$ 3,337
					Fringe:	\$ 2,311
					Total:	\$ 5,647
(1) Court Clerk I	\$ 45,582	\$ 24,794	Case Processing: <b>4.80%</b>	Clerical Work: 95.20%	Salary:	\$ 2,188
					Fringe:	\$ 1,190
					Total:	\$ 3,378
(1) Security	\$ 88,517	\$ 52,504	Courtroom Security: <b>5.45%</b>	Bailiff: 94.55%	Salary:	\$ 4,824
					Fringe:	\$ 2,861
					Total:	\$ 7,686
Training/Travel						
Equipment						\$ -
<b>Total</b>						<b>\$ 35,181</b>

	<h1>Board of Storey County Commissioners</h1> <h2>Agenda Action Report</h2>	
<b>Meeting date: 6/4/2024 10:00 AM - BOCC Meeting</b>	<b>Estimate of Time Required:</b> 15 minutes	
<b>Agenda Item Type:</b> Discussion/Possible Action		

- **Title:** Consideration and possible approval of the REVISED 5-year (approximately) lease between Storey County and the Nevada State Department of Public Safety (Nevada Highway Patrol) for use of existing office space of approximately 400 square-feet, and future Sheriff's Office substation area as provided for by the Sheriff, for an amount of \$0.00 but with certain cost reimbursements, located at the Storey County Government Complex at 1705 Peru Drive, McCarran, Storey County, Nevada.
- **Recommended motion:** I (county commissioner) move to approve the REVISED 5-year lease between Storey County and the Nevada State Department of Public Safety (Nevada Highway Patrol) for use of existing office space of approximately 400 square-feet, and future Sheriff's Office substation area as provided for by the Sheriff, for an amount of \$0.00 but with certain cost reimbursements, located at the Storey County Government Complex at 1705 Peru Drive, McCarran, Storey County, Nevada.
- **Prepared by:** Jim Hindle

**Department:** Clerk/Treasurer

**Contact Number:** 7758470969

- **Staff Summary:** This is a revised version of the agreement the Board of Commissioners passed at its June 6th, 2023 meeting as proposed by the Department of Administration on behalf of the Department of Public Safety/NHP. The proposed agreement is an extension and modification of an existing lease between the county and the Nevada Highway Patrol for use of certain unoccupied office spaces at McCarran public service building at TRI-Center. The lease facilitates law enforcement presence at the Tahoe-Reno Industrial Center where it is needed, and for the benefit of area businesses and property owners.
- 
- The revised agreement differs from that previously approved by the Board in two ways: 1) in section 3.1 Utilities and Services Provided by Lessor; language was added to the lease that the lessor will provide paper products and soap; and 2) under section 3.2 Janitorial Services, the state added Exhibit B to the lease for the full description of Janitorial Services that the State will be providing under the section. The exhibit is much more comprehensive and is appropriate.
- 
- The revised agreement was reviewed by the District Attorney's Office and is acceptable from a legal perspective.

- **Supporting Materials:** See Attachments

- **Fiscal Impact:**

- **Legal review required:** TRUE

- **Reviewed by:**

\_\_\_\_\_Department Head

**Department Name:**

\_\_\_\_\_County Manager

**Other Agency Review:** \_\_\_\_\_

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



## **LEASE AGREEMENT**

THIS LEASE AGREEMENT (the "Lease"), made and entered into this 15<sup>th</sup> day of October, 2018, by and between the STOREY COUNTY, hereinafter referred to as LESSOR, and the STATE OF NEVADA, DEPARTMENT OF ADMINISTRATION, PUBLIC WORKS DIVISION, hereinafter referred to as LESSEE, for and on behalf of the DEPARTMENT OF PUBLIC SAFETY, NEVADA HIGHWAY PATROL, hereinafter referred to as TENANT (hereinafter collectively known as "the Parties").

### **WITNESS ETH:**

For and in consideration of the rents herein reserved and the covenants, terms and conditions herein contained, the LESSOR does by these presents lease unto LESSEE the following described property:

Approximately 393 usable square feet of office space, (the "Demised Premises" and "Shared Space") located at 1705 Peru Drive, Sparks, Nevada 89434. Refer to "**EXHIBIT A**", attached hereto and incorporated herein.

### **ONE. TERM OF LEASE.**

**1.1 Term of Lease.** Subject to Section Twenty below, LESSOR hereby leases unto LESSEE and LESSEE agrees to lease from LESSOR approximately 393 usable square feet of office space, located at 1705 Peru Drive, Sparks, Nevada 89434, effective upon approval of the Nevada Board of Examiners, expected to be on December 11, 2018, retroactively commencing December 1, 2018 and terminating on November 30, 2022, with an early occupancy of November 1, 2018.



1.2 Lack of Funding. Not Applicable, ZERO dollar lease. See Section Eleven below.

**TWO. RENT.** TENANT agrees to pay to the LESSOR as and for rental for said Demised Premises the sum of:

2.1 A monthly total of ZERO DOLLARS AND 00/100 (\$0.00).

**THREE. UTILITIES AND SERVICES.**

3.1 Utilities and Services Provided by LESSOR. LESSOR, at LESSOR'S sole cost and expense, shall provide the Demised Premises with utilities and services necessary to sustain a comfortable professional office environment.

3.2 Utilities and Services Provided and Paid by TENANT.

a) TELEPHONE/DATA. TENANT shall provide state-owned telephone and computer/data equipment and pay Industrial Standard user fees for telephone/data services.

b) JANITORIAL SERVICES. TENANT shall provide janitorial services for the Demised Premises.

3.3 Hours of Operation. TENANT shall have access to the Demised Premise and the Shared Space twenty-four hours a day 365 days a year as necessary to carry out its operations.

3.4 Building Access. LESSOR shall provide TENANT with access control cards, alarm codes, and building keys for TENANT employees' access to the Demised Premises and Shared Space. TENANT shall be responsible for safeguarding all LESSOR access control cards, alarm codes, and building keys and ensuring that only authorized employees have building access.



**3.5 Co-location.** TENANT and LESSOR shall ensure that their respective employees are sufficiently certified to view, modify, or otherwise use data which may be housed within the building. It is the responsibility of TENANT and LESSOR to safeguard the privacy of its own data.

Neither LESSOR'S nor TENANT'S personnel shall act in any manner that unreasonably causes disruption to the other party's right to quiet enjoyment of the Premises.

**FOUR. REPAIR AND MAINTENANCE.** LESSOR, at LESSOR'S sole cost and expense, agrees to provide maintenance and make any and all repairs necessary to keep the Demised Premises in a first-class condition during the Lease Term. TENANT shall reimburse LESSOR for repairs and replacements to the Demised Premises which are necessary due to TENANT'S misuse or negligence.

**FIVE. ALTERATIONS, ADDITIONS AND IMPROVEMENTS.** TENANT shall not negotiate or cause to be made any alterations, additions or improvements in or to the Demised Premises. TENANT may, at any time during the Lease Term, requisition LESSEE in writing to negotiate and arrange alterations, additions, or improvements in and to the Demised Premises by the LESSOR.

**SIX. PAYMENT OF TAXES AND INSURANCE.** LESSOR, at their sole cost and expense, agrees to maintain property and liability insurance on the building complex and improvements on the Demised Premises and Shared Space at all times during the Term of this Lease. LESSOR will pay all applicable real property taxes or any



other assessments on the Demised Premises when due, including improvements thereon during the Lease Term hereof or any renewal period.

TENANT shall maintain in force at its sole cost and expense, all risk property insurance coverage, including sprinkler leakage (if the building is equipped with sprinklers), in an amount equal to the replacement cost of TENANT'S trade fixtures, furnishings, equipment, and contents upon the Demised Premises.

The State of Nevada is self-insured for both liability and property insurance. All liability claims are handled in accordance with Nevada Revised Statutes, Chapter 41. Regarding property insurance, the State self-insures the first Five Hundred Thousand Dollars (\$500,000.00) of each loss. Claims above that amount are commercially insured under an all risks property insurance policy.

**SEVEN. INDEMNIFICATION.** To the extent of the liability limitation set forth in NRS Chapter 41, the LESSEE./TENANT hereby agrees to indemnify and hold harmless LESSOR, its successor, assigns, agents and employees from all claims, damages, losses and expenses due to TENANT negligence arising out of or resulting from the use and occupancy of the Demised Premises and Shared Space or any accident in connection therewith, but only to the extent caused in whole or in part by negligent acts or omissions of TENANT, its subtenants, employees or agents. The State shall not be required to indemnify the LESSOR, its successors, assigns, agents and employees for any liability, claims, damages, losses or expenses



relating to or arising out of this Lease to the extent caused in whole or in part by the acts, negligence or omission of LESSOR, its successors, assigns, agents, and employees, or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph.

**EIGHT. WAIVER OF SUBROGATION.** LESSOR and LESSEE or TENANT hereby waive any rights each may have against the other for loss or damage to its property or property in which it may have an interest where such loss is caused by a peril of the type generally covered by all risk property insurance with extended coverage or arising from any cause which the claiming party was obligated to insure against under this Lease, and each party waives any right of subrogation regarding such property damage or losses, that it might otherwise have against the other party, any additional designated insured and any other tenant in the building. The Parties agree to cause their respective insurance companies insuring the Demised Premises or insuring their property on or in the Demised Premises to execute a waiver of any such rights of subrogation or, if so provided in the insurance contract, to give notice to the insurance carrier or carriers that the foregoing mutual waiver of subrogation is contained in this Lease.



**NINE. BREACH OR DEFAULT.** In the event of any failure by LESSOR, LESSEE, or TENANT to keep and comply with any of the terms, covenants or provisions of this Lease or remedy any breach thereof, the defaulting party shall have thirty (30) days from the receipt of written notice of such default or breach within which to remove or cure said default o.r breach, or in the event the defaulting party is diligently pursuing the removal or cure of such breach, a reasonable time shall be allowed beyond the thirty (30) days.

**TEN. ATTORNEY'S FEES.** In the event suit is brought by LESSOR or by LESSEE or TENANT for breach of any express provision or condition of this Lease, the prevailing party of such action shall be entitled to reasonable attorney's fees, not to exceed \$125.00 per hour, which shall be deemed to have accrued on the commencement of the action and shall be paid on the successful completion of that suit by LESSOR, LESSEE or TENANT whichever the case may be.

**ELEVEN. TERMINATION.** This Lease may be terminated by mutual consent of both parties or unilaterally by either party without cause, provided that a termination shall not be effective until ninety (90) days after a party has serviced written notice upon the other party. The parties expressly agree that this Lease shall be terminated immediately if for any reason State and/or Federal funding ability to satisfy this Lease is withdrawn, limited, or impaired.

**TWELVE. HOLDOVER TENANCY.** If TENANT holds possession of the Demised Premises after the expiration of this Lease or if written



notice of intent to renew for any option period herein is not provided as specified, this Lease shall become a month-to-month lease on the terms herein specified. The monthly rent for each month shall be in an amount equal to the monthly rental immediately preceding the Expiration Date.

**THIRTEEN. OPTION TO RENEW.** LESSEE shall have the option to renew this Lease by giving written notice of intention to renew at least ninety (90) days prior to expiration of the Lease Term or any renewal period hereunder. Receipt of which shall be acknowledged by LESSOR in writing. The exercise of the option shall, however, not be effective nor binding on the Parties herein unless and until the same has been approved by the Nevada Board of Examiners, which may occur after the required prior written notice.

**FOURTEEN. REMEDIES.** The remedies given to LESSOR, LESSEE and/or TENANT shall be cumulative, and the exercise of any one remedy shall not be to the exclusion of any other remedy.

**FIFTEEN. NOTICES.** All notices under this Lease shall be in writing and delivered in person or sent by certified mail, return receipt requested, to LESSOR and in all cases jointly to both LESSEE and TENANT at their respective addresses set forth below or to such other address as may hereafter be designated by either party in writing:



**LESSOR**

Storey County  
PO Box 176  
Virginia City, Nevada 89440  
Telephone: (775) 847-0930  
Fax: (775) 847-0949

**LESSEE**

State of Nevada  
Department of Administration  
Public Works Division  
Attention: Leasing Services  
515 East Musser Street, Suite 102  
Carson City, Nevada 89701-4263  
Telephone: (775) 684-1815  
Fax: (775) 684-1817

**TENANT**

Department of Public Safety  
Attn: Contract Manager  
555 Wright Way  
Carson City, Nevada 89711  
Telephone: (775) 684-4698  
Fax: (775) 684-4809

**SIXTEEN. SEVERABILITY.** If any term or provision of this Lease or the application of it to any person or circumstance shall to any extent determined in a legal proceedings to be invalid and unenforceable, the remainder of this Lease (or the application of such term or provision to persons or circumstances other than those as to which it is invalid or unenforceable) shall not be affected thereby, and each term and provision of this Lease shall be valid and shall be enforced to the extent permitted by law.

**SEVENTEEN. AMENDMENT OR MODIFICATION.** This Lease constitutes the entire agreement between the Parties and may only be amended





or modified with the mutual consent of the Parties hereto, which amendment or modification must be in writing, executed and dated by the Parties hereto and approved by the Nevada Board of Examiners.

**EIGHTEEN. PARKING.** LESSOR shall provide TENANT, two (2) reserved parking spaces for marked patrol vehicles and privately owned employee vehicles as necessary for use by employees assigned to work at the Premises, at no cost to the TENANT.

**NINETEEN. PRIOR TERMINATION.** This Lease may be terminated prior to the terms set forth herein above if for any reason, the purpose of this Lease is substantially impaired or obstructed by any event, occurrence or circumstance outside the control of LESSOR, LESSEE, or TENANT, including any governmental condemnation, without prejudice or penalty to any party hereto and without such event, occurrence or circumstance being defined, and interpreted or construed as breach or default on the part of any party.

**TWENTY. PRIOR APPROVAL OF THE NEVADA BOARD OF EXAMINERS.** This Lease is contingent upon prior approval by the Nevada Board of Examiners and is not binding upon the Parties hereto or effective until such approvals.

**TWENTY-ONE. COUNTERPARTS.** This Lease may be executed in one or more counterparts, each of which will be deemed an original and all of which together will constitute one and the same instrument.



IN WITNESS WHEREOF, the Parties hereto have executed this  
Lease as of the day and year first above written.

**LESSOR**

STOREY COUNTY

By Pat Whitten  
Pat Whitten  
County Manager

Date January 7, 2019

Reviewed as to form and  
compliance with law only:

PAUL ADAM LAXALT  
ATTORNEY GENERAL

By Susan K. Stewart  
Susan K. Stewart  
Deputy Attorney General

Date 1/29/19

Approved by:

BOARD OF EXAMINERS

By Susan Brown  
Paul Nick's Susan Brown  
Interim Clerk of the Board

Date 3-12-19

**LESSEE**

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
PUBLIC WORKS DIVISION

By Ward D. Patrick, PE  
Ward D. Patrick, PE  
Administrator

Date 2/1/19

**TENANT**

DEPARTMENT OF PUBLIC SAFETY

By James Wright  
James Wright  
Director

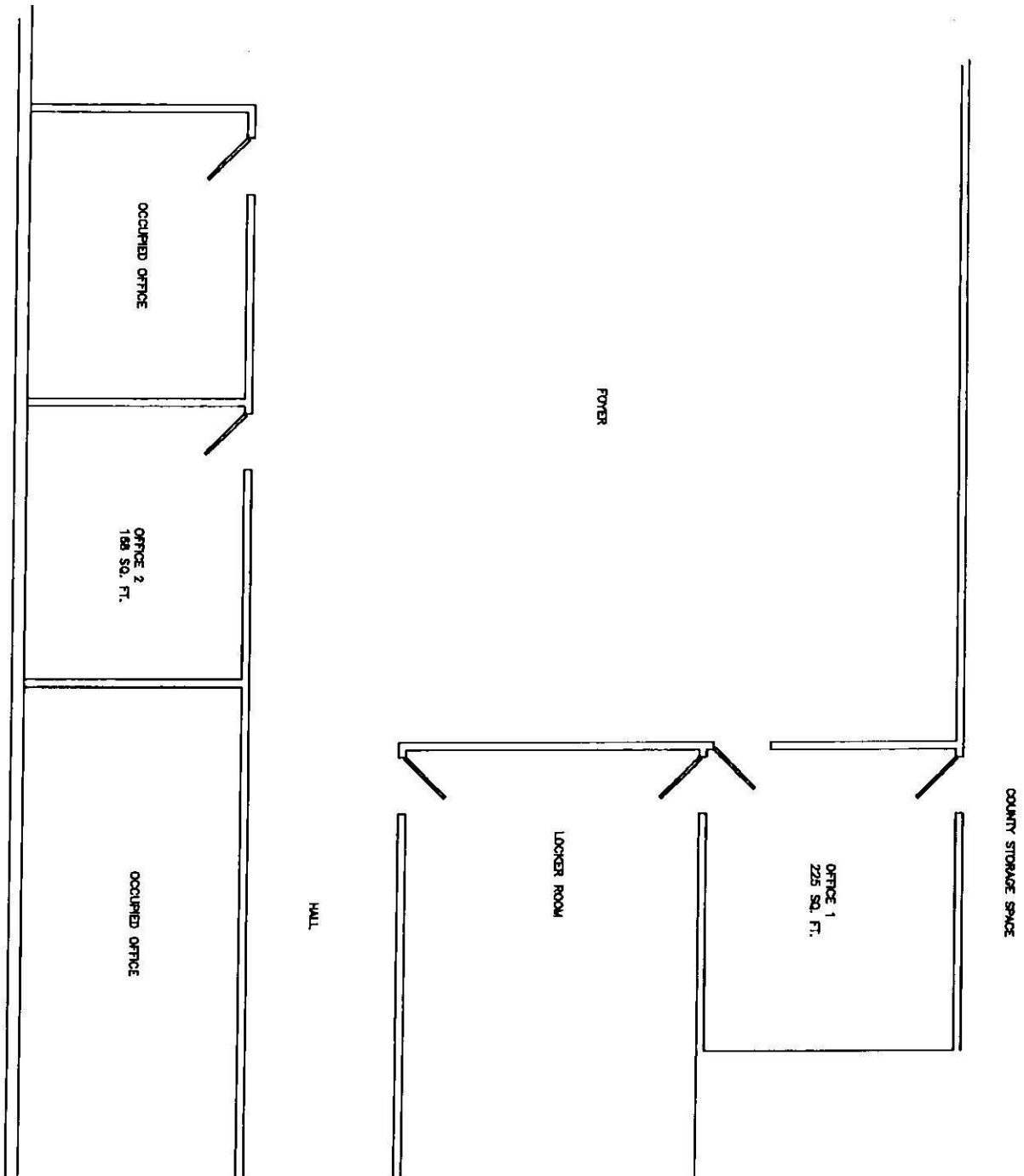
Date 1/24/19

DEPARTMENT OF PUBLIC SAFETY  
NEVADA HIGHWAY PATROL

By John O'Rourke  
John O'Rourke FOR O'ROURKE  
Chief

Date 01/24/19





AVAILABLE OFFICES

1/8" = 1'-0"

REVISIONS

PORTION OF STOREY COUNTY McCARRAN  
GOVERNMENT CENTER FLOOR PLAN

STOREY COUNTY PUBLIC WORKS  
P.O. BOX 435 - 100 TOLL ROAD  
VIRGINIA CITY NV 89440  
775 847 0958


DATE 12/07/18

SCALE 1/8"

DRAWN MGN

SHEET

1 of 1

	<h1>Board of Storey County Commissioners</h1> <h2>Agenda Action Report</h2>	
<b>Meeting date: 6/4/2024 10:00 AM - BOCC Meeting</b>		<b>Estimate of Time Required: 0-5</b>
<b>Agenda Item Type:</b> Discussion/Possible Action		

- **Title:** For consideration and possible approval of business license second readings:
- A. Desert Rose Ranch LLC – General / 1035 Hwy 341 ~ Gold Hill, NV
- B. Envy Concrete LLC – Contractor / 11820 Claim Stake Dr. ~ Reno, NV
- C. Fast Eddie’s Grill LLC – Food Truck / 1729 Sabatino Dr. ~ Sparks, NV
- D. Heavy Equipment Movers & Installation LLC – Contractor / 126 Industrial Dr. ~ Maysville, GA
- E. The Cider House – General / 110 N. C St. Virginia City, NV
- F. Thomas Hayward Auctioneers LLC – Out of County / 1610 Brightstone Ct. ~ Reno, NV

- **Recommended motion:** Approval

- **Prepared by:** Ashley Mead

**Department:** Community Development

**Contact Number:** 775-847-0966

- **Staff Summary:** Second readings of submitted business license applications are normally approved unless, for various reasons, requested to be continued to the next meeting. A follow-up letter noting those to be continued or approved will be submitted prior to the
- Commission Meeting. The business licenses are then printed and mailed to the new business license holder.
- **Supporting Materials:** See Attachments
- **Fiscal Impact:** None
- **Legal review required:** False
- **Reviewed by:**

\_\_\_\_\_ Department Head

**Department Name:**

\_\_\_\_\_ County Manager

**Other Agency Review:** \_\_\_\_\_

- **Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued



Board of Storey County Fire Commissioners  
Agenda Action Report

Meeting date: 6/4/2024 10:00 AM - BOCC Meeting	Estimate of Time Required: 60 mins
Agenda Item Type: Discussion/Possible Action	

- Title:** Call to Order Closed Session meeting pursuant to NRS 288.220 for the purpose of conferring with county management and legal counsel regarding labor negotiations with the Storey County Firefighters’ Association IAFF Local 4227. This meeting will commence immediately following the regular commission meeting.
- Recommended motion:** No action.
- Prepared by:** Brandie Lopez
- Department:** HR                      **Contact Number:** 775-847-0968
- Staff Summary:** Pursuant to NRS 288 and the existing bargaining agreements between the Storey County Firefighters’ Association and the Storey County Fire Protection District and Storey County are proposed to be modified pursuant to tentatively agreed successor agreements.
- Supporting Materials:** No Attachments
- Fiscal Impact:**
- Legal review required:** False
- Reviewed by:**  

\_\_\_\_\_Department Head

\_\_\_\_\_County Manager

Department Name:

Other Agency Review: \_\_\_\_\_

**Board Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modification
<input type="checkbox"/> Denied	<input type="checkbox"/> Continued